Minutes of the Executive Committee  
Jan 12th, 2009

Present: Michael Duncan (President), Mike Carlson (Assistant to the President), Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Alex Lougheed (VP Academic), Sheldon Goldfarb (Archivist-Researcher), Emily Laflamme (New ECSS), Adrienne Smith (Policy Adviser), Stefanie Ratjen (VP External),

Absent: Chris Diplock (VP Finance),

Arriving Late: Tristan Markle (VP Admin),

Called to order at 12:03  
Meeting ended at 1:58

1. Personal Updates  
   Note that Cody Mike has been hired into the External office

2. Serena – EA Presentation
   Discussions about Web voting
   - Difficult, WebCT problems, Administrator problems, Expensive to get 3rd parties to set up the system
   - CWL is the best option
   Serena is confident that the online voting structure will work in a timely manner
   Discussion about who should be contacted to secure the CWL voting space

   Conclusion: The Exec will talk to those involved with governing CWL and make sure that Serena has full access
   Conclusion: Serena will present to Council this Wednesday

   Discussion about ISA not getting nominations in for their Council seat and the possible outcomes/courses of action

Tristan Arrives

3. Farm Trek
   Based on weather and information about the BOG agenda, the FARM TREK has been moved to April 7th, the second last day of class.

4. Bylaws
   David Borrins and Alex had a conversation and the AMS may be in violation of the Society Act
   Conclusion: This will be handled quickly and the Exec will be updated ASAP

5. Annual Report
   Please get submissions in ASAP

6. Student Court
Student Court has filed their ruling on the previous case as to whether or not Council had the authority to overturn Student Court’s previous ruling. The conclusion: Council had no right to overturn it. The ruling will be coming to Council on Jan 28th. Discussion about how to proceed – No conclusions.

Adrienne will talk to the chair about Student Court.

7. Annual Review of Businesses
   An annual review of the Businesses can be found in the BOC minutes.
   Discussion about SUBmersion day.
   Chris will make sure to put a recommendation for supply review in his transition report.

Motion to go into Camera: Mike
2nd: Chris
3rd: Tristan

Out of Camera

10. HR review issues
    Consensus that there is a need for a full time HR person.
    Chris: The money will be there – Additionally, Alex and Ross will make a presentation to the Exec in order to justify the creation of a position for a full time HR position.

11. Drop Deadline for Elections
    Anne should receive a list of the winners to drop courses.
    Please note that a special review of the Academic requirements for Exec is coming.

12. Reschedule Exec meetings – FRIDAYS

Meeting Adjourned.
AMS Executive Committee Meeting  
Date: Monday, January 19, 2009  
Location: SUB 266J

Present: Michael Duncan, Sheldon Goldfarb, Kelli Seepaul, Adrienne Smith, Ross Horton, Chris Diplock, Tristan Markle, Alex Lougheed, Emily Laflamme

Meeting called to order by Mike D at 11:05am

Agenda:

0. Individual Updates:

a) Kelli Seepaul: No new updates

b) Adrienne Smith: No new updates

c) Mike Duncan:
   i. Great Trekker Award Dinner (Feb. 9, 2009):
      - Event organized under the leadership of Mike Carlson and Joanne
      - Freida was chosen to receive the Great Trekker Award. She has been contacted and invited, and we are currently waiting for her response
      - Currently, the food is using the entire budget. Money is still needed for the trophy and sound. Chris, Mike D. and Mike C. will meet to discuss
   ii. Athletic stuff:
      - Mike D. is planning to speak to Bob this week to finalize work on Athletics
   iii. Farm Trek:
      - Farm Trek has been postponed until April 7, 2009
   iv. AMS Block Party:
      - Will take place on April 8, 2009
      - Mike D. will meet with constituencies this week to plan the carnival (Chris will attend)
      - Organizer of the event is still needed

d) Sheldon Goldfarb:
   i. AMS Student Fees:
      - Several DAP students approached Sheldon asking for inclusion in the AMS UPass program, as well as for representation in council (these cases forward to Mike D)
- Mike D and Sheldon will prepare a presentation to give to Council which will outline the need to develop a process that can be used to determine which student groups are required to pay AMS Student fees and receive executive benefits.
- An opt-in procedure could be a potential solution for those student groups which currently are not required to pay AMS fees.

e) Ross Horton:
i. New SUB:
   - Currently short-listing architects to FIVE final groups
   - The design and construction of the bus terminal is moving much quicker than anticipated, which may put our design flexibility at risk
ii. IN CAMERA: 11:26am – 11:36am

f) Alex Lougheed:
i. AMS Elections: currently working with VP Academic candidates to outline aspects of the job
ii. Student Evaluations of Teaching
   - Working with a committee on survey design
   - Joined a working group concerned with student privacy: specifically the use of software that accompanies textbooks which send confidential student information to a third party in the United States
iii. Police Advisory Committee:
   - Determined that there will be a rotating, non-police chair
   - Composition of the committee was determined: AMS will get one seat
   - Meetings will be closed with public minutes
   - Rules must be determined to establish who will sit on the committee from the AMS: Alex recommends the VP Academic

g) Chris Diplock:
i. IPF:
   - All decisions have been made. Currently drafting comments and sending decisions to applicants
ii. Energy audit:
   - On schedule to be completed before the end of term
iii. HR-BOC:
   - Hay group will come back to the committee with their recommendations by the first week in February
iv. HR Position:
Alex Monegro is assisting Chris is preparing a presentation to deliver to Council next week

Emily Laflamme:
   i. Advocacy Coordinator hiring:
      - job has been posted, interviews will take place next week
   ii. Safewalk:
      - issues between Coordinator and Assistant Coordinator have been resolved

Tristan Markle:
   i. Currently working on Annual Report submission

1. Minutes:
   - No previous minutes were presented

2. Update on changes to the Provincial Elections Act:
   - Recently passed by the BC Liberals:
   - All parties must register before February 13, prior to the first cent spent on third party advertising of political issues
   - AMS to register executives, constituencies, club
   - Adrienne will discuss the issue with SAC and will email a notice out to clubs

3. HR Feedback:
   - Chris will send an email to execs regarding this issue

X.
   Farm Trek Update: Where is addition money going to come from?
   Student Court: To be discussed next week
   Course Drop Deadline for Candidates: Mike to followup
   Bylaw issue report: To be discussed next week
   Waiving Condorcet: More sections that the ones mentioned & passed in Council need to be amended for condorcet to be waived by the Elections Administrator (Sheldon)

Other notes:
   a) Executive Management Meeting: Wednesday, January 21 11:00am – 1:00pm, Friday, January 23 11:00am – 1:00pm
   b) Email comments regarding the new server to Kelli

Meeting adjourned by Mike D. at 11:58am
Minutes of the Executive Committee
Jan 26th, 2009

Present: Michael Duncan (President), Mike Carlson (Assistant to the President), Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Alex Lougheed (VP Academic), Sheldon Goldfarb (Archivist-Researcher), Emily Laflamme (New ECSS), Adrienne Smith (Policy Adviser), Stefanie Ratjen (VP External), Chris Diplock (VP Finance), Tristan Markle (VP Admin),

Absent: None

Called to order at 11:08
Meeting ended at 12:27

1. Personal Updates
   Note that our Advocacy Office is Hiring

2. Equity Coordinator
   Mandate for the Equity officer exists from Council to address problems within the society. Stef has set up the position to institutionalize it.

Motion by Chris: The Executive shall send a motion to Council to create an equity coordinator position, reporting to the VP Admin, to review the reporting structure of the safety coordinator. The Equity coordinator will also sit on equity committee with a non-voting seat.
2nd: Stef
Motion Passes Unanimously

3. Ben
   Options are being explored and the issue is being dealt with

4. Transition
   A list of requirements for transition have been created. Further discussions about what transition should look like will occur

5. Student Court
   The Executive is trying to get information from Claire regarding the consultant’s report

6. Food Issue
   Alex will be talking to Tessie about the food issue

7. Bylaw Issue
   Ross will be contacting lawyers to determine whether or not our bylaws are legal

8. Elections
   Elections should be promoting SLFS/Ubyssey elections
   More should be done to promote these elections

9. Cell Phone stuff
   Cell phone policy will be discussed by budget committee

Meeting Adjourned
Minutes of the Executive Committee
Feb 2nd, 2009

Present: Michael Duncan (President), Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Alex Lougheed (VP Academic), Sheldon Goldfarb (Archivist-Researcher), Emily Laflamme (New ECSS), Adrienne Smith (Policy Adviser), Chris Diplock (VP Finance), Tristan Markle (VP Admin),

Absent: Stefanie Ratjen (VP External), Mike Carlson (Assistant to the President),

Called to order at 11:00
Meeting ended at 12:38

1. Personal Updates
   Note that our Advocacy Office is Hiring

2. Exec Internship Ops from Connect Office
   These positions are created for specific projects (Ex. Stef’s positions that she created). These positions may lead to more work for the VP and there are issues with how they are paid (how much, honorariums, where does it come from...)

3. SLFS and Ubyssey
   This issue is being reverted to Kelli and Mike

Motion to go into Camera
Moved: Mike
2nd: Tristan

4. How do we get quorum at the AGM?
   Ballroom and Norm
   Alex loves Banners
   Try to get someone famous to speak... like Gregor Robertson

5. Exec Orientations
   There will be a meeting about this later this week
   Give Ross feedback and send all your junk to archives

6. Clickers software
   Chair developed primary software (aka his property)
   Questions about allocating money to get software... we are already over budget
   Adrienne and Alex will draft an RFP for better procurement

Meeting Adjourned
Minutes of the Executive Committee  
Feb 6th, 2009

Present: Michael Duncan (President), Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Alex Lougheed (VP Academic), Emily Laflamme (New ECSS), Adrienne Smith (Policy Adviser), Blake Frederick (Incoming President), Tim Chu (Incoming VP External), Stefanie Ratjen (VP External), Mike Carlson (Assistant to the President),

Absent: Sheldon Goldfarb (Archivist-Researcher), Chris Diplock (VP Finance), Tristan Markle (VP Admin),

Called to order at 3:10  
Meeting ended at 4:14

1. Personal Updates  
Alex has requested facts about who is voting and who is not in the AMS elections

2. Communicating Council decisions to Staff  
This has been brought up many times before and should be dealt with appropriately this time.  
Discussion about whether Ross should make these announcements to staff...

3. Bylaw Review Update  
Linda Parsons – The AMS is not in violation of the Law  
Adrienne has brought this issue to Code and Policy committee

4. Cheque signing  
Get ‘em signed, Please!  
Discussion about possible ways to speed up the process including raising the bottom line for petty cash or creating another signing authority.  
No conclusions.

5. Cold fusion incident  
There was an incident involving alcohol poisoning.  
Discussion about “Bar Stewarts” and the repercussions of not following proper procedure

Motion to go into Camera  
Moved: Mike  
2nd: Stef

6. ARC to meet for equity review

7. Council Agenda  
Olympics, advocacy, athletics, elections committee report

Meeting Adjourned
Minutes of the Executive Committee  
Feb 13th, 2009

Present: Michael Duncan (President), Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Alex Lougheed (VP Academic), Sheldon Goldfarb (Archivist-Researcher), Emily Laflamme (New ECSS), Adrienne Smith (Policy Adviser), Chris Diplock (VP Finance), Tristan Markle (VP Admin), Tom Dvorak (Incoming VP Finance), Crystal Hon (Incoming VP Administration), Tim Chu (Incoming VP External), Mike Carlson (Assistant to the President), Stefanie Ratjen (VP External),

Absent: None

Called to order at 11:05
Meeting ended at 12:33

1. Personal Updates

2. Council Gift
Discussion about what to get Council as a gift – Ideas include minischool discounts and meal vouchers
Conclusion: Zip Hoodies from Me to We and Mike Carlson will draft a report on Councilor appreciation at the AMS

3. Pit Line
Discussion on background
Conclusion: this should be included in Mike Carlson’s Appreciation report

4. Appeals of elections
Discussion about current state of appeals
- Will there be an Exec for the AGM?
- What we should do is different than what we could do...
- Could we appoint councilors for the AGM?
We will wait and see what happens with the appeals process

5. AGM Agenda
Add the Great Farm Trek
Advertising and community support should be the top priority

6. Councilor of the Year
The Exec will meet immediately following this meeting to decide who will be nominated as councilor of the year.

Meeting Adjourned
MINUTES OF THE
EXECUTIVE COMMITTEE

Present: Blake Frederick (President), Crystal Hon (VP Admin), Timothy Chu (VP External), Tom Dvorak (VP Finance), Johannes Rebane (VP Academic, arrived 1:50), Pavani Gunadasa (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Advisor), Kelli Seepaul (Communications Manager),

Guests: Michael Duncan (Farm Trek), Emily Laflamme (Farm Trek)

The meeting was called to order at 1:40 pm.

1. **Equity Officer:** Ross.

2. **Great Farm Trek presentation:**
   - Emily Laflamme seeking Executive involvement.
   - Blake to be at front of the Trek and deal with media, along with Tim and Kelli.
   - Crystal to help with SUB set-up.
   - Tom truck driver.
   - Pavani parking.
   - Mike Duncan will be coordinating at the SUB and liaising with the RCMP.
   - The trek looks good for volunteers: 40 so far, plus 18 Safewalkers as marshals; don’t need help from SAC or Fincom, but everyone should show up to take part.
   - Plan is to have someone go in to Board of Governors meeting to give them our policy and invite them to join the march.

MOVED BLAKE FREDERICK, SECONDED TOM DVORAK:

“That the Executive approved an expenditure of up to $400 on beer or other alcohol as part of volunteer appreciation for the volunteers taking part in the Farm Trek.”

… Carried

Michael Duncan and Emily Laflamme left.

3. **Minutes**
   - Minutes to approve from last Executive. Will be circulated by email.
Question of how the new Executive can approve if they weren’t at the meetings.

3. Updates

- Johannes:
  - First year seminar program.
  - Liquor policy: reviewing the current legislation and regulations in preparation for a meeting of the joint RCMP-student committee.
  - UBC Privacy Policy: we did presentation expressing our concern that UBC students will be getting a lower level of privacy, and the motion going to the Board of Governors has been withdrawn for re-evaluation.
  - TA training: Meeting with TA union. Everyone is in favour of increased training; the question is how best to arrange it.

- Ross:
  - Working on budgets.
  - Good month in the businesses.
  - P3 process being affected by changes at the University.
  - Parking fees court case went against the University; they may have to pay back $4 million and the question is where will they find the money? They may appeal the decision.
    - Blake and Tim: Concern that UBC may seek to stop its U-Pass subsidy, but UBC is committed to paying that by contract.

- Kelli:
  - Farm Trek (Blake said he was seeing posters about it all over town).
  - Election materials.
  - Services.
  - AMS Insider.
  - Sponsorship.

- Crystal:
  - P3 working session: making corrections to the document.
  - SAC Policy Handbook being updated.

- Blake:
  - Going to be able to work remotely from home.
  - Tuition consultation presentation to Board of Governors didn’t go as well as hoped; he will do a follow-up.
  - Determined the 40 most important decision-makers on campus and sent them copies of the Annual Report, an invitation to Farm Trek, and a letter introducing the new Executive.
  - President Toope said there may be news about the P3 process soon.
  - Went to CASA conference and then visited some CFS schools, concluding that the AMS has its stuff together and doesn’t need anyone’s help. Found it difficult to move CASA in the direction we want.
Senate vacancies: Going to work with Kelli and the Student Senate Caucus and Councillors to advertise the positions.
- Adrienne:
  - Stakeholder outreach.
  - P3’s.
  - The Insite people want us to write a letter in their support (we already have policy supporting them).
  - Wondered about networking the photocopier so it can scan and circulate documents; Hong to be asked about this.
  - Bill 42, the “gag law,” requiring us to register and putting various limits on campaigning, was declared unconstitutional, but the government has applied for a stay of that ruling until they can appeal.
  - Voter mobilization week.
- Pavani:
  - Meeting with Coordinators and with UBC groups.
  - Hiring new Coordinators soon.
  - Services review.
- Tom:
  - Reading, learning, filling in gaps in knowledge.
  - Receiving lots of inquiries re fees.
  - Starting hiring for Fincom: 40 applicants for 4 positions.
  - Training on new accounting software.
- Sheldon:
  - Drafting Code for committee reform.
  - Helping with the almost two-year process of revising the SAC Policy Handbook.
- Tim:
  - Elections.
  - CASA: Discovered new problems with CASA at the conference, concerning their budget and organizational structure.

