MINUTES OF THE EXECUTIVE COMMITTEE

Present: Jeff Friedrich (President), Brendon Goodmurphy (VP Academic), Brittany Tyson (VP Finance), Shagufta Pasta (ECSS), Bernie Peets (General Manager), Sheldon Goldfarb (Archivist-Researcher), David Wells (Policy Adviser)

Absent:

Meeting brought to order at 11:30 am

1. **Booking Fee waiver**
   CUPE 116 wants a booking fee waiver; referred SAC.

2. **HR Proposal**
   Full proposal to next Exec Committee meeting, then to Council. Job description to be drafted, including core and supplementary aspects.
   Request to Shagufta re: Connect and ECSS cooperation
   Question: How do we prioritize HR Roles and Responsibilities?

3. **Referendum**
   Referendum Coordinator should meet with the Exec about goals and vision.
   We have to decide what we want to support.
   Discussion of how the Referendum Committee will work with SUB Renew Committee.
   What about the proposal from Geoff Atkins? That should go to Executive, not to the Referendum Committee.

4. **Africa Awareness**
   Financial support being requested for their conference; they’re getting support from the Safety Coordinator and made two other applications that were denied because it’s an ongoing event. They want $500 from us for advertising. Motion moved by Jeff and approved to cover their costs from Executive Special Projects.

5. **Health and Dental Plan proposal**
   We’re paying more than the GSS.
   Jeff: We should charge an administrative fee; charge the cost of Henry’s office to the fund. This will reduce subsidies available through the assistance fund.
   Referred to Health and Dental Plan committee.

5. **End of year priorities**
   Brendon:
   - Sustainability Strategy: final version to Council in March
   - HR Proposal
   - Compensation Review: to Council at first meeting of new Executive
   - NSSE Report: Academic Quality Committee polishing report; academic policies coming out of it
   - NART report still to write.

   Brittany:
   - Memorandum of Understanding between AMS and Sprouts may be ready for February 13 Council meeting.
• $1000 increase in Student Initiatives Fund, the one fund that can support recurring, annual events. Clubs Benefit Fund still can’t be used for those, and Fincom doesn’t want to change that, is happy with the cap on the fund through that rule.

Shagufta:
• Peer Program initiative/engaging commuter students
• Market ECSS position
• LEAP
• TLEF
• Seeking an MoU for Student Leadership Conference

Jeff:
• Childcare
• Ombudsoffice
• Committee Reform: He’d like to draft his a proposal based on his feelings on the subject, drawing on Spencer’s ideas and working with David and Sheldon. He was not thinking of sending it to Code and Policies as something to be passed.
• HR proposal to take to Council
• GM process; full transition of GM by March 1

6. Executive retreat
• Talk of having one for new and old executives and both GM’s. Hasn’t moved forward yet.

7. Council
• February 13 will be a busy meeting, with referendum stuff, so best to bring other business to the January 30 meeting.
• Shagufta asked when Services presentations should be.
  Jeff: Need to discuss the best format for those. Are they valuable?
• Brittany: Standardized templates might be useful so the Services can be compared more easily and to have reports that can be looked at during the presentations.

8. CAP banners
• A student-led organization to do with sustainability. They want banners up. Should go to CPG, but it hasn’t been meeting. They’re getting IPF money.

MOVED BRENDON: That the Executive approve putting up the banners.

9. ESA letter
• Sheldon to draft letter for Jeff to send to the Education Students Association to get clarification on who they represent: just Bachelor’s students or Diploma students too? This will affect Council membership.
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Brendon Goodmurphy (VP Academic), Brittany Tyson (VP Finance), Matt Naylor (VP External), Bernie Peets (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager)

Absent: Jeff Friedrich (President), Shagufta Pasta (ECSS), David Wells (Policy Adviser)

The meeting was called to order at

1. New Fund
   MOVED: BRENDon, SECONDED BRITTANY: “That the Executive recommend that Council create a Sustainability Fund and put $10,000 in it from the President’s Fund.”

...Carried

The President’s Fund currently contains $230,000.

2. Impacts
   • Strategic Framework to be amended to include Sustainability. David to draft.

3. Ombudsoffice
   • The University Ombudsoffice will go in the AMS Services area. The AMS will donate money and space. Where should money come from? President’s Fund? Student Services Fund? Eventually there should be a referendum asking students to pay.

   MOVED: MATTHEW, SECONDED BRITTANY: “That the Executive ask Council to approve money from the President’s Fund to support the University’s creation of a University Ombudsoffice.”

   ...Carried

Funding to be $18,000 the first year, $16,000 the second and third.

4. HR Position
   • The HR person to be hired as soon as possible. March? Need funding to cover two months of this fiscal year. Next year it can be covered through expected savings.
   • The position will report to the GM and the President. Hiring will be done by the General Manager.
   • A part-time position, to work in intense periods.

5. Geoff Atkins Proposal
   • Need to determine what he’s asking and decide if we want it. How do we convey his proposal to the students? Complex proposal that needs to be made clear.
   • In essence students would pay an extra $3 to TransLink for the U-Pass, saving UBC that money, which UBC will then use to procure extra funding for the building, a transit terminal.
   • We’ll need an understanding in writing.
6. Circulation of Code
   • A Discussion topic for Council: are Council members okay with receiving their Code and Bylaws electronically?

7. Zach Churchill
   • CASA National Director. Should he do a Council presentation?

8. Code and Policies
   • Motions are going to Council from the Code and Policies committee to amend the Code concerning committee membership (number of committee members from a Constitutency, number of committees a Student At Large can sit on). Also policy motions on library hours and accommodating diversity in renovations.

9. AGM date
   • Should we move it back a day so the February 27 Council meeting is conducted by the outgoing executive? Check with Jeff.

10. Sprouts
    • MoU between AMS and Sprouts is coming forward concerning their deficit and loan repayment.

11. Student Initiative Fund
    • Code changes will be coming forward to increase the allocation to the Student Initiative Fund and the size of the award.

Jeff Friedrich
Chair, Executive Committee

JF:jp
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Brittany Tyson (VP Finance), Matt Naylor (VP External), Bernie Peets (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), Sarah Naiman (VP Administration),

Absent: Jeff Friedrich (President), Brendon Goodmurphy (VP Academic), Shagufta Pasta (ECSS), David Wells (Policy Adviser)

The meeting was called to order at 11:45 am

1. GM Transition
   Is the new GM, Ross Horton, available weekends? He may only need a couple of meetings with the outgoing Executive.

2. Executive Transition
   Tuesday and Wednesday of Reading Break will be “spring training” for the new Executives. It’s important to do a good transition this year because Bernie’s leaving, David’s leaving, and Kelli is new.

3. Canada Summer Jobs Program
   HRDC deadline is February 29. AMS deadline is February 22. For sustainability or transit: jobs?

4. Geoff Atkins Proposal
   We need to meet before we meet Brian Sullivan.

5. Referendum
   Can advertise ahead of the official calling of it.

6. Press Releases
   For the Ombudsoffice and the Sustainability Fund.

There being no further business, the meeting was adjourned at 11:54 am.

Jeff Friedrich
Chair, Executive Committee

JF:jp
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Brittany Tyson (VP Finance), Matt Naylor (VP External), Bernie Peets (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), Sarah Naiman (VP Administration), Brendon Goodmurphy (VP Academic), Shagufta Pasta (ECSS), David Wells (Policy Adviser)

Absent: Jeff Friedrich (President)

The meeting was called to order at 11:40 am.

1. Councillor of the Year
   - Several names were discussed. Further discussions to take place by email.
   - Would wine be an appropriate gift? What if the winner is under age?

2. CiTR
   - Discrepancies in the books because the former station manager kept separate budgets and was submitting different financial statements to the AMS and to the CiTR Board of Directors. The figures shown to the CiTR Board were not accurate; they thought they had a surplus in their reserve fund of $93,000, but really they had a deficit of $47,000.
   - The AMS has been transferring money to CiTR; in effect this was an unauthorized loan to them.
   - In future, the AMS VP Finance should sit on the CiTR Board and financial statements to the CiTR Board should come from the AMS, not from the station manager. Also, the reserve fund should only be accessed by a resolution of the Board instead of just on the authorization of the station manager. New procedures also being put in place at the AMS: no transfers without CiTR Board approval.
   - The situation will go to Council. We will formalize the loan agreement. We’ll need a Code change to put the VP Finance on the CiTR Board.
   - The CiTR Board is going to look at the CiTR-AMS agreement.

3. Services
   - Minischool needs an LCD projector that will cost $1-2,000. A larger amount than first thought. To come from Executive Special Projects and then to be repaid from the Student Services Fund?
   - Decision was just to wait for Council approval of the expenditure from the Student Services Fund.

4. Geoff Atkins Proposal
   - On using U-Pass fee to fund SUB renewal. U-Pass negotiations have resulted in a proposal from TransLink of an increase to $26.50 per student per month for the next three years. Also an agreement to index to the adult bus fare for six years. Or not actually to index, but to adjust every three years.
   - Will UBC still build the underground bus loop now that Skytrain is coming? Could be two separate facilities.
   - As to the building fee: do we want to follow the Atkins proposal to leverage? Does tying to U-Pass help us?
• Question as to which money is eligible for matching. The new bus loop does not improve greenhouse gas emissions; where’s the leverage?
• This plan would get the other schools onto U-Pass at $28, but Council is actually on record as wanting them on U-Pass at our cheaper rate.

5. Building Fee
• A new building on University Boulevard? The University would then take over our current footprint.
• Fee could be $15 for two years, then up to $30.

6. More on Atkins Proposal
• Too complex? And students against the bus loop won’t like us doing that. There’s no need to link to U-Pass. Money can be given later.
• If we don’t know the bus loop is going through, we can’t ask students to pay for that. It seems sneaky.
• We would be paying more than we need to for U-Pass in order to get matching funds. Hard to explain.
• The current TransLink proposal is for $26.50 per student per month. With the UBC subsidy, students would pay $23.50, but we would raise that to $23.75 to cover the University’s handling fee.
• Brittany: What if the Ubyssey writes that we’re hoodwinking the students and using U-Pass money to support the bus loop?
• Shagufta: Students might not vote for the SUB Renew fee if there’s already a building fee in the U-Pass.
• Bernie: We can say to Geoff Atkins that we’re still thinking about donating money to get matching funds, but we’re not going to go for this proposal.

7. Referendum Advertising
• Brittany: Work with the Ubyssey. Get a series on the questions. Get as much information out there as possible.
• Kelli: Important to make sure there’s consistent branding.
• Matt: The Referendum Committee has come up with seven questions: SUB Renew on its own; an AMS package containing the Bylaw revisions, a Student Services fee increase of $3.50, and indexing of fees; WUSC and the Farm, both of which the AMS can endorse but not run; and the U-Pass.
• Executive needs to get committees going. Could have special meeting of the Executive on the referendum.

8. AMS Connect
• AMS interns all interviewed.
• Volunteer Appreciation event.
• Workshops in March on Service Coordinators, vice-chairs, commissioners.

9. AGM
• Rodrigo to provide music.
• Improv.

10. Liquor function
• Liquor licensing glitch. We were told by the new inspector that we would have to delicense for Cold Fusion as a separate function, so we ran it under the Pit licence
instead, but that meant selling drinks at same price as at Pit. We’ve since contacted the old inspector and straightened things out; everything is back to normal.

11. Survey
   - Using AMS Link instead of ARES. Up to Executive to go forward. We need UBC contact to get mailout lists. February 15 launch. Or should it be postponed because of Reading Week? To February 25-29? David is leaving on March 7; he plans to analyze the surveys.
   - Last year there were four surveys: External, Student Services, Food Services, Student Government.

There being no further business, the meeting was adjourned at

Jeff Friedrich
Chair, Executive Committee

JF:jp
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Michael Duncan (Chair), Stefanie Ratjen (VP External) Bernie Peets (GM), Shagufta Pasta, Jacqueline Bell (ECSS), Brittany Tyson, Chris Diplock (VP Finance), Alex Lougheed (VP Academic), Kelli Seepaul (Communications Manager)

Absent:

Meeting brought to order at 12:05pm

1. Referendum Update:
   Jacqueline:
   - Writing up a volunteer sheet
   - Connect Office being volunteer HQ
   Brittany:
   - Shea will be doing postering
   Kelli
   - Not doing clock tower banner, not cost-effective
   - University paying for: Translink ads, REC Centre banner, Koerner banner
   Mike
   - T Shirts almost secured
   Alex:
   - Lost website proposal

2. Bernie's Last Day
   - Committee thanked Bernie for his contributions to the AMS

3. Scheduling Exec Committee
   - Aim for Thursday/Friday so we can get agenda out before Monday

4. Committees
   - WoW is first week in May. Appoint committees after?
   - Budget, appointment committees need to be done ASAP
   - May prohibit those who leave over the summer from getting first picks.
   - BoG & Reno’s committees may have to meet as well

5. Athletics/Intramural Fee
   - $21.00 fee ($6.00 to intramurals, $15.00 to athletics
   - Language of referendum may allow us to use the $21.00 fee in new SUB leverage towards a free gym.
   - Action: Mike to look into where fee goes
   - Var./Intra. Makes money as an ancillary

6. Donations
   - CUS is seeking $500. For their fundraiser.

   MOVED Chris Diplock, SECONDED Alex Lougheed

   “To give $500.00 to Covenant House to support the CUS fundraiser”

   …. Failed
MOVED Alex Lougheed, SECONDED Stefanie Ratjen

“To give $250.00 to Covenant House to support the CUS fundraiser”

….Carried

MOVED Chris Diplock, SECONDED Alex Lougheed

“That the Executive Committee approve up to $500.00 from the Council donations to cover the contribution from Blue Chip Cookies to the EWB for “Coffee to End Poverty” week.

…. Carried

There being no further business the meeting was adjourned at 1:07 pm

Michael Duncan
Chair, Executive Committee

MD:jp
MARCH 6, 2008

MINUTES OF THE
EXECUTIVE COMMITTEE

Present: Michael Duncan (President), Stefanie Ratjen (VP External), Chris Diplock (VP Finance), Alex Lougheed (VP Academic), Tristan Markle (VP Admin), Brendon Goodmurphy (former VP Academic), Brittany Tyson (former VP Finance), Sarah Naiman (former VP Administration), Jacqueline Bell (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), David Wells (Policy Advisor), Matt Hayles (Referendum Coordinator)

The meeting was called to order at 11:03 am.

1. AVP FINANCE and BUSINESS OPERATIONS COORDINATOR
   Chris presented job descriptions for the AVP Finance and the Business Operations Coordinator, and compared his proposed system with the old Fincom model.

2. REFERENDUM UPDATE
   Matt Hayles arrived to present a report on progress and problems for the Referendum campaign.
   - Progress:
     o keeping messaging consistent, working with Kelli and the SUB Renew Coordinator
     o posters going up through Shea Dahl (Events Department) and in residences (through Janice Robinson)
     o volunteer blast Friday
     o sign up sheet for Council Wednesday
     o Facebook and website Friday
     o media coverage: some in Ubyssey, not yet in UBC Insider, The Knoll, and off campus
   - Problems:
     o vandalizing of posters (graffiti warning of $14 million underground bus loop)
     o need to get word out there’s money for a No campaign (the EA to do that)
     o lack of response from UBC Plant Ops and Food Services (working on liaising with University)
     o need more volunteers (could use incentives like Block Party tickets)

Matt Hayles left.
1a. AVP FINANCE
- Rationale for changes: inefficiency in Fincom, overlap of jobs, some commissioners with nothing to do
  - Concerns:
    o reduction in numbers will mean limitation on number of people clubs interact with
    o less opportunity for students to get involved in the AMS
    o there will be lots of administrative work
  - Benefits:
    o centralization, simplification
    o clubs will benefit from having a single contact
  - Response to concerns:
    o hire an assistant to do the administrative work
    o positions shouldn’t be created just to provide opportunities for students to get involved

1. MOVED CHRIS: “That the Executive Committee approve the creation of an AVP Finance reporting to the VP Finance.”
   ...Carried
   - Remuneration to be discussed at Comp Review.
   - If AVP on vacation, their assistant can fill in; the VP Finance too.
   - Tristan: Good to be thinking about coordinating SAC and Fincom, but he’s not going to reorganize SAC.

