AMS Executive Committee Meeting

Minutes of January 22, 2010

Attendance

Present: Tim Chu (VP External), Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Kelli Seepaul (Communications and Design Services Manager), Sheldon Goldfarb (Archivist-Researcher), Crystal Hon (VP Administration), Jane Barry (Services Manager)

Regrets: Blake Frederick (President), Adrienne Smith (Policy Advisor)

Recording Secretary: Katie Berezan (Assistant to the President)

Call to Order

The meeting was called to order at 2:12pm

Introductions

Jane and Sheldon are the equity representatives for this meeting.

Approval of Agenda

Moved: Tom Seconded: Johannes

That the agenda be adopted.

*The motion carries.*

Approval of Minutes

Moved: Crystal Seconded: Tim

That the January 15, 2010 minutes of the Executive Committee be adopted.

*The motion carries.*
Personal Updates

Pavani: Jane is back! YAY! She is catching up on hr admin tasks, LEAP, prepping for meetings, and preparing for student support services conference in July.

Tom: Doing interviews for AVP Finance. They have a candidate in mind.

Crystal: Doing interviews w/ Tom. She is working on some issues with the Water Polo club.

Jane: Is reposting the ECSS position, coordinator and assistant coordinator positions, and generally getting ready for hiring season.

Sheldon: Determined quorum: 3719 yes votes are needed for referendum questions to pass. About 19,000 voted yes for the Upass in the latest referendums. Last year’s election had a turnout of 14.4% of the voters. He is helping to figure out the new Committee system.

Tim: Is working on the Upass, and looking at a province wide Upass. Was invited to a Castle meeting by Brian Sullivan, but then told the meeting was postponed when it was not. He will mull over how to deal this situation.

Ross: Working on SUB negotiations, a club issue, security issue, and HR stuff.

Kelli: The council hoodies are coming. Interactive screens, work w/ David on a HR campaign, marketing plan for conferences, and helping the elections administrator.

Tom: Received a phone call from a group that needs to park people in Whistler. He told them the AMS was not interested.

Johannes: attended debate, got his composite shot, working out how student court will function. Dealing with council absences, 2 GSS members have been removed from council. He wants to sit down with them to figure out how to get them to attend.

In Camera

Out of camera

Councilor of the Year

-Will choose one from the nominations at next Exec Com.
Cell Phone Bills

-The total bill is $1300 for all phones. Don’t feel comfortable for the society to pay the bill. Figure out how to deal with this. No direction was given from oversight. $73 is the base for the plan. Will give this to the to agenda committee.

-Tom will deal with this.

Staff involvement in Committees

-Unclear in a general way which committees they should be involved in. Need some direction as to how we are going to work through the process. Know in advance when the meetings are. Legislature procedures will look at it. It should be the responsibility of the chair to notify staff. The exec can help the chair with this. Most of the directors don’t know the rolls of all the staff.

Bring to legislature and Agenda committee

-Johannes will contact chairs.

LEAP

-YAY! Pavani met with the tutoring team to discuss involvement. They are not suggesting a formal agreement. Our role will be to develop and manage tutoring content for website, training session in September, statistics for use of tutoring, copy of budget for info, and a designate will attend LEAP meetings when there are agenda items that pertain to AMS tutoring. The only benefit is funding. Pavani will communicate this to Margot Bell. LEAP follows the UBC strategic plan. The ECSS co-chair position does not do much good. They will hold focus groups, and survey students to give feedback. We will be working with the individuals but not the committee itself.

-Bring this to Education Committee.

Next Meeting

The next scheduled meeting is January 29, 2010.

Adjourn

The meeting was adjourned at 3:05pm
AMS Executive Committee Meeting
Minutes of January 29, 2010

Attendance
Present: Johannes Rebane (VP Academic and University Affairs), Tom Dvorak (VP Finance), Crystal Hon (VP Administration), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Kelli Seepaul (Communications and Design Services Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Advisor)

Guests: Alice Wong (Conference Coordinator)

Regrets: Blake Frederick (President), Jane Barry (Services Manager), Tim Chu (VP External)

Recording Secretary: Katie Berezan (Assistant to the President)

Call to Order
The meeting was called to order at 2:10pm

Presentation-Alice Wong (Conference Coordinator)
- Would like to have tents set up at the torch relay on the 11th to promote the whistler Lodge, and the commercial side. This is a chance for extra outreach.
- Johannes thinks this sounds good.

Be it resolved that Exec Com allow bookings to participate in promotions at torch relay.

Moved:       Crystal               Seconded:   Tom

The motion carries.

Approval of Agenda
Moved:       Tom                  Seconded:   Crystal

That the agenda be adopted.

The motion carries.
Personal Updates

-Tom had a meeting with Nancy and Tessie about Westcadia business practices and unfair treatment for AMS catering. He is working on the budget, starting a transition report and tying up loose ends.

-Ross is working on Sub negotiations and strategy, in particular the lease and development agreement.

-Crystal is working on the Sub, cleaning out her office, and transition report.

-Adrienne has a mountain of FOIs, policy manual update, first aid training, Helping Legislative Procedures with the review of the Society Act, and the Olympic transportation strategy.

-Sheldon helping the elections administrator, exchange students can vote, there will be a referendum appeal, quorum is reduced by 3. CITR asked about their fee. He gave Leg. Procedures Committee a tour of the archives.

-Pavani is wrapping up tasks for the year, revising operations manual, compiling a list of what the Services can do differently, a timeline for hiring, planning SSSC in July, staff appreciation, LEAP and CLC.

-Johannes had a meeting with work study, seemed receptive to find some sort of arrangement –made it clear to keep compensation levels in our hands –international engagement report, received a $27000 cheque from TLEF, used to compensate staff salary and had a University and External Relations Committee meeting. He is happy with new committee structure. He finished his quarterly report, working on elections, and warning councilors about missed meetings.

-Kelli has the new software for the LCD screens, is helping with the AGM –start planning earlier – informing students about Olympics, business promotions stuff, and bookings.

Council of the Year

-Sheldon gives the requirements for this.

In Camera-staff leaves.

Next Meeting

The next scheduled meeting is February 4, 2010.

Adjourn

The meeting was adjourned at 3:00pm
Present: Bijan Ahmadian (President), Ekaterina Dovjenko (VP Administration), Elin Tayyar (VP Finance), Jeremy McElroy (VP External), Ben Cappellacci (VP Academic), Pavani Gunadasa (ECSS), Valerie Levens (Executive Secretary)

The meeting was called to order at 3:30 pm

COMMITTEE APPOINTMENTS:

Education Committee: Ben Cappellacci and Elin Tayyar
Student Life Committee: Ekaterina Dovjenko and Bijan Ahmadian (ECSS non-voting seat to be approved by Council soon)
Business and Facilities Committee: Ekaterina Dovjenko and Elin Tayyar
Legislative Procedures Committee: Ekaterina Dovjenko and Jeremy McElroy
University and External Relations: Jeremy McElroy and Ben Cappellacci

UPDATES:

Ekaterina Dovjenko (VP Admin)

SUB Renew Stuff:
- 1 day left to finalize things.
- 66% increase in the “tax” we are going to have to pay UBC
- Governance Structure - we sit on construction meetings with Project Managers
- Interest Rates - IPF agreement put into schedule as another item
- What is commercial space?
- Working with Guillaume
- We do have Architect
- Not going to be hiring project managers
- This means liability on UBC’s shoulders
- Design guidelines
- Just released HCMA
- Fear they are limiting our space
- Letter sent to UBC Architect today outlining our problems and concerns
- Meeting with UBC Architect tomorrow at noon to hammer out some concerns we have.

SAC
- Hired new SAC VC
- Lot of qualified applicants despite short time frame
- Starts Friday to transition with Elin
- No meeting this week - will meet the following week.
Reading a lot of SUB stuff. Huge amount of information to digest

**Elin Tayyar (VP Finance)**

Changing colour requirements for offices.  
- Submit colours you like.

RESGO all done.  
- AVP is sending it out to clubs so they can use it.  
- Clubs can put events on line - buy tickets on line - use credit card.  
- 5% commission charged  
- We need to promote this and then possibly the costs will come down

Working on the Work Study issue  
- Additional training program for staff should happen before we meet them on Monday

**TLEF**  
- Got funding last year but no money  
- $80,000 - $100,000 not passed on.

**URBAN Barn**  
- Was turned into a new community centre for UNA  
- AMS spent $90,000 on it.

**Health and Dental Contract**  
- Ending next year.  
- Looking at exploring further

**Jeremy McElroy (VP External)**

Reading up for provincial budget unveiling next Tuesday.  
- Stated there are no Post secondary education cuts  
- Will check to be sure  
- UBC getting financial independence from province  
- waiting to see what happens on the proposed provincial Upass program  
- Reactive stage - past lobbying

**Lobbycom:**  
- Bijan and Jeremy going to Ottawa  
- Last hurrah at CASA before leaving them on April 1  
- CASA have been making overtures to us  
- We will make presentation to SC when we return

**UPASS**  
- $50,000 UPASS Subsidy Fund (initial amount given by UBC)  
- For hardship subsidies  
- The spending is 100% at discretion of the AMS  
- Only $10,000 - $20,000 used last year.  
- Rest of money used for other things.  
- 800 passes replaced each month  
- Fee of $20 for replacements cards  
- 50-50 UBC(AMS)/Translink split  
- Roughly $3000/month transferred into Subsidy Fund from remittance costs  
- Not enough money currently in fund to fund all approved
- $45,000 deficit
- Mail out costs for UPASS taken out of $80,000
- Working with VP Students Office (Brian Sullivan) on this issue
- UBC claiming mailout is legit
- There is no written agreement for this, UBC claiming there is verbal agreement from years ago

Pavani Gudasana (ECSS):

Safewalk:
- Working with Ben and Dominic on Safewalk Review
- Conducting Safewalk Interviews to find replacement Coordinator
- Dominic was appointed as Coordinator.
- Not reposting assistant position as Dominic feels he can make it to end of year without an assistant

Working on Services/Staff/Volunteer recognition event to encourage involvement next year

Met with Directors of UBC Services yesterday
- Collaboration on training staff and volunteers

Ben Cappellacci (VP Academic)

My week has been jam packed
- Credit/D/Fail – promotions program
- Met with Sergeant Kenney, head of RCMP
- Meeting re Greeks

First year seminar:
- Reassessed the project with Eunice who is coordinating

Accessibility project - accessibility of SUB:
- Meeting with Janet Mee and Michelle Aucoin from the Olympics as well as AVP External and Olympics Commissioner

Just Desserts:
- Coming up end of month
- Be there, be square

Greek end of month:
- Meeting between UNA, Greeks and RCMP

Childcare:
- Big Conference coming up in consultation with organizers.

Bijan Ahmadian (President)

Working with Ekaterina on SUB.
- Commends her for her grasp of the whole project so quickly.

SPHR event:
- Working to find a way to find a dialogue between the two clubs.
- Think this can be accomplished.

Meeting went in camera at 4:30 pm.
MINUTES OF THE EXECUTIVE MEETING
Wednesday, March 3, 2010
SUB Room 226J

Present: Bijan Ahmadian (President), Ekaterina Dovjenko (VP Administration), Elin Tayyar (VP Finance), Jeremy McElroy (VP External), Ben Cappellaci (VP Academic - left 2:20 pm), Pavani Gunadasa (ECSS), Jane Barry (Student Services Manager), Adrienne Smith (Policy Advisor), Kelli Seepaul (Communications Manager) Valerie Levens (Executive Secretary)

The meeting was called to order at 2 pm

The minutes of the last meeting and agenda were adopted.

Regular Meeting Time:

BA: Wants to set regular times for executive meetings. Suggests Wednesdays in order to get agenda out on Friday. Asked for people’s availability.

BA: Suggests meeting length of 1.5 - 2 hours.
- 10 am - 12pm set for meeting time allowing for fact that some people will be coming from class at 10am and others going to class at 12pm.

Agenda Items:

International Student Seat:

BA: - Irresponsible not to have done it before elections.
- Has sympathy for Brittany - International Student Representative
- Knows there are rules around length of speeches but Council should allow her to feel heard.
- Will be a committee Motion - Legislative Procedures Committee
- Matt Naylor will motivate.
- Brittany should have first chance to speak at Council.

BC: - Feels we should address concerns and suggests an International Student Engagement Initiative be set up.
- International Students poorly represented at UBC.
- So many groups and very segmented.
- Suggests he meet with them and work out process by which they can represent themselves at UBC.
- This could be more effective than having a non-voting seat on Council.
- A more significant way to be represented on campus and at UBC.

JM: - Feels Council is not the right format for them to be effective.

BC: - What was motivation for having this seat removed?

BA: - LPC passed motion unanimously to this effect
- This was on two different agendas last term but because of controversy did not make it
to final agenda.

BC:  - Brittany should lead the group (International Student Engagement Initiative) to start.
     - Maybe she would be on board to remove seat if better avenue is made available for
       International students to feel represented.

JM:  - Feels Brittany should be part of conversations dealing with this.
     - Doesn’t want to deal with this at Council Meeting tonight.
     - Was not on council when IS seat was passed but feels one observer seat leads to
       another.
     - Feels that this should not come to Council at Brittany’s first Council meeting.
     - Has anyone spoken to her regarding this.

BA:  - Did call her but she said if she had an opportunity to speak at Council that would be
     OK.

BC:  - Last meeting in April on the 14th and feels this should be held over until this last
     meeting.

BA:  - One option would be to table motion and let Bijan and Ben work on Student
     Engagement initiative.

JM:  - Brittany won election by a sizeable majority.
     - Wants to be on Council.
     - Feels exec should wait until something further - like IS Engagement Initiative is
       available before attempting to remove seat.

AS:  - Thinks LPC should be approached first.
     - Exec stuck between two groups.

BA:  - Need plan if we are going to table this motion.
     - Will try to talk to Matt Naylor before Council.
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JM: - Has arranged for Matt Naylor to stop by his office before the meeting.
- Exec has to respect the wishes of LPC.
- Committees have independence and autonomy.

Other Business:

BA: - Alex Lougheed wants to make a quick fix to the election system in order to use it for the SUS elections.
- Cost is $500.
- Suggested SUS use University system, but it is not condorcet.
- Alex wants to use AMS system.
- May bring motion to this effect.
- Will turn up after Senate meeting and motion will probably come around 9:30 pm.

JM: - Feels this may be a move on his part to flush out more information on irregularities.
- He may feel better when it is explained to him at Council and when council is open for everyone to hear.

Update on Safewalk coming next week.

Review on Equity Program, AVPs and Commissioners:

ED & ET: - Meeting with Emma Ellison on Monday.
- SAC and Equity quite controversial.
- Needs to be changed a bit to make it work

BA: - Do the exec need assistants and how will it go forward.
- Assistant VPs and Assistants - what are the time requirements.
- Used to be 10 hours per week.
- Feel that one assistant for all Execs may work.

ED: - All President’s Dinner and SAC Wine and Cheese - can be done by SAC Projects Commissioner.
- Bylaws require 5 SAC members.
- Hours down from 8 to 6.
- There can be variety as to hours depending on work, who turns up to meetings and who, therefore, will do more.

PG: - She and Jane have been talking about farming assistants out to services during their busy times.
- Could cut 1 or 2 assistant positions if they have someone who can be moved around.

BA: - Make presentation - 1 - 2 minutes for each person at next meeting.

ED: - When reporting to Council, explain reasoning.

BA: - Assistants and AVPs - who has them and who needs them.

ED: - Has AVP ten hours per week - doesn’t need one.
- Should use Joanne and Val more.
ET:  - Has AVP and one assistant.
    - Fincom down from 6 to 2 people.
    - Workload heavy.
    - Has already been cut.
    - Needs those 2 people.

BA:  - Sustainability and Business Promotions.
    - Sustainability to be moved under Kelli’s jurisdiction.
    - Business Promotions - one year job - not necessarily renewable.

AS:  - Areas of sustainability not been done.
    - Lighter footprint and two other areas.

The meeting went in camera at 2:35 pm
The meeting was called to order at 3:30 pm

**Executive Team Building Follow Up:**

BA: Should have team building at every exec meeting, or every other one.

ED: Should go through objectives and make a strategic plan.

BA: Developed four objectives.

1. Improve working relationship between Council and Executive
2. Improve collaboration, mutual respect and support among the Executive
3. Rebuild a positive relationship with the University
4. Establish trust among the student body

BA: Requested each member to state how they viewed the following:

A. Collaboration
B. Mutual Respect
C. Support

What do the execs think these should mean.

ED: A not compromising on issues
    looking for solutions
    cross portfolio issues

    B understanding what others are going through
      some execs may not be so busy - help others out at this time

    C going to events of other executive members

ET: A open to input from others
    willingness to help out others

    B this is a requirements of any cohesive group
      should be aware of what others are going through irrespectively
      aware of others projects

    C Offer to lend a hand if it is needed
JM  A  active interest in what others are doing
 work with each other
 collaboration and support are the same

 C  support when have downtime - lend a hand if it is needed
 know when to ask others for help yourself

 PG  A  likes team mentality and desire to collaborate
 has staff and volunteers within services and can reach out to them for support
 VP academic and ECSS portfolios similar

 B & C  feels go hand in hand
 able to treat individuals and their ideas with respect even though you may not
 agree with them
 take time to consider their ideas - not just dismiss them.

 BA  A  having a willingness to share information
 not strategically hiding things and deciding when to share
 having a system whereby you share information

 B  people take your word when you state your intentions

 C  emotional support
 professional support
 helping each other out

 BC  A  does not think collaboration will be difficult this year

 B  should offer each other words of encouragement and pats on back
 little things show a lot

 BA  Last year’s executive failed because there was no mechanism for sharing information.
 Wants to prevent that this year.
 We should come up with mechanism as to how, and extent, to share.

 ED  Should not be reporting nothing to stop us and others from asking questions.
 Should have bonding sessions - once a week go to Pit together.

 BC  Does not feel we all need to know everything that is going on with everyone else.
 If we are interested though we can ask, or tell others, how things are progressing

 ED  Suggested a whiteboard in hallway where execs write their top 4 projects down that they
 are working on would be helpful.
 There is currently a board in the exec hallway that could be used for this purpose.
 We should not post confidential stuff, but mention confidential stuff to other execs
 privately.

 BA:  It is very important we work as a team.

 ED  Will look into getting a whiteboard.
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Education Committee: Ben Cappellacci and Elin Tayyar (ECSS non-voting)

Student Life Committee: Ekaterina Dovjenko and Bijan Ahmadian

Business and Facilities Committee: Ekaterina Dovjenko and Elin Tayyar

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University and External Relations: Jeremy McElroy and Ben Cappellacci

UPDATES:

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- UBC misusing money
- UBC claiming mailout is legit
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Pavani Gunadasa (ECSS):

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Childcare:
- Big Conference coming up in consultation with organizers.

Bijan Ahmadian (President)

Working with Ekaterina on SUB.
- Commends her for her grasp of the whole project so quickly.

SPHR event:
- Working to find a way to find a dialogue between the two clubs.
- Think this can be accomplished.

Meeting went in camera at 4:30 pm.
AMS Executive Committee Meeting
Minutes of March 10, 2010

Attendance
Present: Bijan Ahmadian (President), Ben Cappellacci (VP Academic and University Affairs), Elin Tayyar (VP Finance), Ekat Dovjenko (VP Administration), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Adrienne Smith (Policy Advisor), Jane Barry (Services Manager)

Regrets: Pavani Gunadasa (Executive Coordinator of Student Services), Kelli Seepaul (Communications and Design Services Manager), Jeremy McElroy (VP External)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:40 am.

Approval of Agenda
The agenda was adopted by unanimous consent.

Approval of Minutes
Minutes of the Executive meeting of March 3, 2010 were approved by unanimous consent.

Personal Updates
- Ekat:
  - GAP took place with no problems. There were a few protesters, but no violence.
  - She’ll be representing the AMS at the AGM of the Water Polo Club on Sunday to ensure there’s no ruckus involving non-student members.
- SUB Renew:
  - Agreements should be done by next Tuesday; then to the lawyers.
  - Most outstanding issues have been resolved; only a few minor changes left.
  - Commercial rate: The University wants to increase it; we’re making sure it’s not grossly high. The University wants to abolish the IPF to ensure they get the proceeds; they would still tax us, just the money would not go into the fund; we may want to keep the IPF as a fund going on our side so that we can give funds to students.
  - Naming rights for donors to the building. We decided to have such rights for three years; after that the University won’t be allowed to name rooms.
  - Legal fees: discussion over putting them in the project budget, not in the operating budget.
Six months’ notice: They want to be able to kick us out of any area we still have in the old SUB on six months’ notice; we want an eight-year grace period before that takes effect.

Permitted use: allowing us to grow commercial spaces; they want limits; but they are giving way on that in return for us agreeing to give up our veto on how University Boulevard space is used.

Interest rate: they originally went back on their word, but now they’re talking about taking a risk and giving us 5.75%.

Ross: They’ve also agreed to go to Board 1 without a signed agreement as long as the fundamental principles have been agreed to. We’re basically there; the major sticking point is the issue of charging their legal fees to the project.

A verbal report can go to Council at Monday’s meeting and a presentation on March 31.

Sheldon:
- Systemic discrimination: Been answering questions on this from Matt, the person hired to do the study.
- Ekat: The project is under her portfolio; it will be good to get the final report to see if there is or is not systemic discrimination and to figure out subsequent steps.

Jane:
- Posted Service Coordinator positions.
- Budgeting to be done next week and ready for March 31.
- Restructuring: combining of Safewalk and the Safety Office.
  - Bijan: The Student Life Committee has become involved in the restructuring, so we’ll need to work with them. There needs to be good communication on this. Staff should consult the President before making presentations to committees.
  - Ross: Staff may be asked for input by committees they sit on.
  - Bijan: If asked, the staff member can respond without checking with the President; but before taking the initiative to make a presentation to a committee, they should check with the President.

Ben:
- Meetings: Olympics. Out from Under about accessibility.
- Event to highlight accessibility during the Paralympics.
- Greek project: Bringing the UNA, the Greeks, the University, and the RCMP together to talk about issues.
- Meetings about student evaluations.
- First year seminar project: a report planned for the end of April.
- Career Services review.
- Housing project.
- International Week and discussion about representation with the International Representative on Council.
Elin:
- Rezgo to the clubs: confusion. Dealing with that.
- Art Gallery commissioner has asked for a review of the Art Gallery; it would involve staffing changes and more money.
- UBC card meeting.
- Preliminary budget to be ready by March 31, at which time we’ll be appointing a new Budget Committee to look at it.
- Work-Study rejected our proposal; this will affect our restructuring.
  - Financial HR at UBC killed it; it wasn’t the Work Study people.
  - Ben: A new proposal will be prepared.
- The AUS is reconsidering its $35,000 donation to Block Party.

Adrienne:
- Made a submission about the Society Act to SARS. SARS approved it and is forwarding it to the Legislative Procedures Committee, with the aim of presenting it to Council on March 15. It’s due April 1.
- Preparing a submission about the Freedom of Information and Protection of Privacy Act for the University and External Relations Committee. A timing problem, since it should be approved by Council, but the deadline for submission is March 15. Bijan suggested sending an email to Councillors.
- Sorting through FOI requests.
- Federal and provincial budgets came down, along with a federal throne speech; it’s been a busy week on the government front.

Bijan:
- Israeli Apartheid Week took place without incidents. Both sides were encouraged to speak respectfully. Hillel wanted the word apartheid banned and for the AMS to take a stand, but we can’t ban words and it would not have been appropriate for the AMS to get involved. But we encouraged Hillel to tell its side, and both clubs did co-operate. We gave space to them.
- Looking at communications and integration with the University. We have the same audience (students) and if we don’t coordinate, we probably won’t be doing the best job. We made clear to the University that it should be including the AMS in its communication workshop. Integration is the key. This is a big project I’ll be undertaking. We can look at elections as a metric. Engaged students vote, so we’ll see how many referendums pass.

Safewalk
- Ben: Safewalk review.
  - Looking at the budget. We cut one position and looked at equipment requirements. Final budget: $68,000, down from original of $148,533. Two years ago the budget was $168,000.
Considering phase out of walking aspect. Safewalkers’ radios will become obsolete in two years; that may be the time to end the walking.

Planning to merge Safewalk and the Safety Office. Once the Executive approves, it can go to the Student Life Committee.

Will need to create a new operations manual (constitution) for the new service.

Will prepare a powerpoint presentation.

