AMS Executive Committee Meeting
Minutes of January 4, 2013

Attendance
Present: Matt Parson (President), Tristan Miller (VP Finance), Caroline Wong (VP Admin), Kiran Mahal (VP Academic, arrived 12:35), Kyle Warwick (VP External by phone, 12:45 - 1 pm), Jay Shah (ECSS, left 12:45), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:15 pm.

Agenda
MOVED TRISTAN, SECONDED CAROLINE:

“That the agenda be approved.”

... Carried

Minutes
MOVED TRISTAN, SECONDED CAROLINE:

“That the minutes of November 30 be approved.”

... Carried

Whistler Lodge
- Caroline: Over 3000 respondents to survey; results point to students wanting us to refurbish the lodge. I’ll circulate the report on Monday, present to Council next Wednesday, and bring a motion February 6.
- Tristan: This tells us something about who’s using the lodge and why. It suggests we should be looking to group bookings, undergraduate society events. There were people who came only because their group came.
- Matt: This should be our niche.
AMS Executive Committee Meeting
Minutes of January 11, 2013

Attendance
Present: Matt Parson (President), Tristan Miller (VP Finance), Caroline Wong (VP Admin), Kiran Mahal (VP Academic), Jay Shah (ECSS), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kyle Warwick (VP External), Ross Horton (General Manager),

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:10 pm.

Agenda
The agenda was approved by consensus.

Minutes
Approval of the January 4 minutes was postponed until next meeting.

Great Trekker
- It was agreed to make a decision on the Great Trekker recipient by email by the end of the day.

Bookstore and Textbooks
- Kiran: Debbie Harvie of the Bookstore wants the AMS to take part in a joint campaign to encourage instructors to do their textbook ordering early. This will give the Bookstore more time to acquire used texts, making it cheaper for students. She also wants faculty to check whether course bundles or textbooks are cheaper.
- Sheldon: Do we want to touch base with the Faculty Association on this to get the profs on board?
- It was agreed that at this stage all that will be done is an email to go to faculty members, and the messaging will come to the Executive before going out.
Microbrewery

- Caroline: The First Key report has been received. We’re meeting them later today.

There being no further business, the meeting adjourned at 12:25 pm.
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- Ross: A similar survey could be useful for our other businesses.
- Tristan: We should be cautious about doing any actual capital projects on the lodge for another two or three years, because the brewery will be drawing funds from CPAC (Student Spaces) and because we’re focusing on moving into the new SUB. We should be cautious about doing anything beyond repairs, minor things.
- Caroline: We should get a sense of what Council feels. As to refurbishing and long-term renovations, we need a payment schedule and should wait till after the microbrewery is done; that will be a big hit on Student Spaces.
- Matt: What about repairing the roof etc.?
- Ross: Some stuff we have to do.
- Tristan: Of course, we have to do maintenance, but put off aesthetic improvements.
- Ross: If we think we should spend $1 million getting completely new washrooms, that would deserve our full attention, which we can’t give right now; it would probably be three years away.
- Sheldon: The funding for the lodge will come from CPAC?
- Caroline: Yes.
- Ross: And the plan now for the referendum?
- Tristan: The reduction of the CPAC fee will be smaller now. Originally it was going to be $5. Now it will be $2.75 or $3. It will still bring in $600,000 a year.
- Ross: There are a couple of big projects coming.
- Matt: When the original $100,000 a year day care commitment runs out, we’ll continue paying for another four or five years to contribute to the New SUB childcare facility.
- Ross: There are three significant projects: day care, the brewery, Whistler Lodge.
- Tristan: We may use CPAC to service debt. We would get a loan; that would mean paying interest, but the interest wouldn’t be a significant amount. We can pay over time rather than all at once to avoid zeroing the fund.
- Action Item: Caroline to present to Council.

Referendum
- Matt:
  - Moving forward with the U-Pass referendum question and the other questions, with a motto of Keep the U-Pass and Make Your AMS More (more efficient, more responsive, more accountable).
  - We need to get as much awareness as possible that there is a referendum, and we need to get people to our website to get information so they understand why we’re adjusting the fees and changing the bylaws. We’re trying to combat the attitude of “I haven’t heard of this, I don’t know what’s going on, I’ll vote no.”
We’ll use the Outreach Team and Zoom Media.

[Kiran arrives, Jay leaves, Kyle joins by phone.]

- Discussion of the bylaw amendment to change Executive turnover to May 1. When should it take effect? Not this year. In 2014 for the Exec elected this month? Or the next year?
- Fee question:
  - Tristan: Need another Executive meeting Monday to approve final version on which fees are changed. Currently including Athletics, CPAC, External Lobbying, and the general membership fee. Or should we not include Athletics?
    - If we include a reduction in the Athletics fee, then we can raise the general membership fee more.
    - Speaking to the VP Students Monday; will get numbers on Rec.
  - Kiran: We should see where the money’s going. If it’s not going to intramurals ...
  - Tristan: The reduction would be a minuscule change for them, but big for us: we’re struggling financially.
  - Kiran: What if Rec runs against the referendum? Then the whole fee question could fail. And if the fee reduction means cuts to Rec, why do that?
  - Tristan: That’s why I’m meeting with Louise. We need to know where cuts would happen. I’ll be looking for assurance that the cuts will not affect Rec.

[Kyle leaves.]

**Microbrewery**

- Caroline:
  - Meeting with First Key for the first draft of their report.
  - The committee has gone through the scope of work for First Key.
  - We’ve explained to First Key the various options, business models.
  - Today we’re going to review with them how much to sell beer for etc.
  - Schedule:
    - January 18: sending out to Council.
    - January 23: final pricing, cost of doing the microbrewery, figuring out whether to go forward.
    - Council can get an update from Elin (the committee chair) next week and make a decision on January 23.
Council meeting
- Shinerama presentation.
- Referendum questions.
- Motion to postpone Executive reports to the February 27 meeting and direct LPC to re-evaluate the timing of the final report.
  - Kiran: But we want to let the new Execs know what needs to be addressed. We could put that out now and save the rest of our reports for later.
- Tristan: Will do a report on financials, but not for this Council meeting.
- Matt: I'll present on communications at this meeting.

Great Trekker
- Need a list of candidates.
- Action Item: Sheldon to send to Matt and Lise.

Updates
- Tristan:
  - Finishing financial report.
  - Art report.
  - Financial hardship subsidies.

- Caroline:
  - Student Leadership Conference next Saturday: sending 100 delegates from our clubs for them to get professional development and learn about event planning and organization.
  - Collaborating with CSI re All-Presidents Dinner.
  - New SUB agreements: changes vetted through lawyer. Want to sign.
  - Child care: reviewing schedules.
  - Report on Art Gallery: recommendation to create a separate body and hire someone more permanent than a one-year commissioner to oversee it.
  - Equity issues: Brett working with UBC.

