

The Alma Mater Society of UBC

January 6, 2003

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Kristen Harvey (Chair), Oana Chirila (VP Administration), Tara Learn (VP External), Nick Seddon (VP Finance), Christopher Lythgo (VP Academic), Behshad Darvish (Executive Coordinator, Student Services), Sheldon Goldfarb (Archivist/Researcher), Jared Wright (Policy Advisor), Lisa Luscombe (Promotions Coordinator), Bernie Peets (General Manager)

Absent: Sibylla Verdi (Communications Coordinator), Krissy Price (Assistant to the President)

The meeting was called to order at 12:00 p.m.

### 1. Tuition:

- < Kristen received an email from the VP Students office.
- < Tuition documents will be presented at the January 15<sup>th</sup>, 2003 Council meeting.
- < Discussion on AMS schedule re: informing students about tuition issue.
  - Postcards have not arrived.
    - Ucom to organize distribution of postcards.
    - Friday will be the kick-off for postcard campaign.
  - BoG Presentation - January 21 Committee meeting.
    - Going well - Brian De Alwis is not back yet.
    - Presentation will be AMS driven.
  - ExCom/SJC Protest - taking place next week.
    - Tara to forward details once they have been ironed out.
    - AMS stance will be aimed at consultation.
  - Pancake Breakfast
    - Need executive schedules.
    - Taking place 7:30 - 10:00 a.m.

### 2. U-Pass:

- < Received the agreement today.
- < AMS to begin revisions today to be completed by Friday.
- < The agreement looks very positive for students.
- < Revision is more tweaking than changing.
- < AMS Executive sending a motion for referendum to the January 15<sup>th</sup>, 2003 Council meeting.

### 3. Council Meeting:

- < 3 presentations:
  - 2 on tuition, Firstweek and Orientations.
  - U-Pass to be presented before the motion.
  - Need an AMS rep for the Irving K. Barber Learning Centre Committee.
- < Discussion:
  - T-Bird ice-rinks have asked for AMS support re: not building 4 rinks on

the current 2 rink locations.

- Send this item to the January 29, 2003 Council meeting.

< AMS will ask Brian De Alwis to be the speaker for the January 15, 2003 Council meeting.

**4. Fee Proposal:**

< Exploring which fee allocation would be most beneficial to the Society and to the students.

< Discussion and revision of the proposed referendum question.

< Mention fee increase at January 15<sup>th</sup>, 2003 Council meeting.

< Bring referendum motion to the January 29<sup>th</sup> Council meeting; still can be visible for the February referendum.

Coreen Douglas arrived at 1:30 p.m.

**5. Fundraising:**

< Coreen summarized her fundraising report.

< Key recommendations were outlined in the report.

- a clear set of fundraising projects.
- a professional is needed, not a commissioner..

< Report includes action steps for the AMS to follow in its fundraising endeavours.

Nick Seddon left at 1:45 p.m.

< Discussion:

- bringing in a part-time person purely devoted to fundraising is a good idea.
- ask for a look at numbers for future possible revenues and the costs of a full-time vs. part-time fundraiser.

There being no further business, the meeting was adjourned at 2:00 p.m.

Kristen Harvey  
Chair  
Executive Committee

KH:pr

The Alma Mater Society of UBC

January 13, 2003

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Kristen Harvey (Chair), Oana Chirila (VP Administration), Tara Learn (VP External), Nick Seddon (VP Finance), Christopher Lythgo (VP Academic), Behshad Darvish (Executive Coordinator, Student Services), Jared Wright (Policy Advisor), Lisa Luscombe (Promotions Coordinator), Sheldon Goldfarb (Archivist/Researcher), Sibylla Verdi (Communications Coordinator), Krissy Price (Assistant to the President), Bernie Peets (General Manager)

The meeting was called to order at 12:00 p.m.

### 1. Tuition Rave Cards:

- < Ucom and Executive to distribute rave cards all over campus. Xcom and Residence Associations also helping.
- < The Speakeasy booth will be one of the card drop-off areas.
- < Idea - to have all election candidates help handbill tuition rave cards.
- < AMS demonstration will take place on January 23 at 8:00 a.m. outside the Board of Governors meeting.

Sheldon arrived at 12:25 p.m.

### 2. University Benchmarking and Efficiency Analysis Report:

- < Discussion:
  - Satisfaction report vs Efficiency report.
  - Parking revenue.
  - Land and Building Services productivity increases.

Brian Sullivan, Michelle Aucoin and Dana Merritt (Associate VP Budget) arrived at 12:50 p.m.

- < Brian Introduction:
  - < Dana Merritt key in producing document.
  - < Still a work in progress - particularly the wording.

#### b) Student Financial Impact:

- < Michelle - in the process of finishing submission on student financial impact that was requested by BoG.
- < Still awaiting data.
- < 2<sup>nd</sup> page - detailed breakdown of bursaries by faculty.
- < Some faculties saw increases, others decreases in the number of eligible students.
- < The number of eligible students has decreased by 1% but there has been an overall increase in bursary allocations.
- < Workstudy program also addressed.
- < Graduate student funding addressed separately as requested by the board.
- < Several universities doing socio-economic surveys regarding access to education

- first year students and new applicants.

< Trying to do an analysis by postal codes of applicants and registrants - what happens during the process.

c) Operational Efficiency:

< Brian - wants to talk about how to put this before the board.

< UBC has no history of doing performance indicators

< The report talks about 'more than operational efficiencies'. Looks at performance beyond operational efficiencies.

< Toronto, Queens, Alberta have produced accountability documents for several years.

< It is the BoG Finance Committee that will consider this report.

< Dana - her office has been contemplating this process for a couple of years.

< Although they have TREK reporting this deals with a more financial basis.

< Ontario and Alberta are dictated by the government to produce accountability documents. UBC would like to get ahead of the government on this issue.

< Each VP is responsible for his area in producing this document - VP Finance put various sections together.

< The executive summary attempts to look at the issues that arise from the document. Talks about where we have been successful and where we have not.

< Issues that the administration needs to look into at this point they have not looked into any plans of action.

< Nick - what is the timeline for the executive summary? Dana - will come with the report to the board.

< Nick - ancillary profits. Dana - up to now haven't been able to provide dividends back to GPO. The money goes back to the ancillary to improve themselves.

< Nick - shouldn't the money go back to student services as students are the ones who primarily provide the funds? Dana - some profits come from efficiencies.

< Oana - the prices are also the highest in Canada. Dana - true, but increases in revenue also have to do with efficiencies in these departments (partnering, etc.).

< Nick - why did you use only 4 services and 3 schools as comparators in student services? Brian - even in the G10 we are not exchanging much information on student services. The exchange was on those services for which they had the most confident data.

< Nick - what about safety? Brian - this is not in the information that is currently exchanged.

< Dana - there are areas where we would like to have more comparative information but we don't have it at this point.

< Jared - why are we compared to the US and companies and not just the G10? Dana - in research we compete internationally.

< Oana - where does the revenue go from start-ups? Dana - a good portion goes to GPO. Brian - there is a commitment to growth in this area.

< Kristen - we need more information - particularly specific financial information - figures. Brian - yes, part of financial reports. Dana - would be part of the ancillary five year plan.

< Brian - with regards to revenue from user fees \$900,000 is ear-marked for commitments to the university.

< Nick - does every ancillary have a five year plan? Dana - yes, every ancillary as

part of their budgetary process has a five year plan.

< Oana - the cost of instruction is the 3<sup>rd</sup> highest in Canada at \$9417 - how does it relate to international students who pay \$15,000? Brian - the cost per student does not include administration costs and student services - administrative/non-academic costs are about 30% of the cost per student.

< Oana - is that average for Canada/G10?

< Oana - asked if more data on full instructional costs for the G10/comparative universities, ie academic/non-instructional, student services and administrative costs was available.

< Behshad - Development Office fig 79, obviously with fundraising it varies per year - are there comparatives to other universities? Dana - something that people don't want to talk about and don't share.

< Oana - Fig 49 - re:comparaters, the ratio could be misleading. The comparaters may not be relevant . Dana - decentralization may play a part.

< Kristen - this report is missing the point, we are looking for more data on where there are cost-savings and how they can be applied to costs at UBC to avoid extremes in tuition fee increases.

< Dana - in terms of efficiencies, they are looking for how much ancillaries are offering services to students compared to other universities.

< Christopher - for example - the housing issue with regards to are students satisfied does not address the efficiency of spending in housing.

< Oana - understand the issue of lowering student/faculty ratio but why force this when we are already the lowest in Canada. Could tuition be spent more efficiently? Dana - this is an issue we need to look at - student/faculty ratio may be lower but first year students being taught by tenured professors is not as good.

< Brian - yes, the student/faculty ratio has increased but compared to the national average we are ahead. Other universities may allocate faculty resources differently, ie. at one university they may 2-200 student classes taught by a tenured professor but here we may have 10 - 30 classes taught by sessionals. The education received may be different.

< Kristen - anymore comments?

< Brian - how should we address Council on Wednesday?

< Kristen - will you have the executive summary? Brian - probably. We can provide a summary of issues arising from the operational efficiencies report.

### **3. Tuition Proposal:**

< Brian - still waiting on a survey - input has come from us already.

< Michelle - all this information is available on the website.

### **4. Horsebarn:**

< UNA is going to take a role in developing the university Horsebarn facility.

< Will be a rebuilt Horsebarn with a childcare facility attached.

< The UNA will be taking more of a community role with regards to the Horsebarn.

< If a childcare facility is developed, the AMS will advocate for student spaces to be allocated at a reasonable price.

Guests left at 1:50 p.m.

**5. U-Pass:**

- < The question is ready and going to Council this week.
- < UBC and AMS response regarding the last version of the contract was sent to Translink.
- < Tara, Sheldon, Bernie and Jared to review the question in the Council package today.

There being no further business, the meeting was adjourned at 1:55 p.m.

Kristen Harvey  
Chair  
Executive Committee

KH:pr

The Alma Mater Society of UBC

January 20, 2003

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Kristen Harvey (Chair), Tara Learn (VP External), Nick Seddon (VP Finance), Christopher Lythgo (VP Academic), Behshad Darvish (Executive Coordinator, Student Services), Jared Wright (Policy Advisor), Lisa Luscombe (Promotions Coordinator), Sheldon Goldfarb (Archivist/Researcher), Sibylla Verdi (Communications Coordinator), Krissy Price (Assistant to the President), Bernie Peets (General Manager)

Absent: Oana Chirila (VP Administration)

The meeting was called to order at 12:00 p.m.

### 1. Referendum - WAVAW SASC:

< Kristen met with Geraldine from WAVAW last Monday. WAVAW still want to work with the AMS.

< SASC/WAVAW request might affect the AMS plan to re-allocate the Athletics Fund.

< Discussion:

- insert sunset clause vs funding?
- amount requested in referendum question - \$0.50, \$1.00, \$1.50?  
-where does the money go to?
- extend pilot project for one more year?
- opt-outable vs mandatory fee?

< Decisions:

- AMS to collect the funds and Budget Committee to allocate funds to SASC on campus - based on their budgetary requirements.
- indefinite funding; no sunset clause.
- \$1.00 opt-outable fee.

< Discussion in preparation for the SASC/Exec meeting later during this meeting.

- Requests for SASC from the AMS:
  - who will be in charge?
  - ask for the SASC budget.
  - what tangible service improvements could they provide? A memo would be useful.

### 2. AMS AGM:

< To be held Friday, February 28 at noon. Location to be determined.

### 3. GAP:

< Legal costs need to be paid by April (we got an extension).

< The judgement should be coming out in 1 - 2 months.

### 4. Tuition Update:

< BoG meeting being held on Thursday, January 23<sup>rd</sup> at 3:00 p.m.

< Kristen and Brian De Alwis to present.

- < UBC still sending us information.
- < Ucom - information booth and commissioners handing out flyers.
- < Executive need to be active with respect to ravecards; do handbilling whenever possible.

**5. Reports:**

**Tara Learn - VP External**

- < Busy with U-Pass.
- < Doing a UBC Reports article.
- < Working on SmartCard.
- < Finishing up details on the tuition protest.

Lisa Lafreniere (SASC) and Geraldine Gladstein (WAVAW) arrived at 1:25 p.m.

- < Presentation regarding a stand-alone referendum question for SASC funding.
- < Background on how SASC came about.
- < Idea is to fund the program for a second year.
- < Liberal Government has greatly cut funding for these types of programs.
- < Information regarding services provided to date.
- < Nearly 60 survivors have stopped by SASC so far.
- < UBC Counselling Services and Speakeasy refer people to SASC.
- < Geraldine and Lisa outlined ideas for their possible referendum question and developed the question that outlines a \$1:00 fee to go to SASC.
- < Discussion on requests by AMS from SASC:
  - Tangibles for students, a SASC budget; as outlined in the earlier discussions.

Lisa Lafreniere left at 1:45 p.m.

- < Funding for last year:
  - IPF and Arts County Fair funding.

There being no further business, the meeting was adjourned at 2:00 p.m.

Kristen Harvey  
Chair  
Executive Committee

KH:pr



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Absent: Jared Wright (Policy Advisor)

The meeting was called to order at 12:10 p.m.

### 1. SASC/WAVAW:

- < Review of proposed referendum tangibles from SASC.
- < Discussion on tangibles listed in the proposed question.
  - clarification of office hours.
  - training of staff.
- < Sheldon to draft a referendum question outlining the points agreed to by the AMS Executive in the Executive meeting dated January 20, 2003.

### 2. CABSD:

- < Mid to late February is the deadline for CABSD nominations.
- < The AMS can nominate a service.
- < Behshad to ask the AMS Services for input regarding who to nominate.
- < The Services mentioned Tutoring, Advocacy and the OmbudsOffice.

### 3. Health and Dental Plan Update:

- < Studentcare would like to start offering life insurance.
- < Plan to market this to mature graduate students.
- < Optional Plan.
- < Studentcare looking to change annual review of coverage to a more sustainable long-term review and plan.

### 4. Fundraising - Coreen Douglas:

- < The next step?
- < Coreen to come up with some numbers for the Executive to review.

### 5. Yardstick/Exam Database:

- < Received complaints regarding the fact that both are out of date.
- < UCom having trouble collecting professor evaluations.
- < Michelle Aucoin had a positive response regarding publicizing these evaluations.
- < Legal issues need to be resolved regarding professor privacy.
- < Yardstick/Exam Database have funding issues. The Budget Committee will look at this issue.
- < Possible allocate someone to do this research/collection over the summer.

**6. Council Agenda:**

- < Ombudsperson to make a presentation - in camera.
- < Tara and Bernie to schedule a meeting with Bijan before Wednesday's Council meeting.

**7. Student Events Coordinator:**

- < Part of the role of this position was to update the events calendar downstairs.
- < Role this year has been merely events based.
- < The Student Events Coordinator has some concerns regarding this issue.
- < Topic to be addressed during Budget Committee meetings.
- < Ask Surina to speak to the Executive and report back regarding the direction of the position.
- < Surina to update the calendar.
- < Lisa to do the February calendar.

**7. Executive Transition:**

- < To take place the weekend during Reading Week.

**8. U-Pass Referendum:**

- < Sheldon to draft a motion to hold the U-Pass referendum on-line.

**9. Reports:**

**Oana Chirila - VP Administration**

- < Looking at re-waxing the Conversation Pit floor.
- < Re-carpeting Executive area floors during Reading Week.
- < Advertising for the Bank of Montreal renovations.
- < Alan Warkentin (SAC member) has been appointed to AMS Council by SUS.

**Lisa Luscombe - Promotions Coordinator**

- < Executive reports are now on-line.
- < Working on U-Pass stuff.
- < Made Bookings Line-up page for SAC.
- < Success with Calendar of Events webpage.
- < Art Gallery is now on-line.

**Sibylla Verdi - Communications Coordinator**

- < Busy working on tuition presentation.
- < Worked on the tuition rally.
- < Working on articles for the Ubysey and the Point.
- < Showed Zoom which boxes need to be changed.
- < AMS Interactive going out this week.
- < Need to take down election posters.
- < Had a CPG meeting.

**Tara Learn - VP External**

- < Regent College had a referendum regarding their participation in the U-Pass

proposal.

- < U-Pass bus ads are up.
- < UBC to send out two mass emails regarding the U-Pass.
- < Womens week to be held February 24 - 26, 2003.
- < Tuition protest went well.
- < The Point to do a U-Pass article.
- < March 24 - 28 U-21 Conference is coming here.

#### **Nick Seddon - VP Finance**

- < Want to create a compensation review handbook.
  - to include job descriptions, when position is hired and remuneration.
- < BOC is finalizing recommendations.
- < Henry and Jane are doing a sushi bar analysis.
- < UAC & ARFDC stakeholders to decide all locations and allocations for athletics and recreation for next year.
- < On-line budget presentation.
  - each club can input their own budget.
- < BioSoc audit - Nick to meet with President and Treasurer of BioSoc.

#### **Sheldon Goldfarb - Archivist**

- < Helped Sibylla with the media advisory.
- < Helping Chris Eaton with the election.
- < Inter-Faculty Cup has been cleared up.
- < Must establish referendum quorum.

Nick and Oana left at 1:45 p.m.

#### **Behshad Darvish - Executive Coordinator, Student Services**

- < Working on Student Services Operations Manual.
- < CACUSS planning meeting:
  - conference to run mainly out of the SUB.
- < Working with Janet Teasdale on student portion of CACUSS.
- < Safewalk funding proposal next week.

#### **Christopher Lythgo - VP Academic**

- < The AUS now has 8 seats on AMS Council.
- < The Nominating Committee has a lot to do this week.
- < Interviewing for Student Court positions this week.

#### **Bernie Peets - General Manager**

- < Working on the IPF draft proposal to the University.
- < Collated UBC Efficiency Reports to get information about UBC Food Services.
- < The AMS is about par with UBC Food Services excluding residences.
- < Five students have taken on SUBtitles as a marketing project.

#### **Krissy Price - Assistant to President**

- < Wrapping up Student Leadership Conference stuff.

**Kristen Harvey - President**

- < Tuition:
- Collected 1144 tuition postcards which have been sent over to the Board of Governors.
  - BoG - disappointing discussion on consultation process.
  - Receptive to topics raised but not interested with in-depth UBC working.
  - Motion made it to Monday's BoG meeting.
  - Today there was a public forum.
  - BoG passed the tuition motion with fairly little discussion.
- < WAVAW Issue:
- Liaising with Geraldine from WAVAW.
- < Council Agenda:
- The Executive must look over meeting minutes.
  - Annick is the tentative speaker for this upcoming meeting.
- < IPF:
- The Committee met on Friday and will be holding another meeting next week.

There being no further business, the meeting was adjourned at 2:05 p.m.

Kristen Harvey  
Chair, Executive Committee

KH:pr

**MINUTES OF THE EXECUTIVE COMMITTEE**

Present: Kristen Harvey (Chair), Tara Learn (VP External), Oana Chirila (VP Administration), Nick Seddon (VP Finance), Christopher Lythgo (VP Academic), Behshad Darvish (Executive Coordinator, Student Services), Josh Bowman (VP Administration - elect), Laura Best (VP Academic - elect), Lisa Luscombe (Promotions Coordinator), Sheldon Goldfarb (Archivist/Researcher), Sibylla Verdi (Communications Coordinator), Krissy Price (Assistant to the President), Bernie Peets (General Manager)

Absent: Jared Wright (Policy Advisor)

The meeting was called to order at 12:05 p.m.

**1. Zoom Ads:**

- < Concerns about the new 'Milk's ads.
- < The Committee looked over the ads for approval.

**2. Summer Career Placements 2003:**

- < Deadline is March 28; subsidy \$8 per hour.
- < Last year the AMS had three positions.

**3. Referendum Strategy:**

- < Mock-up of SASC promo for the upcoming referendum.
- < The AMS Interactive went out today.
- < Ad in the Ubyyssey, February 14<sup>th</sup> issue.
- < Tara to do an interview in the Point about U-Pass and SASC.
- < Create an active link from the AMS website to voting site.
- < Lisa to create pamphlets focusing on referendum questions and outlining how to vote.
- < Debate on calling an emergency Council meeting regarding forming a yes campaign on the SASC issue.

Behshad Darvish arrived at 12:20 p.m.

- < Discussion on extension of voting period to after Reading Week. Code states that on line voting must be 7 days in duration. The Elections Committee has the power to extend the length of the voting period without direction from Council.
- < Discussion on neutral campaign vs yes campaign.
- < AMS to do classroom announcements.
- < Decision was reached not to call an Emergency Council meeting.
- < AMS to handbill on the campaign.
- < Tara to send out a schedule to Council outlining the times that Council can come out to promote the referendum.
- < Referendum question to go on the website and FAQ aswell.

**4. Safewalk Proposal:**

- < Christopher read out the proposal from Brian Sullivan.
- < Additional direct phone lines.
- < Additional bicycles.
- < Campus Radio Trunking System to be implemented.
- < An additional van will be allocated to Safewalk; total of 3.
- < Offer of \$15,000/year for 3 years instead of placing another blue light on campus - capital costs.
- < \$15,000 committed for three years - operational costs.
- < Money from the capital costs fund needs to be discussed further before the AMS accepts this funding.
  - < AMS to continue shuttle service but not to increase the number of vans.

**5. Fundraising - Coreen Douglas:**

- < Kristen asked Coreen what a part-time person (for a one year term) would cost.
- < Coreen is getting back to us.

**6. TA Issue:**

- < SUB closure during strike?
- < Implications of SUB closure.
- < All AMS employees have the right not to cross a picket line without penalties .
- < Add strike information to AMS website.
- < UCom to liaise with the TA union regarding academic implications of the strike.
- < SUB to stay open; allow employees the choice to cross picket lines.
- < Kristen and Christopher to meet with TA union.

**7. Code Issues:**

- < Topics to go to the Code and Policies Committee include:
  - remunerations, honorariums and termination provisions.

**8. Recreational Facilities Issue:**

- < Do we want to create an ad-hoc committee that includes all areas of campus.
- < Instead of ad-hoc, make it a working group.
- < Oana (as President) will chair this committee.
- < Have either Sheldon or Jared on this committee.

**9. Empire Pool/University Boulevard Design Contest:**

- < Community members to put in ideas for the design of University Boulevard.
- < Asked for AMS support.
- < Project not in conjunction with campus planners.

There being no further business, the meeting was adjourned at 2:00 p.m.

Kristen Harvey  
Chair, Executive Committee

KH:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Kristen Harvey (Chair), Tara Learn (VP External), Nick Seddon (VP Finance), Oana Chirila (VP Administration), Behshad Darvish (Executive Coordinator, Student Services), Bernie Peets (General Manager)

Absent: Christopher Lythgo (VP Academic)

The meeting was called to order at 11:00 a.m.

**1. Safewalk:**

- < As a result of last night's Council motions regarding SUB closure (in the event of the SUB being behind legal picket lines by CUPE 2278) Safewalk is an essential service.
- < Mandatory but no pay if they take leave.

**2. Speakeasy:**

- < Is an essential service.
- < Gage.

**3. Communications with the University:**

- < Send a letter.

**4. Student Council:**

- < Cancel it on Monday morning or have it on Wednesday.

**5. Communications:**

- < AMS Interactive/website.
- < Posters.
- < Kristen to have a meeting with support staff to implement communications strategy.

**6. Tutors:**

- < Contract?
- < Will get paid.

**7. Expense Tracking:**

- < Clubs/bookings -Oana. Businesses - Bernie.
- < For presentation.

**8. Elections Administrator/Committee:**

- < Essential - this is to allow the Elections Administrator and the Committee the authority to work on the referendum.

**9. WAVAW:**

- < Call Geraldine Glattstein.

**10. Campus Security:**

< Bernie to call.

There being no further business, the meeting was adjourned at 12:30 p.m.

Kristen Harvey  
Chair, Executive Committee

KH:pr



## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Kristen Harvey (Chair), Christopher Lythgo (VP Academic), Nick Seddon (VP Finance), Oana Chirila (VP Administration), Laura Best (VP Academic - elect), Sam Saini (VP External - elect), Josh Bowman (VP Administration - elect), Behshad Darvish (Executive Coordinator, Student Services), Krissy Price (Assistant to the President), Sibylla Verdi (Communications Coordinator), Lisa Luscombe (Promotions Coordinator), Jared Wright (Policy Analyst), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Absent: Tara Learn (VP External)

The meeting was called to order at 11:00 a.m.

### 1. Student Legal Fund Society:

- < The AMS must approve any changes to the SLFS Bylaws.
- < Five year report is due; review of SLFS.
- < Nick Seddon is currently the AMS Executive on the SLFS.
- < Kristen, Bernie, Nick and Sheldon to meet with Aniz Alani from the SLFS.

### 2. Fundraising Coordinator:

- < The AMS asked Coreen Douglas for a ball park figure that a fundraising coordinator could raise over a one year term. Coreen was unable to come up with such a figure.
- < Sheldon to research other models used by other student unions.
- < The AMS needs to move quickly to create a fundraising coordinator position as the budget process is fast approaching.
- < Kristen will meet with Coreen to determine what the AMS can expect to raise in the upcoming year.

### 3. Budget Process:

- < Information contained in the last memo.
- < Deadline for budget submissions has been extended due to the possible TA strike.
- < Budgets are rough numbers and subject to change in the final budget process.

### 4. CABSD Nominations:

- < Two meetings ago the Executive discussed certain services to be nominated.
- < The OmbudsOffice and Tutoring were nominated by both the Executive and the Services.
- < Discussion on both services.
- < The AMS to nominate both the OmbudsOffice and Tutoring Services.
- < Discussion on nominations for an individual award - Sue Brown was mentioned.
- < Kristen to review the criteria for this award.

### 5. SUB Status Update:

- < Had two general staff communication meetings.

- < Bernie's phone line is the SUB message centre.
- < TA's to walk out at 12:10 and meet at Wesbrook for a rally.
- < Only one campus security car with two officers will be operating during the strike.
- < Nick, Henry and Bernie to prepare a financial impact document.
- < Bernie will have keys to the SUB and will be letting the Exec into the building.
- < Safewalk will be housed in Gage during the strike.
- < Speakeasy to be located in the new arts space; to be determined later.
- < AMS Council meeting to be cancelled on Wednesday, February 12 if the TA strike goes on and SUB is closed.

**6. Non-AMS Committee Minutes:**

- < Collect and post minutes on the AMS website.
- < Councillors to forward minutes to Paramjit.

**7. SASC Handbill/Flyers:**

- < Josh to give them to Tara and Sibylla.

**8. Reports:**

**Christopher Lythgo - VP Academic & University Affairs**

- < Job applicants have been emailing their resumes rather than handing resumes in personally.
- < Honorariums and salaries - need job descriptions.
- < Receiving many phone calls regarding the TA strike.

**Lisa Luscombe - Promotions Coordinator**

- < Focusing on SASC referendum.
- < Tutoring survey.
- < Did the AMS Interactive last week.
- < Vagina Monologues.
- < Ombuds and Advocacy flyers.

**Jared Wright - Policy Analyst**

- < Worked on University Athletics.
- < Changes in student loans - CASA.
- < Federal Budget process.

**Oana Chirila - VP Administration**

- < Need to hold a meeting of the Impacts Committee.
- < Renovations Planning Group passed motions - floor waxing in the Conversation Pit and carpet replacement in the Exec and Administration offices.
- < Need to work on VP Administration budget.

**Behshad Darvish - Executive Coordinator**

- < Working to find temporary housing for Safewalk and Speakeasy during the TA strike.
- < Met with TA Union regarding AMS essential services.
- < Meeting with Service Coordinators to prepare preliminary budget.

- < Operations Manuals almost done.
- < Dealt with a staff issue.
- < Sat in on Executive Coordinator interviews.
- < CACUSS - talking with University of Alberta contact.

**Sheldon Goldfarb - Archivist**

- < New printer in the archives.
- < Meeting with WCB members this week.
- < UBC putting together a history book - want to use AMS photos in the archives.
- < Caught up with news clippings.

**Krissy Price - Assistant to the President**

- < Wrapping up SLC continuity report.

**Sibylla Verdi - Communications Coordinator**

- < Working on referendum.
- < TA strike.
- < Internal and external communications.

**Nick Seddon - VP Finance**

- < BIOSOC audit report to the OmbudsOffice.
- < BOC continuing with SWAT document.
- < Continuity review document.
- < Review of 'AMS members' term.
- < AMS welcome letter to new members.

