CODE CHANGES 2015:
Agenda Committee and Deputy Speaker

TO: Council
FROM: LPC
March 26, 2015

Amendment to streamline and reinforce the powers of the Agenda Committee. Also to remove the position of Deputy Speaker.

Additions are indicated by **bold italics**. Deletions are indicated by striking through (**like this**).

**SECTION II: COUNCIL, COUNCIL MEMBERS AND OTHERS**

**Article 8. Speaker of Council and Deputy Speaker of Council**

1. The Speaker of Council shall be a non-voting member of Council appointed by a Two-thirds (2/3) Resolution of Council on the recommendation of the Agenda Hiring Committee, as specified in Section V, Article 98. The Speaker’s term of office shall be from April 1 to March 31.

5. In the absence of the Speaker, the Deputy Speaker shall chair Council meetings. In the absence of both the Speaker and the Deputy Speaker, the President or the President’s designate shall chair Council meetings, provided however that Council may, by Two-thirds (2/3) Resolution, elect an alternate chair.

6. Deputy Speaker

   (a) The Deputy Speaker of Council shall be a non-voting member of Council appointed by a Two-thirds (2/3) Resolution of Council on the recommendation of the Agenda Committee, as specified in Section V, Article 8. The Deputy Speaker’s term of office shall be from April 1 to March 31.

   (b) The Deputy Speaker shall not hold any other elected, staff or appointed position in the Society, including positions within Constituencies. A Deputy Speaker who becomes a candidate for an elected position within the Society or any of its Constituencies immediately ceases to hold the position of Deputy Speaker.

   (c) The Deputy Speaker shall carry out the Speaker’s duties in the absence of the Speaker.

   (d) The Deputy Speaker shall attend Council meetings even if chaired by the Speaker, and shall at the request of the Speaker take over as chair for any portion of a
Article 9. Non-voting Members

1. Pursuant to Bylaw 5(2)(b)(iii), the non-voting members of Council, in addition to the Ombudsperson, and the Speaker of Council, and the Deputy Speaker of Council, shall be:

   (a) a representative of the Alumni Association, appointed by Council on the recommendation of the Alumni Association.

SECTION III: MEETINGS OF COUNCIL

Article 1. Rules of Order

... 

17. Non-voting members, except for the Speaker and the Deputy Speaker of Council, may move or second motions, and may take part in debate, but shall not vote on any motion.

18. Neither the Speaker nor the Deputy Speaker shall move, second, or vote on any motion.

19. Anyone other than the Speaker or Deputy Speaker who is acting as Chair of Council, for a meeting or a portion of a meeting, shall not move or second motions while occupying the chair and, if a voting member of Council, shall not vote on a motion while occupying the chair except to break or create a tie or otherwise to affect the result.

Article 2. Agendas and Minutes

1. *Nothing shall appear on the agenda for a regularly scheduled Council meeting without the approval of the Agenda Committee.*

[and renumber]

1. The President shall ensure that the agenda for each regularly scheduled Council meeting is circulated by 4 pm three (3) business days in advance of the meeting to members of Council and other interested parties; any accompanying material shall be circulated at the same time; such material shall include background information on motions detailing the rationale for them.
2.  (a) The President must add to Council’s agenda any motion submitted by a Committee of Council, the Executive Committee, a Commission, or a Constituency, provided that the submission is made in writing to the President, accompanied by all relevant supporting documentation, by 10 am three (3) business days in advance of the Council meeting. This provision notwithstanding, the Agenda Committee may delay the addition of such a motion until the next regular Council meeting or the one after that.

(b) A motion submitted by a Committee of Council, the Executive Committee, a Commission, or a Constituency must have been approved for submission by a Resolution of the body submitting it at a meeting where quorum was present.

3. Motions submitted in accordance with paragraph 2 above shall appear on the agenda under the appropriate topic: for example, motions submitted by a Committee shall appear under Committee Motions.

