Minutes of the AMS C&S Working Group
September 7th, 2017

Attendance

Present: Tyler Yan, Linda Huang, Pooja Bhatti, Natasha Rygnestad-Stahl

Regrets: Sheila Wang

Recording Secretary: Natasha Rygnestad-Stahl

Call to Order

The meeting was called to order at 5:03 pm

Approval of the agenda

MOVED BY Tyler, SECONDED BY Linda

“BE IT RESOLVED THAT the agenda be adopted as presented”

Agenda Items

1. Updates
   a. VP Administration:
      i. New assistant helping with the clubs side of things
      ii. Old SUB
      iii. Club Complaints - departmental clubs from EUS
   b. AVP Administration:
      i. Clubs Day allocations almost complete - sent out this weekend
   c. Clubs Administrator:
      i. Deconstruction emails
   d. AVP Finance:
      i. Conversation with Keith - if you’re not an AMS registered Yoga Club member then you can’t sue the AMS, so we can make it so that people have to fill out the waiver to become a member -> would have to be put in policy??
   e. Clubs and Constituencies Financial Administrator:
      i. 3 more treasurer orientations (18th, 21st) for people who couldn’t attend June ones - lots of Treasurers signed up so far

2. Deconstitution Meeting:
   a. Date, time, location
      i. September 11 5pm-9pm, September 12 5pm-8pm
   b. Panel questions
      i. Why did you not have X requirement completed?
      ii. How are you going to fix this for next time and ensure it doesn’t happen again?
iii. Upcoming deadlines to look for: read clubs handbook, read financial procedure guide
   c. Make when to meet (NATASHA), book room (TYLER)

3. Discussion on Departmental Club Status
   a. A lot of issues with current departmental club system
      i. Are not supposed to have lockers/offices but don’t
      ii. Need to all be AMS approved but currently aren’t
      iii. Engineering Clubs feel like they should be treated differently
   b. Pooja has been in touch with VP Admins/Internals of Constituencies and they are aware that we need to work on this policy
      i. Potential for code change?
   c. 2/5 engineering clubs who currently have filled out their documents for the appeals meeting next week
   d. Engineering clubs are very different than other constituencies
   e. Round table with constituencies reps for clubs plus some club Presidents
   f. Constituencies give the AMS a list of all departmental clubs that they’re recognizing in Council and then we double check to make sure that they’re AMS Constituted - they all need to be constituted and then we loop constituencies into conversations about club behaviour and renewals, treasurer authorization etc.

4. Check in on Waivers
   a. Legally are we covered with U19 waivers if parents are “signing” a document on CampusVibe
   b. CampusVibe update moving forward for January - need Clubhouse to have a “I agree” button with tracking on log in and then there needs to be a policy thing that club members aren’t club members until they join Clubhouse and have signed the waiver form
   c. ACTION ITEM: Natasha email Sheila about waiver system for Clubs Days

   Next Meeting
   The next scheduled meeting is TBD

   Adjourn
   1. Moved Tyler, Seconded Natasha

   There being no further business the meeting was adjourned at 5:54 pm