MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (President), Brian Duong (VP Finance), Sam Saini (VP External), Dani Bryant (Exec. Coord Student Services), Alisa Coquet (Assistant to President), Bernie Peets (General Manager), Lisa Luscombe (PR Manager), Jared Wright (Policy Advisor), Sheldon Goldfarb (Archivist)

Absent: Laura Best (VP Academic), Josh Bowman (VP Administration)

The meeting was called to order at 5:30 p.m.

1. Minutes:
   - The minutes of the executive Committee meetings dated November 7, 17, 24 and December 15, 2003 were approved as amended.

2. Mid-Year Projections:
   - Presentation by Brian to Council next Wednesday.

3. Tuition Debate:
   - Sam - one speaker is from Ontario but it is too expensive to invite her here; the debate will occur between February 4 - 10, 2004.
   - Would like to hold the debate in the Norm or Hebb Theatre.

4. Tuition Survey:
   - Trying to iron everything out right now.
   - Working with a group from the Department of Education.
   - Will cost approximately $5,000 which is much cheaper than outsourcing.
   - Web-based survey designed to assess impact of increased tuition in last 2 years.
   - Funds to cover this survey would come from the University and External Lobbying Fund will go to Council next Wednesday.

5. Pacific Spirit Family & Community Services:
   - Laura wants this to go to Council on Wednesday.
   - The Safety Committee are putting forward a motion, on the request of PSFCS for the AMS to lobby on their behalf.
   - Lisa - doesn’t think it is a good idea to start lobbying for non-student services.
   - Why is the Safety Committee dealing with this issue?

6. Daycare for Council Members’ Children During Council Meetings:
   - It is more economical to provide Council members with funds for a babysitter rather than providing daycare here.
   - Where would they be accommodated?
   - Oana would like Brian to do a cost benefit analysis; Sheldon will also look at other organizations/schools.
The issue will not go to Council until it has been looked into.

7. Africa in the UBC Curriculum:
   The University Commission would like the Faculty of Arts to have an African Studies Department.
   Haven't received a formal motion from the Commission.

8. WAVAW Agreement Amendment:
   Bernie - has concerns about having 2 management systems which seems confusing; could management deal with personnel issues rather than having a separate committee?
   Contract would have to be changed to form another committee.
   Oana - can we come up with another solution?
   Will talk to Laura about it on Monday.

9. Liability Insurance:
   Should receive a quotation next week.
   Will pay university for only as long as we need to until the new insurance is in place.

10. Discussion Regarding CUPE Grievance:

11. Health & Dental Plan Complaint:
   Going to mediation on February 11, 2004.
   There will be a meeting of the Health & Dental Plan Committee meeting next week.

12. Executive Procedures Manual:
   Sheldon - drafted a large part of the manual; still needs to talk with Bernie and Lisa. Will meet with Brian and Josh again.

13. Great Trekker Award:
   Can take place at Cecil Green Park House. Sam will work on this and ask Lisa and Alisa for help if needed.

14. Reappointment of Dr. Quinlan (UBC Librarian):
   Need comments/feedback before Monday.

15. Application Fees:
   Most constituencies are in favour of their respective fees.

16. University Exam Database
   Brock Hall has given the AMS complete exam database.
   Problem is don't have space or manpower to handle this right now.
   Should talk to Vince at Copyright about solutions for photocopying.
   Exams need to be scanned and this takes a lot of time.
Larger issue of university offloading the service onto the AMS without compensation.
To be discussed further.

17. Serial Numbers on Computers:
Serial numbers have not been recorded which means stolen Safewalk computers cannot be traced.
There needs to be a system in place to track office equipment.
Dani will talk to Angela.

18. Fresh Start Program:
At the University of Alberta.
This is a resource for students who have flunked out.

There being no further business, the meeting was adjourned at 7:00 p.m.

Oana Chirila
Chair, Executive Committee

OC:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Brian Duong (VP Finance), Sam Saini (VP External), Laura Best (VP Academic), Josh Bowman (VP Administration), Alisa Coquet (Assistant to President), Bernie Peets (General Manager), Jared Wright (Policy Advisor), Sheldon Goldfarb (Archivist)

Absent: Oana Chirila (President), Dani Bryant (Exec. Coord Student Services), Lisa Luscombe (PR Manager)

The meeting was called to order at noon.

1. Motions for Council Agenda:
   < Tuition Survey motion.
   < Mandate Productivity Policy.
   < Third Party Negotiations - renewal.
   < Pacific Spirit Family & Community Services:
     - Hopefully they will do a presentation at the meeting on Wednesday.
   < SASC Agreement.
     - Bernie - concerns about reporting to two managers/2 committees.
     - Laura - doesn’t say in agreement where discipline and personnel problems should go. Their legal representatives recommended a personnel committee.
     - The Personnel Committee would consist of AMS rep, WAVAW rep and a neutral person.
     - Clear distinction between operational management and personnel management.
     - Sheldon - think Council should see the original agreement and what the proposed change is.
     - Bernie - it makes sense for 2 reps to be on the same committee (SASC/Fund Committee and Personnel Committee).
     - Jared - could Laura provide more background information, ie. what would happen to original contract, duties of the new committee, relevant sections of Code and why this is necessary. There will be less confusion for Council this way.
   < Africa in the Curriculum:
     - AMS would lobby to endorse African Studies at UBC.
   < Daycare:
     - Laura - recognition that people face barriers and the AMS is trying to eliminate these.
     - The AMS would reimburse people for daycare costs rather than provide the service ourselves.
     - Sam - Council will be interested in where this money would come from, and what the budget would be.
- Sheldon - Waterloo has a good daycare system - cap on daycare cost per year; minimum wage as pay per hour.
- Laura - specifically, this would apply to AMS Council members and not commissioners. Commissioners are paid honorarium while AMS Council is volunteer Board of Directors.

2. New Business:
< Pit Admittance:
  - Want to limit admittance on Wednesday and Friday to UBC students and one guest.
< Mid-Year Budget Projections:
  - Presentation by Brian for Council.
< AMS/CFS Involvement:
  - Sam wants the AMS to support students being involved and not endorsing the CFS directly.
  - Would help preserve CASA relationship.
< CUPE Grievance discussion.
< Elections Committee discussion.

There being no further business, the meeting was adjourned at 1:15 p.m.

Oana Chirila
Chair
Executive Committee

OC:pr
The meeting was called to order at noon.

1. AMS Insurance:
   - Timeline presented.
     - Liability extension until the end of March 31, 2004.
   - Options:
     - has been supplied by CURIE but no longer available.
     - around $34,800 in total for all insurance.
   - Various Suppliers:
     - host liquor liability was declined by the market.
     - non-option does not include liquor.
   - Campus-Advantage:
     - have offered liquor liability insurance.
     - does not cover liquor functions that take place outside the SUB.
     - we need to apply on a case by case basis.
   - Concerns:
     - might force events 'underground' to avoid paying insurance fee.
     - additional costs of program.
     - logistics of obtaining individual event insurance.
     - need to create new internal policies.
     - obtaining insurance policies.
     - ejection of patrons from clubs.
     - have increased deductible to $10,000.
     - we normally do not have many claims between $2,500 - $10,000.
   - Next Steps:
     - we only have one choice at this point - Campus Advantage.
     - must develop internal protocols.
     - must communicate to clubs/constituencies the changes to the program.
- the insurance industry is very unfavourable right now.

2. Exam Database:
- $400 from Executive Special Projects Fund towards the Exam Database.
- Bernie - the University is handing projects and services to us without support or funding for them.

3. Tuition/Bursaries/Policy 72 - Brian Sullivan/Michelle AUcoin:
- Bursaries:
  - significant increase in students applying for and eligible for student bursaries.
  - we are short on bursary funding this year. Have re-allocated some funds ($2.5m).

- Policy 72:
  - professional program students expected to maximize their eligible loans before accessing bursaries.

- Tuition and Fees:
  - tuition proposal will be available for review in late January or early February.
  - has provided principles of the tuition and fees proposal.

- Concerns:
  - 5% endowment over and above funding of educational cost.
  - can this go towards student assistance?
  - why are we still being compared to peer institutions?
  - UBC - primarily the case with professional programs.

- Oana - do we have faculty salary information yet? No.
  - it makes it difficult to do meaningful consultation with students when information is missing and timeline is short.

- Jared - are we comparing ourselves to the G10 or to American institutions?
  - looking to institutions which keep tuition to 25% - 30% of student costs.

- Oana - is the 25% - 30% something we’ve gotten a commitment on from the university? Brian Sullivan said no.

- Oana - are there going to be any surprises like differential tuition?
  - Brian Sullivan said he is not aware of any. ‘Differential’ issues in education and Archival Studies. Applied Science has struck a bargain to keep differential tuition levels consistent with current fees.

- Brian Sullivan - have not found much ‘best practices’ from other universities.

4. Funding for Outweek:
- Requesting funding for Outweek from outside sources.
- The Safety Committee donated $100.00 already.
- The Executive will donate two banners for Outweek (funding from Executive
5. **Council Meeting:**
   - VP Students will be doing 2 presentations.
   - Presentation from the Elections Administrator.
   - Policy 72 - pass Council policy regarding this policy.

6. **CABSD Awards:**
   - We need to make nominations soon.

7. **Executive Accountability:**
   - Have a meeting regarding accountability.
   - Strike a committee before turnover to discuss this issue and set guidelines.
   - Bring a motion to the next Council meeting to strike an ad-hoc committee.

8. **Council Motions for February:**
   - Innovative Housing Project.

9. **Discordia Documentary:**
   - Want to present a documentary on campus regarding the Concordia riots from last year.
   - Bernie - can we refer this to the Events Department?