**Kristen Harvey - President**

- < The Communications Planning Group met on Friday - spoke about Zoom Media and technology protocol.
- < Health and Dental Plan Committee met last week.
- < Executive Coordinator interviews.
- < Will be on CBC radio tomorrow talking about tuition.

**Tara Learn - VP External**

- < 4300 votes for the U-Pass referendum.
- < 2500 votes for the SASC referendum.
- < Will be sending out another email tomorrow regarding the U-Pass.

**9. University Boulevard Development - Dennis Pavlich, Harold Kalke, Lynda Moore**

- < Early 90's, then UBC President David Strangway set out to put some land aside for residential development.
- < Land in excess of academic needs.
- < Money was to be put into an endowment.
- < Hampton Place.
- < NDP said we need to look into government structure.
- < LLBC set up an educational institute - not municipality.
- < Set up deal with GVRD - residents not interested in setting up a municipality.
- < GVRD would give input into the residential portion of campus. They passed a

bylaw - the Official Community Plan.

- ie. non-institutional land - 8 various areas including South campus, theological residences and university development.
- specific uses for the land in these various areas including schools, shopping etc.

< CCP complements plan.

- 50% live/work requirement.
  - pedestrian aspect.
- should be a leader in sustainability.
- medium density living.

< CCP deals with density - restrictive amount of development allowed under OCP.

< Third level of planning is the 'Neighbourhood Plan'.

< With each step of the plan the GVRD requires a consultative process - GVRD monitors it.

< The University Boulevard Neighbourhood Plan:

- Came to the board about two years ago following a public meeting.
- At the time the BoG did not like the plan and turned it over to a specialized sub-committee headed by Harold Kalke.
- Felt that the location warranted another look because of its centrality and student traffic.
- At this point took it to the larger campus community.
- Started process because the Dentistry building on the corner. BoG concerned that they were developing another '4<sup>th</sup> Avenue' or 'Broadway' - didn't fit with university setting.
  - Looked at the uses of the area.
- Worked with Translink on the transportation plan.
- They feel that the bus turnaround is problematic for the 'plan'.
- They are planning for an underground bus loop, thus removing the buses from the visible plan.
- They plan to put three residential buildings (18 storeys) high to finance the underground transit.
  - There will be a number of commercial retail store fronts.
- Feel that University Boulevard should extend to go through to NW Marine Drive.
- Plan on reducing many of the cross streets.
- Plans for 'pedestrian ways'.
- The outdoor pool will be relocated to accommodate the plan and a leak issue.
- the Plaza will consist of low rise residential and retail outlets.
  - Tara Learn - how will you deal with pedestrian issue around the bookstore?
- Harold Kalke - 70% of traffic is coming from the bus loop. Some rationale for cutting off right hand turns during certain hours.
- Tara Learn - encouraged Harold to visit the area and see the problem.
- Laura Best - what do you mean by 'market housing' - will it be affordable to students.
- Harold Kalke - they will be strata housing - parents may buy them during their child's education and sell them afterwards.

- Krissy Price - where will the residential parking be located.
- Joe Redmond (UBC Properties) - underground.
- Tara Learn - have you considered what type of stores?
- Harold Kalke - the intention is to bring in stores that are contributory to the university and useful to the community.
- Tara Learn - are you working with George Spiegelman? We have been contacted by them regarding the design contest.
- Harold Kalke - yes, there will be more details but this is essentially the plan.
- Joe Redmond - we have discussed this in detail with Athletics. We have extended the field to make allowance for the pool relocation.
- Tara Learn - will the underground parking be solely for residents?
- Joe Redmond - no, primarily for university use, about 400 spots. The rest will be for residents.
- Harold Kalke - if the U-Pass passes, transit use will increase and the present situation will not accommodate it. The underground system will better deal with it.

< Trying to make the university town the 'core' of campus which will be active and exciting from 8:00 am to midnight.

< This is an evolving concept. Don't think that adjustments can't be made.

< In this plan a lot of the interesting green space is being maintained. It is the creative use of space and 'linkages' that make people want to move from one place to another.

- Bernie - what is the yellow space by the War Memorial Gym?
- Harold - its an additional entrance area.
- Bernie - has the limited success of the village retail development given you cause for concern re: retail space.
- Harold - if anything, it has emphasized the need for the University Town.
- Behshad - obviously with the growth, even walking from some of the more distant areas seems tedious. Are there any plans for increased transit or shuttle.
- Dennis Pavlich - no to transit - there will be shuttles. Residents don't want buses traveling by them. Has been extensively discussed.
- Joe Redmond - have discussed plans for shuttle buses throughout campus with Translink.
- Behshad - residents are scattered throughout campus.
- Tara - It's a psychological barrier traveling from south to mid campus.
- Dennis Pavlich - we've been told that people will walk about 20 minutes (later said 10 minutes in same 'speech').
- Kristen - keep in mind that we need to create student housing on par with 'market housing'.
- Lisa - concerned re: residential disagreement of campus events.
- Dennis Pavlich - emphasize that this will be a university community filled with students.
- Tara - will there be a place where students can go to for more information?
- Lynda Moore - we will eventually have a website.

There being no further business, the meeting was adjourned at 12:30 p.m.

Kristen Harvey  
Chair  
Executive Committee

KH:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Kristen Harvey (Chair), Christopher Lythgo (VP Academic), Oana Chirila (VP Administration), Laura Best (VP Academic - elect), Sam Saini (VP External - elect), Tara Learn (VP External), Behshad Darvish (Executive Coordinator, Student Services), Krissy Price (Assistant to the President), Jared Wright (Policy Analyst), Sheldon Goldfarb (Archivist), Lisa Luscombe (Communications Coordinator), Bernie Peets (General Manager)

Absent: Nick Seddon (VP Finance), Sibylla Verdi (Communications Coordinator), Josh Bowman (VP Administration - elect)

The meeting was called to order at 3:10 p.m.

### 1. Council Agenda:

- < Referendum Report.
- < Preliminary Budget.
- < Presentations by AMS Services.

### 2. TA Union Strike Update:

- < Spoke with AMS TA Union liaison about possible uses for the money allocated by Council.
- < No more than \$10,000 towards newspaper ads, buttons, leaflets, etc.
- < Set up information booths in SUB and one outside of the picket line.
- < Have Events Department prepare a banner to go outside of the SUB and one for the booth inside the SUB.
- < Dr. Piper is holding a meeting on Wednesday with the campus community regarding the issue.

### 3. Fundraising:

- < Report prepared by Timothy Chan (Fundraising Commissioner).
- < As Nick is absent, this discussion will be moved to next weeks meeting.

### 4. Student Club Break:

- < The Registrar is not supposed to schedule classes between 12:30 - 2:00 p.m. on Tuesdays and Thursdays.
- < Professors and students like working/learning during this break time.
- < The early start for classes instigated this club break.
- < Alternative time for club breaks is Thursday from 3:30 - 5:00 p.m.
- < Oana will contact clubs to get their feedback, also to contact constituencies.

### 5. Chinese New Year Fair:

- < Discussion about moving this from SAC to UCom.
- < This event is much more suited to the UCom portfolio.
- < Discussion on giving this project to the Student Events Office.
- < To be moved to the Student Events portfolio.

**6. U-Pass Referendum:**

- < Tara sent out an email regarding the outcome.
- < Tara is busy with press releases.
- < Wrapping up U-Pass contract.
- < Lisa to put up a new page with the referendum results.

**7. Transitional Honorarium:**

- < What is expected of the outgoing Execs?
- < Reviewed outlines in Code.
- < The incoming Execs decide whether the outgoing Execs have fulfilled their specifications in Code.

**8. AGM:**

- < The AMS AGM will be held on February 28, 2003 in the South Alcove.
- < Posters to be put this week advertising the AGM.

**9. January Financial Statements**

- < Bernie presented the AMS Operations Statement of Revenues.

Tara and Jared left at 4:00 p.m.

**10 Reports:**

**Behshad Darvish - Executive Coordinator**

- < Executive Coordinator interviews.
- < Most services have submitted their budget material.
- < Operations Manuals are going well.
- < Working on a response for the Safewalk proposal.

**Bernie Peets - General Manager**

- < Dealt with strike issues last week.

**Sheldon Goldfarb - Archivist**

- < Sent out photos to people making a UBC tribute book.
- < Looked up the SUB lease regarding building around the SUB.
- < Plaque on the cairn still not up.
- < Volunteer Services asked about the origin of their logo.
- < Execs to fill boxes with material for the AMS Archives.

Bernie left at 4:20 p.m.

**Christopher Lythgo - VP Academic**

- < Drafted a response regarding the Safewalk proposal.
- < TLEF and starting up the Yardstick again.
- < UCom to put forward some code changes to solidify positions.
- < Working on preliminary budgets.



**Lisa Luscombe - Promotions Coordinator**

- < Finished working on promotions for U-Pass and SASC.
- < Updating strike position.
- < Ombuds poster done.
- < Take back the night.
- < Advocacy posters.
- < Submitted promotions budget.
- < Posting AMS jobs outline.

**Oana Chirila - VP Administration**

- < AMS job fair.
- < Executive Coordinator interviews.
- < SAC quarterly reviews.
- < Club breaks.

**Kristen Harvey - President**

- < Health and Dental Plan meeting today.
- < PAC meeting tomorrow.
- < Provincial and Federal budget comes out tomorrow.
- < TA stuff - promo for TA issues.
- < IPF applications - following procedures.
- < CABSD nominations.

There being no further business, the meeting was adjourned at 4:30 p.m.

Kristen Harvey  
Chair  
Executive Committee

KH:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Kristen Harvey (Chair), Oana Chirila (VP Administration), Laura Best (VP Academic - elect), Sam Saini (VP External - elect), Tara Learn (VP External), Behshad Darvish (Executive Coordinator, Student Services), Krissy Price (Assistant to the President), Nick Seddon (VP Finance), Sibylla Verdi (Communications Coordinator), Josh Bowman (VP Administration - elect) Jared Wright (Policy Analyst), Lisa Luscombe (Communications Coordinator), Bernie Peets (General Manager)

Absent: Christopher Lythgo (VP Academic), Sheldon Goldfarb (Archivist)

The meeting was called to order at 12:05 p.m.

### 1. TA Union Strike Update:

- < AMS has not received information regarding publicity of strike.
- < TA's have expressed a wish to have the money placed in the strike fund.
- < TA's have done ads in response to the university's media ads.
- < AMS to give \$10,000 to the strike fund and \$5,000 to be used for communications and media

### 2. Executive Travel Expenses Policy:

- < During the Executive Retreat this topic was brought up and changes made.
- < Document to be submitted to Council.
- < Discussion on changes.
- < Reporting system to be implemented.

### 3. AGM Agenda:

- < AGM agenda approved.

### 4. Minutes:

- < The minutes of the Executive Committee dated February 6 and 10 were approved as amended.

### 5. Council Agenda:

- < Executive travel policy.
- < Appeals Committee.
- < OCP Working Group.
- < Discussion on alternate booking in case the TA's picket at 6:00 p.m. Alternate booking to be made at the Lutheran Centre.

### 6. AMS Message Boards:

- < On the AMS website.
- < Boards are up.
- < Topics for the board include:
  - TA strike.

- U-Pass.
- Smart Card.
- Tuition.

## 7. Reports:

### **Tara Learn - VP External Affairs**

- < U21 delegate from Sweden arrived early.
- < Wrapping up U-Pass.

### **Kristen Harvey - President**

- < Working on Council and transition reports.
- < Imagine meeting on Friday.
- < Attending CPG and Health and Dental Plan meetings.

### **Bernie Peets - General Manager**

- < Preparing strike updates for AMS staff members.

### **Nick Seddon - VP Finance**

- < Trying to wrap-up all major projects.
- < Attending Budget Committee meetings.
- < Working on Executive Procedures Manual.
- < Fundraising breakdown - committee structure.
- < Need to re-schedule a meeting of the Business Operations Committee.

### **Sibylla Verdi - Communications Coordinator**

- < The Interactive goes out today.
- < Prepared AMS contents for the Ubyyssey.
- < Meeting with Henry regarding Zoom ads.
- < Working on Executive transition presentation.
- < Created an advertising campaign for the Ombudsperson.
- < Working on changes for the Inside UBC.
- < Edited U-Pass news release.

### **Behshad Darvish - Executive Coordinator of Student Services**

- < Executive Coordinator interviews were completed over Reading Week.
- < Preparing transition report.
- < Working on budget presentations for the services.
- < Spoke with Parker Johnson regarding the Orientations Committee.
- < Looking into having Parker Johnson sit in on interviews for the Firstweek and Orientations Coordinator positions.
- < Working on Service operations manuals.

Dani and Sam left at 1:00 p.m.

### **Oana Chirila - VP Administration**

- < Renovations to the Conversation Pit did not get done due to job action.
- < Carpet replacing to be approved by Council.

- < Working on transition report.
- < Executive Committee transition.
- < New Executive Committee meeting times will be 10:00 - 11:00 a.m. on Mondays and 11:30 - 2:00 p.m. on Thursdays.
- < Imagine meeting.
- < SAC club awards taking place on March 18, 2003.

**Jared Wright - Policy Advisor**

- < Revising services guidelines.
- < Drafted response to Safewalk proposal.
- < Executive Orientation.
- < Reviewing OCP so that a student can sit on the Committee.

**Lisa Luscombe - Promotions Coordinator**

- < Message boards are up.
- < Advocacy and Ombuds brochures.
- < Taking down Yardstick - outdated by two years.
- < SAC club awards.
- < Posters for the Ombudsoffice.
- < Working on a document that outlines specifications for promo materials.
- < Joblink Fair posters done.
- < Problems with groups not paying their bills, which affects my ability to order more promo materials.

There being no further business, the meeting was adjourned at 1:15 p.m.

Kristen Harvey  
Chair  
Executive Committee

KH:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Laura Best (VP Academic), Sam Saini (VP External), Brian Duong (VP Finance), Josh Bowman (VP Administration), Krissy Price (Assistant to the President), Sibylla Verdi (Communications Coordinator), Sheldon Goldfarb (Archivist), Jared Wright (Policy Analyst), Lisa Luscombe (Communications Coordinator), Bernie Peets (General Manager)

Absent: Dani Bryant (Executive Coordinator, Student Services)

The meeting was called to order at 10:00 a.m.

### 1. TA Union:

- < They want the AMS to be a part of the rally on Friday.
  - Laura Best spoke to them. We are talking about Friday - to avoid conflict with Arts event on Thursday.
  - They will produce a poster and submit it to us for approval.
  - They will have various students speak about how the strike is affecting them.
  - UBC people will also be invited to attend.
- < Rally will likely take place on Main Mall but not confirmed yet.
  - Laura suggested inviting UBC people so that students don't feel like they are getting a biased view.
  - Sibylla said the TA's are doing an ad in the Ubysey - do we want to do a sponsored by the AMS?
  - Oana said that would be fine but we need to see the content first.

### 2. Tuition Forums:

- < Sam and Oana are away on Thursday - could someone else be the 'point person'?
- < Put the forum in the Interactive.

### 3. Fundraising/Sponsorship Committee:

- < Need to set up a meeting for later in March.

### 4. Council Agenda:

- < Agenda items to be emailed to Oana for review.
- < The remaining Executive should have the regular meetings on Thursday and Monday while Oana and Sam are away.

### 5. SUS Referendum:

- < They have already met quorum but are concerned that the vote is not positive.
- < Bernie said SUS needs to find additional sources of funding.
- < Cost of project is estimated at \$1.7M

### 6. Bank of Montreal:

< The BoM bid is closing at 2:00 p.m. on Wednesday, March 12<sup>th</sup>.

**7. Executive Photos and Write-up:**

< Will take new photos tomorrow.  
< Will get write-ups done.

**8. AMS Job Fair:**

< Need to set up a table to advertise AMS positions on commissions.  
< We should schedule commissions to staff the booths.

**9. Health and Dental Plan:**

< Had a meeting last Friday re: first quarter results. Claims may be exceeding our premiums.  
< We may need to adjust our plan benefits or our premiums.  
< Bernie said the first quarter contains receipts from the previous claim year.  
< Oana said Lev Bukhman is pushing for a referendum.

**10. Bulletin Boards:**

< Very active right now.  
< Please post - be involved in the community.

**11. Budget Committee:**

< Laura asked where we go from here?

**12. AMS Jobs:**

< Can we place jobs more prominently on the webpage?

**13. Reports:**

**Sheldon Goldfarb - AMS Archivist**

< Dealing with many questions from Laura.  
< SLFS - they're in a bit of trouble.  
< Please copy all emails to the Archives.

**Sam Saini - VP External Affairs**

< Changed the email signature.  
< Double-booked my first meeting of the year.  
< U-Pass meeting - discussing steering committee.

**Sibylla Verdi - Communications Coordinator**

< Working on interchange report.  
< Executive write-ups.  
< Working on the Interactive.

**Lisa Luscombe - Promotions Coordinator**

< Bulletin Boards.  
< Ombuds/Advocacy Brochures.

**Bernie Peets - General Manager**

- < Looking at the draft of the Executive Procedures manual.
- < Nancy is back from Mexico.
- < Theft in Bernoulli's may be internal.
- < SUS referendum.

**Oana Chirila - President**

- < Set up Friday's turn-over.
- < Working on getting things together before leaving for Winnipeg.
- < Next Council meeting - referendum results - please forward anything that needs to be discussed.
- < Need to work on WAVAW partnership review.

**Jared Wright - Policy Advisor**

- < Drafted guidelines for AMS Service Manuals.
- < Working on tuition allocation stuff.
- < Finishing federal political backgrounds for Sam.

**Brian Duong - VP Finance**

- < Working on sushi bar discussions.
- < Working on sponsorship issues.

**Josh Bowman - VP Administration**

- < Almost sent out an email.
- < Are we changing the BOC meeting time? Bernie said we need to discuss this.
- < Is there any movement to deal with the recent vandalism on campus?
- < Place Vanier police incident (involved students of colour), do we have a role in this type of incident?

**Laura Best - VP Academic**

- < Holding interviews for Orientations and Firstweek Coordinators.
- < Putting together a proposal for the Sexual Assault Services Fund.
  - responsible for hiring and budget.
- < Making Council meetings shorter.

There being no further business, the meeting was adjourned at 11:00 a.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Laura Best (VP Academic), Brian Duong (VP Finance), Josh Bowman (VP Administration), Dani Bryant (Executive Coordinator, Student Services), Sibylla Verdi (Communications Coordinator), Jared Wright (Policy Analyst), Lisa Luscombe (Communications Coordinator), Bernie Peets (General Manager)

Absent: Sam Saini (VP External), Krissy Price (Assistant to the President), Sheldon Goldfarb (Archivist)

Guests: Henry Chen (Treasurer/Controller), Michael Kingsmill (Designer), Natasha Norbjerg (AMS Joblink)

The meeting was called to order at 9:00 a.m.

### 1. Cell Phone Usage:

< As the phones are paid for by the AMS, you are expected to answer them.

### 2. Office Hours:

< Please advise when you are expecting to take vacation time.

< Laura will schedule summer Council meetings shortly.

### 3. Joblink - Natasha Norbjerg:

< Joblink has received a job posting for nude modelling (internet content suppliers).

< She has conferred with Career Services, who advised her not to post the ad.

< The company has checked out and they are legitimate.

< Natasha has posted the topic on the discussion board.

< Laura asked if the position could be posted on-line with a disclaimer.

< Oana said we will get backlash either way, regardless of the decision made.

< Natasha said although the software is owned by UBC Career Services, she would like to present a strong argument.

### 4. Council Agenda:

< Laura was presented with two motions for the Council agenda.

< As they are not time sensitive, they will be put on the next meeting agenda.

### 5. WAVAW & SASC Report:

< Oana asked if the February 15<sup>th</sup> report had been received from SASC.

< Laura said she got a message from Lisa Lafreniere stating that the report will be available around mid-March due to issues surrounding the strike and referendum.

< Laura has looked into creating a Committee of Council to deal with allocation of funds from the SASC Fund.

- The Committee would be responsible for hiring, budget and direction.

- Proposed that the majority of members be females.

- This would create some potential problems, particularly if it becomes part



of code.

< Oana said we need to sit down and discuss compensation.

< Oana said in terms of a review of our relationship with WAVAW, the committee would not be the best venue.

- We should invite feedback from other campus members.

## 6. **Sushi Bar Development:**

< A 40 minute presentation. Objective is to ascertain the feasibility of operating a sushi bar in SUB.

< The sushi bar will be located adjacent to the existing women's washrooms.

< This area has been set aside for Food and Beverage operations - either internal or external.

< The area is very centrally located and will be surrounded by fixed seating.

< Have taken into consideration the common equipment used in a sushi bar operation.

< Two scenarios:

- AMS owned and operated.
- Leased to a tenant.

< AMS owned and operated:

- linear configuration - longer and wider.
- prep area in back (12' x 9') - houses fridge and sinks.
- 3 stations proposed (perhaps 2 after final analysis).
- receiving area.
- prep area - prepared and packaged.
- self service - refrigerator area where customers pick up the product.
  - need to allow for quick turnover.
  - possibility of salad bar.
  - customer can also order custom order at cash register.
  - queuing aisle to prevent theft and control service area.
- also includes a small office and a small 'staff' area.
- Asian, - Japanese styling to the operation.
  - plenty of opportunity for signage.
- about 6000 ft<sup>2</sup> (entrance operation).
- if the AMS takes on this operation, construction will likely be completed in about two months.
- Laura asked if there will only be cold foods. Michael said the problem with heated foods is ventilation. Henry said there will be some hot food like miso soup.
- Methodology:
  - visited other Japanese restaurants.
  - talked to Food and Beverage.
  - looked at some high volume operations.
  - talked to potential suppliers.
- Location:
  - not NFPA compliant - not full service dining facility.
  - about the same size as the Postal Outlet or the moon.
- Consideration:
  - heavy volume in peak periods (11 - 2).

- want to fit in esthetically with the rest of the lower level.
- affordable pricing.
- will have a sushi chef and a self service area.
- freshly made and packaged.
- Menu:
  - sushi and sashimi.
  - cold salads and miso soup.
  - party trays and combo plates. Emphasis on take out and service to larger groups.
  - Japanese style beverages.
- Costs:
  - AMS Landlord Responsibility - \$33K.
  - If we do the services our self, we would incur about \$105,000 in development costs.
  - we would need to bring in at least one chef at least two months in advance.
- Revenue:
  - rental revenue potential.
    - 600 sqft at \$110 - about \$66K/year.
    - would increase IPF cost by \$5K.
    - offsetting (market share shift) - \$40K.
    - overall increase would be \$21K/year.
- Internally Operated:
  - operated 240 days per year (closed weekends, holidays and breaks).
  - sales based on \$4/person transaction - seasonally adjusted.
  - Expenses:
    - food costs - \$140K (35%)
    - labour - \$132K (33%).
    - other - \$34K (8.5%).
  - benchmarked to industry standards and internal standards.
  - net contribution is \$94K.
  - market share shift \$40K.
  - overall contribution is \$54K/year.
  - would have to take in consideration start-up costs.
- Clear advantage (financial) to doing it internally (AMS operated).
- Pros for outside lessee:
  - no investment.
  - easy.
  - guaranteed passive income.
  - compliments existing operations.
- Disadvantages:
  - controllability.
  - poor quality reflects on AMS.
  - potential higher market shift.
  - may not hire students.
- Advantages - AMS Operated:
  - generates incremental business.

- higher potential income.
  - catering, take-out trays.
- student jobs.
- Disadvantages - AMS Operated:
  - higher learning curve.
  - business risk.
  - potential managerial, admin and accountability costs.
    - at this time we can cover with existing staff.
- Has been presented to the Business Operations Committee.
- Needs to go to AMS Council.
  - we would then need to determine if we are going to operate it or lease it to external operators.
- Jared asked if any internal surveys had been conducted on the desire for sushi. Bernie said there was significant interest but we did not have anyone trained to produce sushi.
- Oana expressed concern that the sales figures might be inflated or optimistic. Henry believed the numbers to be real.
- Josh asked if it was possible to have things in place by September. Expressed concerns with what happened to Bernoullis.
- Oana - has presented to Council that the \$500,000 already allocated from CPAC will cover the landlord's costs incurred for the sushi bar - is this correct. Michael said this was correct.
- Bernie believes that business will not go down that much because of the increased seating area on the lower level.
- Laura asked if the catering option of sushi would take away from what they're already ordering.
- Henry - would augment the catering menu - allow them to offer more options.
- Oana - how long is the amortization period? Henry said five years.
- Laura asked about the hours of operations. Henry said the hours of operation would be 10:00 - 7:00 p.m. but we will see what the demand is.

< Discussion on Sushi Bar:

- Josh - concerned about the potential risk.
- Laura - like the idea of control and hiring students.
- Brian - we are in agreement about having a sushi restaurant, the question would be whether we run it or lease it.
- Laura - there is some potential for increased sales in general with the renovations.
- Josh - this has the potential to be the best business in SUB but we need to do it right.
- Oana - what is the moon's contribution? Bernie said 89 -90K/year.
- Oana - are we ok letting Brian make this presentation to Council with the recommendation that AMS operate?
- No - More market surveys should be done first. Presentation to Council will happen on March 26<sup>th</sup>.

**7. Student Legal Fund Society:**

- < Constitutional amendment.
- < Independent Society - we collect funds on their behalf.
- < We have a say over some of their bylaws in terms of changes.
- < They want to change their quorum to 3 (total people).
- < They want to be able to overrule the decision of their Litigation Committee.
- < Oana - likely Council will question some of their proposal.
- < Bernie - there is a motion coming to Council this week. We should not be passing a cheque to an organization without any checks and balances.

**8. Binding Arbitration Motion - Kim Lam:**

- < Would be in direct opposition to our current policy to support the TA's.

**9. Festiva 2003:**

- < Got a request for funding. They claim we have funded them before.
- < Brian will look into the history.

**10. SUB Concourse Booking:**

- < We have the concourse booked for next year.
- < Some groups have approached Laura regarding having a mini equity fair.
  - just for Friday, March 21<sup>st</sup>.
  - information fair.
- < We need to check with Xcom re: why the concourse is booked.

**11. Job Fair:**

- < Commissions will be staffing a table advertising their positions for the next two days.

**12. TA Fund:**

- < Allocation of funds.
- < CUPE thought that the \$5000 was just a cheque to be given to CUPE for their media fund.
- < The agreement says that any money allocated from the fund must be agreed upon by the AMS Executive Committee and the TA's Executive.

**13. Reports:**

**Bernie Peets - General Manager**

- < Working with the Appointments Committee.
  - concerns over the professionalism of some of the members.
  - they will be having a workshop to deal with the issue.

**Josh Bowman - VP Administration**

- < SAC has had some positive movement.
- < Running very efficiently.
- < All the committees are meeting soon.
- < There has been a discussion about tables and chairs being removed from the building.

**Laura Best - VP Academic**

- < Rally went really well - at peak about 800 people.
- < Teaching Excellence Initiative:
  - the movement for the Yardstick.
  - current proposal to put on the Student Services website.
    - currently no-one is taking responsibility for it.
    - has talked to Michelle Aucoin regarding this proposal.

**Brian Duong - VP Finance**

- < Had two Finance Commission meetings.
  - gave a loan to Skateboard Club in the amount of \$1000.
  - event was well attended but rowdy.
- < Exhausted the Student Initiative Fund.
- < Granted club benefit fund to IRSA to send delegates to conference.
- < The Business Operations Committee met last Wednesday.
- < Working with Henry to draft a memo to constituencies regarding membership fee transfer.
- < Will be going to Montreal on Thursday to attend a Commerce Roundtable Conference.

**Jared Wright - Policy Advisor**

- < Just returned from CASA - weather was bad.
  - significant movement on policy front.
- < Worked on TA funding policy.
- < Focus on provincial lobbying.

**Sibylla Verdi - Communications Coordinator**

- < Email re: Zoom ads.
  - needs to be discussed at CPG.
  - should we take it down for now?
  - several concerns were raised.
- < Media Advisory on TA Rally.
- < Met with TA Communications Coordinator.
- < Working on IPF write-ups.
- < TA response email.
- < Conres website.

**Oana Chirila - President**

- < Been to CASA Conference.
  - hired a new National Director - James Kusie (Business student at University of Manitoba - VP of UMSU).
  - University College of the Cariboo may or may not have joined CASA.
  - we are currently the only BC school.
  - will do full report on conference at the next Council meeting.
  - The Western Region (BC and Alberta) will have a transition for new exec at Whistler.
- < Universitas 21 is coming up.
- < Laura and Oana will be discussing W.O.W.