1b. BUSINESS OPERATIONS COORDINATOR
- Chris expressed enthusiasm for a coordinator who could bring new ideas to the businesses and communicate with both workers and management.
- Ross: As long as they’re there to help, then they should be received well. He’d talked to Nancy in Food and Beverage. The position could help with orientation and new and young worker training.

2. MOVED CHRIS: “That the Executive Committee recommend to Council that it create a Business Operations Executive Project headed by a Business Operations Coordinator reporting to the VP Finance.”
   ...Carried
   - Sheldon asked about the effect on Fincom, noting that Fincom has various funds to administer. That to be looked into later.

3. AVP External
- Stefanie: External Commission not very effective, people not showing up or feeling under-used or underpaid
- She’d like a more research-oriented position, someone able to produce data supporting our policies.
- The past focus has been government relations; that’s working well now.
- Discussion of interaction between this new AVP and the Policy Adviser.
- Sheldon asked who will administer the U-Pass subsidy fund currently administered by the External Commission. That to be dealt with later.

3. MOVED STEFANIE, SECONDED CHRIS: “That the Executive Committee approve the creation of an AVP External reporting to the VP External.”
   ...Carried

4. Student Court
   - Court to meet on March 13 on the election issue. Had been encouraged to meet earlier, before the next Council meeting, but because of the judges’ schedules they’re sticking with March 13.
   - Mike to speak to them again and also to send out reasons explaining the delay. It would also be useful if the Court issued a statement explaining its procedures. It could be put in the Ubyssey free space.

5. Art Gallery
   Previous Council motion for money for new art collection catalogue was based on a misunderstanding. More money needed: another $1300. A new motion should go to Council.

6. Child Care
   The province did not agree to the new child care project. They informed us two days ago that they would not provide funding. UBC and the AMS have already committee funding. Stefanie to look into this.

7. Safewalk
   - Not enough funding to pay for the Safewalk Coordinator’s trip to annual conference; would like to use $2500 of the flight credits from the Travelcuts sponsorship agreement.
   - This a more expensive trip than usual (to Ontario).

   4. MOVED JACQUELINE, SECONDED STEFANIE: “That the Executive Committee approve the use of flight credits to send the Safewalk Coordinator to the conference.”
      ...Carried

8. WOW Retreat
   Chris, Mike, and Jacqueline to be in charge.

9. Conflict Resolution
   Conflict resolution workshops for the Exec and others. One group does these for universities and other organizations: Neutral Zone. Jacqueline to get quotes.
10. Tuition and the fiscal year
Darren Peets is bringing a motion to Council on when tuition increases should take effect; he wants them to take effect in September rather than May.

11. Bylaws (and Constitution)
- Darren’s concerns about the optics of going to Single A. Mike to speak to Henry.
- Name change requested by University. It would show due diligence on our part to at least attempt to get it approved in the referendum

4. MOVED TRISTAN, SECONDED ALEX: “That the Executive Committee recommend that the AMS Constitution be amended to change the name of the society from the Alma Mater Society of the University of British Columbia to the Alma Mater Society at UBC Vancouver.”

...Carried

12. SUB Renew
- Working with Matt Hayles.
- Putting something up on UBC website.
- Brendon discussed volunteer procedures, blast emails, classroom announcements. More volunteers needed. Each of us should recruit 3 volunteers.
- Jacqueline: A model of the new SUB is available.
- Alex: Recreated website proposal.
- Stefanie: Secret work, the underground team.
- Mike: Athletics contacted; potential collaboration emphasized, reduced gym fees; they’re behind it. Now is the time for everyone to get going: arrange meetings, bring package. Tell each group how the project will benefit them specifically. More space for clubs etc.
- Brittany: Internal groups: already spoken to Law, Music, Ski & Board.
- Signs on University Boulevard, banners around town, Molson prize.

13. Sprouts
- Brittany: MoU with Sprouts to finalize their loan situation
- We should be responsible for $13,200 of their deficit because of cost overruns in renovations we did for them; we should forgive that amount.
- Helping Sprouts through free space, advertising.
- Stefanie: Sprouts kitchen being closed.
- Brittany: Not their kitchen; it’s our kitchen, which they’ve been using.
- Alex: We’re paying for their space; they’re using our kitchen; there are hidden costs to the AMS. Is this financially sustainable?
- Stefanie: There are social benefits.
- Mike: Not unusual for there to be a club with a business attached: Aquasoc, Bike Kitchen, the Norm.
- Brittany: They’re seeking profit now to raise money to pay the loan back.
5. MOVED STEFANIE, SECONDED CHRIS: “That the Executive recommend that Council pay $13,187.52 from CPAC to cover capital cost overruns and to pay for the Natural Food Co-op/Sprouts deficit.”

...Carried

- Jacqueline: Will this set a precedent?
- Chris: It’s a good precedent.
- Brittany: The Pottery Club contemplated renovations, but when they found that the cost was over budget, they did not go ahead.
- Sheldon: We have to let clubs know if renovation costs will exceed what they budgeted for: that’s the precedent established from Sprouts, agreed to a few years ago.

6. MOVED CHRIS: “That the Executive Committee approve and recommend that Council pass the Memorandum of Understanding with the Natural Food Co-op/Sprouts.”

...Carried

14. Council items
   Comp Review for 2 AVP’s
   Art gallery
   Executive minutes
   Executive Project
   MoU
   $13,000 to Sprouts
   tuition/fiscal year – Darren
   Condorcet voting
   slates
   bylaws
   Services presentation
   Referendum Committee
   presentation on AVP Finance

Alex asked about getting agendas ready for Friday and supplementing them with an addendum on Monday.
For this time: Monday, but can look into Fridays.

15. Annual Survey
   - David:
     CRI was expensive and questions devious
     Last year ARES: less expensive and provided our baseline
     This year using AMS Link: not as sturdy as ARES, have to use simpler questions, but can gather 85% of the data
     It’s sitting there ready to go. It needs:
       a) okay from Exec
       b) prizes to encourage people to respond
c) request to University to send out blanket email alerting students

Collateral benefit: more use of AMS Link.
When should survey go out? If too late, during exams, means a drop in the response rate. If earlier could conflict with referendum.
Also, he’s leaving and won’t be here to analyze it. Could be postponed to the fall.

- Talk of waiting till fall. Incoming policy adviser will have too much on their plate.
- Jacqueline: The data is useful over the summer for the Services.
- Alex: Can also serve as propaganda for SUB Renew.
- Chris: There may be too many emails about AMS issues. And can we do this without a policy adviser in place?
- David: Simplified, could be done. The survey doesn’t cover SUB issues; we did a survey on that already.

Decision to go ahead March 17-25 and to spend not more than $500 for 4 survey prizes. Money from the Executive Projects Fund.

16. Just Desserts
[staff left]

1:40 pm
MARCH 13, 2008

MINUTES OF THE
EXECUTIVE COMMITTEE

Present: Michael Duncan (President), Stefanie Ratjen (VP External), Chris Diplock (VP Finance), Tristan Markle (VP Admin), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), Matt Hayles (Referendum Coordinator), Jeff Friedrich (former President), Jim Balakshin (SUB Renew Coordinator), Jacqueline Bell (ECSS; arrived 11:10)

The meeting was called to order at 10:36 am.

1. REFERENDUM UPDATE
   - Chris: He and Sarah Naiman met Anne De Wolfe on 5 issues:
     o Student Service Centre
     o UBC home page
     o staff-faculty canvassing (which she thought a good idea)
     o decals for residences
     o overheads for projectors in classrooms
   - Matt: Language for advertising: “If you’ve not yet voted, vote now” and “Referendum coming.” In broadcast emails.
   - Kelli: Plant Ops and UBC Facilities Manager, putting up banners, website up, rave cards coming soon.
   - Mike: Everything has to get going on Monday. Next week will be the focus, not voting week, or else students will say, Why didn’t you tell us earlier?
   - Jeff: Thumbprint posters, SUB Logo.
   - Jim: SUB Renew contest, broadcast email as soon as Anne De Wolfe clears it, March 25 symposium.
   - Mike: Engineers, prizes.
   - Matt: Good response to volunteer committee; over 30 people; getting 6 or 7 a day. Facebook groups, listserv.
   - Mike: Put SUB Renew profiles up on Facebook.
   - Jeff: Questions and comments he’s encountered:
     o Can you vote yes to some questions and no to others?
     o What will the questions look like?
     o The fee is too expensive (need to let people know about subsidy, e.g., that everyone on student loan won’t pay; Council would have to approve that).
     o Will the knoll still be there?
- Mike: FAQ’s to Matt for the website.
- Tristan: Will it be a reconstructed knoll or the original?
- Jeff: Best thing is to pass the referendum and have the $80 million leverage to get what we want.
- Tristan: People need to be informed, e.g., that this is an AMS, not UBC, plan.
- Tristan: Concerned about executive getaway this weekend; there’s lots to do for the referendum. Daily morning meetings for referendum check-ins would be good, with Student Service Centre as homebase.
- Sheldon: Bylaw package to the lawyer; hope to get it okayed by Friday; also quorum needs to be calculated.
- Jeff: Ubyssey supplement? Letters?
- Matt: T-shirts by Wednesday. Hit all core areas of campus.
- Kelli: Banner at bus loop during voting week.
- Tristan: Before then.
- Matt: Next week the earliest.
- Tristan: Talk to people in the cafeteria.
- Mike: Give candy.
- Stefanie: SUB Renew and University Boulevard: need clarification on what the referendum means.
- Jim: A personalized email from the President?
- Matt: There’s a limit to the number of emails we can send.

2. Student Court
- Mike: Letter on website and being sent to Council.

3. Goal-setting weekend
- Mike: If concerns, could push it back.
- Tristan: Shortage of time.
- Mike: Part of the weekend was going to be spent at the volunteer training being conducted by Imagine. 600 volunteers.
- Tristan: Can we use the volunteers for the referendum campaign?
- Mike: Imagine used to be more closely linked to us; he’d like that again. We were going to spend just over an hour with them on Saturday, then go to the Sunshine Coast for the goal-setting. Instead, could skip the Sunshine Coast, spend more time with Imagine and make Saturday a promo day talking to the Imagine volunteers and also putting up posters.
- Ross: Ask if you can speak to the Imagine people.
- Mike: Yes, but more a mingling, chatting occasion, and not just for SUB Renew. Build a relationship so that Imagine people don’t rag on the AMS but are positive about us.
- Goal setting put off to April. (A lot will depend on whether the referendum passes.)
4. Code and Policies Committee

MOVED CHRIS, SECONDED TRISTAN: “That Alex be appointed as the Exec member on the Code and Policies Committee.”

...Carried

5. Student Services Publications

- Jacqueline: Joint promotions with UBC.
- Mike: Good idea. If we don’t offer a service, we should let students know that UBC does.
- Ross: And vice versa.
- Joint website with UBC about services, like at U of A, where it’s a separate page linked from both the University’s site and the student society’s.

6. Services computers

- Jacqueline: Speakeasy is looking for a new computer for the assistant. Minischool’s computer broke. Need two computers.

MOVED CHRIS, SECONDED TRISTAN: “That the Executive recommend to Council that an amount not exceeding $2500 be allocated from the Student Services Fund for two computers, one for Minischool and one for Speakeasy.”

...Carried.

7. Vanoc

- Jacqueline: We’ve been asked what the AMS is doing to recognize the Olympics. At first we thought about involving ourselves with volunteers, but they already have many applications.
- Stefanie: We should consider the effect of the Olympics on low income persons. It’s not in students’ interests to boost the Olympics. Mega events like this can lead to restrictions on civil liberties; they’re not a benefit. We shouldn’t be taking an active part in promoting the Olympics.
- Tristan: Vanoc seeking profits; banking on us to help them make profits. And they’re not transparent.
- Mike: So we’re not promoting the Olympics.

The meeting adjourned at 11:43 am.
MARCH 20, 2008

MINUTES OF THE
EXECUTIVE COMMITTEE

Present: Michael Duncan (President), Chris Diplock (VP Finance), Tristan Markle (VP Admin), Alex Lougheed (VP Academic), Jacqueline Bell (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), Matt Hayles (Referendum Coordinator),

The meeting was called to order at 11:07 am.

1. REFERENDUM UPDATE
   - Matt is arranging promotional activities:
     o painting the wall (at Storm the Wall)
     o SUB Renew symposium (speakers, consultation, discussion)
     o stickers (for food containers)
     o megaphones
     o thumbprints in Niche
     o Niche manned every day
     o T-shirts

   Matt left.

2. SASC
   - Jacqueline: SASC (the Sexual Assault Support Centre) says they need more funding, i.e., more than the 80% guaranteed by Code:
   - Funds to be used for:
     o increased promotion now that the relationship with the University has been fixed; and
     o salaries and benefits for the two full-time staff.
   - No one else is using the extra money from the Sexual Assault Support Services Fund.
   - A question was raised about whether the Executive is the body to decide this; even if not, should it voice its opinion?
   - It was noted that the actual decision is by Council on the recommendation of the Sexual Assault Support Services Fund Committee, chaired by the VP Academic.
   - The extra money has been transferred to the Sexual Assault Initiatives Fund
   - Chris: Why has the extra money not been used? Is there not enough information about it? Or not enough demand?
   - Alex: Why was it 80% last year?
- Sheldon: Actually, it was higher than that. It will say in Council minutes. But last year’s VP Academic didn’t want to give the whole amount to SASC; he wanted to encourage other projects.
- Jacqueline: SASC says they can’t do enough with the current funding.
- Chris: We should check on the demand.

3. Announcements, updates
- Mike: Imagine went well. It was effective talking to the volunteers.
- Goal-setting has been postponed until April.
- The Whistler Orientation Weekend (WOW) will be the first weekend in May.

4. Committee appointments
- Should mostly be in May after WOW, so people know what each committee is about.
- Some committees need appointments now: e.g., the four Appointments committees and the Budget Committee.
- Should appointments to those committees be just until May?
- The decision was to have regular appointments for them.
- More discussion to take place Tuesday on which other committees need appointments now.

5. Council
- Shagufta will do the Services presentation.
- Fincom will be saying No to forgiving the Arts County Fair loan.
- The AUS should be informed of that before the meeting.
- Chris: Fincom Code changes, reducing number of members from six to two, not counting the chair (VP Finance) or the non-voting members (e.g., SAC vice-chair).
- Mike: The reduction in numbers will be controversial.
- Could the SAC vice-chair be made a voting member?
- Chris against that.
- Alex suggested sending the proposal to Code and Policies.
- Chris to bring the proposal back to the Exec for further discussion before taking it to Council.