10. **Elections Administrator Hiring Process:**
    - Concerns over conflict of interest with person hiring EA position.
    - We might want to look at this issue in the future.

11. **Laptops:**
    - Byron Braley is talking about mandatory laptops.

There being no further business, the meeting was adjourned at 1:30 p.m.

Oana Chirila  
Chair  
Executive Committee  

OC:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Brian Duong (VP Finance), Sam Saini (VP External), Josh Bowman (VP Administration), Alisa Coquet (Assistant to President), Bernie Peets (General Manager), Sheldon Goldfarb (Archivist), Dani Bryant (Exec. Coord Student Services), Lisa Luscombe (PR Manager)

Absent: Oana Chirila (President), Laura Best (VP Academic), Jared Wright (Policy Advisor)

The meeting was called to order at 11:30 a.m.

1. **SUB Boulevard:**
   - Bernie - new plan for bus loop is a problem because it would take up AMS space. Would have to build a new entrance which infringes upon SUB property.
   - Section II of the lease - lands reserved for future SUB/AMS projects; University cannot build on the set property.
   - University reps proposed a relocation option but could possibly be ok if they agree to pay for re-building/other financial benefits.
   - AMS could refuse new bus loop plan.
   - Josh - should talk to Laura because she may already be aware of this and/or working on it.

2. **Council Agenda:**
   - Motion regarding paying/thanking Chris Eaton.
   - Motion from Caucus to change exam policy from 3 exams in 36 hours to 3 exams in 24 hours.
   - Motion for setting the time/place of the AGM. To be held February 27 at noon. Venue to be announced.
   - Policy 72 - working on this policy - to be issued as an addendum. Sam - concerns from Med/Law students about new policy regarding their accessibility to bursary programs. Concerns with future jobs for students who could determine job choice by amount of debt.
   - Insurance:
     - Bernie composed letter to the university to ask to cover out of SUB events.
   - Minischool:
     - Dani - Colin will be making $6 - 7,000 profit; he was wondering if he could be compensated for the extra work he did.
     - Sam - think employees should be told clearly that they shouldn’t expect more money for more work.
     - Will go to the Compensation Review Committee.

There being no further business, the meeting was adjourned at 12:20 p.m.
Oana Chirila
Chair
Executive Committee

OC:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (President), Laura Best (VP Academic), Brian Duong (VP Finance), Sam Saini (VP External), Alisa Coquet (Assistant to President), Bernie Peets (General Manager), Sheldon Goldfarb (Archivist), Dani Bryant (Exec. Coord Student Services), Lisa Luscombe (PR Manager), Jared Wright (Policy Advisor)

Absent: Josh Bowman (VP Administration)

The meeting was called to order at noon.

1. Executive Coordinator of Student Services position:
   Will set up a separate meeting regarding this with the Committee and Dani.

2. Great Trekker Award Ceremony:
   To be held on February 26, 2004 at Cecil Green Park House.

3. Maclean’s Rankings Manipulation - Jared:
   Media reports that UBC manipulated enrolment in sections to improve Maclean’s rankings.
   Raises concerns whether university has actually undergone quality improvements.
   Preparing written response to the President and press release.

4. Student Leadership Recognition Event - Oana:
   Would like $600 for murder - mystery event; invite around students; opportunity to meet young alumni.
   $600 will come from the Community Involvement account.

5. Executive Transition - Bernie:
   This is the first year in nine years that no one from the old executive in on the new executive.
   Encourage an early transition and lots of cooperation.
   2 day staff orientation to be held during February Reading Beak.
   Executive Retreat will be scheduled new and old executive.

6. Childcare Administration Policy and Procedures - Laura:
   Council members can be reimbursed for childcare during Council meetings.
   Lisa - perhaps we could develop a receipt for them to use because most babysitters don’t provide receipts.
   Laura - what should the maximum amount be for annual amount to be allocated to an individual? (Waterloo’s limit is $800).
   Should be capped according to the age of the child being babysat - legal age is 12.

7. **Use of Laptop and Projector - Lisa:**
   - Laptop and projector was purchased for internal use only; cannot go to external projects.
   - Want it to be maintained for professional use only.
   - The old projector can be booked through Bookings Dept. New equipment use should go through Lisa.

8. **Cheating Issues - Laura:**
   - Cheating issues that have come to Senate have increased significantly in recent years.
   - There are 2 problems:
     - students don’t understand the consequences.
     - companies on-line are trying to solicit students to cheat.
   - Jared - a year and half ago, the AMS worked to help provide information on plagiarism and cheating. Some effort has been made to provide awareness of the effects of cheating.

9. **Executive Procedures Manual:**
   - Sheldon, Josh and Brian will meet this week and talk about the manual at the next Executive meeting.

10. **CABSD Award Nominations - Laura:**
    - Asked to write a letter of recommendation for the Student Financial Aid and Awards Office. Brian will help Laura with this.

11. **Re-appointment of Brian Sullivan - Oana:**
    - Has to make a presentation about Brian Sullivan next week.
    - Would like feedback from the Executive Committee.

12. **Elections Administrator Hiring Process - Laura:**
    - Provisions need to be in place in case of a Hiring Committee member has a conflict of interest.
    - Sheldon - issue can be brought up at the Code and Policies Committee meeting on Thursday.
    - Lisa - would like to see more communication with people in the Technical Department who run/administer the program.
    - 2 issues:
      - electronic program - technical problems.
      - Code and Policies regarding elections.
    - Laura - Compensation Review Committee recommends the AMS hire a consultant to look at human resources.
    - Bernie - should keep budget in mind and have an idea where funding will come from.
    - Laura - need clear guidelines of what a consultant would look at.
Amina - concerned with the amount of training for hiring process.
Bernie - can give a workshop on hiring for the Executive/Hiring Committee or can send individuals to off-campus training courses.
Who should work on this?
Laura will forward compiled information/ideas; Brenda Ogembo can be included in this.

13. Minutes:
The minutes of the Executive Committee meeting dated January 26, 2004 were approved as presented.

There being no further business, the meeting was adjourned at 1:15 p.m.

Oana Chirila
Chair
Executive Committee

OC:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (President), Laura Best (VP Academic), Josh Bowman (VP Administration), Sam Saini (VP External), Alisa Coquet (Assistant to President), Sheldon Goldfarb (Archivist), Lisa Luscombe (PR Manager), Jared Wright (Policy Advisor), Alisa Coquet (Assistant to President), Bernie Peets (General Manager)

Absent: Brian Duong (VP Finance), Dani Bryant (Exec. Coord. Student Services)

Guests: Brian Sullivan (VP Students), Michelle Aucoin (Executive Coordinator, VP Students)

The meeting was called to order at 8:30 a.m.

Tuition Proposal- Brian Sullivan/Michelle Aucoin:

Handouts:
< Principles and Issues - Course Enrollment Planning & Management.
< Address by the Prime Minister.
< Media pieces.
< OUC - AMS Executive has had little contact with OUC Executive since September. Laura believes that the OUC Executive position is that they would like to remain a free-standing university and free-standing Student Society.

1. Context:
   a) Principles
   b) Framework
   c) Provincial Funding.
   d) Unfunded Commitments 04/05:
      < Utilities - gas going up; more building maintenance, more square footage.
      < New unfunded students - 1200
      < Faculty Settlement - just finishing 3 year agreement; progress through the ranks - usually 2.4%. Still in negotiations so unable to provide numbers yet.
      < Additional other revenue - mostly royalties; equity returns; revision of investments.
   e) Student Financial Support.
   f) Detailed Bursary Experience:
      < MHA - 8 applicants, 12 eligible - is this a mix-up?
   g) Comparators:
      < Estimate UBC at 23.5% (tuition as % of operating costs).
      < Don’t have current % for G10 for 2003.
      < Rough idea of tuition fees across Canada.

2. Impact:
   a) Total course enrolments - increase in 20,000 in a 2 year period (10% increase);
due to students taking more classes; distance education learning.

Number of sections.

Laura - how does the University measure increase in enrolment vs. number of sections?

Brian - don’t think the University has formula to measure this.

74% of sections have room for additional students.

23% over-capacity.

23% contains key classes - ie. Economics, English 112, so difficult to shuffle these students to sections that aren’t full.

3% sections full and exactly on-target.

b) Average Class Size.

c) Student Faculty Ratio

18.0% - 03/04.

handout is not accurate.

includes lecturers, instructors class, 1 + 2, does not include sessionals.

Includes all faculty regardless of teaching load.

d) Access & Affordability.

3. Tuition Proposal:

15 - 19% tuition increase as of May 1, 2004.

International tuition already approved for 04/05 - 2.47% increase.

Separate handout - 15% - 19% increase.

15% hoping for 18 million from government.

19% expect 13 million from government.

Oana - next year, will % of tuition/operating costs continue to increase?

- Brian Sullivan - the AMS can comment on UBC’s commitment to keep tuition in 25 - 30% of operating costs.

Brian - UBC trying to get 3 year commitment from the government regarding government grants.

Laura - concerned that average enrolment for 2nd, 3rd, & 4th years are still going up even with tuition increases.

Brian - Engineering department has slightly different plan - deal with Dean; also Law, Medicine and Dentistry.

15% vs. 19% tuition increase.

Mandatory Fee Proposals:

- Athletics and Recreation.

- Co-op.

4. Consultation Process:

3 questions - wants feedback from Executive.

Trying to come up with a timeline of where tuition has been (% of operating costs).

Josh - is the government aware of UBC’s commitment to keep % between 20 - 30?