4. Appreciating staff
- April 29 staff appreciation event to recognize Val Levens’s winning the Bernie Peets award and also because it’s student staff turnover time. Blake will arrange.
- Tim suggested postponing it until after the elections.
- Blake: We can do two.
- Adrienne asked about staff birthday celebrations. Blake said he is working on that. Sheldon noted privacy issues.

5. SUBmersion/WOW
- Blake: Looking to changes for the SUBmersion part. Wants to teach Councillors, Senators, Service Coordinators about the AMS and maybe get feedback about planning. The WOW part is being arranged by Mike Carlson and will include team building, etc.
6. Block Party funding
- Tom Dvorak: Last year used money from the Constituency Aid Fund. Can’t do that two years in a row. It will cost $5-8,000 and may go over what has been budgeted; that will be paid for from our general contingency funds if necessary.

7. Services review
- Pavani:
  o Wants to tailor the Services to the student population
  o Maybe get an outside firm to do an assessment.
  o Last time this was done was in 1994 as part of an overall review of the AMS; good things came from that.
  o Wants to look at everything from structure to what students want.
- Blake: You may want to talk to Council. There’s been no strategic planning for the Services.
- Tom: This can be expensive. The Hay report on HR cost $30,000.
- Tim: Good to have an external person come in; they can also look at any systemic issues that may be keeping students from using our Services.
- Adrienne: Re the systemic review issue, we were already looking for someone to do a more general review; no one has been found yet, though there is someone whose name Adrienne is passing along to the Safety Coordinator.
- Tim: Perhaps bring the Resource Groups into the Services.
- Sheldon: The 1994 report separated those two out. They used to be together.

8. Band Council letter
- Letter to ask Musqueam if they want to be involved in the SUB Project.

9. Laptops
- Only one laptop for the Executive and it ancient and not completely functional.
- Blake: This is something for Budget Committee.
- Ross: The whole Exec should have laptops, perhaps with one additional one for others to sign out.

10. Debate 101
- Pavani:
  o This is a student initiative: workshops conducted by the Debating Society.
  o They work in conjunction with professors in courses, coaching students on debating.
  o They need funding, about $6,000, for an office, storage, etc.
  o They don’t really fit in the current Student Services.
- Johannes: This is really an academic, University thing; they should fund it.

11. TransLink FOI request
- Sheldon:
  o TransLink has been served with an FOI request for documents concerning negotiations between them and the AMS, and so they are asking us if we are all right in releasing these documents.
  o They’re suggesting that disclosure might harm our business interests; it’s as if they’re inviting us to say No to disclosure.
  o The documents should be looked at by someone else, not the AMS Privacy Officer.
- Documents given to Tim; Adrienne and Blake to look them over too to see if we have any problem with releasing them.

12. Childcare allocation
- Sheldon:
  o Henry received a request for payment from UBC under the childcare agreement Council approved last year, but there’s confusion about whether we are supposed to go ahead and pay this because the province never came through with its share of the funding.
- Adrienne:
  o The project is going ahead, and we’re committed to paying. We should pay. It’s up to the University to find any additional funding it may need.
  o The only issue for us is that though we received a soft agreement, in an email, stating that 40% of the places will be reserved for the children of UBC students, we’ve never got that in a signed document. We should try to get a signed document, but it does look like the promise will be adhered to.

13. Shinerama
- Johannes: Do we want to keep paying $2500 for a Shinerama coordinator? Is there student support for us doing this? Should we be paying someone to help raise money for an outside charity? There are lots of charities we don’t do this for.
- Blake: It also takes up a lot of time from the Connect coordinator. But pulling Shinerama entirely would be politically disastrous. Maybe scale it back.
- Tim: It’s already small scale. If we don’t engage, it won’t happen.
- Kelli: Shinerama is a major North America-wide, student-run initiative.
- Ross: There are decades of precedent for us doing this. It was under-resourced last year.
- To be looked into further.

14. SLFS
- Blake:
The Student Legal Fund Society gets money from us, $1 per student, under the terms of a referendum. They don’t seem to be giving the money out as they’re supposed to; they don’t seem to have an application form; they have $300,000 on hand. He’d like to withhold money from them and not automatically transfer it next time.

- Sheldon:
  - The referendum said we were to put money into a legal fund; there’s a contract with the SLFS under which we designated them as the appropriate legal fund.
  - If they don’t use the money as the contract says they are supposed to, they may be in breach, and we could terminate.

- Blake:
  - He didn’t want to terminate, just give them a push by withholding.
  - They need to fix their systems.

- Sheldon:
  - The contract is up for review this year anyway.
  - One thing missing from it is a requirement that the SLFS report to the AMS on how it’s spending the money.

- Tom to instruct Henry not to transfer this year’s money. Then we will talk to the SLFS about our concerns.

15. Humanities 101
- Tim: The Humanities 101 graduation is April 30. We should attend. They’re also looking for funding for a yearbook.

There being no further business, the meeting adjourned at 3:30 pm.
Minutes of the Executive Committee  
March 5th, 2009

Present: Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Adviser), Blake Frederick (President), Tim Chu (VP External), Johannes Rebane (VP Administration), Tom Dvorak (VP Finance), Crystal Hon (VP Administration), Mike Carlson (Assistant to the President), Mike Duncan (Old President)

Absent: None

Called to order at 1:06  
Meeting ended at 3:39

Note: This is the first Executive meeting with the newly elected Exec

1. Approval of Agenda

2. Approval of Minutes: None to Approve

3. Business Arising

4. Presentation by the Faculty association

   University released new privacy policy in Nov ’08. This policy reduced privacy to minimal levels (the university will be able to look, use and distribute materials owned by the University... aka all materials). The Board will approve this in April.

   Suggested action: Let the university know our stance on this issue

5. Personal Updates

   Note that there are several media releases and projects that the Exec will be partaking in (Media seminar and Website bios)

   All exec are settling into their positions well.

6. Council Issues

   - Agenda – Blake took final submissions for Council
   - Schedule – The schedule will be changed... Sheldon will look into this
   - Deadlines – There will be firm deadlines for any submissions to Council. The deadline will be the week before on the FRIDAY.

Motion: to take $6000 from the C-Pac fund after Tom reviewed how much money was in the account, in order to cover the costs of communications materials which ran over budget.

Moved: Blake  
Second: Tom  
Motion passes unanimously

7. Exec Com Agenda

   Everyone will get access to the google document which will allow each member of the executive to change and update the agenda
8. Alumni Board
   Someone needs to sit on the Alumni board
   Tom Dvorak will sit on the board
   Sheldon requests that the minutes be brought to him after meetings

9. Lifetime seat on SUB renew Committee
   Questions over who should be able to sit (Council or at large)...
   Decided that the position shall not be restricted to Council
   Code changes are necessary for this to happen

10. Exec member on Code and Policy
    Johannes and Tim have intentions on sitting on Code and Policy Committee. They will
    sort out who will sit on it.

11. Great Farm Trek
    Mike Duncan will come with a full budget to Exec Com next week

12. Block Party
    We need to find where the money is coming from as nothing has been allocated.
    $15,000 was used last year
    Tom will talk to Jamil

13. Office Space
    We are RUNNING OUT! It is very expensive to create more
    Discussion about moving into copy right
    Scheduling should help with the issue... FTE’s are low

14. Privacy Policy
    We need to take action on the Privacy Policy
    Will be discussed during the Exec retreat

Meeting Adjourned

ACTION ITEMS:
   a) Deadline for Council agenda on the FRIDAY
   b) Council schedule will be changed
   c) Code changes for lifetime SUB seat
   d) Exec member on Code and Policy
   e) Tom will talk to Jamil about Block party funding
   f) Privacy policy discussion
   g) Office space issues - Scheduling
Minutes of the Executive Committee  
March 9, 2009

Present: Blake Frederick (President), Tim Chu (VP External), Johannes Rebane (VP Administration), Tom Dvorak (VP Finance), Crystal Hon (VP Administration)

The meeting was called to order at 11:31 am

1. MOVED BLAKE FREDERICK, SECONDED JOHANNES REBANE

   “Be it resolved that up to $1,110.00 be withdrawn from the President’s Fund to cover the costs of the 2009-2010 AMS Executive Retreat.”

   Note: The President’s Fund has a balance of $277,611.65

   ... Carried Unanimously

Blake Frederick
President
Minutes of the Executive Committee  
March 13th, 2009

Present: Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Adviser), Blake Frederick (President), Tim Chu (VP External), Johannes Rebane (VP University Affairs), Tom Dvorak (VP Finance), Crystal Hon (VP Administration), Mike Carlson (Assistant to the President)

Absent: None

Called to order at 2:16  
Meeting ended at 3:45

Note: The new ECSS has been hired

1. Approval of Agenda

2. Approval of Minutes  
In the future, to save paper and to be more efficient, minutes will be EMAILED out to seek approval

3. Points of Action  
A council motion is still needed to put Tim on C&P committee
Tom will talk to Jamil this week
Mike Carlson will put the agenda on the white board from now on

4. Personal updates  
Exec conflicts all worked out

5. Exec team meetings  
Will be scheduled by Joanne for Tuesdays. Support staff not required

6. Exec Blog Schedule  
Kelli created an Exec blog schedule (Exec be advised to consult this weekly)

7. Carolina’s Presentation  
Please be conscious of ‘Sustainability’ as an issue... (reusable, bottle water free, maintenance issues...  
Possible food bank initiatives

Discussion about the Council meeting the night before. 
Conclusions: The addendum Agenda on the day of Council will not be allowed to happen again.

8. Exec Blackberries  
Discussion on the charging scheme in case Executives go over their minutes...  
Conclusion: If you go over, you pay.
Discussion about keeping your old cell phone.
Someone will approach Alex and get Johannes’ phone back
9. President’s Fund Banner
The banner was lost. A replacement will have to be ordered. It will cost around $200. Tom will figure out how to pay for it from the existing budget.

10. Privacy Policy
Tim and Blake will meet with the faculty association.
In response to the policy change, the AMS will:
- Send a delegation to BOG committee meetings
- Create a media release
- Lobby the Ubyssey to press the issue further
Discussion about what the course of action will be when the policy is approved. Possible outcomes include a joint lawsuit.
Conclusion: We will continue to discuss this and we will pursue a meeting with the University Council.

11. Vancouver Pride Parade
Should the AMS participate in August?
Conclusion: Yes, as the precedent has been set for large organizations to be involved, the AMS would like to show its support for equality.

12. Five days for the homeless (Johannes)
Johannes is participating in an awareness campaign where he will stay outside for five days with all proceeds going to the Broadway Youth Resource Center. He is requesting money from the Exec to give to the cause.
Discussion about how charitable donations should be made and the role of both the AMS foundation and the procedure of giving donations.
Conclusion: Tom will create some procedure of application which Johannes can appeal to.

13. UN international covenant
The AMS will pursue a legal battle with the Province on the basis that the recent Education funding cuts are against the UN charter.

14. Impeachment??
Sheldon: The AMS was said to be in violation of the Societies Act for its policies regarding councilors being kicked off Council. This has been deemed to be true.
Conclusion: Sheldon will draft the Code and Policy changes necessary, which will then be brought to the next Council meeting. A legal opinion suggests this may be unclear in the context of removing Councilors for missing meetings, but the vast majority of BC Societies act in a similar manner to us, and we should be OK to continue with our current procedures regarding the removal of directors as a result of missing meetings. It is also the opinion of our lawyers that directors can only be removed (“impeached”) by special resolution, and our current procedures (A member of the Executive Council may be removed upon a 2/3 Resolution of the Council) are not compliant with the Act.

15. Retreat follow up
Time will be scheduled for each Exec to write the “letters” as required from the retreat.

16. Just Desserts Nominations
Discussion about potential candidates.
Conclusion: Two individuals have been selected. Tom will write the 200 word summary for the one recipient.

Meeting Adjourned

ACTION ITEMS:
  a) Exec member on Code and Policy
  b) Tom will talk to Jamil about Block party funding
  c) Privacy policy discussion
  d) Mike Carlson will put the agenda on the white board
  e) Exec team meetings
  f) Five days for the homeless (Johannes)
  g) Retreat follow up letters
  h) Just desserts nominations
Minutes of the Executive Committee  
March 19th, 2009  

Present:  Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Adviser), Blake Frederick (President), Johannes Rebane (VP University Affairs), Tom Dvorak (VP Finance), Crystal Hon (VP Administration), Mike Carlson (Assistant to the President)

Absent:  Tim Chu (VP External),

Called to order at 2:07  
Meeting ended at 3:35

1. Approval of Agenda and minutes (none to approve) and individual updates  
   - Tim and Blake had a conversation with CASA in regards to the issues the AMS is having with them.  
   - There is a new proposal on the table to restructure SUB Governance

2. Presentation – Five days for the Homeless  
   All proceeds go to Broadway youth center

Motion by Blake: to donate 500$ to “5 days for the Homeless” from the donations account.  
2nd: Crystal
Motion carries unanimously with an abstention from Johannes.

3. Presentation – Great Farm Trek (Mike Duncan)  
   A volunteer co-ordinator is needed  
   Discussion about releasing staff on the day

Motion from Blake: to ask for help on the day of the Great Farm Trek from all available staff (pending approval from managers).  
2nd: Tom
Motion carries unanimously

4. Invitations for dinner  
   Tom will go to the March 26th dinner  
   Crystal will look into going to the April 2nd dinner

5. Reschedule Exec meetings  
   They are too long and cannot be at this time... 2 hours needed.

6. Submit your timesheets

7. Council Agenda  
   Committee working group meetings, Committee reform, ARC, Tim on Code and Policy, AGM?  
   Discussion about whether to have an AGM or not.
Conclusion: Yes. There will be an AGM linked to the Great Farm Trek. Notice must be given out 2 weeks before hand which includes the date, place, time and purpose of the AGM.

8. Hiring Staff
   Tom will talk to Tim about hiring staff

9. Vacant Senate Seats
   Due to the conditions of the senate elections, there are now three empty senate seats. Discussion about whether there should be an election to fill these spots. Discussion about a potential motion to ask the elections committee to hold this election. No conclusions.

Motion to go into Camera: Blake
2nd: Johannes
Out of Camera

10. Policy Expirations?
    Ross: Does the Exec want to be informed when there are policies that are expiring?
    General response: It couldn’t hurt. Send it to everyone.

All remaining agenda items will be discussed at the Exec small team meeting on Tuesday.

Meeting Adjourned

ACTION ITEMS:
   a) Volunteer Coordinator for GFT
   b) Two Dinners (including Tom 26th)
   c) Reschedule Exec Meetings
   d) Tom would talk to Tim re: Hiring Staff
Minutes of the Executive Committee  
March 26th, 2009

Present: Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Adviser), Johannes Rebane (VP University Affairs), Tom Dvorak (VP Finance), Crystal Hon (VP Administration), Mike Carlson (Assistant to the President)

Absent: Tim Chu (VP External), Blake Frederick (President),

Called to order at 2:10
Meeting ended at 3:20

1. Presentation by UBC Events (Jamil)
   - UBC events is extremely useful. Please join, as the website will increase the accessibility of any AMS events to the greater campus community.

2. Approval of Agenda and minutes and individual updates
   - The minutes will be sent to individual Exec’s to approve in ‘packages’.

Motion to go into Camera
Moved: Tom
2nd: Crystal

3. Letters from the Exec retreat
   These will be done at the next Exec team meeting

4. Executive Honorarium
   Discussion about what the bylaws say about the procedure of giving back the honorarium.
   Conclusions: The honorarium should be given out sooner rather than later and the award is completely up to the new executive’s discretion.

5. Council Debrief
   Committee appointments were poorly planned with the timing of Constituency Elections. We should talk to SAC about when elections need to happen. Suggestion to discuss the topic at Council and propose changes for next year.

   Crash of computer system at Council was BAD. Someone needs to talk to Naylor about changing code to accommodate crashing computers.

   There were complaints about food, and there has been no activity portion for council as of yet.