- Kiran:
  - Acadia Park needs assessment: two classes are working on it, doing research.
  - Exam database proposal to Senate in February.
  - Recommendations for changes to tuition consultation to take to Unecorn and then to the VP Students.
Exam date release: would like UBC to take this seriously; we’d like to get exam dates when we register.

- Ross:
  - Implementation of electronic payroll.
  - Online ordering of products at Blue Chip; using smartphones to order.
  - New SUB tax issues look to be resolved.
  - New governance side handbook looks ready.
  - Brewery committee looking at business partnerships.

- Matt:
  - Third Bar Talk January 18: Ethics of Artificial Intelligence.
  - Research grants: Talking to Arts dean to solidify partnership; also with VP Students.
    - Sheldon: Code change?
    - Action Item: Sheldon to send proposed Code change to Matt.
  - Working on referendum with Spencer.
  - Loose ends for Communications Review.
  - Odgers re Executive Director.
  - Speaking to the UBCO student union: there’s money available from the UBC President’s office for an exam database, also to pay our Execs to go from campus to campus. Next week meeting about a think tank.
    - Kiran: Maybe linked to Matt’s research plan.

- Sheldon:
  - Have now caught up on Council minutes.
  - Also have updated the Code.
  - Determining quorum for the referendum.

There being no further business, the meeting adjourned at 1:30 pm.
AMS Executive Committee Meeting
Minutes of January 18, 2013

Attendance
Present: Matt Parson (President), Tristan Miller (VP Finance), Caroline Wong (VP Admin, arrived 11:10), Kiran Mahal (VP Academic, left 11:45), Kyle Warwick (VP External), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Jay Shah (ECSS)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 11:00 am.

Agenda
The agenda was approved by consensus.

Minutes
It was agreed to defer approval of the past minutes.

Council Agenda
- Matt:
  - There are two UBC presentations and another on the student health and dental plan.
  - There will be a presentation by me and Pierre C. on the research grants program, along with a Code amendment,
- Kyle: A policy motion on funding for research.
- Matt: On the microbrewery we still don’t have a full picture concerning partnership.
- Ross: It would be best to postpone for two weeks. The committee is probably going to recommend that we don’t run the brewery ourselves but that we build it and lease it to a third party. We should wait to get better numbers and see about partnerships. There could be an update at this Council meeting and a motion next time.
[Caroline arrives.]

**AGM Date**
- Kyle: Have we agreed on February 28 for the AGM?
- Matt: I was thinking we could perhaps aim for a quorate AGM by combining it in some way with Pit Night. So it would be on February 27.
- Sheldon: If there is a quorate AGM, what business would you want it to conduct? The rest of the proposed bylaw amendments aren’t ready.
- Matt: If nothing else, it could show it can be done.
- It was agreed to ask Council to set the date for February 27.

**BAGB**
- Sheldon: We’ll need a motion to appoint the alumni members or to postpone the appointments.
- Tristan: Budget Committee has been looking at the candidates.
- Kiran: We can appoint at least one, but not all.
- It was agreed to ask Council to postpone the appointments.

**Referendum**
- Kyle:
  - We need to pump the referendum up. We haven’t done a whole lot yet. The biggest thing planned is the email blast; it triggers voting. With a second blast to those who haven’t voted yet. The U-Pass will be foregrounded.
  - I’ll do classroom announcements.
  - The Engagement Team is being used as poll clerks; we’ll have other people for referendum campaigning: rave cards at the bus loop, PSP, Irving K. Barber, Buchanan.
  - Spencer’s sending a blast email to social media groups: AUS, EUS, SUS, IFC.
- Kiran: I can do classroom announcements.
- Kyle: We can’t really require candidates to do announcements, but in the interest of passing the referendum ...
- The website is up.

**Updates**
- Kyle:
U-Pass: Discussion on whether to charge for the Compass card itself: the AMS does not support the idea.

- U-Pass privacy: A question was raised about the privacy implications of the cards. The privacy officers of the postsecondary institutions have said there is no personal information on them, so it’s okay.

- Policy coming on aboriginal students financial aid. The aboriginal students recommended we sponsor a lunch; we agreed; it’s a good way to get input.

- Kiran:
  - Bookstore messaging will come next time.
    - Matt: Should we contact the used bookstore in the Village? Are we helping the UBC Bookstore at the expense of the Village store? What benefits students the most?
    - Kiran: Faculty members could tell both stores. The main thing is to encourage faculty to order as soon as possible.
    - There was discussion of whether to send a joint message with the UBC Bookstore.
    - Kyle: There will be a better reception if it’s a joint message. The Bookstore adds credibility.
    - Kiran: We can also suggest that course packs be done at Copyright.
    - Ross: Good idea.
    - Matt: Could the Outpost start selling toiletries like a 7/11?
    - Ross: The Lucky Store does that.
    - Matt: Or cartons of milk.
    - Kiran: Can we keep it open when the Gage Market closes?
    - Kyle: This is going against the idea of Nose In, Hands Off.

[Kiran leaves.]

- Tristan:
  - Financial analysis for this Council meeting. Including policy alternatives and forecasts. Looking at land use, construction. Don’t expect next year’s budget to be different.
    - Ross: It’s going to get worse before it gets better.
  - Producing a document on what Fincom does well and what poorly. Planning for a reform of the SAC-Fincom office, some sort of merger to better serve clubs. Looking to ESP’s (UBC’s Enrolment Service Professionals) as a model. Could have clubs assigned to individuals.
Sheldon: You want to merge SAC and Fincom into one?
Tristan: Not sure how this will work. But currently there’s a problem. If someone shows up with a financial question and there’s only SAC people present, they can’t answer. If you have people assigned to clubs who can answer all club-related questions, that would help us keep on top of things better. We do poorly on “customer service” to clubs. This is a project for going forward, not in my term: for next year.

Sheldon:
- Worked out abstention issue with EA and Spencer: we don’t want abstentions counting as votes cast in the referendum, and they shouldn’t, according to Robert’s Rules; we just have to make that clear in releasing the results.
- The Ubyssey wanted us to settle an internal difference they had about the nominations for their election, but I advised Jenny that that was not our business; it was up to the Ubyssey to settle things internally. We run their election for them only after the close of nominations. Determining their nominees is up to them.

Caroline:
- Microbrewery:
  - Ross: We’re having a discussion with UBC about licensing.
- SLC: We sponsored 100 club delegates.
- Whistler Lodge:
  - The aim is to refurbish over time. I’ll do a presentation, and there should be a motion on paying for it. The presentation will refer to the survey results, which show that people want us to refurbish the lodge and keep it as a service.
  - We need a schedule of costs: urgent costs and long run continuing costs.
  - Funding from the Student Spaces Fund. Have to see how much goes to the Microbrewery.
    - Kyle: Is this what a capital projects fund is for? Also, what body is recommending these expenditures?
    - Caroline: We’re still waiting for the numbers. Can we have an impromptu Executive Committee meeting on Monday to recommend a motion for Council?
    - Kyle: I’m not sure I can support the motion.
    - It was agreed to meet again on Monday to discuss a motion.
Ross:
  o We’re now 100% Oceanwise in the food outlets and almost 100% styrofoam free.
  o Final draft stage of the New SUB agreements.
  o The childcare agreement is with Davis.