6. Block Party/UNA
- Chris: Fincom has approved money for it.
- Alex: The UNA wants a booth at it to dispel myths about the UNA, e.g., that they were responsible for the cancellation of Arts County Fair.
- Tristan: Weren’t they responsible?
- Alex: Maybe they were one factor.
- Chris: Might be better if they came to Council.
7. RCMP advisory committee
   - Question about how to appoint to it.
   - Is it Council that appoints or the President?
   - They seem to be expecting the VP Academic.
   - Chris: Should we be creating our own committee on the police?
   - Mike: The appointment should go to Council.

8. New Council members
   - The Speaker and the President will do a presentation on the spirit of Council and how Council works.

9. AMS Foundation
   - Darren Peets, as secretary of the AMS Foundation, has called a meeting of the Foundation’s board of directors to get the board to call a general meeting of the Foundation, at which he would like the Foundation’s bylaws amended.
   - The change in the name of the AMS to AMS Vancouver necessitates this, and at the same time Darren would like to make some other bylaw changes.
   - Changing the AMS Foundation bylaws is much simpler than changing AMS bylaws, because all that is required is a meeting of the Foundation members, and that just means the voting members of AMS Council.

10. Referendum quorum
    - Sheldon reported that he had calculated quorum in the referendum to be 4197 and had passed that information on to the Elections Administrator.
    - Sheldon noted that Kelli had questioned using the term “quorum” for this number, as the bylaws don’t use the term in this context and “quorum” generally means the total number of people voting, not just those voting Yes.
    - Sheldon: Traditionally, “quorum” has been the term used. Wikipedia calls this “per-option quorum.”

Meeting adjourned at 11:50 am.
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Michael Duncan (President), Chris Diplock (VP Finance), Tristan Markle (VP Admin), Stefanie Ratjen (VP External), Alex Lougheed (VP Academic), Jacqueline Bell (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), Adrienne Smith (Policy Advisor)

The meeting was called to order at 11:06 am.

1. Policy Advisor
   An official welcome to Adrienne Smith, the new Policy Advisor.

2. Referendum
   - 12,000 votes on first day.
   - Two blast emails; one still to go out.
   - Alex asked about privacy issues concerning sending emails to people who don’t want to receive them.
   - The emails are sent out by the University, so in a way it’s their issue.
   - But if we have been contacted by people not wanting to receive these, we should pass their names along to the University.

3. Storm the Wall
   - The AMS Executive team for Storm the Wall will be called: What the Heck is the AMS?
   - Events:
     o Swim: Mike
     o Sprint: Alex or Jacqueline
     o Bike ride: Tristan
     o Jog: Alex or Chris
     o Wall: Stefanie

4. Food and Beverage outlet prices
   - Chris: Food and Beverage is planning across the board price increases in the outlets because the rising costs of food and transport have been eating into margins.
   - Stefanie: These are significant increases that could hurt students. Our businesses are also services to students, providing low prices to those on limited budgets. We should look at how we meet the needs of students by providing affordable food.
- Chris: The businesses are the largest contributor to our discretionary income. If we take in less from them, our services will be affected.
- Ross: Nancy (the Food and Beverage Manager) is reluctant to raise prices, but this is how services and the society are funded. As margins shrink, there will be no money for services at all.
- Stefanie: How do we compare to UBC Food Services? Aren’t sandwiches cheaper at their Subway outlet?
- Adrienne: UBC Food Services is slightly more expensive than the AMS on average, even if some individual items are cheaper. Nancy is no doubt aware of what UBC Food Services and the food outlets in the Village are doing.
- Chris suggested inviting Nancy to speak to the Executive.

5. Surveys
- The surveys are set up and ready to go, but they were not advertised. Now it’s best to wait until fall.
- Tristan: If the referendum fails, it would be good to find out why through a survey.

6. Minutes
MOVED CHRIS, SECONDED ALEX: “That the minutes of Executive Committee meetings from March 13 and March 20 be approved.”
  o Carried

7. Just Desserts
- Chris: The outgoing Executive should be the one to pick the AMS nominees because they know the staff better than the incoming Executive.
- Stefanie: The pool of possible recipients should be expanded as well.
- Chris asked about making more frequent awards.

8. Funding cuts:
- Stefanie:
  o UBC suffered an $8.7 million cut.
  o They knew a week in advance, but did not properly inform us, and thus we didn’t know about them when we spoke to the Minister of Advanced Education.
  o The cut goes against the recommendations of the Campus 2020 report that the government commissioned.
  o We weren’t consulted on the cut.
  o It’s not yet clear how UBC will deal with the cut; their budgets had already been set.
  o Historically UBC cuts programs or initiatives or raises fees, but there is a 2% cap on fee increases now.
- We have to make sure students don’t bear the brunt.
  - Adrienne: We can work with the administration on this. The government did the cut; UBC is on our side on it. However, UBC will seek to pass it along, and we can’t rely on the cap; it’s a soft cap.
  - Discussion of current policies. Is there one on the cap? There is one calling for the student contribution through tuition to be reduced to 20%; that policy is expiring in April.
  - We could lobby for the soft cap to become hard. Some stakeholders are calling for a tuition freeze.

Meeting adjourned at 12:15 pm.
APRIL 3, 2008

MINUTES OF THE
EXECUTIVE COMMITTEE

Present: Michael Duncan (President), Chris Diplock (VP Finance), Tristan Markle (VP Admin), Stefanie Ratjen (VP External), Alex Lougheed (VP Academic), Jacqueline Bell (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager)

The meeting was called to order at 11:13 am.

1. SUB Renew

- Teams being set up. Lease team (memorandum of understanding) to consist of Tristan, Mike, Ross, legal counsel, and an alumnus like Grant Burnyeat.
- Darren Peets suggested as another member.
- Chris asked to be on.
- Some concern about not making the group too big.
- Stefanie noted there are no women.
- The Board of Governors needs something by May sometime, so our target should be the May 7 Council meeting.
- If can’t be ready by May 7, may need another special meeting later in May.

2. Price update

- Chris:
  - He talked with Nancy (Food & Beverage Manager).
  - There is a concern about pizza prices; those will be left as is; others will rise.
- Stefanie: Students are seeing increases from the referenda for SUB Renew, WUSC, and U-Pass; we will need to spread awareness about why the price increases are necessary. She is still hesitant about them, especially about pizza prices.
- Tristan: When will the increases take effect?
- Chris: May 1.

3. Funding cuts

- Stefanie:
  - The cut at UBC Vancouver is $11.3 million (not $8.7 million as first reported), all from the General Purposes Operating Fund (GPOF).
  - Smaller cut at UBCO.
o Buzzword now is revenue diversification, meaning campus development. Also may mean larger classes, affecting academic quality.

o Two SFU students and a UBC student launched a petition against the cuts which was presented to the Legislature yesterday.

o The cuts will have a huge impact, setting a precedent for future funding, with implications for SUB Renew.

o Other schools upset. Can rally together against the cuts.

o Ubyssey not covering this issue for some reason.

o Demonstration discussed with SFU students, but climate may not be right.

4. Fincom

- Chris:
  o Code & Policies sent his proposal to the Executive because of the effect on SAC and thinking that Tristan should be consulted.
  o His plan now is to have four members on Fincom, not just two: in addition to the AVP Finance and the Assistant to the AVP, there would be the SAC Vice-Chair (currently already a non-voting member, but now to be a voting member) and one other member of SAC.
  o This not a revival of the plan to combine SAC and Fincom into one.
  o There’s not enough work to hire someone just to be the fourth Fincom commissioner (attending the Fincom meetings, and preparing for them, would take only 1-1/2 hours a week).

- Mike: You could forget the extra SAC member and just have three voting members on Fincom.

- Stefanie: This would mean not that many people would be looking over the allocation of a lot of money.

- Chris: Would be five, including him.

- Tristan: He was okay with making the SAC vice-chair a voting member of Fincom, but it was a problem to have two SACees on Fincom.

- More work to be done on this. For the May 7 Council meeting.

5. Union agreement

- The proposal for the new union agreement has been unanimously accepted by the union.

- It will be a three-year agreement, the first one of that length in a while; recent agreements have been only two years long.

- There’s a 4% increase retroactive to last June, and a 3.5% increase for the following two years.

- Everyone’s happy.

- Question about whether this is to go to Council.
6. SALA
- New constitution for the School of Architecture and Landscape Architecture, merging the three groups now in the school into one Constituency.
- This was done at a general meeting.
- Now they've had a referendum to set their Constituency fee.
- This was delivered to Alex and now is to go to Council and then BoG.

7. Minutes
MOVED TRISTAN, SECONDED CHRIS: “That the minutes of the Executive Committee meeting of March 27 be approved."
  o Carried

7. Budget
- Chris:
  o The preliminary budget is supposed to be done by the end of April.
  o It can’t be ready for the April 9 Council meeting.
  o It will have to wait until the May 7 meeting unless we call a special Council meeting earlier.
- There was no support for calling a special Council meeting in April.

8. Bylaws:
- Now that the bylaw amendments have passed, Sheldon will fill out the appropriate forms to send to Victoria.
- Also, the bylaw changes require Code changes.
- Council in the Code will have to specify which groups of students are exempt from AMS fees.

9. Assistant for VP Academic
- Alex would like an Assistant to the VP Academic similar to the Assistant to the President.
- No strong objections.
- Alex will prepare some Code amendments.
- Stefanie suggested there be a larger discussion about Executive portfolios.

10. WOW
- Chris going to Whistler to walk around and brainstorm.

11. Expiring policies
- Tuition fee policies expiring.
- Adrienne and Stefanie working on them.

Meeting adjourned 12:15 pm.
The meeting was called to order at 3:04 pm.

1. Minutes
   “That the minutes of the Executive Committee of April 3 be approved.”
   ... Carried

2. First Step
   - Jacqueline:
     ○ First Step orientation program has seen declining numbers, from 1200 to 800 to 300, probably because individual faculties are doing their own orientations.
     ○ Proposal to let UBC’s Welcome Centre take over.
     ○ We would do a presentation to their tour guides and have an hour every Friday throughout the summer (instead of a two-week orientation period at the end of summer).
   - Loss of jobs?
     - Maybe 8, though the Welcome Centre might hire two students. Most tour guides are students.
   - Stefanie: We should play an active role in the orientation of new students; is one hour every Friday sufficient?
   - Mike: There was never a whole day of AMS orientations; this would be similar.
   - Tristan: Who initiated this?
   - Jacqueline: It was a joint proposal by the UBC and AMS people running First Step.
   - Adrienne: In her day Orientations was completely run by the AMS and emphasized the importance of the student society. We should use the Friday hour to say how awesome we are.
   - Jacqueline: We should work out what we want said in that hour.

2. WOW
   - Need to start planning.
   - Mike, Chris, and Jacqueline to meet on Wednesday to prepare for Thursday’s Exec meeting.
   - SUBmersion needs planning too.
3. Exec blog
   - Exec blog on website not being used.
   - Execs to submit bios and photos to Kelli and a rotation to be set up so that there’s something new on the blog every week.

4. CASA Western Conference
   - Stefanie, Adrienne, and Mike going to the conference, Friday through Monday.
   - It’s a transition conference for incoming execs to be oriented, learn about CASA.
   - Sets stage for policy conference in June.
   - Should there be a provincial, not regional meeting?
   - BC is the only province without a provincial lobbying group.

5. Agendas
   - Going to try using Google.doc again.

6. Media/press releases
   - Council liked one of the recent press releases, but not the other.
   - They liked the one many people had a chance to see.
   - We need guidelines on what Mike as AMS spokesperson should be saying.
   - Press releases should be more widely distributed internally: to staff, to Council.
   - CPG to be looking into these issues.
   - Also, besides press releases, there should be some system of sending out staff notices.
   - Two issues with press releases: drafting and distribution.
   - Mike to circulate controversial releases among the Executive and staff support for drafting.
   - Kelli to make sure distribution includes staff and Council.

7. Hiring issues
   a. Sustainability Coordinator
      - By mistake Code says the Coordinators Appointments Committee should advise on this; should be Commissioners.
      - Chair of Coordinators (Jacqueline) happy to defer to chair of Commissioners (in this case Chris).
      - Code to be corrected.

   b. Speaker
      - When is new Speaker being appointed? Dave may stay on for a while longer, but when he leaves, we’ll need a good transition and it would be nice to be able to hold onto the
computer program he created for managing meetings; he’s said he’s going to let that go into the public domain.

c. Systems Administrator
- Proposal for a new full-time staff position in the IT Department.
- Currently Hong the only person doing IT, except for some help desk assistance that won’t be able to continue indefinitely.
- When he started, there were 65 PC’s; now 400.
- Not a one-person job.
- Problem seen when he was away and system went down.
- Need someone here if there a problem when Hong away.
- Is there enough day-to-day work for two people?
- Hong says there is.
- Where will money come from? What office will they use?
- Money from the business side.
- Office might be the current Ombudsperson office, since with the introduction of a UBC Ombudsperson, the AMS Ombudsperson will have less to do, and could share an office with the Advocate.
- Should this go to Council?
- We shouldn’t be creating new positions and forcing Budget Committee to find the money without first getting Council approval.
- Agreement to send motion to Council.

d. SUB Renew Coordinator
- Current one was Work-Study, 10 hours a week.
- Probably need 20 hours a week to organize the architectural competition, communicate with students and stakeholders, etc.
- Not a permanent position, but could last a year or two, maybe more.
- An Associate Vice-President Administration?
- Tristan to come back with a more detailed proposal.

8. SUB Renewal fee for Regent etc.
- Should students at the Affiliated Institutions (Regent, VST, St. Mark’s) have to pay the SUB Renewal fee?
- They have their own buildings, but they can use the SUB and they can vote.
- They pay all the other AMS fees, except the fee that goes towards a UBC bursary (they’re not eligible for UBC bursaries).
- Consensus: they should pay.
- But we should make it easier for them to vote.
Meeting adjourned 4:32 pm.
MINUTES OF THE
EXECUTIVE COMMITTEE

Present: Michael Duncan (President), Chris Diplock (VP Finance), Tristan Markle (VP Admin), Alex Lougheed (VP Academic), Jacqueline Bell (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager)

The meeting was called to order at 11.36 am.

1. WOW-SUBmersion
   - Chris outlined the planned itinerary:
     o Friday
       ▪ 1 pm: history presentation and SUB tour (for the new Councillors, not the experienced ones).
       ▪ 2 pm: general introduction to staff.
       ▪ 3 pm: scavenger hunt (staff and students around campus)
       ▪ 5:15 pm: bus leaves for Whistler
       ▪ 8:30 pm: in Whistler, social; handing out of agendas, information; team formation, mixing old and new Councillors; a late night team thing
     o Saturday
       ▪ Breakfast until 10 am
       ▪ Team building/Strategic Framework/goal-setting
       ▪ A speaker on leadership
       ▪ After lunch: Executive “speed dating” (Execs meet Councillors), Council procedures (Robert’s Rules, Spirit of Council), guide to committees
       ▪ Dinner and themed party
     o Sunday
       ▪ Breakfast, clean-up, wrap-up presentation; bus leaves 12:30

   - Jacqueline: Service Coordinators will split off from Councillors to do Services orientation when Councillors do Council procedures
   - More time on issues?
   - Mike: Aim is to have a balance between discussion of issues and training.
   - Tristan: Should be more time on policies.
   - Attendees to include Councillors, Service Coordinators, Commissioners, Associate VP’s
   - RSVP’s by Monday before that week
2. **SUB Renew**
   - Mike:
     - Met with Al Poettcker of Properties Trust.
     - Discussed public-private partnerships (P3’s).
     - If UBC contributes more than $20 million, it’s a P3, involving various government procedures which we may want to avoid.
     - We want to be able to use our own architects.
     - We need Cannon consultants still; they know more than we do; we need new drawings.
     - There’s still $15,000 left of the money allocated for Cannon; we can use that for now; important to have them with us at meetings now.
     - Going forward, can ask Council for more money for consulting if needed.
     - May also need money for legal work; Chris to check on what’s left.
     - Discussions with UBC on lease and on site planning.