6. Sponsorship possibilities with “East is East” on Broadway
   Send any sponsorship ideas to Kelli

Meeting Adjourned
ACTION ITEMS:
   a) Send Minutes out in ‘packages’
   b) Ask Dave and Alex about clicker software and INVOICE.
   c) Exec letters at next team meeting
   d) Bring up Com appointment issues to Council
   e) Sponsorship ops with East is East (Kelli email?)
Minutes of the Executive Committee
April 9th, 2009

Present: Kelli Seepaul (Communications Manager), Tom Dvorak (VP Finance), Crystal Hon (VP Administration), Mike Carlson (Assistant to the President), Tim Chu (VP External), Blake Frederick (President),

Absent: Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Adviser), Johannes Rebane (VP University Affairs),

Called to order at 2:08
Meeting ended at 3:30

1. Agenda and minutes
   Approved

2. Updates
   - Bronwyn’s contract will be extended for as long as possible to facilitate a transition period between her and the new employee
   - UBC is asking for the SUB renewal fees back
   - Tim and co. registered 500 young voters over the last week

3. Reminder – Office hours
   Each executive is supposed to have five hours of scheduled office hours, as laid out in code

4. The wrestling team
   Tim is concerned about the current status of the relationship between the Executive and the wrestling team.
   Discussion with no conclusions occurred

5. Privacy Policy
   The privacy policy will be going through

6. The pictures in the hallway
   There are several issues with the current situation.
   - Several Exec do not think the pictures in the exec hallway should be there; however, not all the exec are in agreement
   - Removing the pictures will be very expensive
   - The question as to what should be put up instead of the current pictures
   - There are issues with the historical significance of removing the pictures

7. WOW
   The principles to be followed for the weekend are:
   - Gong show
   - Mingling
   - Financial accountability
   - Promote knowledge of the AMS
   - Get to know each other
   - Get councilors to commit to things (committees, etc.)
- FUN
- Low cost

Meeting Adjourned
April 16, 2009

MINUTES OF THE
EXECUTIVE COMMITTEE

Present: Blake Frederick (President), Crystal Hon (VP Admin), Timothy Chu (VP External), Tom Dvorak (VP Finance), Johannes Rebane (VP Academic), Pavani Gunadasa (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications Manager)

Guest: Emma Ellison (AMS Connect)

The meeting was called to order at 2:05 pm.

1. Shinerama presentation (Emma):
- Shinerama is a cystic fibrosis fundraiser going back 15 years.
- AMS Connect organizes it and brings on extra people to help out.
- Aimed to recruit 500 people this past year; actually got 200, mostly from the Residences.
- Raised $15,000, which was good by our standards, but small in relation to other universities.
- Question of why we are doing this when it engages so few students, and why this charity as opposed to others?
- Shinerama is not an ongoing year-round club, just a one-day blip which conflicts with Firstweek and undermines the work of the AMS Connect Coordinator.
- Perhaps we should be downsizing it, only doing it at the Residences.
- Perhaps move it out of the Connect office.
- Expenses (salaries of coordinators, etc.) probably less than $10,000, so did raise more than spent.

General discussion:
- Perhaps package this and hand it to Rez Life or the Residence Associations, though it might be a lot of work for them. We should liaise with them and advise on what things work and which don’t.
- Pavani: It doesn’t belong under Connect or the Services.
- There could still be an AMS Shinerama assistant liaising with the Residences, but the AMS Connect Coordinator would not be involved.

[Emma Ellison left]

2. Exec Blog: Blake’s turn next.
3. Timesheets

- Hand them to Rory Green, who will pass them on to whoever becomes the new chair of the Executive Remuneration Committee.

4. Updates

- Tom:
  - Hiring.
  - Getting committees together.
  - Paperwork.

- Pavani:
  - Interviews.
  - Introductory meetings.

- Blake:
  - Hiring assistant.
  - Hiring an Executive Projects assistant for the whole Executive to do things like get people to the AGM; this is a revival of an old position.
  - UN complaint with Pivot; may wait till Adrienne gets back.
  - Going to give talk about the current AMS at a Sigma Tau Chi dinner for young alumni, influential leaders.

- Sheldon:
  - Circulated current privacy policy and procedures.
  - Looking into storing the old Council photos if we take them down.

- Tim:
  - Provincial election campaign; press release on registering 500 students in three days; promoting education issues.

- Crystal:
  - SUB meeting with UBC yesterday; they responded to our proposal.
  - Screening applicants for SAC.
  - Getting inquiries about our policy on water/bottled water/sustainability.

- Johannes:
  - Hiring.
  - CUPE 278, negotiations re increasing TA training.
  - Meeting UBC officials re LEED initiatives (about teaching innovations).
  - ARC.
  - Meeting on liquor policy postponed.

- Blake:
  - Invitation to NSSE meeting/presentation May 7.

- Kelli:
  - Website being immigrated to our own server by next week.
  - Insider editor hired (Devenne Drege); work beginning. Like last year, won’t use coil binding; better for the environment and also a better book.
- Sponsorship: Sun re-signed; hoping for Rogers.

- Blake:
  - Political parties have released their platforms:
    - Liberals: U-Pass for everyone at same price, but not clear which price. (Tim: Also increased PSE funding, but unclear how much.) Law school at Thompson Rivers opening; med school at UBCO; expansion of Sauder.
    - Green: 20% reduction in tuition; reimbursement of tuition fees if stay in BC.
    - NDP: Tuition freeze, reduction of student loan interest, rollback of transit fares, restoring funding cuts.

- Ross:
  - Budgets.
  - New SUB work.
  - HR committee.
  - Change in UBC structure affecting us, slowing down the responses re P3; also, the merger of Food Services with Housing and Conferences could affect our catering business; we may no longer get referrals from Housing and Conferences.
  - Block Party: interested in feedback; a postmortem next Tuesday.
    - Johannes: The UNA had a great time at the Farm Trek and said the Block Party was flawless.
    - Tom: Under budget.
    - Blake: In part because he cancelled the laser tag event; it was too large and would have cost $2500.
    - Ross: Hasn’t seen final budgets, but ticket sales were good.
    - Tim: Got people to register to vote in the cotton candy line.

- Kelli:
  - Got 6% response on email to first years; more Facebook fans and people clicking through to AMS positions.
  - Need to work on criteria for next year when we can email first and second years.

5. End of year spending
   - Tom: We’re doing well financially, under budget by $100,000, so now, before the end of the fiscal year (April 30), would be a good time to spend.

6. Old Council photos
   - Blake: Last time a heated discussion on this. The issue is whether to replace the photos of old Council members in the Executive corridor with pictures celebrating the history of the AMS in a different way, showing the Farm Trek or the construction of the SUB.
   - Sheldon: Should this go to SAC?
   - Blake: The question is, We may want to request something of SAC. First we should decide as an Executive.
Crystal: We want to recognize the history of the AMS. Should this be old Council members or what they did?

Sheldon: If we do take them down, we should decide whether to keep them in their frames or not. More bulky to store that way, but expensive to reframe later.

Johannes: What about the visual display, our goals?

Crystal: That can go up too.

Johannes: Maybe more Great Trek. Maybe have a contest to say what goes on the walls.

Tim: The photos reflect a less inclusive period; women and men are separate, and the UBC President is included. Some people have been offended.

Tom: We can’t rewrite history.

Blake: They don’t look inclusive, and do those pictures present an understanding of what the AMS is and what our history is? His thought is No.

Tim: People comment on the cow photo more than on the others.

Tom: Not sure we need to spend time and resources on this; it might cost thousands of dollars.

Blake: It doesn’t have to cost that much.

Ross: The photos are perhaps out of place, but he never thought it was that big an issue, but if it’s sending a non-inclusive message …

Sheldon: As far as women are concerned, it sends a fairly inclusive message. The first woman president, Norah Coy, is up there for 1917. There are women every year, and this at a time when women couldn’t even vote in federal or provincial elections.

MOVED BLAKE, SECONDED TIM:

“That the Executive send a memo to SAC requesting that the pictures in the Executive hallway be replaced by pictures identifying the history of the AMS in a more explicit manner.”

… Defeated

The meeting went into camera at 3:35 pm, and the staff left.
Minutes of the Executive Committee Meeting
April 23, 2009

In attendance: Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Sheldon Goldfarb (Archivist-Researcher) Blake Frederick (President), Crystal Hon (VP Administration), Mike Carlson (Assistant to the President), Tim Chu (VP External), Pavani Gunadasa (Executive Coordinator of Student Services), Johannes Rebane (VP University Affairs), Absent: Tom Dvorak (VP Finance), Adrienne Smith (Policy Advisor)

Called to order at 1:45
Adjourned at: 3:30

1. Agenda
2. Minutes: Sent to staff for approval for next time
3. Personal Updates:
   - Tom’s version of the visioning dod (exec).
   - Bob Philip wants to partner on concerts in T-bird arena.
   - Tim discusses Olympic stuff.
   - A lot of hiring.
   - University meeting with Ross and Anne.
   - Crystal will hire someone with “umph”.
   - No bikes are allowed in the building.

4. WOW- May 15th
   - SUBmersion
   - Goals: engage council, promote involvement, friendship and knowledge.
   - Look into getting expertise from an outside source.
   - Talk to Johannes about timeline.
   - Johannes will be in charge of WOW
   - Sheldon will find WOW materials from last year.

5. Michael Kingsmill
   - Old Barn had investment to restore by AMS. To date $92,000 work done since 1986.
   - Johannes will initiate conversations and will work with Tom and Blake.

6. Tom update:
   - Student fees: Tom threatened legal action.

7. AMS foundation:
   - Do we want it to be active?
   - Perhaps for new SUB
   - Discussion of the financial structure of the AMS Foundation occurs.

8. U-Pass and who are students
   - Discussion of DAP students.
   - Pass responsibility to TREK.

9. Student Directed Seminar
   - Take suggestions
Meeting adjourned.
April 30th Exec Comm Minutes

Present: Exec minus Tim, Kelli, Ross, Sheldon

1. Presentation by IKB staff and classroom services on library stewardship
   a. Furniture use → moved around; class of 24 will have a table and 2 chairs
   b. Vandalism
   c. Classroom use → support informal use, but sometimes students refuse to vacate space when class scheduled → had a prof. in tears
   d. **Financial impacts on programming b/c of need to replace/repair furniture**
   e. Crystal and Tim haven’t seen THIS kind of vandalism b4 in MASS
      i. BUT have seen furniture movement
   f. Looking for ideas on sltns:
      i. Johannes: an AMS committee
      ii. Don’t want a police state
   g. Kelli: need buy-in; make ppl feel ownership of space
   h. Broken pane in Riddington room happened in middle of day; nobody reported
      i. Not intentional → result of negligent mis-use
   j. Anonymity may cause a problem
   k. Blake: bring to council: committee on learning centre stewardship → crystal to sit on committee

2. Put things on agenda for meetings

3. Exec team meeting updates to be brought to exec comm.

4. Personal updates…

5. Do exec blogs

6. UBC Prop. Trust: FOI now granted (makes it a public entity)
   a. UBC is appealing
   b. Blake asking them to withdraw

7. Motion: “Direct code+policy to review sections of Code on restricting holding positions” … carried

8. Council exit interviews. Those interested contact Blake

9. Everyone read video camera policy

10. In camera
Executive Committee Minutes  
April 30, 2009

Present: Blake Frederick (President), Tim Chu (VP External), Johannes Rebane (VP University Affairs), Tom Dvorak (VP Finance), Crystal Hon (VP Administration), Kelli Seepaul (Communications Manager)

Absent: Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Mike Carlson (Assistant to the President), Adrienne Smith (Policy Advisor)

Called to order: 1:30pm

1. Approval of agenda
2. Presentation by IKB staff and classroom services on library stewardship
   a. Furniture use moved around; class of 24 will have a table and 2 chairs
   b. Vandalism
   c. Classroom use support informal use, but sometimes students refuse to vacate space when class scheduled had a prof. in tears
   d. **Financial impacts on programming b/c of need to replace/repair furniture
   e. Crystal and Tim haven’t seen THIS kind of vandalism b4 in MASS
      i. BUT have seen furniture movement
   f. Looking for ideas on sltns: 
      i. Johannes: an AMS committee
      ii. Don’t want a police state
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   k. Blake: bring to council: committee on learning centre stewardship crystal to sit on committee

3. Put things on agenda for meetings

4. Exec team meeting updates to be brought to exec comm.

5. Personal updates...

6. Do exec blogs

7. UBC Prop. Trust: FOI now granted (makes it a public entity)
   a. UBC is appealing
   b. Blake asking them to withdraw

8. Motion: “Direct code + policy to review sections of Code on restricting holding positions” ... carried
9. Council exit interviews. Those interested contact Blake
10. Everyone read video camera policy
11. In camera
Meeting Adjourned
Minutes of the Executive Committee Meeting
May 7, 2009

In attendance: Ross Horton (General Manager), Kelli Seepaul (Communications Manager), Sheldon Goldfarb (Archivist-Researcher) Blake Frederick (President), Crystal Hon (VP Administration), Katie Berezan (Assistant to the President), Tim Chu (VP External),

Late: Pavani Gunadasa (Executive Coordinator of Student Services), Johannes Rebane (VP University Affairs), Tom Dvorak (VP Finance)

Absent: Adrienne Smith (Policy Advisor)

Called to order at 1:36pm
Meeting ended at 2:55pm

1. Additions to agenda:
   10. Shinerama reporting structure (Pavani)
   11. Payroll
   12. in Camera

2. Personal updates:
   Phone service may be changed to Bell (Kelli)
   Reach Pavani at the Mini School number for the next two weeks.

3. Quick updates:
   Next blog is: Tim

4. May 6 Council meeting debrief
   Motion by Blake to go in camera
   2nd: Crystal
   Out of Camera
   Tom requests that AMS logo be removed from Facebook profile due to an optical compromising of interests.
   Tom requests that the VP external agrees to be put in positions that will not undermine the lobbying efforts of the society.

5. Executive relationship with Council:
   Blake suggests a weekly email update to council to be created. Discussion occurs and decides that it is a good idea.

6. Payroll:
   Tom notes that all payments of labor must be done through payroll and no longer through cheques.

7. Fee Referendum Procedure
Sheldon advises Tom on Referendum policy and Tom notes that the specifics of wording should be looked at in the future.

8. Video Camera Policy:
Sheldon reiterates that a policy needs to be put in place. Discussion occurs and it is decided that the drafts will be sent to BOC with an invite to the Code and Policy Committee.

Meeting adjourned.
Executive Committee Meeting Minutes
May 14, 2009

In Attendance: Ross Horton (General Manager), Kelli Seepaul (Communications and Design Manager), Sheldon Goldfarb (Archivist-Researcher), Blake Frederick (President), Crystal Hon (VP Administration), Tim Chu (VP External), Pavani Gunadasa (Executive Coordinator of Student Services), Johannes Rebane (VP University Affairs), Tom Dvorak (VP Finance), Katie Berezan (Assistant to the President), Jeff Geng (Executive Special Projects Assistant)

Absent: Adrienne Smith (Policy Advisor)

Called to order: 1:36pm

1. Approval of agenda
   10. WOW
      Item 6 moved to in camera discussion
2. Approval of minutes
   Minutes from April 23 and May 7 are approved
3. Business Arising:
   Sheldon to send drafts of the video camera policy to BOC and Code and Policy committee.
   Tom found a document that may have signed away the rights to the barn through the Innovative Projects Fund. Sheldon will look at the final copy of the agreement.
4. Personal Updates:
   Crystal is working on presentation on the SUB for SUBmersion
   Blake attended the senate meeting. The search for the HR position has begun
   Kelli is working on the insider agenda, the deadline for submissions in May 27th! The next blog is Tom.
   Johannes met with ARC.
   Tom is reviewing the budget. Attended Alumni Association meeting, and will look into having an Alumni representative for council.
   Sheldon is composing a brief history of the AMS for SUBmersion. Looking into the history as to why the AMS appoints 5 seats on the board of CITR.
   Pavani has hired all coordinator positions, and is working on creating an orientation handbook. Looking to have positive space training for the AMS.
   Tim is finally done the elections!
5. Quick updates:
   Communications:
      Blake reiterates that the President is the spokesperson for the AMS, and reminds that Blake and Kelli should be contacted before commenting. Be mindful of public forums such as facebook. It is decided to go to CPG to make a policy for clarification in the future.
6. Shinerama
   Connect Coordinator is no longer involved in the planning of Shinerama. Perhaps position should now report to Events. An increase to 20 hours per week must be brought up with ARC. In the long term this position could be sent to Rezlifey
7. GSS advocacy agreement
Financial support agreement expires this year. In the past they have not kept up communication and reporting. Discussion occurs and decided that Pavani will set up a meeting with the GSS Advocacy Coordinator.