Oana - will get back to Brian before Council on Wednesday with feedback
/comments as long as we get a copy of the Operational Efficiencies Report.
- would like a copy of study by tomorrow.
- feedback on tuition principles too.

< Brian - framework in place but target indicators are not available yet.
< Josh - how is this information made available to students?
< Brian - have had operating information online for the past few years - endorsed by BoG.
< Laura - concerned with lack of long term goals regarding the direction of UBC - ie. class size, curriculum, etc.
< Brian - long-term goals could be:
- 25 - 30% tuition/operating costs.
- 16.0 student faculty ratio.
- advance in platform/framework but need to articulate goals better.

There being no further business, the meeting was adjourned at 1:30 p.m.

Oana Chirila
Chair
Executive Committee

OC:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Oana Chirila (President), Laura Best (VP Academic), Josh Bowman (VP Administration), Sam Saini (VP External), Brian Duong (VP Finance), Dani Bryant (Exec. Coord. Student Services), Lisa Luscombe (PR Manager), Jared Wright (Policy Advisor), Bernie Peets (General Manager)

Absent: Alisa Coquet (Assistant to President), Sheldon Goldfarb (Archivist)

The meeting was called to order at 8:35 a.m.

1. **Financials:**
   < December was impacted by compacted exam schedule. Exams were over by the 12th fundamentally. Everything was closed by December 17th. Still up over plan - much due to the Honour Roll.
   < Overall loss in December $44,000 - year to date off.
   < January did well.
   - surprisingly Blue Chip and Pie R Squared were off plan as well as Bernoulli’s and the moon.
   - increase in overall contribution over last year.
   - still $70,000 below projection - feel this can be made up in February and March.
   - the Games Room is finally showing profits.
   < Plans for the moon:
   - move towards more ‘authentic’ Chinese food rather than mall style Chinese food.

2. **Art Purchase:**
   < We have money in the fund to purchase art.
   < Very little First Nations art in the AMS collection currently.
   < Looking at having a painting commissioned. Suggest a price of $14,000
   < Have done some research into the Artist - Lawrence-Paul Yuxweluptun.
   < SAC has approved this in principle.
   < There is more than enough money in the fund to purchase this painting.
   < The Artist recognizes the non-profit status of the Society.

3. **Code & Policies Meeting:**
   < Spencer has called an open Code and Policies Committee meeting to discuss an ‘elections agency’.
   - the Elections Committee are essentially elected to the ‘agency’ and are responsible for hiring the Elections Administrator and a deputy Elections Administrator.
   - Oana encouraged everyone to attend tonight’s meeting.
   - Other items on the agenda include the banning of slates.
4. **Council Agenda:**
   - Spencer Keys wants to put a motion on the Council agenda to endorse ‘Screech’ from Saved by the Bell’s Comedy show to go in Discussion Period.
   - Brian Sullivan will not be presenting to Council because we have not received the Operational Efficiencies Report.
   - There will be a Committee report from the OCP Working Group by Laura.
   - Policy 72 response policy - Xcom Policy.
     - Bernie concerned that the Operational Efficiency Report will not be out in time for us to address it.
     - Sam will make a presentation on the tuition survey.
     - Amina - do we have a stance on the tuition increase that has been proposed?
     - Oana - we are scheduled to present to the Board of Governors in March.
     - Referred to Xcom for a response to the Board in the docket.

5. **Executive Accountability:**
   - What do we want to do about this issue?
   - Should we create an Ad-Hoc Committee?
   - Should the issue be referred to the Code and Policies Committee?
   - An Ad-Hoc Committee would be charged with developing a framework and procedures for executive accountability.
   - A motion will go to Council.

6. **Bus Loop:**
   - We have received a letter from Dennis Pavlich regarding the use of our space.
   - The administration believe they have a right to use our space as long as it doesn’t infringe on our ability to use the space.
   - We will meet regarding the issue.

7. **Pacific Spirit Family and Community Services:**
   - Laura has not heard back from Brian Sullivan regarding the space issue.
   - Looking for space in the UEL village structure.
   - A hut has been made available but no washroom facilities in it.
   - Brian Sullivan has mentioned space in the new Dentistry building.
     - Bernie - apparently there is a line-up for space in that building. There is no guarantee that there will be space.
   - Oana - concern that this service does not directly affect students.
   - Brenda - isn’t this more of a time-sensitivity issue?
   - Oana - we shouldn’t be taking care of issues that the university should be taking care of.
   - Josh - we have more than enough space. Space is only available on a year-to-year agreement.
   - Laura - have been pushing the issue with the university, but they have only offered us the two huts.
Amina - we need to look at the service and what it provides. We need to take on responsibility for the students they serve.

Josh - we are basing arguments on conjecture.

Laura - if they have funding, they will be asked to pay rent for the space.

Oana - if the huts have been offered, then interim space has been provided.

Sam - putting them into our space limits our negotiating ability with the university.

They have accepted the huts already.

Sam - have we talked to the clubs regarding this space.

Brian - now that Brian Sullivan has heard that the AMS has been willing to bail out this group, there will be less impetus for the university to provide space.

The Executive could not reach consensus on this issue

There being no further business, the meeting was adjourned at 10:07 a.m.

Oana Chirila
Chair
Executive Committee

OC:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Amina Rai (Chair), Brenda Ogembo (VP Academic), Lyle McMahon (VP Administration), Holly Foxcroft (VP External), Stacey Chiu (VP Finance), Lisa Luscombe (PR Manager), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Bernie Peets (General Manager)

Absent: Alisa Coquet (Assistant to President)

The meeting was called to order at 1:30 p.m.

1. **Pacific Spirit Family and Community Services:**
   < Lyle asked for clarification on what was passed by Student Council regarding PSFCSS.
   < Brenda - bumped into Brian Sullivan and he has ‘unofficially’ secured $15,000 for the group. He recognizes that our agreement with them will only be for one year.
   < Amina - how long are they expecting space for? Lyle said one year.
   < Brenda - the university is viewing our involvement as an impetus to secure funding for this group.
   < Lyle - we need to determine what the university will be providing with regards to this issue.
   < Bernie - we will need to go back to Council to discuss this and allow Council to vote on it.
   < Holly - has Brian Sullivan gotten back to us? Brenda said Brian has not gotten back to us because he needed more information.
   < Amina - are we in agreement about giving this group space in the building?
   < Lyle - we need to come up with all the costs associated with using this space.
   < Sheldon - Council will want to know whether anyone is being displaced.
   < We need to establish a year long agreement that gives the understanding that it will not extend beyond the year.
   < Bernie - we need to draw up an agreement to present to Council.
   < Brenda - we should take this as a recommendation to Council as it doesn’t violate the spirit of the motion.
   < Lyle - concerned about the ‘missing’ information.
   < Sheldon - we should put a motion to Council to agree in principle to granting them space.

2. **Tuition:**
   < Presentations to Council that will be going to the Board.
   < Holly - do we need an executive motion supporting the presentation?
   < Sheldon - no - follows policies passed in Council.

3. **Executive Coordinator of Student Services:**
   < Will be shortlisted from the original applicants.
   < Not many changes to original job description.
   < - Events Manager will be reporting to the President rather than ECSS.
   < Bernie - we can hire somebody and then change the job description.
   < - you can let Council know that changes are coming.
   < The shortlisted candidates will be informed of the changes via email.
- Expected hiring by March 12th.

4. **Transitional Honorarium:**
   - Discussed with Council.
   - Council may establish a Committee to review the transitional honorarium.
   - Sheldon - the member of the Executive being trained has the right to review the honorarium - the outgoing executive has the right to appeal through the OmbudsOffice.
   - Amina - can each individual executive determine the amount of the honorarium? Sheldon - no, they either get it or not - no partial honorarium. The honorarium needs to be discussed by the Committee.

5. **Event by Israeli Advocacy Committee and Hillel House:**
   - Controversial event has received several complaints.
   - Lyle - wants to discuss these types of controversial events and how to address them in future.
   - Amina - received two letters from campus groups which have been forwarded to the university.
     - there was an incident where a woman was asked to wait outside - was given various excuses/reasons.
     - the woman believed she was being racially profiled.
   - Amina has spoken to the President of Hillel.
   - Bernie - we may not have any jurisdiction on an event where no contract has been signed.

6. **Structure of Commissions:**
   - The University Commission has discussed making the Commission more efficient by changing the positions. The positions would be:
     - assistants
     - campus development
     - international student issues.
   - Sheldon - Code specifies the numbers for the Commission.
   - Holly - can I reduce or change the commission makeup?
     - Code specifies the numbers.
     - the Executive Committee can approve changes in the positions.
     - salary/honorarium are determined by the Compensation Review Committee.
   - Sheldon - if you want to change positions you should bring it to the Executive Committee.
   - Bernie - if the University Commission get an increase in honorarium, it may create havoc with the other commissions.
   - Brenda - we thought that with more hours (more pay) we would get more done.

7. **Arts Undergraduate Society:**
   - The AUS is $50,000 in debt.
   - Their Treasurer has had many meetings with Amy and Henry.
   - Cheques are being held up for review - concerns from the AUS.
   - Bernie - would be a good idea to meet with their Exec about creating a financial plan.
8. **Academic Policies:**
   < Sheldon - where are they?
   < Brenda - Ucom met last Wednesday. Suggestions were accepted by the majority and need to be written up. Will be presented to Council at a later date.

9. **McInnes Field:**
   < Are we against the University for using part of McInnes Field for parking?
   < Would be partially using the field, not the total field.
   < There may be an impact on our businesses.