3. **International students**
   - Five of those arrested at the April 4 incident were international students.
   - They could face visa problems.
   - UBC’s Brian Sullivan has arranged for an immigration lawyer the students can consult.
   - Not free.
   - Tristan: Will we cover the costs? Student unions generally support their students.
   - Alex: Not comfortable approving money without Council approval.
   - Mike: We can tell the students about the lawyer.
   - Chris: If money is required, we will go to Council.
   - Tristan: The Student Legal Fund Society can also be approached.

4. **Mandatory retirement**
   - Have to amend our personnel handbook to remove the statement that full-time AMS employees have to retire at 65, since this is now against the law.
   - Will require a Council motion to amend the handbook.

5. **IT motion**
   - Approval of motion to go to Council to okay creation of new Systems Administrator position.

6. **Sustainability Coordinator**
   - Approval of Code correction motion to go to Council to make hiring of Sustainability Coordinator done by the Commissioners, not the Coordinators, committee.
7. Minutes
   MOVED CHRIS, SECONDED TRISTAN: “That the minutes of the Executive Committee of April 14 be approved.”
   ... Carried

8. Executive goal-setting
   Now scheduled for April 30.

9. Budget
   - Chris: Preliminary budget coming. If anyone has big plans and is just assuming money will be available, it may not be. The Executive Special Projects line item is not for that.
   - Ross: SUB Renew costs?
   - Mike: To come from new fee.
   - Question about whether programming, design, and consultation costs can be covered by the new fee, or is the fee just for building costs?
   - Mike: Those are building costs.
   - Alex: Talk to the lawyers to make sure.

10. Council meeting day
    - Alex: Azim, the Inter-Fraternity Council president who’s also a senator, wants to come to Council meetings, but Wednesdays are bad for him because the fraternities all meet that evening, and so does Senate.
    - No rule in Code or Bylaws says Council meetings must be on Wednesday, but that’s been the tradition for years.
    - Changing Council from Wednesday would upset other people’s schedules.

Meeting adjourned at 12:34 pm.
MINUTES OF THE EXECUTIVE COMMITTEE

Present: Michael Duncan (Chair), Stefanie Ratjen (VP External) Ross Horton (GM), Jacqueline Bell (ECSS), Chris Diplock (VP Finance), Alex Lougheed (VP Academic), Tristan Markle (VP Admin) Kelli Seepaul (Communications Manager)

Absent:

Meeting brought to order at 12:05pm

1. Farm Funding
   Chris:
   SALA Fees: Some people thought they were being charged 2 fees but they're not.

   FARM: Friends of the Farm: want to reach out to the University, will do some new designs for South campus. Would like $1,600 for the Farm ?????

   Mike: Capped at $50.00 or it goes to Council
   Stef: Why not give $500.00?
   Mike: What fund should it come out of?
   Sheldon: Presidents Fund is an option
   Chris: Will look and see if it is time sensitive

2. HDPC Questions
   Chris: Are there any questions we want to ask
   Mike: Question can be anything
   Chris: So let’s think about it.

3. FinCom
   Chris: Went over Fin Com code changes with Sheldon. Working on exec procedures manual to reflect new FinCom structure. New one is SAC Vice Chair, who can now vote and changes to what a Vice Chair is.

   Mike: Is Vice Chair in the bylaws?
   Sheldon: No, but we might want to look at this eventually
   Mike: Makes sense. Chris wants to send code changes to Council from Exec.
   Stef: How does this affect SAC?
   Chris: It’s been sorted

   MOVED CHRIS DIPLOCK, SECONDED STEFANIE RATJEN

   “BE IT RESOLVED THAT the FinCom code changes go to Council as an Executive Committee motion.”

   .... Carried

   Kelli: We really need to do the bios
   Mike: Why don’t we d pictures of the group on Wednesday

4. Construction Fee
   Mike: We can use the money for architects etc.

5. Whistler Orientation Weekend
   Mike: We need to figure out WoW. The Friday schedule will stay the same.
Stef: Would like to have some time to brainstorm on issue areas they’d like to have focused on in each executive portfolio. Need to have time to do some planning.
Mike: We could also have an ex councilor coming to give a presentation.

Michael Duncan  
Chair, Executive Committee  

MD:jp
Minutes of the Executive Committee
May 8th, 2008

Present: Michael Duncan (President), Tristan Markle (VP Admin), Alex Lougheed (VP Academic), Jacqueline Bell (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), Adrienne Smith (Policy Adviser), Stefanie Ratjen (VP External)

Called to order at 11:10

1. Minutes
   That the following change to the minutes be approved: “changing 50.00$ to $500.00”
   Moved: Stef
   2nd: Tristan
   Passes

2. KSA Brief
   Mike: Meeting for lunch and discussions. Issues about potential concert plans.
   Discussions
   Consensus: Concert not a good idea

3. Harassment policy
   Adrienne: Harassment policy dealing with staff is up for review. Any changes must go through committee meeting. Is it alright to gather similar policies in order for comparisons to be made?
   Discussions
   Consensus: Committee formations and actions approved

4. Smoking policy
   Ross: Because of a new smoker’s policy, there are potential issues with allowing smoking on the courtyard. Difficult enforcement. Staff recommend no smoking.
   Discussion of issues
   - Beer gardens
   - University policy overlap
   - Technicalities
   - Liability
   Conclusion: Issue referred to SAC and liability to the AMS will be determined

5. Setting up meetings
   Mike: when setting up meetings with Joanne, make sure you set up reoccurring meetings

6. Municipal stuff
   Stefanie: Was asked to speak at Vision event to suggest ideas on current issues.
   Suggestions about possible actions for the VP External.
   General discussion
Conclusion: There needs to be a slotted time where priority and goal setting of the Exec is accomplished.

Stefanie: Going to speak at city council. Also, idea to meet with all BC university student’s associations at the end of June. Also, launching film series with FILMSOC in order to involve students with the AMS to a greater extent (Outreach).

Discussions:
- Links AMS to controversial issues?
- Being one sided?
- Who decides what films are allowed?

7. Health and dental plan survey
   Mike: A free survey will be going out with three optional questions from us. I will follow up with this.
   Alex: I will help to come up with questions

8. Freedom of Information
   Adrienne: There is now funding available to seek out public information. I can teach you how to complete the appropriate documentation. The return time is anywhere between 3 months and several years depending on the request. Fees are charged according to how much work needs to be done to collect the information.

9. Compost
   Postponed...

10. Alcohol Reimbursement
    Postponed...

11. Position for the full time Sub Renewal Position
    General discussion about three key options:
    a) Executive Project (less than one year)
    b) Creation of a AVP
    c) Code Change and a long term position created
    General Consensus that:
    - Position to be created as an Executive project. Funding TBD.

Motion: Alex
I move to create an Executive Project to hire a sub-coordinator starting as soon as the additional details can be secured and ending April 30th, 2009.

2nd: Tristan
Motion Passed

Meeting Adjourned
Minutes of the Executive Committee
May 15th, 2008

Present: Michael Duncan (President), Tristan Markle (VP Admin), Alex Lougheed (VP Academic), Jacqueline Bell (ECSS), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), Stefanie Ratjen (VP External)

Called to order at 11:18

1. Minutes of May 8th, 2008
   One change requested:
   Motion to create SUB Renewal Coordinator
   Alex: An executive Project will be created to go to Council which will create the SUB Renewal Coordinator position which will report to the VP Admin. Funding for the position will come from the SUB Renewal Fund after approval from Comp review.

   As well, there will be a presentation given by Tristan to council regarding this motion

   Rest of the minutes deemed alright by all exec members.

2. Alcohol Policy surrounding the FinCom SAC Appreciation Diner
   Mike: We approved the alcohol expenditure in question. In the future however, it should be approved beforehand.

   Chris: In this particular instance, they saved a lot of money previously for the event. In general though there should be more communication between the Exec and parties interested in receiving funding for alcohol purchases.

   Alex: Should we limit the drinks per person?
   Stef: Why is this a problem?

   Discussion about controlled and responsible drinking

   Conclusion: Better communication is needed between Exec and staff and within the Exec.

3. Sub renew position
   Position has been created but there is no funding yet (determined to be an Exec Proj)
   - Funding will be brought up to the budget committee.

4. MOU (update)
   Mike: Good discussions are happening... copies of any conclusions will be sent out when they come about.
   - Current memorandum of understanding about New SUB was discussed

Motion to move into Camera from Mike
2nd: Chris
3rd: Alex

~

Out of Camera

5. Insider Bios
   - BIOS DUE ON FRIDAY MAY 23rd
   - Website Bios due as well

6. Student Health and dental plan questionnaire
   Look to the fall survey as to not duplicate any Q's
   Talk to Adrienne

7. Edge
   Option to go to Halifax student leader conference
   General discussion about the conference
   Conclusion:
   - Uncertainty about conference
   - It will be ‘looked into’
   - All potential Future Conferences should be summarized and outlined

Sheldon: Conference previously held at UBC called SUDS. More information to follow.

8. Shifts in Provincial students co-operation
   - UBC will host gathering at the end of June to facilitate co-op and communication
     between BC post secondary institutions
   - Stef will look into networking strategies

9. Safe Harbour
   NGO which Supports Diversity
   Agreement that Saadia (AMS safety Coordinator) should deal with it
   Chris will forward email
   Alex will follow up with her about the opportunity

10. Composting
    Tabled till next meeting

11. Employee Contracts for various student Exec Staff
    All are drafted and ready to go
    - Must be signed over $2000

12. Policy workshop next week
    Stef will follow up.

General concerns about committees
Questions and discussion about the involvement of the Code and policy committee (including historical context)

Conclusions:
- Committees must be reformed in code.
- Consultation must be achieved with all necessary parties
- Committee reform may be too big an issue for the code and policy committee to deal with

Meeting Adjourned
Minutes of the Executive Committee
May 22nd, 2008

Present: Michael Duncan (President), Tristan Markle (VP Admin), Jacqueline Bell (ECSS), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), Adrienne Smith (Policy Adviser), Chris Diplock (VP Finance)

Called to order at 11:40
Meeting ended at 12:54

1. Minutes of May 15th, 2008
   Several changes requested:
   
   That the minutes of the 15th read: changes about the minutes on the 8th were requested as follows:
   Alex motioned to create an Executive Project to go to Council which will create the SUB Renewal Coordinator position which will report to the VP Admin. Funding for the position will come from the SUB Renewal Fund after approval from Comp review. As well, there will be a presentation given by Tristan to council regarding this motion

   That ‘Questionnaire’ in point 6 read ‘Student Health and dental plan questionnaire’

   That the confusion between the ‘code and policy committee’ and the code governing the AMS in the final discussion be clarified

   That under point 7, there was a discussion about the SUDS conference brought up by Sheldon

   That point 2 was about the Alcohol Policy surrounding the FinCom SAC Appreciation Diner

   That point one be clarified to read the minutes of May 8th

   That point 11 read: ‘Employee Contracts for various student Exec Staff’ instead of ‘contracts’

   That under point 9, Saadia be spelt correctly with two ‘a’s

   Rest of the minutes deemed alright by all exec members.

   ***Also, all previous minutes not approved by the Exec which were carried over from the previous Executive (07/08) will be emailed out so that they can be read and approved at a future date***

2. Chris’s request that everyone at Exec do a short summary of the project’s that they’re working on as well as where they’re at.
   - General agreement with request
- Some concern about time availability

Motion from Mike to go into Camera
2nd: Chris
3rd: Tristan

~

Out of Camera

There was discussion about a theft from an AMS business. The Exec agreed to consult other staff and the rest of the Exec that are absent in order to arrive at a consensus about the contents of the victim impact statement which will be issued.

***An emergency meeting will be called for tomorrow to resolve this issue***

A report will be generated for council about this issue

3. Reminders
   a) Grad ceremonies that each Exec signed up for… Go to them!
   b) Insider Bios due Friday May 23rd, 08.
   c) Web Bios due soon
   d) Quarterly report due 48 hours previously to the June 18th council meeting
   e) Student development meeting today. All welcome
   f) Stef’s policy party is Monday May 26th, 08. It will be fun, fun, FUN!
      o Will not deal with committee reform... that must be dealt with in Code

General discussion about Exec position on Committee reform...
Conclusions: -Sheldon will forward the ideas that Spenser Keys (and the Exec) had about the reform to the current Exec
-That committee reform should be dealt with by a body which is broader in scope than the Code and Policy Committee

4. Compost
   -AMS given approval to expand composting
   -University neighborhood association (UNA) is funding a student to do a feasibility study to expand the composting business plan as the University said that their composter is full

Official Exec position: Composting is good.

Alex and Ross should deal with the financing of the UNA community center

General discussion of the UNA occurred

5. CASA National Director
   - CASA Board has dissolved and streamlined organization
   - Their last motion was to re-appoint the current National director
Discussion about how this must be approved by the Exec...
General consensus of approval occurred

6. Chris’ points to discuss
   a) WOW satisfaction survey being sent out
   b) Strategic Planning going to be typed up and sent out
   c) Can we send the MOU draft out?
      Tristan: It will be sent out ASAP
   d) Edge conference is July 3rd... is there interest?
   e) “Save the farm” funding tabled till next meeting so that the requested funding can
      be discussed by all Exec members

Broad discussion of issues being brought to Council next week.

7. SUB Renewal Working Groups
   Tristan: There is a need for councilors to be involved in focus groups formed from the
   SUB renewal committee and outside members.

   Agreement that Sheldon and Tristan will work on the wording of a motion to bring to
   council which creates working groups for the SUB Renewal Committee

Meeting Adjourned
Minutes of the Executive Committee
May 29th, 2008

Present:  Michael Duncan (President), Tristan Markle (VP Admin), Jacqueline Bell (ECSS), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Adviser), Chris Diplock (VP Finance), Ross Horton (General Manager), Alex Lougheed (VP Academic)

Absent: Kelli Seepaul (Communications Manager), Stefanie Ratjen (VP External)

Called to order at 11:45
Meeting ended at 1:50

1. Sustainability Office presentation
   Purpose: To get everybody on the same page with regards to sustainability on campus
   - Carbon neutral mandate by 2010
   - 4 million dollar cost to Uni every year due to carbon offsets resulting in huge financial leverage for initiatives to reduce emissions
   Discussions about future relations between the AMS and the sustainability office

   Appointments onto committees:
   Carolina will sit on the operations committee
   Chris will sit on the president’s advisory committee and the sustainability committee

2. Office reorganization
   There are a lot of people in not a whole lot of space
   Tristan could share his office with two or three other people
   Adrienne mentioned the old photocopy room downstairs as a possible new space
   Ross was concerned that the cost would be too great

   Conclusion:
   - Everything will remain the same except Alex’s people will move into the “senate room”
   - Alex will measure the space and attempt to fit everyone comfortably

3. Equity officers
   There was an incident at a previous meeting which would have been better handled with an equity officer.
   Proposed motion discussed.
   General agreement that this is an important issue and it should go to council

   Chris moved to send the motion to council
   Tristan: 2nd
   No opposition to the motion
   - Tristan will talk to the clubs about this proposed motion

4. 1st step replacement
   General discussion about proposed changes
- Orientations/Introductions/Information needed

5. Shinerama
   Unfortunately is isolated to the connect office
   Proposal to see more involvement by the Exec
   - Possibly Exec stunt or members leading Shinerama groups

6. Contracts and Safewalk
   We should probably have employees sign contracts
   Discussion about feasibility and procedure
   Conclusions:
   - There may be a problem with the workload of re-hiring all the employees
   - Jackie’s going to get the numbers on what this would take and bring it back to the Exec

7. VANOC
   UBC Olympic committee has requested a student for their committee
   Questions about the course of action to be taken
   General discussion
   Conclusion:
   - Council will be informed of the whole issue and presentations will be made from both sides.