Other Reviews

- Equity program: Ekat meeting with Elin and Emma and waiting for systemic discrimination report.
- Sustainability Coordinator: The job is important, but it may be possible to adjust the hours. A meeting should be held with the coordinator.
- Ombudsperson: The current Ombudsperson did not favour the idea of making the position a volunteer position and said 15 hours a week are necessary. With the creation of the UBC Ombudsoffice (to which the AMS contributes financially: $30,000 a year), the AMS position will become an internal ombudsperson for AMS matters. The GSS has phased out their ombudsperson entirely. We should find out how many hours our Ombudsperson spends on AMS internal issues.
- Volunteer Connect: Looking at duplication of services offered by UBC.
  - Adrienne: Have to be mindful of contracting out our services to the University; they do not have the same goals as us. We gave up Orientations and lost the ability to tell students about the AMS. Now they get a University message.
  - Bijan: The University would not stop us from presenting our message. And for Volunteer Connect, we’re not looking to cut it, but to make it better.
- Ben: AMS services tend to hit a certain niche, e.g., our tutoring service.
- Jane: She and Pavani are looking at this for all the services. Re Volunteer Connect: is it the appropriate body to handle internal AMS volunteers? If so, then there needs to be a stronger connection to HR.
- Bijan: Other services are not on the radar.
- Jane: Advocacy does not need an assistant.
- Executive portfolios:
  - Jeremy will be cutting the Olympics commissioner.
  - Ekat does not need an assistant.
  - Ben does not need any commissioner except the International commissioner.
  - Bijan: Instead of a Presidential assistant, there could be an assistant serving all the Executives. Val and Joanne have said they could do more to assist the Executive.
  - Ben: One assistant for the whole Executive could be complicated.
  - Adrienne: Be mindful that you may feel more need of an assistant later.
  - Sheldon: Michael Duncan got the hours increased for the President’s Assistant because he wanted to expand the position’s responsibilities. It might be worthwhile speaking to him.
Committee chairs: The idea of making those positions voluntary produced a lot of pushback.

Orientations
- Orientations for the Executives have been delayed, but hopefully they will start next week.

Next Meeting
The next scheduled meeting is March 17, 2010.

Adjournment
The meeting was adjourned at 11:50 am.
AMS Executive Committee Meeting
Minutes of March 17, 2010

Attendance
Present: Bijan Ahmadian (President), Ben Cappellacci (VP Academic and University Affairs), Elin Tayyar (VP Finance), Ekat Dovjenko (VP Administration), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Jane Barry (Services Manager), Pavani Gunadasa (Executive Coordinator of Student Services),

Regrets: Kelli Seepaul (Communications and Design Services Manager), Jeremy McElroy (VP External)

Guests: Hayden Hughes (Ombudsperson), Raena Fisher and Stas Pavlov (Five Days for the Homeless)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:30 am.

Approval of Agenda
The agenda was adopted by unanimous consent.

Approval of Minutes
Minutes of the Executive meeting of March 10, 2010 were approved by unanimous consent.

Ombuds Request
- Hayden Hughes asked for $150 to attend a workshop on advocacy in Olympia, WA.
- It was noted that he has not much time left in his term. He said he might be returning and if not would pass on what he learned to his successor.
- It was noted that the Ombuds position may become volunteer and will probably focus on internal AMS matters now that there’s a University Ombudsperson.
- He said there would still be relevance to club disputes.
- Isn’t this more relevant to our Advocacy Coordinator?
- Hayden: The Ombudsperson does a type of advocacy too.

Hayden left.
The Executive later decided to deny the request, for the following reasons:

1) The current Ombudsperon’s term is almost up.
2) The relevance of advocacy training to the Ombudsoffice was unclear.
3) There was a budget for the Ombudsoffice for professional development, and it had been used for such things already.
4) We’re trying to be conservative financially because of the deficit.

Five Days for the Homeless

- Raena Fisher explained the five-day fundraising campaign:
  - It’s a national campaign at 18 schools.
  - Students are camped out at the bookstore this week, sleeping there as if homeless.
  - The aim at UBC is to raise $20,000 for a downtown shelter for the homeless run by the Directions Youth Services Centre.
  - It’s not just a Commerce initiative this year; there is involvement of Arts, Science, and HKin.
  - Commerce has provided their budget of $1128.
  - So far they’ve raised $5,000.
  - Last year they got an AMS donation of $500.
  - They’re looking for some sort of donation this year.
  - They also asked about using the email service to send a message to the students.

Raena and Stas left.

The Executive decided not to make a donation or to allow a mass email to be sent, but AMS Catering will be asked to send leftovers from a function on one day this week to feed the students at the bookstore. This will not be food prepared especially for them; that would involve internal charges and set a bad precedent.

Also, allowing use of the mass email would set a bad precedent, but the campaign will be announced on the AMS website.

Reasons for not making a monetary donation:

1) We’re in deficit and should not be using students’ money for outside causes, however worthy. Individual students who support the cause may want to donate individually.
2) It would have been great to help with setting up the initiative, doing coordination, providing posters, etc. rather than making a donation.
3) They could have gone to the Student Initiatives Fund.
Deficit Update

- Safewalk:
  - Ben presented a cost comparison. By merging Safewalk and the Safety Office, the budget can be reduced from $148,000 to $69,000.
  - Walking would be phased out over the next few years because of new transit on campus and the loss of our analog radios in 2012.
  - The $69,000 includes the cost of walking; this is a transitional budget.
  - There would be no essential drop in service for the coming year (7pm to 2 am, same hours). No service in summer.
  - Restructuring will include creation of an Associate Coordinator position.
  - There was a question about the Associate Coordinator idea. Currently, Services have Assistant Coordinators. This will be looked into further.
  - Only the Coordinator would work in the summer. The Associate/Assistant would be hired later.
  - The combined Service would look to build partnerships because it would play more of an advocacy role, promoting safety through events etc.
  - Bijan asked about eliminating the walks immediately.
  - Ben expressed concern about a backlash, but agreed to present two different options to Council: one with walks, one without.
  - The proposal will go to the Student Life Committee before going to Council.

- Equity:
  - Ekat has been trying to get more information from the Equity Coordinator. She is hoping to have an equity session for the Executive so they can see what the program does.
  - She will also contact the Legislative Procedures Committee, which has expressed interest in the Equity issue.
  - Question of whether we are getting value from the program. Volunteers do the sessions. The Engineers chose to get University training instead.

- SAC:
  - Ekat: Looking to reduce the number of Commissioners from 8 to 5 and maybe name a Council member to it. Possibility of combining jobs.

- Volunteer Connect:
  - Bijan: Going to have a meeting to see if there is duplication or overlap with the University.

- Ombuds:
Bijan: Looking for stats on hours spent on University cases as opposed to AMS cases. The GSS has phased out their office. Our office could focus just on internal AMS issues. There’s a working group from LPC looking into this.

- **Events Office:**
  - Bijan: To meet with Shea to look for savings. Less expensive bands?
  - Ross: Expensive bands can justify higher ticket prices and bring in more people. Also, Events is stretched and needs more help, not less.
  - Bijan agreed but said the Events business model should be looked at to see if Events can cover its costs and not require a subsidy.

- **Sustainability Office:**
  - Bijan: Planning a meeting.

- **Art Gallery:**
  - Elin: The Art Gallery Commissioner has been putting in long hours setting up shows; the position needs more hours; and there’s a lack of institutional memory.
  - Jane Barry: There used to be a handbook; that can be revived. Also, artists should be setting up their own shows, and the commissioner used to have a committee of volunteers to help him.
  - Elin: He does have volunteers, but he’s trying to keep the gallery open every afternoon.
  - Jane: The group putting on a show should be the ones to be there.
  - Elin: There’s also demand to book the gallery and keep it open in the summer.
  - Jane: It used to be reserved for conference bookings then, but there’s not as much of that as there used to be. Might be an idea to put the permanent collection on display in the summer to bring in more people.

  Jane and Elin will meet to discuss this further.

  - Ross raised the issue of getting better storage for the art works, many of which are quite valuable.
  - Someone asked if we could sell the art works.
  - We can’t without approval by a referendum or general meeting.
Personal Updates

- Elin: Budget.
- Pavani and Jane: Reviewing Service budgets. HST implications for Minischool.
- Ross: Elections and SUB. Also, union negotiations will be starting; the collective agreement is expiring.
- Ben: Just Desserts award: there are nominees from the outgoing Executive as well as the current. Will have four recipients therefore this year.
- Sheldon: Elections, governance.
- Bijan: Working group being set up on governance.

Orientations

- Orientations still being planned.

Elections

- Elections finally over, except for RCMP investigation. Also, LPC will look into what to do for next year. Perhaps we need a third party designing and handling the electronic voting system, though a student Elections Committee would still run the campaign. The University may help out with this because their elections are affected too.

Referendum

- Still not clear whether the referendum on lobbying to reduce tuition passed or not.
- Even if it were clear, there would need to be discussion of its implications.
- This is mostly to do with our policy on tuition; Bijan will take the issue to the University and External Relations Committee.

Next Meeting
The next scheduled meeting is March 24, 2010.

Adjournment
The meeting was adjourned at 12:20 pm.
AMS Executive Committee Meeting
Minutes of March 31, 2010

Attendance
Present: Bijan Ahmadian (President), Ben Cappellacci (VP Academic and University Affairs), Elin Tayyar (VP Finance), Ekat Dovjenko (VP Administration), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Jane Barry (Services Manager), Pavani Gunadasa (Executive Coordinator of Student Services), Kelli Seepaul (Communications and Design Services Manager), Jeremy McElroy (VP External)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:32 am.

Approval of Agenda
The agenda was adopted by unanimous consent.

CUS Referendum
The VP Academic passed the CUS documentation to the President, who will make sure there is a motion on the April 7 Council agenda to ratify the CUS fee referendum results. The Chair of the University and External Relations Committee will speak at that Council meeting, summarizing discussions in the committee on the issues raised by the referendum.

Personal Updates
- Ekat:
  - Architect selection for the new SUB. Presentations in the South Alcove, April 6-9.
  - New SUB Coordinator.
  - SUB agreements going through lawyers. We have Board 1 conditional on getting the agreements signed by April 30.
  - SAC restructuring will save $8-11,000.
- Ross:
  - Union negotiations beginning. Elin and Ekat will assist.
  - SUB agreements at lawyer; to Council April 28.
  - He and Henry are happy to help with the budget.
  - Setting up a schedule for Executive orientations.
Ben:
- Meetings with Janet Teasdale, Student Development, Learning Technology (re student evaluations).
- Just Desserts went well.

Sheldon: Working with DAWG (Document Access Working Group, subcommittee of LPC) on new Student Council Handbook and perhaps printing that and the Code and Bylaws.

Jeremy:
- CASA presentation tonight; we should reconsider our decision to leave.
- One Pass Now:
  - Still little information from the government on a province-wide U-Pass.
  - A price of $45 would be political suicide, but the price will be higher than what UBC students pay now.
  - SFU has gone to $29.
  - Provincial government still discussing how the program would be administered; different models are being considered; they’re not doing stakeholder consultation.
  - Province may order current contracts torn up and we’d have to renegotiate.
  - The fee might no longer be an AMS fee.

Elin:
- Hiring new Sustainability Coordinator.
- We will be looking to do a trial run of UBC Meal Cards soon in our businesses.
- Work-Study meeting went well; we will be applying soon for all our student staff positions. May even be able to apply it for execs.
  - The Executive agreed that Council may want to discuss this; we should have a Discussion Period topic on it.

Kelli:
- Redesign of website, to be launched in a few months.
- Hiring Insider editor.
- Working on sponsorship, but it's harder in the current economy.
- Helping with architect materials.
- Communications Assistant:
  - A new full-time entry level position doing graphic design, absorbing the current Business Promotions position, perhaps absorbing the work of the part-time Web Editor, also doing small tasks to free up the Communications Manager.
  - To Council for April 7 (presentation and motion). First through LPC.
  - Perhaps not for a full year the first year. Aim to make the change revenue neutral.
The Alma Mater Society of the University of British Columbia

AMS Student Society
6138 SUB Boulevard
Vancouver, BC V6T 1Z1
www.ams.ubc.ca

- Sheldon:
  - DAP and other Sauder diploma students to start paying the new AMS fee, in accordance with Code changes passed by Council last summer.
  - Concern that students may be unhappy about paying; need a communications program.
  - Question about representation of these students on Council: they don’t have their own constituency and they’re not in CUS.
  - Executive agreed to send the representation issue to LPC.

- Bijan:
  - Finances/deficit.
  - Need a referendum to increase fees.
  - Need to work on getting the University to help us get the message out at events like the United Way campaign and Imagine.

- Jeremy: There’s a paper out, a huge study of the history of the CFS; the AMS is noted in it for its independence from the CFS.
  - Ross asked if it says anything about TravelCuts and the Canadian Student Horizons Group.

- Bijan:
  - Block Party: Are the Executives okay with going on stage and introducing themselves? (Yes.)
  - Quarterly Reports: The recent Code amendment made the first ones due today, but in passing that amendment there was talk of allowing some leeway.
  - Council schedule after tonight’s meeting:
    - April 7
    - April 28 (a brief special meeting just to approve the SUB agreements)
    - May 5
    - Then every three weeks.

Deficit Update
- Elin will slim down the presentation for tonight.
- Clear explanations are needed.
- The deficit for next year is now projected at between $250,000 and $275,000.
- Discussion of whether to refer to budgeted figures or actuals.
- Should explain tonight how we got into this situation (the new positions, the increase in remuneration for various old positions to raise them to minimum wage, etc.)
- Should emphasize tonight that the first focus is on Services because of upcoming hiring, but later we will be looking at the rest of the AMS.
• Three motions will come forward to amend Code to facilitate some of the cuts. Later the cuts themselves will be in the budgets.
• Limits should be set on debate.

Next Meeting
The next scheduled meeting is April 7, 2010.

Adjournment
The meeting was adjourned at 12:15 pm.
AMS Executive Committee Meeting  
Minutes of April 7, 2010

Attendance  
Present: Ben Cappellacci (VP Academic and University Affairs), Elin Tayyar (VP Finance), Ekat Dovjenko (VP Administration), Jeremy McElroy (VP External), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Jane Barry (Services Manager), Pavani Gunadasa (Executive Coordinator of Student Services), Kelli Seepaul (Communications and Design Services Manager),

Regrets: Bijan Ahmadian (President)

Guest: Nancy Toogood (AMS Food and Beverage Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order  
The meeting was called to order at 10:30 am.

Approval of Agenda  
The Executive approved the agenda by vote.

Approval of Minutes  
The Executive approved the minutes of March 31, 2010 by vote.

Pit Cancellation  
  • Nancy Toogood reported on the cancellation of a fundraising booking at the Pit:  
    o The booking was meant to raise legal funds for anti-Olympic protesters who had been arrested.  
    o The booking had not been done according to proper procedures and was on behalf of an outside group (SACA).  
    o We were contacted by the RCMP, and told that some of the promotional material for the event was offensive.  
    o We’ve had anti-APEC rallies and the like before; that wasn’t the issue.  
    o In this case, the nature of the event was not disclosed to us, and the posters were not what we’d put our name to.  
    o She consulted with Bijan and BAFCOM and it was agreed to cancel.
o She told the Social Justice Centre, the AMS Resource Group that had made the booking on behalf of SACA, and they were apologetic.

o They were told they can book again in the future if they follow the bookings policy (the Beverage Department’s policy). A form has to be signed, etc.

o This cancellation was unusual in being beforehand; usually, action is taken afterwards if there have been problems at a booking with a group.

- Ross: The only issue here was that the booking was for an outside group, not an AMS group.
- Nancy: There have been comments that we are not allowing a broad spectrum in the Pit, but that’s not true.

**Art Gallery and Art Collection**

- Current Art Gallery not working. Either fix it or shut it down.
- Value of permanent collection in danger of going down because of condition it’s kept in.
- The Art Gallery Commissioner has proposed hiring a permanent part-time person with expertise to avoid relying on changing student commissioners.
- That might cost a lot of money and might not give return.
- We could more actively seek to rent out our permanent collection, but that doesn’t bring in a very significant a sum.
- Another option is to sell the art, but we would need approval at a referendum or general meeting.
- Two questions:
  o Day-to-day operation, use of Art Gallery space
  o The permanent collection
- Renting out the Art Gallery space makes money, but takes up the commissioner’s time.
- Question about who it has been rented to: it’s supposed to be for students, a student gallery, not outside groups.
- It was suggested that the commissioner shouldn’t have to do that much work; should let the exhibitors sit the shows.
- This year exhibitors have been allowed to store their materials in the vault with the permanent collection; that shouldn’t be allowed; it may be a danger to the collection.
- Permanent collection is supposed to be exhibited once a term, but hasn’t been lately.
- The year before this one, the gallery was often empty; that’s not right either.
- We need to audit the situation, come up with a policy for the gallery and a long-term plan for the collection.
The new SUB will have a climate-controlled area for the permanent collection; in the current building, we’ve looked at improving conditions.

There was also communication with the Belkin to see about storing our collection there, but that wasn’t practical.

SAC should set up a working group to look into the two issues.

There needs to be an operations manual for the art gallery; there used to be one, years ago.

A motion about selling off the collection could be put to a general meeting; LPC has been planning one to coincide with the Welcome Back BBQ.

Council

CUS fee motion: The University and External Relations Committee met and there were no procedural complaints with the referendum. Council can’t look at the merits of the question. Bijan should say something about that. Tahara will report from the committee.

Art Gallery presentation: Should be one, but probably not today. Or it could be referred to committee. Perhaps send to SAC first; let the Art Gallery Commissioner (Jeremy Jaud) present there.

Personal Updates


Sheldon: Catching up on minutes. Hiring a new assistant.

Jeremy:
  o We’re still in CASA, and they’re happy to have us attend their June conference.
  o Waiting for turnover at other student unions.
  o Trip to UVic in May.
  o Aiming to partner with both CFS schools and non-CFS schools.
  o Reviewing existing external policies and lobbying principles for pre-budget submissions. Going to lobby the September session of the legislature in preparation for the November budget.
  o Need to entrench principles as basis for lobby documents. Will do this over the summer.
  o Fee referendum.

Kelli: Same as last week.

Jane: Ditto. Good to know what jobs to post for.

Elin:
  o Work-Study.
o Budget Committee.
o Health and Dental Plan: We can increase fees 3% for inflation, but the cost of our premiums is going up more than that. Can draw on our reserves, or may have to decrease coverage. Health and Dental Committee will decide.
• Ross:
o SUB agreements. Tax issues.
o Architect presentations today and this week.
o Business budget review.
o March was a good month for business revenue.
• Jeremy: AUS has approved its election results even though there has still been no ruling from Student Court on the AUS presidential election.
• Ben:
o Meetings re student evaluations.
o Communications stuff.
o Working with International Students Association.
o Report coming on first-year learning.

Next Meeting
The next scheduled meeting is April 14, 2010.

Adjournment
The meeting was adjourned at 11:35 am.
AMS Executive Committee Meeting
Minutes of April 21, 2010

Attendance
Present: Bijan Ahmadian (President), Ben Cappellacci (VP Academic and University Affairs), Elin Tayyar (VP Finance), Ekat Dovjenko (VP Administration), Jeremy McElroy (VP External), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Jane Barry (Services Manager), Pavani Gunadasa (Executive Coordinator of Student Services), Kelli Seepaul (Communications and Design Services Manager)

Guest: Michael Kingsmill (AMS Designer)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:35 am.

Approval of Agenda
The Executive approved the agenda by consensus.

Approval of Minutes
The Executive approved the minutes of April 7, 2010 by consensus.

President’s Office Renovation
• Michael Kingsmill made a presentation on the proposed renovation to the President’s office:
  o This will go to the Executive, then to BAFCOM, then to Council.
  o No building permit is required.
  o The renovation is needed because of wear and tear and to make the office more functional for meetings etc. The idea is to bring some meetings now held elsewhere into the President’s office.
  o The renovation will create a more serious look, with a new combined desktop-overhead unit, new window coverings, and a sofa, all but the window coverings being purchased secondhand.
  o There will no longer be filing cabinets.
  o A lean budget (presented) has been produced, coming in under $5,000.
The furniture, though not the window coverings, can be transferred to the new SUB later.
- Bijan: The idea is to create an environment conducive to relationship building, to make it easier to build relations with potential donors who can see the President in an appropriate looking office. It's an investment for the Society.
- Funding will come from SUB Management or CPAC. Henry recommends the former because it has a "lofty balance" of $118,000, well above its usual $75,000. It's replenished by $19,000 a year.
- Ben questioned the need to spend $450 on a white board.
- Part of the expense is for wood trim, but it was agreed that some money could be saved by using a white board already on hand.
- Ben questioned the need for a projector screen. The explanation was that this would avoid having to remove pictures to display projections on the wall.
- Jane suggested that there also be a lock change to prevent prank vandalism which the office has been subject to in the past.
- The money for a new lock could come from savings on the white board, and there is room generally in the budget.
- Michael Kingsmill said the whole project could be done in about three weeks.
- Sheldon asked about the absence of filing cabinets.
- Bijan: There will be storage for some files in the drawers of the desk unit, and there will also be room for installing a small cabinet if necessary.
- Current furniture will be used elsewhere in the building or given away.

MOVED BIJAN, SECONDED JEREMY:

“That the Executive Committee recommend to Council that it authorize an expenditure of an amount not to exceed $5,000 from the SUB Management Fund for renovation of the President’s Office.”

... Carried unanimously

**SUBmersion Day**
- Friday May 14, just before the students go off to Whistler for the weekend orientation.
- It used to be that the staff went to Whistler too; now staff participation takes place here on the Friday.
- Bijan is looking for ideas on how best to run it.
Jane said in the past it worked best for staff when the Executive gave short presentations (not lengthy powerpoint presentations) explaining their goals, letting the staff know where the money the staff brings in is going.

Ice-breaking games and the scavenger hunt didn’t work as well.

This year it could be the Executive and the Committee Chairs presenting.

There should also be some sort of staff presentations. “Speed dating” formats were used before, but that meant the staff had to repeat their presentations over and over, and didn’t always provide the same information to each group of students.

Presentations by the staff to the whole group would make sure everyone received the same message, though they could be dry. Probably only the senior managers would present and just introduce others in their areas.

The Gallery has been booked.

Sheldon’s history presentation has been amusing in the past; that could be the one exception to the ban on lengthy powerpoints.

On the social side, the aim would be to improve mingling. Food is good. Alcohol probably not, since the staff will be returning to work later that day. Some sort of method of introducing people would be useful; the Exec as good hosts.

Perhaps an AMS trivia game chaired by David Hannigan, the HR Manager, with chocolates as prizes.

A cake?

Bijan to talk to Val Levens for further input.

Powerpoint Templates

For better AMS branding and consistency, Communications is developing some standard powerpoint formats.

Block Party

Suggestion that we seek more current bands next time.

Also desire to review the business model and include the Constituencies.

Events will be doing a post-mortem, but there should also be a larger review.

Student Life will be consulted.

Personal Updates

Jeremy:

Still waiting on U-Pass; UAERC discussing whether we should join One Pass Now.
Talking to execs at other student unions, e.g., Fraser Valley. Excited by prospect to work together on provincial lobbying. The others seem to prefer getting together on individual issues; his preference would be for an actual provincial organization.

CASA working on the student loan program.

CASA policy and strategy conference in PEI June 6-13; he and Bijan will go.

Election of the newly restored CASA Board of Directors; he is thinking of running.

External Policy Review: We need clear policies and principles in place.

Rapid transit consultation tomorrow; need a strong voice to push for rapid transit to UBC.

Elin:

CiTR strategic vision session.

Health and Dental: Negotiating for contract renewal with our broker, studentcare; trying to reduce the $20 we pay them; failing that, we will send out an RFP for new brokers.

Hired new Sustainability Coordinator, a former student union president at the University of North Carolina.

Preliminary budget to be done by Friday, then to Budget Committee, and then Council on April 28.

Resource Groups are asking for clarification about their funding.

The Koerner’s pub situation.

Ben:

Budget Committee.

ISA.

Credit D Fail program discussed with VP Academic Caucus.

Student evaluation message to alert students and get teachers to sign up.

Ekat:

Three architects chosen for new SUB.

Looking at food mix in new SUB: food consultants.

Agreements coming, hopefully by Friday, so Council members can read them.

Art Gallery inventory.

Sheldon:

AUS election. Lots of questions after Student Court declared the presidential election void. AUS Code is a bit unclear, but it seems Elysia Pyne is the AUS President now. Some talk that there may be an attempt to have AMS Council reject the Court ruling.
• An LPC subcommittee is looking into the Travel Policy and is suggesting changes. These will be run by Exec for input.

• Kelli:
  o Insider.
  o New website.
  o Media training.

• Ross:
  o SUB.
  o Budgets.
  o From May 31, off at annual AMICUS conference for student union support staff in Niagara Falls.

• Jane: Change to Minischool. For tax reasons (HST etc.) will suspend the summer session this year. This will keep us out of a higher tax bracket and avoid us having to raise prices or absorb the new HST. We will also delay hiring the coordinator.

• Pavani:
  o Staff appreciation.
  o Wrapped up first set of interviews.
  o Coordinator transition/orientation.
  o Meeting with UBC’s Janet Mee re accessibility of our services.
  o Meeting with Rez Life, Campus Security, etc. about reviving the Safe Together Committee to coordinate safety on campus.
  o LEAP-CLC integration.
  o Shinerama discussion: Student Life taking it on.

• Bijan:
  o Training for committee chairs: UBC government relations best practices for UAERC; UBC HR for training/managing staff.
  o Working on running an event with UBC called UBC’s Got Talent, an amateur talent show, tying it into the United Way campaign and our referendum.

