Job Description

Position title: Campus Development Commissioner
Reports to: Vice President, Academic & University Affairs
Supervises: None
Employee status: Term, Appointed
Length of term: May 15, 2016 – April 30, 2017
Hours per week: 10
Compensation: Tier 1
Date revised: March 2016

Position Purpose:
The Campus Development Commissioner supports the work of the Vice President Academic and University Affairs. The Commissioner is responsible for research into select campus planning and development issues from a student perspective, and will provide updates and recommendations on these issues to the Vice President Academic & University Affairs. This position is best suited for a candidate with significant self-motivation, an interest in campus development issues, and a desire to learn more about university and external advocacy.

Duties and Responsibilities:
• Prepare reports on campus planning and development issues as requested
• Make recommendations on campus planning and development issues to the VP Academic and University Affairs
• Attend relevant University and external meetings, and public open houses as requested
• Work with the AMS mission statement and values to operate a successful department
• Other duties as required

Qualifications and Experience:
• Must be a currently registered student at UBC Vancouver or one of its affiliated colleges
• A reasonable understanding of campus development issues and the UBC context, as well as implications on provincial government and external lobbying
• An understanding of how students can be impacted by campus developments
• Strong report writing and communication skills
• An interest in campus planning and development is essential
• A background in planning would be an asset, but is not required
• Ability to work independently and take initiative on projects