8. Committee Reform
   Recount of council meeting
   Sheldon will make a history of Committee reform for presentation to Council
   Should/will be an impartial presentation

   Adrienne’s concerns about whether council has approved the initiative to start work on this.
   Conclusions after lengthy discussion:
   - Adrienne shall perform the requested tasks
   - Mike will attend the next meeting

Meeting adjourned
Minutes of the Executive Committee
June 12th, 2008

Present: Michael Duncan (President), Tristan Markle (VP Admin), Jacqueline Bell (ECSS), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Adviser), Chris Diplock (VP Finance), Ross Horton (General Manager), Alex Lougheed (VP Academic), Kelli Seepaul (Communications Manager), Stefanie Ratjen (VP External)

Absent: NA

Called to order at 11:42
Meeting ended at 1:40

1. CASA Update
   CASA policy conference was difficult for UBC as there were many issues where it was felt that UBC did not have a say.
   - Student Unions were treated like businesses at the conference
   - Stef will be meeting with those people that went to the conference this coming week to discuss UBC’s future involvement with CASA

2. SUB Renew update
   An agreement was reached on the general area where building will be allowed to proceed.
   Discussion on the current agreement with the other parties involved

Discussion about the Transit Bus loop

Motion to go into Camera
Moved: Alex
2nd: Stef
3rd: Chris

Out of Camera

3. Vancouver election
   Discussion about an elections promotion group coming and presenting outside the SUB.
   The group is very underfunded and is important to students.

Alex: I move to pick up the bill for the Vancouver city elections advocacy group coming to the SUB in early September. The money will be drawn from the ‘partnerships account’.
2nd: Tristan
Passed Unanimously

4. Equity
   Alex: Council directed report in response to RFP lost in transition. Can we strike an Ad Hoc committee to oversee this issue.
Potential problem of efforts being wasted on this issue and it not being solved

Issue identified as the AMS not having a general equity committee
Conclusion:
Alex will draft a motion to strike an Ad hoc committee for next week

5. Meal plan discussion for Exec and their staff
   - Don’t use too many!
   - Don’t take guests out on the vouchers

6. EDGE conference
   Are we going?
   Unanimous No.

7. Minutes
   - Last week’s passed with minor changes
   - All previous minutes from January and February passed

8. Equity
   Coordinators want Equity officers but perceived problem finding individuals who are qualified. Training option available which could expand to New Harassment policy and rest of AMS/clubs. Done through the Equity office.

   Jackie will bring info on procedure and potential ways to establish and implement training

9. Olympic committee, Insite issues and MOU
   Next Council meeting will have the MOU and Equity issues be presented
   Olympic committee – Delayed till contact established
   Insite issues – postponed to July Council meeting

10. UNA
    Meeting today
    - Garage sale coming up
    - Farmers Market possibility in the future
    There has been a proposed event in the second week of September which will be a community day involving many activities from face painting to music.
    The AMS could find an individual to help organize the event or help with advertizing, but will not directly fund the event.

    Suggestion to hold the event the second Friday of September
    Tables and chairs might be acquired through the Science Undergrad Society (SUS)

11. Committees and structuring
    Stef does not chair any committees and she has many concerns

Stef motions to go into Camera
2nd: Chris
12. New proposed Tariff on Dancing bars
   Decided to be bad from a student perspective.
   Chris will draft a motion for next meeting so the AMS can take a stance on this issue

13. Reminders
   - Quarterlies are due June 23rd
   - There will be a presentation from the auditing group next week

14. The absurdity of getting a band aid if needed
   General discussion about the topic

15. Energy audits will be paid for by BC hydro if it will save large amounts of money.
   This will be looked into

Meeting adjourned
Minutes of the Executive Committee
June 23rd, 2008

Present: Michael Duncan (President), Tristan Markle (VP Admin), Adrienne Smith (Policy Adviser), Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Stefanie Ratjen (VP External)

Late: Sheldon Goldfarb (Archivist-Researcher)

Absent: Jacqueline Bell (ECSS), Chris Diplock (VP Finance), Alex Lougheed (VP Academic)

Called to order at 10:35
Meeting ended at 12:42

1. Mike’s Crazy Project
   Mike: We are going to look into the “AMS” as a name and whether it should be changed and what it should be changed to. This will include surveys and round table discussions

2. GSS update

Motion to go into Camera – Stef
2nd: Tristan
3rd: Mike
Out of Camera

3. Equity training
   Needs Jackie – Delayed till July as she is not present

4. Worksafe
   Delayed till July

5. Contracts
   Ross: SAC approved contracts but technically can’t do this. They need signing authority.

   Contracts are suppose to be reviewed anyways.
   Discussion about who could do this
   Ideas about SAC or the VP finance doing it

   Conclusion: Ross and Tristan will look into it

6. Surveys
   Adrienne: Policy advisor is responsible for surveys. Due to a computer error, all previous surveys were deleted.
   Do we have old copies?
10. External Position
   Stef – there is a need to hire one more staff member to help with the huge amounts of work that the external office is facing.
   Conclusion: Stef is certainly allowed to hire more people

11. Updates
   - MOU Media release is going out today. If you have an opinion, get it in now.
   - Insight release will be drafted up

Meeting Adjourned
Minutes of the Executive Committee  
June 26th, 2008

Present: Michael Duncan (President), Kelli Seepaul (Communications Manager), Stefanie Ratjen (VP External), Alex Lougheed (VP Academic), Sheldon Goldfarb (Archivist-Researcher),

Absent: Jacqueline Bell (ECSS), Chris Diplock (VP Finance), Tristan Markle (VP Admin), Ross Horton (General Manager), Adrienne Smith (Policy Adviser),

Called to order at 11:03  
Meeting ended at 12:30

1. Ombuds Office  
The AMS ombudsperson will maintain their current position until the University’s office is up and running, then ours will adjust its role accordingly. Issue – How much we are paying for this... curiosity as to if we have signed a contract Mike will make sure we have signed a contract.

2. Equity committee  
Review of discussion that occurred at the last meeting.  
Agreement: Bylaws say no vote for Ombuds person The committee motion (sitting members and wording) will be drafted by Alex.

3. Equity training update  
Postponed

4. Worksafe Update  
Postponed

5. SUB safety and security  
New legislation might impact how the SUB runs security.  
Discussion of ideas for integration and improving SUB security  
-Want more training  
Stef will discuss with Jackie

6. Minutes  
Several minor wording changes asked for from the previous two sets of minutes  
Both previous minutes were approved with changes

7. Toope Letter  
Approved for send out

8. Next council agenda  
Insite will be delayed till the next council meeting  
The Olympics presenters (IOCC and Stephan Owen) are not ready and the issue will be brought up as a discussion piece for the following council meeting.
Note: Stef would like to take the whole ‘Olympics’ issue under her portfolio

Equity committee – after wording is approved will go to council
Budget – Presented by Chris
MOU – Presented by Mike and Tristan

Motion to go into Camera: Mike
2nd: Stef
3rd: Alex

Out of Camera

9. Reminder that Stef’s policy party was canceled

10. Reminder that the Exec will meet before the council meeting to bring everything together

Meeting Adjourned
JULY 10, 2008

MINUTES OF THE
EXECUTIVE COMMITTEE

Present: Michael Duncan (President), Chris Diplock (VP Finance), Tristan Markle (VP Admin), Stefanie Ratjen (VP External), Jacqueline Bell (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), Adrienne Smith (Policy Advisor)

The meeting was called to order at 11:02 am.

1. Updates
   Chris:
   - Budget passed.
   - Impacts: RFP out; Farm Aid organized; drafting SEEDS proposal for President Toope (for a joint UBC-AMS fund for sustainability initiatives).
   - BOC: sending out packages.
   - Job Fair in September.

   Ross: MoU.

   Stefanie:
   - Planning with other schools re elections.
   - Meeting upcoming of Coalition Against the Funding Cuts.
   - studentsunitedbc website
   - BoG reception: met new deputy minister for Advanced Education, who’s very professional.
   - Hopes to have the new External Policy Committee up and running soon.
   - External policy session upcoming re elections.
   - Re SUDS: No SUDS per se, but encouraging partnerships which might lead to SUDS-like initiatives; maybe something in the future, in November, but not now.

   Sheldon:
   - Drafted the fee waiver language for Code; now there’s an issue about a new group of students who may or may not be eligible for AMS services.
   - Looking into handling fee for U-Pass: is it gone?
     o Chris: Not gone, but paid for by the students through the increased U-Pass fee approved in the March referendum.
Adrienne:
- Worked out compromise on External Policy Committee.
- Child care issue.
- Bus 33 policy to President Toope.

Kelli:
- Insider production problems solved.
- Banner boxes removed; things look better.
- Zoom: drink spiking posters in all the Zoom frames if no ads; ads on top when there are some.

Jacqueline:
- SASC soundproofing; need a place for them to work while it’s done.
- SASC to be informed of beer gardens, will send out outreach teams.
- Student Leadership Committee.
- Want to showcase equity officer policy to other groups.
- Sharing Knowledge replacing First Step.
- Volunteer policy: informing people about volunteer opportunities.

Mike:
- McMaster and Western are holding a G13 student society presidents conference in October to discuss sharing of goals.

Tristan:
- SUB Renewal Coordinator hired to start in September, but someone needed in the interim; he may look for someone internal.
- Met with consultant re P3 process; aim is to stay out of the P3 process.

Chris:
- Computers have been upgraded for many student staff, so productivity should be up.

2. Equity Representative implementation

- Referred to Equity Committee.

3. FOI

- Adrienne asked that people let her know if there are documents they’d like requested from the government or other bodies.

4. School visits

- Western wants to come here, but on a Saturday (July 26), which will require extra human resources.
- UBCO coming next Wednesday.

5. Privacy issue
- Sheldon reported on Alex’s concern about reusing paper containing personal information for notepads/scrap paper.
- Some of this paper is coming from the recycling box in the photocopying room; some from old, unneeded documents in the Administration Office.
- Ross to talk to Henry to make sure Administration Office staff does not reuse paper with personal information on it.
- Chris to purchase shredder for photocopying room, with sign to indicate that confidential documents should be shredded.

Meeting adjourned at 11:55 am.
JULY 17, 2008

MINUTES OF THE EXECUTIVE COMMITTEE

Present: Michael Duncan (President), Chris Diplock (VP Finance), Tristan Markle (VP Admin), Jacqueline Bell (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Advisor), Alex Lougheed (VP Academic, arrived 12 noon), Stefanie Ratjen (VP External, arrived 12 noon)

Guest: Jamil Rhajiak, Communications Coordinator for UBC Events

The meeting was called to order at 11:15 am.

1. Equity Representatives

   - It was agreed that the Executive Committee would appoint two permanent equity officers, Mike Duncan and Jacqueline Bell. Mike said he was an appropriate person for this because the other execs come to him when they have issues.

2. UBC Events Calendar

   - Jamil Rhajiak made a presentation about the new UBC Events web page, saying:
     o It will replace the old Live At UBC page, which was not working (no one knew about it; it wasn’t user-friendly; many events were not listed; there were no student events).
     o The new calendar is a joint project of UBC’s Public Affairs department, UBC IT Services, and the UBC Student Development office.
     o There is more involvement of students in this than in the old page; student events will be included.
     o Events will be searchable by type and by subject.
     o There will be spotlighted events.
     o The AMS will be welcome to publicize its events here, including referendums.
     o The launch is scheduled for mid-August.

   - Mike asked about links to Facebook.
   - Jamil said it’s possible, but there hasn’t been time to do that yet. But there will be RSS feeding. Open Source.
   - Adrienne asked if academic calendar events (e.g., course drop dates) would be included.
   - Jamil: No, this is separate from the academic calendar.
- Sheldon asked about reminders to event providers to announce their events, since that seemed to be a problem with the old Live At page.
- Jamil: People will want to advertise.
- Ross: There should be regular reminders to event providers.
- Jamil: This will be promoted at the Student Leadership summit, at training for Orientation leaders, at the Main Event Carnival, etc. Also there will be a broadcast email.
- He added that UBC Events is looking for support from the AMS, wanting AMS event providers (e.g. AMS Services) to make contact and post their events.
- The system is already able to accept events, though the front end is not yet done.
- There will be screening to keep out inappropriate postings; rules.
- This is for the whole UBC community and also visitors to campus. The idea is to keep people aware of what is happening on campus, including student events, faculty events, concerts, etc.
- Jacqueline asked about RSS uploading.
- Jamil said there is no timeline for that yet; it can be looked into.
- Tristan noted that students tend to use Facebook.
- Jamil said Facebook is primarily for students, but this would link to other groups, e.g., alumni; it’s one more tool in addition to Facebook. And there’s talk of a Facebook application, but there hasn’t been time to do that yet.
- There will be no commercial advertising on the page.
- Ross asked about publicizing the AMS Block Party for several weeks.
- Jamil said it could be done; it could be a secondary Featured Event for a while, then the main Spotlight Event the week of. The idea is to promote important campus events. There is even a section for protest events.

Jamil left at 11:45

The Executive discussed the UBC Events web page.
- Chris: This is something we should have done. AMS Link is just for AMS events. This is the way to go, encompassing the whole community.
- Chris: But we need to be aware of what UBC may be seeking. They want club contact information. And what if they start constituting clubs? Student Development is tending to get into what we do.
- Tristan: In the US, the universities run more things.
- Mike: It’s a great project that we should take part in.
- Tristan: It’s a kick in the pants for us. We need to look at what we have that this doesn’t. We need to see how AMS Link and this might connect.

3. Emergency response involvement meetings
Should the AMS be involved in these UBC meetings? Something perhaps for the AMS Campus Safety Committee.

Alex and Stef arrived.

Chris left at 12:15 pm

4. UNA Event

- Alex reported that the UNA wants to establish better relations with the AMS; they are our allies on campus development and other issues; they are helping fund Safewalk.
- They want to co-host a garage sale with us and want a student coordinator to help run it.
- It was noted that this had been discussed at an earlier Executive meeting and it was agreed that we would provide promotion and posting but not funding because it’s a UNA event.
- Alex: It’s a joint event.
- Jacqueline said we could post the position as an AMS opportunity, a volunteer position.
- There was discussion about whether it should be a paid position and how that would work.
- Tristan asked in general how it should work if the AMS and an outside organization want to jointly hire someone.
- Sheldon said it would partly depend on what sort of AMS employee they would be: the business side is different from the student government side.
- The Executive expressed its support for hiring a person to coordinate the garage sale, pay to come out of the VP Academic’s budget.
- The position could be posted on AMS Connect, although that’s for volunteers.
- Paid jobs get posted through UBC Career Services.
- Alex will vet the applicants.