10. **Positive Space:**
    < Workshops dealing with gay, lesbian, transgendered, bisexual etc.
    < All the workshops are full but Anne-Marie will come in to do 2 workshops.
    < Could do one post Service Coordinators hiring in May.
    < Brenda - do we have a resource we can go to for HR workshops?

12. **Letter to Dennis Pavlich:**
    < Re: encroachment of bus loop into AMS space.
    < Brenda - seeing Dennis Pavlich tomorrow.
    < Bernie - talk to him about clarifying his response.

13. **Money for Murder Mystery:**
    < $600 to come from Executive Special Projects.

14. **U-Make:**
    < Wants to present to Executive on having a connected campus.
    > interfaculty display.

There being no further business, the meeting was adjourned at 3:20 p.m.

Amina Rai
Chair
Executive Committee

AR:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Amina Rai (Chair), Lyle McMahon (VP Administration), Holly Foxcroft (VP External), Stacey Chiu (VP Finance), Lynden Wei (Exec. Coordinator, Student Services), Lisa Luscombe (PR Manager), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Bernie Peets (General Manager)

Absent: Brenda Ogembo (VP Academic), Alisa Coquet (Assistant to President)

The meeting was called to order at 10:30 a.m.

1. Pacific Spirit Family and Community Services:
   < Thanks to Bernie for the draft agreement.
   < Lyle hasn’t had much chance to work on it. Awaiting input from other parties.

2. Commissioner Restructuring:
   < Brenda has re-structured her commission.
   < Lyle is changing his commissioner job descriptions:
     - Cultural Commissioner
     - Internal and External Subsidiary Commissioners.
   < Brenda will be absent in April which reduces the hiring time.
   < Sheldon - Hiring Committee appointments are also expiring and there has been a turnover in Council.
   < We will send out a notice to Council about open positions on Council committees.

3. OUC:
   < Yesterday the government announced that UBC will be taking over OUC university.
   < OUCSAK held a referendum in which 95% of respondents (10% of population) said they do not want to be a part of the AMS.
   < They are concerned that they may not benefit from the services of the society.
   < OUCSAK wants to be autonomous.
     - they have a unionized staff.
     - they have concerns about their distinct political climate.
   < Cannot take anything to Council until we have some idea of legal issues.

4. Letter to the Jewish Students Society and the Israeli Advocacy Society:
   < Basically the idea is that we do not necessarily endorse the opinions or views of the speaker but that we do bring in speakers that talk on a variety of issues.
   < We may have to create policies to address these issues.

5. Acadia Tenancy Association:
   < May have been little or no consultation with residents.
   < We do not know why the university has enacted this.

6. Children’s Hospital:
   < Requested a donation for the children’s telethon.
   < Sheldon - we have a new donation policy.
7. **Senate Elections (BoG):**

A contract needs to be drafted between us and the university regarding us running their elections.

There being no further business, the meeting was adjourned at 12:20 p.m.

Amina Rai  
Chair, Executive Committee

AR:pr
The meeting was called to order at 1:40 p.m.

1. **Campus Development:**

   - Linda Moore wants us to support the university in a public space workshop.
   - According to the presentation they made to the Board of Governors, they need to do this as part of their campus development.
   - Brenda is concerned about the ‘rush’ on this project.
   - Do we want to be a part of this project and in what capacity do we have to be involved?

   **Bus Loop:**
   - Dennis Pavlich has indicated that they are able to encroach in AMS space designated for future use.
   - UBC is intending to have a design contest that is being led by a Planning Committee that has not been assembled yet.
   - Campus Planning is not ‘sticking’ to the schedule.
   - They are saying that they cannot delay until September. The architects need the information for the summer.
   - There is no indication that the committee will be established.
   - Linda will be meeting the AMS, Athletics, Intramurals and the Aquatic Centre.
   - The existence of the Public Space Committee has not been discussed with them.
   - Amina - we should meet with them to discuss the committee. We are not comfortable with the time-frame of this workshop.
   - Brenda - can we go to Council with a policy to call on the university to do their consulting when the bulk of students are on campus.
   - Norman - if we have the workshop in April we will be able to gather information for the architects.
   - Norman - not sure how much information the architects will need initially.
   - Bernie - are there any existing principles on use from the OCP Working Group?
   - Norman - not at this point - very broad based discussion.

   **Bus Loop Encroachment:**
   - The implication of the bus loop situation is not clear yet. We have sought legal advice. Concerns over the word ‘incompatible’.
   - Land is reserved for future AMS /SUB expansion.
   - The word ‘incompatible’ is confusing and difficult to define.
   - At this point it is difficult to make decisions because we have no firm
- The university may have expropriation rights.

2. **OUCSAK Update:**
   < Have communicated with Shane (President), Rob Nagai and Summer McFadden regarding our relationship with them.
   < We will be transitioning over the next year.

3. **Pacific Spirit Agreement:**
   < Bernie has drafted an agreement which is going forward with minimal changes.
   < Lyle concerned that the agreement was beyond the one year as agreed upon in Council.

4. **HR Training:**
   < Recommendations from Compensation Review Committee.
   < Brenda is looking into training with regards to HR principles, ie. resume reviews, interviewing, staff relations and equity issues etc.
   < Has looked into training.
   < Received proposal from a company for a full and a half day session.
   < Will provide written material.

5. **Arts County Fair - AMS/AUS:**
   < Concerns from Safety Committee about safety at Arts County Fair.
   < Will do a safety audit at this year’s Arts County Fair.
   < Will also be talking to the AUS about finances.

6. **Positive Space:**
   < Possibility of positive space workshop in mid-May for Executives and new Service Coordinators.

7. **Whistler Orientation Weekend:**
   < Amina is uncomfortable with the current WOW structure.
   < Wants to involve Councillors, Commissioners and Service Coordinators.
   < 3 days of workshops with WOW being a team building exercise.

There being no further business, the meeting was adjourned at 3:10 p.m.

Amina Rai
Chair
Executive Committee

AR:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Amina Rai (Chair), Brenda Ogembo (VP Academic), Lyle McMahon (VP Administration), Holly Foxcroft (VP External), Stacey Chiu (VP Finance), Lynden Wei (Exec. Coordinator, Student Services), Lisa Luscombe (PR Manager), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Bernie Peets (General Manager)

Absent: Alisa Coquet (Assistant to President)

The meeting was called to order at 2:02pm

1. Pacific Spirit Family and Community Services:
   < Year and the summer.
   < Not academic year + year.

2. Mediation:
   < Observing party status not granted.
   < Participant status - too late.
   < $10,000

3. Whistler Orientation Weekend:
   < Amina has organized and arranged for WOW. Begum Verjee and Anne Marie Long will be facilitating a workshop during Wednesday, May 5 in the evening and there will also be a workshop for 11:00am to 3:00pm on the day of the departure for Whistler. We will be departing at 4:30pm on Friday.

4. HR Training:
   < Brenda has arranged for HR Training on Wednesday, 9:00 am - 12:00 pm for members of hiring and appointment committees.

5. CASA:
   < Executive discussion:
   < CASA has increased our fees from $29,000 to $41,000. This is a substantial amount Increase CASA fees - $29,000 - $41,000, It does grants1 tax credit.
   < Currently looking into whether or not we can afford this significant increase
   < Looking into having a discussion with CASA so that they can understand our financial situation.
   < If we do commit to this increase we should have a review on this organization in the Fall to determine if the fee increases have helped us in being members of this lobbying organization.

6. Hiring:
   < Brenda is currently organizing and hiring Commissioner.

7. Campus Development Update:
   < Brenda - The workshop’s date has been determined for September 18th as the confirmation date. If there are any changes she will notify the executive. The workshop will aim in gaining student perspectives on the current changes in university
April 24th changed to May 15th.
Gather information from summer students.

8. Reports:

Jared Wright - Policy Analyst:
- CASA Conference.
  - staff vs. members.
  - lobbying vs. mobilization.
  - partnerships vs. non-traditional strategies.
- Increasing CASA Fees:
  - FTE's/revenues.

Justin Sudds - Events Manager:
- Settlement phase for several shows.
  - $20,000 donated to charities - SASC and Beauty Night Society.
  - Settlement $2,000
  - Chomsky - $30,000 - some expenses.
    - 50% and 50% to JFJP.
  - 1/4 to Doctors without Borders - middle.
  - Events Reserve Fund. Year end numbers - determine the budget and allocation.
  - Year to year budget - jv's/year end.
  - This week is the Battle of the Bands - 25/30 bands.
  - Valid student ID required.
  - Opening spot on BBQ. $500/television spot on urban rush.
  - Ottawa Candle Light sport.

Bernie Peets - General Manager:
- March 2nd/IPF Fund.
  - Byron analyzing data.
- SUS Development Agreement:
  - UBC Properties Trust - 1.5 million.
  - Joe Redmond - save money through UBC Properties Trust.
- Union Negotiations:
  - Friday/Monday.
- Encroachment:
- Summer Career Placement Program:
  - $8.00 - Non-profit industry.
  - Federal Program.
  - Positions created include:
    - PR
    - Architectural Assistant
    - Nutritionist
    - OPEIU approval needed for these positions.
- Dr. Abtul - HDPC.
- Focus Media - Smart Media - April 19th - 25th.

Sheldon Goldfarb - AMS Archivist/Researcher:
- Drafting policy/consultation.
< OCP.
< Childcare subsidy.
< EUS:
  - fee increase.
  - term ending.
< Policy 72.

There being no further business, the meeting was adjourned at 3:30 p.m.