8. WOW

Overview of schedule given for SUBmersion as well as the weekend.

*Motion by Blake to go in camera*

*2nd: Johannes*

*Adjourned*
Executive Committee Meeting Minutes

May 28, 2009

In attendance: Adrienne Smith (Policy Advisor), Blake Frederick (President), Tim Chu (VP External), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Crystal Hon (VP Administration), Kelli Seepaul (Communications and Design Services Manager), Katie Berezan (Assistant to the President)

Absent: Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Pavani Gunadasa (Executive Coordinator of Student Services)

Called to order: 1:40pm
Adjourned: 2:55pm

1. Approval of agenda
2. Approval of minutes
3. Personal updates
   - Tim is done. Crystal…yes. Johannes did not go to ARC. All execs want to be noted as not meeting with ARC.
   - Kelli wants to congratulate Tom on being the first to submit his Insider article. Is working on integrating the services into the promo items for services. The Ad plan for next year is underway.
   - Tom is budgeting.
   - Adrienne is back! She is working on grant funding, expense reports for elections, Properties Trust FOI request.
   - Tom noted that the FOI budget is increased this year.
4. UBC wiki
   Determined that this is not a valuable use of AMS time.
5. UBC Appealing FOI
   It was determined that the AMS will not seek intravenous status, as we have no unique information or input to contribute. Pierre and Brian felt that meeting involvement was not important to the AMS, however, will give a presentation to the AMS on how Properties Trust operates.
6. WOW
   Crystal will follow up with the strategic planning session that occurred.
7. Council debrief
   - A reminder to ensure that everyone is in the loop before going into council sessions.
   - Adrienne is unimpressed with the mention of herself in the May 6th Meeting minutes. Perhaps a new protocol for minute taking, where only motions passed are included should be considered.
8. Shinerama
   This position has moved back to Services and the fundraising expectations are lowered to fit with the resources
9. Student alliances
Keep in mind the delicacy of this matter and be aware of the choice of words used.
Remember open lines of communication are new and important.

10. Office spaces

More private space is needed for certain services. Emma’s office will be moved to the extra connect office in the Services area.

11. Conferences and trips

- Visitors from Guelph will be coming next week
- A trip to UBC-O will be scheduled for later in the summer.
- Find a convenient time to meet with UVic.
- Information regarding the EDGE conference in Halifax should be passed on.
- SUDS: Potentially reviving this conference in January.
- Childcare conference: Speak with Jeff and GSS to make this happen.

12. Imagine Day

Ensure that Kelli is in the loop in all these plans.

13. Neal Yonson

Need to find a better way to recognize him.

Meeting adjourned
Executive Meeting Minutes  
June 4, 2009

In Attendance: Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Blake Frederick (President), Crystal Hon (VP Administration), Adrienne Smith (Policy Advisor), Tim Chu (VP External), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Eunice Hii (Assistant to VP Academic and University Affairs), Michael Kingsmill

Absent: Pavani Gunadasa (Executive Coordinator of Student Services) Katie Berezan (Assistant to the President), Kelli Seepaul (Communications and Design Services Manager)

Called to order: 2:00pm

1. Approval of agenda
2. Meekison Update
   AUS wants to expand Meekison for larger social space
   Michael Kingsmill is working on the plans to remove functional core and expand Meekison eastward
   Estimated cost 1.5-2 million, timeline- 5 years
   Funding predicted to come from 25% Meekison himself, 25% faculty, and 50% AUS
   Blake raised question: how will expanding deter students from using as study space
   Tom: will focus groups, surveys be conducted to ensure this is thought out
   Tim concerned with wheel chair accessibility
   Push for March referendum, need approx. 800 for quorum
   Note: “Tom is not designing this building.”

3. Personal Updates:
   Tim has finished all assignments! And has hired commissioner.
   Adrienne has been working on consultant’s childcare report, has filed FOI’s, and will be holding strategic planning with Tim and Blake
   Blake working on legal society contract up for renewal (making amendments to), gave presentation with Crystal on SUB renewal (interesting concern from Health and Wellness regarding holding spaces open for 24 hours), financial aid, talking with Kelli regarding codifying communications policies, and making sure agreement with aquatic centre is WRITTEN (possibly asking Mike Duncan to help here)
   Ross- recently returned from conference, discussed meeting with other universities to discuss student development conferences, strong interest from Alberta
   - Possibly reviving SUDS, placing this in transition for next execs, pushing for SUDS in august instead
   - sextoybingo?
   Crystal- interfaculty publishing office will become the temporary SUB renew office, come to SUB renew meeting!, hours for SAC passed
   Johannes- hired 2 commissioners, 7 student judges (look into orientation with Sheldon for these), 15 pages into quarterly, and thank you Adrienne for help on HR project!
Sheldon- looking into preserving past websites, working with Hong on what to do with 12000 photos to be organized either online or internally

Tom- pulled plug on AMSlink- very “courageous”, realized that minischool registration was on AMSlink, spent yesterday working with Henry to develop alternative that will in the future have links to Whistler bookings and conferences

4. Cc account and confidentiality- Sheldon
   - Current system sends e-mails to archives by default and e-mails are deleted on Sheldon’s end
   - Confidentiality- Sheldon will set up confidential folders (e.g. one regarding SUB)- these folders will be released to selected few (Blake will draw up proposed guidelines on who can view/procedure to view- ex. UBC’s archives require one sheet of paper and pen) or will be released once relevant parts are done
   - All files/e-mails saved electronically

Welcome visitors from Guelph!

Adjourned 2:50pm
Minutes of the Executive Committee Meeting  
June 18, 2009

In attendance: Ross Horton (General Manager), Kelli Seepaul (Communications and Design Services Manager), Sheldon Goldfarb (Archivist-Researcher) Blake Frederick (President), Crystal Hon (VP Administration), Katie Berezan (Assistant to the President), Tim Chu (VP External), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Adrienne Smith (Policy Advisor)

Absent: Pavani Gunadasa (Executive Coordinator of Student Services)

Called to order at 2:00pm

1. Presentation by Brian Sullivan and Pierre Ouillet on University Budget 2009/2010. See attached Presentation
   - Discussion of involvement in working groups to review initiatives and UBC’s operating model. Execs voiced interest in specific working groups.
   - A more brief form of this presentation is to be scheduled at council.

2. Approval of Agenda

3. Executive Blog
   - It is important to keep this section of the website up to date.

4. AMS link
   - A response as to why it no longer exists is needed.

Meeting adjourned 3:30pm
MINUTES OF THE EXECUTIVE COMMITTEE

July 2, 2009

Attendance: Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Blake Frederick (President), Crystal Hon (VP Administration), Katie Berezan (Assistant to the President), Tim Chu (VP External), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Adrienne Smith (Policy Advisor), Pavani Gunadasa (Executive Coordinator of Student Services)

Absent: Kelli Seepaul (Communications and Design Services Manager)

The meeting was called to order at 1:40pm

1. Approval of the Agenda:
   - Addition of 8.5 Video Surveillance Policy.

2. Approval of Minutes:
   - Approved pending discussed amendments.

3. Business Arising:
   - Check to see if committee agendas need to be posted 48 hours in advance.
   - Collect names for UBC Budget review working groups.

4. Personal Updates:
   - Johannes attended Campus Planning and Development committee meeting, is working on recommendations for housing development, met with Anne DeWolfe regarding Special Occasion Licences, is working hard on first year seminars, AND saw Les Miserables on Friday.
   - Tim’s mom found $100 American bill. In the mean time Tim has been working on ironing out the UPass subsidies.
   - Adrienne has had meetings regarding tutoring and strategic planning; she finally received the FOI regarding Knoll Aid arrests, and in sum is very busy.
   - Sheldon attended the Jonas Brothers concert and in the same week figured out how to save the AMS website! Photos will soon be archived using the UBC archive system.
   - Crystal is having SUB meetings and working on the All President’s Dinner as well as the Deans’ Debate. Give her your debate topic ideas! She is hoping to create flex office space in the basement of the SUB.
   - Tom is 95% done the budget. He has moved back home and will try not to be here on Fridays.
   - Pavani has attended the National Conference for Student Services and the Healthy Minds, Healthy Campus Conference. More Assistants have been hired. Construction on the service area has begun.
   - Many Students have been addressing Blake personally. He has been working on the issue of the use of McInnis field, and the Code and Policy committee is extending the scope of AMS fees. Along with Jeff (Exec Special Projects), Blake is working on an involvement strategy for Orientations. A reminder to apply for a booth at the First Week Carnival. Blake is currently reviewing the AMS electoral code.
   - Ross is preparing for the Canadian Student Horizon Group meeting to discuss the future of Travel Cuts. More renovations will be taking place around the SUB in the coming weeks.
5. **U of C Executive Visit:**
   - Please introduce yourself when they are around.

6. **Budget:**
   - There is a $2.25 million to $2.42 million difference in the budget this year.
   - The AMS is now paying employees minimum wage!

   **MOVED TOM DVORAK, SECONDED JOHANNES REBANE:**
   
   "That the Committee move in camera." 
   
   . . . Carried

   - Budget Committee will motion to carry out a budget structure review.

7. **Council Agenda:**
   - There will be an Exec council pre-meeting on Wednesday.
   - Motion on Iran
   - Johannes and Tim will speak to the External Policy Committee about the whereas clauses.
   - Motion to expand who pays AMS fees
   - Motion to change agenda deadline to 10am on Friday
   - Olympics presentation

8. **Video Surveillance**
   - Went through BOC and C and P together. Exec is urged to look at it before the meeting, as it is very detailed.

There being no further business the meeting was adjourned at 3:30pm.

Blake Frederick
Chair, Executive Committee
MINUTES OF THE EXECUTIVE COMMITTEE

Attendance: Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Blake Frederick (President), Crystal Hon (VP Administration), Katie Berezan (Assistant to the President), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Adrienne Smith (Policy Advisor), Pavani Gunadasa (Executive Coordinator of Student Services), Kelli Seepaul (Communications and Design Services Manager), Jane Barry (Student Services Manager)

Absent: Tim Chu (VP External)

The meeting was called to order at 1:40pm

1. Presentation by Ian McGregor
   - Is interested in consulting with the AMS to do a review of our event risk management processes. There is no financial or implementation commitment for this service.
   - Crystal will look further into this matter.

2. Approval of agenda

3. Exec phones
   - Cell phones are no longer under sponsorship.
   - Everyone will brainstorm as to what is the best way to carry forward, ie. new plans or an honorarium for personal cell phone use.

4. Updates
   - Johannes has been having fruitful conversations regarding the liquor policy.

5. Council debrief
   - A discussion on who is allowed to attend meetings occurred.
   - Johannes will spearhead the AMS fee change, specifically with regards to DAP fees. Will look into how must more income this will generate.
   - Athletics field
   - There is concern about the optics of the vote on the budget. The lack of exec unity could be seen as a vote of no confidence. Blake agrees that the optics is poor, but insists that it was not a vote of no confidence. A discussion occurs and the point that all the execs previously agreed that they were free to vote however they seem appropriate was brought up. A private conversation will be held to ensure that this concern has been fully addressed.

6. Welcome Jane
   - Jane, in her new role as Student Services Manager, is invited to attend all Executive Committee meetings.

7. Volunteerism
   - Pavani and Volunteer Connect are very interested in incorporating more volunteers into the AMS.
- ARC will do a review of positions currently in the AMS and find needed volunteer positions.
- Volunteer Connect will continue to be involved in finding placements and supporting volunteers within the organization.
- Sheldon mentions that many of the paid student positions started out as volunteers. A discussion occurs about engaging the student body and it is mentioned that communication is key for this.

8. Shinerama
- Shoe shining for Shinerama was stopped a few years ago, due to the racial connotations of this activity. A discussion occurs, and it is decided that Pavani and the Shinerama Coordinator will determine if it appropriate to use them again.

9. Iran Motion
- Ideas as to what to do in commemoration of the Iranian Students will be done by engaging the UBC Iranian student body.

10. Conference phone
- The AMS has a new cordless conference phone, which can connect up to 6 callers.
- Sheldon reminds all that according to Roberts Rules, a conference call counts as a meeting.

There being no further business, the meeting was adjourned at 3:15pm

Blake Frederick
Chair, Executive Committee
The meeting was called to order at 1:37 pm.

1. **Presentation from UBC Properties Trust:**

   - Questions and discussions followed. See presentation file (.ppt).
   - Topics Covered: Operations, balance sheet, specific deals, Great Northern Way, cashflow to UBC, use of money by UBC, benefits to students, etc.
   - Questions from Blake Frederick, Adrienne Smith --> "Answered questions from 3 potential FOI requests; extremely valuable".

2. **Discussion with Jeff about Orientations:**

   Topics Covered:
   - "IMAGINE" use of the SUB as a base for operations in early September.
   - Orientations to give at SUB: arrange list of tour speaking points.
   - "Welcome back" business promotions.
   - Potential for AMS town hall meetings throughout the year.
   - Run AMS events and election debates, perhaps even council meetings in other venues (ex. residence halls).
   - Ways to measure success of events.

3. **Adjournment**

   There being no further business the meeting 3:25pm.
AMS Executive Committee Meeting

Minutes of August 6, 2009

Attendance

Present: Blake Frederick (President), Kelli Seepaul (Communications and Design Services Manager), Sheldon Goldfarb (Archivist-Researcher) Crystal Hon (VP Administration), Tim Chu (VP External), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Adrienne Smith (Policy Advisor), Pavani Gunadasa (Executive Coordinator of Student Services), Jane Barry (Services Manager)

Regrets: Ross Horton (General Manager)

Recording Secretary: Blake Frederick (President)

Call to Order
The meeting was called to order at 1:35pm.

Introductions

Approval of Agenda
Moved: Blake  Seconded: Crystal
That the agenda be adopted.

The motion carries unanimously.

1. Business Arising

- Council schedule has not been set.
- Exec phone plans want to increase minutes.
- Tom and Blake to deal with Catering issue.
- Johannes is not present to speak about UBC noise policy.
- CPG referred Exec Blog to Executive Committee. Do many read this? Kelli says not many in the summer time. Blake suggests that it be combined with the news section.
2. Personal updates

- Jane is integral for all the coordinators. Will hold down the fort while Pavani is on vacation. She has moved into her new office.

- Sheldon gave SUBmersion presentation to coordinators. Will attend orientation with Student Court tomorrow evening. Is back from vacation, but was checking e-mail while away. The Ubyssey is wondering how to raise fees. They ran a referendum through the AMS. UPS bylaw says they can have a referendum on their own, or through a general meeting. Sidenote: Blake says to get the Ubyssey to advertise the AMS AGM and run them in conjunction. The website is being saved every week. Constituency websites will most likely be saved every month. Constituencies are supposed to be sending stuff to our archives, but usually are not.

- Pavani took time to plan orientations for coordinators. She had a meeting with Career Services to discuss the new website. Connect will be able to post stuff there. Has a meeting with RezLife today to discuss Shinerama and services. Student Development Office has agreed to release funding for AMS Tutoring. The Keeling and Assoc. review is focused on how SDO, enrolment, and Student Services can work together better. It is not a review of the quality of services. A different review of university services may be on the horizon. All the loose ends are being tied up before she goes on vacation. Will work to make services have a presence at orientation events.

- Adrienne is supporting commissioners with provincial lobbying. She has gotten a commitment from the Housing and Childcare Ministers to meet with us. Is currently following up with other ministers. On Aug. 25 the legislative session begins. New budget submission needed.

Motion to go in camera.

Moved: Blake Seconded: Crystal

Out of camera.

- Crystal reports that Jensen is integrating curriculum with the New SUB Project. Signage about the New SUB will be paid for by UBC. She is meeting with Alumni next
week to discuss space sharing and met with David Farrar about the Dean’s Debate. They are looking at not having clubs on the concourse during Club’s Days. Instead using it for AMS activities such as External Office and the Services.

- Tim worked with UBC Pride and the bike kitchen to create a float in the Vancouver Pride Parade. He will be gone from August 12 to 22. He is preparing for Imagine Day and created a UPass costume! Is working on a September response plan to funding cuts.

- Kelli is doing the same as reported for the last four weeks.