Matt:
  o Meeting the Dean of Arts and Janet Teasdale about research grants. We have a commitment of $55,000 for research grants from the VP Students; also $20,000 from Arts. The President’s Office already gave $40,000 for collaborative initiatives with UBCO; we can use that. So we’ve reached six figures.
    ▪ Sheldon: For the Code amendment to set up the fund, we need to state how much we’ll put in.
    ▪ Kyle suggested $15,000 annually.
  o Sean and I are incorporating feedback on the Communications Plan: there’s some disagreement on the best way forward for a customer relations management system, whether to use the general system or something more geared to lobbying.

There being no further business, the meeting adjourned at 12:15 pm.
AMS Executive Committee Meeting
Minutes of January 21, 2013

Attendance
Present: Matt Parson (President), Tristan Miller (VP Finance), Caroline Wong (VP Admin), Kiran Mahal (VP Academic), Kyle Warwick (VP External), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Ross Horton (General Manager), Jay Shah (ECSS)

Guests: Uli Laue (Director of Operations), Keith Hester (Director of Finance & Administration)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:15 am.

Agenda
The agenda was approved by consensus.

Minutes
It was agreed to defer approval of the past minutes.

Whistler Lodge
- We’ve been holding off on repairs. The estimated numbers now are $85,000 for emergency costs. Full refurbishment would cost another $111,000, and full renovations would be an additional $224,000. The Student Spaces Fund currently has $400,648 in it.
- Caroline: Rob Brown (UBC Properties Trust) says they can carry the microbrewery project on cash flow until April or May 2015, at the time of the basement renovation of the old SUB, so it wouldn’t be a burden on the Student Spaces Fund.
- It was agreed that we should get this commitment in writing.
- Matt: I see the reasons to go forward, but we don’t know what our situation will be in 2014.
- Caroline: I’d like to get Council to approve the plan for Whistler; if not, we should sell.
- Uli: If we continue Whistler Lodge, we need to do this work.
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• Tristan: Councillors need time to digest this.
• It was agreed to postpone the motion, but to go ahead with a presentation.

Computers for Services
• Kiran: Computer equipment is needed for Externship and the Food Bank. It will cost up to $2100.
• It was agreed to ask Council to approve this amount from CPAC (Student Spaces).

Global Fund Transfer
MOVED TRISTAN, SECONDED KYLE:

“That the Executive recommend that Council allocate $10,000 from the International Projects Fund to UBC’s Global Fund in accordance with our MoU with them.”

… Carried

• It was also agreed to add a motion to the Council agenda to appoint a member to the Global Fund Committee.

Microbrewery
• Caroline: Why is the microbrewery presentation off the Council agenda?
• Matt: It doesn’t make sense to do one this week and next. We’re still costing and investigating partnerships for the meeting in two weeks.
• It was agreed that there just be a report during Committee Reports.

Sheldon left at 12:35 pm.
AMS Executive Committee Meeting
Minutes of March 1, 2013

Attendance
Present: Caroline Wong (President), Kiran Mahal (VP Academic), Tanner Bokor (VP External), Joaquin Acevedo (VP Finance), Derek Moore (VP Administration), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Jay Shah (ECSS), Ross Horton (General Manager),

Guests: Uli Laue (Director of Operations), Pierre Cenerelli (University and Government Relations Advisor), Demitri Douzenis (Communications Manager), Anna Hilliar (Events Manager), Elin Tayyar (Brewery Committee)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:07 pm.

Marketing & Outreach Team
Anna:
• Started last December; first project was elections/referendum.
• Plan to keep them available year-round to help out with Block Party, the BC election campaign, etc.
• They can be called on by various departments or offices; each office pays; not paid by Events.
• There are 17 on the team, but an office needn’t hire all 17; they get $10.50 per hour plus benefits.
• They have been given some basic training to teach them what the AMS is, but the individual office that hires them should train them further concerning the event or campaign they’re being hired for.
• Best if you give a week’s notice.

Comments
• Demitri asked if this is coordinated with the businesses.
Uli said he had not heard of this.

**Action Item:** Demitri, Anna, and Uli to discuss collaborating

**Events generally/Newsletter**
- Discussion of what events we’d like more of.
- Caroline: More free events. Trivia Night. Grow that community.
- Kiran: We should help Constituency social coordinators with their events, e.g., with obtaining Special Occasion Licences.
- Talk of a survey and newsletter.
- **Action Item:** Demitri to look into sending newsletters to Notice.

**Policies**
- Pierre raised the issue of what happens to policies after they’re passed: we need guidelines for what to do next, how to advocate for them. Communications is important, also the new Outreach team to reach the students.
- Paying attention to what will be done with policies may also affect the content of policies.
- Caroline: We need something like Policy Advocacy 101.
- Kiran: We do that for academic policies with the VP Academic Caucus, but this would be beneficial for Councillors.
- **Action Item:** Tanner, Kiran, and Pierre to work on Policy Advocacy 101.

**Sheldon’s advice**
- Keep in touch with Council and the permanent staff.

**Communications Plan**
- Caroline: We want to create procedures and protocol, look at the brand, and increase staffing.
- Demitri presented plans for new staff members, including a Social Media Coordinator, a graphics designer, a transition coordinator, and a website administrator (not a content manager but a technical person). There would also be decentralizing so that each department would own their little bit.
- Questions were raised about funding this, also about tying in with Glasfurd and Walker, who are working on rebranding AMS businesses.
- Kiran: We need to decide what is core, and put our money where our priorities are.
- Kiran: We also need metrics, in writing, to define how successful we’ve been.
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- Action Item: Demitri and Joaquin to look at costing for next week. Demitri to look at metrics.

Brewery
Elin:
- The committee came up with four options, but two of them (involving using space in the current SUB) are not feasible because UBC is unwilling to give us space.
- The third option, building in the new SUB, would mean taking away 1300 square feet of retail to make room, and there would be extra cost. It doesn’t really make sense.
- The newest plan, the fourth option, is build a brewery with the new UBC Farm Centre; there’s a bigger space there; it’s much more appealing; lower cost.
- We would work with the Farm, the Land & Food faculty, and UBC Properties Trust.
- We want to work collaboratively with the Farm; it would be sustainable and there would be an educational aspect.
- They would give us the land, and there’d be joint oversight.
- The aim is for the AMS to recover its investment.