Next Meeting
The next scheduled meeting is April 28, 2010.
Adjournment
The meeting was adjourned at 12:05 pm.
AMS Executive Committee Meeting
Minutes of April 28, 2010

Attendance
Present: Bijan Ahmadian (President), Ben Cappellacci (VP Academic and University Affairs), Elin Tayyar (VP Finance), Ekat Dovjenko (VP Administration), Jeremy McElroy (VP External), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Jane Barry (Services Manager), Pavani Gunadasa (Executive Coordinator of Student Services)

Regrets: Kelli Seepaul (Communications and Design Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:40 am.

Approval of Agenda
The Executive approved the agenda by consensus.

Approval of Minutes
The Executive approved the minutes of April 21, 2010 by consensus.

SUBmersion and WOW:
- SUBmersion, 10 am to noon, May 14:
  - Sheldon’s AMS history presentation.
  - Trivia contest moderated by David Hannigan, with chocolates.
  - Conversation about values, what the AMS means to staff, students.
- SUBmersion to be attended by all student government appointees (Service Coordinators, AVP’s, Commissioners). Discussion with managers about which staff should attend.
- After lunch (1-5 pm), a Ropes course for the Executive and Council, a team building exercise involving real trees, ropes, logs, harnesses, trust.
- 5:30: Bus to Whistler, arriving 7:30.
- Saturday: a business day, followed by a party.
- Sunday check out at 11.
- To ensure a productive Saturday, the idea is to leave the partying till Saturday night; maybe arrange some activities for Friday night, e.g., board games, a hike.
Attendance: Only a dozen have so far signed up for Whistler. Bijan to send an email to point out the importance of attending for team building and learning about the Executives’ strategic plans.

Music for weekend? Speak to Events.

Theme? To be discussed at Council.

Quarterlies

- Should be finished for May 5 to go to Council for the May 12 meeting, since they were originally promised for May 5.
- If detailed or long, an executive summary would be useful.
- Those who want feedback from their fellow Executives can get their reports done earlier and circulate them.
- Jeremy spoke in favour of creating full reports; last year he felt he was not getting enough information.

Strategic Plan

- Executives to produce their plans and timelines for the next nine months.
- Ben suggested waiting till AVP’s and commissioners are hired, so they can be consulted.
- Bijan: As long as plans can be ready for WOW. The May 12 Executive meeting should be the deadline, and also there should be informal discussion before then.

Signing Ceremony

- Ceremony for signing the new SUB agreements now scheduled for Friday, 5 pm.
- Pierre Ouillet, Hubert Lai, and perhaps a third person for the University.
- Agenda:
  - Sheldon’s presentation on history of the SUB.
  - The actual signing.
  - Violinist.
  - Video being shot to be presented at a later full-scale reception.
  - Speeches by Ekat and Bijan for the AMS; also by someone from UBC.
  - Origami Club to organize parting gifts, something symbolic of overcoming difficult times and going forward in friendship.
  - People to exchange written thoughts on what the new SUB means to them.
  - Mingling, food.
  - Should be done in an hour.
Executive Wardrobes

- Bijan: Executives often have to attend external meetings and it’s important for them to look good. Perhaps there can be money set aside from the Lobbying Fund for buying clothes for the Executive.
- General feeling was that this was not necessary; people can buy their own clothes.

Personal Updates

- Sheldon:
  - Code Wizard seminar.
  - Presentations for signing ceremony and SUBmersion.
  - Updating Code and Student Council Handbook.

- Jane: Preparing procedure manuals for each of the Services, something distinct from the annual transition reports; the transition reports should focus on new things from the past year; the procedure manuals would be more enduring.
  - Bijan asked if this could be done for Ombuds too.

- Ross:
  - SUB agreements; almost there
    - Bijan: Hoping to send documents out today.
  - Budgets for businesses: looking to have a $900,000 profit this coming year, up from the past year.

- Ekat:
  - SUB agreements.
  - Architects’ debriefing lunch, on how the selection process worked.
  - Selection committee Tuesday.

- Ben:
  - Budget Committee ratified the preliminary budget.
  - UBC Strategic Communications Plan meeting.
  - UBC committee on recruitment.
  - ISA meeting, on how to engage international students.
  - Student evaluation meetings.
  - Credit D Fail program.
  - Wrapping up with old commissioners; hiring new ones.
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• Pavani:
  o Coordinator transition.
  o Strategic map for Services Review.
  o Two more hirings to do.
  o Year-end wrap-up.

• Elin:
  o Budget.
  o Hiring AVP.

• Jeremy:
  o Hearing from the new execs at other student unions. Next month will officially welcome them. Lots of meetings, one with University of the Fraser Valley next week. Talking about a new BC student lobbying group: Association of British Columbia Students (ABCS).
  o Away weekends in May on volunteer work. Best to reach him Monday-Thursday.
  o UAERC is reviewing external policies, deciding which to renew.
  o Keeps calling Ministry of Transport re U-Pass, but has not heard back from them.

• Bijan:
  o Arranging lunches with individual Council members to discuss goals. So far has met with Michael Haack and Nancy Wang. Planning to meet with Sedi Minachi.
  o Talking with International House. They were concerned about our elimination of the Council seat for international students. He wanted to assure them that we are still very committed to international student engagement.
  o Speech to international students at their summer Gala.
  o Speech to the club that recruits high school students for UBC.
  o Discussions with David Hannigan about values, also about our employment contracts, which need more detail (on hours, probation periods, confidentiality, etc.) to protect us.

Next Meeting
The next scheduled meeting is May 5, 2010.

Adjournment
The meeting was adjourned at 11:45 am.
AMS Executive Committee Meeting
Minutes of May 5, 2010

Attendance
Present: Bijan Ahmadian (President), Elin Tayyar (VP Finance), Ekat Dovjenko (VP Administration), Jeremy McElroy (VP External), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Jane Barry (Services Manager), Kelli Seepaul (Communications and Design Services Manager)

Regrets: Ben Cappellacci (VP Academic and University Affairs)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:40 am.

Approval of Agenda
The Executive approved the agenda by consensus.

Sauder Building
- The CUS wants us to sign their contract with UBC for the Sauder improvements.
- This is urgent because BoG won’t let work proceed until there’s an agreement in place, and seismic upgrades need to be done now, in the summer.
- But we have to do our due diligence, so the contract is at our lawyers. Hopefully, it will be ready for approval at Council next Wednesday.
- We are not getting involved in the details of the agreement; that’s between the CUS and the University; we’re just making sure that legally everything is in order.

Art Gallery Commissioner Bonus
- The same fear of setting a precedent by approving a retroactive salary increase applies to providing a bonus:
  - Does everyone who puts in extra hours or otherwise goes beyond what’s required deserve a bonus? Why should just one person get that? The hours were specified in the contract, and the contract did not provide for a bonus for extra work. The consensus was to oppose the bonus.
- Ross said he and David Hannigan (HR Manager) are also not in favour of the bonus.
• **Action Item:** As its feedback to the Budget Committee, the Executive Committee will state that it is not in support of providing a bonus and will let Budget Committee know that the General Manager and the Human Resources Manager are also not in support.

• There is a larger issue here concerning what we want from this position:
  o Bijan: We may also want to look into selling some of our art holdings, which would mean adding this as a third question in a referendum on increasing the AMS fee and amending the bylaws.

**Approval of Minutes**
The Executive approved the minutes of April 28, 2010 by consensus.

**Personal Updates**
• Bijan:
  o Governance: Provincial government introducing new legislation to take over governance of UBC from the GVRD (Metro Vancouver).
  o UBC held a meeting with reps from the UNA, the GSS, and the AMS about this; this has come about because the GVRD wanted a divorce from UBC; but the “divorce” is just the first step; the province will appoint a consultant to look into models for the future.
  o The consultant may not be appointed for six months and then the consultation process could take one or two years; so it will be status quo during that time.
  o Metro Vancouver’s attempts to increase its control last year are superseded by this.

  ▪ Jeremy:
    • Concern from alumni that this gives UBC too much power.
    • We should push for deadlines, something concrete; talk to the Minister.
    • It’s not really status quo; the province will now oversee UBC, but it’s not used to doing that; it probably will not step in; UBC will have free rein; it’s worrisome.

• **Action Item:** The Executive will push for concrete deadlines.
Bijan’s update continued:
  o SUBmersion:
    ▪ 10-12, May 14, Council and staff; David Hannigan and Bijan to do a values exercise.
    ▪ David to do a trivia quiz (with assistance from Sheldon).
    ▪ Ropes course booked.
    ▪ Logistics arranged.
  o Email broadcast going out. Will include the following:
    ▪ Safewalk: notice that Safewalk not functioning in the summer.
    ▪ Student evaluations: students being told they have to ask their instructors to get evaluations published.
    ▪ SUB signing: video out, some media interviews.
    ▪ Olympic impact survey (from Jeremy).

Sheldon:
  o Code Wizard seminar.
  o Presentation for SUBmersion.
  o Updating Code and Student Council Handbook.

Ekat:
  o SUB agreements signed.
  o Architect selection.
  o SAC: have to hire new SAC commissioners.

Jane: Coordinator transition.

Pavani:
  o Coordinator transition. A lot of returning Coordinators, but in new roles.
  o Committee work.
  o Conference organized by UBC Ombudsoffice.
  o Interviews.

Kelli:
  o Insider editor will be in touch.
  o Website ongoing.
  o Communications assistant position to LPC.
Reminder about media protocol.

- Ross:
  - SUB agreements signed.
  - Sauder agreement.
  - Budgets.

- Elin:
  - Budgets.
  - Hiring AVP.

- Jeremy:
  - Meeting with other student unions; reaching out. Interest in BC lobbying group, especially from Kwantlen and Fraser Valley.
  - Still nothing from the government about the U-Pass, but will raise the issue at the upcoming TransLink meeting.
  - U-Pass hardship subsidy is out:
    - Will be awarded by term this year rather than for the whole year.
    - Budgeting for $50,000 only; not including money collected from lost passes, but that money should be added to the fund; trying to get UBC to increase the $50,000.
    - Anyone in financial hardship who wants the subsidy should apply by June 10.
  - Website consolidating.
    - Bijan wants to clean his web pages up too and remove old stuff.
    - Kelli: Any of you who want to do this should contact the web editor.

**Next Meeting**
The next scheduled meeting is May 12, 2010.

**Adjournment**
The meeting was adjourned at 11:28 am.
AMS Executive Committee Meeting
Minutes of May 12, 2010

Attendance
Present: Bijan Ahmadian (President), Elin Tayyar (VP Finance), Ben Cappellacci (VP Academic and University Affairs), Jeremy McElroy (VP External), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications and Design Services Manager), Sean Cox (President’s Executive Assistant)

Regrets: Ekat Dovjenko (VP Administration), Jane Barry (Services Manager),

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:34 am.

Approval of Agenda
The Executive approved the agenda by consensus.

Approval of Minutes
The Executive approved the minutes of May 5, 2010 by consensus.

SUBmersion/WOW

- SUBmersion starts Friday at 10 am.
- Bijan will confer with David Hannigan (Senior HR Manager) about the SUBmersion agenda. It will include something about values, a game or quiz conducted by David, and a history presentation by Sheldon.
- The rest of the schedule:
  - 12: Lunch.
  - 12:30: Leave for Ropes course.
  - 1- 5: Ropes course.
  - 5:30: buses to Whistler
- Bagged dinners on bus; snacks at the lodge at night.
- Still to work out details of Friday night entertainment and music.
- Saturday seminar on strategic planning with a view to creating an action plan for this year.
• Mix of fun and work.
• Saturday night social plan more casual; no business to do the next day.
• Sunday: check out at 11 am; buses leave at 11:30.
• Ben: Friday night entertainment could be tower-building:
  o People divide up into teams and build towers using marshmallows and pasta.
  o A means of team building, problem solving.
  o Each team chooses a leader, designers, builders.
  o Teaches communication.
  o Could last an hour or so, starting about 8 pm.
• After tower-building, some lounging (not partying) music, hot tub, playing pool, etc.
• Question about how science fiction theme will fit in.
• Suggestion that the no pants theme, which came a close second to science fiction in the straw poll at Council, should also be included somehow.
• Question about the role of staff at SUBmersion. Do they just show up?
• Bijan: Students and staff should get to see each other; maybe there will be some sort of a game.
• Student Council Handbook, Bylaws and Code will be handed out in hardcopy form.

Student Court
• Ben asked about hiring for a new Student Court.
• That’s the Extraordinary Hiring Committee (Chad Embree chair); first they’re doing the Ombudsperson, then they’ll move on to other positions, like Student Court. Also the Elections Committee.
• Bijan to put Chad in touch with David Hannigan.

Kelowna Trip
• Ben talked of going to UBCO to meet the student union people there.
• Important to build relationships and show we care about them.
• Can go for a weekend; UBC may provide free accommodation.
• Maybe we can invite them here too.
• This meeting should be just social; no agenda.

Strategic Planning
• Supposed to have it done for this meeting, but also wanted to consult staff first, and not all staff have been hired.
• **Action Item:** Bijan will provide some expectations for this process by next week, and the rest of the Execs will produce something in two weeks, the idea being to produce action plans.

**Cellphones**
• Elin: Budget Committee has set a $75 cap.
• Sheldon to check what is supposed to happen now to comply with motion Council passed.
• Besides Execs, some senior managers have cellphones, with costs varying. Ross said his is between $75 and $80.

**Sauder Agreement**
• Bijan:
  o The Sauder agreement is coming to Council tonight
  o The lawyers have gone over it.
  o We’ve already approved the fee, but this covers how to spend the inflation-indexed money.
  o The AMS is on the hook for the money once we sign the contract. The CUS is not a legal entity; we’re the ones who sign.
  o After the contract is signed, a referendum to rescind the fee would be a breach of the contract; we would never ratify such a referendum.

**Next Meeting**
The next scheduled meeting is May 19, 2010. (But the schedule may be changing.)

**Adjournment**
The meeting was adjourned at 11:20 am.
AMS Executive Committee Meeting
Minutes of May 28, 2010

Attendance
Present: Bijan Ahmadian (President), Elin Tayyar (VP Finance), Ekat Dovjenko (VP Administration), Pavani Gunadasa (Executive Coordinator of Student Services), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications and Design Services Manager)

Regrets: Ben Cappellacci (VP Academic and University Affairs), Jeremy McElroy (VP External), Jane Barry (Services Manager), Ross Horton (General Manager),

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:33 pm.

Approval of Agenda
The Executive approved the agenda by consensus.

Firstweek
- There have been questions about who should hire the Firstweek Coordinator and who they should report to.
- Code says Firstweek is a Service, so its Coordinator would report to the ECSS, but in practice it hasn’t been that way for years: they report to Shea (the Events Manager).
- Bijan:
  - This is not the only position that moves around. There’s also the Shinerama Coordinator, who will report to Ben this year.
  - We should ask LPC to write some Code that specifies that Firstweek and Shinerama shift around, and it will be up to the Executive each year to decide who will supervise those positions.
  - It should be an Executive and not just Shea for the Firstweek Coordinator. The Executive will officially hire, even though operationally the Coordinator will work with Shea.
- Bijan suggested the Sustainability Coordinator might be another position like this, but Elin said it should remain permanently under the VP Finance as it is now.
• **Action Item**: LPC should be asked to draft Code stating the following:
  - The Executive Committee will decide each year which Exec will be the responsible supervisor for these two Coordinators.
  - The Student Life Committee will assist these two Coordinators.
  - The Events Department will also assist them.
  - BAFCOM will be the advisory committee for hiring for these two positions.

• For this year, Bijan will be in charge of the Firstweek Coordinator.
• During this year’s Firstweek there will be a University video including a segment of Bijan welcoming the First Years. The other Execs may appear too. This will be a chance to talk about the AMS generally, including the new SUB and the Services.
• It will be important to emphasize the AMS brand during Firstweek.
• That branding will help bring out First Years for the referendum expected in October.

**Insider**
• Monday noon will be the deadline for the Execs to get their write-ups in. Ben and Jeremy have already submitted.
• Those who miss the deadline will have to pay Kelli a $20 penalty.
• Sheldon asked about a history article. Kelli said they would be reusing last year’s.

**Services Strategic Review**
• Bijan stated his support for the review of the Student Services planned by Pavani, adding:
  - It will be good to involve the University.
  - We should look at our services in the context of campus services.
  - There should be a joint UBC-AMS Services Committee which could do a review every year.
  - The review should look at gaps and at the strengths of the AMS and the University:
    - The AMS is good at things like Minischool.
    - The University is better at things requiring specific experience, like Equity.
    - In some areas, a hybrid model might be best, with the AMS providing the peer element and the University providing services, stats, grants.
  - We can give feedback to the University.
  - The University does surveys about its services; it could add questions about AMS services.
  - The committee could set mandates and coordinate efforts.
• Pavani said this would be the best way, adding:
  o UBC has been enthusiastic and supportive; they’re willing to offer staff time; we can have UBC people on this committee, and not just this year; it will be a permanent committee.
  o It will be good that it not be politicized. The ECSS is not an elected official and the Services are neutral; that works well with UBC; there won’t be a political agenda.
  o This past year we’ve worked very closely with UBC.
  o The review can be done by a subcommittee of the permanent committee.
• Janet Teasdale (UBC’s Director of Student Development in the VP Students Office) has had a conversation with Bijan about this.
• Bijan said he and Janet would co-chair the joint committee.
• Bijan: The ECSS would of course be on the committee.

• Action Item 1: Bijan and Pavani to discuss the permanent joint committee further.
• Action Item 2: For this year’s review, there will be a temporary working group. It will have UBC representatives on it too.

SUBmersion/WOW
• Not everyone who signed up showed up. Bijan will write the no-shows. The absenteeism meant the group arrangements done beforehand had to be thrown out.
• More positively, the staff seemed to enjoy this year’s SUBmersion better than last year’s; there was better planning this year.
• The Ropes Course got good feedback, and going forward there should be a team-building line in the budget so this sort of thing can be done more than once a year; maybe something in September.
• WOW went well, combining business and fun. The Execs built goodwill with Council.
• Notes developed at WOW will be passed on to the Executive and the Agenda Committee with a view to sending specific issues to the appropriate committees. Budget Committee should be involved too. The aim is to develop goals and timelines.
• The values exercise done at SUBmersion will be extended to those who couldn’t attend. David Hannigan (the Senior HR Manager) is working on a survey to be sent out. The aim is to develop something so that people coming in will know our values; also to maintain continuity of values, a sense of what we aspire to be.

Referendum
• Bijan:
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○ Need to work on what fee amount to present to the students; also how the fee should be structured.
○ The idea is to index the fee and also increase it.
○ We need to do market research on this.

● Elin: The Budget Committee is determining what the AMS needs. It may be a $10 increase, but we need to wait for Budget Committee to come up with the numbers.
● There may be specific increases, e.g., to the Student Services fee.
● The referendum will probably be in October.
● Sheldon said there was historical documentation and a term paper on how to win AMS referendums, which he’s passed along to Jeremy.

Personal Updates
● Bijan:
  ○ Sean hired as assistant. Been clarifying his duties and getting him to learn enough so that he can represent the President. Sean has been putting in extra hours on a volunteer basis.
  ○ Strategic plan: He will use raw data from WOW and produce the elements for others for the plan. There are parallels between us and the University and the Alumni on engagement; we are trying to engage the same population; we might as well do it together.

● Action Item: Bijan to produce elements for the strategic plan for the other Executives.

● Elin:
  ○ Health and Dental Plan: finalizing negotiations; will see what the Health and Dental Committee decides next Wednesday.
  ○ Getting more involved in sustainability.
  ○ Budget: Meetings. Shortfall will be taken from Events, e.g., Block Party.
  ○ Budget deadline: It may be best to move the June Council meeting back, so the budget can be ready to be distributed to Council members a week before.
    ▪ Ekat said she doesn’t want the meeting postponed too much; she wants to hire for the SUB Renewal Committee.
  ○ Council meeting may be June 23 instead of June 16.
  ○ Funds: A lot was spent from the Student Initiatives Fund last year, drawing on extra money in the fund from the previous year; but that’s gone now, so we won’t be able to give out as much this year. We are going to eliminate funding for conferences.
Health and Dental Fund: We’ve been taking money from reserves to increase benefits; the reserves are at the minimum level now, and we can’t afford all the benefits; we will have to cut benefits.

- Kelli:
  - Website and Insider.
  - Explaining Communications and the Media Protocol to the new people.
  - Working with Pavani on Services.
    - Bijan asked when the prototype for the new website will be ready. Kelli said no date has been set yet.

- Pavani:
  - Ordering promotional material.
  - Orienting the Coordinators.
  - Serving on University committees, e.g., for Suicide Awareness Day and Thrive Week.
  - Tutoring plans, Margot Bell, LEAP integration.
  - Respectful Environment working group.
  - HR/Administration changes in the Services: more structure.

- Sheldon:
  - Will be doing a summary of the Code (following a suggestion made at the Code seminar for Council members).
  - Helping the AUS revise their code.
  - Attended electronic records conference. Issue raised about us saving Facebook pages; will write Facebook to make sure it’s okay.

- Ekat:
  - Clubs website directory.
  - SAC:
    - Working with Fincom to orient the club treasurers.
    - Transitioning the new SAC members.
    - Moving responsibility for All-Presidents Dinner to Special Projects Commissioner.
  - SUB:
    - Hiring food services consultant, and will be having focus groups.
    - Adding members at large to SUB Renewal Committee.
RFP for Architecture firms; architect selection from end of June through July.
- Alumni Weekend: Booth with Alumni Association to talk about the new SUB.

- Bijan:
  - Has arranged weekly meetings with all Execs and with Ross.
  - Will be meeting with Brian Sullivan (VP Students) every two weeks.
  - Meeting President Toope every six weeks.
  - UBC’s Got Talent scheduled for January 15. Will create hype for it in first term.

Next Meeting
The next scheduled meeting is June 4, 2010.

Adjournment
The meeting was adjourned at 2:40 pm.
AMS Executive Committee Meeting
Minutes of June 4, 2010

Attendance
Present: Bijan Ahmadian (President), Elin Tayyar (VP Finance), Jeremy McElroy (VP External), Pavani Gunadasa (Executive Coordinator of Student Services), Jane Barry (Services Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications and Design Services Manager), Sean Cox (President’s Executive Assistant)

Regrets: Ben Cappellacci (VP Academic and University Affairs), Ekat Dovjenko (VP Administration), Ross Horton (General Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:32 pm.

Approval of Agenda
The Executive approved the agenda by consensus.

Communications
• Executives can get access to Twitter and Facebook: speak to the Web Editor.
• Executives can also supply copy for the What’s New section on the website. Jeremy and Bijan expressed interest.

Executive Budget and Strategic Action Plan
• Bijan:
  o Been going through the Strategic Action Plan, basing it on values from the five areas mentioned in the AMS Strategic Framework.
  o Aim is that the Execs will define what each item means and outline measurable goals. An example would be Bijan stating that he aims to make us a Top 10 fundraiser for Movember.
  o Then we have to connect these to the budget.
  o The definitions and goals should be completed in the week of June 7.
  o We’ll end up with a long list of goals; we’ll have to prioritize.
  o By June 11, the Budget Committee should receive all the Executive budgets, so it can approve them by June 17.
We’re going to take some money from the Events budget, the idea being that Events will get money from the Constituencies.

We will meet with Events on June 18.

By July 7, the budgets will be finalized, and the overall AMS budget will be sent out to Council for a Council meeting on July 14.

Re the Services Review and the budget for the Services, Bijan and Pavani have met; Pavani’s budget will take into consideration what UBC is doing.

Timesheets

- Elin: Last year Council had the Executive submit timesheets. It would be a good idea for us to do that too. These should indicate hours and what we’re doing.
- It was suggested this could be done by exporting calendars.
- There was general agreement, but also a desire to check with Ekat and Ben.

- Action Item: Check with Ekat and Ben to see if they’re okay with submitting timesheets.

Executive Remarks

- Bijan: Send your Executive Remarks for Council to Joanne so she can include them in the Council minutes.

Personal Updates

- Pavani:
  - Meeting with Bijan re Services Review; also meeting with UBC’s Janet Teasdale about staff resources; possibility of hiring a consultant.
  - Orienting the Coordinators.
  - Budget.
  - Services conference.

- Jane:
  - Assisting coordinators with budgeting, especially Volunteer Connect.

- Jeremy:
  - Leaving Sunday for CASA conference in PEI. Re CASA:
    - Going to keep childcare policy, grad student policies, and other AMS issues at forefront.
    - Looking to partnerships; planner swap.
    - Want to share our Lighter Footprint experience.
External policy meeting had to be rescheduled.

Provincial U-Pass pulled back; supposed to be released two weeks ago; we hear there will be consultation now and we may get input. They’re still planning a September roll-out for those who don’t already have a U-Pass.

Federally, a Copyright Act amendment is being brought forward in line with two demands made by CASA concerning fair usage and students with disabilities; this may result in a decrease in the cost of course packages and in easier access to audiobooks.

Working on student financial aid lobbying.

Rapid transition discussion is on hold till September, when there is to be stakeholder consultation. UAERC is going to try and determine what our stance on the technology should be.