- Blake is back from vacation and catching up on emails. Bus terminal update – 4 months of digging for tunnel now, there will be about 100 trucks hauling out dirt down Main Mall and East Mall during class time as well as possible jack hammering and blasting. Classes will be disrupted. Oddly enough, Properties Trust hadn’t bothered to contact Classroom Services. Blake was not surprised. Following 4 months will involve laying concrete for tunnel. There will be no disability access over the tunnel during this time. Blake raised this as an issue – other area stakeholders were also upset about this point. Following 4 months will involve excavation for bus terminal, assuming that UBC can find the money to build the bus terminal. They are optimistic that they will. Disruptions during these times to utilities could affect AMS businesses and therefore bottom line. The AMS will ask for any lost revenue due to construction.

- Tom is also back from vacation and catching up on emails. Proposal from company to put in point of sale. BOC is looking into meeting with Ray and Berndtson. 71 people applied for the position. Crystal will replace list of clubs page. Whistler RCMP are looking for VP Finance 02-03, they found his wallet.

- Johannes is preparing for final exam on romantic poetry. The first VP Academic Caucus (Science, Engineering, Arts, HKin) is drafting a midterm policy. The Property Planning President’s Advisory Committee approves building. Two buildings are being considered. An infill at Totem, 7 stories and 550 beds is approved. A new indoor tennis court to cover over half of Osborne field is tentatively approved with consultation from HKin. PT said they didn’t have to do consultation. He is talking to HKin students about burden placed on them due to construction. Adrienne suggests talking to varsity athletes. Athletics is only focusing on community, as a result of the
ancillary model and needing to make money. The HKin director did not like the proposal.

3. Council Motion

Moved: Blake  Seconded: Pavani
Be it resolved that the Executive Committee send the following motion to the August 19, 2009 meeting of the AMS Council:

Be it resolved that Council change the name of AMS Connect to AMS Volunteer Connect and adopt the relevant changes to the *AMS Code of Procedure*.

*The motion carries unanimously.*

4. Other Business

- Johannes inquires about Executive keys to the SUB. Jane says it is a security issue with the custodial staff. It can be arranged to come in if you talk to the Proctor. If keys are lost then locks have to be changed. Jane will talk to Jeffrey about having the Proctors let us into the building at night on a one off basis.

**Next Meeting**

The next scheduled meeting is August 20, 2009.

**Adjourn**

The meeting was adjourned at 2:40pm.
AMS Executive Committee Meeting

Minutes of August 27, 2009

Attendance

Present: Blake Frederick (President), Kelli Seepaul (Communications and Design Services Manager), Sheldon Goldfarb (Archivist-Researcher) Crystal Hon (VP Administration), Tim Chu (VP External), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Adrienne Smith (Policy Advisor), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Jane Barry (Services Manager)

Guests: Brenda (CiTR), Duncan (CiTR)

Regrets:

Recording Secretary: Tom Dvorak (VP Finance)

Call to Order

The meeting was called to order at 1:35pm.

Introductions

Approval of Agenda

Moved: Blake Seconded: Tom

That the agenda be adopted.

*The motion carries unanimously.*

CiTR Bylaws

- Re-doing bylaws, cleaning up after 10 years
- See distributed document on summary of bylaw changes
  - Changes include reducing AMS members from 5 to 3 and instead adding 2 community members
- Having AMS VP Finance has been great asset on the CiTR board.
- Issues around AMS reps not showing up
THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA

AMS Student Society
6138 SUB Boulevard
Vancouver, BC V6T 1Z1
www.ams.ubc.ca

- 2 key reasons for changes:
  o AMS reps aren’t good board members
  o Want to engage more community reps
- Notes from AMS Exec Com on these changes:
  o Change “10 voting members” for AGM quorum to equivalent %
  o Change 3-yr rep to 2-yr

Position Creation Process

- Discussion around ARC
- Tom says ARC is a gong show --> needs to be reviewed in code: mandate and process need to be reformed
- Execs agree that the process is unclear and harmfully decentralized
- Blake suggests that we bring together ARC and Exec once we have new HR person
- The Code and Policy Committee shall be asked to look at the multiplicity of governing documents (Executive Procedures Manual, personnel handbooks, CPG policies, the Code) and deal with any overlaps or conflicts.

Tasks Assigned

No tasks were assigned.

Next Meeting

The next scheduled meeting is September 10, 2009.

Adjourn

The meeting was adjourned at 3:05pm.
AMS Executive Committee Meeting

Minutes of September 17, 2009

Attendance

Present: Blake Frederick (President), Crystal Hon (VP Administration), Tim Chu (VP External), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Kelli Seepaul (Communications and Design Services Manager), Sheldon Goldfarb (Archivist-Researcher), Jane Barry (Services Manager)

Guests: none

Regrets: Adrienne Smith (Policy Advisor)

Recording Secretary: Katie Berezan (Assistant to the President)

Call to Order

The meeting was called to order at 2:00pm

Introductions

Approval of Agenda

Moved: Blake Seconded: Johannes

That the agenda be adopted.

The motion carries unanimously

Approval of Minutes

Moved: Blake Seconded: Tom

That the minutes of August 6, 2009 and August 27, 2009 be approved.

The motion carries unanimously
Personal Updates

- Blake is writing his quarterly report and speaking with the University regarding compliance with Policy 71.
- Johannes is also writing his quarterly report and preparing to go to Boston for 1st year seminar meetings.
- Ross has been hiring an HR Manager and is excited to welcome David Hanagan to the team on October 5th. He also very much enjoyed the Welcome Back BBQ.
- Kelli handed out all the Insiders by the second day, is helping SAC with Club Days. We finally have admin access to the website!
- It has been a long time since Pavani’s last update. She has been doing a lot with first week Services promotion, and met with Janet Teasdale and DeWolfe who are eager to help with a full Services review. She has also met with Directors and Coordinators of Rezlife and Equity.
- Crystal is continuing to work on the SUB and will update council. She is working on the All Presidents Dinner and the Deans Debate. Clubs Days however, is all Elin. She is trying to accommodate all clubs for booths. The SAC Wine and Cheese is the following Friday, and everyone should come.
- Tim is working on a funding cuts campaign, transit issues. He has signed up 80 new volunteers and gave out 600 UPass subsidy forms.
- Sheldon is in his quite time at work. He has updated the code, is hiring an assistant and is continually saving the website.
- Jane has been speaking with Simplicity Service, as the Connect website is gone. With help from Sheldon and Kelli the earlier than expected switch will be easy.
- Tom attended the Alumni Association AGM and Board Meeting. He has been helping out with the HR manager hiring process. BOC has been doing good work. He is also hammering out an agreement regarding the Whistler Lodge. He has also been working with his staff to provide and receive feedback. And finally, attended the CITR AGM.

President’s Fund

- A motion will be brought to council to withdraw the fund and destroy it. Tom suggests that all code changes should be sent to Budget Committee. Ask to refer to committee. Sheldon adds that this money was donated by someone’s estate for this specific fund.

GSS Travel Fund
- The GSS is creating a travel fund for students to attend conferences. The University is matching all the money that the GSS and partners put forward. Will the AMS contribute? The AMS already has a program that achieves this. Fin Com will connect with Arvind to discuss it.

**Liquor Licensing**

- Neal Yonson reported on his blog that these rules are unfair and not enforced.
  Motion to go in camera
  Moved: Blake                        Seconded: Tim
  *In camera*
  *Out of camera*

**TLEF Applications**

- This is a fund that we can apply for. It is due in mid-November.

**Signing Officer Regulations**

- To clarify, there are 4 signing officers for external expenses.
- Cheque requisition for internal signing is specified to an officer.
- A line can be put in code to clarify this. Will run it by code and policy to bring to council.

**Child Care Funding**

- An extra $80 000 in childcare fund. Can this be put to increasing the childcare bursary? A discussion occurs, it is realized that there is not actually extra funding and we will leave it as is.

**Great Trekker**

Motion to go in camera

Moved: Blake                        Seconded: Crystal
*In camera*
*Out of camera*

- The Executive Committee selected the Great Trekker recipient.
Meeting Times

- Executive Committee will now be held at 2pm on Thursdays.

AMS Messaging for Harvard

- Johannes is going to Harvard and UPen to discuss first year seminars and Residence initiatives.
- A discussion occurred about what types of things it would be valuable for the AMS to learn from these schools.
- Johannes will present his newfound knowledge to council upon his return.

Work Study

- Notify Joanne (Admin Assistant) and Angela (Payroll) if any employees are on WorkStudy.
- ARC will look into how this shall be done in the future.

GSS Advocacy

- There is no Advocacy Coordinator at the moment and the AMS is receiving their inquiries. Tim will follow up with the GSS.

Cell Phones

- A solution is needed on this matter. All execs must send their recommendations to Oversight Committee.

Council

- A motion will be brought to council from the Business Operations Committee that the Whistler Lodge is given to a private renter for workforce housing for the Olympics. There is an option to rent it out to them for 4 months as well.
- A discussion occurred and the motion will be brought to council.

SUB Negotiations

Motion to go in camera
Moved: Crystal  Seconded: Blake

In camera

Out of camera

Reno’s Motion

- Baby tables will be installed in the gender neutral and the women’s washroom (not in the men’s due to lack of space).
- The basement will be reno-ed to make more club space, specifically the photocopy room.

Tasks Assigned

- Fin Com to connect with Arvind (GSS) regarding the travel fund.
- Code and Policy to discuss signing authority regulations
- ARC is to look into how WorkStudy fits into the organization
- Tim will discuss the Advocacy position with the GSS
- All execs will send their cell phone recommendations to Oversight

Next Meeting

The next scheduled meeting is September 22, 2009. Please note that this is a Tuesday.

Adjourn

The meeting was adjourned at 4:00pm
AMS Executive Committee Meeting

Minutes of September 24, 2009

Attendance

Present: Blake Frederick (President), Crystal Hon (VP Administration), Tim Chu (VP External), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Kelli Seepaul (Communications and Design Services Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Advisor), Jane Barry (Services Manager)

Guests:

Regrets:

Recording Secretary: Katie Berezan (Assistant to the President)

Call to Order

The meeting was called to order at 2:10pm (started so that people could go to FarmAde!)

Introductions

Approval of Agenda

Moved: Blake  Seconded: Crystal

That the agenda be adopted.

The motion carries unanimously

Business Arising

Michael Moore Event

-Shea would like to know if he can book him. All agree that if it is within the budget then yes. Ross points out to look at the risk of an expensive speaker. Tom is to discuss this with Shea.
Alpha Phi Fundraiser

-The executives have been invited to participate in this fundraiser. Due to a lack of interest, Blake will reply declining the offer.

Harvard Trip Update from Johannes

-Johannes gained some incredibly valuable insight. Many connections were made. The first year seminar information helped solidify the plans that we hope to implement at UBC. Noted the interesting source of funding and structure that student clubs have there, receiving funding directly from the Faculties. UPen created a sense of learning and community in their residences. Discussed how to connect UBC research to undergrad students. All in all he felt very inspired to create tangible change. The total cost of the trip was about $500.

AMS Business Performance

Motion to go in camera
Moved: Tom Seconded: Blake
In camera
Out of camera
-A discussion occurred, resulting in Tom and Ross will give a presentation to AMS Council outlining that the financial state of the businesses is healthy and on track.

Dean’s Debate Motion

Moved: Crystal Seconded: Tim
Be it resolved that up to $760 be withdrawn from the President’s Fund to go towards the Dean’s Debate budget as presented.

-A discussion occurs. The budget committee has accepted the proposal with certain changes that Crystal has followed through on.

The motion carries unanimously

Executive Trip Motion

Moved: Blake Seconded: Tim
Be it resolved that Executives be required to seek approval from and present a budget to the Executive Committee before planning any business related trips that exceed a cost of $400.

Be it further resolved that the relevant section of the Travel Policy be sent to AMS Council to be amended to this effect.

Blake: This change will allow Executives to make business trips to the Okanagan or Victoria without needing to defend the trip to the Executive Committee. All other trips will have to be vetted through the Executive Committee for approval.

*The motion carries unanimously*

**Equity Presentation Motion**

Moved: Blake  
Seconded: Tim

Be it resolved that the Executive Committee direct the President to request a presentation from the UBC Equity Office for the October 7, 2009 AMS Council meeting.

Be it further resolved that the Executive Committee recommend that Council reconsider a motion to hire an AMS Equity Program Assistant.

-Blake: Motivation: At Council the conversation veered towards the usefulness of the equity program. Many people were confused as to their role. Council should be informed.  
-A logistical discussion occurs. Johannes is worried about the precedent that this motion may set. There are concerns that this will annoy council by bringing it back. Jane voices concern about having an employee defend their job/program at council.

Motion amended to:

Be it resolved that the Executive Committee direct the President to request a presentation from the UBC Equity Office and presentation from a designate of the AMS Equity Committee for the October 7, 2009 AMS Council meeting.

Be it further resolved that the Executive Committee recommend that Council reconsider a motion to hire an AMS Equity Program Assistant.

*The motion carries unanimously*
In Camera Items

Tasks Assigned

-Tom to talk with Shea about Michael Moore budget

-Blake to email Alpha Phi to decline the fundraising offer

-Johannes to present to council on Harvard trip

-Tom and Ross to make a presentation on businesses to Council

-Blake to request a presentation from UBC Equity and the AMS Equity Committee.

Next Meeting

The next scheduled meeting is October 1, 2009.

Adjourn

The meeting was adjourned at 3:40pm
AMS Executive Committee Meeting
Minutes of October 1, 2009

Attendance

Present: Blake Frederick (President), Crystal Hon (VP Administration), Tim Chu (VP External), Tom Dvorak (VP Finance), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Kelli Seepaul (Communications and Design Services Manager), Adrienne Smith (Policy Advisor), Jane Barry (Services Manager)

Guests:

Regrets: Johannes Rebane (VP Academic and University Affairs), Sheldon Goldfarb (Archivist-Researcher)

Recording Secretary: Katie Berezan (Assistant to the President)

Call to Order

The meeting was called to order at 2:00pm

Introductions

Approval of Agenda

Moved: Tom Seconded: Tim
That the agenda be adopted.

The motion carries

Approval of Minutes

Moved: Blake Seconded: Crystal
That the minutes of the September 17, 2009 and September 24, 2009 Executive Committee be adopted.

The motion carries pending mentioned amendments
Business Arising

- Fin Com to connect with Arvind (GSS President) regarding the travel fund
- Michael Moore event
- Tom and Ross business performance update to AMS Council
- Johannes to give AMS Council a briefing on Harvard business trip
- Equity presentation to AMS Council
- Alpha Phi fundraiser
- Tom’s letter

Personal Updates

-Pavani met with UBC Ombuds person, they are planning a conference next year for Student Services and there is an opportunity for Pavani to be on the Steering committee. She would like to arrange a meeting with the AMS and UBC ombudspersons as well as the exec to discuss how they can work in relation to each other. Meeting with Margot Bell to discuss how the AMS feels about LEAP. She has been doing lots of interviewing for SASC and support services coordinator. Hopefully the positions will be filled by mid next week.

-Jane has been doing the interviews with Pavani, as well as some performance reviews.

-Adrienne is working on the UN complaint and liaising with the provincial government. The Properties trust FOI has been sent back, is now seeking legal advice for the next step. She is helping the external office with their work regarding CASA, Olympics, and funding cuts.

-Tom is working on BOC marketing initiatives. Is exploring the idea of undergraduate societies having endowments, at the moment the interest is going to the AMS. He is also looking into constituency credit cards and weighing affordability and user-friendly benefits vs. financial control. Queens University is looking for a new GM and Tom passed on some advice from our recent HR search.

-Kelli is finished all the APD stuff. She met with UBC web services who may help with the website revamp. Is doing an audit of the website and looking at other plugin features. She is making web graphics for the Services slides. She is working on business promotions and doing general catch up.
- Blake brought the communications policy to CPG. The glass in the services area will be updated. Crystal notes that Reno’s can pay for it. He has had some meetings around media protocol. He also met the new UBC librarian. 24 hour study space will be available during the exam period. The Dance club had an issue with space, but the misunderstanding is now resolved. The University and the Trek program now have in writing their $3 commitment to the Upass. There were 12 hours of SUB negotiation meetings. The University hosted a budget working group.

- Ross also attended the SUB negotiations. He is also preparing for the arrival of David and working with CSHG.

- Crystal is done the Deans Debate, is working on the All Presidents Dinner. Attended SUB meetings (including the secret one) and gave SAC the week off.

- Tim signed up 300 volunteers at clubs days. Ex Policy is meeting tonight regarding CASA. He is working on the Upass agreement and a funding cuts campaign.