Discussion
- Re past discussions with brewers: two pulled out before because of the storage issue, the lack of space if we went with the new SUB model. There had been interest from big and small breweries.
- Derek: Will we re-engage brewers for the new plan?
- Uli: It will be far easier to sell.
- Elin: Plan from here: put money aside over four years, up to $1.1 million, and set up a new committee (an Exec, 2 Councillors, 2 permanent members).
- Kiran: First negotiate, and only then release funds?
- Elin: Yes, it all depends on the AMS being happy with the money. The Farm needs to get UBC Exec 3 approval by the end of March. The proposal now asks for us to set aside money, but we would have to be happy with the final negotiations before releasing it. We need something now to create confidence at the Farm and with UBC.
- Demitri: Who on the current committee has brewery experience?
- Elin: We had as much as we could on campus, and we spent a lot of money on consultants, got a professional opinion; this is a sustainable business model and a unique opportunity. There’s a lot of interest and an appealing market.
- Demitri: Is this project beyond the capacity of an organic farm and a student union?
- Elin: We’d not be doing the brewing, not investing in the brewery, just in the land.
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- Pierre: We need an explicit note in any motion that says spending money is conditional on negotiating.
- Joaquin raised the issue of Whistler Lodge costs.

MOVED KIRAN, SECONDED TANNER:

“That the following motion from the Brewery Committee be approved in principle, but with changes to make it explicit that spending money is conditional:

‘Be it resolved that the AMS engage with relevant groups to integrate a brewery in the new Farm Centre, and set aside $275,000 over the next 4 years (2013-2016) from the Student Spaces Fund towards a maximum of $1.1 million for the brewery project at the UBC Farm Centre.

Be it further resolved that the AMS Council create a committee to oversee the relevant negotiations and partnership between the Farm and the AMS up until the completion of the brewing facility.’”

... Carried

The motion to be wordsmithed and then sent to Council.

[The meeting went in camera and resumed in open session at 2:05 pm, with Caroline, Tanner, Joaquin, and Sheldon present.]

SUDS
- Still need actuals.
- Action Item: Joaquin and Tanner to get actuals.
- Action Item: Caroline to set up special meeting on SUDS.

Advocom
- Tanner: This is time-sensitive. I want to start filling it so it can help with the provincial election. I’m looking to create a politically savvy group.
- It was agreed to send a revised version to Council (Tanner and Sheldon to wordsmith).
Council
- Caroline creating a Google doc to brainstorm ideas for committee engagement. She’s also trying to meet all the new Councillors to talk about their goals, and wants to assign each Exec to a specific Constituency.

Minutes
MOVED JOAQUIN, SECONDED TANNER:

“That the minutes of February 8, 15, and 22 be approved.”

... Carried

GSS Council
- We have a seat on GSS Council. It was agreed that Tanner fill it.

Filing cabinets
- Tanner: Looking at ordering locking file cabinets; will bring a motion.

Digitizing
- Tanner looking into updating and digitizing the financial hardship application form. To follow up with SAC.

There being no further business, the meeting adjourned at 2:25 pm.
AMS Executive Committee Meeting
Minutes of March 8, 2013

Attendance
Present: Caroline Wong (President), Kiran Mahal (VP Academic, arrived 1:05), Tanner Bokor (VP External), Joaquin Acevedo (VP Finance), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Jay Shah (ECSS), Derek Moore (VP Administration),

Guests: Demitri Douzenis (Communications Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:47 pm.

Minutes
MOVED TANNER, SECONDED JOAQUIN:

“That the minutes of March 1 be approved.”

... Carried

Communications
Expenditures
• Demitri: Dissecting all expenditures related to Communications.
• Ross: Anything in the business or operations budgets should be outside the purview of Communications.
• Caroline: We just want to understand the situation.
• Joaquin: This is more of a needs assessment.
• Demitri: I’m following the strategic communications plan.
• Ross: I love that report, but we can’t afford it. We have to figure out how to do it over time.

Waterfillz
• Demitri: Launching the new machines, with videos etc., hopefully by Monday.
• Caroline: Who approves what goes up on them?
• Demitri: It would be what’s been going up now: AMS ads. Also we have permission from UBC to put up ads from outside groups.
• Sheldon: The old Communications Planning Group used to have oversight.
• Demitri: For day-to-day decisions you don’t want to be convening a committee. Trust your professionals.
• Ross: Currently, various departments are involved in advertising: Communications, Sales, Events, Bookings. In the long term it would make sense to have a Sales Department in charge of all sales, run by sales professionals.
• Caroline: What are the restrictions on what can go on the Waterfillz machines?
• Demitri: It’s in the contract.
• Caroline: Can we have a sit-down of stakeholders?
• **Action Item:** Demitri to arrange meeting of stakeholders to figure out procedures for Waterfillz ads.
• Caroline: One of the first things I want to advertise is Block Party.

### SUDS

• Discussion of budget actuals and the SUDS Commissioner position. Commissioner to report to Executive Committee? VP External as their manager?
• Changes will have to go to LPC.

[Kiran arrives.]

**MOVED KIRAN, SECONDED TANNER:**

“That the Executive approve the new job description in principle.”

... Carried

• **Action Item:** Tanner to email out changes to the position before taking them to LPC.
• SUDS lost $1,400 last year, but that was largely because of an expensive dinner that cost $12,000 and paying $2,000 for flights for delegates who didn’t show up. Being so last minute made it expensive too.
• **Action Item:** Tanner and Joaquin to bring back a more detailed SUDS budget.

### Transit and Election Policies

• We need to clarify our position on the UBC Line.
• Tanner will be bringing provincial election policies.
AMS Job Fair
- Coming up.

File cabinets
- $300 each for locking cabinets to keep HR documents secure.
- Question about whether Excs should be keeping such documents.
- **Action Item:** Tanner to check with HR.

Elections advertising
- Tanner: Changes in advertising rules put restrictions on what we’ll be able to say on any issue that can be seen to be an elections issue, between April 14 and May 14. This will affect what our clubs and Constituencies can say.
- Caroline: How can we control our political clubs?
- Tanner: A training session.
- Caroline: That could be done in the upcoming club exec orientations.
- **Action Item:** Tanner to send SAC a plan for training club execs about the advertising rules during the upcoming provincial election.

Streamlining Council
- Caroline: We could send out Executive reports instead of presenting them orally to make sure the focus of the meetings is on high level presentations and motions.
- It was suggested this issue could be combined with a discussion on Councillor onboarding.
- Sheldon: Code requires oral presentations.
- Kiran: We could send out written reports and then in the oral presentations just say to look at the reports.
- **Action Item:** Executive to discuss further.

FOI request
- UBC has been asked to release a contract with the CUS. We’re the other party, on behalf of the CUS, and we’re being asked if we’re okay with releasing it.
- **Action Item:** Caroline to circulate the documents for Exec to discuss next time.

There being no further business, the meeting adjourned at 1:47 pm.
AMS Executive Committee Meeting
Minutes of March 15, 2013

Attendance
Present: Caroline Wong (President), Kiran Mahal (VP Academic, arrived 2 pm), Tanner Bokor (VP External), Joaquin Acevedo (VP Finance), Derek Moore (VP Administration), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Jay Shah (ECSS),

Guest: Pierre Cenerelli (University & Government Relations Advisor)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:25 pm.