Amina Rai
Chair
Executive Committee

AR:pr
MINUTES OF THE EXECUTIVE COMMITTEE

April 15, 2004

Present: Amina Rai (Chair), Brenda Ogembo (VP Academic), Lyle McMahon (VP Administration), Holly Foxcroft (VP External), Stacey Chiu (VP Finance), Lynden Wei (Exec. Coordinator, Student Services), Lisa Luscombe (PR Manager), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Bernie Peets (General Manager)

The meeting was called to order at 4:05 p.m.

1. Ethical Purchasing Policy:
   - Jared is currently drafting a motion.
   - A meeting is scheduled to occur on April 23rd, from 1:00pm to 2:00pm
   - Discussion of International Labour Association.
   - Lyle and Jared are meeting with Nancy and John about the policy’s implementation.
   - Oxfam has also been involved in the process.
   - Hoping to bring it to Council soon and will be looking to the university for support.
   - Discussion of acquiring universities support.
   - Topic to be brought up in future meetings with the administration.

2. Translink:
   - U-Pass- and discussion of a referendum this fall.
   - Based on talks with Translink, they are unwilling to increase their buses at night.
   - Looking into determining if there should be one referendum or two.

3. Hiring:
   - Service coordinators are currently being hired right now.
   - The absence of councilors on Appointment Committee meetings should be addressed.

4. Acadia Tenants:
   - Jared is looking into the proposed agreement they need to sign
   - The Acadia Tenants Association has been actively lobbying against this.
   - They have requested for the AMS’s support – Amina will be writing an email/letter.

5. Amateur Radio:
   - Brock Hall has an amateur radio station in place.
   - The transmitter interrupts the CiTR radio transmission.
   - Discussion of the radio station.

There being no further business, the meeting was adjourned at 5:40 p.m.

Amina Rai
Chair
Executive Committee

AR:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Amina Rai (Chair), Brenda Ogembo (VP Academic), Lyle McMahon (VP Administration), Holly Foxcroft (VP External), Stacey Chiu (VP Finance), Lynden Wei (Exec. Coordinator, Student Services), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Bernie Peets (General Manager)

The meeting was called to order at 2:34 p.m.

1. Consumer Legislation Act:
   - UBC pushing for mandatory fees.

2. Letter of Understanding:
   - Letter of Understanding appropriate stating the specifications and the public space workshop.

3. Smart Media:
   - Our Lawyers to write a letter.
   - Period including 8 months - $80,000

4. Transitional Honourarium:
   - Transitional Honourarium Committee to check the type of transition done.
   - Outgoing/incoming.
   - Coordinators/Executive and ECSS.
   - Checklist for outgoing/incoming.

5. AMS Foundation:
   - Registered charity.
   - Through Revenue Canada.
   - Issue tax receipt to people giving us donations.
   - Expansion - to fundraise to support educational achievement.
   - Coreen Douglas - AMS Foundation - Norm Theatre.
   - Voting members of Student Council.
   - Due for a meeting next month.
   - Coreen can attend the meeting and give a presentation.

6. Office Changes:
   - To be discussed later

7. Ag Sci:
   - Renaming Faculty.
   - Get in touch with Faculty and students.
   - Accountability/consultation of the process.
   - Regulate communication with OUKSAK.

8. UBC Archives:
   - Digitizing, scanning of AMS minutes.
   - Will cost $1600 - UBC to pay half.

9. UBC Board of Governors:
   - Meeting on Monday regarding Governance.
   - In touch with Mia and Shayne Robinson.
10. PR Department:
   ▶ Maintain the hiring process - 2 months.
   ▶ HRDC applications.
   ▶ Over the summer:
      - changes to the structure.
      - web and promotions etc.
      - responsibilities of the Promotions Coordinator.
   ▶ Vision Statement.
   ▶ Shawn, Bernie, Graham and Amina to meet.

MOVED AMINA RAI, SECONDED HOLLY FOXCROFT:

"Be it resolved that the Executive Committee approve the changes to the Public Relations Department."

... Carried

11 Hiring:
   ▶ Presentation on hiring.
      - recommendations.

There being no further business, the meeting was adjourned at 3:38 p.m.

Amina Rai
Chair, Executive Committee

AR:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Amina Rai (Chair), Brenda Ogembo (VP Academic), Lyle McMahon (VP Administration), Holly Foxcroft (VP External), Stacey Chiu (VP Finance), Lynden Wei (Exec. Coordinator, Student Services), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Bernie Peets (General Manager)

Guests: Shawn Callegari, Graham Hicks

The meeting was called to order at 1:32 p.m.

1. **AMS Website:**
   - Graham Hicks says that 90% of the database is done in terms of the structure, however, he has been unable to obtain the content from Lisa.
   - Graham says that he was originally hired as a database developer in the summer of 2003 but ended up doing all of the programming on the website.
   - Graham says that he was in charge of the function of the website, whereas Lisa was in charge of the form.
   - Currently the website is in limbo and needs content and information.
   - Discussion on the next steps
   - Amina will examine it with Communications Planning Group Committee

2. **Senate Meeting:**
   - Big issue of the Faculty of Graduate studies is emerging.
   - Will be brought forward to Senate, requires the executive support in lobbying this issue.
   - Splitting of graduates will also be discussed with GSS and Senate Student Caucus

3. **Conferences:**
   - Lyle - CFS Conference.
   - Lyle submitted a letter to the executive explaining his motivation in attending. Originally Amina had been invited, but Amina is attending another conference, CASA and cannot go.
   - Lyle intends to do a full report on the conference and provide Council with the information

MOVED BRENDA OGEMBO, SECONDED STACEY CHIU:

"Be it resolved that Lyle McMahon attend the CFS AGM meeting (upon the approval of Council)."

.. Carried

4. **U-Pass Referendum:**
   - Talks of the Summer U-Pass are underway.
   - Fee increases are also being discussed

5. **Consumer Protection Act Update:**
   - Sheldon/Jared/Bemie are looking into this issue.
   - Drafters.
   - Solicitors.
   - We were not targeted for this legislation.
   - Although student societies were not the target of this, it is important to ensure our security in this.
   - The original purpose of this established act was to state opposition against fraudulent clubs.
   - Next course of action: Exemption from this act:
     - Jared/Sheldon are willing to draft a letter to the Solicitor General re: existing legislation.
     - engage in consultation.
Exemption from the legislation. Look into talking to other students’ unions

6. **Ad-Hoc Hiring Review Committee:**
   - Brenda/Lynden: The purpose of this committee will be examining the current structure of hiring by conducting a formal, thorough review. The recommendations of this committee will be brought forward to Council. Proposed members of the committee will be:
     - Lynden Wei.
     - Brenda Ogembo - Chair.
     - Service Coordinators x 2.
     - Councilors x 2.
     - 6 plus Bernie.

   MOVED BRENDA OGEMBO, SECONDED LYLE MCMAHON:

   "Be it resolved that an Ad-Hoc Hiring Review Committee be struck (upon the approval of Council) for the purposes of improving the hiring practices of the AMS."

   ... Carried

7. **Africa Awareness Motion:**
   - Brenda: Seeking AMS support on the project of Africa Awareness.
   - Discussion of the actual support requested.
   - Treasurer/Financial Secretary - 3 hours per week.
   - Volunteer Coordinator - 3 hours per week.
   - $2,000/$2,000
   - Look into the office.
   - Allocations:
     - IPF $3,000
     - Brenda $1,000
     - Gage $1,000
     - TLEF $20,000
   - Will bring this proposal forth when more information is available on what is being asked by the AMS

9. **OUCSAK:**
   - Amina/Stacey are hosting delegates for workshops; being brought down to the AMS to learn to create workshops.

There being no further business, the meeting was adjourned at 2:35 p.m.

Amina Rai
Chair
Executive Committee

AR:pr
MINUTES OF THE EXECUTIVE COMMITTEE

The meeting was called to order at 2:55 p.m.

1. Privacy:
   - Sheldon - a new Privacy Law, affects every private organization in the province.
   - Stacey - need to see what information is being collected and if we need it all, also consent re: the information we are collecting.
   - Stacey: detailed budget online will include lump-sum total salaries rather than salaries for individual positions.
   - Bernie - Privacy Law Committee formed including various staff and student members.
   - Brenda - VP Academic needs to be kept up to speed regarding the exact policies and law (ie. during hiring process).

2. Special General Meeting - elections representation:
   - Amina - possibility of holding a SGM in order to pass future proposed plans (ie. at the Welcome Back BBQ).
   - Sheldon - need 10% of AMS member (4000 people).
   - Sheldon - policy needs to be followed in order to be just, to have quorum.

3. Marine Residences:
   - Brenda - digging has begun on the proposed site, however University has not followed due process as far as consultation with the students.
   - Brenda - possibility of expanding on Totem Park Residences.

4. AMS/Liaison Meeting:
   - Brenda - discuss what is going to come up in the fall i.e. the use of field.
   - Bernie - nothing should be happening with the field until October, therefore the Welcome Back BBQ should be alright for this September.
   - Brenda - possibility of Norman Sippert being involved.

5. CFS Skills Conference:
   - Amina - clarification, it is at SFU, can there be a reimbursement for possible costs if there is a need?
   - Bernie - executive is allowed to claim legitimate business expenses.
   - Holly - changing SUDS this year.

MOVED AMINA RAI, SECONDED HOLLY FOXCROFT:

"Be it resolved that Holly Foxcroft, Amina Rai and Stacey Chiu attend the CFS BC Skills Conference."
.. Carried

6. IPF:
   - Bernie - IPF negotiations are on-going and the university is in receipt of our offer to settle and we have not received a response.

7. Executive Procedures Manual:
   - Stacey - met with Lyle and Sheldon, hoping to be finished by next week.
   - Stacey - also trying to figure out Officers of Council.