- < - Dani asked if there could be a separate Services orientation.
- < SUDS is coming up in July.
- < Meeting with Brian Sullivan this afternoon.
- < - last minute decisions on tuition allocation.
- < Arranging meetings for the WAVAW review.
- < Communications Planning Group to meet on Wednesday.
- < IFPO need to spend some money in this fiscal year.
- < Will arrange for professional development workshops for execs.
- < Health and Dental plan figures should be coming out next week.
- < - at that point we will need to decide if we need to go to referendum.
- < U-Pass contract - still being discussed.
- < Executive photos.

There being no further business, the meeting was adjourned at 11:03 a.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

The Alma Mater Society of UBC

March 13, 2003

### MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Laura Best (VP Academic), Josh Bowman (VP Administration), Dani Bryant (Executive Coordinator, Student Services), Sibylla Verdi (Communications Coordinator), Lisa Luscombe (Communications Coordinator), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Absent: Brian Duong (VP Finance), Sam Saini (VP External), Krissy Price (Assistant to the President), Jared Wright (Policy Analyst)

The meeting was called to order at 11:30 a.m.

#### 1. Union Protest:

< Josh - it is crazy out there. They are at every entrance. Buses are not crossing, cars are being re-directed. Will be gathering at noon for a protest and the primary message is that they are upset that they have lost their right to protest.

- the unions are aware that this is illegal action.

< Oana - was interviewed by a reporter from the Sun this morning. Asked what the AMS stance was on the issue and what we are planning to do at this point.

< Josh - there seems to have been no consultation. Because we have previously supported job action, we should oppose the legislation.

< Laura - we should oppose the spirit of the legislation, based on the idea of freedom of speech and the right for an individual to strike.

< Laura - we want to see a resolution to these issues - not just have them brushed aside.

< Josh - I would go so far as to demand that they put the tuition issues back on the table.

< Oana - I don't think we will have the support of Council on this. We support the TA's in their right to strike but not their individual bargaining issues.

< Sheldon - we did pass a motion supporting a salary increase attached to tuition.

< Laura - we need to tell them to go back to the bargaining table in good faith.

< Josh - if it is true that this is the first time in Canadian history that the strike was stopped within three week - this is a huge precedent. There was no consultation.

< Oana - Scott Macrae claims that he consulted students.

< Josh - we need to demand that they consult with the 'official' voice of the students and base our arguments on motions passed in Council.

< Oana - what are we doing now?

< Laura - we need to draft a letter as the voice of students saying that students want a contract as a resolution to this issue.

< Josh - we should also draft a press release/posters in consultation with the GSS/TA Union.

< Laura - we should be giving Oana's business cards to all media people as the official voice of students.

< Josh - we should be confident in saying that we want tuition to be back at the bargaining table.

< Oana - what should posters say?

- < Josh - what about having flyers outlining 'general' points like freedom of speech, our support of the TA's and imposed legislation without consultation.
- < Dani - the average student doesn't understand the issues.
- < Sibylla - are we proposing a fact sheet that discusses the issues?
- < Laura - students have been inundated with leaflets/flyers and are mistrustful of the messages they are getting. We need a button on the main page stating the AMS position.
- < Josh - we should have a simple message with the AMS logo attached.
- < Sibylla - concerned that we may be jumping the gun - we don't know what is going to happen.
- < Laura - we should have an AMS voice at the protest/really today.
- < Laura - we are concerned that this has an implication on the freedom to strike - but we are pleased that they are going back to the bargaining table.

**2. Lifeline Club:**

- < Concern over the fact that Josh is an active member of Students for Choice.

**3. Official Community Plan:**

- < Laura - OCP Working Group - putting together a group of people to discuss the OCP.
- < Facilities For Students First is a group that already exists and we should work with them.

**4. Tuition:**

- < We need to strike a Tuition Committee to discuss tuition.
- < Will discuss this at W.O.W.
- < Provincial lobbying, federal transfer payments, consultation at university level.

There being no further business, the meeting was adjourned at 2:00 p.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr



## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Brian Duong (VP Finance), Sam Saini (VP External), Krissy Price (Assistant to the President), Jared Wright (Policy Analyst), Sibylla Verdi (Communications Coordinator), Lisa Luscombe (Communications Coordinator), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Absent: Josh Bowman (VP Administration)

The meeting was called to order at 10:00 a.m.

### 1. The Cairn:

- < Last year we made a plaque for the monument to the Great Trek. The Cairn is there, but there is no plaque to explain what the Cairn is for.
- < UBC is fundraising by 'selling' plaques to go on the ground around the plaque.
- < Our plaque has not been put up yet - will follow up with Land & Building Services.

### 2. Bulletin Board:

- < The Executive need to be more actively involved.
- < There have been calls for moderation.

### 3. Grad Class Council:

- < Sameer said they didn't get quorum.
- < He wants Council to approve the results of the grad class gift.

### 4. February Financial Statements:

- < Impacted by job action on campus.
- < Primarily on Tuesday and Thursday when labs were cancelled.
- < Overall for the year we are okay - but we lost ground in February.
- < SUBcetera did not sell as many monthly bus passes because of the uncertainty of the campus situation.
- < The first two weeks of March are looking good.
- < The exam period will enable April to be better than last year.
- < Oana - what is happening with the Outpost? Bernie said Margot and Jane are looking into existing problems.
- < Bernoulli's contribution affected by their renovations costs. Bernie is preparing a spreadsheet to show Bernoulli's monthly operations.
- < Bernie - although Bernoulli's is a concern, we have seen some movement in a positive direction.
- < The Gallery Lounge is currently writing off their renovations.
  - revenue off \$8000 year to date but up \$16,000 over last year.
  - they have \$18,000 worth of depreciation and renovations over last year.
  - the Gallery Lounge is also showing signs of improvement.
- < On the Fringe - renovations were over budget - we need to go back to Council to approve additional funding.

- Brian will present this to Council.
  - < What is the clientele of the Gallery Lounge?
  - there have been noise issues this year.
  - may be referred to the BOC for further discussion.
- 2. Festiva 2003:**
- < We need confirmation of what we have given to them in the past.
- 3. Carpets:**
- < To be installed the weekend of March 29th.
  - < Offices need to be packed up.
- 4. Marketing Survey:**
- < Not yet done.
  - < We need to hire some people.
  - can we not use commissioners or workstudy students?
  - < We will likely survey 600 people at numerous locations.
  - < We need to do this over several days - Wednesday to Friday this week.
  - < We need to orient people and give them notice as to when they will be doing this.
- 5. April Council Meetings:**
- < April 30<sup>th</sup> is at the end of exams but the best bet for timing.
  - < Summer meetings have to be scheduled for the first Wednesday of every month.
  - < Might be worth having two meetings in August because of the later September meeting.
- 6. Correspondence from UNBC:**
- < Congratulations etc. from NUGSS.
- 7. TA Strike:**
- < They will be setting up a 'democracy village' in the 'Oak Grove' to the west of SUB.
  - they plan to have teach-ins and other activities.
  - there may be some legal issues involved.
  - < The area is not in the AMS jurisdiction - although the university has agreed not to build a 'structure' on this land as per our original lease agreement.
  - < Oana has received many complaints, concerns regarding our stance on the TA issue.
  - people are primarily concerned that we did not consult with constituents.
  - concern over our statement regarding the legislation.
  - the issue needs to be addressed as students feel that they are not being represented.
- 8. Issues for the Next Meeting:**
- < CASA issues.
  - < Lower level renovations.
  - < Tuition increase.
  - < Code and Policies Report.

**9. Reminders/Announcements:**

- < Performance Reports are due to Council at the next meeting.
- < Clubs awards to be held tomorrow at 4:00 p.m. in SUB 214/216.

There being no further business, the meeting was adjourned at 10:59 a.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Laura Best (VP Academic), Josh Bowman (VP Administration), Dani Bryant (Executive Coordinator, Student Services), Brian Duong (VP Finance), Sam Saini (VP External), Krissy Price (Assistant to the President), Jared Wright (Policy Analyst), Sibylla Verdi (Communications Coordinator), Lisa Luscombe (Communications Coordinator), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Guest: John Welch (left 12:05 p.m.)

The meeting was called to order at 11:35 a.m.

### 1. John Welch - Insurance Manager (UBC Treasury):

- < CURIE Board decided to no longer cover student societies - 7 affected (5 small schools, UBC and McMaster).
- < Takes into effect the end of this year, so we need to find an alternative (there are 50 universities).
- < Concern - business decision.
- < No extra premiums were paid by the 7 universities with covered student unions. We have been with CURIE since 1988.
- < Lots of AMS coverage needed - clubs, constituencies, pubs.
- < We need to market ourselves as serious, professional and stable (problem - annual turn-over of Executive).
- < Ongoing controls need to be demonstrated.
- < Alcohol related claims are of concern. 2 claims - one Pit, one Arts County Fair broke our 5 year loss-free period.
- < Priority is to get insurance; years hereafter to minimize price.
- < Current limits = \$50M (of which \$20M in CURIE and \$30M from UBC).
- < Optimal coverage is \$5 - \$10M but may only be able to get \$1 - \$2M.
- < John Welch has volunteered to be the AMS liaison to the broker - will be difficult.
- < Oana asked what the other 6 student societies will be doing.
- < Sheldon asked who pays our premium with CURIE now. Bernie said the AMS pays about \$20,000 per year.
- < Bernie said UBC holds our liquor license as well just like Waterloo.
- < Bernie and Henry have met with Gina Wong and John Welch to discuss what amount of insurance we actually need.
- < Josh asked about alcohol policy and training of servers. Would it have an impact on negotiations? John said yes, probably will avoid a claim in the future.
- < John thinks the AMS needs to place insurance with the most stable insurer regardless of costs for the first year, instead of negotiating for lower costs (shopping around).
- < Marsh Canada are the brokers for CURIE and will probably need to stay with them.
- < Nominal consideration - pay UBC for their services. Need final approval from the Executive for whatever he negotiates.

- < Bernie - we have contents insurance that Henry takes care of but liability insurance is a whole different ball-game.
- < Insurance rates have been complicated by 9/11 and the current political environment.
- < We need to get 'placed' and build up a relationship.
- < Our situation is complicated by the 2 current claims against us.
- < We need to look at internal risk management.
- < Sheldon - why is the university wanting you (John Welch) to broker this deal for us for such a nominal fee.
- < John said the university feels this is necessary.
- < Bernie said this reduces the risk to the university. We don't want a broker to take advantage of us and John can look out for our best interests.
- < John - we understand insuring a university, Not every insurance company fully understands this 'market' or is able to appreciate a student society.
- < Bernie said it is in the university's best interest to see that we have proper insurance coverage.
- < Oana - what is the nominal fee we will be paying?
- < Bernie - first time I've heard this, we will discuss and clarify this issue.

## **2. New Ad Media:**

- < Discussion re New Ad.

## **3. Lower Level Renovations:**

- < Tendered bids were a little higher than we expected.
- < Michael and Bernie have been looking at where we could cut costs.
  - have cut potentially about \$85,000 - \$100,000.
  - need to go back to Council for additional funding.
- < We have some additional options:
  - 2 phases - not ideal but a little cheaper in terms of financing costs.
  - we do not want to go into September like we did with the Bernoulli's renovation.
  - most of the changes are in flooring etc. that will not affect the project significantly.
  - Michael has looked at the proposals and they are competitive and in-line with current market trends.

## **4. Rogers Agreement:**

- < Justin has been renegotiating the contract with Cellmart.
- < Renewal of last year with additional cash/concourse space.
- < Last year's exclusivity deal with them means no other cell phone companies are allowed on the concourse.
- < Some of the money goes to Bookings and the rest goes to the Events Department.

## **5. Access Studies:**

- < Is a proposal from Enrolment Services.
- < Designed to back fill under-enrolled courses.
- < They will be utilizing campus resources - this will tax services that may already

be taxed.

- < Costs are being off loaded onto existing students in terms of the info-structure.
- < Jared and Oana will draft a response and ask some follow-up questions.

#### **6. Board of Governor's Meeting:**

- < Conducted by conference call.
- < Our presentation on tuition allocation will be postponed until May when they will be looking at the budget.

#### **7. CASA:**

- < Will be presenting the CASA Conference report at the next Council meeting.
- < Some issues need to be ratified by AMS Council.
  - National Director appointment.
  - Bylaw changes.
  - they need to increase fees beyond CPI (10.8% and 2.2% CPI = 13%). This needs to be discussed at Council.
- < Laura asked if there would be a CASA review at some point. Should we be discussing CASA before we make a decision as to whether we pay increased fees.

#### **8. Code and Policies Report:**

- < Some issues are coming to Council:
  - re: appointments and honoraria. Some problems have occurred because of dismissals that have been approved by Council. The idea is to not have so many positions approved by Council. Positions would be approved by the immediate supervisory body, ie: the VP External approves the committee (hiring) suggestions for the Xcom.
  - Some concerns that people will only hire their 'friends'.
  - Oana - puts accountability on the VP 's (Exec) shoulders to have formal reviews etc.
  - There needs to be some procedures in place for hiring and termination of employees/appointees. Bernie explained the Personnel Handbook.
- < Honorarium Issue:
  - was discussed and recommended that an exec can decrease honorarium but must justify it to the Compensation Review Committee.
  - Bernie asked how often this happens and whether the Compensation Review Committee should meet 4 times per year to deal with these issues on a timely basis.
  - Bernie - if a person is not performing, shouldn't they be dismissed? Honorariums are pro-rated by the term they fulfilled.
- < Length of Council Meetings:
  - A motion was proposed for addendums that do not come from the Executive Committee. The Chair would have the option to forward the motion to a committee for discussion.
- < Elections Review:
  - 7 day fixed elections or electronic elections and referendums. Length can be changed in extenuating circumstances.
  - Staffed polling booths to be removed.

- Neither the EA or the Elections Committee will be able to view the results while the election is occurring.
- Some provision to be in place for VST and Regent (non-electronic).

**9. Official Community Plan:**

- < Had a meeting last Thursday with various stakeholders.
- < They want to set up an Ad-Hoc Committee fo Council with reps from various interest groups (Farm, housing, etc.).
  - not every member will have a vote, nor will each party be 'weighed' the same.
- < Met with Kavie Toor - they have a Facilities for Students First which they want to make into a 'sub-committee' of the OCP Committee.
  - have drafted some principles that they want the university to adhere to in the construction of recreational facilities.
  - Bernie has been talking to Lynda Moore about the full plan.

**10. Aquatic Centre:**

- < Finalized the CUPE Collective Bargaining Contract.

**11. Council Meeting Dates:**

- < April 30, May 14, June 11, July 9, August 13 and 27.

**12. Open Forum:**

- < Leah from Social Justice Centre came by to say that the idea was originally hers and that she would still like to organize it.

**13. Items for the Next Meeting:**

- < Sexual Assault Forum.
- < Meeting to be held 10:00 - 12:00 p.m.

There being no further business, the meeting was adjourned at 2:00 p.m.

Oana Chirila  
 Chair  
 Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Laura Best (VP Academic), Josh Bowman (VP Administration), Dani Bryant (Executive Coordinator, Student Services), Brian Duong (VP Finance), Sam Saini (VP External), Jared Wright (Policy Analyst), Sibylla Verdi (Communications Coordinator), Lisa Luscombe (Communications Coordinator), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

The meeting was called to order at 10:00 a.m.

### 1. SASC Support Fund Motion:

< Laura worked on this motion with Lisa Lafreniere and Sue Brown.

< Has been to the Safety Committee.

- outlines the make-up of the committee (voting members and regular guests)
  - the committee will be responsible for SASC budget, and develop programs, outreach etc. and hire the SASC Coordinator.
- Sheldon - there are no Council members on the committee. Usually there are Council members on a Council committee.
- Laura - all members (except the VP Academic) are people with specialized knowledge because of the sensitivity of the issue.
- Jared - the same is true of BOC - specialized knowledge is required but Council members still sit on this committee.
- Laura - concerned that people who have specialized knowledge be there when decisions are made.
- Oana - should university positions be voting members on an AMS committee?
- Dani - their voice will be heard - they are all experts in their area and the students will hear their expertise.
- Sheldon - a typical committee of Council would have voting members from Council with other people invited to attend as non-voting members.
  - Laura - would want to go back to the consultation process if we are going to change the motion.
- Oana - this is the last Council meeting at which we can strike a committee to meet the budget.
- Laura - uncomfortable with the idea of people without 'expertise' making decisions on the committee.
- Oana - understandable, but this is the structure of all our committee and students do not make decisions without 'expert' advice.
  - Sheldon - we need to have a line in code that describes the fund and who oversees it.
- Oana - we can produce a bare-bones budget and strike the committee at a later date.
  - Laura - groups like 'White Ribbon' are going to want to know if they are receiving funding.
- Oana - isn't it a conflict of interest for White Ribbon to sit on the



committee if they are receiving funding?

**2. OCP Committee:**

- < Ad-Hoc Committee of Council that provides AMS input into the OCP based on student interest.
- < Sheldon - should either be ad-hoc or established in code as a standing committee and not both.
- < Bernie - there is some momentum in the movement against the OCP.

**3. U-Pass Subsidy Committee:**

- < To establish a standing committee of Council.
  - will establish subsidy criteria.
  - review subsidy claims.
  - distribute subsidy fund.
- < Sam - Xcom Commissioners will deal with the administrative issues resulting from the claims.
- < Sam - will talk to TREK re: student employees to do the administration.
- < Sheldon - we will need to amend code to deal with the administration of the U-Pass Subsidy Fund.

**4. Facilities for Students First Committee:**

- < Adopting the committee as a sub-committee of the Ad-Hoc OCP Committee.
  - will deal specifically with student recreational facilities.
  - has already met twice.
  - will be handed over from Kavie (Intramurals) to be a student-based committee.

**5. Commissioner Interviews:**

- < Taking place next week.
- < Please sign-up for a time in order to interview for individual commissions.

**6. Lower Level Motion:**

- < Will be meeting with Brian and Michael (Josh) to go over the motion.
- < We need to determine whether we have a number or should it be left blank.
- < Josh will present this and Brian will present the sushi bar.

**7. Sushi Survey:**

- < Surveys have been tabulated
  - question #1 - what have you purchased in the last month - sushi #3.
  - question #2 - what would you purchase if it was available - sushi #1.
  - question #3 - what would you take-out - sushi #1.
- < Bernie - overall quite positive on the sushi issue.

**8. GAP Discussion on Online Board:**

- < Have told them that they can post if they like.
- < Because of the ongoing litigation, we should be careful about what Council posts.

**9. Pizza's for Imagine UBC:**

- < Parker Johnson has requested that we give Imagine UBC pizza's as we have done in the past.
- < Josh - suggested that we talk about this as a group rather than all these one-on-one meetings.
- < Oana - we also need to discuss other issues with him.
- < Dani - will arrange a meeting for next week.

**10. Length of Council Meetings:**

- < The committee has come up with suggestions.
- < Will go to Council on Wednesday to be codified.

**11. CASA:**

- < Constitution and Bylaw amendments:
  - CASA has emailed their amendments - will be submitted with the Council agenda.
  - most are housekeeping but some are more 'controversial'.
    - #1 Associate Members' amendment.
      - Concern that people who had a 'bad experience' want to drop down to associate members and pay less fees.
      - May hurt the financial stability of the association.
      - Josh - can we vote on the amendments separately?
      - Oana - yes, we can vote on each amendment.
      - Could hurt the credibility of organization - if a school is dissatisfied, they should leave was the comment of some schools
      - Laura - people may not feel that they understand the issues well enough to participate in the debate.
      - Oana - we can introduce the issue.
      - Sam - what is our stance on this issue?
    - #2 Renaming of conferences.
    - #3 Committee structure of Council.
      - Changing the structure to reflect representation in CASA.
    - #4 Regional Director not allowed to attend conference at end of term (Policy and Strategy conference).
    - #5 External Policy:
      - Includes principles in bylaws.
- < We also need to ratify the new National Director.
- < Membership fee increase (13% increase proposed for this year).
  - Increased face value - ND tour.
  - More broad-based mobilization of communication to membership.
  - Oana - the budget has been slashed to account for the exit of two schools.
  - Jared - increase is going to targeted initiatives.
  - Much of the profile-raising campaigns have been membership driven.
  - Josh - what are some of the initiatives they've done?
  - Jared - media campaigns, partnership drives, ND tours, lobbying efforts on the budget and postcard campaigns.

- Jared - CASA has a very limited budget.
- Sam - CASA has had successful campaigns even with a bare bones budget. They have no money in the budget to do their own campaigns. We need to give them this increase and then review how they have spent the money at the end of our terms.
- Jared - we can give them some tangible results that we want to see as a result of this increase.
- Sheldon - maybe CASA should produce a list of what they have achieved.
- Jared - the information is there, we need to bring it to Council.

**12. Sushi Bar Revisited:**

< Motion to Council to support an AMS owned and operated sushi bar.

There being no further business, the meeting was adjourned at 11:00 a.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Laura Best (VP Academic), Josh Bowman (VP Administration), Dani Bryant (Executive Coordinator, Student Services), Brian Duong (VP Finance), Sam Saini (VP External), Jared Wright (Policy Analyst), Sibylla Verdi (Communications Coordinator), Lisa Luscombe (Communications Coordinator), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

The meeting was called to order at 10:00 a.m.

### 1. **Sigma Tau Chi:**

- < Nestor Korchinsky approached Bernie regarding re-establishing the Sigma Tau Chi
  - recognizes student leaders on campus.
  - networking association.
  - want to organize a past 'AMS Exec' reunion in October. There was an attempt to resurrect it in 1995 but there was a lack of female participation and they want to have more women in the group.
  - Josh - concern over the debate about female participation in 1995.
  - the Executive are invited to attend a meeting on May 15, 2003 to talk about the organization.

### 2. **Sustainability Issues:**

- < Looking at a Food Co-op proposal to have a 'store-front' in the SUB.
  - they need to come up with a business proposal.
- < The Impacts Committee has done a study on hand towels vs. paper towels vs. blow dryers.
  - looking at having student painted visible composters so that towels may be recompostable.
- < The Bike Co-op is looking to the university for funding.

### 3. **Clear Channel:**

- < Long distance plan agreement.
- < There is an option for a renewal.
  - some concern over reducing our 20% commission - Bernie vetoed this.
- < Our only commitment is a ½ page ad in the Inside UBC.
- < Many staff/areas are using it.

### 4. **TA Union:**

- < We will be helping them with power.
- < They have requested that we book Hebb Theatre on their behalf for their open forum.
  - The Social Justice Centre is the official facilitator of this event.

### 5. **Intrawest - Stryker Calvez:**

- < A mature student who cannot purchase the Intrawest student pass because he is not within the age limitations.

- last year we wrote to Intrawest asking them to change the regulations regarding pass sales.
- will refer him to a resource.

**6. Next Meeting:**

- < On Monday, March 27 at 10:00 a.m.
- < Professional development with Bernie.
- Chad Hyson has approached us re: doing professional development.

**7. Student Leadership Conference:**

- < We need to establish our liaison for the SLC.
- < We will bring Chad in to discuss.

**8. Firstweek Payment:**

- < Have put together a Firstweek budget.
- kits are currently priced at \$15.
- < Last year the budget was \$64,000 and this year it is \$66,000.
- total expenditure = \$160,000 and the majority will be returned from wristband sales and sponsorship.
- expect to hit most of the orientations participants.
- students will be expected to pick up their wristbands.
- Laura - all the sales are estimates - we need to be more conservative.
- the \$2,000 is still an increase and is money that will have to be taken from other areas.
- < Plan:
- Tuesday - BBQ
  - large-scale comedian.
- Wednesday - Foam Party
  - open-air Pit night.
  - large-scale speaker.
  - movie in the pool
- Entertainment everyday (permanent stage during the week).
- Sand in South Plaza (Beach Party).
- Demonstrations (rock climbing, in-line skating, etc.)
- Big concert on Friday.
- < Josh - does not support an increase in the Firstweek budget.
- we are already cutting the budget of other services.
- Dani - there is a risk involved.
- Laura - was under the impression that we were changing the Firstweek set up to include a more cost-recovery program.
- Bernie - possibility of sample pack distribution that could help alleviate costs - could be included with wristbands.
- < Sponsorship is expected to be around \$10,000.
- Bernie - they are not getting a lot of exposure for their money.

**9. Mini School:**

- < Discussion was postponed.

**10. Tutoring Services:**

- < Kicked out of the Main Library for September. We need to find a new home for them.
- they have been offered room 216 in Koerner. This is too small and not visible to students.
- all other services are in SUB.
- there is a lot of misconception about them being a UBC service.
- they have discussed having a permanent room booking.
- we may need to develop a permanent tutoring space.
- perhaps develop a 'study space' that is used by Tutoring in the evening.
- Josh - lots of problems with room bookings.
- clubs cannot get larger rooms.
- problems with Mini School taking bigger rooms.
- we currently do not have enough space to accommodate the need.
- Oana - if tutoring is not in the Main Library there may be a problem with getting TLEF funding.
- it should be the responsibility of UBC to find space for tutoring.
- Dani - visibility is an issue - needs to be in the 'hub' of campus.
- Bernie - the real issue is September - the longer term issue is secondary. We could approach UBC re: using cafeteria space (PSP Longhouse) as tutoring space.

**11. Office Allocation:**

- < Currently doing office allocations with SAC.
- < Looking at office space usage.
- some are mandated by code.

**12. Rogers/Travel CUTS Agreement:**

- < Discussion on the upcoming contract with Rogers/Cellmart and Travel CUTS.
- referred to Brian for further study.
- we need to know what the value of this contract is to us.

**13. Student Events Coordinator:**

- < Needs to be finalized - job descriptions, title.

**14. Safety Coordinator:**

- < Needs to be finalized.

There being no further business, the meeting was adjourned at 12:25 p.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Brian Duong (VP Finance), Sam Saini (VP External), Jared Wright (Policy Analyst), Sibylla Verdi (Communications Coordinator), Lisa Luscombe (Communications Coordinator), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Absent: Josh Bowman (VP Administration)

The meeting was called to order at 10:00 a.m.

### 1. Michelle Aucoin Meeting - IPF Update:

- < Attempt to set up a framework for the IPF.
- < All the numbers are now on the table.
- < Michelle has accepted the logic behind why we don't want certain things included.
- < UBC is currently negotiating with BC Hydro for energy savings through sustainability initiatives.
- < Another meeting will take place in two weeks.

### 2. Compensation Reviews:

- < Need to look at whether all the Vice-Chairs should receive the same amount of remuneration.
- < Also a question of how compensation is distributed between the Vice-Chairs and the regular commissioners - ie. \$800 vs. \$6000.
- < Oana - have you consulted this year's vice-Chairs?
- < Laura - this is the first time it has been discussed outside the Compensation Review Committee.
- < Brian - we are looking at the Rubric system to review all the student positions.
- < Bernie - the Rubric system worked up until there was a push to make all the Service Coordinator positions equal pay.
- the following year all the Vice-Chairs got equal compensation.

### 3. Interviews:

- < Please check with Laura re: interview short-list and times.

### 4. WAVAW Review:

- < Meeting with the Wellness Centre and Student Health re: their experience with WAVAW and SASC.
- < Laura - there have been internal changes in WAVAW.

### 5. U-Pass Update:

- < Hopefully all the details will be worked out by Thursday.
- < Discount program being worked on.
- < Oana - when is the contract coming?

- < In theory we only have one meeting left.
- < The hardship fund needs to be worked out with regards to people living outside the GVRD - exemptions should not come out of the hardship fund.

**6. Student Rights Handbook:**

- < Proposal from Maya regarding student rights on campus.
- < Would take the summer to complete.
- < Wants the Executive to pay for it.
- < Oana - they should apply through the budget process.
- < Also talk to the university about publishing/paying for the book.
- < Dani - we want to make sure that students are writing this document. We need to ask the university to work with us, making them more accountable for their own policies.

**7. Reports:**

**Jared Wright - Policy Advisor**

- < Working on SUDS with Sam.
- < Sponsorship with Brian.
- < Service Coordinator.

**Sam Saini - VP External**

- < Met with a representative from Janet Mill's office regarding getting tuition credits for volunteering in federal politics. He will be presenting us with a package.
- < Working on SUDS.

**Dani Bryant - Executive Coordinator, Student Services**

- < Firstweek budget.
- < Almost finished hiring.
- < Working on tutoring issues.

**Sibylla Verdi - Communications Coordinator**

- < Hired Inside UBC Coordinators.
- < Prepared Service job descriptions.
- < Worked on Interactive.
- < Zoom Ads.