Preliminary Announcements etc.
- Caroline:
  - Permanent staff engagement with Executive: a barbecue? skits? baking?
  - Executive retreat next Friday (strategic planning) and Saturday-Sunday (incoming and outgoing Execs).
  - Athletics issues.
  - Block Party: promotional video, block tickets for clubs and Constituencies.

Minutes
MOVED DEREK, SECONDED TANNER:

“That the minutes of March 8 be approved.”

... Carried

Whistler
- Caroline: It looks like it will cost $15,000 to do a study of the cost of Whistler renovations. It’s a significant amount. Because we’re not sure of the $15,000, it’s probably best to wait before going to Council.
- Ross: Uli is concerned that we not wait another two weeks. We don’t want to run out of time to do the renovations if we decide to go ahead.
• Joaquin: Some work is urgent; it would cost about $89,000.
• Caroline: If we’re going to sell, then we’d just be throwing that money away.
• It was agreed to send a motion to Council to ask for an unspecified sum for the study, the exact amount to be filled in later.
• Action Item: Caroline to send numbers to Council on Monday.

SUDS
• Joaquin and Tanner doing a detailed budget.
• Job description for coordinator done. Question about them reporting to the Executive but managed by VP External. Agreed to strike the line about being managed by the VP External.
• Action Item: Joaquin to ask studentcare about the SUDS invoice.

Filing Cabinets
• Contracts should go to HR, but there are still confidential materials in three offices, so we need locking filing cabinets in them. It will cost about $800.

MOVED TANNER, SECONDED DEREK:
“That Council be asked to allocate $800 from the SUB Repairs and Replacement Fund for locking file cabinets for the Executive offices.”

... Carried

Clubs and Elections
• Action Item: Pierre, Derek, and Tanner to discuss how to train club execs re provincial election rules.

CUS FOI
• Agreed to ask Council to make the CUS contract public to comply with the FOI request received by UBC.

Council Reports
• Suggestion that reports at Council be moved to the end.
• Sheldon: This will require a Code change. It can be done, but they used to be at the end and people complained because Council members left without hearing them, so they were moved up.
• It was agreed to leave them where they are.
Budgets
- Joaquin has prepared a template.

Services Review
- Job description should go to LPC if we want to go forward with hiring someone for this.
- Questions about who should do the review: Kiran? The new ECSS? Caroline? Authority questions.
- Caroline: There should be regular reviews done by the Executive Director. For now should there be a short-term review or long-term? I prefer the first.
- Joaquin: Where will the money come from?
- Caroline: Three items to discuss further:
  - Budget
  - Timing
  - Authority
- Coordinators’ terms are ending in just over a month; this is time-sensitive.

Aboriginal Student Survey
- Pierre:
  - Kyle wanted to do an omnibus student aid policy motion, including aboriginal students, but the aboriginal student situation turned out to be complex and deserving of its own policy. We then consulted aboriginal representatives, at a lunch with 140 attendees.
  - The aboriginal students and UBC’s Longhouse are both very interested. We need to do more consultation.
  - Focus groups? A survey in September?
  - This would connect to both our Academic and External offices. Also UBC wants this as a major lobbying issue.

[Kiran arrives.]

- Joaquin: We invested in a lunch and got no return; it was not possible to do real consultation there. We need to recuperate by rolling something out next week. We have no idea what aboriginal students need.
- Tanner: We can do a preliminary survey.
- Kiran: Maybe get data from UBC’s PAIR department. I’m happy to do that.
- Derek: Maybe contact Willow Thickson (aboriginal student).
• Tanner: We consulted with aboriginal students last year. They were talking about merging their groups and seeking a new AMS fee. This would be a great point of contact.
• Caroline: Pursue partnerships and a preliminary survey now, with a robust survey in the fall, leading to policies.
• Action Item: Tanner, Pierre, Kiran, and Derek to discuss.

Academic Experience Review
• Execs to send feedback and questions to Kiran by Monday 8 am.

Services Review Part 2
• Kiran: Re budgeting for the review, I can contribute what would have been my transitional honorarium, since I don’t get one this year.
• Joaquin: There’s $300 extra per Exec in the transitional honorarium budget. We can use that too.
• Kiran: Options:
  o Two-month review; might have to delay hiring the Coordinators.
  o Longer review: make the changes for next year, but next year will be a confusing one, with the new SUB etc.
  o Not change the Services themselves or the duties of Coordinators, just implement efficiencies.
• Ross: This sounds like a long-term plan, too big to implement in a year. Do the review this year; get Council to approve it. Hand it to the new Executive Director and let them implement it later. Some things you can do immediately; others are long-term.
• Joaquin: Do a two-month review and then have a phased implementation.
• Kiran: Things to look at:
  o Service offerings
  o Efficiencies
  o Key performance indicators
• Caroline: Include in the job descriptions or in the interviews with coordinator candidates the fact that the job may change because of this review, and also make it one of their duties to provide feedback for the review.
• Kiran: We need an honest answer for what the hours really are for Service Coordinators. That’s a big cost.
• Action Item: Kiran to bring a job description for the review person to LPC.
Kiran will oversee this person, but in order to do that will step down from chair and membership in the Extraordinary Hiring Committee. Caroline will replace her on the committee. Council will have to name a new chair.

Child care
- Tanner: Request from organization to match donations for bursaries for child care.
- **Action Item:** Tanner to look into this further.

Alliance of BC Students
- Tanner: Nine postsecondary student associations were in a loose coalition (Where’s the Funding or WTF). That is now morphing into something new. We’re taking the lead.
- **Action Item:** Ekat to make a Council presentation on the ABCS.

Lobby Days
- Tanner:
  - This is something we did in the past: a lobby session and media stunt in Victoria. Other schools want to do this. We would bring Councillors. April 10.
  - Also, Kyle collected pledge cards as part of a Vote for Education campaign. We can bring the cards to the Legislature for a media event.
- Joaquin: Is this effective? What’s the purpose?
- Tanner: To say that postsecondary education is important.
- Joaquin: April 10 is the beginning of exams; how many people would be able to go? And they would need training. Also, how would this not violate the Elections BC regulations?
- Pierre: This is not advertising. The idea is to show up and hope the media covers us. That’s fine.
- Joaquin: Why lobby a government that may change?
- Tanner: To make clear that the CFS is not the voice of students. We would also be meeting civil servants.
- Caroline: It would be good to meet politicians and other student associations.

Transit
- Tanner: Campaigning going forward in April.

U-Pass
- Tanner: April passes not delivered yet.
- **Action Item:** Tanner to follow up on April passes.
• We’ve been told the Outpost will not be a compass card distributor or Fare Dealer. Not sure we could have done that anyway.

Updates
• Caroline:
  o Waterfillz is going ahead. Launch soon.
  o First BAGB meeting.
  o ECSS hiring next week.

