MINUTES OF THE EXECUTIVE COMMITTEE

Present: Ryan Davies (Chair), Vivian Hoffmann, Ruta Fluxgold, Shirin Foroutan, Jennie Chen, Bernie Peets (General Manager)

Guests: Michelle O’Neill (Communications Coordinator)

The meeting was called to order at 4:05 p.m.

1. **Room 106**

   The AMS has received an offer from John Lecky regarding a lease renewal. This letter will be copied for AMS Council members for consideration at the January 7, 1998 meeting. Bernie will hand deliver a response tomorrow acknowledging the offer. Ryan and Ruta are preparing a presentation for the Council meeting.


   Mark Veerkamp from SFU will be making a presentation on the National Day of Action. Vivian has heard that some of the CFS material may be unsuitable for the AMS. The AMS will prepare material for the National Day of Action on January 28, 1998.

3. **Volunteer Database**

   Ruta and Michelle are working together to create a database of students interested in various University committees.

4. **AMS Update**

   The next Update will contain information on the Thunderbird Shop, Used Bookstore, and Safewalk. Elections are being advertised separately through the Elections Committee.

5. **Fraternities and Sororities**

   The AMS will have a motion in an upcoming Council meeting on the future of the Fraternities. Discussion on this topic is likely to occur at the next Board meeting. Ryan and Shirin will meet with Desmond and Pan Hellenic to discuss options.

6. **Differential Fees**

   Tara from McGill and Shirin are talking about organizing a campaign for differential fees.

7. **Banking Deal**

   We should bring this up in discussion period. A motion should come forward at the January 21, 1998 Council meeting regarding pursuing negotiations.
8. **Vending Machines**

New vending machines are dispensing $1.50/bottle. This is actually a better deal than the cans.

9. **SuperCon**

‘Living on the Edge’ is the chosen theme.
Various brainstorming on images and themes.
Ryan will be e-mailing the Supercon dates to student associations across Canada.

10. **Web Site**

Michelle continues to work with Systems in the construction of the website.
There are four main categories.

There being no further business, the meeting was adjourned at 6:00 p.m.

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Ryan Davies  
Chair  
Executive Committee

RD:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Ryan Davies (President), Jennie Chen (Director of Administration), Vivian Hoffmann (Director of Finance), Ruta Fluxgold (Vice-President), Shirin Foroutan (Coordinator of External Affairs), Bernie Peets (General Manager)

Guests: Larry Ho (Assistant to the President), Desmond Rodenbour (Policy Analyst), Michelle O’Neill (Communications Coordinator)

The meeting was called to order at 2:40 p.m.

1. Thunderbird Shop Referendum

We have looked at the wording of the referendum and have determined a format for the question consisting of ‘whereas’ clauses for the ‘no’ and ‘yes’ sides. The referendum will take place on February 6, 9, 10, 1998. Ryan will send a memo to the Elections Committee regarding the dates and status of the referendum. Michelle discussed campaign strategies, including communications with the services and businesses; she emphasized the necessary holistic nature of the campaign. We will speak with Council and the constituencies about AMS Council’s stance on this issue and ensure adequate communication among all parties.

2. Relocation of Fraternity Houses onto Campus

Fraternities are on leased land from the government and the university would like to take over that land. Al Poetckker made a presentation to the OCP Housing Committee which Ryan attended. The proposal places the Fraternity on the East end of campus near the RCMP precinct along Wesbrook Mall. A code of conduct was much discussed; it will be necessary for the Fraternities to adopt such a code. The OCP Housing Committee was in favour of this proposal. General discussion regarding the appropriate land use and the percentage of student vs. market housing. The Board of Governors will consider the future of the Greek System at Thursday’s Board Meeting. The University plans to turn the existing Greek properties into multi-level facilities which include a mixture of commercial and residential zoning. We should bring forward a motion to Council in support of the Sororities and Fraternities. Although the AMS does not officially recognize them as AMS groups, they are still students and we should advocate on their behalf.

Two motions will go forward:

1. The East Campus Development Plan.
2. Support the relocation of Sororities and Fraternities onto campus.
3. Athletics Fee

University Athletic Council meeting being held on Tuesday at 3:00 p.m. Maria Klawe is going around to the various constituencies to gain support for the CPI increase.

It will likely be discussed in the first February meeting.

4. Strategic Planning Process

It was decided that the Executive Committee will bring forward the strategic plan to Council pending the results of the Thunderbird Referendum.

5. Banking Deal

A motion is going forth at the next Council meeting about the AMS entering into negotiations with the University regarding the Banking Arrangement. Jennie and Vivian will speak to this.

6. AquaSoc

An additional $25,000 approximately is required to pay off the cost overrun of the AquaSoc renovations. A motion will be going to Council to decide this.

7. Student Services motion

There is a notice of motion regarding the changeover of the Student Services from the Vice-President to the Director of Administration.

8. Website

The Executives raised concern over the status of the AMS Web Site, especially in regards to the Elections Page.

There being no further business, the meeting was adjourned at 4:55 p.m.

[Signature]
Ryan Davies
Chair
Executive Committee

RD: pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Ryan Davies (Chair), Shirin Foroutan (Coordinator of External Affairs), Vivian Hoffmann (Director of Finance), Jennie Chen (Director of Administration), Bernie Peets (General Manager), Desmond Rodenbour (Policy Analyst)

Absent: Ruta Fluxgold (Vice-President)

The meeting was called to order at 2:45 p.m.

1. **Tuition Fee Lawsuit**
   - A motion is going to Council requesting additional funds from the External and University Lobbying Fund to cover the legal costs for the court case.
   - An additional $7938.30 is required and $2000.00 for follow-up costs.
   - Amir Attaran worked considerably hard on this.

2. **Nominating Committee**
   - A Chair is required for the Nominating Committee, we will appoint one at the next Council meeting.

3. **Athletics Fee**
   - Ryan will clarify with Maria Klawe to discuss the Athletics Fee with Council.

4. **Student Services Switch over**
   - We need to consult with the incoming Executives.
   - We will handle this during the February 25, 1998 Council meeting.

5. **B & C Lists**
   - Application 18A will go to court on February 17, 1998 - one day.
   - Bernie will be attending.

6. **SuperCon**
   - Meeting scheduled for Friday 1:30 to 3:30 p.m.
   - The purpose is to bring in the new Executives and update everyone on the Conference organization.
   - It was suggested that we attempt to make this a bilingual conference, but translating everything is expensive.
   - We will invite frontoophone schools (possibly in French) but will indicate that it would be an English-speaking conference.

7. **Thunderbird Referendum**
   - General discussion on supporting a position on the referendum.
   - The Executive decided that we can and should support our side, because there would be no-one to represent the AMS position. It is precisely for this reason that the AMS has independent Elections Administration completely separate from the Executive Committee.
   - Desmond suggested having referendum campaigners near poll locations to leaflet.
   - This could be expensive, but it is unlikely that we would be doing many hours.
8. Executive changeover
   - Sheldon will request us for archival material.
   - We anticipate a smooth changeover.
   - Bernie suggested doing an Executive Orientation for the new Executives, this was agreed to be a good idea.

There being no further business, the meeting was adjourned at 3:40 p.m.

Ryan Davies  
Chair  
Executive Committee

RD:pr.
MINUTES OF THE EXECUTIVE COMMITTEE

March 3, 1998

The meeting was called to order at 4:30 p.m.

1. Amalgamation of Services
   - Proposing the amalgamation of Joblink, Volunteer Services and the Internship Program.
   - Tentatively one Service Director for Joblink and one for Volunteer Services and the Internship Program.
   - The expansion of the Internship Program is foreseen.

2. Ad-hoc Compensation Review Committee
   - Craig Bavis, Philip Ledwith, Anna Carvalho, Vivian Hoffmann, Neena Sonik and Sandra Matsuyama sit on this Committee.
   - Neena will try and arrange a meeting of this Committee within a week.
   - Consultation with current Service Directors will take place.
   - The Committee will review the salaries of Service Directors.
   - The honoraria for Commissioners will be reviewed by the Executive Committee at another meeting.

3. Thunderbird Shop
   - Met with John Lecky (Thunderbird Enterprises) and Bob Gray (Manager) last week.
   - The AMS expressed interest in making an offer on some of the fixtures.
   - There will be an audit of the fixtures to assess their condition and value.
   - Vivian suggested some form of compensation ‘generous offer’.
   - The plan is to use a lot of paint to change the facade of the store.
   - The issue is tabled. Bernie will provide a dollar figure by March 11, 1998.

4. Supercon '98
   - Executives (Ryan, Vivian and Neena) will act as voting members. Other members are welcome.
   - Ryan Marshall to act as Chair.
   - Hiring will be done through the entire Committee.
   - Interviews will be held on Friday, March 6 pending availability.
   - The Vice-President of Marketing at Wilfrid Laurier could do a “web page for Commercial Value” Seminar.
   - The Committee will discuss the matter further following receipt of the proposal.
   - The decision on the Royal Bank speaker needs to be made as soon as possible.