The policy review is on hold.

The BC lobby group is moving forward.

- Kelli:

  - Insider submissions are in.
  - Meeting with Coordinators etc.

- Bijan:

  - Away in Kelowna for Alumni Association and Board of Governors functions, then to CASA. Sean will take care of things while he is away.
  - Meeting with UBC HR Development about extending managerial training to us.
  - Strategic plan.
  - Congregations: Been talking to honorary degree recipients, making contacts. One of them, Ian Wallace, an international artist, might help as an adviser with our art collection.
  - SUB Renew: Giving the President a mandate for fundraising. Looking for money or donations in kind. Working with the UBC Development Office to get training on fundraising. Perhaps a warm-up fundraising for $30,000 to fill the budget shortfall.

- Elin:

  - Health and Dental Plan: Wednesday the committee decided not to sign yet with Studentcare; looking for quotes from other providers; meeting with a competitor; want to see numbers.
Fincom:

- Last year the Budget Committee put $40,000 into the Student Initiatives Fund, so we gave out lots from that fund last year, but this year we’re just going to give out the $5,000 that Code requires us to put in.
  - One problem with that is that we’re getting more applicants than we can fund. We are considering not funding conferences anymore, and we may make a Code change for that (because the Code description of the fund lists conferences as the first thing money can be given for).
- We rejected a request from the Wrestling Club for a $15,000 loan. The club does not even have the required minimum of ten members; SAC may look at its status.

Sustainability Coordinator: lots of projects. Last year the emphasis was on raising awareness; this year it will be on more quantitative, measurable initiatives.

Sheldon:

- Checking history of SUB Renewal Committee for Ekat; it may be time to revise the committee’s terms of reference (the ones from 2007 talk of it investigating whether to renovate the current SUB or work on building a new one).
- Dug up history of Student Initiatives Fund: the amount that Code requires us to put into it has been increased twice before; it could be increased again.
- The photo project is about to go live; we’ll soon have AMS historical photos online.

Other Business:

President’s Fund

- Jeremy wants to axe the President’s Fund.
- Sheldon explained its history:
  - It’s originally from a bequest from an alumnus who wanted to leave money to the AMS President’s Fund.
  - We didn’t have such a fund, so we created one to accept the money and have put in additional money since.
The terms of the fund were left deliberately broad; whereas all other funds have very specific purposes, and money put in them cannot be used for other purposes, money from the President’s Fund can be transferred to other funds. It was also set up so that the Executive could authorize spending from it as long as the amount did not exceed $10,000 per initiative or $30,000 for the year.

- Jeremy said some of the expenditures from the fund, e.g., money for a new server, had been questionable. At the very least, it should be Council, not the Executive, that controls the fund.
- Bijan: Or reduce the amount the Executive can spend on its own authority to $5,000. The Executive does need some small amount.
- Jeremy: A discretionary fund might be okay if it’s run by Council.
- Elin: It could be an Emergency Fund.
- Bijan: That would be too limiting; it should be a Discretionary Fund, not just for emergencies.
- Jeremy: That has bad optics.
- Bijan: If we eliminate the fund, where would the money go?
- Elin: We could have a smaller emergency fund and distribute the rest to other funds.
- Bijan: Call it Special Projects, not Emergency.

**Action Item:** Send this to LPC for further discussion. Elin and Jeremy will prepare suggestions for LPC.

**Contingency Fund**

- Bijan: We’re looking into using the Contingency Fund in a planned, monitored way. Looking at the business contribution and if it is a projected, we can make use of money from the Contingency Fund on a quarterly basis instead of waiting till the end of the year.

**Next Meeting**

The next scheduled meeting is June 18, 2010. (Bijan and Jeremy will be away June 11.)

**Adjournment**

The meeting was adjourned at 2:25 pm.
AMSI Executive Committee Meeting
Minutes of June 18, 2010

Attendance
Present: Bijan Ahmadian (President), Elin Tayyar (VP Finance), Ben Cappellacci (VP Academic and University Affairs), Ekat Dovjenko (VP Administration), Ross Horton (General Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications and Design Services Manager), David Hannigan (Senior HR Manager)

Regrets: Jeremy McElroy (VP External), Pavani Gunadasa (Executive Coordinator of Student Services), Jane Barry (Services Manager),

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:32 pm.

Approval of Agenda
The Executive approved the agenda by consensus.

Approval of Minutes
The minutes of May 12, May 28, and June 4 were approved by consensus.

Welcome
David Hannigan was welcomed to the meeting as a new regular attendee.

Executives on Committees:
- Clarification of who’s on each standing committee:
  - BAFCOM: Elin and Ekat
  - LPC: Jeremy and Elin
  - UAERC (aka Unicorn): Ben and Jeremy
  - Education: Ben and Elin
  - Student Life: Ekat and Bijan

Action Item: Joanne and the Committee chairs to be informed.
First Week Working Group

- Orientation this year will be for all years, not just first years. We need to be on top of this to ensure that AMS Executives and maybe also Councillors and staff attend the events.
- We need an AMS working group to coordinate this.
- Composition:
  - Staff representatives: Shea (Events Manager), and also Kelli and David as needed.
  - Student Government reps: Ben, the Sustainability Coordinator, Nicole (Shinerama), Andreanne (New SUB Coordinator), Ekat, and the Firstweek Coordinator, with Bijan chairing.
- Suggestions for the week:
  - Execs to be at Imagine.
  - Ekat to introduce the presidents of the Undergraduate Societies at Imagine.
  - Filling stations instead of bottled water.
  - An HR booth to get people to work for the AMS, perhaps saying Need a Job?

Food and Beverage Meeting

- Mandatory orientation meeting September 26 at 10:30 am for all hired staff in Food and Beverage. The Executive could host a breakfast that day at 9:45. It would give the new staff a chance to meet the Executive, and we could tell them about the AMS and the strategic plan. There could be a presentation about the new SUB and perhaps something on our values.

Events Department Budget Model

- Should the Events Department make a profit or should we be subsidizing it?
- Elin, Ben, and Bijan met with Shea to discuss the budget and are on the same page. We’ll still be subsidizing some things.
- Ben asked why the events don’t all make money, given the big market here. Why do we have to subsidize?
- Elin:
  - The plan now is not to subsidize Block Party. It will be revenue neutral. We may collaborate with a Constituency.
  - Welcome Back Barbecue and Firstweek will still be subsidized. We offer services, so we subsidize to a point. We’re not just on the profit model, and we don’t want to stop Block Party.
We’re going to have the Constituencies bid to run Block Party; they’ll submit financial plans. The AUS has already expressed interest; they want to bring Arts County Fair back.

- **Action Item:** Bijan to talk to the Constituency Presidents at the All-Presidents event in August to see how to get more engagement from them.

- **Question:** Is the Arts County Fair name trademarked? Sheldon to look into this.

### Executive Benefits

- A suggestion to pay the Execs up to $1200 each per year for health and wellness benefits, for such things as physiotherapy, gym membership, etc.
- Elin to talk to Henry to find out whether it will be a taxable benefit.
- The Budget Committee has approved this amount.
- Sheldon: If this counts as compensation, it should go to LPC and then Council for approval.
- Bijan noted that the permanent staff also are on an extended medical plan covering some of the things that would be covered by the $1200.
- The criteria for what would qualify need to be established.

- **Action Item:** Elin to develop the criteria and take the proposal to LPC.

### Budget

- On schedule. Will be ready to be sent out to Council on July 7 for approval at the July 14 Council meeting.
- The Budget Committee has approved most of it; just the Events Budget remains, and it will be done next week.

### Personal Updates

- Bijan:
  - Brian Sullivan has given us notice that UBC is planning to expand International House, either to renew it or build a new one. The plan has received Executive 1 approval, but has not gone to BoG. They’re looking at fundraising models. Also Brian has agreed to contribute $1,500 to the All Presidents Dinner event.
U-Pass: Now that the University can’t continue to subsidize it, they will have an extra $1.2 million in their budget. I told Brian that the AMS would like some input on how that money might be spent to improve students’ social, educational, and personal lives. He said he’d think about it.

Question about Executives maintaining full-time student status and eligibility for student loans even if not taking a full course load. Brian Sullivan to look into this.

The annual letters from President Toope and the Deans sent to the students may become a letter from Toope and one from Bijan this year.

- Ekat:
  - RFP to architects.
  - Tuesday focus group for food consultants.
  - South Alcove: boards will announce what we’re doing about the new SUB, the site, the schedule; students will know the process.
  - SAC: All-Presidents Dinner, October 14; Clubs Days probably Sept. 22-24; hoping for Deans Debate in September.
  - Art Gallery fully booked.

- Ben:
  - Budget.
  - Commissioners.
  - Working on International Student Safety Abroad with the University.
  - Going to Edmonton for the CACUS conference (Services).

- Sheldon:
  - The Document Access Working Group (DAWG) has been working on the Archives policy, including a section on keeping contracts confidential. An example of this has just come up: should we show our U-Pass contract with TransLink and UBC to other student unions? More generally, who should have access to our contracts.
  - The Executive’s consensus was that access should be restricted, and if AMS members want to see our contracts they should sign a non-disclosure agreement.

  **Action Item:** Sheldon to convey this view to DAWG and LPC.

- Elin:
  - Budget.
  - Health and Dental Plan.
• Kelli:
  o Insider.
  o Sponsorship.
  o Firstweek.

• Ross:
  o U-Pass.
  o Health and Dental.
  o Food and Beverage.
  o Collective agreement.
  o Architect selection.

Other Business:
Next two Council meetings: July 14 for the budget; August 11 for Architect selection.

Next Meeting
The next scheduled meeting is July 2, 2010. (The Executive will be away June 25.)

Adjournment
The meeting was adjourned at 2:35 pm.
AMS Executive Committee Meeting
Minutes of July 9, 2010

Attendance
Present: Bijan Ahmadian (President), Elin Tayyar (VP Finance), Ekat Dovjenko (VP Administration), Ross Horton (General Manager), Pavani Gunadasa (Executive Coordinator of Student Services), Jane Barry (Services Manager), Sheldon Goldfarb (Archivist-Researcher), David Hannigan (Senior HR Manager), Kelli Seepaul (Communications and Design Services Manager, arrived 2 pm)

Regrets: Ben Cappellacci (VP Academic and University Affairs), Jeremy McElroy (VP External)

Guests: Kera McArthur and Sharon McCarthy (UBC Campus and Community Planning)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:35 pm.

Approval of Agenda
The Executive approved the agenda by consensus.

Approval of Minutes
The Executive approved the minutes of June 18 by consensus.

Presentation (Transportation, Land Use, etc.)

- Kera McArthur:
  - Transportation consultation process underway; technical work has begun; options being evaluated.
  - End of September: public consultation.
  - AMS has a representative (Ben) on the UBC committee, the Transit and Cycling Plan Advisory Committee.

- Ekat:
  - Concern about new SUB fitting into the transportation plan; the central transportation hub has to be near the new SUB building; it’s absolutely integral to our building. Ben will bring that point forward.
• Kera: We understand the importance of maintaining the heart of campus.
• Bijan: We want the new SUB and the new Alumni Centre to create a sense of arrival, saying, Now you’re at UBC.
• Kera: One thing being looked at is a splitting of functions, so the storage of buses would be separate from the place where people get on and off the buses.

• Kera: We’re also doing Land Use consultation. Nancy Knight (from UBC Campus and Community Planning) would like to meet with the Executive about this.
• Bijan: And Council?
• Kera: She could come to Council in September to talk about transportation, the land use process, and anything else relevant, e.g., Public Realm.
• Bijan asked about three amendments concerning Pharmacy, the Farm, and density.
• Kera said there weren’t necessarily three amendments, but three issues: student housing, the Farm, and regularizing land use.
• Bijan wondered if this can wait till September or needs to be done earlier.
• Kera: This is just the beginning of the process. More will be happening in October. It’s not going to the Board of Governors until January at the earliest. This is just the warm-up.

[Kera and Sharon left.]

**Pride Parade and Positive Space**

- Ekat:
  - We’re Number 36 in the Pride Parade August 1, just before the CFS and the UVic Student Society; all the student societies will be in one giant row.
  - We’re partnering with Pride UBC and with Camp Out, a themed summer camp.
  - Need $315 for application.
  - Also would like to use the AMS catering van, and we’ll need to pay for gas.
  - So a total of $350.

**MOVED EKAT, SECONDED ELIN:**

“That the Executive approve an expenditure of up to $350 from the Executive Special Projects line item to pay for the Pride Parade application and to cover the cost of gasoline for the van to be used in the parade.”

... Carried
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS Student Society
6138 SUB Boulevard
Vancouver, BC V6T 1Z1
www.ams.ubc.ca

- Ekat: Sent out notice to Council about Positive Space workshop with UBC Access and Diversity, to take place July 21.

- **Action Item:** Ekat to send the same notice to the senior managers and student government officials. Also a notice about participating in the Pride Parade.

**Budget**
- **Elin:**
  - Sent out Wednesday; is done-ish; some tweaks still needed; those will be done and sent out today.
  - Complaints about not being able to print; he will print a copy for Archives, but for sustainability reasons is glad it can’t be printed by others. He will fix the navigation, however, and send out a new electronic version.
  - Going to send a supplemental document out Monday including the status of the funds, trends, explanations, etc.
  - It’s a balanced budget.
  - Block Party budget is neutral; some thought we were cutting it; is talking to people about this.
  - People also wondering about the budget for the Welcome Back BBQ and First Week. Shea (Events Manager) thinks the budgets are feasible; in fact, he actually asked for less than he got, though some people still wonder if that’s enough.

- **Action Item:** Bijan and Elin to invite Shea to the Council meeting.

- **Action Item:** Elin to look into budgeting for an HR assistant.

**Student Government Professional Development**
- **Bijan:**
  - Looking into using UBC resources for professional development for the AMS.
  - They have coaches for their administrators; I’ve been asking that they provide coaching for us too, for our Executives and Service Coordinators.
  - David will speak to each of the Executives and Coordinators to compile a list of our needs, and UBC will provide a workshop and maybe one-on-one coaching.
Personal Updates

- **Bijan:**
  - Architect selection.
  - Strategic Plan at Agenda Committee.
  - Firstweek Working Group had an excellent first meeting. UBC’s new First Year Edition will give us space.
  - EA hiring Tuesday.
  - Video with Mark Latham about Voter Funded Media.
  - Fees and Membership: a big, difficult issue; communications issue; also may need to speak to the lawyers on the issue of which people are supposed to be paying our fees.
  - AUS, SUS adopting strategic framework.
  - Meetings re UBC’s Got Talent; getting faculty, UNA, residences, Rec, fraternities, etc. involved. Performances to be planned in the fall. November videotaping and put online. Finalists picked. January 14 final performance.

- **Action Item:** Bijan to speak to Ross about involving the lawyers in the fee issue.

- **Ekat:**
  - Architect selection.
  - Events to get students involved; Chad Hyson.
  - Centre for Student Involvement (CSI) in Brock Hall.
  - SAC.
  - Equity Office: sexual assault awareness group; campaign being planned.
  - Camp Out/Pride Parade.

- **Jane:**
  - CACUSS conference (on student services) was very productive.
  - Posting assistant coordinator positions.
  - Hiring and payroll.

- **Pavani:**
  - CACUSS conference excellent.
  - Met with Bijan about next steps for Services review; going to get outside firm to produce a framework for a self-study.
  - Working with Kelli on finalizing the logo for the Safe Team.
  - Orienting the Advocate and Ombudsperson.
o CLC-LEAP; coordinating tutoring.
o Suicide Awareness/Thrive Week.

• Kelli:
o Insider work coming to a close; will hold a proofreading party.
o Website being populated, tweaked.
o Sponsors: Lost Staples, but have got others for specific events: Club Metro, Pringles, and perhaps Red Bull.
o AMS items: can provide pens (including bamboo pens) and highlighters. Highlighters are surprisingly popular with the students. Regular pens are less sustainable than the bamboo pens, but the latter are more expensive.
  ▪ Can order lapel pins too. Can show samples.
  ▪ Bijan: We’ve had to wear UBC pins.
  ▪ Sheldon: We have some old AMS pins, but probably with the old logo.

• Sheldon:
o Catching up on minutes.
o My staff has been very efficient scanning old photos to go online on the new AMS Historical Photos page; also putting up more recent digital photos from Kelli.

• Elin:
o Budget.
o Health and Dental Plan: Contacting other schools, e.g. UVic. Doing research over the next two to four months to see if we want to make a change.
o Sustainability Coordinator: Just returned; working on sustainability issues.

• Ross:
o Architect selection.
o U-Pass meeting.
o Helping with the Health and Dental review.
o Preparing for collective bargaining.

• David:
o UBC Career Services Job Fair in September.
o Meeting with Jeffrey (Facilities and Retail Services) and Nancy (Food and Beverage) about new application forms for hiring and needs for hiring.
o Meeting next week with Nancy about values for the F&B staff.
Collective bargaining.

- Leaders Hall Conference in Calgary:
  - Elin: Interesting to see how differently the U of Calgary operates. Most VP’s Finance don’t do the budgets; permanent staff does that.
  - Ekat: In general, we found that our student executive has more responsibility than execs at other schools, especially the smaller schools.
  - Bijan: Good chance to share best practices; good workshops; good to be together away; good networking.
  - Elin: Met other health care providers.
  - Pavani: Had to explain to everyone what an ECSS is.

Next Meeting
The next scheduled meeting is July 16, 2010.

Adjournment
The meeting was adjourned at 2:30 pm.
AMS Executive Committee Meeting
Minutes of July 16, 2010

Attendance
Present: Bijan Ahmadian (President), Elin Tayyar (VP Finance), Ekat Dovjenko (VP Administration), Ben Cappellacci (VP Academic and University Affairs), Jeremy McElroy (VP External), Jane Barry (Services Manager), Sheldon Goldfarb (Archivist-Researcher), David Hannigan (Senior HR Manager)

Regrets: Ross Horton (General Manager), Pavani Gunadasa (Executive Coordinator of Student Services), Kelli Seepaul (Communications and Design Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:46 pm.

Approval of Agenda
The Executive approved the agenda by consensus.

Approval of Minutes
The Executive approved the minutes of July 9 by consensus.

Budget
• Ben:
  o Consultation plan: Need to educate Council on what’s going on.
  o Tuesday: emergency Budget Committee meeting.
  o Thursday: Special Council session to re-explain the budget; not a Council meeting but a budget workshop for Council members:
    ▪ Shea and Bijan to speak about Block Party.
    ▪ All Executives should be ready to explain their discretionary spending.
    ▪ After explanations, we’ll entertain specific suggestions for changes.
    ▪ After that we should have enough to go to Council August 11.

• Action item: Executives to meet for a discussion on the need to engage Council; have to develop a dedicated plan to keep Council informed, to ensure engagement with Council.
• Learning opportunity for us.
• Bijan: The meeting will include Shea’s presentation on Block Party, a clarification on the breakdown of Executive special projects, etc., and opening up to concerns from Council.

• **Action item 2:** All Executives to get together after this meeting to draft the email notice for Council.

**Architect Selection**

• Ekat:
  - The process was:
    - June 30: Proposals received.
    - After that, review of proposals, technical scoring, interview/office visit.
    - Four students and 5 staff, including Rob Brown from UBC’s Properties Trust and Gerry McGeough, the University Architect.
    - Technical scoring was worth 60%; the interview and site visit 20%; cost 20%.
    - The decision passed without dissent (two abstentions).
    - Ready three weeks ahead of time.
    - Still have to negotiate the fee structure, but that’s basically a formality.
    - Next week the formal hiring.
    - Then one and half months to mobilize.

• Bijan: This firm will bring substantial student engagement.
• Ekat: HBBH+BH is local, but with international connections (the +BH part). They did the Marine Drive residences and have experience working with Properties Trust.
• Bijan: Sustainability is a big issue, but there’s also the need to run our businesses and have ambitious programs.
• Ekat: They were a good fit; the character of the firm is down to earth.

**Transit Letter**

• Jeremy:
  - Letter to the Minister of Advanced Education and Minister of Transportation.
  - Rolling out the U-Pass in January.
  - A referendum on it.
This will be a crucial agreement. The province wants one general agreement, not including the student unions as signatories.
We’re pushing to have the student unions on the contract, like the current practice.
UAERC will meet on this.

Personal Updates

- **Ekat:**
  - Architect selection.
  - Food consultants.
  - Equity/systemic review from SPARC. Looking to add on to that, see what we can do next. Their suggestion of a live feed of Council is a great idea. Will circulate all their recommendations.
  - Positive Space July 21.
  - Mid-September equity session for the AMS.
  - Pride Parade:
    - Does it matter that our float will be behind the CFS? Does it make us look less important? Can we change that?
    - Consensus was that it didn’t matter.

- **Bijan:**
  - Plans underway for a Council-BoG social event, including presentations, at which each can learn about the other.
  - Looking for producer for UBC’s Got Talent. Want it to become the campus tradition.
  - Looking to host lunches with Res Hall, MUG leaders, etc to raise AMS’ profile.
  - Council team-building, one-on-ones. Aiming to get feedback from Councillors to find out what they want; wants Council to feel ownership so things don’t seem top-down; wants to eliminate that top-down feeling while ensuring respect for the Executives’ judgment.
  - As President sees his role as supporting the Executives and minimizing tensions.

- **Elin:**
  - Health and Dental Plan: Met with ACL, but not much can be done yet because he has to focus again on the budget. UVic is choosing someone; we’ll see who.
  - Student Initiatives Fund changes approved; now will update the application form.
  - Fund changes: Will discuss getting rid of the President’s Fund at LPC.
o Budget: Send me detailed explanations for your line items.
o Latest report from the businesses: they’re not doing well.

• Ben:
o Need to talk to LPC about guidelines for using the new stress/wellness program.
o Budget consultation.
o Student evaluations: a case is being brought to the Supreme Court of Canada. Does the AMS want to seek intervenor status?
  ▪ Sheldon: We have old policy on this.
  ▪ Bijan: We need a legal department.
o Land Use Plan: Horrible consultation last night; ended up being mostly about the farm.
o We should request a meeting to address what Council passed; combine that with UAERC policy, and have Nancy Knight deliver a timeline.
o Transit consultation going forward; 35 concepts on where bus routes can go. We’re suggesting things favourable to the AMS.
o UNA talking about a party and about reviving their old newspaper; they want it disseminated in the SUB.
o Leaders Hall follow-ups: other schools asking about our policies; sharing our intellectual capital.
o Dave’s software (Speaker software for Council). Working on it; getting bugs out.
  ▪ Bijan: We’re paying him $5,000 to test it properly and train others on it.

• David Hannigan: Arranging one-on-ones.

• Jane:
o Working with SASC on student volunteer program.
o Working with Tutoring on using interns.

Next Meeting
The next scheduled meeting is July 23, 2010.

Adjournment
The meeting was adjourned at 2:57 pm.
AMS Executive Committee Meeting
Minutes of August 6, 2010

Attendance
Present: Bijan Ahmadian (President), Elin Tayyar (VP Finance), Ekat Dovjenko (VP Administration), Ben Cappellacci (VP Academic and University Affairs), Jane Barry (Services Manager), Sheldon Goldfarb (Archivist-Researcher), David Hannigan (Senior HR Manager), Pavani Gunadasa (Executive Coordinator of Student Services),

Regrets: Jeremy McElroy (VP External), Ross Horton (General Manager), Kelli Seepaul (Communications and Design Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:35 pm.

Approval of Agenda
The Executive approved the agenda by consensus.

Approval of Minutes
The Executive approved the minutes of July 16 by consensus.

Executive Quarterlies
- The Agenda Committee has recommended that for this year only the quarterly report schedule be August 25 and November 10 for the second and third quarterlies.

Timesheets
- LPC discussed timesheets for committee chairs and Executives.
- Julian will be bringing motions to Council.
- The Executive agreed at a previous meeting to do timesheets, pending an okay from the two Executive members who weren’t at that meeting.
- David Hannigan asked if these would be payroll records that will have to be preserved for income tax purposes, but they are not; they are to do with productivity and accountability.
Referendum workshops

- Ben presented a referendum timeline:
  - August 11: Presentation to Council and an announcement about workshops.
  - August 16, 18: Two referendum workshops, producing a document on the referendum.
    - Three major categories: fee increases, CPI for fees, bylaw changes.
  - August 21: Finalized document ready. To the Executive and then to Council.
  - August 25: Council meeting.
    - Sheldon noted that if the August 25 Council meeting actually passes a motion calling for the referendum, the referendum must then take place no more than 30 days later.
    - Since the plan is to hold the referendum in October, it was agreed to wait until the September 15 meeting to pass the motion.
    - There can still be discussion at the August 25 Council meeting.

- Discussion about who should be at the workshops: just Council members and invited guests (e.g., senior AMS staff) or the media too?
  - Ben wanted the meeting closed to encourage discussion.
  - Elin suggested it might be useful to have the media there too.

- Waiting till September 15 will actually be good, since some people will still be away on August 25. There can be secondary feedback between August 25 and September 15. That will also be a time to build voter capacity.

