

Agenda of the AMS Operations Committee

July 12th, 2017

Attendance

Present: Pooja (chair), Brad, Scott (virtual attendance), Julian

Regrets: Jeanie, Chris, Caroline

Recording Secretary: Julian

Call to Order

The meeting was called to order at 4:06 pm

Approval of the minutes

MOVED BY, Brad SECONDED BY Julian

“BE IT RESOLVED THAT the June 21st, 2017 meeting minutes be approved as presented”

[motion passes]

Agenda Items

1. Kite Vancouver Booking

Josh, presenter:

- Is president of Kite Vancouver, a student-run non-profit
- Projects include indigenous education, homelessness, youth mobilisation and civic engagement, and a communications portfolio which includes a conference
- Topic of today is the conference

Three goals of conference:

- 1) Putting Social issues at centre of student experience. Hope is for greater work to be done by students here at UBC. There are great organisations here at the University doing great work, but there are a lot selling donuts.
 - 2) We want to encourage students to join organisations and if there isn't an organisation there working on the issue, to encourage students to create their own.
 - 3) To get students to understand the importance of interdisciplinary work, and to have students see how these apply to social issues.
- The whole idea of the conference is to have students engaged, not simply being lectured at. KITE values learning, understanding, and appreciation deriving from doing and not just listening.

- Industry professionals are coming in, student moderator is running it.
- Sign up sheet in the end to engage students in convening together to engage in social issues, there is follow up.
- A showcasing of groups that are primarily on campus, and an opportunity for organisations to engage with the students. What these activities are is up to the organisations to decide.
- The final component of the conference is the design challenge, which is a culmination of what students learn throughout the day. Workshops in various spaces on campus are what precede the design challenge.
- The final challenge is dealing with the fentanyl crisis in Vancouver. Identify problems, ideate solutions, and pitch a final solution.
- The unique elements of this conference is an exclusive focus on social issues, and the second element is the fostering skill-building element.
- It benefits students through the opportunities to engage with organisations, with industry professionals, and thought leaders from on and off campus.
- Josh is here asking us today is two spaces in the Nest. A lunch in the lower Atrium, and a Design Challenge in the Great Hall.
- The AMS would get title sponsorship in exchange for donated rooms.

Brad: What exactly are you asking for?

Josh: Mainly the venue, also promotion.

Brad: So if you are collaborating with clubs and constituencies, can they not book the Nest directly?

Pooja: No.

Josh: This conference will be primarily/almost entirely run by Kite. Collaboration is with these other groups in terms of the workshops. They will build the workshops, and send to Kite.

Scott: What do you mean by constituencies? Undergraduate societies?

Josh: Yes. Several of them have supported.

Scott: Why aren't you an AMS club?

Josh: We made the decision last year to remain autonomous and also because we have our own global network already.

Brad: Is it a free conference for students?

Josh: No, 15-20 dollars per student.

Pooja: Have you started registration?

Josh: Starts at 17th of August, conference is 17th of September

Pooja: Biggest concern is that the rooms requested are the biggest areas, and these are areas that are never given out for free, especially because they are most requested. While the AMS is here for the students, we are also, to an extent, a business, and commercial bookings are a big part of that.

Josh: We are only looking for half of the Great Hall, not the whole thing. We are a small non-profit

made up of entirely UBC students, and it would be difficult for us to put out 2500 dollars for booking.

Pooja: Where have you booked already? Where else are you planning to hold workshops?

Josh: Our opening and closing periods are slated for Neville Scarfe, classrooms in Sauder and Buchanan are the goals for discussions. Nothing has been submitted for booking requests. The 27th of July is when the schedule for the fall and winter semester is released, so booking for those classrooms would be then. The AUS has already said that they would be more than happy to give Buchanan, the CUS is giving Sauder, the SUS has been unable to book Chemistry but KITE will try to book through the classroom booking process.

Pooja: What about Brock Hall, or Chan Centre?

Josh: Not yet, we wanted to keep things as close as possible... we are aiming to put things in a smaller area, so we only have a 10-15 minute window for students to get from one place to the next.

Pooja: What is your capacity?

Josh: 280 delegates.

Julian: What about grant funding?

Josh: We have 3 grants pending, none of them are confirmed, but hopeful that at least AMS Sustainability will work. The other one is the CUS conference fund. Also VanCity community program. Some private donations. Some money from constituencies.

Pooja: Which constituencies provide monetary funds?

Josh: AUS and LFS|US. SUS has said no, EUS has said no. CUS reviewing request.

Pooja: How much would the whole conference cost, and how much would you make?

Josh: Right now we have, between constituency commitments and donations, 2000 dollars. We have 3 budgets. Our base is 5000, and our ideal is 15 000.

Pooja: Where will the money go?

Josh: All the rest of the money would go to next year's conference.

Pooja: Currently, the spaces you are requesting, how much are those? Not including Nest spaces.

Josh: Neville alone is 385 dollars, but we are hoping to get that covered, because through the booking system, they have a judiciary panel to decide if fees are needed. For other classrooms, a little over 2000.

Julian: Jack Poole Hall in the Alumni Centre?

Josh: We are a E at UBC venture, but we are not free to reserve Jack Poole Hall, basically too expensive.

[Josh leaves]

Brad: They should have to become an AMS club to get a booking

Pooja: The AMS is its own non-profit, and there are certain AMS approved external organisations because they give something back to the AMS. While it is an experience for students... what are they providing to the AMS? We rarely let the big rooms go for free, and if a commercial booking were to happen.

Brad: Plus, in the school year, clubs have priority.

Scott: Especially, September is super busy, and this would cause a lot of conflict with AMS clubs.

Pooja: This is right before Clubs Days on September 19. Perhaps if this were a summertime thing, then it would be okay.

Scott: Other thing is that they are charging prices.

Pooja: A lot of the plans are up in the air, they should have a plan before they ask for booking. I am very concerned about constituencies that gave them money.

Julian: They are essentially asking for a partnership or a grant.

Pooja: For AMS-approved external organisations to receive title sponsorship, they need to go to council. Response to Josh and KITE is to decline request from OpsComm.

2. Operations Committee Policy Editing - continuation

- a. Policy on booking requests from Non AMS Approved External Organizations
 - i. Are subject to the same policies as commercial clients
 - ii. Non AMS Approved External bookings may be exempt from the charge at the discretion of the VP Administration, which will consider:
 1. Educational, social, and professional benefit to AMS Members
 2. Other venues at which the event could be held
 3. The organizer's attempt at sources of funding
 4. Other circumstances Determined, by the VP Administration
 - iii. Non AMS Approved External Organizations may direct themselves to AMS Council to seek approval, in which they will be subject to the booking procedures for AMS Approved External Organizations

[this above piece of policy will go into the handbook following deliberation on wording]

Pooja: KITE coming to us in addition to Common Energy last time, and us providing a similar answer each time merits a policy.

Scott: Could be more clear that no is the default answer. Perhaps using the word "Exception" to underscore deviation from normal procedure. Scott makes edits to 2.a.ii. above.

3. Meeting frequency

Currently we meet every 3 weeks, but should we meet more frequently?

Committee agrees to meet at least every two weeks, recognising that some days we would right before AMS meeting. What we will do at the end of each meeting for now is to agree to meet the

follow Wednesday, or the one after.

Next Meeting

The next scheduled meeting is July 26th at 4:00pm in NEST 3511.

Adjourn:

1. Moved Pooja , Seconded Julian

There being no further business the meeting was adjourned at 5:03 pm