4. The President must add to Council’s agenda a motion received from the Chair of a Committee calling for Council to remove a member from that Committee in accordance with Section V, Article 4(2), provided that the motion is received by 10 am three (3) business days in advance of the Council meeting.

5. The President must add to Council’s agenda any motion submitted by an individual member of Council, provided that the submission is made in writing to the President, accompanied by all relevant supporting documentation, by 10 am three (3) business days in advance of the Council meeting, and provided also that it is signed by a second member of Council. This provision notwithstanding, the Agenda Committee may delay the addition of such a motion until the next regular Council meeting or the one after that.

6. Motions submitted in accordance with paragraphs 4 and 5 above shall appear on the agenda under Other Business.

7. Notwithstanding other provisions in this Article, motions shall be arranged on the agenda in order of time sensitivity as determined by the President Agenda Committee.

8. Motions and presentations shall only appear on Council’s agenda if they are added to the agenda in accordance with this Article.

9. Presentations may be added to the agenda at the discretion of the Agenda Committee, or under the provisions of paragraph 11. No more than three (3) presentations may appear on the agenda, unless the Agenda Committee decides that additional presentations are necessary, or Council so decides by Resolution. Presenters shall submit background material for their presentations to the Agenda Committee in time for it to be circulated to members of Council at the same time as the agenda.
10. Topics for Discussion Period shall, if possible, be submitted to the Agenda Committee in time to be listed on the agenda. If it is too late to put a topic on the agenda, the Chair shall be notified of it before the meeting, if possible, or before the beginning of Discussion Period. Topics in Discussion Period shall be discussed in order of time sensitivity as determined by the Chair.

11. (a) During the portion of the Council meeting set aside for adoption of the agenda or at any other time during the meeting as long as no motion is being discussed, any member of Council may move to amend the agenda by adding a new motion or other new business to it or by rearranging the order of business on it.

(b) If a proposed new motion has not originated in the Executive Committee, a Committee of Council, or a Commission, the Chair may order it to be referred to an appropriate committee or other body of the Society for consideration before being brought before Council.

(c) If the Chair decides that such a referral is not necessary, the motion to amend the agenda shall take effect if approved by unanimous consent or by a Resolution passed by a majority of Council members present, including abstentions and blanks, but not including abstentions by Council members or their proxies who are forced to abstain because they have been determined to be in a conflict of interest in accordance with Section II, Article 1.

(d) Council may, by a Resolution passed by a majority of Council members present, including abstentions and blanks, override a decision of the Chair to refer a motion.

12. At the President’s Agenda Committee’s discretion, emergency motions may be added to the agenda after it has been circulated to Council. These emergency motions may appear on an addendum or on a revised version of the agenda.

13. No motions may be discussed by Council unless they are on the agenda prepared by the President and circulated by 4 pm three (3) business days before the Council meeting in accordance with paragraphs 1 through 5 above, or unless they are added to the agenda in accordance with paragraphs 11 or 12 above.

14. The President shall ensure that the Students At Large are informed before each Council meeting that they may address Council during the Statements from Students At Large section of the meeting by signing up for such statements with the Administrative Assistant before the meeting. Sign-up shall be on a first come, first served basis, with a maximum of three (3) Students At Large speaking at any meeting.

15. The President shall also ensure that a notice be posted in the Council Chambers inviting Students At Large to approach the Chair before the meeting is called to order to sign up to make Statements. If less than three (3) Students At Large have signed up with the Administrative Assistant, the Chair shall accept requests to make Statements on a first
come, first served basis, as long as the total number of Students At Large addressing Council does not exceed three (3).

…

20. If the President calls a special meeting of Council in accordance with Bylaw 5(4)(a)(ii), the President shall ensure that all members of Council receive at least forty-eight (48) hours notice of the meeting, and an agenda for the meeting shall be circulated at least forty-eight (48) hours before the meeting.