5. Council Agenda
   - New Initiatives Fund allocation - the Science Undergraduate Society would like $400.00 to for the Euclid Web project
6. **Alcohol Policy**
   - The liquor policy is under review.
   - Wants to put SUB Liquor Policy under University control.
   - Liquor Licence is held by the University and they would like to unload it because of liability issue.
   - Desmond is working on a summary of the effects of the policy.
   - Possibility of motion for Council to oppose.

7. **Agriculture Undergraduate Society**
   - A one year contract was signed by the AgUS with a four year option.
   - The AMS and SAC were not consulted.
   - After one year the AgUS tried to get out of the contract.
   - AgUS is being sued for breach of contract.
   - 40 AgUS student councillors could be named in lawsuit.
   - Our lawyers say there is a good chance of winning, however large legal bills are involved.
   - The AgUS is debating finishing the remaining three year contract in order to avoid a court battle.

8. **Executive Orientations and Building Tour**
   - Bernie suggested an orientation session for the Executives including a tour of the building.

9. **Key Allocations**
   - All key allocations must go through Scott Morishita.
   - A number of keys are still outstanding and need to be returned (Ryan Davies, Ruta Fluxgold).

10. **Whistler Orientation Weekend**
    - Tentative dates are May 1-3 for students. Perhaps a separate day for staff.
    - Staff will not be attending this year due to the opening of the retail store and various catering commitments, etc.
    - Neena will check the availability of the Lodge.
    - The schedule for the weekend will be determined in the Executive Committee.

11. **Speakeasy Peer Counseling and Information**
    - Service Director will be a half year position to allow for the possibility of restructuring. Paid training with current Director, off in the summer and work the fall term until December.

12. **Royal/Hong Kong Banks**
    - Meeting with UBC External Relations on Monday, March 16 to discuss locations of the new ATM machines and other business.

13. **CCBC (Canadian Campus Business Consortium)**
    - Have arranged with company for 8,000 spiral binders.
    - Will pay the AMS 50¢ per copy for distribution to students with the Inside UBC.
    - 25¢ to UBC for the use of their logo and 25¢ to the Bookstore for lost revenue.
    - Contains advertising and must be reviewed before approval.
14. **Communications Coordinator**
   - Need to better define role.

15. **Code Changes**
   - Need to appoint a Chair to the Code and Policies Committee
   - The appointment will be made at the next Council meeting.

16. **Council Agenda Items**
   - Scott will work on reaction to UBC's Alcohol Policy.
   - External Commission positions to be redefined.
   - Any other items for the Council Agenda should be emailed to Vivian by Thursday, March 5, 1998.

17. **Next Meeting**
   - The next meeting of the Executive Committee will be held on Friday, March 6, 1998 at 1:30 p.m.

There being no further business, the meeting was adjourned at 7:00 p.m.

*Vivian Hoffmann*
Chair
Executive Committee

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Sandra Matsuyama (Director of Finance), Scott Morishita (Director of Administration), Neena Sonik (Vice-President), Bernie Peets (General Manager)

Absent: Ryan Marshall (Coordinator of External Affairs)

Guest: Jesse Guscott (Assistant to the President), Desmond Rodenbour (Policy Analyst), Michelle O’Neill (Communications Coordinator)

The meeting was called to order at 1:35 p.m.

1. Alcohol Policy
   - Desmond is preparing a one page report for Council.
   - Most of the concerns expressed by the AMS have been addressed but there are still some areas of concern.
   - The guarantee for an appeals process to avoid arbitrary decisions.
   - Procedures for liquor licence renewal.
   - Need to make sure we maintain autonomy as a liquor licence could be used as a political threat to this autonomy.

2. Referenda
   - Raised the idea of using e-mail as a means of communicating information to the student body.
   - The University has offered $2000 for the campaign to be spent how we want.
   - Promoting athletics issue and student aid fund issue.
   - Ad in the Ubyssey.
   - $1000 from AUS. Need to find out how the AUS is spending this money.
   - Discussed whether to run a 'yes' campaign or a 'come out and vote' campaign.
   - Campaign must be active by Monday.
   - Intramurals is the key - 7000 participants only need half for quorum.
   - Need to tie athletics and Aid campaign together.
   - Remind students of some crucial information, ie. that bursary money is being refunded from the University.
   - Vivian will talk to the GSS to see what kind of campaign they are running.
   - Talk to Kaaren about polling stations. Maybe have one by Storm the Wall and the Student Recreation Centre.
   - Pay for Kaaren needs to be decided.
   - The Budget Committee will try to get together on Wednesday to adjust the budget. allocation for the referendum, the Elections Administrator and Committee honoraria.

3. Next Meeting
   - The next meeting of the Executive Committee will be held on Monday, March 9, 1998 at 1:30 p.m.

There being no further business, the meeting was adjourned at 3.30 p.m.

Vivian Hoffmann
Chair
Executive Committee
VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Ryan Marshall (Coordinator of External Affairs), Scott Morishita (Director of Administration)

Absent: Sandra Matsuyama (Director of Finance), Neena Sonik (Vice-President), Bernie Peets (General Manager)

Guest: Jesse Guscott (Assistant to the President), Desmond Rodenbour (Policy Analyst), Michelle O'Neill (Communications Coordinator)

The meeting was called to order at 1:35 p.m.

1. Imagine UBC Training
   ▶ Want 40 pizzas.
   ▶ This is ok with the Executive but need to wait for Bernie's approval.

2. Office Keys
   ▶ No-one needs a 2U1 or a 2U5.
   ▶ If keys are needed for a particular day they can be borrowed for that day.
   ▶ Ruta, Ryan and Shirin still have keys.
   ▶ Everyone should only keep the keys they need.

3. Referenda Campaign
   ▶ Vivian and Michelle worked on the Campaign over the weekend.
   ▶ There is a check list of things that need to be done.
   ▶ Four posters have been designed and buttons made.
   ▶ Help is needed with posterling.
   ▶ Ryan will organize for a posterling group to meet tomorrow in Room 216 at 6:30 p.m.
   ▶ Ryan will act as a liaison with Arts Undergraduate Society to get their help with posterling.
   ▶ Vivian will liaise with Lisa Luscombe.

4. Next Meeting
   ▶ The next meeting of the Executive Committee will be held on Tuesday, March 10, 1998 at 4:30 p.m.

There being no further business, the meeting was adjourned at 2.10 p.m.

Vivian Hoffmann
Chair
Executive Committee
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Ryan Marshall (Coordinator of External Affairs), Sandra Matsuyama (Director of Finance), Neena Sonik (Vice-President)

Absent: Scott Morishita (Director of Administration), Bernie Peets (General Manager)

Guest: Jesse Guscott (Assistant to the President), Michelle O’Neill (Communications Coordinator)

The meeting was called to order at 5:20 p.m.

1. Communications

   Michelle has a policy outline proposal.
   - Outlined deadlines and use of ads etc.
   - Use of the AMS Update must be approved by the Executive Committee.
   - Michelle would like to meet with each Executive member to discuss plans for the future.
   - Vivian will meet with Michelle tomorrow morning at 8:30 a.m.
   - Ryan will meet with Michelle at 12:30 p.m. tomorrow.
   - BC Transit is having a forum and want Vivian to comment on bike racks, which were funded through the Innovative Projects Fund.
   - Poster campaign for referendum.
   - Ryan will have a poster drive on Thursday.
   - Sandra will ask the Finance Commission to help.

2. Ombudsperson

   Idea suggested to amalgamate Ombudsperson/Director of OmbudsOffice.
   The Office is often idle.
   Would be responsible to Student Council.
   University has hired their own Ombudsperson responsible for Academic appeals.
   Decreased responsibility for AMS Ombudsperson.
   Amalgamation would be cost effective.
   Neena will speak to Sameena Nahal, Desmond and the UBC Ombudsperson.

3. Amalgamation of Volunteer Services, Joblink and the Internship Program

   Possibility of having three Assistant Directors and one Director.
   This could be more expensive but having them all in one open plan office could increase accessibility.
   The Internship Program and Volunteer Services seem more compatible.
   There is a limited need for Joblink to be open for office hours.
   The Internship Program and Volunteer Services will be amalgamated.

4. Supercon

   Lisa Luscombe has been appointed Supercon Conference Coordinator.
   She will be phased from the Programs Department over the next two weeks.
   Ryan Davies will sit as special chair of the Supercon Steering Committee.
5. Ryan Marshall - Coordinator of External Affairs

Deadlines for the 432 and Underground have passed so it will not be possible to advertise for the referendum in these.
The External Commission is organizing a ‘responsible drinking organization’ - BACCHUS
Organizing his task force but does not have the package of materials for this organization.

6. Sandra Matsuyama - Director of Finance

Budget Committee allotted money for referendum.
This must be approved by Student Council.
The Elections and Referenda account is over budget due to the unexpected referenda.
Motion to Student Council appointing members to the Finance Commission.

7. Vivian Hoffmann - President

Vivian, Neena and Ryan sit on CABSD. Need to appoint three students to this Committee at the next Council meeting.

8. Next Meeting

The next meeting of the Executive Committee will be held on Friday, March 13, 1998 at 1:30 p.m.

There being no further business, the meeting was adjourned at 6:30 p.m.