5. Student Success Publication

- Jacqueline circulated pages from the publication and asked for feedback.
- It will appear on the UBC website, but is a joint UBC-AMS publication.

6. Code and Policies: medical student fee waiver

- Sheldon reported that Code and Policies had heard from the medical students, who are asking for the right to opt in to the U-Pass by opting in to all AMS fees.
- There was some concern at Code and Policies (about slippery slope towards voluntary unionism), but the committee agreed to forward the proposal to Council.
7. Safewalk
- Jacqueline sought Executive approval for approaching Brian Sullivan’s office for money to pay for new Safewalk jackets.
- History of past funding noted.
- Question about asking for an annual contribution, not just money for jackets.
- The meeting is already set up to ask just for the jackets. Maybe more could be requested at a later date.

The meeting adjourned at 12:50 pm.
Minutes of the Executive Committee
July 25, 2008

Present: Michael Duncan (President), Kelli Seepaul (Communications Manager), Alex Lougheed (VP Academic), Tristan Markle (VP Admin), Ross Horton (General Manager), Chris Diplock (VP Finance), Jacqueline Bell (ECSS),

Absent: Adrienne Smith (Policy Adviser), Stefanie Ratjen (VP External), Sheldon Goldfarb (Archivist-Researcher),

Called to order at 11:11
Meeting ended at 12:40

1. Advocacy
   Jacqueline: when a student seeks help for an unfair grade, he/she pays $50 and either receives a letter that the grade was changed or that it will stay the same. If the grade is not changed, the student does not receive an explanation, which is problematic. Alex will review and report back about this issue

2. Volunteer Package
   Jacqueline: discussed information contained in volunteer packages (information about the SUB, volunteer duties, other volunteer opportunities in the AMS). Also, now includes a section for the volunteers email on the volunteer form so was can start collecting a database of volunteers
   Alex: Does the AMS have a centralized database? If not, we should have one
   Mike: We’re in the process of having UBC include a contract with theirs that gives the AMS permission to have students email addresses
   Alex: will follow up with Anne DeWolfe

3. Professional Development Request
   Mike: We should have a line in the budget for exec Professional Development
   Chris: there is a line in the budget for Professional Development for Administrative Staff, but it would be a good for exec too
   Alex: I think it’s a good idea
   Ross: It is standard in any organization for full time staff to have a Professional Development budget, so it would be a good idea for exec. AMS can pay for courses that are relevant to the position

4. Housing Task Force (GSS Committee)
   GSS has started the Housing Task Force that looks at different ways to fund housing. Currently development is limited by the GVRD Bylaws and AMS policy pushes for eco-density from the GVRD. David (GSS) would like make an agreement with the University that if UBC increases density, the increased funds will go towards student housing. The GSS will liaise with Campus Development
   Tristan: we shouldn’t call it eco-density, it should be called student-housing density
5. Clickers
Office of Learning Technology would like the AMS to run a focus group for clickers. There will be a trial run at Council to see if we want to go ahead with them. We might be able to purchase PRS from students after we switch to clickers.

Items discussed in camera

Out of camera

6. Insight motion wording
   Exec will review wording over email and send to Council

7. Insider Distribution
   Mike will ask Joanne to send an email to Constituents to ask them to volunteer with Insider Distribution

8. Mike will be meeting with Imagine Day organizers

9. Code Amendment for SUB Renewal Exemption
   Need criteria to determine Financial Hardship and who qualifies to be exempt from the SUB Renewal Fee. Code and Policy Committee will create a mechanism that will determine this.

Meeting Adjourned
Minutes of the Executive Committee  
July 31\textsuperscript{st}, 2008

Present: Michael Duncan (President), Adrienne Smith (Policy Adviser), Kelli Seepaul (Communications Manager), Stefanie Ratjen (VP External), Alex Lougheed (VP Academic), Ross Horton (General Manager), Tristan Markle (VP Admin),

Absent: Jacqueline Bell (ECSS), Chris Diplock (VP Finance), Sheldon Goldfarb (Archivist-Researcher),

Called to order at 11:45  
Meeting ended at 1:18

1. Teaching Evals

Alex – The current court case over the teaching evals being used by the university and the ensuing issues over the jurisdiction of the Senate may need the involvement of the AMS.  
Do we get involved? Possibly as an intervener (legally) or in some other capacity... however the there are severe time limits on becoming ‘officially involved.

Should CASA be involved? - No, their capacity isn’t large enough for this

Stef – Teaching evaluations are important. So are happy faculty. Spoke with the Faculty Association, and they have concerns as to how these evaluations are to be implemented. We need to be careful.  
- Is there any opportunity to get involved at a later point? There are significant costs involved. If the University is already taking the same stance as the AMS, is it worth it?  
Our priority should be to look after our faculty  
Adrienne – the problem is that the university is proposing a post-tenure evaluation mechanism where students become ‘employer’-like  
Mike – Student concerns should be our highest priority

After much discussion the general conclusion:  
Alex will attempt to delay the deadline for submissions to become an official intervener in the case and if this is not possible then AMS involvement may be attempted later

2. CRAM

Alex – There will be a teleconference with CRAM that Stef will now be in charge of dealing with

3. Farm Principles Questionnaire

A link to the survey will be posted on the AMS website.  
Consultation should be pushed for all the changes occurring to the Farm.

Discussion about how we approach consultation, the questionnaire and getting the opinion of the Exec out to the public.
Tristan will write a piece for the executive blog on the AMS website and start a blog that will be linked on the AMS website to outline the position of the Exec.

Alex Leaves.

4. Board docket
   We receive copies of the board agendas and attachments. The faculty association does not.
   Should we share our documents with them? Or should we provide them with a copy of our agreement with the BoG?
   - In general, the disclosure of these documents should be more public than it is.

   Conclusion: Do not jeopardize our relationship with the BoG or the potential conflict with Teaching Evals.
   Adrienne will send a copy of our agreement to the faculty association.

5. Surveys
   Adrienne found the surveys but they are locked in the computer...soon to be released by tech people.

6. Vacations
   Please make sure everyone is aware of when people are going on vacation.

7. Hours
   Stef – It might be in the best interest of everyone to make sure the time that people work is recorded for the purposes of evaluating salaries.
   Discussion about ‘fair’ employment compensation
   Ross – Several position are ‘volunteer’ positions but should be paid at least minimum wage

   Emily (ex-councilor) was the first one to bring this issue up and found little support on it.

   There is an internal solution proposed and it is going to Comp review.

8. Municipal stuff
   - Stef is working with other schools in Vancouver to develop a strategy for the upcoming municipal elections, ie: Kwantlen, VCC, SFU
   Stef will be going to the CFSBC conference in Victoria as a visitor accompanying Kwantlan University (hasn’t been confirmed yet, I meant it more as an update for exec. let’s put it in if my attendance is confirmed)

9. Jump start
   Handled by Student development... International students come early (Aug 11th) and have no U-pass.
   Stef - Can we help them financially while they are in this pre-student position?
   Discussion about the Exec being unable to support all the groups with financial need

   Debate dropped.
Kelli might have some but no one was sure.

7. Mini Adved response to Chancellor policy
   What do we do?
   Conclusion: Stef will post her letter online to make it public

8. Action from President Toope meeting
   Email discussion had occurred a little on this subject.
   There are 5 major points from the meeting with President Toope. These were outlined and discussed.
   Tristan will look into how to run a feasibility study around Co-op housing
   Mike will send a clarifying email to Toope about the Architect issue

9. Cabinet Shuffle
   Happening today and could merge the education and advanced education portfolios back together (aka BAD)
   Stef, Kelli and Adrienne will write a response today if necessary

10. Michelle Yuen to be authorized for government expenditures
    Chris wrote a motion which would give signing authority to Michelle
    Discussion about accountability and the options for granting signing authority
    The proposed motion will be sent to council where Mike will motivate it

11. studentsunitedBC.ca project
    Stef is spear heading a website to condense resources for BC universities
    Bring any questions up with Stef

Sheldon enters as if on cue...

12. Cinema Politica
    This project will run in the Norm and is run by a not-for-profit. There is an issue with renting equipment, so Stef may need to borrow the Exec projector. Also there will need to be one person hired to support the project.
    Discussion about where to get funding for the project and how to hire someone.
    Sheldon: Stef can just hire someone.

13. Equity motion
    Tristan, Stef and Adrienne will get together and develop a presentation for council
    Discussion about whether to develop an Ad Hoc committee or standing committee for the Equity committee.
    Alex was quoted as saying the AMS Ombuds person should not have a vote on this committee.
    Discussion about what actions to take now.
    Conclusion: The motion will be tabled until the meeting 2 wks from now

Note: Stef wanted to point out that it is dangerous and could become inappropriate to defer issues onto later dates and not deal with them as they arise.
14. Executive Blog and Quarterlies
   DO THEM!

Meeting adjourned
Minutes of the Executive Committee
Aug 14th, 2008

Present: Michael Duncan (President), Adrienne Smith (Policy Adviser), Kelli Seepaul (Communications Manager), Stefanie Ratjen (VP External), Ross Horton (General Manager), Jacqueline Bell (ECSS), Sheldon Goldfarb (Archivist-Researcher),

Absent: Chris Diplock (VP Finance), Tristan Markle (VP Admin),

Present during meeting by phone: Alex Lougheed (VP Academic)

Called to order at 11:10
Meeting ended at 12:10

1. First week update from Mike Carlson
   Firstweek is a great PR opportunity. There will be a board with everything to do during Firstweek for Exec – Some more important than others.
   Two Projects need funding. First is a 280$ banner which has the AMS logo and will be set up during promotional times. The second is a project to make 50 AMS shirts so that there can be a sense of unity around the student society. These shirts had the price quoted at 1600 dollars.

   Adrienne: Spending on this particular project should be capped at some value. General suggestion of 3000$.

At approximately noon, Alex joined the meeting via speaker phone. He expressed concern with haphazardly spending out of the president’s fund.

Motion to approve the spending of 280$ on the AMS banner and less than 3000$ on the creation of the AMS shirts. Money will come from the President’s Fund.
Tabled: Mike Duncan
2nd: Stef
3rd: Alex

2. Exec Retreat
   -Canceled next week. Will be attempts to reschedule in September

3. Harrassment policy
   Policy should be sent to council WITHOUT *employee parts*

   Ross: Ideally we should pass as much as we can before all the hiring in Sept. Can we pass individual parts?

   General Discussion
   -Some concern with changing the agreement without direct communication with the union
Conclusion: Talk to Derek and Constituencies to get their approval. The policy will be held back until the Sept 10th council meeting.

4. Survey
- Wording has been finalized and prizes have been determined. Everyone should read over the survey.

5. 1 on 1’s
Mike Duncan would like to schedule individual meetings every month. Mike Carlson will schedule this with you.

6. Federal Budget
- We can lobby during the upcoming elections, however we are only allowed 1 official recommendation.

   The AMS’s suggestion will involve Post secondary transfer payments to the provinces
   CASA’s will be centered around aboriginal education.

7. U-Pass
   Discussion of current happenings: Handy-transit deal and summer opt in
   Rewording renewal of agreement

8. Media list
   - There will be a list of contacts for media in order to streamline communications
   Consensus that this is a very good idea

9. Personnel policies and procedures
   - Ross will be bringing these to council
Minutes of the Executive Committee
Aug 21st, 2008

Present: Michael Duncan (President), Ross Horton (General Manager), Jacqueline Bell (ECSS), Sheldon Goldfarb (Archivist-Researcher), Chris Diplock (VP Finance), Tristan Markle (VP Admin), Alex Lougheed (VP Academic), Kelli Seepaul (Communications Manager),

Absent: Stefanie Ratjen (VP External), Adrienne Smith (Policy Adviser),

Called to order at 11:08
Meeting ended at 11:35

1. Sustainability funding
   Chris: There is a new sustainable projects fund which will be funded co-operatively between AMS and UBC (equal funding of 30,000$ each)

   Discussion of UBC sustainability and where the money will go. Concerns about being able to do it financially – reassured by Chris that it is definitely feasible.

   The money will go to non-profit oriented initiatives in the community

2. Insider distribution
   Each EXEC should help with distribution. Mike Carlson will help to organize when you can do this.

3. Whistler – Policies
   There should be policies governing the whistler lodge in relation to the Olympics.
   Idea – We could offer space at the lodge as prizes

4. Tutor training
   Jacqueline – We need to pay the tutors for training – right now there needs to be more funding that wasn’t budgeted for

   Chris will bring up the issue with and shuffle money around

5. Ross’s issue/message

Motion to go into Camera
Moved – Chris
2nd – Tristan
3rd – Mike Duncan

Out of Camera

Meeting Adjourned
Minutes of the Executive Committee
Aug 28th, 2008

Present: Michael Duncan (President), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Chris Diplock (VP Finance), Kelli Seepaul (Communications Manager), Stefanie Ratjen (VP External),

Absent: Adrienne Smith (Policy Adviser), Tristan Markle (VP Admin), Jacqueline Bell (ECSS),

Arriving late: Alex Lougheed (VP Academic),

Called to order at 11:05
Meeting ended at 11:50

1. Rogers Blackberries
   Kelli: We got a sweet sponsorship deal from Rogers.
   Everyone needs to give their old phones back immediately.

2. Farm Diner
   We may want to go to the farm diner as a team building/relaxing opportunity.
   Tickets are 75$ each.

Motion to approve the spending of 450$ for the whole Exec to go the farm diner with the money being taken from the President’s fund.
Moved: Mike Duncan
2nd: Stef
3rd: Chris

Motion passed

Alex enters

3. SASC budget
   Concerns about the budget being 450$ over.
   Budget committee will meet later to transfer funds

   This issue went to the wrong committee – Money will come from the student government budget.

   Discussion about the financial future of the SASC – No conclusions.

4. Firstweek opportunities
   Presentation and discussion over the firstweek Exec attendance at events

5. Staff development
   Chris – Update on the possibility of having staff development opportunities

6. Toope lunch
Issues to discuss with Toope? – Architects - VANOC - U-pass

7. Hubert Lai
Sheldon: Has anyone talked to hubert about approving our bylaws? Why has he not approved them?

General discussion – Conclusion: Exec will mention it to President Toope and see if there are specific issues holding it back
MINUTES OF THE
EXECUTIVE COMMITTEE

Present:  Michael Duncan (President), Alex Lougheed (VP Academic), Chris Diplock (VP Finance), Tristan Markle (VP Admin), Stefanie Ratjen (VP External), Jacqueline Bell (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Advisor), Kelli Seepaul (Communications Manager)

The meeting was called to order at 1:05 pm.

1. Hubert Lai, our bylaw changes, etc.
   - We have still not received the letter from Hubert Lai (UBC Counsel) consenting to our new name (adding Vancouver to our old name), even though we first asked for it last May at the request of the Registrar of Companies in Victoria.
   - This means that all the bylaw and constitutional changes approved in the March referendum are still not official (because Victoria is holding things up until the name consent arrives).
   - The Executive expressed its concern to President Toope at the recent meeting with him, and the result was that Hubert got in touch to say the consent letter would be sent over right away. However it has still not arrived.
   - Adrienne suggested going over to his office in person.
   - Mike said the issue would be followed up.