• Kiran:
  o UBC accepted all five recommendations on tuition.
  o Acadia Park needs assessment meeting: good data.

There being no further business, the meeting adjourned at 2:57 pm.
AMS Executive Committee Meeting
Minutes of March 27, 2013

Attendance
Present: Caroline Wong (President), Kiran Mahal (VP Academic), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Derek Moore (VP Administration), Matthew Duguay (ECSS), Keith Hester (Director of Finance, for Ross)

Regrets: Sheldon Goldfarb (Archivist & Clerk of Council), Ross Horton (General Manager)

Guests: Anna Hillier (Events), Anisa Mottahed (SASC), Brian Sullivan and Michael Duncan (UBC), Demitri Douzenis (Communications)

Recording Secretary: Joaquin Acevedo

Call to Order
The meeting was called to order at 10:40 am.

Block Party - Anna
- From 2:30PM - 9:15PM.
- We’ll be selling out before we hit the $25/ ticket. It is 19+, need 2 ID’s.
- Encourage people to bring few bags.
- Molson is one of our sponsors and they will be hosting VIP Tent.
- Guests will be managed by Caroline
- There will be no hard tickets for VIP and go to GoodNights lineup
- VIP’s will get a lanyard and drinks will be hole-punched.
- No free food will be given out.
- No intoxicated patrons will be allowed to enter.
  Action Item - Tanner: to coordinate with Anna for an advertisement for Block Party.
- Communications will be tweeting and photographing.

SASC Introduction - Anisa
- Up to a lot of great things including outreach and training.
- Stats are improving which shows that we are connecting with people and providing good service.
- They plan to continue working over the summer and develop new programs.
Alumni Centre - Brian Sullivan and Michael Duncan

- The new Alumni Centre is going up next to the new SUB.
- Michael: Alumni Affairs has an Open House on April 2, 11:30AM-1:30PM on the SUB Concourse.
- Brian Sullivan: There was a survey of alumni which has received 600+ responses in a few days. There is a range of responses; it turns out that about 1/3 of UBC employees are alumni.

- Michael: We want to connect with students once again to make sure that the goals and plans for the new centre are still in line with the needs and wants of students.
- Brian: There will be a presentation to Council on April 3rd.

Michael: The conversation will revolve around the plans and the program for the new alumni centre. It should be an “animated multifunction hub where alumni engage, students connect, visitors are welcomed and the achievements of UBC and its graduates are honoured, every day.”

- Kiran: How is this being funded?
- Michael: Through donations from multiple sources, including alumni. The land has been donated by the University.
- Demitri: There is a beautiful story in the making where the two homes are next to each other.
- Michael: The goals for the centre are that it needs to be inviting for alumni (a home on campus), threshold into UBC for alumni, welcome to UBC presented by alumni, a channel for student/alumni connections, a stage for innovation, and animated hub for campus.
- Brian: The building itself is what is embodied by its principles. It includes a lasting design, vision-focused, and has a compelling profile. UBC will be the only institution in Canada with an Alumni Centre.
- Michael: In the basement of the building there will be flex rooms where entrepreneurs will be able to engage and present ideas.
- Brian: It will be reaching all areas of focus, not just Sauder and ApSci.
- Michael: The BoG boardroom will also be housed in this building.
- Michael: Opening date is Dec. 14th 2014.
- Brian: It is a UBC facility that is open for students and hope that there is a lot of interactions.
AMS Connect:
Restructure of the office. There will be a reduction of current hours.

Caroline: What will the budget look like?
Matthew: Due to the upcoming zero-based budgeting there will be cuts to the department.

Communications:
There was an audit of communications expenses within the Society. Demitri did a review of the positions.

Demitri:
- Assistant Graphics Manager would be doing marketing and design work.
- It would be a permanent part-time position at 21 hours per week at $20,000 and additional benefits.
- This person would be able to make things in-house. Digital signage.
- External designers are not familiar with our culture and take up a lot of time understanding this.
- Needs to have a degree or certification. Ideally they would be about 2 years out from graduation.

With all 3 positions Demitri is looking for around $40,000.

Keith: Concerned that the current proposal will not offset the costs incurred in the past fiscal year.
Joaquin: The assistant position should be changed to transition coordinator.

Action Item - Demitri: Change the JD for assistant to Transition Coordinator to approve before it is sent to LPC.

Whistler Lodge:
Action Item: Caroline and Joaquin to bring up Whistler Lodge at BAGB.

Permanent Staff Engagement:
Request for information will be send out; please reply.
End of April/ start of May.

Orientations:
Caroline sat down with Orientations this morning.
Discussed Orientations leader meeting, main event engagement, sponsorship.
SLC: Could have an SGM, network Shinerama and First Week Coordinators, CSI&C tour for Execs.

Shannon will be the AMS contact after AJ leaves.

There being no further business, the meeting adjourned at 12:15 pm.
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS Student Society
6138 SUB Boulevard
Vancouver, BC V6T 1Z1
www.ams.ubc.ca

AMS Executive Committee Meeting
Minutes of April 4, 2013

Attendance
Present: Caroline Wong (President), Kiran Mahal (VP Academic), Tanner Bokor (VP External), Joaquin Acevedo (VP Finance), Derek Moore (VP Administration), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:40 am.

Minutes
MOVED TANNER, SECONDED KIRAN:

“That the minutes of March 15 be approved.”

... Carried

Transit Fee
- Tanner: The University (Pierre Ouillet, Nancy Knight) have asked about levying a student fee to help pay for the UBC Line, saying that if we pass something, they would match it.
- There was a consensus of opposition to the idea.
  - Joaquin: None of our constituents would say yes to this; they’d ask why we’re even proposing it. They’d find it outrageous.
  - Kiran: Even what the University might pay would come out of our tuition.
- Action Item: Caroline to coordinate a meeting with Pierre Ouillet and Louise Cowin.

Transit Maps
- Tanner: UBC is releasing the GIS maps on April 17. It will be a joint release with us, but we haven’t seen the copy.
- Caroline asked about communications strategy.
- Tanner: It’s being developed.
- Action Item: Tanner to ask to see the copy.
Council Presentation

- Caroline suggested a 45-minute presentation at the April 24 meeting to introduce the many new Councillors to the AMS, the presentation to include such topics as:
  - Fiduciary responsibility
  - Decorum
  - Robert’s Rules
  - AMS history.
- There can also be a general signing of statements of office.

Town Hall aftermath

- Tanner: Planning a new debate.
- Kiran: Not all our members are in Point Grey riding. We could have a debate in which some time is focused on this riding and another section of the debate is more general.
- Caroline: In future it would be good to remain calm.
- Kiran: We need to highlight our good actions and not let the conversation focus on supposed AMS scandals.

Committee review

- The Executives have been looking into it and will present information to LPC.

There being no further business, the meeting adjourned at 11:15 am.
AMS Executive Committee Meeting
Minutes of April 12, 2013

Attendance
Present: Caroline Wong (President), Kiran Mahal (VP Academic), Tanner Bokor (VP External), Joaquin Acevedo (VP Finance), Derek Moore (VP Administration), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:35 pm.