Vivian Hoffmann
Chair
Executive Committee

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Ryan Marshall (Coordinator of External Affairs), Sandra Matsuyama (Director of Finance), Neena Sonik (Vice-President), Bernie Peets (General Manager)

Late: Vivian Hoffmann (Chair) arrived at 4:25 p.m.

Guest: Jesse Guscott (Assistant to the President), Desmond Rodenbour (Policy Analyst), Michelle O’Neill (Communications Coordinator)

Note: Scott Morishita and Neena Sonik left at 4:45 p.m.

The Vice-President called the meeting to order at 4:10 p.m.

1. Pay Grade/Pay Scale

Dollar figures and pay grades are being reworked by the Compensation Review Committee.

The Committee recommended the amalgamation of the Ombudsperson and the OmbudsOffice.

Desmond pointed out the political problems that might arise from this amalgamation ie. Who is the Service accountable to?

2. Council Agenda

Vivian would like the agenda done for Monday morning

Compensation Review Committee recommendations on the agenda?

3. Pacific Games 2001

Maria Klawe would like the consultation process to begin now.

She will be making a presentation at the next Council meeting.

4. Provincial Government

Ryan has arranged for monthly meetings with Andrew Petter’s office to keep the lines of communication open.

We need to ensure that Student Society fees are exempt from the tuition freeze - Monday morning.

5. University Budget

Coming soon.

80% of vacant positions will not be refilled.

The University may give more employees access to the SRC.

Discussing the 2 - 4 million dollar study on the soil erosion near the Museum of Anthropology.

6. Aquatic Centre

Want $500,000 for upgrading the Aquatic Centre for the Pacific Games.

They are already getting funds from the government.
7. **Referendum**

   Voter turnout was 4800.

8. **Strategic Planning Process**

   Bernie is able to attend all meetings but will not facilitate the meetings.

9. **Archives**

   Sheldon Goldfarb is voluntarily moving to work part-time in order to pursue other options.

10. **Communications**

    - Michelle needs to meet individually with the Executives.
    - Needs to meet regarding the Inside UBC, web site and communications strategy.
    - Will be meeting with Sandra at 3:00 p.m. on Tuesday.
      She would like help from Commissioners.

11. **Orientation with General Manager**

    Bernie would like to do an Executive tour of the building and/or orientation.

12. **Next Meeting**

    The next meeting of the Executive Committee will be held on Tuesday, March 24, 1998 at 4:30 p.m.

There being no further business, the meeting was adjourned at 5:15 p.m.

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Vivian Hoffmann  
Chair  
Executive Committee

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Ryan Marshall (Coordinator of External Affairs), Sandra Matsuyama (Director of Finance), Neena Sonik (Vice-President), Bernie Peets (General Manager)

Guest: Jesse Guscott (Assistant to the President), Desmond Rodenbour (Policy Analyst), Michelle O’Neill (Communications Coordinator)

The meeting was called to order at 4:45 p.m.

1. Meeting with Gordon Campbell

   The meeting should be used to gain information about how his party would address the needs of students regarding:
   - Income contingent loans
   - Liberal/Reform relations

Michelle and Desmond left at 5:00 pm

The meeting reconvened at 6:45 pm following the meeting with Gordon Campbell.

2. Strategic Planning Focus Groups

   ➢ Bernie needs to know when and where meetings are going to be.
   ➢ Might take more than one meeting.
   Should be 8 - 10 people.

3. Summer Career Placement Program

   ➢ Applications must be signed by Bernie tomorrow morning.
   ➢ Union must approve all applications before they are sent to Human Resources Canada.

4. Student Banking Focus Group

   ➢ Meeting to discuss consultation with students about banking needs.

5. EUS Fee/Club Fee Referendum

   EUS had referendum regarding fee increases and club fees collected by the EUS. This would make membership mandatory and automatic.

6. SAC Constituency Commissioner

   There is some question as to the work load of that position

7. The Yardstick

   Mandeep Randhawa was hired in November 1997, to coordinate the Yardstick. Mandeep has not been communicating and has not dropped off any material. Neena will continue trying to establish contact with Mandeep.
8. Executive Orientation
   
   > Executive orientation with Bernie to be held on Wednesday, April 1 at 5:30 p.m

9. Co-op Fees
   
   Co-op fees have increased by $225 since the tuition freeze. They have gone up from $226 in 1996 to $451 currently. Only 15% goes directly to Co-op and the rest to general purpose operating funds of the University.

10. Next Meeting
    
    The next meeting of the Executive Committee will be held on Tuesday, March 31, 1998 at 4:30 p.m.

There being no further business, the meeting was adjourned at 8:47 p.m.

Vivian Hoffmann
Chair
Executive Committee
MINUTES OF THE EXECUTIVE COMMITTEE

Present:  Vivian Hoffmann (Chair), Ryan Marshall (Coordinator of External Affairs), Neena Sonik (Vice-President), Scott Morishita (Director of Administration), Bernie Peets (General Manager)

Late:  Sandra Matsuyama (Director of Finance) arrived at 5:32 p.m.

Guest:  Jesse Guscott (Assistant to the President)

The meeting was called to order at 4:47 p.m.

1. Promo - Council
   - The motion passed through Council limited four promo to AMS Executives. Could be interpreted as excluding the staff which was not the intent. Vivian will address this in President’s Remarks.

2. Assistant to the President
   - An Assistant to the President will not be hired for the summer unless the Summer Career Placement Program grant comes in.
   - Would like the position excluded from the pay scale.
   - It should become a staff position instead of honoraria because of the nature of the position.
   - Staff positions are paid hourly, and are not subject to the honoraria scale approved at the last Council meeting.

3. Joint Consultation Committee
   - Vivian and Ryan will attend the meeting on April 8, 1998.

4. Service Directors
   - Inside UBC
     - The Communications Planning Group will meet on Thursday to discuss the position.
     - Three applications received so far. The Committee will schedule interviews for Friday.
   - OmbudsOffice
     - Neena will complete interviews before Wednesdays Council meeting.
     - The Committee will try to complete the interview process for the rest of the Service Directors by the beginning of exams.

5. Whistler Orientation Weekend
   - The last weekend in June could be a problem for Council members.
   - July 11, 12 or 17, 18 or perhaps the long weekend in August.
   - All of May is booked. May is a problem for staff.
   - Booking any later into the season would not help attendance.
   - Explore other venues - 1st weekend after exams.
   - Will finalize tomorrow during the orientation with Bernie.

6. Library Cards
   - The Library is trying to cut costs and simplify the process of obtaining new cards
   - Are photos necessary?
     - voting
     - identification
7. **OmbudsOffice**
   - The amalgamation of the OmbudsOffice and Ombudsperson does not seem possible at this time. A lot of work is involved and the positions should be filled as soon as possible.

8. **Pacific Games Forum**
   - Pacific Games are tied to a trade forum.
   - The AMS should keep students informed.
   - The disruption caused by holding the Games at UBC should be considered
   - Must ensure there is proper consultation.
   - Vivian will draft a policy statement for the Executive for tomorrow.

9. **Council Handbook**
   - Should have descriptions of Committees.
   - Have the Communications Planning Group develop a more digestible handbook.

**Supercon Sponsorship**
- Bernie has received mixed responses on tobacco sponsorship from the Supercon Committee.
- A sponsor will be giving away cigars - are we hypocritical to refuse tobacco sponsorship?
- They would be listed as a sponsor in the delegate package and would be recognized.
- The Supercon Committee will make the decision but the Executive opinion should be taken into consideration.

11 **Co-op Fees**
- Students pay $450 of which $150 goes to the faculty and the remaining $300 to the Presidents Office.
- Check with Presidents Office to see if there is justification for this allocation.
- Money should be going directly to faculties for the development of co-op programs.

There being no further business, the meeting was adjourned at 6:20 p.m.

Vivian Hoffmann
Chair
Executive Committee
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Ryan Marshall (Coordinator of External Affairs), Neena Sonik (Vice-President), Sandra Matsuyama (Director of Finance), Scott Morishita (Director of Administration), Bernie Peets (General Manager)

Guest: Cindy Orlaw (parent, student at UBC), Barb Munsil (Senior Supervisor, Kids Club)

The meeting was called to order at 4:05 p.m.

1. **UBC Daycare**
   
   Looking for potential funding sources for daycare building.
   
   The Daycare Council has allocated the proceeds from their casino - $15,000.00.
   
   Current playground inadequate to serve the number of children at the daycare.
   
   The Vancouver Foundation has been solicited for funds, may contribute matching funds.
   
   The Kids Club parent group has contributed $5,000.00.
   
   Hope to start construction in August to be complete by September.
   
   CPAC funds have been used for daycare facilities in the past. Asking for $3,000.00.
   
   Our contribution could potentially quadruple if the University matches our funds and further matched by the Vancouver Foundation.
   
   Plans to investigate further.

2. **Legal Fund**

   Will student interests be adequately represented by the Board of the Student Citizens' Legal Fund Society?

   To ensure the broad interests of students are represented is the primary role of the Society’s Board of Directors.

   The President or President’s designate shall sit as the AMS Officer on the Board of Directors and be responsible for communicating the business of the Society to the AMS and for promoting membership in the Society.