2. Executive Remarks in Council minutes
   - Joanne has reported that she is not receiving everyone’s Executive Remarks to go in the Council minutes, or she receives them very late; there are minutes as old as May’s that are missing the remarks.
   - Sheldon said he could begin taking notes on them instead of relying on the Executives themselves to provide a written version of their oral comments.
   - Chris was in favour of that. Stefanie said she would rather provide her own version.
   - Sheldon said he would take notes, but if any Executives provided their own versions, those would be used instead.

3. Alumni Affairs
   - The Executive is to have a meeting with the Alumni Affairs Department on Thursday.
The University’s Alumni Affairs Department (a relatively new creation) is not to be confused with the old Alumni Association, but they are closely connected.

They want to talk about current student engagement.

Topics we may want to raise:
- the new building
- UBC Farm
- AMS Link
- volunteer appreciation

4. AMS Promotional video
- It’s on YouTube, a parody of the Batman movie (The Dark Knight), called The Bright Daye.

5. Business Operations Coordinator
- Chris wants to give the Business Operations Coordinator new responsibilities, which will require longer hours and higher pay.
- It was decided to refer the pay issue to the Compensation Review Committee.

6. Federal election
- The External Policy Committee is meeting to discuss AMS campaign strategy.

7. Equity Committee
- Equity volunteers:
  - Training began last weekend through the UBC Equity Office, Access and Diversity, and the Student Development Office.
  - Criteria being developed for clubs, hopefully by end of the month.
  - Requires funding for more training, workshops, etc.
  - Amount not determined yet.
- Review of systemic discrimination in the AMS:
  - Safety Coordinator has sent out RFP’s.
  - The proposals received so far ask for between $6,000 and $10,000 to do the review.
  - Money could come from Executive Special Projects.
  - Alex said the money should not come from there; he said the review is in the committee’s mandate, so funding should come from the committee’s budget; it should go to Council to ask for it.
  - No money was set aside for this project when Council originally approved it.
  - Chris: It could come from the President’s Fund.
  - Tristan: Need a budget first to show what’s needed.

8. Pharmacy students and the bus pass
- Fourth-year Pharmacy students are seeking the U-Pass.
- They're away one term on practicum, and the University is not charging them AMS fees for that term, which denies them the U-Pass for that term.
- Rella Ng at UBC Enrolment Services says this can’t be changed.
- We have not asked the University to exempt this group from our fees.
- Stefanie will take this up.

9. SUB Renewal subsidy
- Tristan:
  o To carry out one provision of the referendum question, we need a subsidy procedure for those who cannot afford the SUB Renewal fee.
  o This would be like the U-Pass subsidy, and the SUB Renewal Committee has proposed that a new committee be created to handle both the U-Pass subsidy and the new SUB Renew subsidy.
- Adrienne suggested the SASSF Committee might be combined with it too.
- Mike warned about getting into committee reform; leave that for now.
- [This discussion continued later.]

10. Vancouver Campus Plan
- Phase 4 is underway, and three options have been put forward for high density, mixed use areas containing shops, academic buildings, and residences:
  o One option is building high rises on the farm
  o Another is creating villages
  o The third is building in the centre of campus
- There will be workshops, open houses; we should attend.
- Not clear who will decide on which option to follow; there’s a steering committee; Joe Stodt and Nancy Knight are involved for the University.
- Adrienne: Will this affect our plans for the SUB?
- Alex: It’s not much to do with University Square.
- Ross: Consultation issues have been raised concerning this process. An extensive plan was presented Friday; it seemed very far along already. Consultation may be something to ask about.

11. Council agenda
- External policy report.
- First Week presentation.
- Show the AMS video.
- No harassment policy; it has to go to a union-management meeting first; comments are also coming in from the Constituencies.
- Stefanie asked about the Representation and Engagement committee; perhaps it should report.
- Perhaps all the committees should report, half at this meeting, half at the next.
- At this week’s meeting all the Executives can report on all their committees; the other chairs can be asked to report for the next meeting.
- Executive quarterly reports are due today; deadline won’t be met; perhaps ready for Tuesday at noon.

12. Farm policy
- Tristan suggested having a revised farm policy ready for September 24 because the University is presenting then.
- Or perhaps that is not a good time to be debating our policy.
- Alex to get the Campus Planning and Development Committee to deal with the issue.

13. SUB Renewal subsidy (continued)
- Alex suggested the Budget Committee take over the subsidies.
- Mike: That’s getting into committee reform again.
- Question about whether there should be a Council member on the committee; the work is mostly procedural, too micro for Council members; but it was agreed there should be some Council representation: one member.
- The Executive agreed to send the proposed Code amendment to this week’s Council meeting.

14. Social activity
- Adrienne asked what the Code-mandated Social Activity item on Council agendas refers to.
- Answer: It’s informal; Council members can go to the Pit with the Executive.
- Adrienne: That should be made clear, and perhaps there should be something in a non-alcoholic space, since some people don’t or can’t go to a bar.
- To be a Discussion Period topic.

15. Work Study
- Tristan said he’s applying for a work study position for a researcher to look into co-op housing.
- Chris said this sort of hiring should be discussed beforehand at Exec.
- Tristan agreed.
- Stefanie said she’s hoping to hire a work study student for events.

There being no further business, the meeting adjourned at 2:15 pm.
Minutes of the Executive Committee  
Oct 2nd, 2008

Present:  Michael Duncan (President), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), Stefanie Ratjen (VP External), Mike Carlson (Assistant to the President), Adrienne Smith (Policy Adviser), Tristan Markle (VP Admin), Jacqueline Bell (ECSS), Alex Lougheed (VP Academic),

Absent: None

Arriving late: Chris Diplock (VP Finance),

Called to order at 3:45  
Meeting ended at 5:02

1. SASC Funding
The problem is that SASC has 95% of what it needs to operate. This stems from asking them to make a budget before Budget Committee meets to decide how much money they can have.  
General agreement that this procedure is backwards and a systemic problem.

Chris Enters
Suggestion put forward that the Exec approve spending 2280$ to cover the gap in funding that SASC will face this upcoming year.

Chris suggests using the President’s fund to cover the gap

The major issue is that there was a different interpretation over the phrase “essential operations” when SASC was asked to budget.

Motion to approve the spending of 2280$ from the President’s Fund to support SASC with their deficient budget.
Moved: Tristan  
2 nd: Stef
Put to vote and motion passed.

***Note*** - Alex voted against the motion on the basis that he feels the President’s Fund should be for one-off projects, not to support ongoing, regular operations like SASC.

2. Request to approve canceling the first day of classes (Alex)
Reasons in favour – MUG leaders need to skip the day in order to help – The cancelation will allow for a bigger orientation day – Rooms will be free in case of rain

Alex proposes getting feedback from Exec, then potentially council after speaking further with those persons proposing the idea

General thoughts:
-Monday is a holiday and cannot force new students and faculty to be involved
-The AMS should be more heavily involved with first day orientations.
-Why isn’t orientation the week before?
Conclusion: That the Exec supports bringing this idea to council via a presentation by Janet Teasdale

3. Equity facilitator budget
   Suggested budget contains food vouchers, payment and promotional/essential materials. The requested amount is 2560$... suggested to come from the Exec special projects account

   Discussion about the issue of ‘finding more money after the budget has been created’
   Sheldon: Past examples have never amended the budget. Flexible accounts such as the President’s fund allow for money to be available when it is needed. That is why they exist.

   Chris: Exec special projects is not the right account. President’s fund is more appropriate

   Majority approve the Equity facilitator budget with the funds not exceeding 2560$ being taken from the President’s fund. This is an informal motion which will have its details worked out between Chris and Stef and a formal motion will be brought to the next Exec meeting.

   Two Notes:
   -Alex disagreed with spending from the President’s account for expenditures which should be foreseeable and therefore he did not support this motion
   -The informal motion was to allow funds to be used in order to start the project immediately.

4. Meal vouchers (Chris)
   Make sure to send the names of ALL employees in your department.
   Note: The mechanism for controlling the use of meal vouchers is weekly (aka: Meal vouchers will be counted every week to verify proper usage)

   Tristan: There was a miscommunication with some employees about when they would be able to use their vouchers. They missed a great deal of food. Can we get this to them at some point?
   Consensus: Yes. We’ll find a way offline.

   -Someone should tell Jane to set up meal vouchers for all new employees

5. Business Cards
   Chris: If we print new business cards together, it’s cheaper. The Exec should co-ordinate if we are printing new cards.

6. Retractable Display
   A backdrop (temporary structure set up to be visually appealing) is needed for communications/services/everybody*
   General Consensus: This backdrop is needed.

Motion put forward by Stef: The Executive will approve the spending of 3000$ plus tax to create a backdrop with the money coming from the President’s Fund.
2nd. Tristan

***Note: Objection from Alex on the same grounds as point one.

Motion Passed with a vote of 4 to 1 in favour.
7. Athletics’ Campaign
   Mike: I would like to request 2000$ to support this project in order to buy prizes and promotional equipment.
   This is an informal motion which will have the full proposal be presented at the next Exec meeting (Oct 9th).
   Mike has prepared a statement outlining the specific goals of the project. These are:
   1) Get student feedback on athletics issues
   2) Raise awareness of the current problems identified with Athletics
   3) Demonstrate our resolve to UBC and Athletics
   4) Increase awareness of NCAA and the bias of the consultation process
   5) Improve access to athletics for students
   Conclusion: The athletics project will receive no more than 2000$ until a budget can be created.

8. Issue of having groups receive a non-voting council seat
   Both the RHA and International students would like seats

9. Great Trekker
   This year the Great Trekker award will be in collaboration with the Affinity Network Diner.
   Mike: Can we use money from the budget to fund councilors to attend the diner?
   Some discussion about the structure of the Great Trekker award this year

   Conclusion: Since the money was budgeted to support the award, whatever we need to do to support the award could receive funds.

10. Old business
    a) What is the role of communications?
       -Communications will not charge for internal services (that is in essence shuffling money around). They will however charge for services outside the Executive.

       -Communications will have its work prioritized by the president if need be

       -The batman spoof is an example of something which should have been approved – Mike is sorry for not approving it first

       Actions to be taken: Kelli will write an outline of her responsibilities and bring it to the Executive next meeting where it will be discussed.

    b) Equity
       There is a council mandate to review discrimination within the AMS.
       Discussion
       Conclusion: Stef will create a motion for council which will bring up the budget for the committee to be struck

11. Council motions
    -Harassment Policy
    -Jerry the University Architect
- NCAA motion
- 3 issues of Code
- Comp Review
- Naylor and Wright on Exec compensation
- Cornerstone
- Court appointments
- Municipal Priorities
- SUB Renewal Consultations
- Farm presentation

12. Approval of SUB renewal intern
Tristan: I motion to approve the spending of $1257 for the SUB Renewal Coordinator with the money being taken from Executive special projects.
2nd: Stef
Discussion about where the funds should be drawn from and to the relief of Alex, the motion passed to take funds from Exec special projects.

Note that this issue should be given to the Appointments Review Committee to be hopefully created.

Meeting Adjourned.
Minutes of the Executive Committee
Oct 9th, 2008

Present: Michael Duncan (President), Stefanie Ratjen (VP External), Mike Carlson (Assistant to the President), Tristan Markle (VP Admin), Jacqueline Bell (ECSS), Alex Lougheed (VP Academic), Chris Diplock (VP Finance),

Arriving intermittently: Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager),

Absent: Adrienne Smith (Policy Adviser),

Called to order at 4:05
Meeting ended at 5:02

1. Budget for Athletics

Motion by Mike D: To approve the spending of $1670 from Exec special projects to fund the athletics awareness campaign Mike D proposed at the last meeting.
2nd: Tristan

Unanimous support.
Motion passed

2. Jackie’s request to fund the Equity facilitator

Motion by Jackie: To approve the spending of $3590 from the President’s account to fund the Equity facilitator position.
2nd: Mike D

Alex is against using the President’s fund for expenses which could have been anticipated at the beginning of the year.

Motion passes 4 to 1 in favour.

3. General discussion
   a) Farm motion and how to proceed from here – No conclusions
   b) Multiple campaigns by Exec members are competing for resources should attempt to work together – No conclusions

Meeting adjourned
Minutes of the Executive Committee
Oct 16th, 2008

Present: Michael Duncan (President), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), Stefanie Ratjen (VP External), Mike Carlson (Assistant to the President), Adrienne Smith (Policy Adviser), Tristan Markle (VP Admin), Jacqueline Bell (ECSS),

Leaving Early: Alex Lougheed (VP Academic),

Absent: Chris Diplock (VP Finance),

Called to order at 3:46
Meeting ended at 5:30

   Survey based on measuring student behaviors correlated with success
   It is mostly a comparative tool
   Conclusions: UBC slightly above par with other Canadian schools and behind USA
   Request to make a joint effort (UBC and AMS) to promote this survey to students

Alex Leaves

2. Presentation on Canceling the first day of classes - Chad Hyson
   Discussion about the reasons for canceling: 1) Space issues  2) Competing priorities of leaders  3) Transfer students lost in current process  4) Potential for greater campus involvement
   Discussion about specific concerns of the Exec
   - There will be no change to any funding models
   - Exceptions will be made for specific classes
   - Attempts will be made to limit conflicting priorities by canceling classes
   - Bookstore has no been involved yet
   - Stef is concerned with the benefit to all students (aka: Some older students may not want to imagine...)

3. Updates
   Tristan: Consultations for the SUB, Goals to hire architects before the end of Exec terms
   Kelli: 4 Campaigns right now...
   Jackie: Tutoring athletes, equity training sessions, SASC
   Stef: Elections! Students for sustainability, CASA, Community Health Priority
   Mike: Athletics, Great Trekker
   Adrienne: Elections, Budget Submission
   Sheldon: Bylaw/name issue, Interfaculty cup, surveillance cameras, Great Trekker
   Ross: Business running, security camera’s

4. CASA
   Numerous reasons for dropping down to associate member status

5. Council
6. Old Business
   - AMS systemic discrimination Review– RPF is done and has been sent out

7. Minutes

Mike: I motion to approve the following Executive committee meeting minutes to go to council:
   - June 12th, 2008
   - June 26th, 2008
   - Oct 9th, 2008

2nd: Tristan
Unanimously in favor

Meeting adjourned
Minutes of the Executive Committee
Oct 23rd, 2008

Present: Michael Duncan (President), Mike Carlson (Assistant to the President), Tristan Markle (VP Admin), Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Adrienne Smith (Policy Adviser), Alex Lougheed (VP Academic), Sheldon Goldfarb (Archivist-Researcher), Stefanie Ratjen (VP External),

Absent: Chris Diplock (VP Finance),

Called to order at 3:46
Meeting ended at 5:02

1. National Survey of Student Engagement (Brian Sullivan)
   Do students exhibit behaviours proven to be successful? This survey offers a comparative tool between Universities.
   Request: To promote the survey as a joint effort between the AMS and the University.

   Alex Leaves

2. First Day of Classes Cancellation (Chad Hyson)
   The reasons for the cancellation are: space requirements, competing priorities of leaders on the day, transfer students are lost and a huge potential for campus involvement

   Discussion: Details about how the cancellation will be implemented
   - Is there a book store strategy?
   - Are there issues with the unions or funding to classes?
   Stef: Older students have different priorities and may not want to imagine...