SECTION V: COMMITTEES OF COUNCIL

Article 3. Committee Chairs

1. Chairs of Standing Committees

   (g) The Agenda Committee shall arrange appropriate training for all Chairs, and shall provide each Chair with a Committee handbook.

Article 5. Composition

5. (e) Agenda Committee:

   (i) The Archivist & Clerk of Council and the Speaker of Council shall attend every meeting of the Committee concerned with agenda preparation.

Article 8. Agenda Committee

1. The Agenda Committee shall be composed of the following voting members:

   (a) the President, who shall be chair; and
   (b) the Chairs of the four (4) Standing Committees.

   No member of the Agenda Committee shall have more than one (1) vote.

2. The Committee shall:

   (a) assist the President in preparing the agenda for each Council meeting and for general meetings of the Society;

   (b) subject to Section III, Article 2, when presented with an issue for consideration by
Council, decide if the issue needs further discussion or investigation before consideration by Council, and if so, direct the issue to the appropriate Standing Committee, which shall carry out that discussion or investigation; and

(e) establish and announce regular meeting times for the five Standing Committees at as early a date in each term as possible;

(d) arrange appropriate training for all Chairs of Standing Committees, such training to include a Committee Handbook, which shall include operating procedures, a guide to available resources, and the previous year’s minutes and agendas;

(e) recommend to Council a candidate for Speaker and a candidate for Deputy Speaker, such recommendations to be arrived at by an interview process in accordance with the procedures followed by an Extraordinary Hiring Committee in recommending a candidate for a student government position; and

(f) have such other duties as are outlined in the Bylaws or the Code or assigned by Council from time to time.

Article 9. Hiring Committee

... 3. The Committee shall make recommendations to Council for the hiring of the Ombudsperson, the Elections Administrator, other positions on the Elections Committee, officer positions of Student Court, the Speaker of Council, and such other student government positions as are designated by Council.

SECTION IX A. FISCAL PROCEDURES

Article 8. Interpretations, Rulings, Complaints, and Appeals

6. In the absence of the Speaker of Council, Election Appeals Committees shall be chaired by a person designated by the Speaker.

SECTION IX B. FISCAL PROCEDURES

Article 6. Funds

6. Funds established by Bylaw 11(2)
The Student Union Building Repairs and Replacement Fund shall be administered by Council on the recommendation of SAC or the Executive Committee. In accordance with Bylaw 11(2)(a)(ii), this Fund may only be used to purchase, replace or repair the Society’s student government furnishings and equipment, including furniture, rugs and mats, file cabinets, bulletin boards, computers, printers and audio-visual equipment. The minimum limit of the Fund shall be fifteen percent (15%) of the replacement value of the Society’s student government furnishings and equipment as determined from the audits carried out by the Director of Finance and Administration and the Agenda Oversight Committee.

SECTION IX C. PERSONNEL PROCEDURES

Article 2. Appointees

2. Such appointees shall include but not be limited to the Ombudsperson, the Elections Administrator, other members of the Elections Committee, the officers of Student Court, the Speaker and Deputy Speaker of Council, Commissioners, Vice-Chairs of Commissions, Associate Vice-Presidents, Chairs of Standing Committees, assistants to members of the Executive, the Sustainability Coordinator, the Shinerama Coordinator, and Executive Project Officers.

8. Hiring Process

(a) This process does not apply to the Society’s regular employees.

(b) The hiring process for the Ombudsperson, the Elections Administrator and other members of the Elections Committee, the Speaker of Council, and officers of Student Court is as specified in the provisions for the Hiring Committee in Section V, Article 9 above.

(e) The hiring process for the Speaker and Deputy Speaker of Council is as specified in the provisions for the Agenda Committee in Section V, Article 8 above.

SECTION XII: RECOGNITION AND HONORARIA

Article 2. Councillor of the Year

2. The Councillor of the Year title may be bestowed on any member of Council, voting or non-voting, other than members of the Executive, the Student Services Manager, the Speaker, the Deputy Speaker, and the Ombudsperson.