   Vivian will contact the Registrar of Societies and Sheldon tomorrow regarding the possibility of automatic membership for UBC students.

3. **AMS Retail Store**

   Curtis Craig will be joining the AMS on April 20, as the manager of the new retail store.

   Curtis has been with Toys ‘R’ Us as manager.

   Priority will be given to Thunderbird Shop student staff in hiring student staff for the store, if they apply.

4. **Speaker of Council**

   Vivian will bring this up during President’s Remarks.

   The honorarium for this position shall be established by the Compensation Review Committee.
5. **Credit for Extra-Curricular Involvement**

   Brought up at the CABSD meeting today.
   Vivian will sit on CABSD sub-committee to further develop this proposal.

There being no further business, the meeting was adjourned at 6:00 p.m.

Vivian Hoffmann
Chair
Executive Committee

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Neena Sonik (Vice-President), Sandra Matsuyama (Director of Finance), Bernie Peets (General Manager)

Absent: Ryan Marshall (Coordinator of External Affairs), Scott Morishita (Director of Administration)

Guest: Jesse Guscott (Assistant to the President)

The meeting was called to order at 5:30 p.m.

1. AMS Retail Store - Bernie Peets
   - Have spoke to stationary suppliers. Core of school supplies have been taken care of.
   - Screen printing and clothing for embroidery have been taken care of.
   - Finalized colour scheme with the Commercial Services Planning Group.
   - Notice of position vacancies was taken to existing Thunderbird Shop employees.

2. University Athletic Council Appointments
   - Jennie Chen would like to continue chairing.
   - Need to look into Code of Procedure regulating the appointments.

3. AMS Code of Procedure regarding Speaker of Council
   - Desmond, Vivian and Wei Hsi Hu will work through the old Code of Procedure.
   - Will try and fill the position by April 29 but may be difficult for the Nominating Committee to meet due to exams. May have to wait until the following meeting.

4. Legal Fund Bylaws
   - Vivian and Ryan will meet with petitioners tomorrow morning to continue to work on the bylaws.
   - Need to ensure AMS representation on Board of Directors and put control clearly in the hands of students.
   - The bylaws should satisfy the AMS, the Faculty of Law and the petitioners.

5. Inside UBC
   - If there is going to be a major referendum we should advertise it in the Inside UBC.

6. Netinfo Broadcast Guidelines
   - Needs to be addressed at Council.
   - Need to draft guidelines.

   - Vivian will work on a position paper for consideration.

There being no further business, the meeting was adjourned at 6:54 p.m.

Vivian Hoffmann
Chair
Executive Committee
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Sandra Matsuyama (Director of Finance), Scott Morishita (Director of Administration), Bernie Peets (General Manager)

Absent: Ryan Marshall (Coordinator of External Affairs), Neena Sonik (Vice-President)

Guest: Jesse Guscott (Assistant to the President), Michelle O’Neill (Communications Coordinator)

The meeting was called to order at 3:10 p.m.

1. Broadcast E-mail

The University is considering using blanket e-mails to send out information. The AMS is considering being involved and therefore needs to outline appropriate guidelines for the usage of this medium.

There should be a limit to the number of e-mails sent but there needs to be some way to ensure that the maximum number does not limit important information.

An arbitrary number may be too restrictive, approximate guidelines may be better.

2. Government Regulation of U-Brews

Received letter from Maria Kluew regarding the AMS position on government regulation of U-Brews.

This does not seem especially relevant. The AMS has no comment at this time.

3. Retail Update

Preparations for opening the store are on track.

Most of the merchandise should arrive by May 4, 1998.

Construction should be complete by May 6 or 7 and the store should open that weekend.

4. AMS Code of Procedure for Speaker of Council

The members of the Code and Policies Committee who could attend the meeting, revised the Code pertaining to Speaker of Council proposed by the CORP Report.

Staff, elected positions or appointed positions in constituencies are excluded from holding the position of Speaker of Council.

Nominations will be left open.

5. Legal Society Bylaw

The Faculty of Law will probably not give participants credit until the Society has proven itself.

The structure of the Society is not important to the Faculty, as long as it is functional.

There may be concerns regarding litigation insurance.

Could establish a contract where the AMS agrees to forward funding provided the Society abides by the Constitution approved by Council.

Negotiation still in progress.

Composition of Litigation Committee is still an issue.
6. Budgets

Executives are looking at their budgets for areas of potential savings.
Will meet with Gerry for help with budgeting.

There being no further business, the meeting was adjourned at 4:48 p.m

Vivian Hoffmann
Chair
Executive Committee

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Sandra Matsuyama (Director of Finance), Scott Morishita (Director of Administration), Ryan Marshall (Coordinator of External Affairs), Neena Sonik (Vice-President), Bernie Peets (General Manager)

Late: Neena arrived at 2:50 p.m. and Sandra arrived at 3:20 p.m

Guest: Jesse Guscott (Assistant to the President), Gerry Wan (Controller), Desmond Rodenbour (Policy Analyst)

The meeting was called to order at 2:47 p.m.

1. Parking Rates
   - Gerry discussed the effects of increased parking rates on our business.
   - Parking meters used to be free after 5:00 p.m., now regular rates are effective until 11:00 p.m.
   - The same week this happened SUB Arcade business dropped by 25%.
   - Discussed how this relates to the IPF.
   - Some compensation for these losses is needed.
   - Vivian will write a letter to Byron.

2. Supercon Room Booking Rates
   - Reducing rates of room bookings will allow Supercon to allocate more money to speakers etc.
   - Would require a notation against the AMS budget.
   - There would be an increase in revenue for the businesses by having more people in the SUB.
   - The Supercon Steering Committee will write to SAC requesting this discount.

3. Assistant to the President
   - $130.00 remaining in the honoraria.
   - The Assistant to the President will remain in office until the end of the month.
   - The position will be reviewed in the summer.
   - Desmond suggested once again that the position become a staff position but that the appropriate process be followed.

4. Legal Fund
   - Davis & Company are being directed to make recommendations regarding the method of funding of the Student Citizens’ Legal Fund Society as this question relates to issues of liability.

5. AMS Budget
   - Trying to organize budgeting workshops and individual sessions for Service Directors.
   - Bernie re-emphasized use of ‘bottom-up’ planning.

6. Inside UBC
   - Pictures are being taken.
   - Need a group shot of the Executive.
7. **Vision Response**  
   - The Executive will go through the document point by point and make comments/suggestions.  
   - This is something which may be used to focus discussion during the Executive Retreat and the Whistler Orientation Weekend.  
   - The Executive Retreat will take place on May 9, commencing 9:30 a.m.

8. **Bike Shop**  
   - Space might be found in the Aquatic Centre, SUB or the new Administration Building for a bicycle repair and or parts station.  
   - Gord Lovegrove hopes to raise funds to build a bike path along University Boulevard, partially through Grad Class gifts and IPF.

9. **AMS Speaker Series**  
   - Vivian brought up the idea of organizing a speaker series in conjunction with UBC Departments.  
   - Faculty often have connections with well known people in their disciplines which could be drawn upon.  
   - An incentive is needed for faculty members to participate in this project.

10. **Student Directed Courses**  
   - The University of California offers students independent study credits for designing and teaching limited enrollment courses.  
   - Vivian brought up this idea with Maria Klawe, who was enthusiastic about developing a similar program at UBC.

**Reports**  
- **Ryan Marshall - Coordinator of External Affairs**  
  - The External Commission is looking into membership in BCYSA.  
  - The cost is $800.00 per year.  
  - Ryan plans to present a report on BCYSA to Student Council.  
  - Looking into tuition pre-payment option: Some universities in the US allow parents to pre-pay tuition for their children upon their birth.  
  - Other Executives will give their reports at the next meeting.

12. **Next Meeting**

   The next meeting of the Executive Committee will be held on Tuesday, May 5, 1998 at 5:30 p.m.

The meeting was adjourned at 4:30 p.m. to allow several members to attend other scheduled meetings.

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Vivian Hoffmann  
Chair  
Executive Committee
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Scott Morishita (Director of Administration), Sandra Matsuyama (Director of Finance), Neena Sonik (Vice-President), Ryan Marshall (Coordinator of External Affairs), Bernie Peets (General Manager)

Guests: Jesse Guscott (Assistant to the President)

The meeting was called to order at 5:48 p.m.

Sandra left at 6:20 p.m.

1. Reports

Scott Morishita (Director of Administration)
- Been working on budget.
- Working or locker and room allocations. Want to make sure all space is being used effectively.
- Planning new SAC Handbook.

Neena Sonik (Vice-President)
- On Friday, May 22nd a wine and cheese will be held for Internship Program participants.
- The University Commission has taken responsibility for the Yardstick.
- The Student Services Planning Group will be meeting consistently. There will be an opportunity for Service Directors to meet with other Executives through this group.

Ryan Marshall - Coordinator of External Affairs
- Working on budget.
- Had a good meeting with the Programs Planning Group.
- Working with Desmond on consideration of BCYSA. This Society focuses on educational issues such as transferability between colleges etc.
- Considering Government liaison position within the BCYSA.
- Considering membership in CASA.
- A 2/3rds vote of Council establishes membership and the same vote is required to cancel membership.
- Membership fees are $22,000 annually.