**Sheldon Goldfarb - Archivist**

- < Registered the AMS with the Registrar of Societies.
- < Updated news reports.
- < Helped write some materials.
- < Researched compensation review.
- < At Council till past midnight.
  - took notes.
- < Dug out Stryker file.
- < Discussed preferential voting.
- < Spencer Keys is the new Chair of the Code and Policies Committee.



**Oana Chirila - President**

- < Going through expenses for last year.
- < Working on WAVAW review.
- < Presidential roundtable.
  - meeting with various groups.
- < TA Forum.
- < Aniz (SLFS) wants to set up a meeting.
- < Working on professional development.

**Bernie Peets - General Manager**

- < CUPE judgement is supposed to be out tomorrow.
- < HRDC summer career placement positions have gone in.
  - have received a questionnaire back.
- < Received a reply from Sigma Tau Chi.

**Brian Duong - VP Finance**

- < On-line budget submission.
- < Working on sponsorship.
- < Working on compensation review system.
- < BOC approved external websites for some of the businesses - will be going to CPG.
- < Emergency student loans.
- < SRC rental demands from Fencing Club.

**Laura Best - VP Academic**

- < Holding interviews.
- < OCP:
  - taking concerns to UBC.
- < Meeting with new Student Court Judges.
  - orientations.

There being no further business, the meeting was adjourned at 11:00 a.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Josh Bowman (VP Administration), Dani Bryant (Executive Coordinator, Student Services), Brian Duong (VP Finance), Sam Saini (VP External), Jared Wright (Policy Analyst), Sibylla Verdi (Communications Coordinator), Lisa Luscombe (Communications Coordinator), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Absent: Laura Best (VP Academic)

The meeting was called to order at 10:00 a.m.

### 1. Cheque Requests:

< Please be timely in signing cheque requests.

### 2. Sponsorship:

< Breaks down to \$20,000 to Events, \$17,000 to Bookings, \$5,000 to Firstweek, \$1,500 to SUDS, \$2,000 to Orientations and \$1,500 to Inside UBC ad rack rate.

< - commission comes out of the non-Bookings portion of the fund.

< Oana - increase in \$10,000 goes where?

< Bernie - increase in number of bookings days - additional money goes to Bookings.

< Sam - Aren't we going to put a value on these projects/services?

< Bernie - it is difficult to put a value on many of these events. We have talked to a number of advertising firms.

< Josh - we need to get a clear idea of where that additional \$10,000 is going. Also need to discuss our 'affiliation' with Rogers.

< Oana - should we discuss the individual line items?

< Bernie - the money can be divided amongst the areas as we see fit. Justin should be flexible.

< Oana - are the individual contract items negotiable?

< Bernie - yes, but the money may not be the same if we take off some items.

< Sheldon - when do we want this for?

< Bernie - the contract expires on April 30, 2003. The contract needs to go to Council because of the exclusivity.

< Oana - we need to talk to Justin about the details of last years contact.

< - what does 'presence' mean?

< - what events were they at last year?

### 3. U-Pass Update:

< Attended productivity meeting yesterday.

< - timeline of payment is still on hold.

< Bernie - the money doesn't come to us, it is sent directly to Translink from UBC.

< The new UBC card will be the temporary U-Pass for the first month.

### 4. Travel CUTS:

- < Pre-trial conference today in London, Ontario.
  - Judge looks at the possibility of a settlement.
  - trial set for September 8, 2003.
- < Need to talk about when to make a presentation to Council.
  
- 5. CACUSS Conference:**
  - < Dani will be the rep.
    - looking at ways to include student service providers.
  
- 6. U-21:**
  - < Memorandum of Understanding.
  - < Do we want to become a part of the U-21 Student Network. Yes.
  - < Jared - there are some concerns with the online university.
  
- 7. Office Allocations:**
  - < Services, clubs etc. will be interviewed about their office use.
  
- 8. Student Events\Safety Coordinator:**
  - < Will email the job descriptions.
  
- 9. Whistler Orientation Weekend:**
  - < We will be phoning individual councillors to invite them to WOW.
  
- 10. Meetings During April:**
  - < Meetings will follow the exam schedule.
  
- 11. Old Barn Area:**
  - < We have invested \$100,000 into the Old Barn area.
  - < Hawthorn Lane has plans for this area.
  - < There were assurances that the AMS would have input into what goes there.

There being no further business, the meeting was adjourned at 11:02 a.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

The Alma Mater Society of UBC

April 7, 2003

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Josh Bowman (VP Administration), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Brian Duong (VP Finance), Sam Saini (VP External), Jared Wright (Policy Analyst), Sibylla Verdi (Communications Coordinator), Lisa Luscombe (Promotions Coordinator), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

The meeting was called to order at 10:00 a.m.

### 1. **Compensation Review Committee:**

< Has met three times.

- went through every appointed position in the Society.
- used the Compensation Review document and the CORP Report.
- Sheldon - concerns about Student Court positions with regards to elections committee appeals.
  - does this count towards the total?
  - what constitutes a sitting - one case, one appeal?
- Oana - concerned about the Inside UBC Coordinator's pay change, as they have already been hired at the former rate.
- Oana - is Compensation Review responsible for reviewing the Executive Project positions?
- Laura - we need to specify that this review is for the coming year only. Compensation Review needs to meet annually.
- Josh - shouldn't Compensation Review have the final say over salaries, regardless of who has already been hired.
  - Bernie - a verbal contract is as valid as a written contract - they would be within their rights to leave the position.
- Josh - the process of hiring and signing of contracts is contravening the Compensation Review Committee.
- Sibylla - we advertised this position without the salary, re: pending Compensation Review Committee.
- Dani - whatever happens with Inside UBC should also happen with Orientations as the position has already been filled.
- Bernie - we could ask Chris and Jon what they think or we can put through the changes for next year.

### 2. **Interview Update:**

- < All Coordinators have been hired.
- < Finance Commission hired.
- < The other commissions will be interviewed this week.
- < Most of UCom and some of XCom finalised.

### 3. **Rogers Agreement:**

- < Cellmart values to the Society.

- Brian has broken down the various costs/benefits.
- we need to decide whether the benefits outweigh the costs to the Society.

**4. WOW Update:**

< Nothing to report.

**5. Executive Meetings in the Summer:**

< Please let Oana know if you have summer commitments.

**6. Travel Cuts:**

< Travel Cuts update on legal proceedings (ongoing).

**7. April 30, 2003 Council Meeting:**

< What items are time sensitive:

- Health Plan - facing an increase in premiums.
- Budget.
- Appointments to Committees.
- Appointment of Service Coordinators.

**8. WAWAW Agreement/Review:**

< Meeting tonight to hash out administrative issues in the agreement.

**9. Reports:**

**Brian Duong - VP Finance**

< Compensation Review.  
< Rogers Agreement.  
< Old Fincom/new Fincom dinner.  
< Budget review meetings.

**Josh Bowman - VP Administration**

< New SAC commissioners being hired tomorrow.  
< Reviewing the Ski and Board Club decision of SAC.  
< Looking to have a vote on the bookings policy.  
< - have received feedback on this issue.  
< Looking at office allocations.  
< - thinking about having a more concentrated administrative area.  
< The Impacts Committee has been looking at:  
< -a re-usable paper photocopy tray.  
< - all fair trade coffee in SUB.  
< - composting in bathrooms.  
< Lower level renovations have begun.

**Laura Best - VP Academic**

< Compensation Review Committee.  
< SASC Review.  
< OCP - lots of disapproval of plan.

< Interviews.

**Sibylla Verdi - Communications Coordinator**

< Communications Planning Group.  
< Slogans for SUDS.  
< Content for the Ubysey.

**Dani Bryant - Executive Coordinator, Student Services**

< Services transition.  
< Firstweek budget.

**Sam Saini - VP External**

< U-Pass on the way:  
- looking at merchant discount.  
< Athletics and OCP:  
- a lot of issues.  
- they want to build schools.  
- they want to move quickly on the Old Barn area.  
- they want to build a lot of athletics facilities.

< Meeting at BCIT.

**Oana Chirila - President**

< UNBC Forum with Shirley Bond in May.  
< Alan Tupper and Michelle Aucoin want to set up a Government Relations meeting.

**Sheldon Goldfarb - Archivist**

< Spencer Keys wants to revive Chris Eaton's proposal re: changing committee structure.  
< Health and Safety Committee:  
- apply for defibrilators.

**Bernie Peets - General Manager**

< In the past the Code and Policies Committee has responded to requests from outside groups.  
< TLEF funding came through this year.

**Lisa Luscombe - Promotions Coordinator**

< UBC/doc.  
< Website.

**Jared Wright - Policy Advisor**

< OCP.  
< Health and Safety.

**10. Weather Forecast:**

- < Rain today.
- < Rain on Tuesday.
- < Sunny periods/chances of showers on Wednesday.
- < Rain on Thursday.

There being no further business, the meeting was adjourned at 11:14 a.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Josh Bowman (VP Administration), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Brian Duong (VP Finance), Sam Saini (VP External), Alisa Coquet (Assistant to the President), Jared Wright (Policy Analyst), Sibylla Verdi (Communications Coordinator), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Absent: Lisa Luscombe (Promotions Coordinator)

The meeting was called to order at 11:30 a.m.

### 1. Rogers Contract:

- < Bernie explained that sponsorship breakdown is similar to last year.
  - Who else is involved? Bell Mobility, Telus Mobility not interested.
  - Haven't met with smaller companies ie: Fido.
  - What does sponsorship include? Trying to accommodate them with posters and prizes.
  - What would the reaction be if exclusivity was removed? They would probably put less money into advertising here.
- < Rogers interested in retail space in SUB - not an option at this time.
- < Laura expressed concern with the amount of marketing vs. what the AMS is getting from Rogers.
- < Dani suggested not having Rogers' ads in the Georgia Straight and Xfm.
  - Bernie didn't think Rogers would walk away if AMS didn't include them in the Georgia Straight ads.
- < Josh said Rogers had made a proposal which had not been accepted by AMS as of yet. Can Georgia Straight and Xfm ads be negotiated separately from the current proposal?
- < Laura - ambiguity around 'promotional participation'. Needs to be clarified, give them a clear outline of what their advertising guidelines are.
- < Bernie - it is feasible to make these advertising guidelines. Rogers more concerned with concourse bookings.
- < Sheldon - concerned with procedures - all contracts should go through SAC or Council.
- < Oana - wants to see Rogers contract from last year. Should we still offer the phone line, Xfm and Georgia Straight ads?
- < Josh - wants to re-negotiate Xfm and Georgia Straight ads.
- < Bernie - sponsorship account - simple accounting change. Only have exclusivity on wireless advertising at events.

### 2. AMS Business Operations:

- < Revenue:
  - Biggest drop at SUBcetera in bus passes because of job action.



- Overall Food and Beverage is off by around \$35,000.
- The Postal Outlet was also affected by picket lines; people had to pick up parcels elsewhere.
- The Outpost is struggling.
- Building Services is off by around \$90,000.

< Net:

- Year to date will come in over \$600,000; was affected by strike but more April school days and Canucks play offs will help.

< Next Year:

- U-Pass will significantly reduce bus pass sales but overall SUBcetera business should be fine - can reduce staff costs as U-Pass buyers are probably not making other purchases.

< Theft problem at the Outpost:

- Security system being upgraded/increased for the fall.
- Theft is not only a problem at the Outpost. Merchandise needs to be diversified more - too much high end merchandise right now. Also less merchandise is being kept on the concourse.

### 3. **24 Hour Study Space:**

< What is the cost? The rough estimate around \$700 for the trial period.

< That leaves \$500 in the Special Events Fund.

< Concerns:

- Two security guards are necessary to allow for breaks and safety of employees.
- How is the lighting? Should be fine.
- Tables will be brought down from the Ballroom.
- There is already a 24 hour space at IRC, Woodward - unsecure.
- Oana asked how many students to expect.
- Josh - shows the AMS prioritizes students' academics and security. Should be advertised well.
- Laura - this is a trial period.
- concerns regarding security should be brought to the attention of Chris Brocklesby. If security concerns can be met in consultation with Chris, then the project will go ahead.

< Costs:

- Our own or UBC's? Laura will look into this.
- Preparing promotional material will be Lisa's priority for tomorrow.

### 4. **Health and Dental Plan:**

< Need to increase premium from \$187 to \$208 to maintain the same level of coverage.

< Need to call a referendum to increase fees (can't have one until October) or need to cut benefits or the AMS could cover the extra costs.

< Need a recommendation from the Health and Dental Plan Committee for the April 30<sup>th</sup> Council meeting.

< Concerns:

- Would a referendum pass/meet quorum?
- If you keep cutting the benefits, then how much is the plan benefitting students?
- What about September to December coverage?
  - could increase fees to cover the shortfall for the first term or cut benefits for the first term and reinstate them in the second term after the referendum.
- What about the long-term sustainability of the plan? Will this happen again in the future?
  - currently, can increase by CPI/year.
  - future, maybe we could ask for increases above and beyond CPI.
- Josh - what are other schools doing?
- Oana - UBC is an anomaly as our numbers have not leveled off; UBC uses huge amounts of travel insurance for instance.
- The Health and Dental Plan Committee can choose what benefits to cut.
  - we have stats on what benefits are used more than others.
  - we have been presented with options that would have the least amount of impact on students - they would be 'relatively painless'.

< Recommendation:

- Cut benefits in first semester, run a referendum in October to reinstate benefits in January.
- Future discussions on contingency plan for increased fees (above CPI) will follow.

**5. Totem Pole:**

- < Totem Pole (a gift to the AMS from the Neel family) needs restoration.
- < UBC did ask the AMS to cover the costs and consultation of carving a new one.
- < Looks like now UBC will just go ahead with the project and fund it.

**6. Student Legal Fund Society:**

- < Received a letter from Aniz Alani (President, SLFS) wanting a fax line and office space (a less visible office would be fine as there are only a few drop-ins) as well want to re-paint the office.
- < There was no mention of any contract.
- < Are we sure that they are a legal society?
- < SLFS funds are now held in an AMS account. In future this should continue.
  - AMS provides free accounting services.

**7. Website Focus Group:**

- < The Communications Planning Group set up a website sub-committee.
- < No councillors have yet expressed any interest in sitting on it.
- < The Executive need to decide on the allocation of funds.
  - A student to do the coding - Lisa has applied to HRDC for a student position (subsidy \$8/hr).
  - Does website need re-designing?
  - Concerns over ease of navigation.

- Conditional on budget for coming year.
- Concern - would we have to continue repaying student?
- Oana - student coder would change structure - more databases so pages can be easily changed (ie. the President could change the CPG pages).

**8. University Boulevard Development:**

- < Dr. Lewis - 4000 signatures on a petition against University Boulevard development. The Faculty Association voted against the development. UBC rejected the Faculty opposition as unrepresentative of the overall faculty opinion.
- < Dr. Lewis wants our support.
- < How should we support, help with this petition? Provide space in SUB, or draft a letter?
- < OCP Working Group will draft a policy.
- < Some specific concerns:
  - Process
    - Pool relocation.
  - Market housing towers.
  - Underground bus loop.
  - Throughfare of University Boulevard to SW Marine Drive.

**9. Commission Positions:**

- < Laura let the Committee know the status of commissioner positions.

There being no further business, the meeting was adjourned at 2:00 p.m.

Oana Chirila  
Chair, Executive Committee

OC:pr

The Alma Mater Society of UBC

April 22, 2003

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Josh Bowman (VP Administration), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Brian Duong (VP Finance), Sam Saini (VP External), Alisa Coquet (Assistant to the President), Jared Wright (Policy Analyst), Lisa Luscombe (Promotions Coordinator), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Guests Brian Sullivan (VP Students), Michelle Aucoin (Exec. Coord. VP Students)

The meeting was called to order at 10:00 a.m.

### 1. Correspondence:

< Canadian Critical Race Conference.

### 2. AMS Council Meeting:

< Laura - will circulate budget by tomorrow and motion to approve the budget at the meeting.

< Josh - SUB Management Fund and appointment of new SAC members.

< Laura - Sexual Assault Services Support Fund Budget Committee and photos for the composite board.

< Oana - divide Council numbers up amongst the Exec and call to remind Council about the meeting and WOW.

### 3. WOW Agenda:

< Friday 4:30 p.m. bus leaves for Whistler.

< Saturday morning - everyone to attend three workshops (campus safety, finance, strategic plan).

< Saturday afternoon - split up AMS Services, Council and Commissioners.

< Sunday - leave Whistler by 2:00 p.m.

### 4. Services Orientation:

< May 1, 2003 11:00 a.m. - 5:00 p.m.

< Dani will send out a schedule.

### 5. Council Agenda:

< Jared - University Boulevard development.

< Oana - short presentation on U21.

< Bernie - Rogers Contract - sent everyone last year's contract.

- Concerns:

- phone line.

- ambiguity of contract.

- guidelines for size of logo.

- ads in off-campus venues - phrase in positive manner.

< Laura - Compensation Review, Orientations, Firstweek and Inside UBC - not affected until next fiscal year (honorarium).

< Oana - Travel Cuts.

**6. Reports:**

**Dani Bryant - Executive Coordinator, Student Services:**

- < Met with Rez Life and Parker Johnson.
- < Going to hold meetings with presidents of Resident Associations. Hoping Laura and Oana can attend.

**Sheldon Goldfarb - Archivist:**

- < Operations Manuals.
- < Proctor responsibilities in SUB - Bernie has this in files.

**Josh Bowman - VP Administration:**

- < SAC:
  - meetings going well.
  - changing bylaws.
  - SAC trying to keep big clubs from monopolizing room bookings.
  - working on new office allocations.
- < Sustainability network:
  - going to start bringing ideas to Council.
- < Alcohol Policy:
  - going to bring to Council.
  - provide training for clubs that want events with alcohol.
- < Study Space:
  - Brian looking into financing for this.
  - fairly low turnout last week.
  - huge advertising campaign.

**Laura Best - VP Academic:**

- < Safety Meeting:
  - looking over WAWAW contract - have suggestions.
  - questionnaire.
- < WOW:
  - on-line registration starting today.
  - bus has been booked and food taken care of.
- < Hiring:
  - Ombudsperson cannot be hired until May 1<sup>st</sup>. (Dani has a list of suggestions for the university regarding Ombuds concerns).

**Jared Wright - Policy Advisor:**

- < University Boulevard development.
- < Tasks for Safety Committee and Sponsorship Committee.

**Sam Saini - VP External:**

- < Trying to get SUDS underway. Working on getting website ready.
- < Dinner invitation from Brian Sullivan for Asian Heritage.
- < U-Pass contract - card design looked after.

**Oana Chirila - President:**

- < Attending government lobbying meeting with Sam.

**Bernie Peets - General Manager:**

- < Meeting with the university on May 2<sup>nd</sup> to discuss the SUS project.
- < Discussed business budgets with BoG.
- < CCSA - do we want to host this year? The new Exec would do it.

**Brian Duong - VP Finance:**

- < Working on budgets with Laura.
- < Meeting with Henry today re honorarium vs. salary.
- < Working on sponsorship policy and guidelines.
- < Attending Walter Gage meeting today.

**Lisa Luscombe - Promotions Coordinator:**

- < Working on on-line submission for clubs for the Inside UBC.
- < Working on WOW on-line.
- < Promotions for 24 hour study space.

**7. Minutes:**

- < The minutes of the Executive Committee dated April 10, 2003 were approved as presented.

Brian Sullivan and Michelle Aucoin arrived at 11:00 a.m.

**8. Tuition Allocation (Brian Sullivan/Michelle Aucoin):**

- < UBC 2003-04 budget to be approved by Board of Governors Finance Committee (May 8) and full Board (May 15).
- < There will be approximately \$30 million additional revenue from the increase in tuition fees (he circulated a document showing in broad terms where the revenue would be allocated; more detail is to follow).
- < About half the new revenue is for Sustaining the Learning Environment, which includes salary settlements for faculty and for the unions which recently reached arbitrated agreements with UBC.
- < The Sustaining figure is a large amount; he would prefer if it were only a third, not a half of the total.
- < Over ½ of the new tuition money goes towards sustaining the environment.
- < Last year only 1/3 of the tuition money went to the sustaining category.
- < Discussions ongoing on how to fund the new PhD tuition waiver: each faculty will be assessed \$660 per PhD student, to be paid for however they can.
- < Classroom and Lab Support component will pay for opening new space; and new operating costs will come out of the Sustaining category.
- < As to deferred maintenance, \$200,000 from the Sustaining category would be used as a down payment towards creating the funds to match the \$65 million promised by the provincial government; there will also be borrowing against a bond issue.
- < Talked of doing major maintenance work on the Buchanan complex, but can't be done until there are temporary classrooms to replace the ones being repaired.
- < The Ebusiness category includes such things as development of a system for on-line admissions and another for consolidated billing which is the SIMPL Program. The SIMPL Program was listed as a one-time \$400,000 cost last year. Sullivan claims that more money is needed to sustain it even though it was listed as a one-time cost.
- < There was a one-time contribution to Ebusiness last time; this is another

contribution.

< One-time funding for the faculties last year had been repeated this year, with the central administration simply asking the faculties what they would be doing with the money.

< Experiential Learning mostly refers to internships in the health sciences; also in Education.

< The money for New Faculty is intended to reduce the reliance on sessional lecturers and also to reduce class size; the Increase Number of Sections category is also meant to reduce class size, but it is different money

### **Brian Sullivan on the Consultation Process:**

< Heard a lot this year that the process was backwards: overall financial need of UBC determined first and allocation later.

< This year hope to remedy this by determining Emerging Priorities and issuing reports of operational efficiency and target benchmarks first, before looking at funding options and making a tuition proposal.

< The intent is to look at other funding options besides tuition.

< Then at the end an allocation proposal.

< He said hearing from the AMS when the AMS would need certain information would be useful and “influential” for him in dealing with his process.

< As to whether an elaborate consultation process would be necessary every year, he said it might not have to be so elaborate if the increases sink to simply compensating for increases in the cost of living; but next year should be a full-blown process, it being the third year of three planned major tuition increases; after that, if the increases are going to be less than 5%, there can be dialogue about what is needed—though consultation would still be important, it should be conditioned by the size of the increase.

< If the AMS wants multi-year planning, it should bring that up.

< He thinks that annual reports on where the money was spent, on operational efficiency and target benchmarks are the pillars of consultation that won't go away, and they exist because of pressure from the AMS over the past two years.

### **Policy 72:**

< Michelle Aucoin said that the AMS had been asking for a policy enshrining the principle that no qualified domestic student would be denied access, and the first step towards this is the planned Policy 72 Review.

### **Overcrowding:**

< Josh Bowman asked about the number of students who will be at UBC next year. Brian Sullivan's response:

- The target is 965 students above the level funded by the province; the aim is to be less over-enrolled than last year.

- He said he would send over the total projected figure.

- Certain lounges will again be converted into residence rooms; there will be overcrowding

- Entrance requirements for first-year undergraduates are uncomfortably high now, but he doesn't expect them to change much.

- Something could be done to restrict college transfers, but he didn't think that would be fair.

- 63% of UBC's offers of admission are accepted; if that should happen to go up (to, say, 68%), all their targets would be out the window.
- < Michelle Aucoin said a lot of upper year students are returning now. Brian Sullivan said this has to do with the economy; when it is boisterous, more students leave for the workforce; when the economy tanks, people stay in school.
- < Dani Bryant asked about the criteria for guaranteeing spots in residence to certain students. Brian Sullivan's response:
  - Wondered whether students already in residence should be guaranteed the right to stay in residence
  - UBC has been expanding the geographical area in which students can be from and be eligible for residence.

**Students in Lounges/New Residences:**

Brian Sullivan:

- < Some students are hard to get out of the lounges; people in lounges would rather be there than not in residence.
- < Plans for a new residence near St. John's College in the area now known as the Food Sciences complex; potential to house 2,000 more students

There being no further business, the meeting was adjourned at noon.

Oana Chirila  
Chair, Executive Committee

OC:pr



## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Josh Bowman (VP Administration), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Brian Duong (VP Finance), Sam Saini (VP External), Jared Wright (Policy Analyst), Lisa Luscombe (Promotions Coordinator), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Regrets: Alisa Coquet (Assistant to the President)

The meeting was called to order at 10:00 a.m.

### 1. **CCSA 2004:**

- < University of Manitoba having second thoughts - they had offered to host.
- < Would like UBC to consider hosting the next CCSA Conference.
- < Do we want to put in a proposal?
- < We hosted this conference in 1998.
- < The only Western school that has done it since was Calgary.
- < They hire a full-time Coordinator for this.
- < Laura - against hosting it. It is a lot of work and we already host SUDS.
- < Bernie will let them know that we are not interested at this time.

### 2. **Preliminary Budget:**

- < Very high level.
- < Focused on transfers in student fees.
- < Current copy shows an \$8000.00 deficit.
  - cannot present a deficit budget to Council.
- < Working on a timeline for the budget.
  - will speak to individual groups after WOW.
- < The final budget will reflect some changes that are currently taking place.
  - may look significantly different from the preliminary budget.

### 3. **Smart Media:**

- < Brian has the colour brochure.
- < Information/service kiosk.
  - pay bills, get cash, etc.
- < We are supposed to have a spreadsheet on the revenue stream.
- < The projected revenue is \$100,000 - \$120,000 per year.
  - offering a \$5000.00 scholarship.
  - they pay \$2000 machine rental.
- < We would have the right of refusal on advertisements.
  - half national/half local.
  - we will have 20% for AMS use (ads).

- < Advertisers would have options to have printable coupons.
- < Josh - although the SUB doesn't need more advertising, the revenue would be beneficial. Also it would be beneficial to advertise our own events.
- < Bernie - Zoom has the right to review the proposal and can either allow it or offer a similar 'product' in a reasonable amount of time and at the same price.
- < Oana - can they come to Exec/BOC joint meeting next week to present?
- < Laura - can they outline the responsibilities of the AMS?

#### **4. Sun Club Rewards:**

- < Like the airmiles program.
- < We would need to come up with point-of-purchase machines (about \$500 each).
- < We would also need to invest in purchasing the points and pay a \$500 sign-up fee.
- < May not be beneficial to us as people would not come out to UBC for it.

#### **5. Student Rights Handbook:**

- < Jared, Dani and Maya are working on a proposal to the university.
- < Two students would be getting an honorarium and using the resources of the Advocacy Office.
  - the layout would come from the Promotions Department.
- < The university has suggested that they will 'publish' the book.
- < They should apply for external grants (Gage, etc).
- < Concerns over guaranteed funding. There needs to be a pocket of money available to pull from if the funding doesn't come through.
- < Oana - set up a meeting with Dennis Pavlich.

#### **6. Photocopy Paper:**

- < Impacts Committee interested in having one tray in the photocopier with previously used paper for single-sided copying.
  - needs to be done in a way to prevent jams.
  - someone needs to be responsible for filling the tray with used paper.
  - Josh will look into this with Sheila.

#### **7. Special Projects Coordinator:**

- < Want to remove the position from the AMS Code of Procedure and return it to an Executive Special Projects Coordinator position.
- < The current description doesn't work.
- < Oana - don't want the position to go back into the Executive budget.
- < Josh - not sure that this position is necessary in light of the current budgeting concerns. Is it fiscally responsible to have this position.
- < Oana - this person would be fulfilling a necessary role.
- < Dani - this is a transitional role - we need to define what this role is.
- < Oana - we need to extend the deadline for the position.
- < Dani - if they are not present at the orientations, it will be difficult to integrate them into the team.

**8. SASC:**

- < Will be taking a proposal to Council to set up a Sexual Assault Services Fund Committee that will oversee the dispersal of the fund.
- no less than 80% of the fund will go to SASC for core funding.
- the rest of the fund will be an initiatives fund that any member of the campus community can apply for.
- < Josh - what kind of funding would we be talking about?
- < Laura - speakers fees, conference expenses, etc.
- < The committee would be made up of Councillors, various stakeholders and a couple of students at-large.

**9. Council Agenda:**

- < Health and Dental Plan:
  - we can discuss the possibility of an October referendum.
- < U21 presentation and motion.
- < Council Meeting Committee met and re-affirmed their original recommendations.
- < SAC appointments:
  - Council does not appoint the SAC Secretary - SAC does.
- < Motion adopting the Operations Manual for the Services.
- < There will be a number of committee appointments.

**10. Rogers Contract and 2<sup>nd</sup> Term Bookings:**

- < Benjamin (Rogers) concerned about 2<sup>nd</sup> term bookings.
  - wants to add to the contract the same dates in the 2<sup>nd</sup> term, (guaranteed number of days).
- < Benjamin is currently rethinking his presence on the concourse.
- < Because of changes to the contract it will likely not be ready for the next Council meeting.

