Job Description

Position title: Composting Assistant
Reports to: Sustainability Coordinator
Supervises: None
Employee status: Term, Appointed
Length of term: Immediately – May 1st
Hours per week: 10
Compensation: Tier 1
Date revised:

Position Purpose:
This position assists the Composting Coordinators and ensures the success of the AMS Citypod Composter System.

Duties and Responsibilities:
• Coordinate with AMS Food and Beverage staff to transport pre-consumer waste to the Citypod located in loading dock
• Maintain the cleanliness of the Citypod’s surrounding area
• Maintain an orderly supplies locker and ensure necessary equipment is replaced
• Manage the collection point for the organic waste designated for the Citypod
• Receive training in safety procedures to operate the shredder
• Arrange for regular supply of wood pellets or cardboard shredding
• Regularly communicate with AMS Food and Beverage staff and AMS Sustainability staff
• Works with the AMS mission statement and values to operate a successful department
• Other duties as required

Qualifications and Experience:
• Must be a currently registered student at UBC Vancouver or one of its affiliated colleges
• Strong initiative and interest in environmental conservation and sustainability
• Ability to work independently as well as part of a team, strong time-management skills
• Knowledge of composting and applied biology is preferred but not required
• Student in academic programs relating to sustainability and conservation is desirable but not required
• Training will be provided
• Must be comfortable lifting at least 50lbs