3. Personal Updates
   Consultations for the New SUB are ongoing
   Municipal elections are big right now

4. CASA
   There are numerous reasons for wanting to drop down to associate member status in CASA.

5. Council Agenda
   - CASA motion, First day class cancellation, SASC

6. Old Business
   Sheldon is bringing up old action items.
   Discussions follow
Minutes of the Executive Committee with CASA
Oct 29th, 2008

Present: Michael Duncan (President), Stefanie Ratjen (VP External), Mike Carlson (Assistant to the President), Tristan Markle (VP Admin), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), Adrienne Smith (Policy Adviser), Chris Diplock (VP Finance), Alex Lougheed (VP Academic), CASA Staff

Absent: None

Called to order at 3:35
Meeting ended at 5:00

This meeting was called by the CASA national director in response to the motion passed by the AMS to withdraw to associate status.

CASA – Let’s open dialogue.
   -Quick debrief of situation so far

AMS – We need more time to figure out our issues, priorities and needs.
   - We are a little surprised with the speed of CASA’s response to our motion
   - We are going to analyze where our resources would be best spent

General discussion about how our issues will be worked out
General discussion about the inappropriate role of previous Executive members in the current situation

AMS – This is NOT a step towards leaving CASA
   - We are not here to discuss specific concerns or negotiate. We need time as we have our own processes to deal with these issues.

CASA – We are here not because of paranoia but to offer support. What can we do to address your concerns?

General discussion about concerns – specifically the proposed constitution changes and the lack of voice that the AMS has in directing the organization

Discussion over the role CASA can play in the review process of the AMS

Conclusions:
  1) CASA will support the AMS as it reviews its national strategies for lobbying using a particular internal review process
  2) The AMS will provide CASA with an outline of its concerns at which point CASA will attempt to find solutions to the concerns
  3) Both parties look forward to working together in order to form a new relationship which satisfies both CASA and the AMS
Minutes of the Executive Committee  
Oct 29th, 2008

Present: Michael Duncan (President), Stefanie Ratjen (VP External), Mike Carlson (Assistant to the President), Tristan Markle (VP Admin), Jacqueline Bell (ECSS), Alex Lougheed (VP Academic), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), Adrienne Smith (Policy Adviser),

Arriving Late: Chris Diplock (VP Finance),

Absent: None

Called to order at 2:36  
Meeting ended at 3:30

The purpose of this meeting is to discuss events that are taking place as a result of withdrawing to associate status in CASA.

Mike: Motion to go into Camera  
Tristan: 2nd  
Stef: 3rd

Out of Camera

Meeting adjourned
Minutes of the Executive Committee  
Oct 30th, 2008

Present: Michael Duncan (President), Stefanie Ratjen (VP External), Mike Carlson (Assistant to the President), Tristan Markle (VP Admin), Jacqueline Bell (ECSS), Alex Lougheed (VP Academic), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), Adrienne Smith (Policy Adviser), Chris Diplock (VP Finance),

Absent: None

Called to order at 3:50
Meeting ended at 5:00

The purpose of this meeting was to discuss some preliminary design ideas with Cornerstone so they can utilize the space in the new SUB appropriately.

Cornerstone was represented by Simon and Anna

General Discussion about projections of the future demands on the SUB.

Individual suggestions:
- Council chambers is too small
- Sound proofing is important
- Student Government should be brought to the public’s attention more
- If anything Council will increase in size in the future
- Technology (phone, projector, etc.) needs to be available in all meeting rooms
- Common space in the Executive area will build community

General conclusions:
- Having a tiered space for Council would be ideal
- Council Chambers should be a center piece to the building
- Merge reception into one entity (first point of contact)

Discussion on “SPACE” requirements and how to use it best
- Flexibility is a key concept
- There are 5 Executives (and their assistants), associates, communications, events, full time staff, student services
- Using a clumped open space model to accommodate future changes to associate structuring would be best

Meeting Adjourned
Minutes of the Executive Committee
Nov 6th, 2008

Present: Michael Duncan (President), Stefanie Ratjen (VP External), Mike Carlson (Assistant to the President), Tristan Markle (VP Admin), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager), Adrienne Smith (Policy Adviser), Chris Diplock (VP Finance), Alex Lougheed (VP Academic),

Absent: None

Called to order at 3:33pm
Meeting ended at 5:00pm

1. We have access to the first-year emails – Questions on responsible use of this information
   CPG has drafted a policy to govern the use of this private information responsibly.

2. Great Farm Trek
   Discussion about budget, logistics, etc...
   Conclusion: A committee will meet tomorrow and discuss – A plan will be made with
   sufficient details to make the event successful.

3. Necessity for Coordinated Executive Strategy
   Adrienne: Working together on projects as opposed to working independently is a
   better strategy for success. It is important to display a “United Front”.
   Discussion over resources being stretched too thin and the thought that the Great Farm
   Trek will be too much.

   Conclusion: Mike Carlson (President’s Assistant) will be responsible for the Exec Agenda
   and including “Individual updates” on each agenda as the first order of business.

4. ECSS Hiring
   Old coordinators should help with the new ECSS hiring. We should contact old
   coordinators to see if they would be interested in helping.

5. Elections Items
   Discussion about the space available for candidates
   Reminder there will be a meeting with the bus drivers union to lobby for transit and a
   request for volunteers for the gathering.

6. Office space
   There is a need for more productive and useful space for new projects
   Consensus that the carpets in the offices should be cleaned

7. Equity
   Big responsibility that Stef has assumed
   Consensus that we should hire someone.

8. Display backgrounder
   On order and should be ready for the Great Farm Trek
9. Emergency Preparedness
   Campus Liaison Group discussion – Emergency Plan will be reviewed by Health and Safety committee
   Conclusions: Band-aids are now ok to dispense in the office. Someone will talk with Jeff about getting a first aid kit in the office

   Discussion about the Fire Escape route and procedures
   Stef has concerns with giving keys to the police as then their entry cannot be controlled by staff.
   Further discussion on the issue with no conclusions

10. Chris’ letter from the Canada Revenue Agency
    Chris: It is very important that everyone at Executive committee meetings hears the information given in this letter we received from the Canadian Revenue Agency. It states “To Whom It May Concern, Please amend your records to reflect the updated contact information for our organization’s accounts with CRA:
        GST #119460632 RT0001 - Approved Contacts:
        Amy Lam, Accounts/Office Supervisor
        Henry Chen, Treasurer and Controller
        Payroll #119460632 RP0001(2) - Approved Contacts:
        Angela Geib, Payroll Administrator
        Henry Chen, Treasurer and Controller
        (END QUOTE)"

11. Student Court
    Sheldon’s update on the proceedings
    General discussion about the court and what will take place
    Conclusion: Someone should speak on behalf of council at the hearing. This person should probably be Mike Duncan.

Meeting Adjourned
Minutes of the Executive Committee
Nov 13th, 2008

Present: Michael Duncan (President), Mike Carlson (Assistant to the President), Tristan Markle (VP Admin), Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Adrienne Smith (Policy Adviser), Alex Lougheed (VP Academic),

Absent: Chris Diplock (VP Finance), Sheldon Goldfarb (Archivist-Researcher),

Arriving Late: Stefanie Ratjen (VP External),

Called to order at 3:37
Meeting ended at 5:00

1. Farm Design Workshop – Mark Bomford
   The design and visioning workshop will take place next Saturday (Nov 22nd). It is being held to bring all interested parties together to present a complete vision for the farm.

   Discussion about the specific needs of the workshop.

   Needs as of now:
   a) Money for food - $4000
   b) Money for Printing and supplies - $2500
   c) Money for Room booking - $500

   Through different means Mark has secured 20% of the funding for the workshop; however, Mark’s approach is that he does not want to ask for too much.

   Discussion about potential UNA funding

   Discussion about the role of the Great Farm Trek in relation to the Design workshop

Mark leaves

Conclusions:
-It is unfortunate that the University has demonstrated a lack of financial commitment for the design workshop, which appears to be crucial in order to assess the potential role of the farm at UBC-V
- The UNA should be involved as they have shown support for the Farm in the Past
- If we have the money to support it, we should.

Motion from Mike: The Executive shall fund the UBC Farm design workshop with up to $7000 after attempting to seek additional support from community stakeholders. The question of “Where will this money come from” (aka Account selection) will take place with Chris as soon as he becomes available.

2nd: Alex
Motion passes unanimously

2. Updates

Stef Arrives
3. United Way
The United way through UBC has requested we donate a prize to support their charity auction and raffle. This would come in the form of gift certificates to our Food and Beverage outlets.
Discussion about donating to UBC who will then donate to the United Way

Motion from Mike: The Executive shall approve the spending of $100 from the donations account in AMS Food and Beverage Certificates to go to the United Way for their Christmas raffle.
2nd: Alex
Motion Passed Unanimously

Motion to go into Camera from Mike
2nd: Alex
3rd: Stef
Out of Camera

4. Quarterlies
Mike: HAND THEM IN!!!

5. Emergency Preparedness (Alex)
Bi monthly safety updates will be coming from Jeff
Students will now sit on the AMS’ Health and Safety Board

6. Surveillance Cameras
There are plans to expand surveillance in the SUB as there are many areas which are not videotaped currently. This could become controversial from a personal privacy perspective.

Conclusion: Alex and Stef will work together and speak with Henry and sort out priorities around this issue.

7. Council agenda
Discussion about the Commerce Referendum coming up

8. Exec Minutes to be approved
   - July 31/08
   - Aug 14/08
   - Nov 6/08

Motion by Mike: to approve these minutes of the Executive committee
2nd: Tristan
Motion passes.
Minutes of the Executive Committee  
Nov 20th, 2008

Present:           Michael Duncan (President), Mike Carlson (Assistant to the President), Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Alex Lougheed (VP Academic), Chris Diplock (VP Finance), Sheldon Goldfarb (Archivist-Researcher), Stefanie Ratjen (VP External),

Absent:           Adrienne Smith (Policy Adviser),

Arriving Late:    Tristan Markle (VP Admin),

Called to order at 3:42  
Meeting ended at 5:02

1. Personal Updates

2. Art Catalogue  
   Chris: The catalogue is over budget by $3800 with a total budget of $17000 (22% over) 
   Discussion about why this happened – miscommunications and lack of accountability  
   More discussion is needed before we pay. We should clarify with the Printers.

3. FARM Visioning workshop money  
   Please check with Chris before spending any money to make sure that we have it 
   The money will come from Exec Special Projects

4. BoG and Transit Hub  
   Stef: What’s happening with committees dealing with the underground bus loop? What is BoG doing? What sort of frontline are we showing? What will the Executive be doing to approach this?  
   We don’t have control over Board Reps and cannot influence their decisions.  
   Discussion about the Exec philosophy in regards to plans of action. One potential path would be to influence BoG reps.  
   No Conclusions

5. Reminder – Exec diner at Los Margaritas

6. Chancellor meeting – What do we want to get from it?  
   Brainstorming possible questions:  
   What can she do/What is her role? What accomplishments does she have? Seek opinion on: Farm, Bus Terminal, Admissions, NSSE  
   Invite her to hang out at the AMS and learn about us.

7. Minutes
Motion by Chris: To approve the following Executive Meeting Minutes
   - Aug 28th
   - Oct 2nd
   - Oct 29th
     - Oct 29th Meeting with CASA
2nd: Mike
Motion Passes

8. Old business

9. Tristan’s update on the underground bus-loop talks and meetings.
   Discussion with no conclusions
Minutes of the Executive Committee  
Nov 27th, 2008

Present:  Michael Duncan (President), Mike Carlson (Assistant to the President), Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Alex Lougheed (VP Academic), Chris Diplock (VP Finance), Sheldon Goldfarb (Archivist-Researcher), Emily Laflamme (New ECSS),

Absent: Adrienne Smith (Policy Adviser), Stefanie Ratjen (VP External),

Arriving Late: Tristan Markle (VP Admin),

Called to order at 3:35  
Meeting ended at 4:25

1. Personal Updates  
   Note that the EA has been hired.

2. Art Catalogue  
   Printing Costs are back... There are issues with overspending  
   An extra $2000 was spent on extra pages and $1500 from the designer  
   Problem is that Alia doesn’t report to anyone  
   Chris will look at contract terms and look into appropriate actions  
   For now, the money has to come from somewhere. Chris’ suggestion is the President’s Fund  
   There will be further discussion on why this happened

3. X-Mas Party – SHOW UP AT 4pm to help set up.

4. Council Agenda  
   -EA and Committee -SUB Renewal Stuff -BOC -Discussion on agreements -HR Review

5. BOG Update – Bob made a presentation on Athletics and the Farm discussions were all in Camera

6. Food for the emergency Council Meeting? – Yes there will be food

Tristan arrives

Motion: to Cover the Spending of $3476.70 for the overrun of spending on the Art Catalogue from Exec Special Projects  
Moved by Mike  
2nd: Chris  
Vote is Unanimous

7. Tristan’s Concerns  
   BOG is becoming more and more in closed session. A General Discussion with no conclusions followed.
Minutes of the Executive Committee
Dec 4th, 2008

Present: Michael Duncan (President), Mike Carlson (Assistant to the President), Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Alex Lougheed (VP Academic), Chris Diplock (VP Finance), Sheldon Goldfarb (Archivist-Researcher), Emily Laflamme (New ECSS),

Absent: Adrienne Smith (Policy Adviser), Stefanie Ratjen (VP External),

Arriving Late: Tristan Markle (VP Admin),

Called to order at 3:34
Meeting ended at 4:46

1. Personal Updates

2. UBC-O Student Society is in SERIOUS debt – $45,000 over the case they won against their club which sued them
   They are asking for donations
   Discussion about the importance of student Union autonomy

Motion: to donate $500 to UBC-O Student Union to help them cover the costs of their legal battles with the money coming from the donations account
Motion: Stef
2nd: Alex
Motion Passes Unanimously

3. Farm Update
   Density Transfer Discussion
   Alex: Suggests we should keep the rich folk in South Campus
   Discussion about how sustainability fits into density transfer

4. Athletics Update
   When are we putting out the Press release?
   Discussion about options (Now, Dec, Jan???)
   Conclusion: Wait until the deal with Bob is done

5. National Politics Update
   Proroguing in Parliament Summary
   CASA will cancel its Lobby Conference
   Discussion about other potential spin off effects

6. CRAM
   Alex: Attempts being made to reduce the cost of Academic materials
   Discussion about the importance of Executive members communicating with one another (with specific reference to Stef and Alex)

7. Website server Discussion
   Chris: We need to spend $5000 on updating the AMS server
Motion: to purchase a $5000 website server with the money coming from the President’s Account
Motion: Mike
2nd: Chris
Passed 4:1 (with Alex disagreeing over the use of the President’s fund without guidelines governing its use)

Further Discussion regarding the AMS’ lack of a collective web strategy
CPG is discussing hiring a web specialist
Conclusion: We need better web access and strategies

8. Communications Budget
   Communications has several projects that have been long term (including banners, zoom media and sponsorships). These projects need extra money to finish.

Motion: To approve the spending of $5700 from the President’s Fund to cover the remaining costs of the Communications projects (including banners, zoom media and sponsorships).
Moved: Mike
2nd: Stef
Motion Passed 4:1 with notable objections from Alex

9. Business reports as historical records
   Presentation suggested by Nancy and Jeff for general updates and historical record keeping purposes
   Ross and Chris: This is a make work project and unnecessary
   Tristan: This would increase accountability
   Chris: This is already happening in a different (and lesser known form)
   General consensus: This report would be a good idea to include in the Annual Report

10. Get your QUARTERLIES in.

11. Approval of Minutes:

Mike moves to approve the following minutes:

   -

2nd: Chris
Motion passes 4:1 with Alex suggesting that there must be a better way to approve minutes and refusing to vote for their approval