Discussion regarding involvement in CFS, CASA and BCYSA

Vivian Hoffmann - President
- Text for the Inside UBC will come to the Executive Committee for review.
- The Vice-Presidents of the University will recommend to the Board of Governors that UBC accept hosting the Pacific Games, subject to a number of conditions.
- Vivian has been in contact with Byron Hender to ensure AMS concerns are addressed within this recommendation.
- Dennis Pavlich feels that because credit is not given for co-op fees, they are not subject to the tuition freeze. It is our position that regardless of whether programs earn credit, all educational programs are covered under the freeze legislation.
2. Computers  
- Ryan wants a new computer for his office and one for the External Commission.  
- Hong-Lok is doing a computer inventory.  
- Will look into allocating surplus computers.

3. AMS Retail Store  
- Will be opening on Thursday morning.  
- Three full-time student employees have been hired for the summer.

4. 80th Anniversary of the Ubyssey  
- A request for $600 has been made to help fund the Ubyssey’s coffee table book in exchange for one of the inside covers.  
- The Executive are in support of this request, which should be worked into the budget.

5. Innovative Projects Fund  
- Bernie received a question regarding the management of funds of approved projects.  
- Byron Hender should handle this issue.

6. Donation  
- The AMS received a $2000 donation which will be allocated to the AMS Bursary Fund.  
- Vivian will write a letter to the estate.

7. Bank Merger  
- Vivian suggested that the AMS launch a campaign urging the government to stipulate a guarantee for a favourable student loan agreement in 2000 as a condition for public support of the Bank Merger.  
- The reduction in competition between banks could hurt student interests.  
- Ryan agreed with Vivian.

8. Legal Fund  
- Our lawyers say that the AMS’s liability for the Legal Fund Society is not greatly affected by funds for the society passing through the AMS.  
- The Board will approve the fee as the ‘Student Legal Fund’ to be paid to the AMS.

9. Vision Paper  
- Vivian asked the Executives to review the paper.  
- The Executive will discuss this as a group once everyone has had a chance to review it and then bring the discussion to Council.

Conferences  
- Discussion about the merits of conferences.

Holidays  
- Executives each get two weeks vacation.  
- There should be some coordination of dates especially for cheque signing.  
- Vivian expressed concern that Executives maintain accessibility throughout the summer.
12. **Millennium Project**

Scott suggested an announcement of some type of project to mark the millennium.

13. **Policy Analyst**
   - Bernie proposed changing the position of Policy Analyst from contract to staff.
   - Confidentiality of position would preclude it from a union claim.
   - Executives in agreement.

There being no further business, the meeting was adjourned at 8:04 p.m.

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Vivian Hoffmann  
**Chair**  
Executive Committee  

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Scott Morishita (Director of Administration), Sandra Matsuyama (Director of Finance), Neena Sonik (Vice-President),

Absent: Ryan Marshall (Coordinator of External Affairs), Bernie Peets (General Manager)

The meeting was called to order at 3:30 p.m.

1. Legal Fund Society

The bylaws and contract have been distributed to Council members via e-mail. A meeting is scheduled for 5:00 pm on Thursday, June 4th, 1998 for Councillors to discuss the issue before the next Council meeting.

2. PhD Appeal

We can offer Lucio Munoz a phone and an e-mail account while he appeals his academic treatment by the University.

3. Budget

Budgeting interviews are proceeding as planned.

4. Genetic Counselling Program

Sheldon is looking into the courses involved in this program to ascertain whether the tuition freeze applies.

There being no further business, the meeting was adjourned at 4:00 p.m.

Vivian Hoffmann
Chair
Executive Committee

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Scott Morishita (Director of Administration), Sandra Matsuyama (Director of Finance), Neena Sonik (Vice-President), Ryan Marshall (Coordinator of External Affairs), Michelle O'Neill (Communications Coordinator), Bernie Peets (General Manager)

Scott Morishita arrived at 10:30 a.m.

The meeting was called to order at 9:10 a.m.

1. **Whistler Orientation Weekend**
   - Discussion on the value for staff, given the low sign-up number of staff members attending.
   - It might be more effective to hold a staff/student orientation in September, and use this weekend as a student retreat.
   - Key support staff (Michelle, Desmond, Sheldon and Pamela) could briefly introduce themselves to Council at the next meeting.

2. **CASA Conference: June 23 -28, 1998**
   - Priorities should be opposing provincial differential fees and ensuring student interests are addressed under the proposed bank mergers.
   - Millennium Scholarship Fund.
   - National Education Act.

3. **Travel Cuts**
   - Bernie has spoken with Jim Walden (University of Western Ontario).
   - Association of Ontario Student Council was the original owner of Travel Cuts.
   - There are questions regarding the diversion of money from ISIC cards to the CFS.

4. **Publications for Distribution in the SUB**
   - We have been approached by Campus Canada to distribute their magazine.
   - Last year, this magazine was distributed in the SUB through another organization, maybe an AMS subsidiary.

5. **Committee Appointments**
   - Trevor Franklin has expressed an interest in serving on the University Emergency Response Committee.
   - Desmond is of the opinion that Trevor would be eligible to serve on this Committee as it is a University and not an AMS Committee.
   - Michelle is also interested in serving on this Committee as a resource person.

6. **Imagine UBC**
   - Neena is sitting on the Steering Committee.
   - The Steering Committee has met twice.
   - The Sub-Committees are working on the detail of the day's components:
     - meet the Deans
     - lunch
     - scavenger hunt
     - prize draws
     - festival
   - We need a budget to establish an AMS presence at the festival.
   - Should strike up a First Day Committee.
7. Banking Agreements

Bernie has prepared a draft letter regarding:
- our right to negotiate the Bank of Montreal space past 2004.
- our contract with TD which expires in four months.

It is still unclear what the University has offered the Hong Kong and Royal Bank regarding this space.

There being no further business, the meeting was adjourned at 11:00 a.m.

Vivian Hoffmann
Chair
Executive Committee

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Scott Morishita (Director of Administration), Sandra Matsuyama (Director of Finance), Neena Sonik (Vice-President), Ryan Marshall (Coordinator of External Affairs), Michelle O'Neill (Communications Coordinator), Bernie Peets (General Manager)

The meeting was called to order at 3:30 p.m.

Reports:

Neena Sonik: Vice President
- Yardstick comes out next week.
- Working with Ed on getting teaching evaluations from more faculties. Looking to implement standard AMS evaluations across all faculties
- Budget presentations over this week. Moving to evaluation state.

Scott Morishita: Director of Administration
- Finished office allocations with Sheldon
- SAC has not yet approved these
- Will publish Saquer once every two months beginning September; will include Calendar of events, SAC and Finance Commission columns.
- Revising Policy Handbooks
- Commissioners writing orientations manuals.

Michelle O'Neill: Communications Coordinator
- Worked on Yardstick last week.
- Computer Lab in 249A is set up with computers, but still needs to get licences set up.
- Writing handbook for lab use.
- Making list of people with access to lab.
- Soliciting tenders for web project.

Bernie Peets: General Manager
- In court Friday with B&C Lists.
- Rod will be taking over as Assistant Caretaker as Whistler Lodge

Ryan Marshall: Coordinator of External Affairs
- Just got back from CASA conference.
- Main priority of CASA is lobbying for a National Education Act.
- Other issues such as differential provincial fees and loans reform can be addressed within this framework.
- External Commission developing timeline and goals to be achieved before next CASA conference.
- To include communications to students through AMS update and constituency meetings.
- Graham Senft attended transportation conference in Colorado. He is also taking over housing issues.
- Aiden went to COCA conference.
- Compiling booklet for External Commission.
- Looking to purchase laptop for conferences.
- Washroom advertising at Queens partially used to advertise their events.
Sandra Matsuyama: Director of Finance
- Karen reviewing loans, grants policies.
- Looking to implement stricter loans policy.
- Problems with bad debts: Ski Club and Landscape Architecture Students’ Association.
- Finance Conference next week: leaving next Tuesday night and will be back following Wednesday night.
- Planning to submit full financial report to Council.
- CSPG has discussed Copyright; looking at purchasing new machines.
- Unspent funds must stay within reserve funds rather than being absorbed by debt repayments.

Vivian Hoffmann: President
- Met with Barry McBride on Monday regarding student directed seminar idea.
- Welcome Weekend for first year students: retreat for limited number of first year students used to be held in September; evolved into Student Leadership. Looking into costs of this.
- Inside UBC disks will be available to all Executives to read by tomorrow. Goes to print on July 7th.
- Legal Fund Society elections could be more universal if held in conjunction with AMS and UPS elections, and membership forms submitted at polling stations.
- Michelle would like to get approval at the next Council meeting for the AMS Web Project.
- Will send out information regarding this to each of us by Thursday. Present to CPG tomorrow.

Ubyssey 80th Anniversary Book:
- Michelle went over her idea for the AMS page in the Ubyssey coffee table book.
- We have contributed $600 towards the book project, in exchange for this space.