**Business Arising**

- Fin Com will speak with GSS regarding travel fund

- Tom will meet with Shea regarding Michael Moore event

- Tom and Ross are planning a 5 minute presentation to council regarding business performance

- Emma has been informed, and UBC equity will be contacted regarding a presentation to council.

- Alpha Phi has been contacted about their fundraiser

- Tom’s letter is being put on letterhead

**Farmade Motion**

Moved: Blake  
Seconded: Crystal

That the Executive Committee transfer the lead coordination of the AMS’ Annual Farmade event from the AMS Food and Beverage Department to AMS Events for future years.
Blake has spoken with both Nancy and Shea and they are both okay with this move. It was initially with Food and Beverage because Impacts started this initiative. Would like this move to officially be on the record.

*The motion carries unanimously.*

**AMS/UBC Catering Update**

- UBC conferences has stopped mentioning AMS catering as an option to clients. Tom spoke with Brian Sullivan about how this aggressive change is something that we cannot financially incur. The AMS would like clients to be at least presented with as AMS as another option. An agreement would ensure that the University would not slam AMS catering. Brian will take this idea back to Andrew Parr and will have a response by next week. He seemed to understand the merits of this argument.

**Volunteer Connect for Alumni**

- Should Volunteer Connect be offered to non-AMS members for a small fee? For example UBC Alumni looking for internship placement. Other services such as MiniSchool and Rentsline are used by outside groups.

- Is the staff near capacity? Will they be able to accommodate this? Tom notes that he is the first to monetize something, but wonders would this be off the mission of this service?

- A discussion occurs and more information is required. Pavani will look into this.

**AMS AGM 2010 Discussion**

- The calendar does not work in favor of running a large AGM as planned. Some options are to have it on February 9th and have a short transition period or on Feb. 28 and have little promotion.

- Tim mentions the idea of having an SGM instead to reach out to students. A discussion occurs. The rules around an SGM need to be looked at. What are the things that we want to be accomplished here?

- All are to think about this and will further discuss it at the next meeting.

**Safety Coordinator Position Discussion**
-Saadia has left her position. There are two issues to be considered. Saadia had no response or acknowledgement of her leaving and should this position be re-posted?

-A discussion occurs as to what exactly the Safety Coordinator position does. Safety Days can be looked after by Jane and Pavani. On a day to day basis they are dealing with physical safety, soft equity, University committee meetings, a systemic review of the Society. She volunteered a lot of her extra time. Someone is needed to answer all the emails. A volunteer, Sadie, has most of the info and would like to be considered for the job. Could jobs like this move between executives based upon their interest? The job will be re-posted and the position will be referred to ARC (with special guests) for review.

Motion to go in camera

Moved: Blake Seconded: Blake

Out of camera

Blake will contact Saadia, and the AMS will send her something to recognize her 3 years of dedication to the organization.

Draft Council Agenda

-Motion to buy surveillance cameras from the equipment reserve. The % that must be in this account has never changed, while our budget has significantly increased. The cameras are earmarked from last year, this conversation has been going on for 3 years. A discussion occurs as to the purpose of the cameras. In order to prevent potential backlash from council, there should be a presentation at council. Michael Kingsmill will be asked to make the presentation.

-a conversation about the Presidents Fund has already started at Budget Com. The hope is to have it referred to committee at council.

Tasks Assigned

-Tom to follow up with catering

-Pavani to investigate the Volunteer Connect proposal

-All to think about the AGM

-Jane to post the Safety Coordinator position
- Blake to contact Saadia

**Next Meeting**

The next scheduled meeting is October 8, 2009.

**Adjourn**

The meeting was adjourned at 3:40pm
AMS Executive Committee Meeting

Minutes of October 8, 2009

Attendance

Present: Blake Frederick (President), Crystal Hon (VP Administration), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Advisor), Jane Barry (Services Manager)

Guests:

Regrets: Tim Chu (VP External) (late), Kelli Seepaul (Communications and Design Services Manager)

Recording Secretary: Katie Berezan (Assistant to the President)

Call to Order

The meeting was called to order at 2:20pm

Introductions

Approval of Agenda

Moved: Blake Seconded: Tom

That the agenda be adopted.

The motion carries

Business Arising

- Catering
  - Tom is still waiting to hear
- Volunteer connect
  - Pavani is still investigating
- AGM
-get a high profile speaker. A council resolution is needed for an SGM. Perhaps have it on a Wednesday in January and include an *all candidates forum*. Johannes is in charge of EA hiring, which is taking place right now.
-Safety Coordinator
-This position has been posted.

**AMS Fees and Membership**

-Anne DeWolfe would like an official notification to VP Students as well as the board as to the changes in AMS fees and membership. Blake and Johannes have already done this and notified program offices which are affected. The bylaws say to send any changes to the board as an informational item.

**Michael Moore**

-It will cost USD$150,000 as a speaking fee to book him. The event would have to be in Thunderbird Arena and be open to the general public at a higher price. There is a big financial risk, but a relatively little staff requirement for this. A discussion occurs about the value of this event.
-Tom is to invite Shea to exec com to provide more information, particularly on risk factor.

**SUB Renew bursaries**

-The SUB bursary is funded by the AMS, whereas the UPass bursary is funded by the University. Tom is worried how who will get this will be decided and separated from the UPass. Crystal is looking into the criteria, and will have more information once all of the applications are accepted. Blake’s support of the SUB project is contingent on the AMS support for the fee.

**President’s Fund**

-Budget Com thinks that if the President’s fund stays, the reporting structure of its use should be changed. Are concerned about what initiatives can be funded through this. Tom would like start this conversation at Budget Com instead of council.

Motion to go in camera
Moved: Tom Seconded: Blake
*Out of camera*
-A date will be set for a discussion at Budget Com.

**Studentcare Conference**

-Tom and Blake have been invited to this conference in Montreal to learn about their new information system. Is this considered to be a gift? Adrienne warns to be extremely cautious in this situation. Is there any reason that they actually need to be there? Council must be informed in writing. Ross suspects that there is merit, but it is also a wine n’ dine event. A discussion occurs. Tom will write to council asking if there are any objections or concerns.

**Putting AMS execs on workstudy**

-There is the possibility for execs to be put on Work Study. A discussion occurs, and it is decided that the execs are a different case than other student positions and do not want to be paid/dependant on the university. This matter will not be investigated further.

**LEAP**

-After 4 years of involvement, it is time to review and re-evaluate the level of involvement that the ECSS, Tutoring Coordinator, and the AMS have in this program.

Motion to go in camera

Moved: Pavani  
Seconded: Blake

-Pavani and Johannes will speak with Margot Bell from Student Development

**Tasks Assigned**

-Jane and Blake will write Saadia a thank you letter

-Tom will invite Shea to exec com

-Budget com will set a date to discuss the Presidents Fund

-Tom will inform council of the Studentcare conference

**Next Meeting**

The next scheduled meeting is October 15, 2009.
Adjourn

The meeting was adjourned at 4:10pm
AMS Executive Committee Meeting
Minutes of October 28, 2009

Attendance

Present: Blake Frederick (President), Crystal Hon (VP Administration), Tim Chu (VP External), Johannes Rebane (VP Academic and University Affairs), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Kelli Seepaul (Communications and Design Services Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Advisor), Jane Barry (Services Manager)

Guests: Elin Tayyer (SAC Vice Chair)

Regrets: Tom Dvorak (VP Finance)

Recording Secretary: Sheldon Goldfarb (Archivist-Researcher)

Call to Order

The meeting was called to order at 2:20pm

Introductions

Approval of Agenda

Moved: Blake  Seconded: Crystal

That the agenda be adopted.

The motion carries

Business Arising

- Searching for address for Saadia Rai to send her a thank you note.

Personal Updates

- Sheldon:
Received message from Sauder Director of diploma programs objecting to plans to charge their students AMS fees. (Johannes to respond.)

- Johannes:
  - Interviews with Ubyssey coming up on themed housing and academic innovations.
  - Greek relations.
  - Governance: reports on internationalization, international travel.

- Kelli:
  - Media requests.
  - Close to a solution for the website (getting another company to take care of us).
  - Aquatic Centre ad for our Services.

- Adrienne:
  - Deadline passed re FOI request to UBC; have asked the Commissioner’s office for a review.
  - Strategic planning.
  - Arranging to get cuts campaign postcards presented in the Legislature.

- Blake:
  - Committee reform proposal.
  - Adding clause to childcare MoU with University.
  - Problems with Ubyssey worked out; they seem happy with our communications protocol now.
  - Doing 15-20 media requests on CASA and the underground bus loop.
  - Meeting with our SUB project managers (MHPM) on how to go forward.

- Ross:
  - SUB stuff.
  - Wrap-up for Welcome Back BBQ.
  - BOC – surveys.

- Tim:
  - TransLink meeting: During the Olympics, UBC will get 24-hour bus service; there will also be reserve buses on standby; free transit for Paralympic ticket holders may burden the system.
  - Second round of cuts campaign; buying tents.
  - U-Pass: The aggregate student loan of the 524 students applying for subsidy is $14 million.
  - Lobby Days: Waiting for Matt Naylor, who’s busy with committee reform.

- Crystal:
  - SUB subsidies: 204 this year, up from 7 in year one.
  - Working on development agreement with UBC on SUB.
  - Walter Gage meeting.
  - One baby change table has been installed (in gender neutral washroom), along with posters.
  - Changes to office area plan downstairs: expanding the office for the Equity and Diversity Coordinator to house volunteers, adding an extra office for the Safety Coordinator (moving them downstairs to be near the Equity Coordinator). Probably
will not require more money from Council. Work starts Monday; should finish by December.

- Pavani:
  - Working on next week’s events: Thrive Week, Suicide Awareness Day.
  - Search for new SASC Coordinator.
  - Looking to start a Mental Wellness Club.

- Jane:
  - Hiring SASC Support Services Coordinator.
  - Providing David Hannigan with information re HR.

- Johannes:
  - New Elections Administrator has been hired.
  - A motion needed at Council.
  - Rest of Elections Committee to follow.

- Kelli:
  - Poster person resigned to take job at Sprouts; looking for new work-study poster person.

Voice project

- Pavani: UBCO did a study (the Voice project) to find out what students want to create a healthy campus. Now the Student Health Service at UBC Vancouver wants to do the same thing and is applying for a TLEF grant. It would like the AMS to endorse this initiative.

- Johannes: Another initiative seeking a TLEF grant is the first year seminar program. The AMS could support that too.

There was consensus on sending two separate motions to Council asking it to endorse each of these proposals.

Systemic barriers review

- Blake: This dates back to 2008, when Council passed a motion calling for a review of systemic barriers in the AMS. It moved from desk to desk, but never got done, in part because it wasn’t clear what funding there was for it. This motion will ensure there is money; then we can issue an RFP.

- Johannes: If Council passed this, we’re required to do it.

- Blake Frederick: There’s $10,000 in the Special Projects budget currently; none has been spent from it this year.

- Katie and Adrienne will take this on, and the Equity Committee and Emma will be involved.
“Be it resolved that the Executive Committee authorize an expenditure of up to $10,000 from the Executive Special Projects budget line item to be spent on a Council mandated review of systemic barriers in the Society.”

Note: The precise expenditure will be negotiated with respondents to the RFP.

*The motion carries*

**Emergency contacts**

- Sheldon: A couple of months ago it was noted that we do not have an emergency contact list for employees; if someone is rushed to hospital or falls unconscious, we have no one to contact. This went to the Health and Safety Committee, which thought it would be a good idea to have such a list (other organizations do). There are privacy concerns, though, so it would have to be voluntary, and there is also the question of who should keep the list.
- Ross: The Managers thought HR should keep it.
- It was agreed that information should be collected from all employees (full-time and part-time) and volunteers.
- Other students in the building would have such contact information on file with UBC. Question about who at UBC would have it.

**Student Leadership Conference**

- Crystal: The Student Leadership Conference organizers want us to partner with them; they’re looking for free bookings in the SUB (worth $6,000), a discount on catering, and sponsorship for delegates. Not clear that we would get much in return: seats on planning committees, but most of the planning has been done.
- Should this go to the Sponsorship Committee? But it’s us being the sponsor in this case.
- Blake: They should submit a written proposal and come talk to Kelli, Tom, and Crystal.
- Crystal: We should figure out what we want. Maybe next year to be on the planning committees from the beginning.
- Sheldon: This proposed partnership seems to consist of us paying them money.
- Jane: In the past, it’s gone both ways: sometimes we acted like partners and gave them free space; other times we said this is a UBC event and they should pay for bookings etc.
- It was agreed there should be another meeting, with a written proposal from them beforehand.
Next Meeting

The next scheduled meeting is November 4, 2009. Please note that this is a Thursday.

Adjourn

The meeting was adjourned at 3:15pm.
AMS Executive Committee

Minutes of November 12th, 2009

Attendance

Present: Tom Dvorak (Chair, VP Finance) Johannes Rebane (VP Academic and University Affairs, via conference call), Crystal Hon (VP Administration), Tim Chu (VP External), Pavani Gunadasa (Executive Coordinator, Student Services), Sheldon Goldfarb (Archivist-Researcher), Ross Horton (General Manager), Adrienne Smith (Policy Advisor)

Regrets: Blake Frederick (President), Jane Barry (Services Manager), Kelli Seepaul (Communications and Design Services Manager)

Recording Secretary: Pavani Gunadasa (Executive Coordinator, Student Services)

Call to Order

The meeting was called to order at 3:18pm.

Introductions

Approval of Agenda

Moved: Tom Dvorak (VP Finance) Seconded: Crystal Hon (VP Administration)

That the agenda be adopted.

*The motion carries.*

Budget/Oversight Committee, Structural Audit

- Tom reports that the joint Committee would not like to proceed further with this audit as it seems that the audit would require the Committee to weight the value of one section of the Society versus another; which should not be a task for Budget/Oversight Committees. As this is more of a political issue, the Committee decided that budget changes should be a decision for the Executive and Council. The proposed alternative to
an audit is that the Executives make recommendations to their successors in their transition reports. A discussion occurs. Sheldon asks how this is now going to be addressed as the audit was tasked by Council. Tom states that each Executive would be asked to “take a long, hard look at their own budget” for the purpose of including recommendations in their transition reports. Tim agrees that this is something that the Executives should do anyways and that the recommendations are up to the Executive from the current year (to pass on). All Executives present agree with the recommendations from the Budget/Oversight Committee.

International House Christmas Dinner

- Tom states that I-House has requested a $500 donation from the AMS to fund their annual Christmas Dinner for international students (as the AMS has done in previous years). He suggests funding this donation through the Executive Special Projects fund. A discussion occurs around what specifically the funds would go towards. A question is asked if this is a denominational supper. It is decided that Tom will find out more information (whether this is a denominational supper and what specifically the funding will go towards) and report back at the next Committee meeting.

Alumni Achievement Dinner

- Tom reports that following the Dinner, he took the alumni to the Gallery and the Pit Pub and bought them a round of drinks at both venues, incurring a $53.00 expense in the purchase of alcohol. The Executives present agree that Tom should be reimbursed for this expense which he incurred on behalf of the Society, and that it be charged to Conferences and Official Business.

CLC/LEAP Student Advisory Committee

- Pavani and Johannes report on the creation of this university committee to serve as an advisory group to the Chapman Learning Commons and the Learning Enhancement Academic Partnership initiatives. They report having discussed with Margot Bell, Associate Director of Student Development, how the AMS can help find students to take part in this Committee through appointment by Student Council. A discussion occurs on how to find students for the Committee. Suggestions such as sending e-mails to the presidents of individual constituencies, the Academic Caucus and the Student Senators, and putting up a posting on CareersOnline are presented. It is decided that Pavani will draft a motion to send to Council and provide Terms of Reference for the Committee to
be sent out with the Council documents and that Johannes will speak to the Academic Caucus and Geoff Costeloe (Student Senator), regarding appointments for this Committee.

Palestine Awareness Week

- Crystal provides an update about the Week. She mentions that some concerns were raised about the Week, prior to the event. Some students had expressed that they would feel unsafe or targeted by certain events of the Week. Crystal states that there were no incidents on Tuesday and that the Week was managed well.

Tasks Assigned

- Tom will find out more information about the International House Christmas Dinner (whether this is a denominational supper and what specifically the funding will go towards) and report back at the next Committee meeting.