There being no further business, the meeting was adjourned at 11:35 a.m.

Oana Chirila  
Chair, Executive Committee

OC:pr

The Alma Mater Society of UBC

May 5, 2003

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Josh Bowman (VP Administration), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Brian Duong (VP Finance), Sam Saini (VP External), Alisa Coquet (Assistant to the President) Lisa Luscombe (Promotions Coordinator), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Regrets: Jared Wright (Policy Analyst)

The meeting was called to order at 11:00 a.m.

**1. Minutes:**

< The minutes of the Executive Committee dated April 28, 2003 were approved as amended.

**2. Whistler Orientation Weekend:**

< Wrap-up from Laura.  
< The workshops were well received.

**3. TREK:**

< The AMS/TREK Ride Share Board contract need to be renewed.  
< Josh will look at this at Monday's SAC meeting.

**4. OCP (revised):**

< Laura is meeting with them on Wednesday and will update the Executive Committee on Friday.  
< Want to present at the June 9 Executive meeting and June 11 Council meeting.

**5. Rick Hansen Man-in-Motion:**

< Alisa received an email regarding AMS participation.  
< Alisa will email her contact back telling them that the Executive Projects Assistant will be involved with this event once they are hired.

**6. Intramurals:**

< Josh is calling a meeting on Friday to work out the relationship between the AMS and Intramurals this year.  
< Oana compiled a list of what the AMS receives from Intramurals and vice-versa.  
< Dani - likes the fact that the exchange of equipment/rooms is mostly a verbal agreement; doesn't want too much definition.  
< Josh expressed concerns that the equipment is not being returned or is damaged.  
< Lisa - could have a deposit or sign-out sheet to use equipment.  
< Laura - it is important to remain consistent with all groups/clubs.

**7. U-Pass:**

< Sam and Bernie will be attending a sponsorship meeting this Thursday.

**8. Athletics:**

< Sam - haven't spoken with Athletics yet; wants to talk to Nestor before he leaves.  
< Should have feedback for the next Executive meeting.

**9. Job Postings:**

< Lisa has posted the database and promotions positions. Where else can these  
< be posted?  
< Send to Councillors.  
< Laura will ask Paramjit to contact Special Projects applicants regarding new job  
< description and salary.

**10. Cell Phone:**

< Surina turned in her cell phone which will be given to Safewalk.

**11. Council Agenda for May 14, 2003:**

< Laura - OCP/WAVAW  
< Oana - Travel Cuts

**12. Coke Meeting:**

< Bernie and Brian met with them on Thursday.  
< Two years left on contract; they are open to proposals/options:  
< - re-working last two years to four years.  
< - leave as is and go market route after two years.  
< - extend for a longer period.  
< Only sold 40% of committed volume in seven years.  
< Bernie - can work on some proposals; would like to take back management of  
< vending in SUB/rest of campus - this would be profitable. Nancy Toogood would like to  
< look after this.  
< Haven't talked to the University regarding their position.  
< Currently get \$240,000 annually from Coke.  
< Will draft different scenarios.  
< The new contract would not contain a confidentiality clause.

**13. Paul Martin Lunch:**

< Lunch with Paul Martin on Mother's Day. Tickets are \$10.00.

**14. CFS:**

< Canadian Student Union Directory - we usually order 4 copies.

**15. Volunteer Services/Connections:**

MOVED JOSH BOWMAN, SECONDED LAURA BEST:

“Whereas the Communications Planning Group has recommended that the name of AMS Volunteer Services be changed to AMS Volunteer Connections to more accurately reflect this service;

Therefore be it resolved that AMS Volunteer Services be re-named AMS Volunteer Connections, and

Be it further resolved that all references to AMS Volunteer Services be changed to AMS Volunteer Connections.”

... Carried

**16. Sponsorship:**

< The Communications Planning Group or the Public Relations Manager should look over descriptions/advertising/communications of the AMS before they are sent to potential sponsors to make sure the information is accurate.

**17. Privacy Law Workshop:**

< Costs \$900 for workshop over two days.  
< The Execs are away at this time.  
< Jared or Sheldon could attend; invoiced to the External and University Lobbying Fund.

**18. Food Bank:**

< Laura received a call regarding an AMS Food Bank.  
< Dani will look into this. Would be offered as a service.  
< Sheldon has further information from previous research.

**19. Reports:**

**Josh Bowman - VP Administration:**

< Working on Alcohol Policy and training.  
< Holding transition meetings with SAC.  
< Proposal from the Engineering Councillor at WOW. Projects Engineers could undertake for sustainability such as a windmill for alternative energy generation.

**Brian Duong - VP Finance**

< Worked on budget workshop for WOW - doing follow-up now.  
< Sponsorship meeting next week.  
< Holding transition with Finance Commission.

**Dani Bryant - Executive Coordinator, Student Services:**

< Conducted an orientation for AMS Services last Thursday.

**Alisa Coquet - Assistant to the President:**

- < Positive space workshop on Thursday.
- < Will organize finance workshop for next month.

**Oana Chirila - President:**

- < AMS/GSS Health and Dental Plan meetings being held weekly.
- < Worked on U21 proposal for Council last week.
- < Will not be holding as many office hours as starting a Pharmacy Internship at Safeway.

**Lisa Luscombe - Public Relations Manager:**

- < In the process of going through communications files to set up a Special Projects file.
- < Trevor Gilks started work today - updating boards on the concourse.

**Bernie Peets - General Manager:**

- < Submersion Day went well - received positive feedback.
- < Advertising revenue from Telesmart (handout).
  - could have contract on guarantee rather than transactions.
  - would need a guaranteed base.
  - transaction fee is \$1.50

**Sam Saini - VP External Affairs:**

- < Received feedback at WOW regarding lobbying organization.
- < Lisa helping with SUDS website.
- < Bernie helped with letter re: Horse Barn.
- < U-Pass meeting on Thursday re: sponsorship.

**Laura Best - VP Academic:**

- < Looking after WOW, hiring and safety.
- < OCP meeting this week.
- < Holding Speaker of Council interviews today.

**Sheldon Goldfarb - Archivist:**

- < Confusion last week about the March 26 Council meeting re: who hires Assistant Coordinators for Services - should be the Executive Coordinator of Student Services.
- < Will work with Paramjit to incorporate new amendments into Code.
- < 1969 bylaws had preferential voting - dug up for Spencer.

There being no further business, the meeting was adjourned at 12:35 p.m.

Oana Chirila  
Chair, Executive Committee

OC:pr

The Alma Mater Society of UBC

May 8, 2003

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Josh Bowman (VP Administration), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Brian Duong (VP Finance), Sam Saini (VP External), Lisa Luscombe (Public Relations Manager), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Bernie Peets (General Manager)

Regrets: Alisa Coquet (Assistant to the President)

The meeting was called to order at 4:00 p.m.

**1. Minutes:**

< The minutes of the Executive Committee dated May 5, 2003 were approved as amended.

**2. HRDC:**

< Received funding for 8 weeks only for all 5 positions we applied for.

**3. Cold Beverage Agreement:**

< Reading for Monday - options for renewal.

**4. Smart Media:**

**5. U-Pass:**

< Had a corporate sponsorship meeting.

- We are looking into some potential sponsors that fit the idea of community, sustainability and environmental responsibility.

< Advertising may occur in SUB, on campus and on the buses. They may be looking at a presence at some of our events.

**6. OCP Letter:**

< A Policy Statement will be available for the next Council meeting.

- will include support of extended consultations.
- concerns over the 18 storey complex and commercial development.

**7. Shinerama:**

< Chris Payne has been registered to attend Shinerama in London, Ontario as we have not yet hired the Executive Projects Assistant.

< Dani - should we send a second delegate?

- we will likely not have the person hired in time.

**8. Codifying Safety Coordinator:**

< Still in Code as a temporary projects coordinator.



- can we make it a permanent position?
  - < Who does this position answer to?
  - < Will forward this to the Code and Policies Committee.
- 9. Co-Co-ordinator:**
- < The two Speakeasy people have come forward to ask to become Co-Co-ordinators.
  - < Dani - does not feel that this would be appropriate for the AMS structure.
  - < Josh - the concern may be that although the work was fairly evenly distributed, the pay was different.
  - < Dani - we can't change the structure to suit the individuals in the position.
- 10. Executive Procedures Manual:**
- < Talks about all the policies, commission structure, personnel regulations for appointees.
  - < Needs to be passed by the Executive.
- 11. Athletics Referendum:**
- < Spoke to Kavie Toor regarding setting up a meeting with Nestor Korchinsky.
- 12. Downtown Eastside Motion:**
- < There has been a police 'crackdown' in the Eastside.
    - large police presence.
    - UBC has a large 'interest' in the Eastside.
    - concerns from advocacy groups, some business owners, residents and community groups.
  - < Sheldon - Council should have information to make an informed decision.
- 13. 24 Hour Study Space:**
- < Should Josh present a report to Council?
  - < No incidents were reported.
  - < Total count was 20 people between 12:00 a.m. - 7:00 a.m. for three weeks.
  - < We could discontinue program, continue program or find a hybrid.
- 14. SASC Survey:**
- < General survey about services.
  - < The Communications Planning Group needs to approve the survey.
    - how are we communicating this message with regards to the SASC service?
- 15. Questions from Dani:**
- < Joe Rogin - Comedian for Firstweek.
  - < Interviews - Laura is going away - can Dani act as Chair of the Commissioners Appointments Committee in her absence?
- 17. New Speaker of Council:**

- < Jason Loxton has been hired Speaker of Council.
- < Will attend the next Council meeting but Sameer will be speaker.

There being no further business, the meeting was adjourned at 5:03 p.m.

Oana Chirila  
Chair, Executive Committee

OC:pr

The Alma Mater Society of UBC

May 12, 2003

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Josh Bowman (VP Administration), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Brian Duong (VP Finance), Sam Saini (VP External), Lisa Luscombe (Public Relations Manager), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Bernie Peets (General Manager - arrived 10:00 am)

Regrets: Alisa Coquet (Assistant to the President)

The meeting was called to order at 9:00 a.m.

### 1. Budgets:

- < Need budgets by tomorrow evening.
- < Please look at the travel policy to make sure you are not exceeding the rules.

### 2. Student Rights Handbook:

- < Proposal will be going to the university this week.
- < Can we budget for this in the Special Projects budgets?
- < The total cost of the printed version would be around \$13,000.00
  - we would need to devote about \$7,000.00 to the online version.
- < Maya needs to know if this is going to be a summer position.
  - 15 - 20 hours per week for 4 months per person.
  - \$6,000 in total going to honoraria.
- < Are we willing to put the money in?
- < The money will need to come from elsewhere.
  - maybe from the Student Services budget.

### 3. UBC Childcare:

- < Part of UBC Housing since 1991.
- < There is an 1100 person waiting list for only 342 spaces.
  - there is an Evelyn Lett bursary to help parents who are students pay for childcare. This bursary was started by an AMS referendum - \$3 fee for 3 years - 1996 - 1999.
- < We need to redraw the agreement to subsidize the spaces rather than individuals (because it would not affect their government daycare subsidy).

### 4. Coke Proposal:

- < Was on the agenda to be read for today.

### 5. OCP Policy Statement:

- < Should be ready today for Council on Wednesday - will be emailed out.

### 6. U-Pass Advertising in Inside UBC:

- < Contract not finalized.
  - Translink does not want to advertise until the contract is complete.
- < Write-up should be sent to the Inside UBC Editors.

**7. Rentsline/SUBtitles:**

- < John Calvely is coming to meet with us tomorrow.
- < iTel is in some financial difficulty.
- < They owe us some money.
- < He wants to increase cost to landlords (right now it costs \$5 to place an ad).
- < We need to talk to them about software rights if the company dissolves.
- < If they go 'under' we need to have some agreement over ownership of software.

**8. Student Council Agenda - May 14, 2003:**

- < Travel Cuts presentation.
- < 24 Hour Study Space.
- < Code and Policy Committee Report.
- < Compensation Review Committee Report.
- < Appointments to Committees.
- < Need to appoint Speaker of Council.

**9. Downtown Eastside Police Issue:**

- < Sheldon retrieved several articles.
  - early articles were praising police presence.
  - New York group claimed police misconduct.
  - CHIUS rep has yet to get back to us with comments.
    - may come to Council.
- < Jared - what are we hoping to achieve by bringing this to Council?
  - the External Commission should discuss this.
  - should be put up on the Discussion Board.

**10. Imagine UBC:**

- < What do we want from Imagine in exchange for their free room bookings in SUB?
  - if we don't give them space, they can find it elsewhere for free (UBC).
  - room bookings are worth about \$10,000.00 per year.

**11. Intramurals:**

- < What do we want from Intramurals in terms of their bookings in SUB?
- < Jane Barry has asked that the bookings rental equipment stay in the hands of the Bookings Department.

**12. Shinerama Conference:**

- < Dani would like to attend Shinerama in London, Ontario to meet with other orientations representatives from various universities.

**13. Athletics Fee Referendum:**

- < Nestor does not want to talk about this as he is leaving at the end of the month.

**14. Magna for Canada Scholarship:**

< Scholarship 'contest'.

There being no further business, the meeting was adjourned at 10:20 a.m.

Oana Chirila  
Chair, Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Josh Bowman (VP Administration), Brian Duong (VP Finance), Lisa Luscombe (Public Relations Manager), Sheldon Goldfarb (Archivist)

Regrets: Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Sam Saini (VP External) Alisa Coquet (Assistant to the President), Jared Wright (Policy Advisor), Bernie Peets (General Manager)

The meeting was called to order at 9:30 a.m.

**1. Minutes:**

< The minutes of the Executive Committee meetings dated May 8 and May 12, 2003 were approved as amended.

**2. Budgets:**

< Budget is almost done, and will be ready for the June 11<sup>th</sup> Council meeting.

**3. Student Leadership Conference:**

< Chad Hyson has contacted us regarding which Executive will be involved with this conference.

**4. OCP Plan:**

< There was an article in the Courier about changes with the plan.

**5. Lower Level Renovations:**

< BoM space almost done.

< Work has started on social space.

< There is a Renovations Planning Group meeting on Friday.

< Oana asked who signed our contract with the contractors? Bernie and Josh.

< Should renovations contracts go through SAC or Council?

**6. Contracts:**

< Oana attended a contract law session at CCSA.

- suggestion of building a contract database, on the backbone of the SAC one.

**7. Student Communication:**

< Brian Silzer has been stalling on giving us the membership list.

**8. Reports:**

**Oana Chirila - President**

- < Involved in the search for the new VP Academic Provost replacing Barry McBride.

**Sheldon Goldfarb - Archivist**

- < Plaque is almost up at the Cairn.
- UBC Fundraising is selling bricks in the path leading up to the Cairn.
- Memorial to the Great Trek of 1922.
- < Stephanie asked for the history of SAC.
- < Revised Student Council Handbook.
- < Looking up AMS news items over the past few years.

**Josh Bowman - VP Administration**

- < Thanking Plant Operations for the landscaping outside SUB.
- < Looking for long-term strategies for renovations.
- < Bike Co-op is looking to go ahead - seeking external funding.
- < Developing a training program for the alcohol policy.

There being no further business, the meeting was adjourned at 10:35 a.m.

Oana Chirila  
Chair, Executive Committee  
OC:pr

**MINUTES OF THE EXECUTIVE COMMITTEE**

Present: Oana Chirila (Chair), Josh Bowman (VP Administration), Brian Duong (VP Finance), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Lisa Luscombe (Public Relations Manager), Sheldon Goldfarb (Archivist)

Regrets: Sam Saini (VP External), Alisa Coquet (Assistant to the President), Jared Wright (Policy Advisor), Bernie Peets (General Manager)

The meeting was called to order at 10:00 a.m.

**1. Budget:**

- < Top level budget completed.
- < Council is over-budget - primarily due to legal fees.
  - looking at getting funds from the Student Legal Fund Society.
- < \$25,000 has gone back into replenishable funds.
- < We no longer have money from the cancelled funds.
- < Administration Office costs have increased due to inflation and increased insurance costs.
- < U-Pass money is not reflected in the budget because we may not even see the money in our account.
- < Oana – we need to allow for a possibility of 3 referendums next year.
- < Many individuals who were previously on honorariums are now salaried.

**2. Minutes:**

- < The minutes of the Executive Committee dated May 28, 2003 were approved as amended.

**3. WAVAW Agreement:**

- < To be discussed at the next Executive Committee meeting.

**4. Meeting with Brian Sullivan:**

- < Teaching Evaluations.
- < Student Rights Handbook.
- < Alumni Association.
- < Fundraising/Sponsorship.
- < Deferred Maintenance Strategy.

**5. Roger's Agreement:**

- < Needs to be discussed.

**6. Renovations Update:**

- < The university has donated several tables and chairs for the tutoring space.
  - this will save us money in the lower level renovations.
  - there is no contract for the tables and chairs and as such the university can take them back at any time.
- < Concerns about sound and study quality in a space designed as social space.
- < Bike Co-op Project:



- Jesse has been able to secure \$50,000 (in writing) and another \$35,000 verbally.
- looking for a \$100,000 donation from the university towards this project.
- the proposal includes renovations to the cave and the kitchen into a hub.
- Oana - last year the Renovations Planning Group was concerned that the Bike Co-op should be absorbing the hard costs as a special interest group (club).
  
- the Executive need to see the proposal/presentation on the project.

There being no further business, the meeting was adjourned at 11:30 a.m.

Oana Chirila  
Chair, Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

- Present: Oana Chirila (Chair), Josh Bowman (VP Administration), Brian Duong (VP Finance), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Sam Saini (VP External), Lisa Luscombe (Public Relations Manager), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)
- Regrets: Alisa Coquet (Assistant to the President), Jared Wright (Policy Advisor)
- Guests: Linda Moore (UBC External Affairs), Fred Pritchard (Campus & Community Planning), Joe Redmond (UBC Properties), Richard Drdul (Transportation Consultant), Crystal Haryett (UBC Properties), Joe Stott (Campus & Community Planning), Thor Kuhlmann (Campus & Community Planning)

The meeting was called to order at 9:30 a.m.

### 1. Minutes:

- < The minutes of the Executive Committee dated June 3, 2003 were approved as amended.

### 2. WAVAW Agreement:

- a) Why three years?
  - < wanted to have some consistency, institutionalize the program.
  - < 5 years seemed too long.
  - < Bernie - the existence of SASC is not negotiable. Ties our hands in the case of non-compliance by one or more parties.
  - < the wording can be changed to give them a sense of security while still allowing for a level of control.
  - < Bernie - there should be a renewal clause.
  - < Laura - concerned about changing the 'contract' without consultation.
- b) Council and AMS Code:
  - < Council should not be bound by contract to Code. They are able to change Code anytime.
  - < We would be tying Council's hands to change code by including this section.
  - < Laura - concerned that the amount of money allocated to SASC needs to be guaranteed for SASC to operate.
  - < Oana - why is the donation money going to WAVAW's accounts rather than the general accounts (SASSF)?
  - < Bernie - the monies will be allocated subject to approval of the SASSF Committee. An AMS account has been set up.
  - < Council needs to honour the 'spirit' of the contract.

- we need to remove the specific points that might tie people's hands.
- < Laura - WAVAW wants assurance that anything paid for out of the WAVAW operating budget will belong to them.
- < Bernie - assets that were purchased by donations made to SASC need to remain with SASC regardless of who is providing the service to the centre.
- < Oana - concerned that the money provided for SASC by donations shouldn't be going through WAVAW as it creates awkwardness for donors.
- < Bernie - there needs to be some understanding that the assets of SASC are dedicated to sexual assault services on campus - as long as the service is provided.
- < Sheldon - is WAVAW providing funding to the service?
- < Oana - shouldn't we reflect this in the contract?
- < Laura - we need to have WAVAW there for their expertise as sexual assault counselling and not for their financial contribution.
- < We should provide for a minimum level of service, and everything over and above that will need to be provided by other means, ie WAVAW, donations.
- < We need to decide whether or not SASC is a partnership between WAVAW and the AMS or a service provided by the AMS with WAVAW providing the counselling service.
- < Bernie - will go away and rewrite this and bring it back for discussion.
- < Discussion to be continued at the Executive Committee meeting on Thursday, 9:00 -10:00 a.m.

### **3. OCP Discussion:**

- < Introductions - Joe Stott, Crystal Haryett, Joe Redmond, Linda Moore, Thor Kuhlmann, Richard Drdul, Fred Pritchard
- < Had a public meeting to discuss the issues.
- < Do not have a finalized revised plan.
  - have working principles.
  - open houses start today.
  - next week will have special presentations at noon.
- < Byron Braley concerned that we don't understand that giving up the towers will give up potential endowment which is money back to students for scholarships.
- < Presentation:
  - UBC Transit plan.
  - estimated transit usage.
  - looked at facilities.
- < Last year we had about 29,000 transit users.
  - by 2004 expect 39,000
  - have to allow for increased ridership and buses.
  - we would need to continuously expand the bus loop to accommodate increased ridership.
  - looked at congestion issues.
- < Evaluation process of five major transit plans:
  - what matters to the ridership?

- UBC issues.
- Translink issues.
- Neighbourhood issues.
  - computer simulation.
  - all concepts had similar travel times.
  - concept one had better environmental scores.
- < \$17m for underground transit station to be amortized over several years.
  - will use existing routes.
  - below grade station.
    - everything within a ten minute radius.
    - have looked at below grade transit stations elsewhere.
  - report available at [www.trek.ubc.ca](http://www.trek.ubc.ca)
- < University Draft Plan:
  - looked at the transit study, new library and the greenway project based on the plan of '92.
    - allows for general retail (98,000) and mixed use facilities.
- < Revised draft Neighbourhood Plan (February 02):
  - included market housing.
  - high rises.
  - move pool.
  - thoroughfare.
- < Second Revision:
  - 3 high rises.
  - below ground transit station.
  - 500,000sq. ft. building space.
  - revenue neutral (no funding from university - revenue generated by buildings).
- < Developed several workable themes to direct the plan:
  - issues:
    - livable plan.
    - reduction of traffic.
- < Stakeholder concerns:
  - through-road to University Boulevard - general commercialization.
  - high rises.
  - relocation of pool.
  - underground station.
  - 'Benefits' of plan not 'well presented' in consultative process.
- < Public Process:
  - most people for redevelopment of area.
  - most concerned about high rises.
  - most didn't want through road.
  - most supported an improvement in pools.
  - most concerned with commercial development.
- < Revised Plans:
  - no high rises.
  - try to identify function and uses of shops.

- no through road.
  - create greenway to enhance 'park nature' of boulevard.
- < Consultative Process:
  - will continue throughout June.
- < Sheldon - the transit plan makes sense - but why the rest of the plan?
  - looked at the acreage on campus.
    - considered Hampton Place.
    - UBC wanted to reduce the idea of a commuter campus.
    - build a community that provides the services necessary to keep people on campus.
  - Linda Moore - trying to create a sustainable community.
    - people have expressed that they would like to be able to do more on campus.
    - in order to benefit from the endowment the university needs to develop those lands for new academic purposes.
  - Sheldon - will the Grassy Knoll be preserved? We think so.

There being no further business, the meeting was adjourned at 12:00 p.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Josh Bowman (VP Administration), Brian Duong (VP Finance), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Sam Saini (VP External), Lisa Luscombe (Public Relations Manager), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Bernie Peets (General Manager)

Regrets: Alisa Coquet (Assistant to the President)

Guests: Shadi Mojtavabi (Executive Projects Assistant)

The meeting was called to order at 9:15 a.m.

### 1. Minutes:

< The minutes of the Executive Committee dated June 9, 2003 were approved as amended.

### 2. WAVAW Agreement:

< Laura agreed with the Safety Committee. They made some suggestions and want to include the word 'partnership'.

< Hiring practices need to come in line with current policies.

### 3. Cellmart/Rogers Agreement:

< Contract to be approved by Council.

< Money will be allocated to a central sponsorship fund.

- funds will be designated out to appropriate groups.

### 4. Bike Co-op Renovations:

< Presentation on the Bike Hub.

< Bike 'Co-op' is slated to be demolished by the university.

< Responsible for various 'programs' related to bike's on campus.

< Concerns that the current set-up is inadequate for the needs of the program.

< Looking to utilize some 'unused' space in the SUB.

- proposed entrance-way off of new north-south corridor on the lower level of SUB.

- would create a facility that would be more efficient.

< Proposed benefit to the AMS:

- increased 'ownership' of the Bike Co-op.

- increased usable space in SUB.

- access to new and improved facilities and programs.

< Would like the AMS to commit to half of the construction costs.

< Laura - are there concerns that the university will want 'ownership' of the Bike Co-op if they are funding it?

- < Bernie - what is the Bike Co-op contributing (financially) towards the project?
- Jesse - we don't have the funds.
- < Land and Building Services have agreed to give the Bike Co-op a temporary location during the building process.
- < Do we have the money in CPAC to do this project?
- CPAC would be borrowed against (ie: future years of CPAC).

#### **5. Student Leadership Conference:**

- < How much support do we want to give this project:
- space.
- time.
- people.
- < Leadership summit idea this year in August.
- < Josh - at this stage don't see point in being involved.
- < Dani - as it is the Student Leadership Conference, we should be involved as the 'student leaders' on campus. This was an AMS initiative to begin with.
- < Bernie - might be worthwhile having a committee of Council commit to this project.
- < Oana - last year Christopher Lythgo took on the project and had assistance from the other executive as needed.
- < Sam and Brian would be interested in being available.

#### **6. GAP Lawsuit:**

- < Judgement in our favour.
- < We will be asking for costs. Difficulty in that the students who brought the suit are considered 'starving students'.
- the plaintiffs may appeal.
- < Landmark decision that will be looked at by other student associations.
- < Brian is looking at recovering some money from the Student Legal Fund Society.

#### **7. TravelCuts:**

- < Meeting in Halifax.
- brought new Execs up to date.
- talked about the negotiation process.
- < 70% of TravelCuts volume is done in non-CFS schools and UBC is one of the largest in Canada.
- < The trial date is set for September 8, 2003.

#### **8. Next Meeting:**

- < The next meeting of the Executive Committee will be held on Monday, June 16 from 9 - 11 a.m.

There being no further business, the meeting was adjourned at 11:23 a.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr



The Alma Mater Society of UBC

June 16, 2003

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Josh Bowman (VP Administration), Brian Duong (VP Finance), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Sam Saini (VP External), Lisa Luscombe (Public Relations Manager), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Bernie Peets (General Manager)

Regrets: Alisa Coquet (Assistant to the President)

The meeting was called to order at 9:00 a.m.

### 1. Presentations to Council:

- < OCP
- < Budget
- < Bike Co-op

### 2. Budget:

- < Still looks the same. Received one appeal from the OmbudsOffice.
- < Will be presenting the budget at the next Council meeting.

### 3. HRDC Issues:

- < Mandy (Michael Kingsmill's assistant) is over the age of 30 and does not qualify for the Summer Career Placements project.
- concern over the current project.

### 4. Student Rights Handbook Editors:

- < The Editors have been appointed by the Communications Planning Group.
- < Will be reported in the Executive Remarks.

### 5. Rogers/Cellmart Contract:

- < Has been updated by Brian.

### 6. WAVAW Contract:

- < Finalised copy sent out by Laura.
- < Contract will be submitted to Council in the Council packages.

### 7. U-Pass Contract:

- < There are a couple of issues to resolve.
  - payment schedule.
  - Translink and UBC to negotiate.
- < Implementation a problem.
  - creation of cards (time consuming).
  - the UBC cards will be used in September.
- < Clause in contract to review program.

- done by a formal consultant.
- < Oana - could you brief Council on the issues involved?
- < We are very close to signing the contract and delays will create problems.
- < Translink is unwilling to give us the equipment for producing the cards without a signed contract.
- < Bernie - even though it's a notice of motion - discussion should take place on Wednesday, June 18. The contract needs to be approved 'in principle' to move forward with the process.
- < We will discuss this at the next meeting and approve (with minimal) discussion at the July 9, 2003 Council meeting

**8. Downtown Eastside:**

- < The AMS stance on the issues has been researched. Would like to support the four-pillar approach outlined by City Council.
- < Could not find any evidence to support or not support student involvement in this issue.
- < Josh - wants to take discussion to Council.
- < Jared - the four-pillar approach is not outlined in the paper.
- < Sheldon - Jamie Roots (CHIUS) did explain the four-pillar approach in general.
- < Jared - if we are going to take action, we need to have an official stance on the issues.
- < Sam - how is this relevant to students?
- < Laura - Council directed the External Commission to research this issue. They should report it and what to do about it can be talked about in Discussion Period.

