

The **Tuition Increases Opposition Campaigns Fund** shall be administered by the AMS Budget Committee in accordance with the following provisions:

1. The purpose of this fund shall be to provide funding to student groups:
 - a. Campaigning and organizing to oppose the proposed international tuition fees increases taking effect from the academic year of 2016/2017 to 2018/2019 and,
 - b. Planning to organize inclusive events or projects to reach the student community as a whole
2. Additional provisions shall include:
 - a. Expenses specifically excluded from funding as part of a project shall be alcoholic beverages, maintenance of already existing materials, and any other projects, which occur on a year-to-year basis of group's operations.
 - b. Upon the request of the Budget Committee, the applicant should provide evidence that they have exhausted all other possible sources of revenue before applying to this Fund.
3. In order to receive funding the group of student has to meet the following criteria:
 - a. At least 10 active members of the Society shall collaborate as a formal or informal group.
 - b. Main purpose of an event or project shall be to campaign and organize against the proposed fees increases.
4. A group wishing to receive funding from this Fund shall submit an application to the Vice-President of Finance, who shall forward it to the Budget Committee.
 - a. The amounts requested might be adjusted by the committee based on the availability of funds,
 - b. The committee reserves the right to make a decision through an email vote based on urgency of applications.
5. A group shall submit one application for a project. If Budget Committee determines that separate applications belong to groups that should collaborate on the event or project, it may, at its discretion, direct the groups to submit a single joint application, or it may approve the applications on a first come, first served basis.
 - a. Application shall include:
 - i. List of active members of the Society involved in the project
 - ii. Type of a group
 - iii. Clear, detailed budget and justification of each expense
 - iv. Type and objective of the event or project
 - v. Expected outcome of the project
 - vi. Recognition of the AMS' contribution
 - vii. Collaboration with other groups and individuals
 - viii. Outreach beyond AMS membership
 - ix. Expected duration of the campaign
 - x. Student engagement

6. The monies allocated from General Operating Budget to the Tuition Increases Opposition Campaigns Fund shall be \$20,000. The Budget Committee may request additional funding from AMS Council if needed.
 - a. The cost of any AMS resources requested by applicants and approved by the committee shall be debited against the total amount remaining in the fund.
7. The maximum amount of a grant from this Fund shall not exceed \$3,000, whether the grant is to an individual group or a joint application.
 - a. In extraordinary circumstances a grant of up to \$5,000 may be approved based on the application, funds available and sustainability of the campaign.
 - b. No more than one grant shall be made available to any applicant in any week of the month.
 - c. Grants from the Fund may cover full cost of an event, if deemed worthy by The Budget Committee.
 - d. Budget Committee may deduct the cost of requested AMS resources from the total amount approved for the application.
8. If a project is approved, unless special circumstances agreed upon by the Budget Committee authorize otherwise, the money for the project shall be paid to the applicant after the project is completed, list of expenses, receipts and report has been submitted to the Vice-President of Finance for verification
 - a. Report shall include information such as number of attendees, type and outcome of the project.
 - b. Receipts shall include detailed items, amount paid, and confirmation of payment.
 - c. List of expenses shall include detailed description of items, actual expenses, and budgeted expenses.