There being no further business, the meeting was adjourned at 4:05 p.m.

Amina Rai
Chair, Executive Committee

AR:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Amina Rai (Chair), Brenda Ogembo (VP Academic), Lyle McMahon (VP Administration), Holly Foxcroft (VP External), Stacey Chiu (VP Finance), Lynden Wei (Exec. Coordinator, Student Services), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Bernie Peets (General Manager)

The meeting was called to order at 2:39pm

1. **Staff Reports:**
   - Sheldon Goldfarb - Archivist/Researcher
   - Bernie Peets - General Manager
   - Jared Wright - Policy Advisor

2. **Consumer Protection Act:**
   - Solicitor is still reviewing request.
   - They want to do explicit consent of student union fees as an exemption with all other exemption proposals.
   - What about changes for our administrative front?
     - changes to registration form.
     - changes to calendar.
     - lobby for an addendum to the calendar.
   - Doubtful that the June 30th Cabinet meeting would not talk about this issue.
   - Amina - The University Act is going to be changed - perhaps this act will be included in it. The University Counsel stated that the whole situation poses a problem.
   - Jared will attend the next AMS/UBC joint meeting.
   - Jared would like to add a more explicit explanation that AMS fees are consent based.

3. **Privacy Act - Sheldon:**
   - Members of the committee are doing an audit about the personal information issue.
   - Concern about the role of constituencies. Constituencies exist under the AMS. The AMS is liable for all cases of breach of Privacy Act.
   - Make sure that Constituencies follow the law.
   - Sheldon will make a presentation at the next Council meeting.
   - Should also be on the agenda of the All President’s meeting.

4. **South Campus Working Group:**
   - Brenda - the last meeting of this group is next Wednesday.
   - VP Academic/AMS presentation on the priority of AMS in South Campus.
   - Looking for thoughts and ideas on the plan.
   - Write-up due tomorrow.

5. **Summer U-Pass:**
   - $25.00 for summer usage.
   - Holly has been in discussion with Geoff Atkins.
   - VP Students Memorandum of Understanding to pay back the VP Students.
   - September - 1 referendum
   - January - 1 referendum

6. **PR Department/Events Department:**
   - Sliding scale 20% 15% - large
     15% 12.5% - small
   - (Comm) $40,000 33 - 34 - 40 +
   - (Pro)
   - Budget allocations - middle of year
     - base and commission
     - Marketing and Promotions - solid salary - bonus.
Smart Media:
> The first step is for Davis and Company to write a letter to Smart Media.
> Revenue projection was $240,000 per year.
> Originally $17,000 per year - AMS not satisfied.
> Henry negotiated $120,000
> We have 2 options:
>   - demand what is currently owed ($185,000).
>   - demand (consider it a breach of contract) $240,000 (or whatever the amount
>     is for 2 years).
> The AMS wrote to them stating that we have this agreement that Smart Media could
> show potential advertisers (Sept 2003).
> 30 day period - Smart Media - issue 'Notice of Default' for them to remedy the
> situation.
> A technical compliant letter should be sent via Telux/Telegram and not fax or
> electronic mail.

8. Code and Policy:
> Discussion on policy.
>   - different category on policies.
>   - expire - need to involve a debate.
>   - place on Council agenda as a discussion item.
> Transitional Honorarium:
>   - checklist.
>   - checklist in Code.

MOVED STACEY CHIU, SECONDED LYLE MCMANON:

"Be it resolved that a transition checklist be created to ensure proper transition."

Executive Procedures Manual:
- deadline.
- present to Council.
- approved by Executive.

9. Policy 72:
> Hubert Lai has drafted the policy
> Yvonne Alguyen.
> July Board meeting.
> Major concern - student accessing emergency funds through third party loaners
> which ultimately sways the universities priorities of accountability of student
> accessibility

There being no further business, the meeting was adjourned at 3:42 p.m.

Amlina Rai
Chair
Executive Committee
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Amina Rai (Chair), Brenda Ogembo (VP Academic), Lyle McMahon (VP Administration), Holly Foxcroft (VP External), Stacey Chiu (VP Finance), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Bernie Peets (General Manager)

The meeting was called to order at 2:05 p.m.

1. Policy 72:
   - Joint AMS/GSS submission of concerns and feedback
   - Policy 72 sent to BoG.
   - Arrange a meeting with BoG and Senate.

2. OUC Visit:
   - GSS invite July 29 - 31.
   - Call Rob Nagai, possibility of them coming here to meet with all of us

3. ECSS:
   - Hiring will begin shortly on Tuesday

4. Ethical Purchasing Policy:
   - Food Co-op

5. Summer UPass:
   - Continuing discussion with Geoff Atkins regarding funding of an option to help relieve the financial pressure on students who are taking summer classes.

6. Special General Meeting:
   - Idea of holding a Special General Meeting during Welcome Back BBQ.
   - Quorum will most likely be established at 10%.
   - The majority of the 10% must vote in favor of the referendum in order for it to pass

7. AMS Budget:
   - Benefit established 22%/12%
   - Estimates for PR Department.
   - CITR loan paid off - $9,000 from Discretionary Fund.

8. South Campus Working Group:
   - Planners have reached the stage that they are working on the plan.
   - Heard feedback, go off and make plan.
   - APC - next place the plan is going to.
   - Brenda will make a presentation from the AMS side.
   - Need to appoint another member to the APC to replace Tim Leung (AgSci). Could be a member at-large.
   - The next APC meeting is July 12, 2004.

9. Old Dutch:
   - 18000 packets of potato chips.
   - The AMS gets $1285 for distributing them.
   - Could be handed out at Inside UBC distribution.

10. Cell Phones:
    - Agreement for 350 minutes needs to be looked into to see if we want to change it to unlimited.

11. Council Agenda:
    - Motion to accept the Policy on Discrimination and Harassment.
    - Code Changes - ECSS.
    - Ethical Purchasing Policy.
    - Food Co-op
    - SASC.
    - Discrimination and Harassment Policy.
    - ECSS/Ucom Code changes.
12. **GSS Marine Drive Forum:**
   - St. John's concerns at the residences.
   - GSS holding forum soon.

13. **First Student Loan Program:**
   - Petitions.
   - Brian Sullivan said that we might need to get 'normal' student appointed as opposed to and AMS rep.

14. **Contractual Agreement with Services Coordinators:**
   - In-camera.

15. **Gordon Campbell:**
   - 1:00 - 2:00 p.m. July 2nd at Musqueam Town Hall.

16. **Consumer Protection Act:**
   - Exemption - look to give it to us in the Spring because we have been the only group to come forth with concerns.
     - public consultation.
     - demonstrated there is consent through the calendar.
     - University Act will take precedent over Consumer Protection Act.
     - Administrative changes. Put references.
     - Email/letter.

There being no further business, the meeting was adjourned at 4:08 p.m.

Amina Rai
Chair
Executive Committee

AR:pr
MINUTES OF THE EXECUTIVE COMMITTEE

The meeting was called to order at 1:34pm

1. AMS Budget:
   - Sheldon - salaries were sent out on the budget which violates the Privacy Act.
   - Stacey - so we need to lump them together.
   - Sheldon - put a friendly amendment that the final version will be in a different format that falls under the Privacy Act.
   - Jared - the cost of the Ubyssey putting in the budget.
   - Stacey - please visit the AMS website to see the 2004 budget - place that in the Ubyssey.

2. Anti-Racism Action Committee (ARAC):
   - Amina: The issue of Systemic Racism in the university has come to the attention of Amina and Brenda.
   - Wishing to work on a proactive initiative that combats the issues.
   - Discussion on the Committee structure-
     - Proposed an Ad-Hoc Anti-Racism Action Committee
     - President/VP Academic
     - 2 Council members.
     - 2 students at-large.
     - External guests.
     - Executive Special Projects Assistant.

3. Provincial Conference:
   - Meeting - invited AMS/GSS.
   - Call Michael Gardiner put on joint initiative

4. Cash Registration Tape:
   - Registration tape - store somewhere? - 7 years.
   - Microfilming is too expensive.
   - Look into overall options

There being no further business, the meeting was adjourned at 2:35 p.m.

Amina Rai
Chair
Executive Committee

AR:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Lyle McMahon (VP Administration), Brenda Ogembo (VP Academic), Stacey Chiu (VP Finance), Holly Foxcroft (VP External), Grant Wong (Exec. Coordinator, Student Services), Jared Wright (Policy Advisor), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Absent: Amina Rai (Chair), Omar Sirri (Assistant to President)

The meeting was called to order at 2:30 p.m.

1. UBC Liaison:

2. Donations:
   - Fill a niche of existing funds.
   - Need to set up criteria.

3. Wilfred Laurier University Student Association:
   - Coming in August with the University Administration.

4. Smart Media:
   - Still no response to our Lawyer's letter.
   - Will discuss further when Amina returns.

5. Welcome Back BBQ:
   - Special General Meeting:
     - Would cost quite a bit of money.
     - Are people in the right condition to vote?
     - Could be perceived as trying to slide things through.
     - Attempted in the early '90s twice.
     - Perhaps a referendum would be better.
     - Will not have a Special General Meeting.
   - All Ages Event:
     - All ages in the past has failed.
     - Big Cool Concert is all ages.
     - Could have a separate all ages event.
     - We feel it would be successful if it was a licenced event.

6. Farm Aid:
   - Organized by Impacts Committee.
   - Trek is not providing shuttles this year - looking for alternative means of transportation (Security Bus, trolleys).
   - Will be a licenced area.

7. Audit Meeting:
   - Stacey, Bernie and Henry met with the auditors.
   - The report was fine.
   - All Execs will be receiving an official copy.