- Pavani will draft a motion to send to Council and provide Terms of Reference for the CLC/LEAP Student Advisory Committee to be sent out with the Council documents and that Johannes will speak to the Academic Caucus and Geoff Costeloe (Student Senator), regarding appointments for this Committee.

Next Meeting

The next scheduled meeting is November 19\textsuperscript{th}, 2009.

Adjourn

The meeting was adjourned at 3:41pm.
Attendance

Present: Blake Frederick (President), Crystal Hon (VP Administration), Tim Chu (VP External), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Kelli Seepaul (Communications and Design Services Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Advisor), Jane Barry (Services Manager)

Guests: Hayden Hughes (AMS Ombudsperson)

Regrets:

Recording Secretary: Katie Berezan (Assistant to the President)

Call to Order

The meeting was called to order at 2:10pm

Introductions

Approval of Agenda

Moved: Blake  Seconded: Crystal

That the agenda be adopted.

The motion carries.

Approval of Minutes

Moved: Johannes  Seconded: Tim

That the minutes of the September October 15, 2009 Executive Committee be adopted.

Safety Office Update
Interviews for Safety Coordinator were held last Monday. However the committee did not reach quorum. Before anyone is hired, Pavani will bring a motion to Exec Com recommending a change in the reporting structure of the safety office.

Annual Report

-The annual report is coming up and submissions are due in three weeks. Tom mentions that it looks bad not to submit an annual report.

LEAP

-Jane and Pavani are looking at the AMS’s involvement in LEAP. They would like the AMS to appoint students to the committee. They are looking for students who are not already engaged. Jane thinks that this is a long process and they are shifting responsibility to the AMS. They were not happy with the previous method of councilors being appointed. It is decided that the AMS will ask councilors to find the best candidates and leave it up to their discretion.

Clicker Software

-There is a verbal agreement to compensate Dave Tomkins for this. To would like to take money from the Exec Special Projects fund for this. He has done $3000 of work to date and it will be another $2000 to finish. A discussion occurs and it is decided that they should get a formal contract first.

-Tom will follow up with Dave.

Motion to go in camera

Moved: Tom Seconded: Johannes

The motion carries.

Out of camera

Exec Talk

-The staff leaves.

-Blake is very angry in a different way. A line has been crossed and there is a sharp distinction made between this and previous differences of opinions. Now he feels dissention in his role as president. The
unknown censure motion gave Blake no time to prepare his thoughts. Tom’s involvement and direct lie is what bothers Blake the most. A blatant attack in a public forum shows no degree of cooperation. He feels betrayed and that he cannot do his job and coordinate the exec while he is being undermined like this. Blake would like to open the floor and frame the discussion around how they got to where they are.

-Tim is concerned with the amount of work Johannes does. There is a lack of University Commission meetings and employees have been coming to Tim’s office to talk about it. Tim is also concerned that Tom was elected on a platform of sustainability yet there is always the conclusion that there is not enough money when it comes to sustainable initiatives.

-Johannes has the opposite concern. None of the work that he does is appreciated. He has done more than the last two execs combined. In six months he checked off all of the things he outlined to do. He would not be here if he did not care about it. He has University Commission meetings and other meetings at 10pm with his staff. He feels that he gets no help and no one reads what he is doing.

-Crystal believes that the nature of student government makes it a thankless job. They have to work to let people know what they are doing and get people/councilors involved. Johannes believes that it is his job to be out meeting with people around the university and not be in the office making connections. Tim points out 3 instances in the summer where there was the impression that Johannes just left. There are day to day tasks that must be done in the office, such as signing checks and holding office hours. Johannes can measurably show that he is working 50-60 hours per week. If Johannes is doing good work, then Blake does not know that he is. This stems from two employees concerned with a lack of job direction. On a weekly basis there is someone waiting outside or thought that they had a meeting with Johannes. Some councilors feel that there is a lack of willingness to work with them.

-Tom realizes that the exec only get noticed for their mistakes. Johannes’ emotion stems from a lack of recognition that occurs in this team. They don’t appreciate each other’s work enough. This is a function of just not knowing as well as a lack of trust. There is no desire to learn and appreciate. Blake and Crystal do not fully agree with this. Johannes fully agrees that Blake has not taken the time to figure it out. He feels that Blake does not care. Blake actively opposes some of the work that Johannes does, it is against Blake’s principles and the platform her was elected upon. Blake recognizes this as a factor as to why some work is not appreciated. Johannes feels the same way about Blake.

-Crystal believes this is a matter of perception of who is in the office with their lights on and doors and blinds open. Tom feels that he spends the most time in the office, then Tim, then Crystal, then Blake and Johannes. Crystal just thinks that this is a matter of timing with people working very different times. Tom thinks we should have discussed this three months ago. Crystal did not know that this was even a concern.
Crystal is upset and hurt by the lack of knowledge of the censure motion. She understands differences but feels that this is unacceptable and does not know how they can trust each other now. She would like both Tom and Johannes to address why no one said anything and why they were talking to councilors about this.

Tom has feelings of betrayal, that his views, methods and work are not being recognized or appreciated. An example of this is when he really wanted an exec meeting earlier in the term, Blake gave very brief and dismissive responses as to why he could not be there. It feels like Blake does not care about the concerns that Toms has and will not listen to them. There are things that Blake does that Tom views as so far from okay and does not know what is needed for Blake to realize this. An email sent to CSHG was worded very strongly, even aggressive in tone. Blake does not agree with this statement. Tom sees this as hugely inappropriate and not at all conducive to creating a positive working relationship, and Blake does not see that. Tom thought that this concern was listened to. Fast forward to the Underground Bus Loop Press release, Tom received phone calls from outside the organization trying to understand why this was done. Tom thought that this issue was addressed.

Crystal does not understand the connection

Tom feels that because it happened again it invalidates the concern shown the first time. What will it take for Blake to get it?

Crystal felt the same way at WOW with the SUB presentation. But if in a similar situation she would have let Tom know what was happening.

Tom feels that when his concerns are dismissed he no longer sees them as a teammate.

Blake thinks that if a concern is raised with him, it does not mean that he will agree with it. There are however, instances where Tom did raise a concern and in retrospect Blake did not deal with is in the proper way. Just because a concern is raised does not mean that the behavior will necessarily change. Blake and Tom have vastly different perspectives on professionalism and their relationship with the University. In most or all cases Blake follows the proper protocol to address these differences. Instead Tom brought an action directly to council to discipline Blake.

Tom was contacted by councilors for this.

Blake misspoke; he meant support an action. It is not only the motion; it is that Blake had no time to properly prepare a defense. This shows not an interest to reform behavior by personally and publicly attacking him.

Crystal notes how Tom and Johannes always talk about professionalism, and I do not see how this is professional.
- Tom thinks that Blake raised a good point about different values of professionalism. In his view Blake completely disregards it, and Tom does not uphold these same beliefs. Blake's actions are a complete dismissal of Tom's type of professionalism.

- Blake respects this but does not believe in Tom's professional principles. There is a difference of opinion but the end result, instead of a debate, was public humiliation and wording around war criminals. Blake feels that he has kept his response within the proper framework.

- Crystal would like to know why they did not let Tim or her know. She is all for different opinions, but is not okay with forcing people to do things.

- Tom fundamentally believes that his way is right, as it does not end in late night phone calls from councilors.

- Crystal believes that Tom always talks about optics but he always seems to blemish them. All of the fights in front of council could have been done not in public.

- Johannes deals with the University all of the time, he was elected to keep positive relations with them. What Blake does hinders his ability to do work. Especially on issues that don't further AMS causes. He addressed his concerns to Blake who replied, “let me know if there is a censure motion and I can apologize in advance”. Blake does not believe that he said that. Tom agrees with Johannes.

- Blake does not think that he has done anything wrong. If council brings it forward, then he will respect that. Johannes brings valid concerns about work relationships But Blake could say the same thing. They have different definitions of what a working relationship is. Tom and Johannes have tried to change the style Blake takes. Blake has not critiqued their methods. The kinds of actions, which they take, encourage Blake to continue on his path.

- Tom wants to know if Blake could attack his approach, what would it be? Crystal discourages this question. Blake states that the point is not the context. Blake's approach is embarrassing to Tom. Johannes agrees.

- Crystal has never felt this way with Blake and the University. The way they have dealt with the University on the SUB project moves things faster because they are being straight with them. Because Tom disagrees with Blake's style he tries to undermine him. Blake has never retaliated like that. Crystal has had concerns with Blake, but she went to talk about them with him.

- Johannes' concern is when this reaches national news.

- Blake does not think that they are here for the same thing. He no longer assumes good intentions from Tom, Johannes, and some Councilors.
- Crystal believed them when they lied regarding the censure motion, and needs them to understand how this has impacted her.

- Tom believes that this is the same feeling of disbelief that he had when the press release went out.

- Crystal had that same feeling, but went to talk to Blake about it. No one can tell her how this will affect the SUB negotiations

- Tom agrees that Crystal is most intimate with the project. He has created a genuine dislike of Blake as a person.

- Blake does not feel that that is appropriate.

- Tom believes that we are here to serve the AMS and students. At the end of the day it is to serve their intent. Defending an external organization is incredibly frustrating. Tom apologizes for his actions at WOW, but that was not pegged directly at Crystal

- Crystal would like an apology for the lie. Tom offers a sincere apology. He was motivated out of frustration and believes that it was childish to retaliate. Johannes acknowledges his lack of foresight and understands he should have found better means. He apologizes for withholding information from everyone. Blake accepts the apologies, but enforces that this does not re-establish trust and thanks them.

- Johannes has lost his motivation for his job; he will continue to work because it is his job and not because he wants to.

- Crystal suggests that everyone sits down for 20-30 minutes each week to deal with the lack of communication and naivety, which has caused a lot of problems. Everyone agrees. There is a discussion about imposing this as a motion. It is decided that there will be a trial run without a motion.

**Tasks Assigned**

All to make an appointment with Blake to meet weekly.

**Next Meeting**

The next scheduled meeting is November 26, 2009.

**Adjourn**

The meeting was adjourned at 3:20
AMS Executive Committee Meeting

Minutes of November 26, 2009

Attendance

Present: Blake Frederick (President), Crystal Hon (VP Administration), Tim Chu (VP External), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Kelli Seepaul (Communications and Design Services Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Advisor),

Guests: Justin McElroy (Ubyssey Sports Editor), Samantha Jung (Ubyssey News Editor), Geoff Costeloe (Senate), Hayden Hughes (AMS Ombudsperson), Bijan Ahmadian (Board of Governors)

Regrets: Jane Barry (Services Manager)

Recording Secretary: Katie Berezan (Assistant to the President)

Call to Order

The meeting was called to order at 3:45pm

Introductions

Approval of Agenda

Moved: Blake  Seconded: Tim

That the agenda be adopted.

Approval of Minutes

Moved: Blake  Seconded: Johannes

That the minutes of the Oct. 28, 2009 and Nov. 12, 2009 Executive Committee be adopted.

UN Complaint
- Crystal asks if there is sensitive information that needs to be discussed in camera.

- Blake would like to ere on the side of openness. For some context: Tim, Blake, Adrienne, Kelli, and Pivot legal firm held a press conference. The intention of a complaint was raised in April and then it dropped off the radar. They have been working with Pivot and several updates have been made at executive council. None of the executives thought that this issue should go to council. There were regular reports in Adrienne’s updates. Blake would like to open this up for discussion.

- Johannes finds the discussions about openness interesting, as he has not heard about this for a while. He perceived that any sort of action would be taken to council. This directly contravenes what they talked about last week.

- This was mentioned in the October 1st meeting.

- Working on specifics not the issue. There is a problem with the specifics not the complaint.

- Geoff wonders what the total cost was? An initial $3000 retainer covered all of the work. They are waiting for the final invoice to see if additional funds are required for the Press Conference.

- Tom would have liked a heads up. He understood this as a feasibility study. It comes as a complete surprise and is very uncomfortable with it.

- Justin would like to know if at any point the executive committee signed off on this. Blake understood that there was approval. Justin would like to know the manner of agreement. Tim thought that whether or not they wanted to go ahead was brought up as an issue, and felt that there was no objection.

- Geoff would like to know what they were hoping to accomplish with this. Blake is not planning on taking the government to court. Tim clarifies that they are asking for a commission to launch an investigation. Geoff wonders if they really see the UN coming and looking at this as a reality. Tim gives a history of the violation and Adrienne adds that she has seen a complaint like this done twice before.

- Justin would like to know if the feasibility study is open, and was this commissioned? Blake notes that this was done by the lawyers and is not an official study. The results can be seen in the report.
-Justin would also like to know the expectations of this complaint. Blake would like to make it clear that obligations have been broken and to further implore the government.

-Geoff would like to know if any other law firms were consulted. Davis and Pivot were both consulted.

-Justin would like to know why Tristan was chosen. Affidavits from a variety of students were taken. These were found through the contact list of the VP External office. The lawyer chose Tristan’s personal story.

-Geoff would like to know how much Tristan, who is not paying AMS fees contributed. The complaint was filed by the AMS and the lawyer framed it. Tim notes that because students are graduating with a large amount of debt, a holistic look at Education.

-Justin would like to know why the Ubyssey was not informed. Kelli notes that Pivot sent out the press release. Justin is concerned that students were not consulted.

-Blake notes that Tim was elected to lobby on this issue, he has been in line with Ams policy and would like to do whatever they can to put these issues on the table. He believed that student media was informed.

-Bijan appreciates the mandate but believes that you cannot just make random noise. By not having council approve the strategy it makes them look ineffective. Geoff agrees that results could have been achieved in a different way, through dialogue, etc.

-Justin cannot find any mention of this in committee minutes. Blake apologizes that the minutes are not quite up to date.

SLC

-Tom, Crystal, and Kelli met with the SLC planning committee to discuss sponsorship. They want $4500 to go towards the registration of Club Presidents and concourse bookings. In return we will get the AMS logo on materials, as well as a booth at the conference. This is a good way to give back to clubs. This would come out of the Clubs benefit fund, which is heavily under utilized. Recommend to council to approve up to $5500 for this purpose. In future years this could be included in the budget.

-Blake is concerned that this is another situation where the AMS is cutting a cheque to UBC. Normally VP Students covers this, even though this is a benefit to students. Crystal clarifies that
this would be going towards paying delegate fees and that it is a student lead conference. Kelli suggests that they clarify the wording as to if 150 delegate must be paid for and sent.

Be it resolved that Executive Committee recommend council approve up to $6000 from the Club Benefit Fund to be used for sponsoring the SLC

Moved: Crystal  Seconded: Johannes

*The motion carries unanimously.*

**AGM**

-The AGM can only be held on Friday, February 27th. Would like some feedback on what form this should be in, a party, pedestrian, etc. Johannes would like to strike up a working group. Tom would also like to be involved.

  -Katie will organize a meeting with Jeff Geng.

**Council Photo Trip**

-The exec should all head over after the meeting to ensure that they get their photos taken.

**Safety Motion**

-Would like to establish the safety office as an AMS service. Johannes supports that this falls more under Pavani’s portfolio. A discussion occurs and it is decided that Pavani will inform Code and Policy of this change.

Be it resolved that the Safety Office be moved from the VP Academic portfolio to the ECSS portfolio.

Moved: Pavani  Seconded: Johannes

*The motion carries.*

**ARC**

-Based on the current pay structure, it looks like committee chairs should be paid $11.64/hour for 12 hours/week. This is very close to the pay of Executives. Adrienne suggests that some
parts of the pay scale need to be looked at and re-worked. A discussion occurs and this will be sent to arc.

**Holiday Cards**

-Send a list of holiday card recipients to Joanne.

**Presidents Fund**

-To be an email conversation.

**Council**

Motion to go in camera

Moved: Blake Seconded: Crystal

**Next Meeting**

The next scheduled meeting is December 3, 2009.

**Adjourn**

The meeting was adjourned at 4:15pm
AMS Executive Committee Meeting

Minutes of December 3, 2009

Attendance

Present: Crystal Hon (VP Administration), Tim Chu (VP External), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Kelli Seepaul (Communications and Design Services Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Advisor),

Guests: Michael Kingsmill (Designer)

Regrets: Blake Frederick (President), Jane Barry (Services Manager)

Recording Secretary: Katie Berezan (Assistant to the President)

Call to Order

The meeting was called to order at 2:20pm

Introductions

Approval of Agenda

Moved: Johannes   Seconded: Crystal

That the agenda be adopted.