SPARC

- Ekat said she’d sent out a draft of the recommendations she’s making on systemic discrimination. Some are the same as in the report from SPARC, but she did additional research: a survey during Club Executives’ orientations. She’s proposing three goals or strategies to Council to see what Council wants.
  - One specific point is a possible video camera for livestreaming Council so that those not attending can see. We’ll need to pass motions to allow videotaping and find a place for the camera. It could also be used to tape SUB Project charettes.
    - We’re talking to the Ubyssey; they know how to do this and can teach us.
    - The camera would cost $2500. It would belong to us, not the Ubyssey. We won’t need a cameraman.
  - Jane said it could also be rented out to conference clients.
  - Sheldon asked if the recordings can be preserved for the Archives. Ekat said yes; they would go up on the website.
Elin suggested further research on the price.
There was also a question about which fund the money should come from.
It was agreed to postpone the camera motion until August 25.

The SPARC document will go to Council.

Firstweek Computer
- Firstweek needed a new computer and went ahead and purchased one without having budgeted for it.
- A process has now been put in place so this doesn’t happen again, but for now we need to go to Council to ask for money from CPAC.
- **Action Item:** Send motion to Council to ask for money from CPAC to pay for the computer.
- Jane suggested doing annual computer audits so computer needs will be known ahead of time and can be budgeted for. Could talk to Hong about that.
- Elin: There is an IT committee that can look at that.

Water Fillers
- BAFCOM is bringing forward a motion on water fillers to reduce the purchases of bottled water.
  - Two water-filling machines; one would be near Bernoulli’s on the main floor, the other near Mediterra in the basement (currently there are no water fountains in the basement; also there’s a misconception that water fountain water is not as clean as bottled water).
  - Low energy consumption, only 46 watts, and you change the filter once a year; they’ll last a long time.
  - BC-made.
  - The company is already in UBCO and SFU, and the water-filling is very popular there.
  - We’ve negotiated a low cost: $20,000.
  - We will be selling the bottles to be used at the machines.
  - The biggest concern is the effect on business revenue; we will lose bottled water sales. But it’s a good direction for the AMS.
  - UBC is interested; they’re waiting to see how effective our machines are before getting some themselves. They’re also interested in selling the bottles.
Personal Updates

- Bijan:
  - Agenda Committee met with two consultants to discuss team dynamics with Council; we may hold a one-day session on team-building; we’ll discuss this in camera at Council.
  - Bill 20 letter on Metro Vancouver and land use going out on Monday.

- Pavani had circulated an update discussing her involvement in Firstweek orientation events, UBC Thrive Week, planning for sexual assault awareness, the services budget, and hiring.

- Jane:
  - Working with Justin in Tutoring; Athletics may be discontinuing some tutoring sessions.
  - Working with Alex on Safewalk.
  - Posting positions.

- Elin:
  - Budget Committee has been making some changes, approved David’s assistant, services. Sending out new budget tonight.

- Ben:
  - Okanagan trip not happening because of the fires; also Jeremy’s away.
  - Budget.
  - Revising AMS policies with Jeremy.
  - International student event August 31.
  - Intervenor status in the student evaluation case.
  - Transit meeting.
  - Shinerama moving forward.
  - UBC Communications discussion.

- Ekat:
  - Equity report.
  - Meetings with architects: design charettes end of September, October; also a design cube as an informal way to get feedback and as a remote office for the architects.
SAC: Inaki (the vice-chair) will be away for three weeks competing in an athletic event; another SACee will take over as vice-chair in that period (late September).

- Sheldon:
  - LPC Code drafting.
  - Working on guide to Bylaws and Code.

- David Hannigan:
  - Hiring plan in place for businesses.
  - May need computer for new assistant.
  - Union negotiations start next Tuesday.
  - HR guide for term positions is 99% done.

Next Meeting
The next scheduled meeting is August 13, 2010.

Adjournment
The meeting was adjourned at 2:55 pm.
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS Student Society
6138 SUB Boulevard
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AMS Executive Committee Meeting
Minutes of August 13, 2010

Attendance
Present: Bijan Ahmadian (President), Elin Tayyar (VP Finance), Ben Cappellacci (VP Academic and University Affairs), Jeremy McElroy (VP External), Ross Horton (General Manager), Pavani Gunadasa (Executive Coordinator of Student Services), Jane Barry (Services Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications and Design Services Manager), David Hannigan (Senior HR Manager), Ekat Dovjenko (VP Administration, arrived 2 pm),

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:30 pm.

Approval of Agenda
The Executive approved the agenda by consensus.

Approval of Minutes
The Executive approved the minutes of July 16 by consensus.

Referendum Workshops
- Ben:
  - Will be doing public consultation on the document we produce.
  - Principles we establish will go to Council.
  - By next Friday hope to have the document ready for the Executive Committee.

Executive Timesheets
- Copies to be sent to Archives, using ccAAccount on emails.

Student Leaders Professional Development
- David wondering what the buy-in is from Execs and Service Coordinators for this leadership training program offered by UBC.
- There may be funding from Brian Sullivan’s office for coaches as a one-time trial.
- Timing a problem; May would have been better.
• **Action Item:** David to send out more specific topics to get feedback to see how many are interested.
• **Action Item:** David to go to meeting August 19 with UBC about the program; maybe Sarah Chambers from Volunteer Connect will go too.

**Personal Updates**
- Kelli:
  - Insider coming soon.
  - Replacing Bill (graphic designer).
  - Website coming; definitely will be ready for the beginning of the school year.
  - Firstweek preparation.

[Kelli left; Ekat arrived.]

**Video Camera**
- Ekat:
  - Hong looking into cameras.
  - Talking about using it for conferences.
  - Issue of who gets it when?
  - May work like the projector: signed out.
  - Hoping for videotaping by September, before the referendum.

**Personal Updates**
- Ekat:
  - Working on the video camera issue; also the Student Assembly and other issues from the equity report.
  - Clubs Days and Deans Debate (formulating topic).
  - Clubs: There have been some conflicts within various clubs over control by outsiders.
  - Collective bargaining: Wednesday meeting.
- New SUB:
  - Architects’ charettes being scheduled; design cube to open when school starts.
  - Website by the end of August.
  - Architects’ welcoming ceremony went well.
  - Have to work out new contract with MHPM to reflect their new role.
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- Contractors being listed by UBC Properties Trust. Need good quality; same level as architects.
  - Equity: maybe need a working group in some committee to look at the various recommendations. Or an informal team.
    - Elin suggested just calling a meeting.
    - The camera part is straightforward and can be brought to Council on September 15.
    - Sheldon expressed interest in attending any meeting discussing archiving of the video recordings.
    - Ekat said the idea is to document meetings.

- Ben:
  - Working with Sean Cregten, his AVP, on referendum consultation.
  - Land use plan, an important document, on the six areas Council raised. Spoke to the University and External Relations Committee.
  - Shinerama going ahead full steam; $3500 raised already, and expects $9,000 from the Bookstore through the Round-up program; also $5,000 expected from the fraternities.
  - Wants to do a mailout to faculty; maybe a Christmas card with season’s greetings from the AMS Executive and also a message that faculty members should release their student evaluations.
  - Budget good. Making a start on quarterly results. Also doing a budget review to make the process easier to understand.

- Sheldon: Hiring a new assistant for the Archives.

- David: Hiring going well. Some for the post office now.

- Ross:
  - Collective bargaining.
  - Project management review.
  - Food Services report.
  - Change management plan: looking ahead four years to the new building; need internal champions to drive this.
Jeremy:
- To Ottawa Sunday for the CASA Partners Conference: local lobbying groups coming to Ottawa to strategize together, share resources. His role limited because he’s still trying to get the BC lobbying group off the ground.
- We will be hosting the CASA AGM, probably in March, but it could be November; depends on the timing of the federal election.
- Provincial U-Pass submission: didn’t like TransLink’s proposal.
- U-Pass side agreement with UBC (the bursary fund etc.).
- Meeting with other schools about the provincial lobbying group.

Ross: University Bookstores meeting, resuscitating CART (the academic roundtable).

Jeremy: This connects with CASA’s lobbying on copyright.

Ben: Also with Open Access.

Pavani:
- Hiring.
- Promo items have arrived, except for highlighters.

Bijan:
- Quarterlies: Summary of Strategic Plan should supplement those.
- Strategic Plan: Education Committee has approved its projects. UAERC and Student Life have done their first round. LPC and BAFCOM have it on their agendas.
- Reopening hiring for new President’s Executive assistant.
- UBC’s Got Talent: Expectations rising. Planning going forward. AMS taking a leadership role.
- Welcome Video for 46,000 students to be released Sep 13.

Elin:
- Timesheets are now mandatory for Executives. He’s looking into format/delivery.
- Health and Dental: Going to hire an independent consultant.
- CITR Board meeting. Our contract with them is expiring.
- Gallery Lounge will now just be called the Gallery and will display student art.
  - Sheldon noted that this will bring it full circle, since it began as an art gallery (hence the name).
- UBC Card will now be accepted at the Honour Roll and Pie R Squared, and soon at Blue Chip.
Fincom: Running out of account numbers for clubs; may want to look into restricting clubs, deconstituting, etc. Will be communicating with the clubs. Also looking into the accounts system.

Aquasoc have a loan from us; their account is negative $25,000.

- Looking at this; they have $70,000 in assets, so it’s a safe loan, but they’re using money in their business that could be making money for us.
- Going to look more closely at them; may close them down.
- Sprouts faced this and went to volunteers, eliminating paid staff; does Aquasoc need paid staff?
- Going to talk to them; this will be a 4 or 5 month process.

Water Fillz company showed up already about the new water filling machines.

Next Meeting
The next scheduled meeting is August 20, 2010.

Adjournment
The meeting was adjourned at 3:30 pm.
Attendance
Present: Bijan Ahmadian (President), Elin Tayyar (VP Finance), Ben Cappellacci (VP Academic and University Affairs), Jeremy McElroy (VP External), Jane Barry (Services Manager), Kelli Seepaul (Communications and Design Services Manager), David Hannigan (Senior HR Manager), Ekat Dovjenko (VP Administration, arrived 2:25 pm),

Recording Secretary: Jane Barry

Call to Order
The meeting was called to order at 1:35 pm.

Approval of Agenda
The Executive approved the agenda by consensus.

Student Leaders Training
- David
  - Sent out email for commitment
  - Heard back from 5 Service Coordinators
  - Met with UBC and they had hoped the training would be over the summer
  - UBC can offer a 4 hour session on Communications, Wednesday, September 1 from 8:30 am to 12:30 pm
  - Sarah Chambers, the Volunteer Connect Coordinator joined David at the meeting and she could be the bridge between follow up training at the Exec meeting and the Service Coordinators
  - The training session will be mandatory for Exec, Coordinators and Assistants and Senior Managers will be invited

Executive Timesheets
- Agenda Committee discussed the details and they would like to see the breakdown of time spent in meetings and/or events, and general administration. Time sheets should start August 12

Personal Updates
- Kelli:
Will send out new website to Exec and they can try out the links and report any problems
- Insiders coming next week
- FirstWeek email sent out – Minischool, Whistler and First Week most popular
- Flags around SUB being replaced
- Hired replacement for Bill. Anthony will start at end of August

- Jane
  - Working with Sarah on internal Volunteer Program
  - Substituting for Pavani

- David
  - Recruiting for F&B student employees
  - Working on training
  - Collective bargaining: September 2

- Bijan
  - Working on issue of AMS fees for Distance Ed students and others
  - Will send communication to Distance Ed Students about the fees
  - Has a potential $20,000 sponsorship commitment for UBC’s Got Talent

- Elin
  - Working on referendum
  - Collective bargaining

- Jeremy
  - Working on U-Pass
  - Attended “Partners” conference, sponsored by CASA where there was Discussion about creating a an Pan Canadian Alliance for lobbying Federal Government
  - Met to finalize bylaws of provincial group
  - Putting finishing touches on AMS Financial Hardship Subsidy forms
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- Gave out $7,000 in subsidies this summer and there is $43,000 left

- Ben
  - Worked on referenda presentation for workshops
  - Met with Greek advisors
  - Working on Shinerama campaign, launched web site, t-shirts etc
  - Met with IFC
  - Working on Land Use plan, AVP is looking at documents
  - International Students Commissioner is working on Jump Start

Referendum Presentation

- Ben previewed the presentation

Next Meeting

Adjournment
The meeting was adjourned at 3:30 pm.
AMS Executive Committee Meeting
Minutes of August 27, 2010

Attendance
Present: Bijan Ahmadian (President), Elin Tayyar (VP Finance), Ben Cappellacci (VP Academic and University Affairs), Ross Horton (General Manager), Jane Barry (Services Manager), David Hannigan (Senior HR Manager), Sheldon Goldfarb (Archivist-Researcher), Alyson Shave (President’s Executive Assistant), Ekat Dovjenko (VP Administration, arrived 2:15 pm), Jeremy McElroy (VP External, arrived 3:15 pm)

Regrets: Pavani Gunadasa (Executive Coordinator of Student Services), Kelli Seepaul (Communications and Design Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:39 pm.

Approval of Agenda
The Executive approved the agenda by consensus.

Approval of Minutes
The Executive approved the minutes of August 13 and August 20 by consensus.

Referendum
- Ben:
  - Budget approved: $16,400, including $1200 each from the Executives’ wellness benefits.
  - Campaign Coordinator (formerly called Referendum Coordinator) approved as part of the budget.
- Action Item: Bijan to send details to David for posting on Monday.
  - Brainstorming re promotion. Kelli hiring a graphic designer on contract to have things ready to go.
  - Meeting senior managers next week.
- Bijan:
  - Need to get legal advice on the questions.
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- **Action Item:** Bijan to contact lawyers.

**Distance Ed Fees**
- We’ve heard from the lawyers that we did everything legally and it’s okay to go ahead and charge fees to the Distance Ed students.
- We’re going to develop an opt-out form specially for the Distance Ed students so they don’t have to come in to opt out of the opt-utable fees.
- **Action Item:** Bijan to run form by Henry.
- Waiting to get information on how many Distance Ed students there are.
- A letter is going out to the Distance Ed students and to the other groups (e.g., DAP students) affected by the fee changes.
- **Action Item:** Ekat and/or Jeremy to supply information about applying for subsidies (for the U-Pass and SUB Renewal fees) to go into the letter.

**Personal Updates**
- **Elin:**
  - Accounts.
  - Fees in the referendum. One issue to discuss is pro-rating. Most of the mandatory fees are pro-ratable (part-time students pay less), but our Athletics and Intramurals fee is neither opt-utable nor pro-ratable. Through the referendum we could change that. We could even abolish that fee. It wouldn’t hurt us financially because it’s something we just pass on to the University, but politically it may not fly. On the other hand, we could move to make the General Fee not pro-ratable on the grounds that it’s a basic fee we need to keep running. And we need to review which fees should be opt-utable.
  - Looking to get a consultant/adviser on the Health and Dental plan.
  - Speaking to the payroll company about arranging electronic reimbursements for clubs. It may be on a pay per use basis.

- **Sheldon:**
  - New Archives Policy passed at Council. It requires Execs, Managers, etc. to cooperate with the Archives in preserving AMS records.
    - It was suggested that this be circulated to staff.
  - **Action Item:** Sheldon to send the policy to Bijan for circulation.
  - Provided Ubyssey with historical information for an article on clubs for Clubs Days.
Bijan noted that anything like this sent to the media should be copied to him and Kelli.

- **Action Item:** Sheldon to send the information to Bijan and Kelli.

- **Jane:**
  - All assistants hired.
  - Volunteer positions still available.
  - Matt from Whistler Bookings is providing a truck for transportation in Firstweek.

- **Ekat:**
  - New SUB: First joint oversight meeting.
  - Deans Debate: Only Science not participating.
  - **Action Item:** Bijan to see if he can help get Science to take part.
    - Design Cube is taking three days to set up in the South Alcove.
    - Video camera: getting quotes next week.
      - Discussion of whether just for livestreaming or also to archive Council meetings. Consensus that it would be good to archive.
  - **Action Item:** Ekat to get quotes and to look into archiving feature.

- **Ben:**
  - Shinerama well on its way to the $25,000 target; already raised $6,000-$7,000; $1500 from carwash. Event planned at Nat Bailey. Video with President Toope. T-shirts. TransLink.
  - Land Use Plan moving ahead. Our voice is getting through to the Board of Governors; working on official policy.
  - Revising strategic plan.
  - International students; Jump Start Gala.

- **Bijan:**
  - New Executive Assistant: Alyson.
  - Another video with President Toope, for Imagine.
  - Meeting with 2000 student leaders; telling them about past AMS accomplishments; Execs will explain what they’re working on.
  - Sunglasses: confusion over messaging and who paying (Firstweek or Whistler Lodge); we’re short $1,000, but can wait till further into fiscal year and see if Firstweek or Whistler produce extra money, or it could come from the new fees.

- **Ekat:** Cedar hedges for the Art Gallery to display one of our permanent pieces.
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• Ross:
  o Collective bargaining.
  o Gearing up businesses for the start of school.
  o New SUB project; working together now with the University.

• David:
  o Do your timesheets.
  o September 1 communications training.
  o Hiring going well. Outpost and Post Office done. New Gallery bartender. Relatively easy to hire because, unfortunately, student unemployment is up.
  o Campaign coordinator: He’s just finding out about that now. Perhaps he should be on Council mailing list so he can see agendas. Or perhaps on LPC.

• Action Item: Bijan to tell Julian that David should be on LPC.

Collection of Fees
• Should new fees approved in the referendum be collected starting in January? The full amount? Half? Whatever is decided should be made clear on the referendum ballot.
• Elin: If we don’t get the money in January, we’ll have to wait with the new services, and we should start the services in January.
• Ben: Is there a tax issue?
• Ross: Not if the money goes into the funds.
• Consensus on starting collection in January, but not clear whether it should be the full amount or half. Full makes sense, but is it palatable? We need the money, but if we get the full amount in January, can we even spend it all by the end of the fiscal year?
• Action Item: Bijan to check with UBC on whether they can charge half.

More Personal Updates
• Elin:
  o Breakfast at the communications meeting is not budgeted for.
    ▪ Bijan: It can come out of the team building line.
  o Jeremy has been talking about hiring a Policy Analyst and paying for it out of the Lobbying Fund. Elin will make sure Jeremy talks to David.
  o We found money for the referendum from elsewhere in the budget (e.g., money left over from the last referendum).
  o IPF coming soon.
Jeremy arrived, from U-Pass meeting.

- Jeremy:
  - U-Pass slowing down; looks like January rollout is too early; will be May at the earliest.
  - U-Pass administration fee: What we formerly charged the students 25 cents for. That’s not how new one will work. It will be internally determined: UBC will tell the province what it needs, and there will be a separate fee.
  - Outstanding U-Pass issues starting to look better.
  - The colleges are prepping for an October U-Pass referendum and are asking if we’ll join them and share expenses on things like bus ads. But SFU will probably wait till the spring.

Next Meeting
The next scheduled meeting is September 3, 2010.

Adjournment
The meeting was adjourned at 3:21 pm.
AMS Executive Committee Meeting  
Minutes of Sept 2, 2010

Attendance
Present: Bijan Ahmadian (President), Elin Tayyar (VP Finance), Ben Cappellacci (VP Academic and University Affairs), Jeremy McElroy (VP External), Jane Barry (Services Manager) David Hannigan (Senior HR Manager), Ekat Dovjenko, Pavani Gunadasa (ECSS), Ross Horton (General Manager)

Recording Secretary: Jane Barry

Call to Order
The meeting was called to order at 3:40 pm.

Ben and Elin left the meeting at 4:30 and returned at 5:20

Bijan left meeting at 5:20

Approval of Agenda
The Executive approved the agenda by consensus.

Approval of Minutes
Minutes of August 27 approved

Referendum Update
• Bijan
  o Meeting with 2000 students in total
  o Lots of work to schedule events with student leaders so execs should let him know which events they will be attending
  o Maybe should adopt a volunteer “return” for helping. AMS could put on training with a keynote speech to get them involved. Works out to about 12 hours per volunteer, so they could receive 3 hours training in addition.
  o Spoke with Sarah from Volunteer Connect and she will put together the job description, arrange for training and an appreciation event. Timing is very tight. Ben to contact Sarah with job description info.

• Ben
Meeting with Kelli to discuss messaging
- Need to think about how to meet with constituency groups and will be meeting more frequently starting next week

Union Negotiations

David

- Concluded negotiations in 3 meetings
- Val came in from her vacation to attend the last session
- Contract still needs to be ratified by membership. Could take 3-4 weeks

Constituency Accounts

Elin

- Budgets for clubs and constituencies are due July 30. Arts did not submit theirs so their account has been frozen. Law, Pharmacy, Nursing also. They will have to submit budgets before their accounts can open again.
- Will check for any contracts that they have already signed that need to be honored
- Bijan asked for the list to be sent to him

Training

David

- Thanks to everyone for attending and to Bijan for arranging the training
- Words that came up were respect and trust
- The training was mandatory and everyone went to great deal of effort to flip their plans around and attend on such short notice. What so we think, as leaders, is the impact of arriving late, texting during the session or not showing up is on the people who were mandated to attend
• Exec Responses:
  o It is a physical problem, can’t go to early meetings
  o It’s our culture and we have to many other things to do
  o The timing was bad, very busy time with other stuff to do so worked on cell phone. We should make a rule about no cell phones in such sessions
  o Too tired, slept through 3 alarms

David
  o When as leaders, we tell people that they have to be there and then we don’t show up or show up late, or do other work, what message does it send?
  o If it makes anyone uncomfortable, the training works because you are thinking about it
  o We are working on another couple of sessions. The trainers had fun and enjoyed working with us
  o Other training could be performance management, goal setting, dealing with difficult conversations

Bijan
  o It would be good to have it earlier in the year as part of exec orientation

Business
Ben
  o Sauder Com 46J, which is a business modeling class wants to have students look at our business from a patterning and strategy point of view. The projects runs Sept 15 – 256 and they want to talk to the business managers

Ross
  o The timing is poor. It is a very busy time for the business managers but will discuss with Ben and then talk to Nancy and Jeffery

New SUB and HR Strategy
David:
  o The new building will affect operations
  o The strategy of HR in the new building is overwhelming
  o Ross has 13 direct reports
  o Jeff has 13 direct reports
These positions grew by adding new responsibilities to existing position and results in grab bag of responsibilities for some positions
- We need to look at the structure
- Maybe a 3rd party, someone who understand both strategy and management could be brought in to advise
- We need to do this sooner than later

Elin:
- Would this be something like the Hay Group?

Ross:
- Hay Group was brought in to determine if full time HR was justified and then a focus on F&B was added
- Now we need to look at the whole structure of the business side and maybe the student government side too?

Ben:
- It makes sense but will be expensive

Jeremy
- Can some of it be funded from the new SUB?

Ross
- Maybe some of it, the report anyway
- Hay report was around $40,000 and funded by the businesses

Jeremy
- Maybe three contributors, Business, Student Government and CPAC?

Ross
- Looked at the new SUB plans and there are not a lot of new offices planned
- If the HR report shows significant change then the building plans will have to change too and we should try to have it done by Christmas

Bijan
- How about adding in Student Government side?

Jeremy
- We already know what the necessary changes are

Ekat
- Depends of the value
- Should it be two separate reports, parallel but not linked?

Ross
- We should figure out what we want, and then determine how much it will cost and will one organization be able to do all of it
- Last one was the Corp Report and not sure who handled that

Pavani
It was a committee of council that started it and then it was expanded to look at the structure of the whole society

Ross
  Will need to take this to Council, talk to SUB Renew and the Agenda Committee

Bijan
  David will work with someone from the Executive to out what we want

**UPass**

Jeremy:
- Attended the last round table with schools and Translink
- UBC/AMS want to maintain the status quo
- TransLink came back with draft terms
- TransLink has dropped the Academic Misconduct clause
- It will be up to the institution to determine hardship
- Discussion about the administrative fees, who and how much will be charged
- Coop students – each institution will define who qualifies for this group
- UBC will probably let all qualify
- 95% of students will have to pay for UPass
- No exemptions in new program, everyone is opted in
- Will come back will final contract on Sept 15
- We will send to Davis and Co for legal opinion and then bring to Council for approval and plan for spring referenda
- It will be a monthly pass, so it can start anytime

**Transit**

Jeremy:
- Presentation on Regional Growth Strategy and transit infrastructure
- They are looking at scrapping the Broadway/UBC line
- UBC Planning and the AMS will be at meeting
- Have a petition drafted and will canvas for signatures, maybe a public walk like the Great Trek if outcome is not desired
- UBC prefers below grade rapid rail

**Policy Advisor Position**

Jeremy:
Would like to change the position so that it is dedicated to External and assists with Government Relations
Will meet with David about it

**Fees**

Bijan:
- Made exec call to pull the plug on collecting fees from the affected groups
- Groups have no representation on Council
- Will go through the referendum first and then consult in spring and collect fees in Sept 2011

**Updates**

Pavani:
- Back from vacation and catching up
- Working on orientation events
- Getting SafeTeam ready for Sept 7
- Tutoring training was today and Speakeasy and Foodbank training this weekend
- Working on Thrive Week and Stand up for Mental Health

Ekat:
- Will be having an Equity Session open to Council first and then to Managers and Student Government – Inclusive Leadership Sept 28, 1-3 pm
- Charrettes being held on Sept 14 and 16
- Presentation for staff tomorrow on the new SUB to let them know what is happening
- Clubs Days
- Dean’s Debate – no Science Dean
- Art Gallery Show
- Resource Groups have no coordinator and things are rocky. Trying to figure out what to do with them and where the coordinator fits in.
- King Fu Club having problems

Elin:
- Resource groups have no budget
- Wrestling club is delinquent on their loan
- Health and Dental starting up again
- Spoke with CiTR regarding the referendum

David
- Ekat and Elin did a great job in the union contract negotiations

Jeremy:
- Casa sent out Federal budget submission
- 2 weeks time the provincial one is due
o Provincial lobbying start the second week in Sept and will be spending time in Victoria, Tuesdays and Thursday will not be on campus

Ross:
o Union contract negotiations
o SUB – transition phase

Next Meeting

Adjournment
The meeting was adjourned at 5:40 pm.
AMS Executive Committee

Minutes of September 10, 2010

Attendance

Present: Bijan Ahmadian (Chair), Ross Horton (General Manager), Ekaterina Dovjenko (VP Administration), David Hannigan (HR Manager), Elin Tayyar (VP Finance), Jeremy McElroy (VP External)

Guests: None

Regrets: Pavani Gunadasa (ECSS) Sheldon Goldfarb (Archivist), Jane Barry

Recording Secretary: Joanne Pickford

Call to Order

The meeting was called to order at 1:10

Introductions

Approval of Agenda

Bijan verbally told the committee that the agenda for the meeting consisted of two topics, the upcoming referendum and updates from the Executive.