Bernie Peets left the meeting at 7:30 p.m

Council Agenda:
- Parking Fee increases: Sandra and Scott will work on a motion with Desmond, objecting to increased parking costs.
- Put off Legal Fund Society motion in order to get through unfinished business from previous meetings.
- Waiting to receive CASA motions as amended at final plenary.

There being no further business, the meeting was adjourned at 8:00 p.m.

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Scott Morishita (Director of Administration), Sandra Matsuyama (Director of Finance), Neena Sonik (Vice-President), Ryan Marshall (Coordinator of External Affairs)

Guests: Annette Muttray

The meeting was called to order at 6:08 p.m.

Public Complaints Commission:

- 45 people have filed complaints and four of these are also involved in the lawsuit.
- PCC hearing will commence in September.
- Power of PCC is limited to inquiry; no remedy can be made through this body.
- Complainants have been denied funding for legal counsel although the RCMP is retaining seven lawyers.
- Access to RCMP documents has been limited.
- PCC has contacted almost all people on the lawsuit as witnesses.
- UBC Administration will retain a lawyer.

Annette Muttray left the meeting at 6:25 p.m.

Other Business:

Vivian will disburse funds of up to $8,300 to Cameron Ward for legal services provided and expenses incurred, from the External Lobbying Funds allocated for this purpose from Council, and the money donated to the AMS by the University.

There being no further business, the meeting was adjourned at 7:30 p.m.

Vivian Hoffmann
Chair
Executive Committee

VH:val
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Sandra Matsuyama (Director of Finance), Neena Sonik (Vice-President), Ryan Marshall (Coordinator of External Affairs)

Absent: Scott Morishita (Director of Administration)

The meeting was called to order at 6:15 p.m.

Differential Tuition Fees
- Neena brought up concerns about this motion covering programs such as the Master of Business Administration, whereas students are often required to gain experience in the work force prior to being admitted.
- Neena felt that perhaps the policy should be limited to opposing further increases to professional program fees, rather than opposing differential further fees per se.

Speaker of Council
- We have received three applications for the position.
- Vivian will contact the Chair of Nominating Committee and try to schedule interviews for next Tuesday, July 29th.
- Concern was raised that Nominating Committee issues should not be discussed at Executive Committee meetings.

APEC Lawsuit/Public Complaints
- Vivian inquired as to whether the Executive would like an update on the situation by Cameron Ward, legal counsel for the plaintiffs.
- Ryan believes this should be funded by the Student Legal Fund Society. The directors for incorporation of the Society will include Ryan, Vivian and Desmond.
- The Contract with the Student Legal Fund Society will go on next week's agenda as Other Business, but should be moved to the front of the agenda to ensure it is addressed at the next meeting.

Constituency Representation
- The issue was raised of inconsistent representation for constituency groups.
- Vivian will speak with Desmond about this issues tomorrow.

There being no further business, the meeting was adjourned at 10:00 p.m.

Vivian Hoffmann
Chair
Executive Committee

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Sandra Matsuyama (Director of Finance), Scott Morishita (Director of Administration), Ryan Marshall (Coordinator of External Affairs), Bernie Peets (General Manager)

Absent: Neena Sonik (Vice-President)

The meeting was called to order at 2:25 p.m.

Personnel Issue
- Gerry Wan has offered his resignation to the AMS. His resignation has been accepted.
- Bernie will be very involved in running the Administration Office over the next few weeks.
- The Arcade will be overseen by Jane Barry.
- Scott brought up the question of whether we need to rehire a Controller.
- The role of the AMS Controller was discussed.
- Scott will attend the meeting with the Auditors tomorrow morning.

Sandra arrived at 2:50 p.m.
- Financial reports will be ready soon.
- Sandra and Bernie will meet to discuss the reports and may distribute to Council as an addendum.

Scott Morishita - Director of Administration
- Will talk with Jennie about club service aspect of Administration Office.

Sandra Matsuyama - Director of Finance
- Working on new loan/grant policies.
- Re-emphasizing that outside bank accounts for clubs are not allowed.

Ryan Marshall - Coordinator of External Affairs
- FastTrax letter has been written and sent to the Executive.
- Campbell and Petter will be coming to speak at the Forum in September.
- Gathering information to distribute to constituency representatives regarding external issues.
- Lobbying for a seat on the Minister’s Standing Committee on financial aid.
- Will attend leFEQ meeting on August 15.
- Will be away the first two weeks of August.

Vivian Hoffmann - President
- Has written letters to RCMP Public Complaints Commission and MP’s requesting federal funding for those appearing before the Commission.
- Will draft a motion for Council regarding this issue, in consultation with Desmond.
- Legal Fund postponed due to computer systems failure.

There being no further business, the meeting was adjourned at 4:30 p.m

Vivian Hoffmann  
Chair
Executive Committee
MINUTES OF THE EXECUTIVE COMMITTEE

July 28, 1998

Present: Vivian Hoffmann (Chair), Neena Sonik (Vice-President), Sandra Matsuyama (Director of Finance), Scott Morishita (Director of Administration), Ryan Marshall (Coordinator of External Affairs), Bernie Peets (General Manager)

The meeting was called to order at 3:15 p.m.

Vivian Hoffmann - President

The Web Contract should be addressed by SAC within the next two days.
Programs Planning Group meeting tomorrow to discuss Imagine UBC events and funding.

Bernie Peets - General Manager

Met with Sandra and Amy regarding the AMS Controller position
Inside UBC will be here by 2nd week of AMS Orientations.

Ryan Marshall - Coordinator of External Affairs

Applying for Communications Officer for the External Commission under the Work Study Program.
Considering organizing conference with Student Services Branch and Student Societies.
Setting up forums for September with Gordon Campbell and Andrew Petter.
October will be a busy conference month - CART, CASA and CFS.
Thinking of making the Programs Commissioner a two year term.
Maryann, Graham and Michael Hughes will be meeting with Bill Lambert from BC Transit.

Sandra Matsuyama - Director of Finance

Researching fundraising in preparation for meeting with the Development Office.

Scott Morishita - Director of Administration

Met with Debbie Harvey, Director of UBC Parking and Security, regarding parking issues.

Neena Sonik - Vice-President

Working with University Commission to look at the impact of funding cuts on various UBC departments.
Putting together a student services display for Imagine UBC.
The Yardstick is being distributed around Campus.
Brock Hall is resistant to distributing the Yardstick.
Will speak with Richard Spencer about this issue.
Spoke with Joblink and Volunteer Services about Web project and database construction.

Bernie Peets - General Manager

Met with Byron Braley and Peter Nault. They have agreed to clean all the bulletin boards for September.
The question of who will fund continuing maintenance still remains.
N.B. Campus Notes (free notebooks) will not be ready for distribution until January.
Scott Morishita - Director of Administration

The next SAC meeting will be held on August 17 to decide on a policy for communications boards on the Concourse.
Vivian will make a proposal to the Communications Planning Group in consultation with the External Commission.

There being no further business, the meeting was adjourned at 4:15 p.m.

Vivian Hoffmann
Chair
Executive Committee

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Sandra Matsuyama (Director of Finance), Neena Sonik (Vice-President)

Absent: Scott Morishita (Director of Administration), Ryan Marshall (Coordinator of External Affairs), Bernie Peets (General Manager)

The meeting was called to order at 7:18 p.m.

Minutes

The minutes of the Executive Committee dated July 23 and July 28 were circulated for revisions.

2. Reports

Vivian Hoffmann - President

Legal Fund Society

Sandra and Neena think there should be two AMS appointees to the Legal Fund Society.
Vivian will email this suggestion, along with the others made today to those who have been involved in drafting the bylaws. If anyone has problems with these proposed changes, we will schedule a meeting for next Monday at 6:00 p.m. to finalise the bylaws.

RCMP Lobby Effort

Have sent a letter to Ted McWhinney, will request a meeting as well
Hedy Fry is unavailable for a meeting, but she will be holding a town hall meeting on the 12th of August, to which we should send representatives.

Imagine UBC

In keeping with Imagine’s Roaring Twenties theme, AMS display will compare ‘student issues, 1920’s’ with ‘student issues 1990’s’, and will have a sign-up list of students wishing to receive information on AMS activities.
AMS Student Services tables will be around the same site.
Recruiting volunteers for dunk tank.

Financial Aid

Met members of the VanCity Board of Directors at community forum on proposed bank mergers yesterday.
VanCity may be interested in becoming involved in the provincial student loans program.
Researching the advantages of expanding lending institution involvement in the program, and the feasibility of credit union participation.
Researching availability of information on student financial aid provided by high schools.
Optional AMS Fees

Desmond will work with Michelle to produce forms and procedure for opting out of Student Legal Fund and Student Aid Fund fees.

UBC Cheerleaders

Met with Jo-Ann Chiu regarding the AMS Cheerleading squad. Jo-Ann is concerned that the squad does not include enough UBC students, but uses UBC’s resources and name. She is looking to start up a UBC Pep Club, and exclusively UBC-student Cheerleading Squad.

Student Directed Seminars

Setting up meeting with AUS President and Academic Coordinator

Neena Sonik - Vice-President

Claire and Neena are working on the year’s vision for the Services.
Working on the Imagine UBC booth.
The University Commission is looking at the impact of funding cuts on the University.
Lobbying to get all faculties to release course evaluations.

