



Job Description

Position title:	Campus Development Commissioner
Reports to:	Vice President, Academic & University Affairs
Supervises:	None
Employee status:	Term, Appointed
Length of term:	May 15, 2016 – April 30, 2017
Hours per week:	10
Compensation:	Tier 1
Date revised:	March 2016

Position Purpose:

The Campus Development Commissioner supports the work of the Vice President Academic and University Affairs. The Commissioner is responsible for research into select campus planning and development issues from a student perspective, and will provide updates and recommendations on these issues to the Vice President Academic & University Affairs. This position is best suited for a candidate with significant self-motivation, an interest in campus development issues, and a desire to learn more about university and external advocacy.

Duties and Responsibilities:

- Prepare reports on campus planning and development issues as requested
- Make recommendations on campus planning and development issues to the VP Academic and University Affairs
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- Attend relevant University and external meetings, and public open houses as requested
- Work with the AMS mission statement and values to operate a successful department
- Other duties as required

Qualifications and Experience:

- Must be a currently registered student at UBC Vancouver or one of its affiliated colleges
- A reasonable understanding of campus development issues and the UBC context, as well as implications on provincial government and external lobbying
- An understanding of how students can be impacted by campus developments
- Strong report writing and communication skills
- An interest in campus planning and development is essential
- A background in planning would be an asset, but is not required
- Ability to work independently and take initiative on projects