... No objections

Approval of Minutes

No minutes were approved at this meeting.

Referendum

Bijan Ahmadian:

- due to school and work commitments, he would only have limited time to put into running the referendum.
- If we are going to run a referendum in October then it needs to be brought to Council in September
• What will we bring to Council this week – should we have a discussion or will we bring actual questions

Jeremy McElroy:
• The 4 other execs do have the time and want to proceed with the Referendum
• We have limited classes due to work expectations
• We will need staff support, partners & volunteers for scheduling, legal and admin work
• We need the referendum to help the Society

Ross Horton:
• You have our support

David Hannigan:
• What other options have you explored?

Elin Tayyar:
• We could do it with the U Pass but it would be harder to have the focus of that referendum on the AMS issues
• Holding it with the U Pass referendum would not allow us to implement the executive transition date which we feel is important for the incoming executive and their classes.
• If we did it in January, there is potential for assistance from the incoming exec.
• If we hold it in October and the questions pass it would allow this year’s executive to move forward with their projects/goals

David Hannigan:
• Any worry about voter burn out running two referendums in a year?

Jeremy McElroy:
• The two referendums would be far enough apart
• There will be no promotion of the new U Pass on campus until November, so the two issues will not get confused.

Ben Cappellacci:
• This executive has a great team dynamic and we are all suited to our positions.
• We will be able to run the referendum
• We can do it
• We will meet daily to discuss progress

Jeremy McElroy
• We have discussed if this needs to happen in October or March and decided October would be the best for the AMS
• We have the time now

Bijan Ahmadian:
• Talk to Council about what resources they are able to provide
• Don’t forget that Kelli will be away and she provides a lot of support
• This is a big job and I have concerns about the timing and the resources

All the VP’s:
• We have the time and feel confident we can get the resources

David Hannigan
• Could the campaign coordinator be a Councilor?
• Could any of the groups that have questions placed on the ballot help with running the referendum?

Elin Tayyar:
• They’re committed but can’t supply that much time

Jeremy McElroy
• The exec’s are the only ones with the time.
• We have plans to put key individuals in volunteer roles
• The remuneration would be $11.69/hr x 35 hours x 6 weeks

Bijan Ahmadian:
• What’s going to Council?
• Discussion or referendum questions
• The questions will need to go through our lawyers
• Should we bring the questions to the September 15, 2010 Council subject to lawyer approval
• Groups can put questions on the ballot with a petition of 1,000 signatures
• This means we can call the referendum and clarify the questions.

Elin Tayyar:
• Can we add change or delete questions?
Jeremy McElroy:
- We can modify our questions but not those brought forward by petition
- We know our fee & CPI questions

Bijan Ahmadian:
- We can call the referendum on September 15th with draft questions, subject to lawyer approval
- You can check with the lawyers as to how long it will take them to review the questions.

Jeremy McElroy:
- We will call the referendum with the fee & CPI questions – not the bylaws changes
- We have till October 1st for new questions
- We could make a public announcement requesting other questions

Bijan Ahmadian:
- We will call the referendum on September 15th with the fee & CPI questions
- The bylaw questions will go to the meeting on September 29th
- The referendum will run October 11 – 15, 2010

Jeremy McElroy:
- We need to start messaging that the fee increase are important to the Society

Bijan Ahmadian:
- Jeremy & Elin will do a budget update and a referendum presentation at Council
- Ubyssey questions excluded?
- I will support you as much as I can
- I do have a concern on this passing
- The SUB Renew referendum had a process plan – we should have something similar for this referendum

Executive Updates:

Elin Tayyar – VP Finance:
- Froze the AUS account
- This is not unusual
- Other clubs that don’t submit budgets will also have their accounts frozen
Ben Cappellacci – VP Academic
- Shinerama tomorrow

Jeremy McElroy VP External
- Translink sending final U Pass contract
- We have two weeks to submit comments
- I will send it to our lawyers for review
- The side agreement with UBC will be out next week
- The financial hardship fund is now ties to CPI
- Undergoing a U Pass administrative cost review
- Translink/U Pass subsidy find
- UBC has mailed out the U Pass using the Subsidy Fund
- Students will not pay an administrative cost the subsidy fund will
- The provincial lobbying group is coming together quickly
- We have great allies
- Potential pro bono lawyer to work with us
- The provincial Budget submissions start Wednesday
- Will distribute a survey to Council to rank their priorities
- Currently drafting AMS budget
- Vancouver date for the public hearings is next Wednesday

Ekaternina Dovjenko – VP Administration
- Deans Debate – we more Deans signed up than any other year
- The SUB Cube opens today – it’s looking great
- The design charettes are Sept 14th & 16th. The 14th date is full
- Design workshop over the next two week
- Dealing with the Kung Fu club issue
- Clubs Days is filling up, clubs vying for space
- We’re tightening up on granting club status. This is causing some appeals.
- Resource Groups
  - clarifying their work study/work learn
  - A resource group coordinator will be hired and will report to the VP Administration
  - The coordinator will be the prime contact person
  - They will be hired by Ekat and representatives from Resources
  - The term will be October 4, 2010 – April 29th, 2011
  - We may need to revise the reporting structure
  - I will distribute the posting
- The SAC wine & cheese will be the last day of clubs days
- The Art Gallery show is fantastic
- They’ve made portable walls
- The Art Gallery is holding Critique nights on Thursdays
• Andreenne’s hours have increased and she has a new email newsub@ams.ubc.ca
• MHPM will continue as project advisor until the end of the schematic sign off – about December
• This saves us a lot of $$

Bijan Ahmadian:
• There is an issue with the newspaper stands in the SUB
• We need to set up criteria as to who can have paper stands in the SUB
• Priority should be given to Student or not for profit publications
• We need to give the other papers notice that we are revising our policy
• IMAGINE went well
• The welcome video I did with Stephen Toope should be out Monday
• The Strategic plan has slowed down but Alyson is working on it
• BoG retreat September 16th – we have a good Councilor response
• Talking to Michelle AuCoin re community engagement
• She will come to Council sometime in November
• There will be a Community Engagement roundtable
• Went to the Alumni Association AGM
• They have a new Chair – Miranda Lam and a new Executive Director – Jeff Todd
• Orientation leader visits are all done

Ross Horton – General Manager
• Working on the new SUB
• Looking into what resources we’ll need in the future
• Staff planning
• Union negotiations almost done
• Our businesses are busy

David Hannigan – Human Resources
• Food & beverage department is now fully staffed
• Web Editor posting is up
• Will do the Resource coordinator posting
• Wellness program preapproval has been slow going through LPC
• Don’t forget about doing your timesheets
Next Meeting

The next scheduled meeting is September 16, 2010

Adjourn

The meeting was adjourned at 12:25
AMS Executive Committee Meeting
Minutes of September 23, 2010

Attendance
Present: Bijan Ahmadian (President), Elin Tayyar (VP Finance), Ben Cappellacci (VP Academic and University Affairs), Ekat Dovjenko (VP Administration), Jeremy McElroy (VP External), Ross Horton (General Manager), Pavani Gunadasa (Executive Coordinator of Student Services), Jane Barry (Services Manager), David Hannigan (Senior HR Manager), Sheldon Goldfarb (Archivist-Researcher, left 11:25 am)

Regrets: Kelli Seepaul (Communications and Design Services Manager)

Recording Secretary: Sheldon Goldfarb/Jane Barry

Call to Order
The meeting was called to order at 10:05 am.

Approval of Agenda
The Executive approved the agenda by consensus.

Approval of Minutes
The Executive agreed to approve the minutes of September 2 and September 10 via email.

Sheldon asked about the newspaper distribution issue mentioned in the past minutes. Ekat said SAC will look into it. It’s a question of whether there is room for more boxes; also a safety issue.

UBC Line
The Executive agreed to ask Council to direct the President to explore partnership options with UBC concerning promotion of the creation of a rapid transit line to the University.

CUS and CIVC
• Ross noted the Ubyssey story that refers to a police investigation and financial and legal responsibility in connection with the CUS conference known as CIVC. Ultimately, it is the AMS that has responsibility,
• Ben:
  o The CUS Council made this an official CUS conference and allocated funds for it.
We are told there was a contract signed by Elin and Ekat, but we have no copy of it.

- The conference organizer was arrested, and CUS withdrew its support for the conference.
- The CUS should have communicated with us; in future we should be notified of these things.
- **Action Item:** Ben to get copy of the contract to check the termination clause.

**Webcam**

- **Ekat:**
  - This can be done. Pretty sure we can both livestream and record Council meetings, though have to double check about recording.
  - The mike/audio is the main issue.
  - The Ubyssey is also trying to livestream meetings; they have a $1500 camcorder.
  - A camcorder would also be useful if we want to do videos.
  - The cost would be about $1000; there is money in the VP Admin budget.
  - Or it could come from CPAC.
- Sheldon asked about working with the Ubyssey if they’re already livestreaming.
- **Ekat:** They want to maintain their independence.
- Sheldon asked about archiving recordings.
- **Ekat:** The issue would be storage space.
- Sheldon said the Archives can store the recordings.
- Elin asked who would do the filming.
- **Ekat:** We could hire someone, but that would be expensive.
- Sheldon said Code would probably have to be amended, because currently a motion is required every time someone wants to video a Council meeting.
- It was suggested that it might still be a good thing to have Council vote on this every time.
- Jeremy asked about using a camcorder for other things, lending it out to Constituencies, making it available for conferences, etc.
- **Ekat:** But then it would need to be more high end, and there’d be hassles deciding who gets to use it. Right now it should be exclusively for student government.
- **Elin:** Camcorder quality is not that great unless you go up to $3000 or $4000.

**MOVED** **EKAT, SECONDED JEREMY:**

“That the Executive recommend that up to $1000 be allocated from CPAC for a camcorder.”

Abstained: Elin ... Carried
CiTR contract
- The AMS-CiTR contract is expiring October 22.
- Elin: We should probably just extend it for now. They get $4 per FTE out of the money set aside by the Services referendum; to cut that would put them in a bad financial picture. We could extend to 2013 or 2015, just before or after we move to the new SUB.
- Jeremy: We’re expecting a new fee for them in the referendum.
- Sheldon: We’ve always funded them; even before the contract and the Services referendum.
- Bijan: Consult Council before going further.
- Pavani: If the money doesn’t go to CiTR, would it then go to the Services?
- Yes, it would revert to the Services Fund.
- **Action Item:** Elin to send the contract to Council for discussion.

IPF
- Discussion of when to ask for IPF applications.
- This is the program based on the commercial tax the AMS pays; it goes into a fund for innovative projects administered jointly by us and UBC. The All-Presidents Dinner was funded by IPF at one point, and there was IPF funding for the New SUB referendum.
- It was agreed to begin the application process as soon as possible, closing October 31.
- **Action Item:** Elin to get the exact dates; Bijan to put them in the newsletter.

Referendum
- Ben:
  - At Council the decision was not to go forward now, which is probably wise.
  - We have a lot more time, and we should use it for long-term planning.
  - Work needs to be done on choosing a date, messaging, etc.
- Bijan: Last time there was an ad hoc referendum committee.
- Sheldon: The point of committee reform was to avoid creating ad hoc committees and instead refer issues to one of the five standing committees.
- The Executive decided that the standing committees are all busy or not relevant.
- **Action Item:** Council to be asked to create an ad hoc referendum committee including the President (as chair), the VP Finance, four other Council members, and two students at large. The committee will determine its own terms of reference.
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Personal Updates
- Ekat:
  o Bijan’s shirt is awesome. Elin and Ekat moved that the Exec approve the shirt. There should be a vote by clickers, someone said, which led to ...

Clickers
- Elin: We should finalize the clicker purchase with Dave Tompkins (the Speaker).
- Also, there’s the training issue.
- Sheldon: There’s been talk of creating a Deputy Speaker position so there’d be a second person trained.
- It was also suggested that lots of people should be trained to use the voting clicker software for Council.
- Action Item: Bijan, Elin, and Dave to talk.

Personal Updates
- Ekat:
  o Clubs Days: more space this year.
  o Deans Debate was awesome, lively. It was better out of the Norm Theatre (in the Conversation Pit instead) and tied in with Firstweek. Won by the new Arts dean, Gage Averill.
  o SAC Wine and Cheese Friday.
  o Art Gallery: sold the cedar hedges from the last display.
  o All-Presidents Dinner: invitations to clubs, alumni, athletics. Dance Club to perform.
  o Great Trekker award: getting a list of nominees from the Alumni Association; then the Executive can decide.
  o SUB: design charrettes went well; next week thematic workshops; MHPM not part of things after December/the schematics stage; we’ll get three options by mid-October and then choose.
  o Equity session: not getting much response from Councillors for UBC-run workshop.
    - Jeremy: Phone them; don’t rely on email.
    - Ekat: Not sure whether to go ahead; perhaps extend invitation to Service Coordinators and senior managers?
    - Ross: The managers have a scheduling conflict.
    - Ben: Maybe send invitation to Notice (to all staff).
    - Ekat: But it’s actually a leadership workshop.
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- David: That’s two different things, equity and leadership; some clarification may be needed concerning the end goal and desired outcomes.
- Ross: The original intention was that this was to help Council work better.
- Ekat: Maybe it will have to be delayed.

[Sheldon left, 11:25 am; Jane took over taking minutes.]

- Ekat continued:
  - Kung Fu Club good.
  - Resource Groups: have decided to have unpaid coordinator; will take turns doing the position; Ekat has requested list of coordinators; also requested budgets; if no budget, accounts frozen.

- Jeremy:
  - U-Pass:
    - Discussed distribution methods.
    - TransLink has given final draft of contract.
    - When one group signs, all others must participate.
    - We (the AMS) got all of our asks.
    - Regent, St. Mark’s, etc. will be included.
  - UBC Line:
    - Meeting with municipal mayors to ask for support.
    - Regional Growth Strategy must be adopted unanimously.
    - Hosting consultation in SUB in October.
  - Provincial Budget Submission:
    - Asking for:
      - Increased childcare.
      - Re cost of education, increased funding for institutions.
      - Provincial commitment to UBC Line.
  - Provincial Lobbying Group: Having meetings with other institutions; hopefully organization will be up and running in October.

- Ben:
  - Working on Land Use Plan.
  - Working on an Accessibility Club.
  - AGM turnover at UNA; interim VP Sharon Wu.
  - Learning Space Design Consultations.
Meeting re childcare centres being designed for campus.

Shinerama: over $32,000 this year.

Jane:

- SASC Program Coordinator position will be reduced to 20 hour per week and will report to the Support Services Coordinator.
- Consultation with the current Support Services Coordinator and the previous Coordinator (during an exit interview) suggests that the Program Coordinator work was mainly required during the school year, however in order to facilitate vacation time for both positions and have the centre remain open, both positions are required all year, but hours can be reduced. A stronger volunteer program is also in place to assist with the education and outreach work.
- Have submitted my resignation as AMS Services Manager effective Nov. 10 and will be wintering in sunny Los Cabos and returning to Vancouver for the summer months. Suggest that the Services Manager position be reviewed in tandem with the ECSS position and that the status of the ECSS position be clarified as it is difficult to assist them HR matters when the scope of the position is not clear and changes from year to year.

Pavani:

- HR admin tasks.
- Orientation events and fairs.
- Working on campaigns, Respectful Environment Statement.
- Planning for UBC Thrive Week: events promoting wellness.
  - Video to promote event; contacting student leaders; Bijan to participate.
  - Would like to present to Council next week to see if anyone else wants to participate.

Elin:

- Meeting with Health and Dental advisors.
- Meeting with Peter Smales regarding UBC bonds and liquor licence in new SUB.
- Working with Henry on liquor licensing.

Ross:

- New SUB taking up most of his time: tight deadlines on first round of designs.
- Businesses also going through busy time.

Bijan:
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- UBC’s Got Talent: rough cut of website ready next week.
- Met with alumni.
- Having Councillor lunches and breakfasts.
- Strategic Plan almost done.
- Meeting with Bob Philip (Athletics) to clarify agreement on student prices.
- Board reception was good.
- All-Presidents meeting (of Constituency presidents) being scheduled.

Next Meeting
The next scheduled meeting is September 30, 2010.

Adjournment
The meeting was adjourned at 11:55 am.
AMS Executive Committee Meeting
Minutes of September 30, 2010

Attendance
Present: Bijan Ahmadian (President), Elin Tayyar (VP Finance), Ben Cappellacci (VP Academic and University Affairs), Ekat Dovjenko (VP Administration), Jeremy McElroy (VP External, arrived 10:15), Pavani Gunadasa (Executive Coordinator of Student Services), Jane Barry (Services Manager), David Hannigan (Senior HR Manager), Sheldon Goldfarb (Archivist-Researcher), Alyson Shave (President’s Executive Assistant)

Regrets: Ross Horton (General Manager), Kelli Seepaul (Communications and Design Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:07 am.

Approval of Agenda
The Executive approved the agenda by consensus.

Approval of Minutes
The Executive approved the minutes of September 23 by consensus.

IPF Template
MOVED BEN, SECONDED EKAT:

“That the template for applications for Innovative Project Fund projects be approved, with the VP Finance to have discretion to make non-material changes.” … Carried

Fee Waivers
• Didn’t implement the new fee waiver rules, under which DAP students, other Sauder diploma students, and distance ed students would have started paying AMS fees.
• Need to do more consultation. Once we do, we can implement, but for now we’re following the old system (exempting those not on campus) rather than the new one (charging everyone who pays UBC tuition fees).
Code currently has the new system in it that we’re not following. Could amend Code to go back to old system.

Executive consensus was instead to have Council pass a motion saying the new system will not take effect until September 2011.

Action Item: Sheldon to draft the appropriate motion and have the old Code put on the website.

Referendum Budget

Since the referendum is not going forward in October, we should undo the budget amendment to fund an October referendum.

Action Item: This to be referred to the Budget Committee.

SafeTeam Staff

Pavani: Same number of people using the service as last year, but with the new model there are not enough resources (there are fewer staff), causing huge wait times. We need more staff resources; there’s only one team per night instead of two.

Ben: Look at stats and figure out best time for an overlap shift? Add an extra shift here or there, at busiest times? Would that affect the budget?

Pavani: The Coordinator recommends adding a shift 9-12 every night, but that will put us over budget.

Bijan: Is the traffic the same every night? Maybe only need to add shifts for certain nights.

There is contingency money in the SafeTeam budget; also some extra left in the Services Fund. That would be enough to cover all 7 nights.

Action Item: Pavani to check traffic to see which are the most needed nights.

BC Lobby Group

Jeremy:
  o Moving fast now.
  o David Borins, lawyer and former AMS President, reviewing bylaws for the new group.
  o Launch date: mid-October (first directors meeting, press release); first convention next February.
  o Others in group: UNBC, BCIT, UFV, Kwantlen, UVic (even though they have CFS affiliation), UBC.
  o We’d be larger than CFS-BC.
Will be one member, one vote.
Jeremy has $22,500 in his budget for this.
Membership fee will be $2,000-$3,000 a year, but as a startup, to help get the organization going, he’d like the AMS to put in an extra $20,000.
The bylaws will guarantee that if the organization is dissolved, each school will get money back according to the percentage they put in.

- Elin: Would this make it look like an AMS organization? Are the other schools okay with it?
- Jeremy: Would still be one member, one vote, with one representative per school. The others seemed okay with this. Kwantlen and UVic are also going to put in more than the membership fee.
- Elin: How will this affect money for a policy adviser?
- Jeremy: We have enough to do both; we can find the money.

**Action Item:** Jeremy to circulate a budget and draft bylaws to the Executive Committee.

### Personal Updates

- **Bijan:** UBC’s Got Talent: website up; tickets on sale October 4.

- **Elin:**
  - Met with TRG re Health and Dental review; final recommendation by mid-November, decision by December 1.
  - Met with UBC’s Peter Smailes about financial arrangements: a plan to shift our investments to UBC as a means of paying down our debt to the University (re the loan for the new SUB); this will mean we make more money while UBC lowers its debt load, so it’s a win-win. Henry likes the plan.
  - Also discussing liquor licensing for the new SUB; there may be problems because of issues between UBC and the GVRD; working on this.
  - Froze some accounts of clubs and will get some deconstituted. The AUS may have its accounts frozen again if it does not submit its budget by today.
    - **Bijan:** Make sure to contact these clubs.
    - **Elin:** Sometimes we don’t have good contact information; but when we freeze their accounts, they contact us.

- **Alyson:** Movember campaign; aiming to be one of the top 10 schools.

- **Pavani:**
  - Excited for Healthy Minds conference.
Stand Up For Mental Health, Oct. 14 performance in Norm.
Suicide Awareness Day/Thrive Week
Planning for Enhancing Student Support Services Conference; holding it again next year, but in the fall.
UBC Ombudsperson/Advocacy meeting about campaign to inform students.
Application form for sexual assault services support fund. Approved by Student Life.

- David:
  - Confidential employment stuff.
  - Values program (kudos to Alyson for her work on this).

- Jane: Almost finished draft for volunteer recruitment management plan (for internal volunteers), for Volunteer Connect. There will be a guide on what we need to do, the process, modelled on SFU-Surrey Campus.

- Sheldon: Working on fixing the problem preventing saving of the website.
  - Suggestion that the web editor (and Kelli) be asked not to remove anything from the site until this is fixed, except for outdated job postings.
  - Also a suggestion to bring in the outside consultants who created the new website.
- Action Item: Sheldon to speak to Kelli about these two matters.

- Ben:
  - Committee meetings.
  - UBC Student Service Centre, student engagement.
  - Land use consultation.
  - Meeting deans about student evaluations, Credit-D-Fail, and tutoring.
  - Student evaluations court case.
  - UNA and TransLink: the UNA is on board for the campaign.

- Ekat:
  - New SUB:
    - Most of our consultants have been hired.
    - Construction manager interviews.
    - Thematic workshops.
      - Thematic workshop on AMS spaces: nobody showed up
Assistant for Andreanne.
  o Clubs: Kung Fu good.
  o Clubs Days well done.
    ▪ Issue of post-event clean-up raised.
  o Great Trekker: Alumni Association sending nominees.
  o Inaki (SAC vice-chair) away competing in the Commonwealth Games (race walking). Elaine taking over in his absence.

• Jeremy:
  o U-Pass.
    ▪ Side agreement with UBC (subsidy).
  o UBC Line campaign.
  o CASA: November lobby conference; March AGM here.
  o Several events in BC in 2011: CRAM (January), BC lobby group (February), CASA (March), COCA (June).

• Pavani:
  o Volunteer Fair in SUB this week.
  o Donation from Save-on Food ($1500) to the Food Bank.

Next Meeting
The next scheduled meeting is October 7, 2010.

Adjournment
The meeting was adjourned at 11:30 am.
AMS Executive Committee Meeting
Minutes of October 7, 2010

Attendance
Present: Bijan Ahmadian (President), Elin Tayyar (VP Finance), Ben Cappellacci (VP Academic and University Affairs), Ekat Dovjenko (VP Administration), Jeremy McElroy (VP External), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Jane Barry (Services Manager), David Hannigan (Senior HR Manager), Sheldon Goldfarb (Archivist-Researcher, arrived 10:15), Alyson Shave (President’s Executive Assistant)

Regrets: Kelli Seepaul (Communications and Design Services Manager)

Recording Secretary: Jane Barry/Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:10 am.

Approval of Agenda
The Executive approved the agenda by consensus.