Sandra Matsuyama - Director of Administration

Spoke with Craig Cox of Dyke and Howard regarding Administration Office procedures and AMS finances.
Speaking with CSPG members about restructuring the planning group.

There being no further business, the meeting was adjourned at 7:55 p.m

Vivian Hoffmann
Chair
Executive Committee

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Sandra Matsuyama (Director of Finance), Neena Sonik (Vice-President), Scott Morishita (Director of Administration), Ryan Marshall (Coordinator of External Affairs)

Absent: Bernie Peets (General Manager)

The meeting was called to order at 3:17 p.m.

Reports

Vivian Hoffmann - President

RCMP Public Complaints Commission

Met with Ted McWhinney and Craig Jones yesterday, regarding the RCMP Public Complaints Commission. McWhinney said he was in favour of federal funding being provided to the complainants, and promised to contact the Solicitor General regarding the issue. Currently awaiting confirmation on his actions. Attending Hedy Fry’s Town Hall Meeting tonight. Sent out a press release yesterday regarding this event.

UBC Tuition Committee

Attended first meeting today. All discussions of the Committee are confidential at this point; looking into whether this is standard procedure of University Committees.

University Policies

Have found that at the University of Sherbrooke, policies are treated as a contract between the University and students. At Waterloo, University policies are 'binding on the members of the University Community', but not on the Board of Governors. Met with Dennis Pavlich on this issue. He said policies could be made legally binding through a contract between the University and the AMS. Contacting student Board representatives to discuss the matter further.

AMS Update

Monday morning is ultimate deadline, Friday evening is optimal.

Ryan Marshall - Coordinator of External Affairs

The FastTrax program will continue until January. Maryann and Graham are negotiating with Bill Lambert on this. The CASA Conference will be held November 24 - 28, 1998. At the First Minister’s Meeting, Jason Aebig presented a CASA discussion paper on a Pan Canadian Agreement.
Neena Sonik - Vice-President

Sitting on Student Legal Fund Society Bylaw Revisions Committee.
Revising contracts between students and companies involved with the AMS Internship Program.
Re-examining the 249 suite office allocations to give computer access to Speakeasy.
Jane Barry is in contact with Telecommunications regarding the Rentsline problems.
Ed Yeung will contact those who have had trouble with the system.

Scott Morishita - Director of Administration

Saquer should be out early September. Susanne is working on this.
Ed is working on initial Clubs Days planning.
Could possibly have AMS booth at Clubs Days.
Considering options to improve SUB safety - additional lights, security alert system.
Art Gallery renovations are being considered by the Renovations Planning Group.
Staff survey results should be compiled by next week.

Sandra Matsuyama - Director of Finance

Karen has finalized loan and grant policies, budget forms and chart monitoring club financial standing.
Planning to approve changes at the Finance Commission meeting on Monday and then for approval by Student Council on Wednesday.
Two of the three AMS employees have left Intramurals.
Meeting with Nestor Korchinsky on Friday in preparation for interviews.
The AMS is administering the payroll for these employees. Sandra is looking into this as it costs the AMS to administer these.

2. Council Agenda

The Student Legal Fund Society Bylaws will be presented to Council for information.
Advertise Board positions and the inaugural meeting.
Finance motion approving loan and grant policies.
Adoption of CASA minutes.
Motion urging cooperation amongst student groups.
Presentation: CASA Update by Hoops Harrison.
Cancel the September 9 Council meeting.
Next meeting of Council will be held on September 16 to approve the Legal Fund Contract.

There being no further business, the meeting was adjourned at 4:30 p.m.

Vivian Hoffmann
Chair
Executive Committee

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

The meeting was called to order at 4:00 p.m.

1. Council Agenda

   Vivian is working with Desmond to write a policy motion regarding the bank merger. CASA/CFS motion to be delayed.

2. AMS Welcome Back Breakfast

   Will present an opportunity for students to sign up for information and find out how they can become involved with the AMS.

3. Aquatic Centre

   The Aquatic Centre wants the AMS to contribute to upgrading the facility for the Pacific Games. Scott will research our contractual obligations and guarantees regarding management structure. The AMS currently enjoys two seats on the Management Board as recognition of our financial contribution to the centre's original construction.

4. Council Orientation

   To be held on Saturday, September 26, 1998. Vivian is liaising with managers regarding staff involvement.

5. Executive Job Descriptions

   Discussion on developing guidelines for executive hours. Decided that Ryan would research the guidelines in place at other student societies.

There being no further business, the meeting was adjourned at 5:00 p.m.

Vivian Hoffmann
Chair
Executive Committee

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Sandra Matsuyama (Director of Finance), Neena Sonik (Vice-President), Scott Morishita (Director of Administration), Ryan Marshall (Coordinator of External Affairs), Bernie Peets (General Manager)

The meeting was called to order at 1:00 p.m.

1. Ryan Marshall - Coordinator of External Affairs

   Trying to arrange forum with Andrew Petter. So far no response.
   There is no UBC seat on the Appeals Committee on Financial Aid. UNBC is the only non-CFS school represented.
   No progress on Standing Committee on Financial Aid.
   BC Transit will be here to promote skytrain extension.

2. Scott Morishita - Director of Administration

   Busy with clubs days.
   The SAC Security exam has been taken.
   Concern over outside organizations booking space through Executives.

3. Michelle O’Neill - Communications Coordinator

   Web page update - troubleshooting will be complete by tomorrow. Any concerns should be passed on today.
   UBC Wargamers page includes the claim that the AMS supports APEC and mass murderers.
   A disclaimer regarding the content of club pages will be posted.
   Bernie will inform all staff of the web page and staff directory.
   Need to pass on cheque to BC Transit for bike racks.
   IPF call for proposals needs to go out.
   Forms to publicize events on the web calendar will be available through Michelle.

4. Sandra Matsuyama - Director of Finance

   Busy with clubs.
   Budget should be ready for next Council meeting.
   Ritchie Po worked very hard on the Financial Aid Awareness display.

5. Neena Sonik - Vice-President

   Committee on abusive language on teaching evaluations meets soon.
   Will be conducting ‘secret shopping’ on Student Services in preparation for the Student Services review.
   Safety Audit will be held at 7:00 pm on Monday night. Pamphlets have been distributed to residences.
   Working with Paschal on application for Teaching and Learning Enhancement Fund for Tutoring Services.
6. Bernie Peets - General Manager

   Letter to Judy Vaz re consultation on development of SUB and new SUBway franchise.
   Lots of applications for Comptroller position.
   Vivian, Sandra and Bernie will interview qualified applicants.

7. Staff Survey

   Need to set up a meeting with Executives, Desmond and Bernie to discuss meaning of the results.
   Memo to staff regarding meetings tomorrow at 2:00 and 3:00 p.m.

8. Student Credit Union

   Could be member only or open.
   Criteria for member only is easier to meet.
   Bernie researching.

9. Kids Club Donation

   Scott will bring this to the attention of the Renovations Planning Group.
   Put on Council Agenda under Executive Committee.

10. SUBmersion Day

    Will decide on Thursday whether to go ahead with this.
    12:30 p.m. meeting to discuss round table, etc.

11. Kitchen Discussion

    Need commitment re waiver of operating costs and development of South Alcove.
    Will discuss with Judy Vaz and at the Byron and Byron meeting.

12. Airline Deals

    AMS internal travel - we will use Canadian if they are the best deal.
    We could also market to our students, and donate the 6% discount to a particular service.

There being no further business, the meeting was adjourned at 2:45 p.m.

Vivian Hoffmann
Chair
Executive Committee

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Scott Morishita (Director of Administration), Desmond Rodenbour (Policy Analyst), Bernie Peets (General Manager)

Absent: Sandra Matsuyama (Director of Finance), Neena Sonik (Vice-President), Ryan Marshall (Coordinator of External Affairs)

Guest: Anna Friz (CiTR)

The meeting was called to order at 1:00 p.m.

1. CiTR Funding Referendum
   - Will lose studio without funding.
   - Opt-out of $5.00 fee.
   - Should be clear on future use of AMS funds which had supported CiTR before new funding acquired.

2. Other Funding Referendum
   - Other possible referendum in January - TREK Pass

Anna Friz left at 1:15 p.m.

3. Club Computers
   - Possibility of clubs being charged for web pages.
   - Brought this up with SAC and they are fine with this.
   - Discussion postponed until full Executive meeting on Friday at 12:30 p.m.

4. Charitable Status
   - Possibility for widening purposes of AMS Foundation.
   - Sheldon has prepared a letter asking the Registrar of Societies to review our application.

5. UBC Liaison Meeting - Monday, October 26, 1998
   - Lost and Found space in SUB.
   - IPF payment dispute: email dated September 16, 1996 sent by Byron Hender conflicts with our understanding of the one year postponement of increases to IPF payments.
   - Sheldon to check our email records.

6. LSA Space
   - The Law Students Association is interested in renting out commercial space to the AMS to operate food outlet in Law Building.
   - The condition is that we retain their staff.
   - Bernie is analyzing the viability of this as a revenue generator.

There being no further business, the meeting was adjourned at 2:05 p.m.