**9. Bike Co-op Presentation:**

- < Presentation to Council.
- < Wants to get a feeling from Council on this issue.
- < Oana - how do the Execs feel about this?
  - Laura - supportive of project - limited window of opportunity.
  - Sam - its TREK's mandate to fund projects of this nature.
  - Brian - have we asked UBC for the rationale?
  - Josh - TREK has supported the project's programmes. It is not in their mandate to pay for renovations in our building.
  - Oana - what about them amortizing the loan over a number of years?
  - Bernie - this project (in addition to seating in the auditorium) would be good for fundraising.
  - Jared - how does this set a precedent for other clubs that might in the future request space.
- < This is coming to Council as a recommendation from the Renovations Planning Group and the Impacts Committee.

**10. Compensation Review Report:**

- < Will be going as a motion to Council next meeting.

**11. GAP/TravelCUTS:**

- < Inform Council - press release to Council members.
- < Will hold off until July.

**12. Alcohol Policy:**

< The draft has been reviewed and needs to be updated.

**13. U-Pass Hardship Review:**

< Hardship is a difficult word to use.

< Oana - why is there no TREK member on this committee?

< The wording is to be changed.

There being no further business, the meeting was adjourned at 11:00 a.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Josh Bowman (VP Administration), Brian Duong (VP Finance), Dani Bryant (Executive Coordinator, Student Services), Sam Saini (VP External), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor - arrived 9:15 a.m.), Bernie Peets (General Manager)

Regrets: Laura Best (VP Academic), Lisa Luscombe (Public Relations Manager), Alisa Coquet (Assistant to the President)

The meeting was called to order at 9:00 a.m.

### 1. Minutes:

< The minutes of the Executive Committee dated June 12, 2003 and June 16, 2003 were approved as amended.

### 2. Cold Beverage Agreement:

< Bernie - should we approach Arlene Chan from UBC to see what they are planning to do?

< 3 options:

- leave as is to expire.
- re-negotiate after year 12 (year 11 and 12 - no revenue).
- negotiate now to extend contract/spread out revenue.
- regardless of 3 options, can re-institute the vending business which would take care of some of the loss.
- Smart Media potential revenue may help cushion the fall.
- currently get about \$223K of which about \$80K is 'old money' to replace vending operations.
- could try to do vending for the rest of campus.

< Brian - Smart Media is a new company - it is too risky to depend on that revenue.

< Bernie - Henry has negotiated for a higher guaranteed amount from Smart Media. We could also ask Coke to put forward an offer - will not be as good as the original deal.

< Oana - it would be irresponsible to choose option 1 and let Council/VP Finance 2 years from now to deal with the huge loss.

< Sam - how long would the Coke extension go for?

- Bernie - another 2 years and then 2 years thereafter.

< Josh - thinks we should spread out revenue from years 9 and 10 over years 9, 10, 11 and 12. Doesn't think we should negotiate extension with exclusivity.

< Sheldon - is Coke interested in continuing?

- Bernie - yes.

< Brian - to bind Councils for future years is something we do all the time. Would like to see what Coke has to offer.

< Bernie - will ask the university if interested in hearing proposals.

- used to be 80% Coke and 20% Pepsi - not a huge impact.
- will discuss with Coke what options there are - no commitments.
- < Oana - how long will contract negotiations take?
- Bernie - last time they took 4 - 7 months.
- < Sheldon - are there philosophical problems?
- < Bernie - limiting of choice and confidentiality and dealing with a large multinational corporation. If we do not have this deal, there would still be the same amount of advertising and corporate presence - just some Coke and some Pepsi.
- < Jared - was there an adverse student reaction when the deal was originally done?
- Bernie - mostly around the confidentiality clause - concerns from Council and the Ubysey - filed with Freedom of Information - was released 5 to 6 years afterwards. The confidentiality clause was changed in Code in 1996. Wanted it in Bylaws changes but did not pass at referendum.

### **3. New Ad Media:**

- < Bernie - have not heard anything since the letter from the lawyers.

### **4. GAP Trial:**

- < No news on the possibility of an appeal.

### **5. Alcohol Policy:**

- < Josh has discussed the policy with Bernie, Sheldon and Jared.
- < Still in rough form, on framework of St. Mary's University Student Association and UBC's Policy 13.
- < Council could adopt this as a policy with its separate parts that can go through SAC, Council and the Employment Handbook, etc.
- < Brian - asked if this was an internal policy?
- Josh - the policy is for internal use and also to show that the AMS is proactive and to give SAC the ability to deal with liquor functions.
- < Oana - suggested talking to CABSD Wellness Committee which is chaired by Marguerite Yee who is doing something very different.
- < Josh - please email comments and hopefully the policy will go to the July 9<sup>th</sup> Council meeting as an Executive Committee Motion so that the training program can be done in a timely way for September.

### **6. Inside UBC:**

- < Tom (UBC Human Resources Department) called regarding a union grievance with Inside UBC 2001 wording - was supposed to be done with.
- < Bernie - the 2002 write-up was fine; not sure what the issue is? We are not the employer.
- < Oana - the 2003 copy is ready for proofreading this week.
- < Sheldon - some University Commission members were concerned with alcohol references in last year's edition.

### **7. Intramurals:**

< Josh - have asked Kavie Toor to start negotiations again.

**8. Imagine UBC:**

< Josh - have been talking to Parker Johnson.

< Dani - working on the money they owe us.

**9. Food Bank**

< Dani - to be discussed at the next meeting.

**10. Reports:**

**Brian Duong - VP Finance**

< The Business Operations Committee met to discuss Smart Media - will decide in July.

< Will be sitting on the U-Pass Subsidy Committee.

< Away July 1 - 9 at the Stampede, back for Council.

< Orienting new at-large members (Brian MacLean and Jason Podur) to the Sponsorship Committee.

< Working on cleaning up account codes.

< Spoke with Aniz from the Student Legal Fund Society regarding legal costs from the GAP trial. Will hear back from them later this week.

**Sheldon Goldfarb - Archivist**

< Code and Policies Committee meeting tonight. Will be discussing the position of Safety Coordinator and where it fits into the AMS structure.

- is it a service? A commissioner?

- is paid more than an Assistant Coordinator but less than a Coordinator.

- will dig up the ad and reports from previous Safety Coordinators for the next meeting when Laura will be back.

< Working with Josh on Alcohol Policy.

< The Code and Policies Committee is working on revised Committee structure.

- is the committee structure in crisis? No.

**Oana Chirila - President**

< Inside UBC, website, Student Rights Handbook.

< UNBC not organizing forum until the fall.

< Complaints to the IPF Committee.

< Working on Welcome Letter.

< Looking at Annual Reports.

**Sam Saini - VP External**

< Working on SUDS. Registration is low but many will be last minute.

- have to put binders together but Lisa is away.

- got great speakers.

< Working on U-Pass issues.

-the Subsidy Committee needs members. Will appoint them at the July 9<sup>th</sup> Council meeting.

- U-Pass distribution - needs lots of work.
- may need to do rave cards with information.

**Jared Wright - Policy Advisor**

- < Doing some work on SUDS.
- < Working on policy agenda setting brief - how to position for policies.
- < Went to an assessment workshop for university services.
- < Met with one of Sheila Copp's advisors and working on materials for the PM's retreat - Privy Council.

**Bernie Peets - General Manager**

- < Sushi bar - The Honour Roll is coming together, on budget and the opening date is August.
- < Met with Michelle Aucoin (and Sam) regarding the inclusion of summer students in the U-pass, particularly Graduate students.
  - suggestion that BoG may collect fees for summer students outside the legalities of the AMS referendum.
  - will do a survey by email.
  - will GSS do a referendum on their own graduate students only?
  - Translink interested if everybody pays (all 39,00 students).
  - the AMS cannot hold a referendum outside of September - November and January to March.
  - Bernie suggests doing the first two years 'as is' and when we go back to referendum for a fee increase ask for this too.

**Josh Bowman - VP Administration**

- < SAC meeting - working on club database.
- < The Bike Co-op proposal and the Alcohol Policy will be going to the July 9<sup>th</sup> Council meeting.
- < The Impacts Committee is working on post-consumer waste issues.

**Dani Bryant - Executive Coordinator of Student Services**

- < Attended CACUSS - there should be a student stream.
- < Could use surveys done by UBC for our own services.
- < Issues with Firstweek and Orientations re: online payments.

**11. Next Meeting:**

- < The next meeting of the Executive Committee will be held on Wednesday, July 2<sup>nd</sup>.

There being no further business, the meeting was adjourned at 10:32 a.m.

Oana Chirila  
Chair  
Executive Committee  
OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

- Present:** Oana Chirila (Chair), Laura Best (VP Academic), Sam Saini (VP External), Lisa Luscombe (Public Relations Manager), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Bernie Peets (General Manager)
- Regrets:** Dani Bryant (Executive Coordinator, Student Services), Josh Bowman (VP Administration), Brian Duong (VP Finance), Alisa Coquet (Assistant to the President)

The meeting was called to order at 10:05 a.m.

### 1. Council Agenda:

- ▶ There will be a motion regarding the Bike Co-op and another motion later to confirm the amount being allocated from CPAC.
- ▶ Finalized other motions on the agenda.

### 2. U-Pass:

- ▶ Information to be included in the opt-out letter for tuition - waiver students (faculty/staff) along with AMS/GSS Health & Dental Plan.

### 3. Director of Career Services Search Committee:

- ▶ Sam Saini volunteered to be the AMS representative on this committee replacing Tara Learn.

### 4. Reports:

#### **Bernie Peets - General Manager**

- ▶ Have a copy of the AMS/UBC side agreement on U-Pass and working on finalizing this.
- ▶ AMS Security will be moved to the Old First Aid Room. The new First Aid Room will be in the lower level by the Arcade. The former security area will temporarily house the UBC Food Co-op.
- ▶ Working on side agreement for the U-Pass with UBC, but no news on the final agreement with Translink.
- ▶ Nothing back from Smart Media.

#### **Sheldon Goldfarb - AMS Archivist**

- ▶ Need to finalize the AMS Safety Coordinator and the Executive Projects Assistant for the Code and Policies Committee.
- ▶ Alcohol Policy:
  - this is not a policy statement.
  - there are concerns from the Code and Policies Committee regarding the legality of certain recommendations.
  - can have Council look at the Alcohol Policy and then postpone the code changes to August.
  - Josh should have rationales for Council.
- ▶ Safety Coordinator:
  - current reporting structure to VP Academic, but should also attend Services meetings.
  - could make it into a Presidential Officer reporting to VP Academic and invited as necessary to the University Commission and Services meetings.
  - specific duties - attend meetings of various committees, liaising with University committees, advocate on safety issues.
  - undertake initiatives and projects as directed or approved by the VP Academic and the Executive Committee.



- term of office May 1 - April 30. To be hired by the Coordinators Appointments Committee.
- ▶ Executive Projects Assistant:
  - used to be Student Events Coordinator, a Presidential Officer.
  - reporting to the President and assisting in a capacity determined by the President.
  - \$4,000 as determined by the Compensation Review Committee.
- ▶ Speaker of Council:
  - \$2,000 a year honorarium. How should they be paid, per meeting or quarterly? \$100 per meeting based on an expectation of 20 meetings per year.
- ▶ Had a site visit to Archives from an archivist who specializes in photo preservation, cataloguing, etc.
- ▶ Daphne is setting up a database for clubs with historical information.
- ▶ Worked on Alcohol Policy stuff for Josh.

#### **Laura Best - VP Academic**

- ▶ New section of website [www.ams.ubc.ca/OCP](http://www.ams.ubc.ca/OCP) has lots of information on the OCP and the University Boulevard Development.
- ▶ Met with Brian Sullivan, Brian Silzer, Neil Guppy and Janet Teasdale regarding teaching evaluations to be linked from the Student Services Centre with Lisa Luscombe and Deanna from Student Senate Caucus.
- ▶ Housing Advisory Committee - Innovative Housing Project is looking into integrating housing in academic core, perhaps by SUB.

#### **Jared Wright - Policy Advisor**

- ▶ Reviewed Student Rights Handbook with Maya.
- ▶ Finished most of SUDS stuff.
- ▶ Working on document analysis for UBC Senate submissions.
- ▶ Working on fundraising framework with Brian.
- ▶ Safety Committee defibrillator proposal.

#### **Sam Saini - VP External**

- ▶ Looking at the U-Pass side agreement.
- ▶ SUDS is going well - 41 delegates so far.
  - working on nametags, binders etc with Lisa.
- ▶ Traffic patterns - shutting down non-bus traffic on University Boulevard south of Wesbrook for September to help with congestion. Will have to use East mall to get to the Bookstore.
  - new night bus service will be in operation as of this weekend.
- ▶ UBC students living in VST and Regent were told they would get \$5 subsidy like Housing students.
  - some Regent students live in the U.S. (Washington), this could be a problem.
- ▶ The Athletics and Recreational Facilities Committee met regarding the 2010 bid. The student recreational rate at the ice rink raised by 100%.

#### **Lisa Luscombe - Public Relations Manager**

- ▶ Working on e-commerce enabling. Testing by mid-week for online payments for Firstweek kits and Orientations.
- ▶ Feedback boxes will be going up. Putting up lots of surveys on line.
- ▶ U-Pass - getting lots of emails regarding opting out of the AMS. Will put together a standard reply.
- ▶ The Inside UBC went out to print last week.

**Oana Chirila - President**

- ▶ Responded on bulletin board to enquiries regarding the Athletics fees.
- ▶ Working on CPG issues: Welcome letter to all students and the Annual Report.
- ▶ Health & Dental Plan Committee - working on the opt-out letter for tuition waiver and a continuing complaint letter.
- ▶ Will be doing a SUDS session on tuition.

**5. Next Meeting:**

- ▶ The next meeting will be held on Monday, July 7 at 9:00 a.m.

There being no further business, the meeting was adjourned at 10:50 a.m.



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Oana Chirila  
Chair  
Executive Committee

OC:pr

The Alma Mater Society of UBC

August 5, 2003

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Laura Best (VP Academic), Sam Saini (VP External), Dani Bryant (Executive Coordinator, Student Services - arrived 9:30 a.m.), Josh Bowman (VP Administration), Brian Duong (VP Finance - left 10:30 p.m.), Jared Wright (Policy Advisor), Lisa Luscombe (Public Relations Manager), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Regrets: Alisa Coquet (Assistant to the President)

The meeting was called to order at 9:00 a.m.

### 1. Minutes:

< The minutes of the Executive Committee dated July 14, 21 and 28, 2003 were approved as amended.

### 2. Ombuds Office:

< The Ombuds Office reports to the Ombuds Advisory Committee.

< Oana - should we put in place a protocol that all these positions need to be posted and be accountable?

< Brian - Bijan sees himself as a course instructor hired externally (like Minischool).

< Bernie - is Bijan getting a percentage of the proceeds or just a set honorarium? This is unclear as yet.

< Can we ask Sara and Bijan to make a presentation to the Ombuds Advisory Committee?

< Can Budget Committee look at this change?

### 3. Speakers' Series:

< We will be organizing a weekly Speakers' series with Shadi taking care of the organization.

< The Executive can sign up for weeks that correspond to their ongoing events.

< Laura would like some days to be available to Resource Groups.

< Josh would like to run club forums and information for students involved in clubs.

< Lisa - AMS used to run 'AMS Speaks Out' with Execs and Commissioners rotating weeks.

< Scheduling will be handled through Shadi. Brenda Ogembo (UCom) has been working to book various groups and room bookings.

### 4. Safety Issues:

< Amazing Safety Race to be held on September 20<sup>th</sup> for International students.

< Scavenger hunt to encourage International students to access safety services (about 200 expected to attend).

< One of the stops will be the Exec offices - can people be here to introduce themselves (it's a Saturday)?

< BBQ to be held afterwards. Can we donate door prizes?

- Nancy will rent out BBQ's free of charge.

- < Paul Wong is organizing this with other safety providers on campus.
- < Sheldon - would this be a beneficial thing to extend to all students?
- < Laura - yes, this is a pilot project and hopefully will be extended if it works.

**5. Safewalk Proposal:**

- < The funding we have been offered is more than welcome, but too big of a chunk has been dedicated to one-time costs and equipment. We cannot spend it all, won't be sustainable.
- < Will be meeting with Brian Sullivan to discuss re-allocating costs more towards operating costs and maintaining the service.
- < Jared - a lot of the tangibles we asked for, we have gotten in their offer.
- < We have been offered \$30,000 a year for three years.

**6. Health & Dental Plan:**

- < A complaint has been received through a lawyer regarding negative billing.
- < Responding through a lawyer would cost more than \$180
- < Bernie - has already been through the Freedom of Information Commission.
- < Laura - can our lawyer send off a cover letter with previous correspondence?
- < Bernie - the movement to have student fees non-mandatory could gain momentum from this.
- < Lisa - can we settle this?
- < The Health & Dental Plan Committee will be meeting tomorrow to discuss this.

**7. Sponsorship:**

- < The agreement has been signed with Staples for sponsorship - for approximately \$19,000 for one year - no exclusivity.
- < According to the AMS Code of Procedure, this contract should have gone to the VP Administration to decide whether to go to SAC or Council.
- < Josh - this is direct competition with AMS businesses.
- < Bernie - competition will be there no matter what.
- < We will be distributing free samples and advertising for them (excluding Copy Centre).
- < Laura - have we consulted Justin about the policies he is supposed to be implementing?
- < Brian - the guidelines are not yet in place.
- < Bernie - are we worried about the amount or who these Staples people are?
- < Lisa - concerns about not being informed of what is expected from the PR Department.
- < Oana - are we expecting to lose \$19,000 in business because of the competition?
- < Bernie - no, but we have the advantage of location, but who knows.
- < Josh - concerned about space allocation to sponsors and revenue loss to Commercial Bookings.
- < Laura - AMS Code was not respected in regards to the signing of this contract and this is competition for our businesses.
- < The Sponsorship Committee will discuss these ideas.
- < Bernie - can we invite Justin and Eran to sit down with the Executive Committee.
- < This was not an exclusive contract, which is what we initially set down as

guidelines.

- < Laura - we do not currently have a policy regarding direct competition, perhaps this could be included in sponsorship policy.
- < Brian/Jared - will incorporate a few changes to the policy as a result of their contract.
- < Sam - need more consultation regarding ongoing sponsorship discussions.

## **8. Intramurals:**

- < Counter proposal with Kavie - Josh will email this out to the Executive.
- < Can the niche be used for Executive bookings instead of the Concourse?
- < Oana - no, we release the space ahead of time if we don't use it and there are lots of important Executive events that require Concourse space.

## **9. Reports:**

### **Lisa Luscombe (Public Relations Manager)**

- < The PR Department bought a portable modular display unit made of velcro which is very professional looking.
  - will be available to anyone doing displays on the Concourse.
  - can use banner printer.
- < Working like crazy - problems with e-Commerce system.
- < Had some problems with the printer and may not get the Inside UBC in time for Orientations.

### **Jared Wright (Policy Advisor)**

- < Working on press releases and news coverage for 2000 - 2003 to gauge how effective our lobbying and PR has been.
- < Working on prep for Sam's meeting with CFS BC.
- < Work plan for two interns.
- < Options for Safewalk proposal.

### **Dani Bryant (Executive Coordinator, Student Services)**

- < Student Leadership Summit - August 25<sup>th</sup>, 12:00 - 4:30 p.m.
- < Working on online registration for the Services.
- < Working on Round Up.
- < Hired a Street Team Coordinator last week and four more to go.
  - Lisa will meet weekly with the Team for promotions.
- < Organizing Services day.

### **Laura Best (VP Academic)**

- < SAIF accepting applications.
- < Distributing bus tickets at Firstweek - Chris said can pay from their budget.
- < Meeting with OCP people to create ongoing student participation in the process.
- < Holding Student Summit in September with focus groups after the University's public meeting.
- < Met with the Farm and Nancy Toogood re South Campus developments.
- < Meeting with stakeholders already; will be meeting with Associate Deans in September regarding teaching evaluations.

- < Hirings completed and coming up.
- < Lots of safety issues being worked on.
- < Now on the Disability Resource Centre Working Group.

### **Sheldon Goldfarb (Archivist)**

- < Caught up with news clippings - is the binder being used?
  - Sam and Jared - yes.
- < Drafting Code for the Safety Coordinator and Executive Projects Assistant for the Code and Policies Committee meeting on August 11<sup>th</sup>.
- < Keeping files on when the AMS is mentioned in the news.
- < Researching for Oana's requests.
- < Worked on research for Safewalk grievance.

### **Josh Bowman (VP Administration)**

- < Met with Lucio Munoz - had Sheldon do some research on what the previous Policy Analyst (Desmond Rodenbour) did.
  - the AMS lent him \$3,000 and put lots of effort into his case.
  - Lucio has gone through every process available and still not found relief.
  - there is not much we can do as a Student Society.
- < Working on Bike Hub project.
- < Hired the last SAC Commissioner - the appointment will go to Council next week.
- < The Lower Level is supposed to be finished for August 11<sup>th</sup> - pretty confident will be done before school starts.
- < Finalizing the Inter-Faculty Publishing Office arrangements.
- < Working with AMS Security to clarify concerns with 24-hour access to the SUB.
- < The Impacts Committee is working on various issues.
- < Lynden (SAC Secretary) is interested in including clubs in the Student Leadership Conference.
  - talking to Brian and Sam about this.

### **Sam Saini (VP External)**

- < Meeting with Chad Hyson about the Student Leadership Conference and the possibility of including clubs.
- < U-Pass - the main agreement, side agreement, U-Pass Advisory Committee.
  - Merchant Discount Program - the TREK employees soliciting this were not in the loop about the restrictions.
- < August 15<sup>th</sup> date confusion - with October 1<sup>st</sup> proxy for UBC cards.
  - Translink says no, it will be September 1<sup>st</sup>.
  - can they compromise on August 25<sup>th</sup> for residence students?
- < Applied to sit on the Provincial Student Financial Aid Assistance Committee and the Appeals Committee.
- < CFS meeting coming up.
- < Discussing IntraWest issues with Stryker re: SFU.

### **Oana Chirila (President)**

- < Childcare.
- < Innovative Projects Fund.
- < B Squared meeting.

- < Intramurals.
- < Student Rights and Responsibilities Handbook.

**Bernie Peets (General Manager)**

- < Our contract with the OPEIU expired on June 1, 2003. Negotiations will start again soon with the VP Finance and VP Administration.

**10. Next Meeting:**

- < The next meeting of the Executive Committee will be held on Monday, August 11<sup>th</sup>, 2003 at 8:30 a.m.

There being no further business, the meeting was adjourned at 11:10 a.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services - arrived 9:00 a.m.), Josh Bowman (VP Administration), Brian Duong (VP Finance - arrived 9:35 a.m.), Jared Wright (Policy Advisor - arrived 9:07 a.m.), Lisa Luscombe (Public Relations Manager - arrived 9:24 a.m.), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Regrets: Sam Saini (VP External), Alisa Coquet (Assistant to the President)

Guests: Justin Sudds (Events Manager)

The meeting was called to order at 8:55 a.m.

### 1. Minutes:

< The minutes of the Executive Committee dated August 5, 2003 were approved as amended.

### 2. Farm Aid:

< The Impacts Committee has been discussing this idea.  
< Do this before October 4<sup>th</sup> when consultation for South Campus officially starts.  
< This would be a one-day festival focusing on local community and sustainability at the Farm.  
< Raise awareness of the Farm and raise funds.  
< There are lots of research projects ongoing at the Farm.  
< Lots of development happening on South Campus.  
< Trying to make this event as diverse as possible.  
< Sheldon - are we supporting the Farm?  
< Laura - the OCP Working Group is working on an AMS Policy on the Farm.  
< This is the last Farm in Vancouver.  
< Learning opportunity for students - innovative projects.  
< Sustainability initiatives.  
< Market gardens on Saturdays.  
< Was started by students four years ago.  
< Bernie - if this isn't preserved, where would students go?  
< Josh - can build less on the Farm, more on woods.  
< Sheldon - what did the Faculty of AgSci do before having the Farm?  
< Laura - the Faculty didn't have hands-on experience.

### 3. Anti-Racism Event:

< Josh - this took place on August 9, 2003.  
< Organisers asked for financial support.  
< Bernie - can XCom take care of these issues under Not On Our Campus?  
< Oana - did Colour Connected participate?  
< Josh - Colour Connected is still getting off the ground.



**4. Code and Policies Committee:**

< Josh will take Sam's place at the meeting tonight.

**5. U-Pass:**

< Bernie and Sam met with the partners on Friday.

< Sponsorship is still an issues:

- Translink is looking for a general 'premier' sponsor for the U-Pass Program for all post-secondary schools in the GVRD.

< Artwork for materials produced does not currently mention UBC or the AMS - just Translink and the major sponsor.

< Fundamentally, the U-Pass agreement is finalised.

< Sam wanted the agreement to go to the August 13<sup>th</sup> Council meeting.

< The final version would have to come to Council yet again if there are substantive changes. It would be good to present the current status on August 13th.

< Will ask Council to approve the current draft of the agreement. Council will be informed of any further changes by August 27 in time for final approval.

< Bernie is meeting with the university this afternoon regarding the collection fee for the U-Pass fee between \$29,000 to \$40,000.

< Currently the fee agreement is 0.05% on the Health Plan fee and 0.8% on all other fees transferred to the AMS. But this fee will not be transferred to us.

< This issue was first brought up in March and the University has not addressed this until now.

< There would be some bad press for the University which they have tried to avoid by not imposing the fee themselves.

**6. Business Numbers:**

< Bernie presented numbers for June.

< Revenues for June are a little off - somewhat due to construction and other unknown causes.

< Catering and the Pit are not doing so well.

- Lack of conference business and the liquor store.

< The Outpost is doing quite poorly and so is the Games Room. Disappointing because of the new space.

< Still amortizing Gallery Lounge renovations. Year-to-date to June 30, 2003 we have lost \$15,607 instead of making \$26,733. This is a net loss of \$42,000 from the budgeted amount.

< The Whistler Lodge is losing money - it is budgeted to do so.

- Josh asked why operate at all in the summer?
- Bernie says it makes sense, do repairs, full-time caretaker.

< Sheldon - why do we close the Gallery Lounge in the summer.

- Bernie said because there is the Pit as an alternative drinking establishment in the summer.

< Games Room - will have to take hard look at the this if the renovation does not pay off for the year.

< July numbers have not been finalised yet - Bernie will present those at the next Executive Committee meeting.

**7. Safety Coordinator Job Description:**

- < Sheldon wrote up the job description including more specifics.
- < Will take this to the Code and Policies Committee meeting tonight.
- < Bernie - is there a requirement to report to the Executive?
- < There is a point regarding reporting to the VP Academic who shall report to the Executive Committee.
- < Bernie - has Sarah Twomey had a chance to look at this?
- Laura - Sarah saw the original draft which will be updated.

Justin Sudds (Events Manager) arrived at 9:50 a.m.

## **8. Sponsorship:**

- < Justin reported that he has been working on various projects and sponsorship deals.
- < The following have been confirmed:
  - Rogers (\$37,500) + phones
  - Travel Cuts (10,000)
  - Staples (\$19,000)
  - Coke Fund (\$13,300)
  - HP Mobility (\$6,000)
  - Future Shop (\$2,000)
  - Old Dutch (\$12,950)
  - Shaw Cable (\$5,000)
  - Vancouver Sun (\$3,000)
- < A total of around \$95,000
- < Working on: VanCity or other financial institution, condom company (Trojan)
- < Throughout the year, will go after some more Rogers' level deals with a computer hardware company such as HP or a financial institution.
- < Josh - has Justin been informed of the Sponsorship Committee work and initiatives?
- < Justin - no, nothing at all.
- < Sheldon - where are the non-exclusive contracts going for approval?
- < Justin - understood that only exclusive deals need to go to Council and/or Executive.
- < Oana - Code says that all contracts need to go to the VP Administration to be forwarded to SAC or Council.
- < Justin - this is a gray area.
- < Sheldon read the section of Code that addresses this.
- < The Sponsorship Committee is recommending that all contracts go to the Executive Committee, but until that is implemented, will go by current contracts.
- < Justin - when the Rogers space was booked, there was room for two more large sponsors but none of the people approached came through.
- < Justin will forward the Staples contract to the Executive Committee. Hopefully there will be two large deals with exclusivity coming up for next summer.
- < Bernie asked about September plans for AMS Events.
- < Justin - this year Firstweek is on a much bigger scale than in previous years.
  - American Hi Fi, Blackalicious, Not By Choice, Brass Munk.
  - huge comedian coming for the day of Imagine, Harland Williams and Darryl Lennox.