Camera
• Turns out the camera can’t be funded from CPAC as Council directed; that’s the wrong fund; it’s not in CPAC’s mandate.
• Could come from the Repairs and Replacement Fund, but that’s non-replenishable and we said we wouldn’t spend from our non-replenishable funds.
• The Executive decided to ask Council to rescind the motion approving funds from CPAC and delay the camera purchase until next year.

SafeTeam
• Pavani: Added extra shift Monday, Wednesday, Saturday for a month; will then review.

[Sheldon arrived]

Great Trekker
• The Executive decided to award the Great Trekker to Doug Aldridge.
IPF
- It’s open; spread the word.

UBC Line
- Messaging ready, branding ready; hiring a campaign coordinator.
- 20,000 handouts, 3000 to the GVRD.
- First phase to October 22, then bring students to the public hearing.
- Coordinating with UNA, but they will speak independently.
- Meeting the Deputy Minister, in part about this.
- **Action Item:** An update should be made to Council.

EUS/food service/contracts
- The EUS plans to expand food services in the Cheeze; want to enter into a contract with UBC, but that will have to go through the AMS.
- The EUS wants to run the food outlet.
- This raises a larger issue: Constituencies negotiating on their own.
- If this goes forward, the EUS food manager will have to report to the AMS Food and Beverage Manager.
- We don’t want to shut down entrepreneurial spirit, but Constituencies aren’t legal entities.
- **Action Item:** Bijan to speak to the EUS, also to Brian Sullivan to ask him to notify the AMS if he’s aware that UBC is negotiating with a student unit.
- **Action Item:** This to be referred to BAFCOM.

CUS/CIVC
- The CUS spent $75,000 on the CIVC conference, in a contract signed by the AMS.
- Then they decided not to go ahead with the conference. They still had to pay $5,000.
- **Action Item:** Ben to get copy of the contract and the agreement to pay $5,000.
- **Action Item:** In future, all contracts should have an accompanying description sheet; Ben to speak to LPC about creating a form for this.

U-Pass
- Contract deadline for other schools was last week; for us, not yet; also we’re waiting for our lawyers.
No school has submitted a letter of intent; they’re protesting against steamrolling by TransLink; there are outstanding issues with contract language and liability issues.

Hopefully, the program will be operational by summer.

Issues:
- TransLink valuing the passes as 3-zone; there’s liability if a student drops out, and 6,000 students a year drop out. This is UBC vs. TransLink on whose liability it is; not directly to do with us, but if UBC says no, there’s no U-Pass program.
- Promotional issues and privacy:
  - Whether we would have to send out promotional material to our members. That would violate our policies and probably violate privacy legislation as well. Also may violate the terms under which students agree to let UBC pass on their email addresses to us.

Action Item: Sheldon to check what those terms are.
- There’s also the issue of UBC sending promotional materials to our members.

Referendum
- Waiting for committee to form; it will discuss its terms of reference.
- Elin: We shouldn’t let time go by and not do anything.
- Bijan: We’re on it. It’s happening.

Personal Updates
- Ben:
  - Meeting with associate deans about student evaluations and Credit-D-Fail.
  - VP Academic caucus.
  - UNA and Greek village met: Bijan and I facilitated.
  - Lots of smaller committee meetings.
  - Meeting Nancy Knight re Land Use Plan.
  - Survey re Learning Management System (LMS); UBC is revising this (for what class materials go online).
  - International students panel.
  - Disabilities meetings.

- Jeremy:
  - External policy review through Un-e-Corn.
  - External Commission reports: child care on campus, student financial aid.
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- Re policies: want to go beyond motions and publish policy papers to be taken more seriously as a research-based lobbying organization.
- CASA lobbying conference in November; may meet Flaherty and Harper.
- BC lobby group: Bylaws coming. Hope to have organization operational in a couple of weeks.

- **Action Item:** Jeremy to circulate budget and bylaws for BC lobby group.

- **Elin:**
  - Leaving for Denver for sustainability conference.
  - Fixing water filling station counters; water filling works, just the counters don’t.
  - UBC working on more sustainable water bottles; we’ll probably buy more of those in January.
  - Cheque signing: going to raise threshold to $350; use rubberstamp for cheques below that.
  - AUS had theft of $4000 of equipment; it’s being investigated.
  - Working on AMS-run online transaction system that will give us a percentage on transactions. In January for September.

- **Bijan:**
  - UBC Line.
  - UBC’s Got Talent website up today or tomorrow. Hoping to sell 1000 tickets and get 50 to audition.

- **David:** Confidential employment stuff.

- **Ross:**
  - Confidential employment stuff.
  - SUB design.
  - Finalizing and signing collective agreement tomorrow.

- **Pavani:**
  - Services self-study framework sent to consultant.
  - Responsible Environment group; working on policy.
  - Thrive Week (Art Gallery collaboration).
  - Healthy Minds Conference was great.

- **Jane:**
  - Revamped SASC Coordinator position, down to 20 hours per week.
  - Finishing up volunteer stuff.
Ekat:
  - All-Presidents Dinner set to go:
    - 140 attendees so far, but going to open it up to senior staff, student staff, CiTR, the Ubyssey; aiming for 200.
    - More sponsorship.
    - Paintings from collection on display; also Great Trekker photos.
    - A capella group and origami club taking part.
  - Working with newspapers, reallocating bins; added two papers.
  - New SUB:
    - Spot open on committee.
    - Bird Construction hired as construction manager.
    - Looking at secondary consultants (food design, acoustics, etc.).
    - Design Team: met University Architect; looking at how to use design guidelines; probably now going to get 5 options for design concepts. Some concerns with the guidelines.
    - Andreanne has an assistant now.

Ross: A reminder that he'll be attending the AMICUS-C western general conference (of general managers) at BCIT.

Sheldon:
  - Waiting for consultant to come in for the website saving problem.
  - LPC has been discussing the proxy issue.

CiTR
  - Elin speaking to CiTR to ask them to present to Council. Not a rush.

Next Meeting
The next scheduled meeting is October 14, 2010.

Staff left
The staff left at 11:33 am.
AMS Executive Committee Meeting
Minutes of October 14, 2010

Attendance
Present: Bijan Ahmadian (President), Ekat Dovjenko (VP Administration), Jeremy McElroy (VP External), Jane Barry (Services Manager), David Hannigan (Senior HR Manager), Sheldon Goldfarb (Archivist-Researcher), Alyson Shave (President’s Executive Assistant)

Regrets: Elin Tayyar (VP Finance), Ben Cappellacci (VP Academic and University Affairs), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Kelli Seepaul (Communications and Design Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:10 am.

Approval of Agenda
The Executive approved the agenda by consensus.

Approval of Minutes.
The Executive approved the minutes of September 30 and October 7 by consensus.

Movember
- Alyson in charge of this.
- The Prostate Cancer Society is hoping the Movember campaign can raise $300,000 this year across Canada.
- Our goal is for UBC Network to be in the top 10 in the country; not clear how much money that would mean, perhaps $15-20,000.
- Setting up website, getting competitions going between faculties, setting up a UBC Network which people can join; maybe hold an event.
- Will draft a message for Council.
- May seek to contact MBA students, the fraternities, the residences (RHA), Constituency presidents, Student Life.
Provincial Lobbying Group
- Waiting for other schools’ executives to sign off, then will register group and announce name.
- Action Item: Jeremy to send around bylaws and budget.

EUS Food Outlet
- Bijan talked to the EUS about their proposed new food outlet.
- Told them to keep the AMS in the loop.
- Has to go to BAFCOM for review.
- The AMS is the legal entity with responsibility/liability; the AMS Food and Beverage Department will have to see if it has the capacity to oversee another food outlet; if not, then we can’t do it.
- But we like the innovative idea.
- Bijan also spoke to Brian Sullivan to make sure the University notifies the AMS next time there’s negotiations between UBC and a Constituency.
- It’s been cleared with the UBC union.
- Employees at the outlet would be on the AMS payroll.

All-Presidents Dinner
- Sold out; 230 people.
- Doug Aldridge accepted and is this year’s Great Trekker. He will be at the dinner.
- UBC’s Got Talent stickers and UBC Line pamphlets to be distributed there.

Personal Updates
- Ekat:
  - All-Presidents Dinner set to go.
  - New SUB:
    - Five SUB design options; cool; public display next week; seeking feedback.
    - Working on transition from MHPM to Properties Trust.
- Jeremy:
  - New provincial lobbying group rolling along. Concern about costs for UNBC; they’ll have greatest travel costs. We want to make sure money is not an issue, that they can join. Part of the $20,000 we pay can be to subsidize them.
U-Pass: Slow going. Student referendums at places like VCC and Emily Carr can’t go ahead until the universities agree; the student unions are frustrated; the January rollout is not going to happen; could be later in the term and certainly by the summer.

CASA lobby conference: Seeking a lobby document to go to the University and External Affairs Committee and Council.

Also working on the CASA AGM, to be held here March 6-12.
   - New Executive will be in office then?
   - Yes, unless bylaws get changed and a new turnover date is in effect.

Student Financial Aid: following up with province’s Select Committee on Finance; seeking feedback on our submission; still time for lobbying.
   - Simon Fraser Student Society wants to build a debt wall, part of a respectful campaign. We may work with them, and put up our own wall.
   - Bijan: Where?
   - Jeremy to look into this; possibly in the South Alcove, in collaboration with the Social Justice Centre, for the end of October.

Policies on student financial aid and child care being drafted.

Going over the policy list; would like Sheldon to check if any have been missed.
   - Sheldon said he can’t give advice on policies, but can collect information from Council minutes on what Council has passed.

Society Act: No news on revising it. Jeremy to check on what’s happening.
   - Bijan is meeting the Minister of Finance soon, can try to set up a private meeting on it.

**Action Item:** Bijan and Jeremy to try to set up a private meeting with the Minister of Finance on the status of the Society Act revisions.

Freedom of Information and Protection of Privacy Act: Also no news on that.

University and Government Relations Officer: David Hannigan and Jeremy working on hiring one; reviewing the job description. Bijan to be involved too.

Sheldon:

Wrote to UBC’s Rella Ng about terms under which we get student email addresses; received the information, including the terms, along with a statement that though UBC’s form tells students they can opt out of providing their email address, in fact they cannot.

**Action Item:** Sheldon to seek further clarification from Rella and to check what the privacy legislation says.
LPC is bringing forward a Code amendment to tighten Council proxy rules, to exclude proxies from in camera sessions of Council, and to allow Council members who missed an in camera session to be informed about the session.

LPC decided not to bring forward the suggestions made by Elin and Jeremy about rules for improving behaviour at Council meetings (closing laptops during presentations, etc.)

Still waiting for consultant to come in for the website saving problem.

- Jane:
  - SASC Coordinator Gina’s last day tomorrow; lots of applications.
  - Volunteer guide almost done.

- David asked if we’re doing anything for the anti-bullying campaign; City of Vancouver has something planned.

- **Action Item**: Ekat to speak to Pride.

- Bijan:
  - UBC’s Got Talent website and UBC Line website both up.
  - Have commitment from artistic directors for UBC’s Got Talent (they are volunteering their time). Also sponsorship enabling us to make all seats free; the UNA is giving $10,000 and UBC $5,000. Possibly another $5,000 from other sources.
  - Erik working on election project; best practices for Constituencies; will then go to LPC; Erik to be reminded he’s presenting to Council next week.
  - Speaking to UBC about funding a new election system; they’ve agreed to help pay, but will expect Constituencies to make per-use payments for voters’ lists.
  - Jeremy and I met the Deputy Minister for Community Services, Dale Wall.
  - Ben and I have been working on neighbourhood relations, bringing the fraternities and the UNA together.

**Next Meeting**
The next scheduled meeting is October 21, 2010.

**Adjournment**
The meeting adjourned at 11:30 am.
AMS Executive Committee Meeting
Minutes of October 21, 2010

Attendance
Present: Bijan Ahmadian (President), Ekat Dovjenko (VP Administration), Jeremy McElroy (VP External), Elin Tayyar (VP Finance), Ross Horton (General Manager), Jane Barry (Services Manager), David Hannigan (Senior HR Manager), Sheldon Goldfarb (Archivist-Researcher), Alyson Shave (President’s Executive Assistant)

Regrets: Ben Cappellacci (VP Academic and University Affairs), Pavani Gunadasa (Executive Coordinator of Student Services), Kelli Seepaul (Communications and Design Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:03 am.

Approval of Minutes.
The Executive approved the minutes of October 14 by consensus.

Silent Auction
- Making donations in kind for a silent auction for United Way (water bottles, pens, tickets to AMS events).
- We have no line item for donations this year, so can’t give money, but can make donations in kind.

Sustainability
- Ross: Student unions at the University of Alberta and the University of Saskatchewan are doing sustainability audits and there is talk of schools getting together and developing standard protocols for measuring sustainability. Do we want to pursue this?
  - This is a student-supported staff initiative.
  - At the moment U of A, U of S, and maybe the University of Calgary are ready to pool resources.
  - It would be for financial sustainability as well as environmental.
- The consensus was to go ahead.
Portfolio Reviews

- Looking to hire a consultant to:
  - Do a current analysis, a structural review of the AMS, by talking to Execs and managers.
  - Do implementation, creating a plan of where we want to go.
  - Produce a new organizational chart focusing on knowledge, skills, abilities.
  - See gaps.
- Money would come from New SUB project; this is happening because of the coming move to a new SUB and the effect that will have on the organization.
- There was consensus to get rolling on this.

Values

- David: This has been missing at the AMS before. Feedback from Councillors and full-time staff was compiled by Alyson, resulting in the following five proposed values for the AMS:
  - Teamwork
  - Honesty
  - Respect
  - Responsibility
  - Efficiency
- Also should add Sustainability.
- These should go to LPC and then Council.
- Bijan: First consult with the senior managers.
- David:
  - The Mission Statement gives us the Why. The Values are How.
  - They are to help guide leaders, managers, co-workers in their day-to-day work to achieve the goals laid out in the Mission Statement.
  - Values help the organization become stronger and translate into dollars.
  - They empower people.
- Bijan: They define our culture and become useful in times of conflict.
- David: They can become part of Executive orientations; they’re important because of our high turnover.
- Jeremy: They should connect to the Strategic Framework.
- Ekat: Student government and business have different values. As a government, should efficiency be one of our values? Also, does responsibility mean accountability?
- There was a discussion of process versus bureaucracy; Sheldon preferred the term “democratic procedures” to bureaucracy; the most efficient government might be a dictatorship, but that wouldn’t be ideal.
- It was agreed that there could still be efficient procedures within a democratic setting.
- David: Aiming to get the values to LPC so they can go to Council on November 10.

**New Lobbying Group**
  - Do we want to handle the accounts for the group?
  - Consensus was No, use their accounts.

**Society Act revisions**
- Jeremy to call clerk of committees re Society Act revisions.

**Email addresses**
- Sheldon to call Rella Ng again about collecting student email addresses.

**Anti-bullying**
- Ekat: Spoke to Pride about participation in the anti-bullying event, and we had a minute of silence at Council last night.

**EUS**
- Bijan: Next step is to have the EUS Executive come speak to us. We should emphasize all the work they’re putting in; we don’t want them to think we think we know better; we just want to be informed and to support them.

**Personal Updates.**
- Jane:
  - New process for recruitment proposed for internal AMS volunteers (e.g., Speakeasy peer supporters, Food Bank workers, Block Party volunteers).
    - It lacks an online component.
    - Objections: It may be too much for the Volunteer Connect Coordinator.
    - Should it be part of the Services?
    - David: This could make us a leader in the volunteer world.
UBC getting into volunteer work.
- Pavani to do more research on this.
  - Resumés for SASC Coordinator.

- **David:**
  - Values.
  - Union contract signed by management; waiting for union ratification.
  - Recruiting in businesses.

- **Ross:**
  - New SUB: designs, financial logistics, change management.
  - HR issues.
  - Seeking to help businesses find new sources of revenue; new plan for Catering.

- **Alyson:** Movember campaign moving along nicely. AMS logos with moustaches on them.

- **Sheldon:**
  - Committee reform: LPC going to propose having committee appointments twice a year, once for winter, once for summer.
  - Consultant came to look at website saving problem, but still no solution.

- **Elin:**
  - Whistler review: Looking at building new lodge; rezoning issues.
    - Jeremy: We’d have to go to referendum if we wanted to sell it.
  - Other student unions have sustainability fees matched by their universities.

- **Jeremy:**
  - Drafting letter for second term U-Pass; messaging; yellow colour for second term.
  - Lobby documents are almost done.
  - There’s a CASA tab on the website, an external issues resource.
  - Maclean’s magazine created a student panel, and I’m on it. A blog. Not as AMS Exec, but as a student.

- **Ekat:**
  - Someone volunteered to be my assistant.
  - To Boston for a conference.
AMS Student Society
6138 SUB Boulevard
Vancouver, BC V6T 1Z1
www.ams.ubc.ca

- Zoom Media to count traffic flow.
- SUB options are out.
- All-Presidents Dinner was great; Doug Aldridge was happy.
- VanCity.

• Bijan:
  - To Boston for International Leadership Association Conference.
  - UBC Line: 2700 emails; posters, handouts, letters, formal submission.

Next Meeting
The next scheduled meeting is October 28, 2010, but Bijan will be away.

Adjournment
The meeting adjourned at 12 noon.
AMS Executive Committee Meeting

Minutes of November 4, 2010

Attendance
Present: Bijan Ahmadian (President), Ekat Dovjenko (VP Administration), Elin Tayyar (VP Finance), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), Jane Barry (Services Manager), Sheldon Goldfarb (Archivist-Researcher), Jeremy McElroy (VP External, arrived 11 am)

Regrets: Ben Cappellacci (VP Academic and University Affairs), Kelli Seepaul (Communications and Design Services Manager), David Hannigan (Senior HR Manager),

Guests: Amanda Li and Lin Watt (EUS)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:10 am.

EUS Presentation
Lin Watt, the lead negotiator for the Engineering Undergraduate Society for the project to replace the old “Cheeze” (the EUS building), provided details on the project:

- Budget of $5 million
- The current Cheeze does not have enough space and is in bad shape; the building was even condemned in 2007; it’s been partially reopened since, but the engineering population has doubled, more space is needed.
- A 2008 EUS referendum approved a fee to pay for a new building; the Faculty of Applied Science also agreed to do fundraising to match the amount raised by fees.
- The project is going to the Board of Governors this month, UBC Properties Trust is now managing the project, and architects have been shortlisted.

Bijan: Our goal is to see how we can support you. We want to let Constituencies do their own thing, but there’s an exception for retail outlets; there are regulations etc. involved then. We just want to be in the loop to make sure all T’s are crossed.

Action Item: It was decided that Ekat will be the liaison with the EUS on the project.
Approval of Minutes
The Executive approved the minutes of October 21 by consensus.

Portfolio Reviews/Change Management Project
- Background document ready to go to potential consultants.

Volunteer Recruitment
- Jane:
  - Moving forward, creating a database.
  - Philosophical issue: do we want Volunteer Connect to route all volunteers and interns within the AMS. This would increase consistency, reduce risk and liability, provide training.
  - There are one-off volunteers and long-term ones (interns), e.g., for Speakeasy and Food Bank.
  - Online component needed; could be budgeted for next year.
  - There’s a research side to this: look into what other schools are doing.
- Jane is leaving; the project needs a champion to go forward. The ECSS and the HR Manager can help, but more support is needed. Perhaps in the spring, Jane can come back and take this on as a special project.
- This could make Volunteer Connect a huge service.

Whistler Review
- Elin: Meeting today to establish a timeline; it may be financially prudent to build a new lodge.

UBC’s Got Talent
- Auditions closing November 15; would like more applicants.

Personal Updates.
- Bijan noted that this is Jane’s last Executive meeting and thanked her for her contributions to the AMS over the years.
- Jane said she’d had a lot of fun on the student side the last couple of years (in Student Services) and had learned that the money raised on the business side, where she used to work, is well spent by the students.
- Pavani:
  - Thrive Week.
Interviewing for SASC Coordinator.
Increased demand at SafeTeam in the light of recent incidents.
  Also increased demand at Tutoring.
  Going to have to add more resources.
Sexual assault awareness group.
Student Life processing applications for sexual assault initiatives fund.
Meeting re peer support mental health workers; this may affect Speakeasy and SASC; we may go through a process to get credentials. It’s not mandatory yet.

Jeremy:
  Gordon Campbell’s resignation, along with the splitting up of the ministry responsible for UBC land use as well as other departures, has left UBC governance up in the air.
  One positive is that a leadership convention provides an opportunity to bring forward advanced education issues, such as student financial aid and funding.
  U-Pass still at a standstill, but we did get what we asked for: students on co-op and at the Affiliated Institutions will continue to get U-Passes; also there will be no academic misconduct penalties for misuse of passes.
    However, TransLink and the institutions are not in agreement yet.
  UBC Line campaign going well.
  Provincial lobbying group hit a snag, but it’s still going ahead; the bylaws are pretty much finalized; the website is registered. Will go to the members’ Councils; to ours at the end of the month.
  CASA Lobby Conference November 13-20.
    Action Item: To circulate lobbying documents and briefing papers.
    Will get to meet the PM.

Ross:
  New SUB: schematic designs, food programming.
  Sales strategy for Catering.

Bijan:
  For his class in social media, working on promoting AMS Catering.
  Metro Vancouver presentation tomorrow; they’ve changed their draft as a result of our campaign, but it’s still vague.

Elin:
  Sustainability:
    Justin and volunteer working on campaign on vending machines.
- Seeking matching funds for sustainability.
- Reporting to Council next week.
- Talked with Nancy Knight about sustainability.
  - Also talked to Nancy Knight about getting a group together to talk about businesses going on U-Boulevard to avoid competition between us and UBC.
  - Waiting for final numbers on October revenue.

- Ekat:
  - Final schematic designs for SUB are awesome; working on allocating spaces.
  - Design panel today.
  - She has a volunteer now who’s helping decorate the SAC display case.
  - Working on MHPM final transition.

- Sheldon:
  - The Archives is doing its part for deficit reduction by cancelling its subscription to the FP Infomart news gathering service ($1260 a year). Apparently, redistributing news articles to others would violate our agreement with them; we would have to pay more to continue doing that, but it’s not clear it’s really worth subscribing at all.
    - **Action Item:** Look into circulating free Google alerts.
  - Hoping to get a fix for the website saving problem.
  - LPC is bringing several Code changes to Council re appointment of committee members and chairs, staff attendance at committee meetings, proxies in camera, etc.

**Next Meeting**
The next scheduled meeting is Wednesday, November 10 at 3:30, owing to the Remembrance Day holiday.

**Adjournment**
The meeting adjourned at 12:13 pm.
AMS Executive Committee Meeting
Minutes of November 10, 2010

Attendance
Present: Bijan Ahmadian (President), Ekat Dovjenko (VP Administration), Kelli Seepaul (Communications and Design Services Manager), David Hannigan (Senior HR Manager), Pavani Gunadasa (Executive Coordinator of Student Services), Sheldon Goldfarb (Archivist-Researcher), Alyson Shave (President’s Executive Assistant), Elin Tayyar (VP Finance, arrived 3:42), Jeremy McElroy (VP External, arrived 3:45), Ben Cappellacci (VP Academic and University Affairs, arrived 3:55)

Regrets: Ross Horton (General Manager)

Guest: Jamil Rhajiak

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:37 pm.

Digital Signage
- Jamil, representing Student Services in the UBC VP Students Office, presented an update on digital signage:
  - Specs being developed for signage in campus buildings for a pilot run.
  - Pushing towards a network of signs to be able to send emergency messages; each building should not be on its own.
  - Software management will be the biggest cost; this could be supported centrally through UBC IT, which would offer free training and support.
  - The AMS could have signs in the new SUB.
  - Content on signs in the SUB would be up to the AMS; local control is essential, but there should be an ability to share content.
  - The AMS would have to pay for the hardware, with each screen costing between $5,000 and $10,000; this is to get commercial quality screens. Software would be free.
- Jamil also discussed a new mobile UBC app to be launched in December, powered by UBC Events:
  - AMS Events would be included via UBC Events.
There could be an AMS newsfeed.
- The main purpose is for recruiters, so they can show prospective students what’s happening on campus.
- For current students it would also provide wayfinding, events, news, social media, etc.
- Elin asked about incorporating an app being developed by Health and Dental.
- Jamil: That would be a conversation to have.
- Other uses were mentioned: for elections, AMS Services, Safety, booking rooms.
- Jamil: There should be just one app.
- **Action Item**: Kelli should be the ongoing contact with Jamil on this.