8. Ethical Purchasing Policy:
   - Lyle received a letter from Dr. Piper.
   - Oxfam, MacKillah Solidarity Network and the AMS will be continuing to work together.
   - Lyle will create a quarter size sheet to be distributed with the AMS Insider.

9. ECSS/BoG/Senate Office Switch:
   - Should keys for the Administration Office be given?
Did they have access to the Services area?
> Will use this information to make a decision.

10. **New Office Construction:**
> Space will not be ready until September.
> Three clubs to be allocated to that area.
> Aqua Soc. meeting room - will ask if three clubs could temporarily use the space and if Aqua Soc. could meet in room 224.

11. **Africa Awareness:**
> Board meeting.
> Received money from TLEF.
> Got a URL: africaawareness.ubc.ca
> Veronica Fynn is the Chair of the Board and Brenda Ogembo the Co-Chair.
> Will be giving complimentary cards.
> CPG has jurisdiction over design.
> January 24 - 30, 2005

12. **Electoral Reform:**
> Last year the Code and Policies Committee spent a great deal of time looking at electoral reform.
> Conclusion of past years/last year's electoral reform should not happen because it could further decrease voter turn-out.

13. **Campus Development:**
> Want block presentation for Council.
> Will first present to the Executive Committee (August 12th) and then to Council.

14. **Phones:**
> Stacey is finding out if upgrading to unlimited is worthwhile.
> Rogers would also like permanent space in the SUB.
> Information (not negotiation) meeting to be held on Monday.

15. **Stephen Lewis:**
> Could come as a Speaker.
> March 18th - 19th, 2005.
> UBC is already bringing him in November.

16. **Great Trekker Award:**
> The External Commission has begun work.
> To be held October 4th, 2004.
> Nomination process to begin shortly.

There being no further business, the meeting was adjourned at 3:35 p.m.

[Signature]

Amina Rai
Chair
Executive Committee

AR:pr
The meeting was called to order at 2:34 p.m.

1. Council Agenda:
   - Email addendum on Wednesday morning or send out Wednesday afternoon.

2. Staff Reports:

3. Provincial Conference:
   - Holly met with representatives from CFS - Summer, Scott and Chris.
   - Meeting went well.
   - 23rd/24th October - 30th/31st October - tentative dates for conference.
   - Meeting up next week.
   - Problems brought up regarding the Travel Cuts lawsuit.
   - Joint initiative/working group - Langara/UNBC/UBC/CFS.
   - Tuesday morning at the Delta Inn in Richmond.

4. Housing:
   - Over crowding/over crunching - over-enrollment.
   - 1271 over the FTE count.
   - Each year lobbying the administration regarding residences, temporary housing and
     student lounges.
   - Put forth a formal statement to UNC against over crowding.
   - Brenda to talk to Fred Fotis.
   - Issue a press release on Tuesday.

5. AMICCUS - C:
   - Ryerson/McMaster and UBC abstained from vote for the location of CCSA 2005.
     - Niagara/Brock/Fanshawe.
     - VCC does not have a General Manager and is not a members of the organization.
   - Wait and not renew membership for AMICCUS C.

6. Great Trekker Update:
   - Call for nominations sent out.
   - Someone involved in community outreach/community volunteer is the criteria for
     this year's award.
   - Will hold a reception to raise the prestige of the event on October 4, 2004 at Cecil
     Green Park House.

7. Wilfred Laurier School Visit:
   - Connecting with students.
   - Student leaders - Vanier Place.
   - UBC Robson Square.

8. Workstudy Program:
   - Tuesday is the deadline for submitting proposals.

9. IPF:
   - Hand in applications

There being no further business, the meeting was adjourned at 2:36 p.m.

Amina Rai
Chair, Executive Committee
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Amina Rai (Chair), Brenda Ogembo (VP Academic), Lyle McMahon (VP Administration), Holly Foxcroft (VP External), Stacey Chiu (VP Finance), Sheldon Goldfarb (Archivist), Bernie Peets (General Manager)

Absent: Jared Wright (Policy Advisor)

The meeting was called to order at 2:30 pm

1. Referendums - UPASS and Athletics:
   - 1998 referendum to increase fees by $15.00. Fee to go up by $3.00 a year for three years. This would benefit Athletics and Intramurals.
   - This referendum was to collect money on behalf of the university because the university could not increase ancillary fees. One thought is to stop using the money for the society.
   - Re-allocating fee - referendum to do so.
   - Bob Philips would be amenable to that as long as he was able to go to BoG to increase the Athletics fee.
   - Concern raised that each student would have to pay up to $15.00 more if the Athletics fee increase through BoG.
   - ACTION: Bernie will talk to Bob Philips regarding his actions of going to the Board of Governors to seek an increase in ancillary fees.

2. Alfrieda Epp Update:
   - The Health and Dental Plan Committee updated the Executive Committee Filing for dismissal of the court case.

3. Services:
   - Contracts:
     - Grant has had to figure out contracts.
     - Bernie had to draft the agreements
     - Bernie plays the facilitator role in this.
     - Amina - believes that staff should play an important role in outlining contracts, and have this as a part of transition of successors.
   - Minischool:
     - The Compensation Review Committee will be meeting on Monday afternoon to discuss compensation for Minischool and Safewalk Assistant positions.
     - Colin Jack (previous Coordinator) needs to be emailed with clarification regarding his last day of employment and his plans for the future etc.
     - The Compensation Review Committee needs to meet to decide what the Minischool Coordinator’s salary is going to be.
     - ACTION: Need to resolve Minischool soon.
   - Student Rights:
     - Megan Volk, Michelle Quigg, Grant Wong and Amina Rai to meet to decide on future action regarding the handbook so that it can be printed as an official handbook AMS/UBC Handbook. If the VP Students Office does not want to endorse this, then the Executive will write a letter of notification that this handbook will be printed using IPF Funds.

4. Provincial Conferences:
   - Holly will be away next week but will be working from Victoria.
   - Holly has been in contact with Langara, Kwantlen and the CFS regarding the Provincial Conference.
   - Amina will be going to a meeting next week to meet with student unions involved in the federal campaign to talk about the provincial conference lobbying campaign.
There is the idea of integrating this into the grass roots conference next year in Victoria.

5. **Executive Outreach:**
   - During Clubs Days, the Executive will occupy the niche to disseminate information and meet with constituents during this time.

6. **CCSA:**
   - A letter has been formulated by the University of Calgary, Saskatchewan, Manitoba, Dalhousie, UBC, Windsor, Regina, Toronto and Carleton on a compromise of the issue of the location of CCSA 2005.
   - The proposal is that VCC become a member of AMICUSS-C and that AMICUSS-C in return, gives VCC membership to its organization.

There being no further business, the meeting was adjourned at 4:00 pm

Amina Rai  
Chair  
Executive Committee

AR:pr
The meeting was called to order at 2:00 p.m.

1. **South Campus Plan Briefing - Joe Stott:**
   - OCP - owned by the GVRD, passed the university plan as a bylaw (between GVRD/community/UBC).
   - Main Campus Plan - 1992/OCP bylaw (went through a consultation process - to become the bylaw - official community plan.
     - OCP - bylaw - GVRD/community Policies (Electoral Part A)
     - 8 neighbourhoods
   - (mid campus, theological neighbourhood, university boulevard - officially adopted).
   - GVRD/UBC - Joint Committee (OCP/MOU) .... resolve disputes between GVRD and UBC.
   - BoG (UBC - 3 people), Bryce, Allen McClellan, Nicole Byres (Chair, Property Planning SUB Committee).
   - GVRD has 3 people.
   - Recommendation - photocopy chart for distribution of accountability.
   - South Campus - local area 2300 - 2300 households.
   - Endowment - services x 2 = 4000 people = 85000 location.
   - UBC Farm - future housing reserve - would not require C&P amendment - why not?
   - Community Centre/The Barn. The AMS invested money in the landscaping of the Barn, the Barn was going to be a satellite SUB. Instead it has been created to accommodate the community - Community Centre.
   - UBC Farm:
     - Reserve - research/institutional/academic.
     - amending the OCP.
     - consultation process
     - approach GVRD.
     - finalized regional district.
     - public hearings.
     - community committees.
     - proposed amendment to the plan.

2. **C&P Committee Meeting:**
   - The Harassment and Discrimination Policy will go through in its original format for the purposes of the union contract.
   - The next Policies Committee will discuss creating a comprehensive plan that was more substantial.
   - Changing the Commission of BoG and Senate to non-voting members of the University Commission.

There being no further business, the meeting was adjourned at 3:00 p.m.
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Amina Rai (Chair), Lyle McMahon (VP Administration), Holly Foxcroft (VP External), Stacey Chiu (VP Finance), Bernie Peets (General Manager), Jared Wright (Policy Advisor)

Absent: Brenda Ogembo (VP Academic), Sheldon Goldfarb (Archivist)

The meeting was called to order at 10:10 a.m.

1. **Elfrieda Epp Update:**
   - Application from Epp to transfer the case to Supreme Court but rejected by Judge.
   - If filed with Supreme Court, two actions (from small claims) and class action - together.
   - Now they will be finding the group of people that do not opt-out and cannot pay the fee.
   - Unclear as to the next steps, waiting for them to create the group for class action.
   - We will be getting $300.00 back for the amount that we paid as full settlement that Epp did not accept.