- Michael Landsberg from TSN doing 'Off The Record' talk show about sports.
  - working on getting four celebrities for this show.
  - Foam party and jazz night - alternative to Pit Night - for all ages.
  - Shinerama is much bigger this year on the Thursday.
  - UBC Idol - starting on the Thursday and running for three weeks.
  - Larry Campbell has proclaimed September 6<sup>th</sup> as Vancouver's official Shinerama Day. Will be busking all over the city.
- < Trying to get the best entertainment possible for the \$16 wristband.
- < Josh asked about smaller community involvement events.
- < Dani - students are running lots of individual workshops, the Jazz Night is also grassroots and the Improv Club is participating.
- < Justin - the bands from Battle of the Bands have been tough to get a hold of.
- < Is the AMS doing the Dunk Tank and Cotton Candy?
- < Working on show in November with Daniel Lanair in the Chan Centre.
- < Welcome Back BBQ - Theory of a Deadman, Union One and Bush League (won Battle of the Bands).
- < Working on a new series called 'Candlelight Series' with singer and songwriter in the Pit.

Justin Sudds left at 10:20 a.m.

**9. Tuition:**

- < Michelle Aucoin would like to present to AMS Council on September 10<sup>th</sup>.
- < She will attend the Executive meeting in the last week of August.

**10. Council Agenda:**

- < Will email Council members the links to the U-Pass and Smart Media contracts.
- < A summary will be prepared for the motions.
- < Amina Rai has put forward a motion for Council - the motion was not seconded by another Council member.
- could the motion be postponed until September since we do not have a full Council in the summer and there are no time constraints.
  - concerns over this being done by email - leaking and lack of confidentiality and respect of in-camera privacy.
  - Laura - can Oana or Bernie do a presentation on confidentiality and in-camera discussion in September?
  - confidentiality has been betrayed before in the Travel Cuts issue, as well as for CiTR and other personnel issues.

**11. Reports:**

**Dani Bryant - Executive Coordinator, Student Services**

- < Orientations are starting today.
- < Will be doing orientations for Student Recruitment Advisors.

**Jared Wright (Policy Advisor)**

- < Sam and Jared met with CFS BC Executive.

- identified areas for collaboration.
- < Working on provincial lobby paper for September.
- < Working on government relations with Sam.

**Oana Chirila (President)**

- < Working on government relations issues.
- < President's roundtable tomorrow.

**Bernie Peets (General Manager)**

- < Working on U-Pass.
- < Working on letter to the appeal person for the Health and Dental Plan Committee.
- < The Sushi Bar manager has been hired.
- doing training for staff this week. Soft opening next week.
- < The Lower Level looks great.

**Lisa Luscombe (Public Relations Manager)**

- < The Public Relations Department is very busy.
- < Finalising rack cards. Posters will be ready for printing next week.
- < Worked on B-Line ad for the Food and Beverage Department.
- < Worked on logo contest for the Honour Roll.
- < Lots of coming-back-to-school emails from the first contact email newsletter.
- < Working on Welcome to the AMS letter for everyone.

**Josh Bowman (VP Administration)**

- < Would like feedback on Kavie's Intramurals proposal.
- < The Lower Level - looking at moving clubs downstairs from the 2<sup>nd</sup> floor offices.
- < Doing Executive Orientations for clubs and inviting them to various Firstweek events.
- < Had to cancel the SAC retreat due to fires in the Interior.
- < Bike Co-op work has started with Michael and the Renovations Planning Group.

Laura left at 11:00 a.m.

**Brian Duong (VP Finance)**

- < Meeting with Budget Committee and the Compensation Review Committee this week.
- < Arranging meetings of the Business Operations Committee and the Sponsorship Committee.
- < Booking speakers for Financial Aid Awareness Days.

**Sheldon Goldfarb (Archivist)**

- < Talked to the OmbudsOffice about employment agreements - for Alternative Dispute Resolution (\$1,200 honorarium).
  - no mention of ConRes workshops.
  - this should go to the Ombuds Advisory Committee.
- < Consulting regularly with the GSS President - raise awareness of AMS Services with Graduate students.

< The Honour Roll also exists in Boise, Idaho and in Tofino, BC

**12. Next Meeting:**

< The next meeting of the Executive Committee will be held on Monday, August 18<sup>th</sup>, 2003 at 9:00 a.m.

There being no further business, the meeting was adjourned at 11:20 a.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Sam Saini (VP External), Josh Bowman (VP Administration), Brian Duong (VP Finance), Jared Wright (Policy Advisor), Lisa Luscombe (Public Relations Manager), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Regrets: Alisa Coquet (Assistant to the President)

The meeting was called to order at 9:00 a.m.

### 1. Minutes:

< The minutes of the Executive Committee dated August 11, 2003 were approved as amended.

### 2. Executive Procedures Manual:

< Sheldon and Josh met last Thursday to discuss how the manual should be done.

< The Executive need to approve the manual and make sure the portfolios and commission structures are correct.

< Some policies need to be included such as the IT Policy and the Travel Policy.

< Hiring and firing issues.

< Josh felt there needed to be a day-to-day breakdown of what the Executive do.

< Need to include regulations regarding privacy, use of AMS resources, training and Signing Officers etc.

< Would like feedback from the Executive.

### 3. Firstweek:

< Are we okay with credit card applications in the Firstweek packages?

< - can they put in literature with regards to appropriate use of credit?

< Everyone needs to help with Firstweek wristband sales.

### 4. U-Pass Assessment of Fees:

< Have offered to bring down the fee assessment to half - we have responded that we will claim some of the green house gas credits.

< We have put forward the idea of a fee deferment until we can hold another referendum to address the surcharge.

< The claim is that they lose money on fee collection due to bad debt.

< Laura - we might want to advertise in the referendum that this money is going to a UBC handling fee.

< Oana - concerned that the university is taking money on a fee we never see and don't benefit from.

< Bernie - we have a fee handling agreement with UBC.

### 5. Humanities 101:

< There are about 28 students who take programs in the Downtown Eastside who are exempt from fees. They want to opt-into the AMS without actually paying the fees.

< The university is currently subsidizing these students transportation fees to and from the program here on campus - this would save them money.

- < Concerns over allowing students to opt-in or out of the programs that suit their need.
- could open a 'can of worms' with regards to all the other 'associate' members of the AMS.
- < The university does not want to make the decision about who is opted-in or out.

**6. Dell Sponsorship:**

- < Currently not intended to be an exclusive deal.

**7. Housing:**

- < Organizing housing roundtable to address issues such as joint events, overcrowding and new housing projects.
- Michelle Aucoin and Brian Sullivan arrived

**8. Tuition and Fee Consultation Process:**

- 1. Update on university issues from Brian Sullivan and Michelle Aucoin:
  - a) Hospital Emergency Room:
    - < Official announcement occurred in May regarding closure and new structure as an urgent Care Centre.
      - well after students had left campus.
      - want to come up with a simple message campaign to get the word out to students.
  - b) OUC University College of the Okanagan:
    - < The government has proposed that UBC may take responsibility for the university portion of OUC.
      - < This is not something that UBC has pursued and the government will be making this decision.
      - < Currently 3500 students.
        - the government would like to see an expansion in available spots in arts, humanities and research etc.
      - < This cannot happen if there is a drain on our current resources.
      - < Jared - would this be similar to when SFU took over Tech BC campus?
        - < Brian Sullivan - similar in some ways but would differ in others.
        - < Laura - will there be a move to offer distinctive programs at each campus? ie. will students be encouraged to attend AgSci programs at OUC?
          - < Brian Sullivan - there will be some distinctive programs as well as some grad student presence.
          - < Do not want a two-tiered program. Degrees should be of equal value regardless of where you attend.
          - < Dani - is there a timeline?
            - < Brian Sullivan - the government may have been delayed by forest fires and economic issues. The decision may be made at any time.
            - < Jared - is there a potential for different admissions standards at each site?
              - < Brian Sullivan - there will be different standards between programs. In terms of different standards between a BA there and a BA there at this point is unknown.
              - < We will need to look into student government issues.

- c) U-Pass Card:  
< We have received the printers from Translink.  
< Students will be able to swipe their UBC card and pull up their  
information to produce their U-Pass Card.  
< There are still a few issues up in the air with regards to the contract.  
< Cards will be available at Koerner between 8:00 - 11:00 a.m.
- d) VP's Strategic Planning Process:  
< In the process of developing a strategic plan within the portfolio of the  
VP Students.  
< New services for students - brochures have been distributed.
- e) Fraternities:  
< Construction schedule is behind.  
< - first move-ins will likely occur in the 3<sup>rd</sup> week of September  
and completion by mid-October.  
< -delay is on contractor/developer side.  
< When new space is available there will be a limited amount of time to  
move and the old buildings will be closed permanently.

2. Tuition Consultation Schedules:

- < The AMS's strong urging that the tuition issue be addressed at the March Board  
meeting rather than the January meeting has been adopted.  
< - new schedule has been released based on a March meeting.  
< New tuition allocation booklet has been developed and will be distributed.  
< 3<sup>rd</sup> year of "multi-year" (3-year) grant.  
< - looks 'awful' - Brian Sullivan.  
< - wants to look at it and come back in more detail with specific issues  
that UBC will be facing.  
< UBC is currently 'on target' with enrolment. There will still be housing issues.  
< Issues in housing - moving towards a lottery system.  
< Cannot honour guaranteed first year housing without displacing some  
housing residents.  
< Laura - can we get a status report on the housing issue?  
< Michelle Aucoin - are all the right elements here?  
< Jared - is there room to discuss the KPI's?  
< Oana - January seems late to discuss KPI's if the report has already been  
developed.  
< Brian Sullivan - may be better discussed in September.  
< Brian Sullivan - gone on-line with bursary form. Deadline has been extended  
to September 15, 2003.  
< Oana - what does 'funding options to meet commitments' mean?  
< Brian Sullivan - looking at alternatives to raising tuition in order to meet  
funding needs.  
< Laura - why are we discussing tuition proposal 2004/05 needs in  
November/December before the benchmarks are brought forth.  
< Brian Sullivan - we are attempting to make the process less backwards.  
Trying to identify the needs after increased funding.  
< Laura - Could some of these needs be funded by alternatives to tuition  
increases?  
< Brian Sullivan - yes, the issue is about identifying needs to sustain the



learning environment.

3. Schedule:

< In October we only have 2 Council meetings, but there are several items for discussion.

< Brian Sullivan - we will send out information ahead for Council members to read/be aware of before it is discussed in Council.

< Oana - we need time to look over the tuition allocation booklet and come up with a more comprehensive list of questions.

< Brian Sullivan - if we are to 'reverse' this process, we need to get AMS feedback earlier in the process.

< Oana - the thought right now is to just discuss 2004/05 and not subsequent years.

< Brian Sullivan - that will come out in the consultation process.

4. AMS Priorities:

< Would like to be aware of the 'bigger picture' of AMS priorities.

There being no further business, the meeting was adjourned at 11:00 a.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Laura Best (VP Academic), Dani Bryant (Executive Coordinator, Student Services), Sam Saini (VP External), Josh Bowman (VP Administration), Brian Duong (VP Finance), Jared Wright (Policy Advisor), Lisa Luscombe (Public Relations Manager), Sheldon Goldfarb (Archivist), Alisa Coquet (Assistant to the President), Bernie Peets (General Manager)

The meeting was called to order at 9:00 a.m.

### 1. Travel Cuts:

- < Asked Jackie Kelly to clarify what should happen at Council meeting.
- < Original motion brought to Council is the correct one - needs to be re-worded.
- < Courts can remove name from plaintiff.
- < We can cancel retainer agreement with Mackenzie-Lake (lawyers) but would still be responsible for ongoing legal costs.
- < Laura - even if Council voted to not spend more than \$20,000 are we still responsible for ongoing legal costs? Yes, because of contract terms.
- < Bernie - reason for joining suit in 1999 was to share costs with other schools ie. Western.
- < Laura - Jason will not be at this week's Council meeting - need to find another Speaker. Will ask Sameer.

### 2. Farm Policy:

- < Laura handed out policy - 1 change.
- < Laura wanted the Farm Policy now so that it is a priority later when approached by the University.
- < Laura - all 'stakeholders' are supportive and on board. Having the Farm in an urban centre is unique. Can have workshops for children, etc - cannot do all these things in Kelowna.
- < Bernie - what are the alternatives to building on farm land? Should present the university with other options. ie. extra floors on other buildings, etc, so they don't lose square footage without building on farm.
- < Laura - the AMS would like to support the university exploring alternatives to building commercial/residential building on farm land.
- < Sheldon - farm being part of the food supply - are they a significant part?
- < Laura - they don't grow enough/not substantial enough to be significant at this point. But there is enough room to grow more: a more consistent supply.
- < Bernie - make sure there is a vision - 'significant potential for increased product'.

### 3. Welcome Letter/Volunteering:

- < Laura - have received many emails from students who want to volunteer with the AMS. Could we have an AMS Volunteers Team?
- < Lisa - VEX is designed to manage volunteers - could be volunteer team for AMS within VEX. Just a matter of having someone to organize/manage volunteers; need to talk to Amanda at Volunteer Connections.
- < Lisa could send out regular emails to a list of people interested in AMS volunteering if the Executive send her a list of volunteer opportunities.
- < Bernie - used to have 'working groups' (don't like name). Another name might be more appropriate.

**4. U-Pass:**

< Sam - working on Regent College and VST exemptions/changes. As an incentive for students to get U-Pass card by October 1, 2003, laptops and palm pilots have been purchased.

< Bernie - the library can only handle so much volume. Machines take 2 minutes to produce cards and only 5 machines and back-up available.

< Sam - all logos on U-Pass card should be same size: VanCity, UBC, AMS, Translink.

< Laura - Current SFU cards do not have VanCity logo.

< Bernie - no logo on cards because they entered into agreement sooner - promotional material sent out with cards.

< Sam - we have veto power in agreement with Translink re: sponsorship. For example, if Translink wanted to have a cigarette company as a sponsor, the AMS could refuse because of our sponsorship guidelines.

< Bernie - in future it is possible that cards for all schools could be the same.

< Sam - program begins September 1, 2003. Some students have already been using the cards but it is not worth it for the bus drive to kick students off the bus.

< Bernie - extension date could be extended to October 12, 2003 if UBC/AMS feels that line-ups are still too long and there are too many students without cards.

**5. Allies at UBC:**

< Oana - proposal by Lynden to have Allies at UBC as a new Resource Group.

< Sam - has there been any discussion re working with other Resource Groups?

< Josh - yes, but Allies would rather be independent.

< Sheldon - need to re-draft the motion for Council.

< Jared - wondered if 2 years of existence before becoming official Resource Group will become standard?

< Josh - SAC does not set precedents.

< Sheldon - needs to be clarified in records that motion was passed by SAC by 2/3rds.

**6. Firstweek:**

< Oana - going to send notices to Exec re where they need to be/doing what during First week events.

**7. Code and Policies Committee:**

< The Code and Policies Committee needs to be more pro-active in its consultation process.

< Monday night meetings are too late for them to make presentations on Wednesday Council meetings.

< The Committee should discuss ideas/reform with Executive members if it affects their portfolio before going to Council.

**8. AMS Sponsorship Guidelines/Fundraising Guidelines:**

< Brian - reviewed draft.

< Sheldon - where will these guidelines exist?

< Jared - because of questions re: Code etc., could this go to Council on September 10<sup>th</sup>? Could it be submitted as a report this week for feedback? Then send to Council at a later date in different forms such as amendments to Code etc.

< Laura - what is the procedure for change? Depends where it goes - if in Code or Executive manual means changes made differently.

**9. Other Business:**

- < Josh - problems with compost company - may not be able to go forward with project (post-consumer compost).
- < Oana & Lisa - ongoing problems with Council member re: Welcome Page email - wording of Undergraduate Society section.
- < Josh - Problems with committee members not coming to meetings.
- < Dani - Natasha (Joblink) - concerned employer called her yesterday, regarding someone they hired through Joblink stealing a computer; Natasha received hostile treatment from employer who thinks Joblink should be responsible.
- < Oana - please email class schedules to Alisa asap; ideally Executive meetings to be held on Mondays from 10:00 a.m. - noon.

There being no further business, the meeting was adjourned at 10:50 a.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Laura Best (VP Academic), Sam Saini (VP External), Josh Bowman (VP Administration), Jared Wright (Policy Advisor), Lisa Luscombe (Public Relations Manager), Sheldon Goldfarb (Archivist), Alisa Coquet (Assistant to the President), Bernie Peets (General Manager)

Absent: Dani Bryant (Executive Coordinator, Student Services), Brian Duong (VP Finance),

The meeting was called to order at 3:00 p.m.

### 1. Firstweek:

< Execs need to be at all Firstweek events.

### 2. Pancake Breakfast:

< Laura wants to have it by donation and give the proceeds to charity.

< The suggested date is Friday, September 26, 2003. This date seems ok with everyone.

< Themes/issues might come up before then.

### 3. Student Council Meeting:

< Sustainability presentation - wants Council members to sign a pledge. Can go during discussion or announcement period.

< United Way - promoting BBQ on September 24, 2003.

< Sponsorship Guidelines - Brian is not done as of yet; Sheldon forwarded comments to Jared and Brian; was submitted as a report to the last Council meeting.

< Probably nothing new going this meeting.

< Send meeting dates and times to Lisa so she can add them to the calendar.

### 4. Executive Projects:

< Laura thinks that the SASC Breakfast should come out of this account (\$135).

- SASC could contribute some (half) but not the whole cost.

- Oana - doesn't think it should come out of this budget because it seemed that the breakfast was an informational meeting/breakfast and not a 'welcome' to the AMS event.

- Sam - funding should be determined before the event, not after the fact. This should be the case for all events.

- Laura - will check email records to see what information she sent to the Execs regarding this breakfast. Thought that it was clear that this was an Executive event.

< Sam - bus tickets purchased for UBC students with problems using transit. \$450 is half of cost - not sure if the Exec should pay for this, if not, Sam will tell TREK that we are not paying.

< Housing Breakfast - will be paid for out of this account.

**5. Elections Administrator:**

< The deadline has been extended for applications for the Elections Administrator. Hiring should be done by next Wednesday. Important to have this in place by the next Council meeting.

< Past Elections Administrator has gone to Sheldon for information.

< Lisa wants to resolve issue of control over website with the Elections Administrator. Last year there were elections problems with Lisa setting up the website and the EA hiring someone to build different a different site.

< Laura - the site should be managed by Lisa with information submitted by the EA. Could jurisdiction rules /procedures be in the handbook?

< Oana - hopefully these problems can be avoided by an early transition.

< Sheldon - can change the AMS Code of Procedure to help clarify this issue.

< Sheldon will be sitting in on interviews for this position.

**6. Code and Policies Committee:**

< Meets every Monday at 5:00 p.m.

< Consultation should happen in an open forum.

**7. Council Retreat:**

< Been discussed but nothing concrete has been decided upon.

< Laura would like to see several issues discussed.

< Bernie - name it 'Special Council Meeting' and then finish off with a fun event. Need to have a good reason to call this meeting.

< Oana - team building could also be a part of it.

**8. Student Leadership Conference:**

< Sam and Chad Hyson are working on this. Need to put together a committee.

< Not sure of the selection process as of yet.

**9. Other Business:**

< The Services should present to Council at least once a year.

< Sam - Brian Sullivan would like to see invoices from all investments made by the AMS in the Old Barn.

- concerned with community centre - who will have access to it because it will be run by Neighbourhood Group.

**10. Next Meeting:**

< The next meeting of the Executive Committee will be held on Monday, September 8<sup>th</sup>, 2003 at 10:00 a.m.

There being no further business, the meeting was adjourned at 4:00 p.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

### MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Brian Duong (VP Finance), Sam Saini (VP External), Dani Bryant (Executive Coordinator, Student Services) Jared Wright (Policy Advisor), Alisa Coquet (Assistant to the President), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Absent: Laura Best (VP Academic), Lisa Luscombe (Public Relations Manager), Josh Bowman (VP Administration)

The meeting was called to order at 10:00 a.m.

**1. Minutes:**

< The minutes of the Executive Committee dated September 15, 22 and 29, 2003 were approved as amended.

**2. Employee Handbook:**

< To be discussed at Friday's meeting.

< There is nothing too urgent but some updating.

**3. Inside UBC:**

< Post mortem being held this evening at 5:00 p.m.

< List of questions prepared.

**4. Donations Procedure:**

< Meeting on October 9<sup>th</sup> to discuss.

< Oana - do we want to fund-raise for Christina Huckfield (engineer who died) scholarship/memorial?

**5. Guide to Student Rights:**

< Oana - student needs to be hired for position; Brian Sullivan supposed to be providing funding.

< Bernie - should put something in writing to Sullivan re: funding.

**6. AMS Strategic Plan:**

< Sam - tuition allocation meeting to be held on Thursday, October 9, 12:00 - 1:00 p.m. in Council Chambers.

**7. AMS/GSS Health & Dental Plan Committee:**

< Oana - next year, what fees should Medical students going to Victoria and UNBC for 2<sup>nd</sup> term be charged?; what services should they have?

< Sheldon - this needs to be looked into further.

< Oana - problems with international students opting into health plan.

**8. Discussion with Maria Giardini (Davis & Co.) Labour Lawyer:**

**9. Storage Space:**

< Oana - need space for promotional materials etc; possibly a locker for it?

**10. AMS Staff Appreciation Day:**

- < Oana - lunch was good except Executive could have stayed longer - participation is important.
- < The movie wasn't well advertised. Could have made a better choice.
- < Other ideas:
  - low risk/passive event would probably be best. Perhaps a private party at the Pit or an all-age event in the Partyroom.

There being no further business, the meeting was adjourned at noon.

Oana Chirila  
Chair, Executive Committee

OC:pr



## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Brian Duong (VP Finance), Josh Bowman (VP Administration), Sam Saini (VP External), Dani Bryant (Executive Coordinator, Student Services) Jared Wright (Policy Advisor), Alisa Coquet (Assistant to the President), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Absent: Laura Best (VP Academic), Lisa Luscombe (Public Relations Manager)

The meeting was called to order at 10:00 a.m.

**1. Minutes:**

< The minutes of the Executive Committee dated October 6, 2003 were approved as presented.

**2. Safewalk:**

< Conference call this morning (in-camera) with Maria Giardini (Davis & Co.).

**3. Liability Insurance:**

< Bernie - great hesitancy to insure Student Societies; Henry met with John Welch yesterday.

< May be restricted to go through Marsh this year.

< Premium will probably be higher than what was budgeted this year.

< Liquor liability is creating problems. Arts County Fair and large liquor events may have to be insured separately.

**4. Travel Cuts:**

< How will bills be dealt with from now on?

< Should this be discussed at Council?

< Choices:

- approve a year's worth.

- approve each bill separately.

< Bring to Council as a motion with both monetary amount and timeline (up to September 15, 2004).

**5. U-Pass (Summer):**

< Sam - possibility of referendum for U-Pass for the summer term; Gord Lovegrove would like a four month U-Pass for all summer students.

< Sam - problems with different length of courses/terms.

< Sheldon - the referendum would have winter students deciding on the issue for summer students.

< Oana - should this be discussed at Council as a Discussion Period topic?

< Sam - the focus should be on improving bus services currently in place.

< Complaints won't be addressed until next scheduling in November; not enough buses available.

< A referendum won't happen until after summer session surveys and improved services.

## **6. Barn Proposal:**

< Sam - ideas re: what Barn space could be used for (handout attached).

< Josh - could rent out space in evenings to student/outside groups.

< Sam - do we want to enter agreement with UNA? The University is willing to build it for UNA but not for the AMS; is agreement worth \$93,000 invested in Barn?

< Oana - could University demand Steering Committee for the facility?

< Bernie - University wants to provide UNA with community centre - doesn't think it will be student focused.

< Josh - wants University/UNA to manage Barn and AMS will be given certain privileges/guarantees that make it worthwhile.

< Jared - investment. Running a business would minimize student presence.

< Bernie - coffee shop probably not profitable business and not student focused.

< Oana - prefer to see students benefit from Barn rather than AMS get money back.

< Sam - received minutes (1985) from the University which say the Administration shall enter into a lease agreement with the AMS for this space.

< Sam - decided will advocate for space, ie: for Minischool etc; guaranteed spaces in daycare for students, and Safewalk space.

## **7. Election Changes:**

< Expensive to change - \$6,000 to change to approve/disapprove system, more for others.

< Spencer wants to change ranking system.

< Sam - do we need to pursue this any further?

## **8. Health & Dental Plan:**

< Oana - focus group happened; prizes drawn last night.

< Recommendations:

- increase price of plan from \$187 to \$195 if nothing changes.

- add benefits and increase plan to \$240

< Oana - possibility of having a referendum - have question to change quorum at special general meetings from 10% to 1%, to allow bylaw changes.

## **9. Council Dates:**

< Proposed dates for 2<sup>nd</sup> term Council meetings: January 14, 28, February 11, 25, March 10, 24

< Reading Week - potential transition time.

< Special Committee needed for Executive Compensation Review.

## **10. Employee Handbook:**

< Brian - is there a separate section for union members? No, there is a separate contract for union employees.

< Protocol for negotiation re: employee compensation.

< Won't go to Council on October 15.

There being no further business, the meeting was adjourned at 11:55 a.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Brian Duong (VP Finance), Laura Best (VP Academic), Sam Saini (VP External), Dani Bryant (Executive Coordinator, Student Services) Jared Wright (Policy Advisor), Alisa Coquet (Assistant to the President), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Absent: Josh Bowman (VP Administration), Lisa Luscombe (Public Relations Manager)

The meeting was called to order at 10:00 a.m.

### 1. Minutes:

< The minutes of the Executive Committee dated October 10, 2003 were approved  
< as presented.

### 2. Business Financials:

< Ended up with good numbers for September.  
< Lost revenue from SUBcetera due to bus passes but that was expected.  
< October should be a good month as well.  
< Games Room - people weren't responding to the new location in the summer but  
< better now.

### 3. The Outpost:

< Has been affected by Staples.  
< No 'hot' brand cards right now.  
< Shrinkage is not a problem right now but volume is.  
< Brian - we should have more insight in a month or two when the market research  
< is done.  
< Outpost/Bookstore buying - possible problem with buyer for Bookstore. Alleged  
< that buyer telling suppliers not to sell to the Outpost.  
< Debbie Harvie from the Bookstore supports Outpost having same suppliers but  
< different merchandise. Margot will contact suppliers to clarify.  
< If the Ubysey contacts any Exec, please refer them to Bernie or Oana. Any  
< Ubysey contact should be made through Oana or Lisa - AMS policy.

### 4. Smart Media:

< Dani - clubs/pubs could be competition for campus bars.  
< Bernie - doesn't see bar advertising as affecting campus bars too much.  
< Oana - concern with textbook selling website; also bike store services.  
< No strong concerns re Molson by Exec.

### 5. OPEIU:

< Contract ran out this year; will probably enter negotiations soon.  
< Negotiations have been amicable in the past.  
< Bernie, VP Finance and VP Administration will be on the negotiating team.

**6. Safewalk:**

- < Dani - had a meeting with Tyler; CUPE 116 has asked Tyler to meet with him next week for information sharing; Dani and Bernie should be present if a meeting takes place. Tyler will contact CUPE 116 to see if they are still interested.
- < If any Exec is working with the Services, Dani should be present or be aware.

**7. Last Executive Meeting:**

- < Execs not to comment at Council on anything discussed at an Executive Meeting that they missed.
- < Laura - asked that Exec not ask questions that they know the answers to at Council.

**8. Student Survey:**

- < Sam - would like to poll students on tuition/quality of education etc.
- < Waste of time if AMS does survey and University doesn't acknowledge it.
- < Would like professionals to look at survey to make sure questions are not biased, long enough or statistically clear.
- < Trying to get program information, involvement in tuition consultation and quality of education.
- < No indication that University is doing any survey this year.
- < Will consult with University but would like to do a survey independently of them.
- < Could take six weeks for external consultants (UBC Statistics) to approve them and bring them to UBC Administration.
- < Funding could come from the University and External Lobbying Fund.
- < A rough estimate would be \$1000 for consultation.
- < Could do phone surveys through Studentcare or possibly online.
- < Oana will find out more information on phone surveys.