Vivian Hoffmann
Chair
Executive Committee

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present:  Vivian Hoffmann (Chair), Scott Morishita (Director of Administration), Sandra Matsuyama (Director of Finance), Ryan Marshall (Coordinator of External Affairs), Michelle O’Neill (Communications Coordinator), Bernie Peets (General Manager)

Absent:  Neena Sonik (Vice-President)

The meeting was called to order at 12:30 p.m.

1. **Student Legal Fund Society**
   - Ryan is finalizing contract negotiations.
   - Will send the contract to Davies & Co. on Monday for review pending approval by SLFS of the latest version.

2. **Provincial Lobbying Campaign**
   - Ryan is putting together a campaign for:
     i) increased post-secondary education funding;
     ii) UBC student representation on government committees;
     iii) against differential fees for out-of-province students.
   - Will circulate a petition with a goal of obtaining 12,000 signatures.
   - Return BC Government education postcards with messages stamped on them.
   - Will bring to Council for lobbying fund allocation.

3. **Budget**
   - Programs, Communications are resubmitting budget proposals.
   - Budget Committee meeting via e-mail.
   - Any budget resubmissions must be made no later than today if the Budget is to be ready for the next Council meeting.

4. **CITR Referendum**
   - Demand for club web pages is putting a strain on our server; may need an upgrade.
   - To help offset the cost of an upgrade, consideration is being given to charging clubs about $60 per page.
   - This is far less than commercial web page rates.
   - The AMS would continue to provide the wall computer service to clubs free of charge.

5. **Ballot Counter**
   - Bernie is looking to sell the AMS ballot counter.
   - The ballot counter was not used in the last elections due to problems the previous year.

6. **APEC Legal Fundraising**
   - Discussion of hiring a work-study student to coordinate fundraising efforts/publicity campaign on APEC legal funding issue.
   - Would liaise with the Ad-Hoc Fundraising Committee.
   - No funds for this position in the Budget; could allocate $1,500 from the University and External Lobbying Fund.

There being no further business, the meeting was adjourned at 1:30 p.m.

Vivian Hoffmann  
Chair, Executive Committee
The meeting was called to order at 8:50 a.m.

1. **CITR Referendum**
   - Discussion of referendum.

2. **Club Web Pages**
   - Will not charge clubs for web pages.
   - Will ask Hong for a budget of necessary computer upgrades, and determine at that point how to cover any necessary expenditure.

3. **Human Kinetics**
   - Kinetica (not an AMS club) was affiliated with Human Kinetics.
   - Human Kinetics gave $3,000 loan to Kinetica.
   - Later HKUS (through the AMS) took legal action against Rod Solar.
   - The question is whether to continue with this action on behalf of HKUS.

4. **Education Funding Campaign Update**
   - Ryan is drafting a memo to AMS outlets.
   - The plan is to distribute the petition through AMS outlets, and possibly through UBC departments.

5. **APEC**
   - Anniversary of last year's meeting.
   - Rally on November 25. Organizers may come to Council for endorsement of this.
   - Information packages are being compiled for distribution to student societies.
   - Ryan will take some to CASA.
   - Contract with the Ubyssey is endorsed by the Executive Committee.
   - Concert to raise funds is planned for November 24 in the Pit Pub.

6. **Next Meeting**
   - The next meeting of the Executive Committee will be held on Monday, November 16 at 9:30 a.m.

There being no further business, the meeting was adjourned at 9:30 a.m.

Vivian Hoffmann
Chair, Executive Committee
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Neena Sonik (Vice-President), Sandra Matsuyama (Director of Finance), Ryan Marshall (Coordinator of External Affairs), Bernie Peets (General Manager), Desmond Rodenbour (Policy Analyst), Michelle O'Neill (Communications Coordinator)

Absent: Scott Morishita (Director of Administration)

The meeting was called to order at 1:20 p.m.

1. **CiTR Referendum**
   - If Council takes a supportive position on the referendum, we would use the AMS Update space for advertising the referendum.
   - May allocate $2,000 at Council from the general budget.
   - Michelle will talk to the Elections Administrator regarding the possibility of a free tuition draw, when they meet on Thursday.

2. **Rentsline**
   - UBC is looking at putting together a web-based housing service.
   - Ed Yeung and Neena have discussed this possibility.
   - Some concern over landlords who do not have access to the web.
   - Neena will follow up with UBC.

3. **Commissary Space**
   - Mary Risebrough has agreed to transfer the Commissary Space with no additional utility charges to the AMS provided the space is open to all students, rather than specific clubs.

4. **Staff**
   - Bernie and Sandra are reviewing priorities for the Henry Chen, the new Controller. He started this week.
   - Ryan and Sandra will serve on the Search Committee for the new Food and Beverage Manager position.

5. **Travel Cuts**
   - The Travel Cuts lawsuit information is being reviewed by Ryan and Bernie.
   - No action is likely until late January or February.

6. **Canadian Campus Business Consortium (CCBC)**
   - May be worthwhile to join. The dues are $8,000 annually.

7. **CASA**
   - Good access to Ministers.
   - TV coverage on student loan interest rates.

There being no further business, the meeting was adjourned at 2:25 p.m.

Vivian Hoffmann
Chair, Executive Committee

VH:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Ryan Marshall (Coordinator of External Affairs), Michelle O’Neill (Communications Coordinator), Bernie Peets (General Manager)

Absent: Neena Sonik (Vice-President), Scott Morishita (Director of Administration), Sandra Matsuyama (Director of Finance)

The meeting was called to order at 1:14 p.m.

1. Elections
   - The Elections Administrator is planning to order ‘I voted today’ stickers.
   - Posters will be titled ‘AMS Elections’, although we are also running elections for UPS and the SLFS.

2. Petitions
   - Ryan is collecting signatures for Education Funding.
   - CASA pullout - petition circulating.
   - Ryan will use existing budget to run counter campaign.

3. Bike Path
   - Vivian is planning to get a survey of the bike path done to assess safety hazards.
   - Gord Lovegrove may already have surveyed the route. Vivian will contact him.

4. Student Legal Fund Society
   - First meeting being held on Wednesday to discuss elections.

5. Environmental Audit
   - Meeting soon with UBC Health, Safety and Environment.

6. Printer/Photocopier Use
   - Personal use of printer and photocopier is a problem.
   - Will post a sign asking people to limit the use of these facilities to AMS business during office hours.

7. Student Loans
   - Vivian is composing a letter to BC Credit Unions asking for a meeting to discuss student loan provision.
   - Ryan faxed the ‘Sucked-In’ Campaign material to student societies. So far no response has been received.
   - An information campaign directed at students regarding best interest rates and aid programs in late January may be useful.

8. Commissary Space
   - UBC has committed verbally to giving us this space free of utility charges.
   - May necessitate moving Arcade further back into Commissary space.
   - UBC wants the new space to be social space rather than private club space.
   - Bernie is drafting a letter to UBC regarding our intended use of the Commissary space and UBC is drafting a similar letter regarding the South Alcove.
9. **Post Office**  
   - The AMS has provisionally been accepted as licensee for Canada Post and will take over on January 30, 1999.

10. **Staff Issues**  
    - Nancy’s last day is December 22.
    - Down to short-list of 10 candidates for new Food & Beverage Manager position. Bernie, Ryan and Sandra will be conducting interviews.
    - Henry Chen is reviewing financial reporting and amortization procedures.

There being no further business, the meeting was adjourned at 2:30 p.m.

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Vivian Hoffmann  
Chair, Executive Committee
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Vivian Hoffmann (Chair), Ryan Marshall (Coordinator of External Affairs), Bernie Peets (General Manager)

Absent: Neena Sonik (Vice-President), Scott Morishita (Director of Administration), Sandra Matsuyama (Director of Finance)

The meeting was called to order at 1:50 p.m.

1. Photography Exclusivity Proposal
   Professional Photographer has enquired whether we might be interested in a contract whereby the AMS would receive a cash rights fee and free composites for each constituency group in exchange for being the exclusive AMS photographer.

2. Financial
   We will transfer $50,000 term deposit to the Four Corners Community Bank.

3. Petition
   We have 2100 signatures so far.
   Will continue collecting signatures until February 15, 1999.

4. Referenda
   Working on poster ideas. Will present to Council at the first meeting in January.

5. January/February 1999
   APEC Fundraiser planned for February 2, 1999 at the Four Corners Bank.
   'Sucked-In' student debt campaign is donating $150 to this campaign.
   We should do our own information campaign directed at graduating students regarding remissions, interest relief, etc.
   The Great Trekker Award Ceremony will be held in January, 1999.

6. Mumia Abu Jamal
   Will donate $100 to the Mumia Support Committee.

7. Aquatic Centre
   Conflict over utility charges.
   The University has increased utility fees. We receive these free of charge through an offset from Athletics, but Athletics can no longer afford the increased rates.
   UBC is looking at cutting back hours or changing funding structures.

8. Housing
   4,700 students on housing waiting list. Funding for new developments is lacking.
   Housing spaces already exceed Board of Governor's stated policy goal of 25% of all students.

There being no further business, the meeting was adjourned at 2:28 p.m.

Vivian Hoffmann
Chair, Executive Committee