Minutes
MOVED KIRAN, SECONDED DEREK:

“That the minutes of April 4 be approved.”

... Carried

PACED (UBC Equity)
• Matthew: Jay Shah, the former ECSS, sat on the UBC Provost’s Advisory Committee on Equity and Diversity (PACED). Need to fill his spot, but not sure it should be the ECSS. Might be better to be the Equity Commissioner (Brett Sinclair).
• Action Item: Matthew to speak to Brett.

CACUSS (Student Services)
• Matthew: The Canadian Association of College and University Student Services (CACUSS) is having its annual meeting at McGill.
• Kiran: I am going, and last year there was funding from UBC.
• Action Item: Matthew to explore options with Kiran and UBC re attending.

MBA
• Joaquin: Discussions with UBC about the MBA students, who are currently under the GSS but who have been talking about incorporating as a separate society. UBC would rather they didn’t. Another option is for their finance and administration to go through the AMS instead of the GSS.
• Sheldon: There are bylaw issues.
• **Action Item:** Meeting on Monday with the MBA students.

**Childcare**
• Derek: We have an agreement with UBC to pay $100,000 a year until 2017 for childcare on campus. Meanwhile we’re negotiating an agreement about childcare in the new SUB under which we’ll be responsible for another $185,000. We could extend the original agreement to cover that and get Council to authorize funding from the Student Spaces Fund.
• Sheldon: Since the $185,000 is in the new agreement, all we need to do is get Council authorization for that sum.
• **Action Item:** Sheldon and Derek to draft a motion for Council.

**Whistler**
• Caroline: Presentation to Council on April 24, presenting facts and options from the business side and the service side. No decision until a subsequent meeting.
• Kiran: We’re still looking to see if it’s feasible to run the lodge as a service.

**Housing Service**
• Matthew: As part of the Services Review, we want to look into some sort of service to help students with housing.
• Kiran: Elsewhere there are services advising students on their rights as tenants, etc. We could work with the Student Legal Fund Society (SLFS) on that. Currently we provide nothing for student renters.
• Sheldon: Rentsline?
• Matthew: It’s old and not much utilized.
• **Action Item:** Sheldon to provide name of the AMS representative on the SLFS.

**Sports Consultation**
• Caroline: UBC is doing a review. We can speak about our athletic clubs. What about the Varsity athletes?
• Kiran: We represent all students; we should speak to the Varsity athletes.

**Lobby Days**
• Tanner:
Looking into whether we can get access to the front lawn of the Legislature for May 6.
○ Finalizing training for those who are going; expecting 60-65.
○ Meeting other student societies in the ABCS. New bylaws to finalize.

Food Bank
● Matthew: Food Bank is moving because of the construction. Going into what used to be the Bank of Montreal vault area. Buying new shelving.

All-Presidents Meetings
● Caroline: Arranging a meeting with Constituency presidents. One or two in the summer and another in the school year. All of us should attend. It will be a good chance to collaborate.

There being no further business, the meeting adjourned at 12:57 pm.
AMS Executive Committee Meeting
Minutes of April 19, 2013

Attendance
Present: Caroline Wong (President), Derek Moore (VP Administration, left 1:15), Tanner Bokor (VP External), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kiran Mahal (VP Academic), Joaquin Acevedo (VP Finance)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:40 pm.

Old Action Items
- Seat on UBC Provost’s Advisory Committee on Equity and Diversity (PACED):
  - Action Item: Matthew to speak to Brett.
- Options re attending CACUSS (Student Services conference):
  - Action Item: Matthew to explore options with Kiran and UBC.
- Meeting with MBA students: Heard their concerns. Going to figure out an MoU with the GSS to do a smooth transfer of administrative liability.

Minutes
MOVED DEREK, SECONDED TANNER:

“That the minutes of March 27 and April 12 be approved (with amendment to attendance at March 27 meeting).”

... Carried

Naming Agreement
- Derek: UBC looking to protect selves from liability; don’t want our club names to suggest a direct link to UBC. The new naming formula, suggested by UBC’s Hubert Lai, will be “the AMS _____ [name of club] at UBC.” Old clubs will be grandfathered.
- It was agreed that the agreement needs to go to Council for approval. The signed version can then be sent to UBC (Thursday).
- How it should be sent to Council: something to look into.
MOVED DEREK, SECONDED TANNER:
“That a motion to approve the agreement go to Council.” … Carried

Security Camera
- Tanner: There has been a theft in the Executive corridor. A part of the corridor is not covered by security cameras. We can ask Council to approve spending from the SUB Management Fund.

MOVED TANNER, SECONDED DEREK:
“That a motion to buy a new security camera go to Council.” … Carried

Tanner to draft exact language.

SUDS
- Tanner: Date needs to be set. Also want to trademark “SUDS.” However, an Ontario beer company has already trademarked it. May still be possible if SUDS becomes its own society. Looking into that.
- Action Item: Tanner to circulate proposal for making SUDS a society, including the rationale. Also an email to the Execs so they can discuss the date of this year’s conference.

ABCS Bylaws
- Tanner: Policy conference here on Sunday to discuss the proposed bylaw structure for the new Association of BC Students. They will be light bylaws; the members don’t want this to be incorporated as a society.
- There will be no membership fees; the only money will be what the member schools’ Councils decide to contribute.
- The name is trademarked.
- Action Item: Tanner to circulate draft to Execs before Sunday for feedback.
- After Sunday, a revised version will come back to the Executive.

MOVED TANNER, SECONDED DEREK:
“That the Executive approve the ABCS bylaws in principle.” … Carried

Council
- Caroline: Orientation at next Council meeting, including:
What is the AMS?
- History
- Execs
- Council responsibilities (e.g., fiduciary duty)
- Signing the statement of office
- Council decorum
- Robert’s Rules

Action Item: Caroline to prepare template for Execs to fill in with their details.

Whistler Lodge
- Presentation to Council by Joaquin and Derek, Uli and Erik.
- Ross: BAGB discussed the budget and shared our concerns about the bottom line and the amount of risk.

Business contribution
- Ross: BAGB approved a business contribution budget. There are concerns about the effect that the Aquatic Centre construction in September will have on traffic to the SUB.

[Derek left.]

Whistler Lodge, part 2
- BAGB made a business recommendation, saying the lodge is not viable as a business. They were not deciding on it as a service. There is a survey saying students want it.

Other Council business
- Caroline to notify Constituencies that appointments will probably take place at 8 pm.
- Caroline to convene another Exec meeting Monday to approve two motions from Kiran.

Grad ceremonies
- Caroline to finalize Exec delegations.

Special Olympics
- Postponed to Monday.