2. **MOVED AMINA RAI, SECONDED LYLE MCMAHON:**
   “That the Committee move in camera.” ... Carried

   **MOVED LYLE MCMAHON, SECONDED AMINA RAI:**
   “That the Committee move out of camera.” ... Carried

3. **Asbestos Removal:**
   - Removing asbestos from the SUB is going to have a very large impact on the SUB Concourse.
   - The proposal is to write a letter stating that we are unable to remove the asbestos at this time and defer the project for five years.
   - Asked Bernie to look into having an assessment to see if the asbestos is safe for now and report back at the next meeting.

4. **Rentsline:**
   - Bernie, Stacey and Jared met with John Calveley from (I-Tel Communications).
   - Firmed up $1500 a month to the AMS.
   - I-Tel - Rentsline provider - do we want to continue with this service?
   - Rentsline is a 1-900 service.

   **MOVED STACEY CHIU, SECONDED HOLLY FOXCROFT:**
   “That the Committee agree to renew the agreement between the AMS and Rentsline.” ... Carried

5. **Toque Tuesday:**
   - Holly will notify the ECSS to work on the Toque Tuesday project.

6. **Alumni Association:**
MOVED AMINA RAI, SECONDED HOLLY FOXCROFT:

“That the AMS increase the level of collaboration with the UBC Alumni Association, in an effort to develop and strengthen opportunities for current and former students.”

... Carried

There being no further business, the meeting was adjourned at 11:00 a.m.

Amina Rai
Chair
Executive Committee

AR:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Amina Rai (Chair), Lyle McMahon (VP Administration), Holly Foxcroft (VP External), Stacey Chiu (VP Finance), Brenda Ogembo (VP Academic), Grant Wong (Executive Coordinator, Student Services), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Linda Ong (Marketing & Promotions Manager), Bernie Peets (General Manager)

The meeting was called to order at 2:27 p.m.

1. Executive Procedures Manual:
   - Constructive criticism of the manual by Jared and Sheldon.
   - Copy manual criticisms/comments to Sheldon.
   - Sheldon - have placed in the manual ‘regular reporting’ of Commissions to the VP.
   - Bernie - discussion on whether to include the responsible use of computers in the manual. It was decided that the computer responsibility principle should be included in the manual.
   - The Executive Performance Committee was established last year, before transition to meet to discuss performance principles. The Ad-Hoc Committee should be contacted to meet - Dave Tompkins.
   - To be passed at the next meeting.

2. Student Leadership Conference:
   - 300 students to attend this conference.
   - The Executive to discuss the potential contribution of the AMS towards the SLC. The Executive will discuss this at their Executive meeting.

3. Student Projects:
   - Tobacco Free Campus:
     - a student came forth with a proposal for a smoke free UBC campus.
     - Bernie - Dalhousie has a smoke-free campus.
     - Sheldon - do we sell tobacco products?
     - Bernie - lessee is able to sell tobacco products.
     - Brenda - potential to lobby for no smoking in particular places.
     - Lyle - resources to find the non-smoking policy.
     - Bernie - outdoor kiosk around the university at UBC-O for smoking.
     - Lyle and Amina will write a response to the student indicating measures we have already taken.
   - Chicken Soup for the Student Soul:
     - Send a response with no endorsement.
   - HIV Awareness - UBC Curriculum:
     - student proposing a policy for the AMS to endorse a letter regarding lobbying the university to have HIV involved in the curriculum integrating HIV Aids in the existing course.
     - Brenda will be talking to the students and writing a letter of support.

4. AMS Elections:
   - Sheldon and Quinn Omori met with Chris Eaton and Eric Smith.
   - The UBC Elections Office would like an agreement with the AMS.
   - Not keen on running elections where there is only one candidate.
   - If a candidate gets more ‘no’ than ‘yes’ then he/she is appointed. Code will look to improve this.
   - Security issues.
   - We need someone to negotiate and agreement with UBC - Sheldon/Holly.
5. **University Student Appointees Reporting to Council:**
   - Send out an email to Council members on UBC committees reminding them of their appointments and have them make a three minute committee report to Council.
   - Sheldon and Paramjit will work on this.

6. **Welcome Back BBQ/First Night Event:**
   - There is potential for the idea of amalgamating the two events, or rework First Week. Considering that this ultimately will be a decision for the AMS Executive 2005/2006. This year’s Executive can only make a recommendation. A decision would not be made on our recommendation at this meeting but to be discussed later.
   - Brenda - did note that the diversity of events need to be increased.

There being no further business, the meeting was adjourned at 3:35 p.m.

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Amina Rai  
Chair  
Executive Committee

AR:pr
MINUTES OF THE EXECUTIVE COMMITTEE

Present: (via email): Amina Rai (Chair), Lyle McMahon (VP Administration), Holly Foxcroft (VP External), Stacey Chiu (VP Finance), Grant Wong (Executive Coordinator, Student Services), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Linda Ong (Marketing & Promotions Manager), Bernie Peets (General Manager)

Absent: Brenda Ogembo (VP Academic),

1. MOVED LYLE MCMHON, SECONDED AMINA RAI:

   “That the Executive Committee refer to Council the following motion:

   "Washroom Renovation Policy:

   Whereas many UBC students have diverse needs when accessing building facilities; and

   Whereas these needs include, but are not limited to, accessing facilities that accommodate disabilities, gender neutrality, safe space, and family responsibilities; and

   Whereas accommodating these needs is instrumental in improving the quality of the social and personal lives of all students;

   Therefore, be it resolved that the AMS strive to accommodate the diverse needs of the student population in all future washroom renovations."

   . . . . Carried

Vote conducted via email.

There being no further business, the meeting was adjourned.

Amina Rai, Chair
Executive Committee
MINUTES OF THE EXECUTIVE COMMITTEE

Present: (via email): Amina Rai (Chair - left 2:15 pm), Lyle McMahon (VP Administration -left at 3:00 pm)), Holly Foxcroft (VP External), Stacey Chiu (VP Finance), Brenda Ogembo (VP Academic), Grant Wong (Executive Coordinator, Student Services), Sheldon Goldfarb (Archivist), Jared Wright (Policy Advisor), Linda Ong (Marketing & Promotions Manager), Bernie Peets (General Manager)

The meeting was called to order at 2:10 pm.

1. **EPM:**
   - Commissions - regular reports to Vice-Chair
   - merged CPG email policy and computer policy
   - passes unanimously with executive
   - print out and distribute to Council for info.

The chair was passed to Stacey Chiu at 2:15 pm.

2. **Tutoring Initiative:**
   - Enhanced TLEF proposal:
     - expanded AMS Tutoring Service (increased funds)
     - student learning groups program
     - evaluation research
     - web ...... tutoring
   - Grant, Amina have met with Michelle Aucoin and Janet Teesdale
   - Moving AMS Tutoring
   - How would the administration of Tutoring work?
   - Be clear what we are asking for
   - Clear guidelines who reports to what
   - Executives agree to go further with application
   - Will bring to next exec meeting.

3. **Services:**
   - University might be willing to provide additional funding for some services
   - Maclean’s magazine - student services ranked low so services are now a priority for VP Students
   - Interest in pursuing discussions with the University
   - Orientations - duplication?
     - intended to introduce students to university become they come
     - perhaps could be an orientation to the AMS.

4. **GAP:**
   - News brief in the Ubyssey
   - Report compiled by our Safety Team
     - guidance for administering in the future
   - Press in the Province
   - We will be writing a letter to the University
   - Revisit out policy on the display
   - 3 motions currently in place
   - bring letter to Council and read current motions.
5. **Bylaw Referendum:**
   - Present to Council proposed by-law changes
   - Amina has been taking the lead on this
   - She has met with both the Indigenous Student Association and international Student Association
   - Discussed in code
   - Elections?
   - Double - representation
   - Self - identification
   - Amina will discuss with other student union execs in Ottawa at the CASA conference.

6. **Next Council Date:**
   - November 24th - bring up information then
   - December 1st - World Aid Days

7. **Non-Smoking Ad:**
   - Need to get back to Zoom Media
   - Amina and Linda declined ad in lieu of CPG
   - Zoom Media has asked why declined and would like us to reconsider
   - Recommendations to CPG - will run ad if student complains we will take down immediately.

8. **Budget:**
   - Forum - $1,200
   - Mural - $2,500

9. **First Stop:**
   - Dentistry Building
   - Proposal for Welcome Centre to the University
   - $40 sq/ft
   - Decided not to participate.

10. **Aquatic Centre:**
    - Told Michelle that we are not in legal position to change agreement because it was passed through referendum

11. **Photography:**
    - Evangelos and Artona

12. **Elections:**
    - Discussed an agreement between us and the University
    - Us running BOG and Senate elections for them and they would run elections for free for us and our constituencies
    - Want in contract that EA hired earlier (April)
    - Constituency - reduce number of elections and complexity
    - 2 weeks notice of elections and referendum

There being no further business, the meeting was adjourned at 3:50 pm.
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Amina Rai (Chair), Lyle McMahon (VP Administration), Holly Foxcroft (VP External), Brenda Ogembo (VP Academic), Stacey Chiu (VP Finance)

The meeting was called to order at noon.

1. MOVED HOLLY FOXCROFT, SECONDED STACEY CHIU:

   “That the Executive Committee authorize Lyle McMahon to spend no more than $150.00 from the Executive Special Projects account to purchase a Jump Drive for the use of the AMS.

   Note: this jump drive will be the property of the Society. Like the Laptop, LCD projector, and other equipment, this drive will be used for executive business and can be ‘checked out’ for use. When not in use, the drive will be kept with the laptop.

   Note: If in the future the Promotions or IT Departments should keep this drive, the cost of purchase can be JV’d from Executive Special Projects to another account.”

   ...Carried

There being no further business, the meeting was adjourned at 12:05 p.m.

Amina Rai
Chair
Executive Committee

AR:pr