**9. Daycare Issues:**

- < Laura - looking into daycare issues on campus such as cost and long waiting lists.
- < Rooms in the basement of War Memorial Gym that could be set up for drop-in daycare.
- < Oana - fear that UBC Daycare will be concerned with how it will be run - liability, license requirements.
- < Bernie - requirements for daycare personnel very high vs. babysitting (parents in building).
- < Sheldon will find out more about legislation, requirements etc.
- < Jared - could be an issue to take up with UBC (specifically Housing and Conferences Daycare).

**10. Annual Report:**

- < Oana - no-one applied for this intern position so each Executive and Services will be asked to contribute to the report.
- < This would be available to AMS members and other student societies as part of transparency.
- < Could be online and/or printed depending on cost.

**11. HR Issues:**

- < Laura - meeting with people regarding HR for non-business employees.
- < Looking into HR Committee and concerns with hiring; the current structure is not necessarily the best model.
- < Laura suggests that we strike a committee to look at problems, where we want to be - stay away from solutions right now.
- < Sam - can make recommendations in-house but will we be happy with recommendations?
- < Oana - Code and Policies can put transition policies in place without committee/consultants.
- < Jared - can problems be brought to Exec than being sourced out to Commissions?

**12. Executive Remuneration Committee:**

- < Need to select a chair for this committee.

There being no further business, the meeting was adjourned at 11:55 a.m.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Brian Duong (VP Finance), Josh Bowman (VP Administration), Dani Bryant (Executive Coordinator, Student Services), Laura Best (VP Academic), Lisa Luscombe (Public Relations Manager) Jared Wright (Policy Advisor), Alisa Coquet (Assistant to the President), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Absent: Sam Saini (VP External)

The meeting was called to order at 10:00 a.m.

### 1. Development Officer:

< Conducted interviews.

< Bernie and Brian recommend Corrine Douglas for the position with a one year contract, part-time.

< There will be no infrastructure costs as Corrine will work from home.

< Bernie - the position will be assessed after one year and may need to change to full-time.

< Other candidates had less experience and contacts.

< Oana - who approves the expenses for this position?

< Brian - the Fundraising and Sponsorship Committee would approve expenses for this position, ie. fundraising event.

< Laura - where was the position advertised and will both the position and the person be evaluated?

< Bernie - the position was advertised on the BCIT website and the Professional Fundraisers website; both position and person will be evaluated when the contract expires.

### 2. Campus Advantage:

< Bernie - Campus Advantage holding a meeting in November but probably not a valuable conference for anyone to attend.

### 3. SAC:

< Council will be asked to remove Sean Seiler from SAC. Sean has been invited to the Council meeting.

### 4. Bylaws:

< Oana - hasn't heard from Spencer regarding the Bylaw question for the referendum.

< The Executive can bring it to Council but it needs to be done by noon today.

### 5. Health & Dental Plan Committee:

< Oana - referendum motions (separate sheet) should be clear in information campaign that if you vote 'no' - the Health Plan will still be in place next year.

< Laura - could note say: if referendum does not pass, the cost of the plan will

remain the same but benefits may change.

< Bernie - changes would come into effect September 1, 2004 rather than 2004/05 school year.

**6. Dean Policy:**

< Write-up from Sam and the External Commission which states that Deans should consult students regarding tuition fee adjustments and allocations.

**7. Financial Aid:**

< Oana - Provincial Government announced they will be matching the Federal Government's financial aid changes to allow for more in-study income.

< Will write a letter to the Ministry thanking them.

**8. Executive Pro-D:**

< Alisa - rope course for Execs on November 1 from 12:00 - 4:00 p.m.

**9. Other Business:**

< Brian/Bernie can do a budget review for the first six months of the fiscal year to present to Council.

< Laura - doing safety audit this week - may want to present to Council.

< Dani - no services presenting at Council this week; Chris Payne will do a Firstweek presentation at the next Council meeting following the post-mortem this week.

< Oana - Strategic Plan will come out in November. Looking for ideas from the Execs.

< Laura/Josh - finding it difficult to schedule committee meetings - poor turnout.

- Sheldon - is this because of conflicting schedules or heavy involvement?

- Dani - would it be possible to have set times for specific committee meetings?

- Laura - could there be clear direction for committees, ie. what they should be working on so that personal agendas can't take over?

**10. Reports:**

**Brian Duong - VP Finance:**

< Mark Lam is going to be helping with the Annual Report.

< Fundraising Dinner is being planned for December.

**Laura Best - VP Academic:**

< Safety Audit underway this week. Questionnaires being handed out around SUB.

< Academic Roundtable taking place tomorrow night.

< Meeting with Dani regarding HR problems.

< Concerns with lack of African Studies at UBC. There will be a forum to discuss this.

**Lisa Luscombe - PR Manager:**

< Has no office right now.

< Very hectic, without computer, telephone etc. so please be patient.



**Josh Bowman - VP Administration:**

- < Tidying up office moves.
- < SAC meeting tonight. If you have any suggestions please email Josh.
- < Trying to clear up administrative issues.
- < Alcohol Policy concerns.

**Oana Chirila - President:**

- < Has a window in her door.
- < At CASA last week.
  - first three days re: CASA and last three days re: partnerships.
- < Met with Michelle Aucoin the week before.
- < Working on Strategic Plan.
- < Zoom Ads dealt with while away.

**Sheldon Goldfarb - Archives:**

- < Tomorrow is 81<sup>st</sup> anniversary of Great Trek.
- < Moving to new office today.
- < Archives has appointed new intern, Christina Tinson.

**Bernie Peets - General Manager:**

- < Meeting with OPEIU this Friday morning. Josh and Brian will also be attending.
- < SUS - potential major donor visiting this morning to look at plans etc.
- < The Executive Compensation Review Committee will be meeting this afternoon to set a meeting time and appoint a chair.

**Dani Bryant - Executive Coordinator of Student Services:**

- < Organizing Halloween Food Drive.
  - will be meeting in Kits/Point Grey between 4:00 - 5:00 p.m. on Friday.
  - \$500 from the Executive Special Projects Fund towards the Food Drive.
  - call for volunteers through VeX, in residence, clubs etc.
- < Met last week to clean up Firstweek budget.
  - trying to get money from Imagine for Firstweek. Agreement that Imagine would pay \$5000 for three years.
  - Sheldon will look in the Archives for a written record of this.
  - The University has never been invoiced for these amounts.
- < Harry Black has been contacting students - may hear more complaints.

**Jared Wright - Policy Advisor:**

- < Attended the first part of CASA. Thought it was very productive.
- < Commitment from Paul Martin to prioritize education.

There being no further business, the meeting was adjourned at noon.

Oana Chirila  
Chair  
Executive Committee  
OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Brian Duong (VP Finance), Josh Bowman (VP Administration), Dani Bryant (Executive Coordinator, Student Services), Sam Saini (VP External) Jared Wright (Policy Advisor), Alisa Coquet (Assistant to the President), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Absent: Laura Best (VP Academic), Lisa Luscombe (Public Relations Manager)

Guests: Ulrich Rauch (arrived 11:15 a.m.)

The meeting was called to order at 10:00 a.m.

### 1. **Bike Co-op:**

< Josh - will have the final price and drawings on November 6, 2003 and then will present to Council.

### 2. **Loan to Totem Park:**

< Brian - Totem Park residents asking the AMS for a \$9,000 loan because Housing and Conferences is withholding funds.

< Bernie - depends on what they need the loan for and when it will be paid back. Need to have this information before making a decision.

### 3. **South Plaza Benches:**

< Benches need repair and replacing/fixing them has been delayed.

< Josh will write a letter asking for the benches to be put back.

### 4. **OPEIU Negotiations:**

< Bernie - the first meeting was held last Friday morning; going through requests right now.

< The next session is being held on November 10; probably won't be completed until Spring.

### 5. **Ropes Course:**

< Oana - could Dani, Josh and Sam please write an apology letter to Chad for being absent on Saturday. We had to cancel the session.

### 6. **Next Executive Committee Meeting:**

< Oana - the next meeting will be held on Friday, November 7 instead of next Monday.

### 7. **Elections Committee:**

< The Elections Administrator is worried that the Elections Committee won't be hired in time for the referendum.

< Hopefully the committee will be hired this week and no changes will need to be made.

**8. Safewalk:**

- < Dani - will let Council know about Safewalk grievance.
- < Will put it down as a submission and bring it up during Discussion Period.

**9. Tutoring:**

- < Dani - ask Brian Sullivan for \$45,000. We need to ensure continuing funding - TLEF is not forever.

**10. Sigma Tau Chi:**

- < Brian - budget for fundraiser (December 5, 2003).
- < Goal is to raise \$2,400 but the main goal is to meet alumni/bring awareness to fundraising campaign.
- < Sending out invitations this week. Taking place in the Partyroom and renting round tables.
- < Oana - need to talk about students who will be invited.

**11. AMS Strategic Plan:**

- < 2.4 - still in infancy stage. Difficulty getting certain schools ie. BCIT, UNBC on board.
- < 2.0 - little effort to come up with statistical data.
- < 2.10 - policy development - complete.
- < 2.14 - Intern compiling data now - goal met.
- < 4.7 - Sponsorship Review Committee is 100% complete and guidelines are in place.
- < 4.9 - fundraising goal - 100% met - guidelines in place and Fundraiser hired.
- < 1.1 - evaluations/surveys for Services will be on the web by next week.
- < 2.1 - Services Survey - looking into having one attached/involved with elections.
- < 2.6 - expanding AMS awareness; promos, rack cards, orientation programs, Street Team.
- < 2.16 - Services take academic role. Tutoring expanded; exam database moved to Tutoring.
- < 3.6 - Employee service statement - little has been done but talked about at the training. Old intern program ended and reworked in VeX.
- < 4.6 - Safewalk partnered with other groups; Tutoring working with the university.
- < 4.1 - survey - hiring market research interns.
- < 4.3 - institute new business evaluation criteria.
- < 4.5 - determine long-term business plan.
- < 4.8 - development with Smart Media; working with Henry to develop New Student Initiative Fund - Smart Media will go here.
- < 4.9 - working with Henry on long-term projection.
- < 1.4 - review 'AMS' name - hasn't been done yet because of cost of surveys.
- < 2.3 - establish email newsletter - this has happened.
- < 2.12/2.13 - meeting regularly with reps, presidents etc. This is happening.
- < 3.2 - placing Inside UBC online - still in discussion.
- < 3.5 - reworking AMS website.
- < 3.8 - looking at AMS media/marketing material.
- < 2 step process:

- looking at what has been done
- changes that could be made.

< Josh - importance of SAC - need to maintain knowledge from year to year.

**12. Amanda Araba Ocran Memorial Fund - Ulrich Rauch:**

< Amanda was a graduate student at UBC (PhD candidate in Poli Sci). She was politically active for colour issues.

< Research in homeworkers - often women of colour; social/gender/racial irregularities.

< Died of breast cancer in 1998, wants to set up fund for students with similar initiatives.

< Now have \$6000 in endowment fund but only yields \$300 per year for a student.

< Completed Bachelor's and Master's in Guelph in Poli Sci.

< Moved to Vancouver in 1990 for PhD work at UBC.

< Felt she was labelled a 'troublemaker' at UBC.

< In video, Amanda says can't sit on privileges.

< Moved to Department of Geography.

< Children facing same problems as Amanda did.

< Resource Groups donated \$1000.

< Proper UBC award; pointed towards grad students.

< Support from private individuals and Graduate Society.

< will be brought to Senate in November - only formal step.

< Will decide what to do at the next Executive meeting on Friday.

There being no further business, the meeting was adjourned at noon.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Brian Duong (VP Finance), Laura Best (VP Academic), Josh Bowman (VP Administration), Dani Bryant (Executive Coordinator, Student Services - arrived 11:30 am and left 11:40 am), Sam Saini (VP External) Jared Wright (Policy Advisor), Alisa Coquet (Assistant to the President), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Absent: Lisa Luscombe (Public Relations Manager)

The meeting was called to order at 10:30 a.m.

### 1. Science Undergraduate Society:

< A donor has been found for their social space - \$750,000 donation.

### 2. Bike Co-op:

< Will be going as a presentation to Council.

< The project will come well under the estimated and amount approved by Council.

< Project cost is \$254,000 and Council allocated up to \$275,000. UBC will pay for half of this.

< This number is higher than what Michael quoted Josh (due to addition of millwork).

< Need to have another discussion about inclusion of millwork in the proposal.

< Josh wants to keep variables as low as possible to ensure costs do not overrun.

< Cost of using 'sustainable' concrete is not feasible.

### 3. Archives Flooding:

< Fire, then resulting flood.

< About 100 boxes hit by the water.

< In the process of transferring material to dry space.

< Daphne and Christina have been heroic in working on this.

< It is still damp down there. Renting a de-humidifier to deal with this.

< Fiscal and personnel files were damaged.

< Of the 100 boxes, 85 contained dry material; dealing with wet files now.

< In future need to fix leaks in floor above!

< Prevention - metal shelves.

< Could have been much worse due to materials left unboxed on shelves; will in future make sure all materials are put in boxes

### 4. TREK 2010:

< President's Office has started consultation on new TREK document (to be hypothetically passed at March BoG meeting).

< Little consultation on earlier TREK vision.

< UBC wants to know how to go about getting feedback (procedurally).

< Bernie recommends focus groups.

- < Jared suggested distributing to constituencies.
- < Josh - variety of methods - forums are more informational and focus groups more in-depth.
- < Oana - the AMS should have an official response. Maybe divide sections between committees/VP's.
- < Need one point person to consolidate all information to ensure consistency.
- < Focus Groups/Forums need to be more focused.
- < Might be good to have a new committee of Council; get interested feedback.

**5. Xmas Dinner:**

- < UBC holds an Xmas Dinner for International students, and wants \$800 and a volunteer.
- < Jared - goodwill gesture from AMS to International students.
- < Josh - UBC needs to invest in International students; we commit to students in other ways, instead of just funds.
- < This mentality of going to the AMS to support a lot of these initiatives (safety, sustainability) is ongoing.
- < Onus should be on the university to care and support students.
- < Jared - how much funds have we committed to this constituency?
- < Josh - university needs to support students in university departments.
- < Jared - need focused strategy on joint - funded projects.
- < Still have this outstanding request, we funded them in the past.
- < We will fund this 'seasonal' dinner but need to have larger conversation with the VP students.
- < Need a point person with AMS. Could ask the International Student Commissioner.
- < Need to meet with the university to discuss some of these issues. The university needs to support (financially) these student initiatives.

**6. Wellness Commissioner:**

- < She is the resident (AMS) expert on wellness.
- < Her voice should be heard on issues that might relate to wellness. I.e. communicating alcohol policy.
- < Could be more incorporated into structure and advisory role.

**7. Quarterly Reports and CASA Reports:**

- < These reports are due to Paramjit by noon on Monday. Dani's report will be late.

**8. Campus Development:**

- < Laura will be presenting to the BoG Committee next Thursday and Council on Wednesday.
- < Need Council endorsement for these suggestions.

**9. Student Leadership Workshop Series:**

- < They need to book space in SUB - part of broader projects (with Dani and Sam).
- < These booking requests need to go to SAC.

**10. Amanda Araba Ocran Donation:**

- < The Code and Policies Committee discussed this:
- < Need to prioritize donation criteria. ie. McMaster prioritize student initiatives that focus on students, and further the AMS mission.
- < They now have enough funds for Senate approval.
- < Working on a policy to determine at what dollar point do donations need to go to Council.
- < The time pressure for donation is no longer there. Can postpone decision until policy has been formulated.

**11. Fundraising - Coreen Douglas:**

- < Bernie sent out contract with the added section on termination. Execs are fine with this going forward.
- < Coreen is coming in on Thursday, November 13, 2003 to meet people.
- < She will sit down with the Fundraising and Sponsorship Committee and perhaps present to Council later in the year.

**12. Sigma Tau Chi Fundraiser Night:**

- < Need to confirm details regarding catering and staff.
- < Who from the AMS needs to be there? Brian needs to determine this - which employees and volunteers are expected to attend.

**13. Mobilization Against War and Occupation (MAWO):**

- < Asked to endorse MAWO and their upcoming events.
- < This group is demanding/advocating for the end of occupation and war.
- < The want:
  - endorsement of group.
  - endorsement/participation in rally and conference.
- < The External Commission recommendation is the need to support balanced, academic discussion on war and occupation.
- < We do have a specific policy on Iraq war, but simply supports Iraqi students.
- < This coalition is much more broad than the current AMS policy.
- < The AMS endorses critical and balanced discussion on these contentious issues.

**14. Strategic Plan for Council:**

- < Execs need to write-up feedback (what you have accomplished, etc for Monday).

There being no further business, the meeting was adjourned at noon.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (Chair), Brian Duong (VP Finance), Laura Best (VP Academic), Josh Bowman (VP Administration), Dani Bryant (Executive Coordinator, Student Services), Jared Wright (Policy Advisor), Alisa Coquet (Assistant to the President), Sheldon Goldfarb (Archivist), Lisa Luscombe (Public Relations Manager), Bernie Peets (General Manager)

Absent: Sam Saini (VP External)

Guests: John Welch (UBC Risk and Insurance Manager), Henry Chen (Controller)

The meeting was called to order at 10:30 a.m.

### 1. Insurance Types - Background:

- < Process to date - in June started process by going through broker who approached insurance companies.
- < Many companies declined - the market is very poor right now.
- < Status - it doesn't look like one company can provide insurance for all aspects of the AMS.
- < May have to piece together insurance from different companies.
- < Campus Advantage - most optimistic option - could cover all insurance requirements.
- < Arts County Fair - obtain specific event insurance maybe?
- < Lease does not require the AMS to have insurance but it is unwise to go without insurance for any length of time (especially host liquor).
- < How much more will it cost to have insurance from more than one company - \$100,000/annually is a significant increase.
- < May have to make decisions late in December but need to have a contingency plan.
- < The policy is annual - could take a piecemeal portfolio deal and decide later if better to go with someone like Campus Advantage.
- < Campus Advantage would definitely be most competitive if the AMS qualifies.
- < It usually takes five years for claims to fall off (not taken into account).
- < Perhaps ACF should be covered separately because of size and past claim.
- < How much would insurance cost for ACF? Could be up to \$5,000; Sports BC would be a suitable company to approach for this..
- < November 25, 2003 - Campus Advantage has a board meeting - should have a better idea after this point; Campus Advantage is friendly with the AMS and wants our business.
- < Why was the Campus Advantage program suspended in August?
- < Henry - will provide an update as soon as more information is available.

### 2. White Ribbon Breakfast:

- < Want the AMS to provide banners; would cost about \$200.00
- < Could give them \$200 dollars and let them decide how to use it?
- < They don't take money from Resource Group Allocation Fund Committee.



- < Lisa - banner could be done by tomorrow.
- < Brian - ok, as long as it does not take too much time for the PR Department.
- < Oana - funding could come out of the Executive Community Involvement Fund - this was agreed.

**3. Campus Development:**

- < Laura - doesn't feel comfortable coming to Executive Committee every time there is an expense such as photocopying, food etc.
- < Oana - have to go to Council to change or allocate funds from the budget.
- < The University Commission meets tomorrow and could bring something to Council for the next meeting.

**4. Executive Office Re-numbering:**

- < Josh - Executive offices are not all in sync with the other offices on the 2<sup>nd</sup> floor.
- < This recommendation is from the Renovations Planning Group and SAC members.
- < New business cards would be needed but could come at time of transition.
- < No objections from the Executive.

**5. Ubysey Community Award:**

- < Bernie - wondering if anyone in the AMS would qualify for this award?
- < Oana - will look into this and find people who are appropriate.

**6. AMS Services Party:**

- < Dani - could Executive donate \$100 - \$200 towards decorations/prizes?
- < Oana - prizes left over from Health and Dental Plan surveys - t-shirts, mugs etc. Could donate an AMS sweatshirt, but no funds until exact budget is available.
- < Dani - execs are invited - December 4 at 6:00 pm in the Gallery Lounge.

**7. Orientations:**

- < Dani met with UBC staff last Friday regarding mature and transfer student orientations.
- < Looking at joint AMS/UBC project; UBC to provide the money and food and the AMS to take care of space and guides.
- < Content would also be a joint project.
- < Dani is looking at Orientations vs. Imagine. What should orientations look like in the future? Any suggestions to Dani.
- < Lisa - need to watch what Imagine UBC does so that Orientations does not do the same thing.

**8. Council Meeting:**

- < Executive Reports due to Council for next week.
- < The next Council meeting is the last for 2003.

**9. Executive Schedules:**

- < Oana needs Exec exam schedules for December.

**10. Financial Statements:**

- < Will discuss October results at the next Executive Committee meeting.

**11. OCP Meeting:**

- < Laura - consultation meeting to be held next Wednesday; Wants to know what principles are guiding their consultation process for University Town.
- < Want the Executive to provide a consistent message.
- < Current development plan does not affect the UBC Farm - not innovative plan but won't affect farm for at least 10 - 15 years.
- < University Boulevard Development: Bernie would like to be part of discussions; AMS could be possible tenant; don't want to compete with UBC.

**12. Health & Dental Plan Referendum:**

- < Oana - over 900 people voted over the weekend - need Executive to keep making classroom announcements.
- < Sheldon - will offer to help EA determine quorum.

**13. Archives:**

- < Sheldon - getting back to normal; didn't lose any documents but had to replace some.

There being no further business, the meeting was adjourned at 11:45 a.m.

Oana Chirila  
Chair, Executive Committee

OC:pr

**MINUTES OF THE EXECUTIVE COMMITTEE**

Present: Oana Chirila (President), Laura Best (VP Academic), Josh Bowman (VP Administration), Sam Saini (VP External), Dani Bryant (Exec. Coord Student Services), Alisa Coquet (Assistant to President), Lisa Luscombe (PR Manager), Jared Wright (Policy Advisor), Sheldon Goldfarb (Archivist – arrived 10:20 a.m.), Bernie Peets (General Manager)

Absent: Brian Duong (VP Finance)

The meeting was called to order at 10:00 a.m.

**1. October Results:**

- < Bernie – Food and Beverage above budget. Revenue building is below budget.
- < Honour Roll accounting error will be fixed for November results.
- < Driving sales is difficult at this time – more marketing is needed in January.
- < Games Room – nothing new coming, but to capture interest.
- < Laura – it seems that budget is high.
- < Bernie – aggressive budget for the year; the moon is the biggest concern- re-doing menu.
- < Bernoulli's – need to get rid of depreciation – then would make a profit.
- < Oana – is it worth continuing to run the Games Room?
- < Josh – meeting with BOC – hopefully come up with exciting ideas for new businesses in SUB.

**2. Campus Advantage:**

- < Campus Advantage meeting today.

**3. Sigma Tau Chi:**

- < Bernie – sponsorship meeting on Friday – only about five responses so far.
- < RSVP's not very high.
- < Many damage relationship with organization if event does not go well.
- < Need to notify internally and externally if Execs want to change the date.
- < Not enough time to get silent auction ready.
- < Talk to Brian when he returns.

**4. Referendum:**

- < Over 4000 votes cast as of this morning.
- < Possible to send another email with link to voting page.
- < Will do handbilling at residences tonight.
  - 5., Over 4000 votes cast as of this morning.
  - Possible to send another email with link to voting page.
  - Will do handbilling at residences tonight.

**5. Elections Administrator:**

- < Christine Tai has been accepted to Med School in Australia and is leaving at the end of January.
- < Could advertise the position and hire next week.
- < The elections website should go up soon.
- < Need to find out the exact day of Christine's departure – she would like to do the

Executive Elections if possible.

- < Laura will talk to her today and make a decision.
- < Lisa – strongly recommend that Christine be replaced.
- < Nothing regarding employment law that opposes hiring another candidate without posting the job.
- < Executive decision – ask Christine to resign and hire a new Elections Administrator.

**6. Student Court:**

- < Elections webpage needs Code clarification.
- < Option – can suspend Code or Council can recommend question be put to Student Court.
- < Outstanding request to have Student Court – not going forward because there is no Prosecutor.
- < Sheldon – should this be a motion for Council to debate?
  - Missing three out of five members on Student Court – need 100% quorum; 100% quorum is only members appointed but judges can't vote, which means no-one can vote right now.
  - Decision – ask Council to send directly to Student Court and Laura will motivate motion.

**7. OCP Working Group Budget:**

- < Will go to Council as a University Commission recommendation.

**8. Executive Retreat:**

- < Alisa will keep looking into lodging for February.

**9. Council Agenda:**

**10. The Barn:**

- < Sam – met with Brian Sullivan about the AMS wants/requests.
- < UNA will maintain the building with tax dollars – so difficult to see how the AMS will get usage if we have to pay a user fee.
- < UNA not paying for construction.
- < Oana – why is the university not speaking up for AMS involvement?
- < Sam – issue over who will have control.
- < Josh – could be ask for our invested money back?
- < Sam – if the AMS does not get space/management position, it is possible to ask for our invested money.
- < Guaranteed free space and a say in management structure are AMS demands.
- < Laura – would look really bad for the university to breach informal agreement with the AMS.

**11. Donation Policy:**

- < Made recommendations but nothing has been drafted.

**12. Noam Chomsky:**

- < Coming to Vancouver in the Spring.
- < Resource Groups are trying to get him to come to campus.

**13. Minutes:**

- < The minutes of the Executive Committee meeting dated November 3, 2003 were

approved as presented.

There being no further business, the meeting was adjourned at noon.

Oana Chirila  
Chair  
Executive Committee

OC:pr

## MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (President), Brian Duong (VP Finance), Sam Saini (VP External), Dani Bryant (Exec. Coord Student Services), Lisa Luscombe (PR Manager), Jared Wright (Policy Advisor), Sheldon Goldfarb (Archivist)

Absent: Laura Best (VP Academic), Josh Bowman (VP Administration), Alisa Coquet (Assistant to President), Bernie Peets (General Manager)

The meeting was called to order at 10:04 a.m.

**1. Minutes:**

< The minutes of the Executive Committee dated November 7 and 17, 2003 were approved as presented.

**2. SLC Update:**

< Working on finalising workshops.

< Lesra Martin is the keynote speaker (advocate who worked to free Hurricane Carter).

**3. Health & Dental Plan Update:**

< Will not go to referendum until next year at this point.

**4. Noise Complaints Policy:**

< Want to develop a campus-wide policy with regards to noise.

< Will 'eventually' have some student consultation.

**5. Federal Election Strategy:**

< Kwantlen College would like to do a joint radio campaign. They will be drafting some messages.

< We need to pass our election strategy budget in Council.

< We have discussed the upcoming election budget with CASA.

**6. Great Trekker:**

< Usually held in October but for the past two years has taken place in 2<sup>nd</sup> term.

< The External Commission will look into this project.

**7. Postering Policy:**

**8. November Results:**

< A decision will be made regarding the Games Room before the Executive turnover.

**9. Housing Lottery:**

< Laura had a housing roundtable.

< The Residence Associations have some concerns but are generally okay with the lottery system.

**10. Pacific Spirit Family Services:**

< Have lost funding.

< We want to lobby the university to absorb these services into present Counselling Services.

**11. Council Policies:**

< Are being worked on by the External Commission.

**12. Reports:**

**Brian Duong - VP Finance**

< Has a meeting with Coreen Douglas.  
< Walter Gage Committee meeting tomorrow.  
< Union negotiations on Wednesday.  
< Met with Sigma Tau Chi.

**Bernie Peets - General Manager**

< Back to union negotiations on Wednesday.

**Jared Wright - Policy Advisor**

< Working on final component of the tuition strategy.

**Sam Saini - VP External**

< Working on tuition issues.  
< Looking at having a tuition debate.  
< CASA conference call re: unsubsidized loans and the Canadian Education Transfer program.  
< Working on Not On Our Campus project.

**Oana Chirila - President**

< Was away at a conference.  
< Working on AMS Annual Report, Trek 2010, AMS Strategic Plan.  
< Waiting for the university to get going on the Student Rights and Responsibilities Handbook.

**Dani Bryant - Executive Coordinator, Student Services**

< The Services Party was very successful. An extra 20 people showed up.  
< Met with the Orientations Committee re changes.  
< Had a meeting regarding the calendar of events on campus.

**Lisa Luscombe - PR Manager**

< Website.  
< Directories.  
< Tuition website.

There being no further business, the meeting was adjourned at noon.

Oana Chirila  
Chair  
Executive Committee

OC:pr