ROBERT’S RULES OF ORDER – AMS STYLE

PARLIAMENTARY PROCEDURE

THE VOO-DOO WE DO-DO SO WELL
TOPICS

• Agendas
• Starting a Meeting
• Motions
• Amendments

• Points of …
• In Camera
• A Serious Note
• Questions
TEN BASIC RULES

1) The rights of the organization supersede the rights of the individual members
2) All members are equal, and their rights are equal
3) A quorum must be present to do business
4) The majority rules
5) Silence means consent
6) Two-thirds vote rule
   1) Required for limiting rights of a member, changing a previous decisions
7) One question and one speaker at a time
8) Motions must receive full debate
9) Identical motions barred (during the same meeting)
10) Personal Remarks are out of order
    1) Motions not motives, principles not personalities
THE CHAIR

- Keeps meeting on time throughout
- Ensures the agenda is adhered to
- Knows the rules and bylaws
- Supports the group (Councilors!)

Key attributes:
- In control, impartial, composed,
- Precise, focused, temperate
AGENDA

- Distributed on Friday Prior
- Will (potentially) Contain:
  - Discussions
  - Motions
  - Presentations
  - Consultations
  - Supporting Documents
  - Etc.
- PLEASE READ & REVIEW BEFORE MEETING
MEETING ESSENTIALS

• Speaker of Council
  • Speaker’s List
• Call to Order
• Consent Agenda
• Debate and Discussion
• Submissions
• Adjournment
• Social 😊
**MOTIONS**

- To Amend
- To Divide
- To Postpone/Refer
- To Call the Question
- To Reconsider
- To Recess
- To Adjourn

- Call for the Orders of the Day
- Lay on the Table
- Limit or Extend debate
- Suspend

1) State Motion
   1) “I move that…”
2) Seconding
3) Re-stated by Chair
4) Debate
   1) Support, Against, General
5) Voting
AMENDMENTS

• When you want to change a motion
• Will have a separate debate, and vote
• YOU CAN ONLY AMEND AN AMENDMENT, NO FURTHER

YO DAWG, I HEARD YOU LIKE AMENDMENTS

SO I MADE AN AMENDMENT TO THE AMENDMENT
POINTS OF....

- Order
  - Meeting Proceeding Incorrectly
- Information
  - To ask Questions
  - Parliamentary Inquiry
  - Not to Provide Information
- Privilege
  - To Hot, Cold, Glare, Volume, etc
- Appeals
  - CHALLENGE THE CHAIR
IN CAMERA

• Latin meaning: “In a Chamber”
• Practically, the information is private
• Only members of the In Camera session are privy to the information
  • I.e. Proxies can speak with their respective Councilor
• PLEASE RESPECT THIS DUTY
A SERIOUS NOTE

• Fiduciary Duties
  • Honesty, Good Faith, Best Interests
  • Power, Control, Vulnerability
  • Stewardship

• What does this mean?
  • The AMS is a $25 million dollar Organization
  • You are a member of the Board of this Organization
  • You have a Fiduciary Duty to the Organization
  • You have a Fiduciary Duty to your Constituents
QUESTIONS

Happy to take any questions you may have!