1.0 Mandate:

1.1 The Brewery Committee shall explore options for the AMS Brewery on campus in accordance with the referendum of January 2014, including proposals on academic integration, sustainability targets and commercial operations.

2.0 Objectives:

2.1 Maintain the mission statement, goals and values of the AMS
2.2 Explore possible options for the location and construction of the Brewery
2.3 Explore commercial operation models for the Brewery
2.4 Work with the University to develop long-term agreements to support the Brewery Project
2.5 Explore possible options for the integration of the Brewery into the University’s academic mission
2.6 Determine the feasibility and scope of the Project
2.7 Explore possible options for funding for the initial stages of the Brewery
2.8 Integrate environmental and social sustainability into the operations and programming of the Brewery

3.0 Deliverables:

3.1 Reports: operations, commercial aspect, sustainability study.
3.2 Academic proposal
3.3 Feasibility study

4.0 Membership:

4.1 Composition:

4.1.1 the VP Finance (Brewery Committee Chair)
4.1.2 three (3) Councilors;
4.1.3 three (3) students at large;
4.1.4 one representative of BAGB appointed by BAGB;
4.1.5 the Director of Operations (non-voting member)
4.1.6 the Designer (non-voting member)
4.1.7 Other AMS staff shall attend at the invitation of the Chair.

4.2 Members at large and Councilors shall be appointed by the AMS Council
4.3 In order to maintain effectiveness and productivity if the Brewery Committee it is imperative that its members make every effort to regularly attend meetings and provide feedback and updates to the Chair as requested.
4.4 Brewery Committee voting members with two unexcused absences will be asked to resign by the Chair.
4.5 In the event that a Brewery Committee member is unable to regularly attend scheduled committee meetings, it is important that a new member be identified and appointed by the AMS Council in order to replace the existing member.
4.6 The committee consists of eight (8) voting members; quorum requires at least five (5) voting members to be present at a meeting.
4.7 Decisions shall be made by a simple majority vote.
4.8 Term of each member of the Brewery Committee shall be twelve (12) months.
4.9 Vice-Chair shall be appointed by the Brewery Committee. In case the Chair cannot attend the meeting, the Vice-Chair shall serve as the Chair and carry on required duties.

5.0 Operational Protocol:

5.1 Meetings:

5.1.1 The committee shall meet frequently, but not less than once every two weeks. Additional meetings can be scheduled as required by the Brewery Committee Chair to advance time sensitive initiatives.

5.1.2 Time and Duration- Meetings not to exceed 2 hours

5.2 Agenda/ minutes- The Brewery Committee chair or vice-chair will be responsible for drafting the agenda, minutes, and relevant attachments for distribution to the committee members

5.3 Reporting- The Committee members report to the Chair and Vice-Chair. The Chair or Vice-Chair reports directly to the AMS Council.

5.4 Communications- Communications among Brewery Committee members will be coordinated by the Brewery Committee Chair. The Chair will be responsible for timely and accurate distribution of any documentations, including minutes, meeting agendas, meeting requests, and deliverables to both AMS Council and among Committee members.

5.5 The Brewery Committee shall review the committee’s Terms of Reference every twelve (12) months or as needed.