[Jamil left]

**Approval of Agenda**
The Executive approved the agenda by consensus.

**Approval of Minutes**
The Executive approved the minutes of November 4 by consensus.

**Office Space in New SUB**
- Ekat asked for feedback on plans for the 4th floor of the New SUB, where offices for the Executive/Student Government and the Services, along with the Business Office, are planned to be, as well as perhaps the new Council Chambers (or AMS Forum).
  - Rather than having one cohesive unit, is it all right to separate the Services from the Executive? Will it be too disconnected? The Services and the Business Office would be together at one end, with the Executive at the other, though of course still all on one floor (unless we go for a two-level arrangement connected by a staircase).
- Ben: Executive and Services need to be together for better interaction.
- David: Yes, close together for team dynamics and operations, though it could work if the senior managers were interspersed.
- Pavani expressed concern that a physical separation would contribute to a disconnect, and wondered why the Services should be connected to the Business Office; but a lot would depend on where the door goes. Also, on the other hand, it’s important to have some space between the Services and the political arm of the AMS, because the Services are neutral, non-political.
• Ben: Bring the Services closer.
• Pavani: Should have Services with the Executive instead of with the Business Office.
• Elin: The VP Finance works closely with people in the Business Office, accounting people, etc. The Business Office thus might be better closer to the Executives rather than putting the Services closer to the Executives. On the other hand, it might also be good to separate things to force the Executives to walk around the building and not be isolated.
• Jeremy: Functionality is key. The VP External doesn’t work much with either the Business Office or the Services.
• Bijan: There shouldn’t be a separation of students in student government from the permanent staff. Senior managers should be in the Executive area.
  o Ekat said that was in fact the plan.
• Ben said he liked the two-storey idea with a staircase.
• Ekat: Things are moving fast; the architects want to get feedback on the idea of separation.

Extraordinary Hiring Committee
• Two Execs needed on the committee for its hiring of members of the Elections Committee. Bijan and Ekat agreed to serve.

Portfolio Reviews/Change Management Project
• Three potential consultants have been contacted.

Self-Defence Seminar
• Pavani: In the wake of the October assaults, a fourth-year student has come forward; he would like to teach self-defence techniques; offering a free seminar; also raising funds for SafeTeam.
• David asked about insurance in case someone gets hurt in a class. Sheldon said Henry is the person to contact about insurance.
• The Executive were fine with this idea otherwise.

Whistler Review
• Elin: Upgrades versus building a new lodge. Could build a new one with 2/3 of the money from CPAC; the rest from future revenue. Issues to consider:
  o Rezoning.
  o Seeing how many beds we could have; bigger capacity would mean more money.
Volunteer Recruitment Program
• Still ongoing.

UBC’s Got Talent
• People submitting auditions.

Sustainability Audit
• Still looking into that.

Values
• Giving Julian a nudge to get the Values passed at LPC.
• An informal gathering of LPC members did discuss the proposed values and pointed out that the five values (Honesty, Effectiveness, Accountability, Respect, Teamwork) spell out HEART.

Society Act revisions
• Likely nothing till May or June. Government reviewing 500 submissions.

Movember
• Moustaches growing.
• Photos, article, message to connect to the UBC Network.
• Alyson: Trying to get UBCO on board. Ben to help contact them to get them into the UBC Network.

Provincial Lobbying Group
• Bylaws pretty much finalized.
• Coordinating with Councils.
• Hopefully to Un-E-Corn in the next two weeks and then Council.

UBC Line
• One presentation made. Another coming to the Metro Board.

Website
• Sheldon: Kelli has arranged for the consultant to come Friday to look at the problem.
CiTR
• Brenda should be asked to contact Bijan to set up a date for a presentation to Council about CiTR. Kelli can help with that.

President Toope at Council
• Toope will come to Council, probably at the January 12 meeting.

Student Assembly
• The idea is to go to the Student Life Committee. They’re also looking at Equity.

Referendum
• We have a committee; it hasn’t met yet. There have been scheduling difficulties.

EUS Project
• They thanked us.

Collecting Email Addresses
• Rella Ng away. Sheldon has left messages with her.

News Items
• Sheldon has begun circulating Google alerts.

CUS/CIVC
• Ben meeting with Connor at the CUS to get the contracts from them.
• Ben to speak to LPC about creating a form for future use.

Quarterlies
• Two are in; the rest should arrive by the end of the week.

Personal Updates
• Jeremy: Heading off to CASA conference, till November 22.

• Kelli:
  o Settling in after two months away.
  o Promo with Nancy.
Justin on Sustainability.

- Pavani:
  - Thrive Week went well; some sessions better than others.
  - Interviewing for SASC Coordinator.

- Sheldon:
  - After digging out old videos for Jane Barry’s farewell gathering, it was suggested that they be digitized. Will look into that.

Council Dates and AGM

- Bijan:
  - Council dates next term: January 12, 26; February 9, 23.
  - Elections probably January 24-28.
  - AGM cannot take place less than two weeks after the election; usually held off till end of February to facilitate transition; could be February 28.

- Some Executives asked for an earlier AGM and turnover, perhaps February 11. Some will be away during Reading Break anyway.

  - Action Item: This to be discussed further.

- David suggested the Execs compile a list of things it would have been good to know: for the orientation of their successors.

  - Action Item: Sheldon to supply agendas from past orientations.

Personal Updates

- Elin:
  - Possible brew pub in new SUB. Talking with Ross about an RFP.

- Ben:
  - Report on disabilities at UBC; he’d like feedback.

Next Meeting

The next scheduled meeting is Thursday, November 18 at 10 am.

Adjournment

The meeting adjourned at 5:05 pm.
Exec committee
Bijan, elin, ben, david, kelli, ekat
Called to order at 1:30
Minutes of nov 10th approved
SJC/SPHR/IAC Presentation:
  Two groups can conflict
  Intervene – safety violation of Human rights
  We give clubs autonomy
  SJC grant given money, students upset over the use of student fees to send a boat to GAZA
  Stakeholders coming into clarify their activities
  Take to council to discuss if they’re ok for resource groups set up
  Bijan: should we take this to council
  Ben
UBC Comm group in response to McLean’s article - Ben
  Too asian article
  UBC’s response – start a committee –
  Ekat to connect with Janet Mee
  Be careful with language express the feelings of both sides see UBC Cynic
  Language barrier,
  Don’t struggle to pay tuition – no work, no rent
  Talk to Brett
UBC Emails service
  University wants to transition to new system
  Oracle not supporting “interchange.ubc.ca
  Outlook online, gmail – provided free to the \univ
Hosted outside country
Change domain name to either gmail or Microsoft
Elin prefers gmail save hosting our own service
Would we habe to buy gmail enterprise –
Elin – no for nonprofits
would use it for “data mining” they do this alrasy
Microsoft want people to get used to outlook ad take it with them in to the business world
Some universities pay $50 per year per address
What does hong feel – security issues
   Not great from a high level email but good for most users
Need to talk more with hong re internal system

Gmail & Microsoft

Disabilities report
Ben
Sent it out 2 nights age
Got a response from ekat, not yet from elin as he’s been very busy
Please take a look and provide feedback so the report can be delivered to UBC. Ben would like to present this to council on Dec 1st

Follow up items

   Change management
     Put out to 3 organizations
     Heard back from two Vetis Hague group
     Third choice chose not to reply
Have the two firms come and make presentation

Form a committee to help with change management (ekat, ross, ben, david) provide feedback to Bijan

CUS/CIBC Contract /LPC going to LPC

LPC contract formed with

EUS project – no development
Referendum
First meeting on Monday
Put together terms of ref & marketing plan
Sailing club
Has lots of assets – costs us a lot in insurance
Looking at expanding which would cost us more
If ref passes it might improve club $$$
They may pay for some of their insurance

CITR presentation from Jan 26th
Bring to exec comm. On Jan 26th

Movember not many funds raised

Ubc’s got talent – 125 auditions
Judges to decide on acts by November 26th
Will push tickets after that date
2:33

Exec getting emails on both sides of fund transfer
AMS has no position
We guve clkubs automony
We will attendevent
We only get involved when safety & illegal things come up
Concerns about rumours over fund transfer
How much and what is it for
THE ams Exec is looking for clarity
Ariel SJC
Reads letter
700 to SPHR in our budget
2/3rds majority for budgets SJC is claiming this is not in code
Resource groups have submitted hteir budget – approved by resource groups not AMS exec
Bijan’s actions in violation of code
Opening council to legal action
Bijan: I was mistaken we only approve budget lump sums

More letters Canadian boat to GAZA committee

   Endorsed by may groups

   Grass roots committee

   Symbolic protest

   Will be doing films and other fundraising
SPHR letter

Accusing bijan of being biased against resource groups

Claiming he is biased

Bijan has no right to interfere

Israel awareness club endorsed bijan

Perceived as against israel

Claiming bijan has misrepresented himself

Bijan 700 vs 750  700 is the maount

Boat sails spring 2010  should be spring 2011

Biajn can request info from SJC not poke into their budget

SJC has abused it's mandate

Student fees should not be used for this

Council must vote on this

Ams should denies transfer and have it go to council for a vote

Decisions made on a meetingto meeting basis

Constitution in accordance with AMS code and policies

Anyone can attend meetings

Can dign up for meeting list - meetings every Monday

We've signed up and haven't gotten notice
We were there on Monday and couldn’t vote it was postponed

Council does not have the say
We have autonomy in our budget
Already gone through
The minutes were circulated and the meeting notice was in the minutes

According to code resource groups have autonomy
Can amrs block funding by suspending code – how is this democratic or legal
 Council does have the right to suspend code
 Petition formed opposing use of money
You’re welcome to bring this to council
Council will vote on hearing the issue
AMS execs provide the procedure
sl release a decision on this tomorrow
Ombuds – janet mee w

Council can suspend code – not me - council
Ben: got to council and request

Action going forward
Transger on hold till dec 1st meeting
Can you do this
Yes due to public relations ramifications if this is not done till Dec 1st
Want to give council the option
Suspend meeting now.
AMS Executive Committee Meeting
Minutes of December 2, 2010

Attendance
Present: Bijan Ahmadian (President), Ben Cappellacci (VP Academic and University Affairs), Ekat Dovjenko (VP Administration), Elin Tayyar (VP Finance, arrived 10:47), Jeremy McElroy (VP External, arrived 10:47), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), David Hannigan (Senior HR Manager), Sheldon Goldfarb (Archivist-Researcher), Kelli Seepaul (Communications and Design Services Manager), Alyson Shave (President’s Executive Assistant)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:40 am.

EUS
- The EUS doesn’t need a legal opinion now.
- They will give us updates.

CUS/CIVC
- Ben has submitted the documents to Bijan.
- Action Item: Ben to submit documents to Executive Committee and Sheldon (for archiving).

Referendum Committee
- It’s met once and established its terms of reference.
- Meeting again next week.

Movember
- Best year. $18 million nationally and close to $31,000 at UBC Vancouver.
- Waiting to see our rank.

UBC’s Got Talent
- Moving forward. Judges, tickets.
- Bijan practising with Stephen Toope for their duet.
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS Student Society
6138 SUB Boulevard
Vancouver, BC V6T 1Z1
www.ams.ubc.ca

o The voters have chosen “Sweet Dreams” by the Eurthymics as their song.
o Bijan: Who am I to disagree?

Email Investigation/VFM Contest
- Hong found no suspicious activity re the leak of the legal opinion to the Black Box blog.
- Bijan: Because that blog stole our intellectual property, I have directed the Elections Administrator not to accept them as a participant in the VFM contest.
  o There were no objections from the Executive.
- Sheldon: There really are no rules for the continuous VFM contest; there are some for the elections period VFM, but they don’t put any restrictions on who can take part, except for not allowing election candidates and members of the Elections Committee.
- Action Item: Sheldon to inform LPC that the Executive would like rules developed specifying criteria for entrants.
- Kelli: We should check to see if a licence is needed for the contest.
- Action Item: Sheldon to let the EA know that he should look into the licence issue.

CiTR
- Elin: CiTR is fine to come present to Council.
- Bijan: No room on the agendas for January; it should be in February.

Change Management
- The firm ViRTUS has been chosen by the New SUB Committee to be our consultant on the change management project.
- Mike Desjardins is their driver; Glenn Wong (a former AMS Executive and Great Trekker award winner) will be the lead.
- Cost: $43,000, to come from the New SUB budget.

Post-Council debrief
- Ross: The motion passed said Council needs to be satisfied that no funds are going to a terrorist organization, but there was no definition of how that would be done.
- Elin: I’ve been doing research on this. There are not too many records. My plan is to call CIDA and CSIS, explain our situation, and ask if we should be concerned. If CSIS has no problem, then we should be okay.
- Jeremy: There’s nothing too much available on the two relevant organizations, Alternatives and Turtle Island.
• Elin: I could approve the transfer from the SJC to the SPHR, and intervene at the next stage.
• It was established that the Council motion referred to the SJC transfer to SPHR, so that cannot go ahead unless Council is satisfied.
• Bijan: Elin should do an investigation, gathering as much information as possible from SJC, SPHR, and IAC, and also doing an independent investigation. Then he should bring something to Council.
• Ross: So nothing can be done until after the January 12 Council meeting.
• Elin: Some Councillors want an emergency meeting on the financial situation; we could do this then too.
• Bijan: But it’s exam time and Christmas.
• A formal motion was put forward:

"Whereas the motion passed at the December 1 AMS Council meeting required that before funds can be transferred from the Social Justice Centre (SJC) to the Solidarity for Palestinian Human Rights club (SPHR), Council must be satisfied that the transfer will not constitute funding an organization linked to terrorism,

Therefore be it resolved that the VP Finance investigate any links to terrorism connected to the transfer, inviting submissions from the SJC, the SPHR, and the Israeli Awareness Club and also pursuing an independent investigation.

Be it further resolved that the VP Finance report to Council on his investigation at the earliest possible opportunity, which currently would be the January 12 Council meeting, at which point Council can decide if it is satisfied."

... Carried

Note: Elin abstained

Personal Updates
• Jeremy:
  o Back from CASA conference.
    ▪ Met MP’s, Senators, and Ignatieff.
    ▪ Issues: copyright, dedicated transfer, funding for First Nations students, changes to the student loan program.
AGM date moving to March 13-19, here, but will have to house delegates off campus.

- Elin and I visited health companies: Studentcare in Montreal, ACL in Toronto, Gallivan in Waterloo; also Claim Secure (Waterloo).
- Douglas, VCC, Emily Carr passed the U-Pass. BCIT and Kwantlen in January. SFU and us in March.
  - Sort of agreement on what the contract should look like.

- Kelli:
  - Promo with Nancy.
  - Erik and the elections.
    - Erik to propose bright purple as the election colour.

- Ross:
  - SUB stuff.
  - Forecasts and actions to help the businesses perform as well as possible.

- David:
  - HR issues.
  - Departmental changes.
  - Values: delayed. Would really like it go to Council.

- Action Item: Sheldon to mention this to Julian

- Sheldon:
  - Website is now functioning again, thanks to Kelli’s consultant. Hoping that it will continue to work.
  - Been fielding a lot of questions about a 1996 referendum and Code Section XI.

- Ross:
  - Good news in ruling on taxation case.
  - CRA had challenged the non-profit status of businesses run by the UVic student society.
  - The CRA lost originally, and now the Supreme Court has broadened the definition of non-profit to include the businesses of a student society, all the commercial operations run by universities or student societies.

- Ekat:
  - New SUB design panel, open house coming up.
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- SAC’s SJC investigation completed.
- Constituting interesting clubs, e.g., Hempology Club.

- Ben:
  - Land Use Plan done; report now critiquing it; January meeting upcoming with Pierre Ouillet and Nancy Knight. Tuesday’s hearing was very successful.
  - Transit and Cycling Group signed off on first option; location good for the new SUB.
  - Greek advisor.
  - Credit/D/Fail.
  - TLEF.
  - Survey for WebCT.

- Pavani:
  - Increase to SafeTeam budget and other Services’ budgets was approved.
  - Feedback from coordinators re Services, locations.

- Elin:
  - Health and Dental.
  - UBC Finance: discussing interest rates.
  - Contacting companies for sponsorship.
  - Green fee levy.
  - UBC IT holding up use of UBC card.

- Bijan:
  - Fund transfer issue: answering all sorts of questions; glad we have some sort of conclusion.
  - UBC Line: public hearing tonight.
  - UBC’s Got Talent: pushing for ticket sales; performers posting auditions; bringing in people not usually involved with the AMS, which is good; nice to have them see the AMS is doing something for them.

Next Meeting
The next scheduled meeting is Thursday, December 9 at 10 am.

In camera discussion: the staff left.
AMS Executive Committee Meeting
Minutes of December 17, 2010

Attendance
Present: Bijan Ahmadian (President), Ben Cappellacci (VP Academic and University Affairs), Ekat Dovjenko (VP Administration), Elin Tayyar (VP Finance), Jeremy McElroy (VP External), Pavani Gunadasa (Executive Coordinator of Student Services), Ross Horton (General Manager), David Hannigan (Senior HR Manager), Sheldon Goldfarb (Archivist-Researcher), Alyson Shave (President’s Executive Assistant)

Regrets: Kelli Seepaul (Communications and Design Services Manager)

Guests: Andreanne Doyon (New SUB Project Coordinator), Kate Gerson (Design Dialog), Michael Kingsmill (AMS Designer), Nancy Toogood (AMS Food & Beverage Manager, arrived 11 am)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:10 am.

New SUB Presentation (Kate and Andreanne)
Kate:
• We will keep half of the existing SUB basement, including specialized clubs, the Norm Theatre, the existing Mechanical Room, the Pit.
• Level 1 of the new building will be on the same level, but we are trying to make sure it doesn’t feel like a basement by ensuring lots of light.
• Levels 1 and 2 will be a combined main floor.
• Levels 1 and 2: food and retail and seating, programmable concourse space.
• Upper floors: generic space, easy to renovate and change their function, except for the three-section room (a replacement for the current Ballroom) and the Black Box Theatre (a performance area dangling in the Atrium).
• Part of the Knoll will remain outside; part will become an architectural knoll inside.
• There will be fast ways and slow routes through the building.
• It will be a 5-storey building, which raises a challenge: even in the current 3-storey structure, not everyone comes to the top floor.
• The aim is to create more awareness of the upper levels, by making them more visible.
• Level 3: bookable rooms, the Art Gallery, the Ubyssey.
• Level 4: C-shaped, easy to renovate; AMS Executive offices, Services, Business offices, Wellness Centre, club space (clubs also on Level 5).
• Levels 4 and 5: lounge/study space and bookable rooms.
• Level 5: lounge (on roof of Black Box), farm area/greenhouse, Pendulum and Gallery Lounge, child-minding facilities, skylights, a GSS centre, and Council Chambers.
• The AMS Executive offices will be next to the Administration Office and the offices of all the business managers and senior staff; it will be hard to fit them all in the square footage.
• It was decided to put the Executives and Businesses together; they have more interaction with each other than the Services do with either. The Services will be elsewhere on the same floor.
• There will be a meeting area accessible from outside and inside the Executive suite (like the current 266J).
• Excs will have offices of 140 square feet meant to hold four people.
• There will be a sizable open office space holding 20 cubicles for SAC, committee chairs, AVP’s, BoG and Senate student reps, the Sustainability Coordinator, etc.
• There will be a second meeting room in the business area.

Questions
• Bijan asked about soundproofing the walls.
• Michael Kingsmill said there would be less sound transfer, in part because of no longer having shared radiators.
• Kate: The Council Chambers will double as a bookable room, with mobile furniture.
• Ben: That room should first and foremost function as the Council Chambers.
• Elin and Jeremy also emphasized that the Council Chambers should be first of all for Council, questioning the idea of mobile furniture and calling for something permanent that can be called our realm.
• Sheldon, Ben, Jeremy noted the importance of having good sound separation and good acoustics for the Chambers to ensure that outside noises don’t come in and to make
sure there are no dead spots, so that Councillors can hear each other; also to ensure that when Council goes in camera people outside the chamber cannot hear the debate.

- The Council Chambers will be able to hold 90 people; if more people show up, Council can move to the Norm or the new three-section room.
- Sheldon asked about holding an AGM.
  - Nothing in the building will be able to house 1000 people (quorum for an AGM).

[Kate, Andreamne, and Michael left.]

Approval of Minutes
The Executive approved the Executive Minutes of November 18 and December 2 by consensus.

[Nancy Toogood arrived.]

Values
The Executive agreed to bring the Values statement to Council on January 12.
**Action Item:** Sheldon to inform Julian (LPC) and Joanne that the Values statement should go to the January 12 Council meeting.

Green Line
- UBC wants us to greenline the new building, meaning that the AMS would run alcohol events. They seem to want to get away from beer gardens run by clubs and Constituencies, so that more professional people will be running such events; but this would mean higher prices.
- There is a technical problem involving double licensing, a difficulty if the building is greenlined and then a club or Constituency wants a Special Occasion Licence for the same area; we have recently been told by an inspector that that should be fine, but it’s a matter of interpretation, and another inspector could say different. It’s hard to get a definitive answer.
- The Executive thought it unacceptable to force clubs to pay more.
- **Action Item:** Meeting to be arranged between UBC’s Peter Smailes and AMS staff and Executives on the Greenline issue.
Council Meeting

- It was suggested that there are too many items for the January 12 Council meeting and there should be an additional meeting on January 5.
- **Action Item:** Bijan to bring the suggestion for a January 5 Council meeting to the Agenda Committee.

Fund Transfer

- Elin still following up on the terrorism connection issue.

DAP Fee

- The plan was to consult with DAP students, Distance Ed students, etc. on the proposed extension of the AMS fee to them (the fee extension was passed by Council in 2009, but then suspended until September 2011).
- **Action Item:** Jeremy to take charge of the DAP fee consultation in second term.

Student Assembly

- The Student Life Committee is busy with Block Party, so this is on hold.
- **Action Item:** Jeremy may bring something forward on the Student Assembly in January.

Provincial Lobbying Group

- May have to register with just the AMS and two other groups; other student unions are short of money.
- Jeremy looking to organize a summit in January.
- **Action Item:** Jeremy to circulate proposed bylaws and budget for the provincial lobbying group.

Safewalk/SafeTeam

- Pavani: We gave Safewalk (SafeTeam) a new name to indicate its merger with the Safety Office. But the name Safewalk is entrenched; it’s been around for 20 years; people still call it that. Team leaders are unanimous in wanting to change it back. It won’t cost us anything; we didn’t print new ads etc.
- Jeremy: It’s an international brand; other universities use the Safewalk name.

MOVED PAVANI, SECONDED JEREMY:
“That the Executive recommend to Council that it amend the Code to change the name back to Safewalk.”
Referendum Committee

Ben:
- First meeting of the revamped Referendum Committee was productive.
- Referendum now planned for March 7-11.
- January 31 will be the deadline for materials, to have them ready for February 7.
- Council to call the referendum on February 9.
- Staff to be hired.
- **Action Item**: Ben to talk to David about hiring.
- Thinking of hiring an external consultant to help with messaging.
- Referendum Committee will break into two groups: Code and Promo.

Elin:
- Messaging should focus on us looking to restructure fees, which will also involve a fee increase. We should also look to introducing more “bursary classes” like the subsidies for the SUB and U-Pass fees.

Personal Updates

- **David**:
  - Change Management underway.
  - Recruitment (Conference Coordinator, Whistler booking rep, Food Services)
  - Meeting with UBC re volunteers.
  - What has happened with the Government Relations position?
    - Job description drafted, but currently no budget to hire.

- **Ross**:
  - Change Management: Brian Sullivan asked if we want him to provide input to our consultant.
    - The Executive was not comfortable with having a University administrator take part.

- **Jeremy**:
  - Health and Dental report.
  - Polishing up three policies: Financial Aid, Childcare, Tuition. Going to produce research materials.
• Bijan: UBC will be doing their annual consultation on tuition and financial aid as a presentation to Council on January 26.
  o Douglas College passed their U-Pass referendum.
  o Looks like the final U-Pass contract is ready.

• Bijan:
  o Lawyers advised against putting up a detailed summary of the Gaza Boat situation on the website; there will just be a short message saying this is an AMS, not a University, issue (the University has been receiving negative feedback).
  o UBC’s Got Talent going forward.

• Ben:
  o Land Use Plan.
  o Web-CT working group, looking at new vendors.
  o International issues: January conference/rally on “Too Asian”
  o Disabilities programming.

• Elin:
  o Health and Dental RFP’s due tomorrow; looking to have a recommendation by January.
  o Cash reimbursement maximum raised to $200 from $100 at the Administration Office.
  o Clubs complaining re Resgo; we’re looking at a new in-house system.

• Ekat:
  o Andreanne and Kate have been meeting with user groups about the new SUB.
    ▪ Board 2 approval coming.
  o January decision to be made on SAC complaint (re Social Justice Centre).
  o Inaki leaving as SAC vice-chair.
    ▪ Will hire a new Clubs Commissioner, and Elaine, the current Clubs Commissioner will become vice-chair.
    ▪ Bijan: Inaki was the most efficient vice-chair I’ve seen.
  o Excited about new photocopier/scanner. Will allow digitization of club and Constituency constitutions etc.
    ▪ Sheldon asked that the digitized versions be copied to the Archives.

• Pavani:
  o Meeting with Career Services re volunteers.
Looking for new Assistant Coordinator for Safewalk.

- Sheldon:
  - Trying to get an answer re disclosure of student email addresses by UBC to the AMS; the issue is whether students can opt out or not from the disclosure. Still waiting to hear back.

- **Action Item:** Sheldon to pursue answer on students opting out of letting UBC disclose email addresses to us.

**Next Meeting**
The next meeting will be in January. Time to be determined.

The meeting adjourned at 12:15 pm.