Personal Updates

-Johannes had a University Commission Meeting and did some goal setting, an International meeting about LPI and increase international student presence into the AMS. He had governance discussions and is pushing UBC to outline and develop a governance plan with local community control. It will be representative of students.

-Tom has been working with Fin Com and the budget to simplify it for the average reader. He is preparing his update for January. He had a meeting regarding the Whistler Lodge policy and
provisions to give unsold beds to students at a student rate. Aqua Soc. is being helped out of debt.

-Ross is working on SUB related issues and council directives.

-Michael is working on SUB Renew, renovations for more club space downstairs, waterproofing the Bike Kitchen and Varsity Outdoors Club spaces, and helping with the Mikison Lounge and English Student Centre, a $5.5 million project.

-Sheldon attended a conference on electronic record keeping and our website was used as a case study. A search engine is needed for long term preservation. He and his assistant are working on preserving the photo collection.

-Pavani is working on the Student Involvement Fair to showcase different involvement activities. She is signing off on all the service areas for the SUB Renew project. She is preparing her presentation for the SLC. Finally wrapping up Shinerama and organizing the safety office.

-Tim has been dealing with a lot of phone calls about Upass questions and is working on equity training, accessible education, and ‘more buses more often’. An FOI shows a record 8000 pass ups recorded. Upass and SUB renew subsidies are being awarded. The equity assistant is being hired.

-Adrienne’s projects are on hold. She is working on getting outstanding FOI’s from the university.

-Kelli is working on elections and the annual report.

-Crystal is working on SUB presentation for next council meeting. SAC had its last meeting of the term. She attended a memorial for Ecole Polyteque.

**AMS Appointments to University Blvd.**

-There are three AMS representatives to be on this committee. Crystal and Michael have a seat, who should have the third? Is it necessary to have expertise or student representation? A discussion occurs and due to the technical nature of this committee Guillaume from MHPM will have the third spot. Crystal keep Johannes and Campus Planning and Development committee updated with all that is discussed at these meetings.

**Human Resources**
-Ross would like to acknowledge Kelli and Adrienne for their patience and perseverance during this time and appreciate the tough spot that they have been placed. These comments are echoed by the committee. Johannes notes that students often lose sight. Tom would like the staff to think about mechanisms to help mitigate this in the future.

Tasks Assigned

Next Meeting

The next scheduled meeting is December 10, 2009.

Adjourn

The meeting was adjourned at 2:55pm
AMS Executive Committee Meeting

Agenda of December 10, 2009

Attendance

Present: Crystal Hon (VP Administration), Tim Chu (VP External), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Kelli Seepaul (Communications and Design Services Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Advisor)

Guests: Kyle Warwick (AUS VP External), Joel Mertens (EUS), Bijan Ahmadian (Board of Governors), Lin Watt (EUS President), Julian Ritchie (EUS), Sumedha Sharma (SUS VP External)

Regrets: Blake Frederick (President), Jane Barry (Services Manager)

Recording Secretary: Katie Berezan (Assistant to the President)

Call to Order

The meeting was called to order at 2:05pm

Introductions

Approval of Agenda

Moved: Crystal                    Seconded: Tom

That the agenda be adopted.

5 Minutes of Happy (optional in Personal Updates)

Personal Updates

-Tom has been working with fin com. The UBC sailing club has paid off their loan, and now want new one. He has followed up on SLC, spent Monday dealing with legal stuff, the signing officer procedures, and emails. Studentcare is fixing reporting and customer service stuff.

-Bijan, asks if councilors are eligible for the SLC sponsorship. The answer is no.
Crystal has approved email about SLC to be sent out to club presidents, SAC is wrapped up, has been assigning new offices. They are 99.9% sure of the finance agreement for SUB and are moving on to Surrender agreement, everything is on track. The ETA is January board (fingers crossed). There was a show for the class working on the SUB. She is very impressed with the work that Jensen has done.

Pavani is integrating the safety office into the Services. The new coordinator is Angus Chen. She has also been involved with an assessment of Student Services, and preparing for the Student involvement Fair.

Sheldon checked the number of students in each faculty. Education has 2 reps on council; grad students have increased to 9000 and now get 7 seats.

Ross has the SUB as #1 on his list. He is very happy that they are almost there. They have reached a milestone and are moving from if to how. He has also been working on governance issues, day to day, and human resources in general. He is very pleased with David Hannigan’s impact on the organization so far.

Bijan is wondering about the agreement with COPE which expires in 2010. Ross will not start talking about it until the next exec is in.

Tim is cleaning up his office, going through emails, and reorganizing.

Kelli reminds everyone that the Annual Report submissions are due next week. David was the first to get it in. She is going on Vacation next week.

Adrienne met with the equity coordinator and a consultant for the systemic review of the AMS. She is formatting policy for manual, revising expulsion from SUB for SAC, looking at the SUB, and continuing work on a FOI request.

Johannes is strategic planning with staff. The governance report is being finalized and will be presented to council soon. There is a push to get people together for SOL policies, all of their suggestions have been ignored. The AVP is doing a review of career services and getting it ready for the next exec to tackle.

Discussion re: Blake's Email to Constituency Presidents

This stems around email sent by Blake to Constituency presidents:
-Tim was cc'd on emails, as the emails are confidential thinks we should we wait till Blake gets back to have this conversation.

Lin has the understanding that it is not a binding agreement; the request followed the first two emails. She does feel uncomfortable without Blake here, but would like to discuss it.

-A discussion around if this is in breach of the new communication motion. Sheldon shares the policy.

-Tom thinks harassing the constituencies is unacceptable by the President of the Society.

-Lin gives the background of the email. The tone was threatening and not friendly, it did not generate positive response.

-Johannes would like to know how exec com can help this. Blake is away but reachable. Lin states that in a stressed time this was very upsetting and undemocratic. She hopes that this does not get out and makes a big fuss. She would like to hear what Blake’s intentions were.

-Julian believes that it is inappropriate to come from the president’s office.

-Was Tim aware of this? Yes. He believes there are several issues: voting being made public, and why they weren’t invited. In terms of constitution and code, legally we (including the constituencies) are one society. Separate societies under the legal one, perceives this as a liability. In regards to follow up issues, Tim can’t respond to that.

-Lin wants to get some clarification and a sense as to where all execs stand. As an organization, what are the intentions? Johannes was not aware until he was forwarded the email. In terms of the recent motion, expression of opinion at council level is okay and therefore does not personally see anything is done wrong. Crystal does not know if this should be brought to the council level first. She also echoes Johannes’ concerns. Tom confirms that there was no direction by exec com. This should be done through SAC. The actions were done by individuals and not as a society.

-An exec meeting will be set up on December 18th to address these concerns. As well as direct Blake not to do it in his work capacity, but he can as a student. Constituencies should assure councilors that they should not stress out and continue doing all the amazing work they are doing. The Exec will take of this as much as possible.

-Katie to schedule this meeting.
UPass Contract Review

- How will the Universal transit pass jive with the current AMS contract? They can cancel our contract at any time. On January 1 all will be expected to pay to airport. Is it legal to refuse to pay YVR add fare? If true, how do communicate to constituents? Trek UBC is on the same page. We are waiting for translink to get back. It is great to have a council position, but what will this do?

- This needs to be taken up in a more formal way. Put it forward with all other Upass holders. Form strategy to communicate to translink. Any more direct methods, meeting with contract. Issue is translink commissioner does not know how they are going to administer this. This is problematic because they have published it as if it is going ahead.

Be it resolved to direct Tim to continue communications with translink and resolve the YVR add fare issue as well as contact Upass holders on this issue.

Moved: Tim  
Seconded: Johannes

*Motion carries unanimously.*

Committee Appointments

Appoint 2 to each (5) committees, Pavani was not included, but can be if wanted.

- Business and Facilities: Crystal and Tom
- Legislative: Blake and Tim
- University and External Relations: Johannes and Tim
- Education: Johannes and Blake
- Student Life: Tom and Crystal

A discussion occurs. Intent is for the execs to swap out at any time. Only 2 can show up and vote. Technically Pavani cannot vote. They can switch depending on what is on the agenda. Tom is concerned about swapping. This swap must be decided on at exec com.

Ross asks if they are carrying the executive opinion, or an individual opinion? This will be something that will be discussed later on.
**Exec Laptop**

- The exec requires a better laptop. The small notebooks are not expensive. Bring as motion to council to buy a $400 laptop from reserves and replacement.

  - Tom and Crystal will look into this.

**Council gifts**

Joanne mentioned to start thinking about this. $2000 is budgeted. There is a discussion about types of gifts.

  - Katie to work with Kelli for options

**FOI**

- An FOI for Michelle Aucoin’s calendar for $200 was filed about a year ago. Estimate finally occurred. The reason for this FOI was to find out what outside groups she was meeting with. This is an incredibly cheap one. Would this information aid us? There is a strong chance that info would be censored out. She will not give us this information. Tom does not see the point, to see what she was doing 8 months ago. Is the amount gained worth the damage and anger this would cause? Adrienne notes that this damage would have occurred 8 months ago. Crystal notes that this is a lot of speculation and would like to trust the advice of the policy advisor. Tom would like the direction to approve this expense to come from the committee.

  - Bijan would like to know if we had the information tomorrow would it help with strategizing. Johannes’ experience does not feel comfortable for this approach.

  - This is routine in government. Adrienne gives a rundown on how these normally work. The University is withholding this information from us. This will help us anticipate what the university might do. Legally they have 30 days to complete this process.

  - Tim’s planning is ongoing. His personal speculation is that there is a huge concern as to what groups will be coming onto campus, and what they are planning etc.

  - Geoff met with her months ago. She said that he could have her calendar. It was mentioned to Geoff. The FOI allows you to only black out certain issues. In a personal request they can blackout what they want.
Kyle wonders if we don’t pursue this, will it give the message to the University that the delay was a useful tactic. A discussion occurs. Tom will not sign for this without explicit direction.

Be it resolve that Exec com direct VP finance to sign the cheque requisite.

Moved: Tim  Seconded: Crystal

_The motion carries._

Tom would like all future FOI’s to be approved by a committee. A discussion about the need and feasibility of this occurs. Tom requests to put motion on agenda, and would like to go on the record for this. He is okay with however anyone would like to vote.

BIRT any future FOI requests be approved by a committee and made aware to exec com.

Moved: Tom  Second:

Motion fails.

_**Cell phones**_

This is an ongoing issue. There is a huge discrepancy in bills and cell phone re-imbursement. A discussion occurs at it is decided that it is inappropriate to decide on their own.

- Oversight Committee will come up with a decision.

_**LEAP/CLC committee**_

- THE CLC is looking for a cross-section of students that are not politically invested. They want students-at-large, not council members.

- Johannes recommends that the constituencies to find students at large.

- What is the motivation for excluding councilors? A description of the committee and LEAP is given and a discussion occurs. Pavani thought it would be appropriate for her to co-chair this committee. There is explicit resistance to not have already engaged students. There will be staff, sitting in and observing. Geoff will look into this as well.

- Pavani will tell Margot that they are finding the best students.
Executive Updates to Council Discussion

-Pavani does not feel comfortable with the amount of detail and scrutiny. Kyle feels that 1 item per hour is acceptable.

-Everyone can format it as they wish; the most important thing is that council knows what is happening.

Openness of Executive Committee

-Johannes would like to know if there is anything else that exec can do to be more transparent? Or is having exec com meetings open enough?

-Tom thinks that exec should meet and submit minutes and be open is good enough. Bijan thinks that having it on the website would be useful.

Council Equity

-this item is moved to next week.

Council Schedule

-The first council meeting back will be the 6th of January.

Next Meeting

The next scheduled meeting is December 18, 2009.

Adjourn

The meeting was adjourned at 4:40pm
AMS Executive Committee Meeting

Minutes of December 18, 2009

Attendance

Present: Crystal Hon (VP Administration), Tim Chu (VP External), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Adrienne Smith (Policy Advisor), Blake Frederick (President)

Guests: Bijan Ahmadian (Board of Governors) Ben Cappellacci (Senate, Safewalk Coordinator),

Regrets: Kelli Seepaul (Communications and Design Services Manager), Sheldon Goldfarb (Archivist-Researcher), Jane Barry (Services Manager)

Recording Secretary: Katie Berezan (Assistant to the President)

Call to Order

The meeting was called to order at 1:10pm

Introductions

Approval of Agenda

Moved: Tom Seconded: Tim

That the agenda be adopted.

Personal Updates

-Pavani is planning the Enhancing Student Services Conference, admin tasks, wrapping up, orientation for the new safety coordinator, discussing another safety days in Jan/Feb with Safewalk and the Safety Coordinator.

-Tom is doing admin tasks, BOC, work with budget forecasting and budget performance. At first glance we will meet budget but will not have a surplus.

-Adrienne is working on the systemic review, governing documents, policy manual, a letter to translink, and speeding up FOIs.
-Tim is dealing with an HR issue, signing off on Holiday cards, and his arm hurts.

-Blake was reflecting on student politics while he was away.

-Ross has doubled the SUB meetings. There is progress but are not there yet. He has formalized COPE 15 arrangements and is dealing with business related issues.

-Crystal will have a SUB retreat in 2\textsuperscript{nd} week of January. Negotiations have moved to the lease agreement, definition of commercial space, limitations on what can be put in the building, taking into account existing exclusive agreements. Club offices are finished, lobby furniture is ordered, room signage accessible will brail, new couches upstairs

-Johannes has been reviewing TLEF proposals, working with the appointments review committee, and pay equity issues. There is a motion to cut AMS workstudy positions from May 2010. Allow office staff to have them but not have student government position. This will lock employees into a comparable pay scale. Work Study can be used for specific skill sets. Ian has been working on the governance report, which will be distributed today. He had a meeting about UNA governance and a meeting with tope and Sullivan discuss governance, transition, and campus planning. He looked at new planning structure for the University Blvd.

-Pavani was also at a full day planning retreat for LEAP on Wednesday.

**Business Arising**

-Council gifts will be simple American Apparel hoodies that are faculty specific.

**Council Equity**

**Motion to withdraw up to $400 for laptop**

-Hong quoted a Netbook at $320 +taxes. This is to come from reserves and replacements. To be used for minute taking etc.

Be it resolved that $400 be removed from reserves and replacements for the purchase of a Netbook.

Moved: Tom
Seconded: Crystal

*The motion carries.*
LEAP

-Pavani and Margot Bell will meet early in January to discuss all LEAP related issues. What direction should the AMS take in this discussion? Exec com is okay with Pavani and her staff to make a decision. Bijan would like an update on the statement that Margot made, and a follow up.

Student Involvement Fair

-This is in Brock hall as a follow up to the SLC. It showcases involvement opportunities. How should the AMS represented at the fair? Have one table for all the services and one booth staffed by AMS council. Ask planning members to contact Crystal regarding a Clubs table.

Vacation hours

Vacation Hours:

-Johannes will be off after this week. Pavani will be gone from the 21st till the 4th. Tom leaves Thursday and will be back in the New Year. Tim will be gone from the 21st till the 4th. Blake will be working from afar from the 22 to 30. Crystal is not sure.

Undergrad Constituency’s Concerns follow up

-This is to fill in Blake on last meeting. Want to know true intentions, and measures to take from here. There was concern of the legitimacy of his actions and the offensive tone. Their right to free speech felt threatened. There were feelings of threats and harassment, especially during exam period.

-Blake feels as this is an eye for an eye. He felt it politically advantageous to use the same tactics against them. He will wait until he is done term if any further action is to be done.

-Johannes found it incredibly inappropriate and would like to see an apology. Blake feels that when individuals employ those tactics they are fair game. He thinks this is a strange thing to be asking for, after level of lack of fair treatment towards himself.

-The Exec wants move on from this issue and communicate that the constituents are still valued.

Council Equity

-Johannes would like to know what can we do to make council as equitable as it could be? Encourage discussion. More communication, students are always welcome. Work on transition with new speaker.
- Blake feels that when students come to talk about an issue, don’t refer the issue. This is said very seriously. They feel ignored and do not want to come.

- Tom states that there are processes. Do not bring contentious issues straight to council and promise an answer, go to committee first. It is unfair to state that council is ignoring these students and issues.

  Tim thinks that the equity committee should have a look at this issue. He does not believe that this is the proper place to look at this.

**In Camera discussion-Tom**

Motion to go in camera

Moved: Tom          Seconded: Johannes

**Next Meeting**

The next scheduled meeting is January 4, 2010.

**Adjourn**

The meeting was adjourned at 3:00pm