VP Admin AVP
- Action Item: Derek to bring forth a proposal.
PAI Rules

- Execs are supposed to have a preliminary meeting with Oversight in April, then the Exec Committee will approve goals and get them to Oversight by mid-May, after which Oversight brings them to Council.
- The ECSS should devise goals too.
- **Action Item: Caroline to connect with the Oversight chair after one is appointed April 24.**
- Tanner said he would like to give up his incentive payment because of our financial difficulties.
- Ross: Better to earn it first and then donate it.

Services

- Matthew:
  - Two Coordinators hired, seven to go.
  - Services Review: Should we take action even before the review? Given the budget crunch, should we eliminate some Services? Or pare down?
- To be discussed further on Monday.

Lobby Days

- Tanner:
  - Confirmed for May 6. Expecting 120 people from 15 student unions; 25 from us (Execs, anyone).
  - Leaving 5:30 am.
  - Plenary session of ABCS to formally adopt bylaws.
  - Money is mostly coming from Kwantlen. Should we charge $10 for transit? Kwantlen has offered to pay the whole thing.
- It was agreed to let Kwantlen pay.

Sports model

- Still need to interview team captains.

All-Presidents Meeting

- Caroline coordinating a meeting.

There being no further business, the meeting adjourned at 1:50 pm.
AMS Executive Committee Meeting
Minutes of April 22, 2013

Attendance
Present: Caroline Wong (President), Kiran Mahal (VP Academic), Joaquin Acevedo (VP Finance), Derek Moore (VP Administration), Matthew Duguay (ECSS)

Regrets: Tanner Bokor (VP External), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Matthew Duguay

Call to Order
The meeting was called to order at 9:17 am.

Student Financial Support
Motion for Council:

Moved Joaquin, Seconded Kiran:

“Whereas the AMS recognizes that accessibility and affordability are key issues impacting current and prospective UBC students;

Whereas the university has committee to undertaking a student financial support project that aims to improve systems and processes associated with the allocation of merit based and needs based awards at UBC;

Whereas this project provides many benefits to student including: the offering of comprehensive financial packages; greater transparency in financial aid allocation; UBC specific cost assessment and contribution tools;

BIRT the AMS formally supports the vision and goals of the Student Financial Support Project;

BIFRT the AMS encourages the university to engage in on-going student consultation in the development, design, implementation and communication of the project.”

(Unanimous Consent)
International College

- Conversation regarding the position of the AMS for/against the new International College being proposed by UBC.
- Motion for Council.

Moved Kiran, Seconded Joaquin:

“Whereas UBC is looking to establish a first-year international program for students;

Whereas the International College would provide a contribution back to the university operating budget;

BIRT that the AMS support the creation of the International College;

BIFRT (final wording to be devised by VP Academic Kiran Mahal).”

(Unanimous Consent)

Special Olympics

- Discussion regarding the Special Olympics and AMS Involvement; which office should work with the Special Olympics? Volunteer Connect being considered pending the completion of the Services Review process.
- Action Items: Caroline to contact Matt Dolf regarding Special Olympics volunteer opportunities.

Services Hiring and Budget

- Discussion to delay the hiring of four service coordinators to August 1 (Externship, Internship, Minischool, Volunteer) to determine their ultimate need pending the completion of the Services Review process.

Upcoming:

- First Council Meeting.
- Paintballing.

There being no further business, the meeting adjourned at 9:51 am.
AMS Executive Committee Meeting
Minutes of April 26, 2013

Attendance
Present: Caroline Wong (President), Kiran Mahal (VP Academic, arrived 12:50), Joaquin Acevedo (VP Finance), Derek Moore (VP Administration), Tanner Bokor (VP External), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guest: Anna Hilliar (Events Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:40 pm.

April Highlights

- Caroline: Council was good on Wednesday. The Councillors seem keen and engaged.
- Tanner:
  - Finally finished the UBCO MoU on fees.
  - Good election debate for the Point Grey riding last night.
- Derek:
  - Completed the hiring process for SAC.
  - Discussions underway re the brewery.
- Ross: Site tour of new SUB: can begin to feel that the new building is actually going to happen.
- Joaquin: Caught up.
- Sheldon: Two presentations this week on AMS history.
- Matthew: Hiring Service Coordinators.
- Action Item: Sheldon to send the highlights to Demitri; we should publicize our achievements.

Minutes
MOVED TANNER, SECONDED DEREK:

“That the minutes of April 19 and April 22 be approved.”

... Carried
SUDS

- Tanner: SUDS may show a surplus. Since it’s run out of the VP External office, it would be good to keep that surplus in the VP External budget to fund External projects. If there is a loss, the External office would also be responsible for that.

MOVED TANNER, SECONDED DEREK:

“Be it resolved that any surplus generated by SUDS go to the VP External account and any deficit come out of the VP External account.

Be it further resolved that the financial responsibility for SUDS be reviewed after the event.”

... Carried

[Kiran arrived.]

Executive Procedures Manual

- To be discussed next time.
- Action Item: Sheldon to send out current draft, incorporating additions from Tanner and Kiran, by Wednesday.

ABCS

- Tanner: Sunday conference of the members of the Alliance of BC Students (ABCS) tweaked the proposed bylaws. We need to approve them at Exec and Council.
- Action Item: Exec to discuss bylaws next week.
- Action Item: Tanner to circulate the minutes of the Sunday conference.

Special Olympics

- Special Olympics here in summer 2014.
- They want free or reduced rates in the SUB.
- What will we get in return? Recognition?
- Ross: Booking discounts are a SAC matter.

CACUSS

- Still don’t have UBC agreement to subsidize our conference attendance. Matthew to book by May 1 in any case to get lower rate.
Ombuds
- Term expiring. Need to do hiring through Extraordinary Hiring Committee.
- Report on a variety of complaints: Health and Dental, a PAR payment.
- Question about funding. Is there anything in the MoU with the University?
  - That MoU was not finalized.

Committee chairs
- Caroline: Planning to orient them.

Committee review
- Caroline: Tanner’s been doing a review of the current committees. We will ask Council to direct LPC to do a review.
- Action Item: Tanner to circulate his report.

Executive Goals
- Council extended the deadline for the first meeting with the Oversight Committee.
- Kiran: Aaron (the new Oversight chair) will provide new deadlines for the Execs.
- Action Item: Sheldon to circulate the relevant section of Code.

100th Anniversary/New SUB
- Caroline: Probably best to have two separate celebrations, one for moving into the new SUB and a second for the hundredth anniversary. The New SUB has a budget for this; the question is where to find funding for the anniversary.
- Action Item: Caroline to convene committee meetings on both.

HR Manager
- Ross: Progress being made on hiring. Hope to make offer by the end of May and have a new person in place in June.

Services Hiring
New Coordinators:
- Advocacy – Gordon Yung
- Food Bank – Cameron Rogers
- Safewalk – Alexandria Oswell
- Speakeasy – Silvain Dang
- Tutoring – Olivia Yung
Equity MoU
- Brett has circulated a proposed agreement with the University about priorities. Looking for feedback.

MBA MoU
- We've drafted an MoU between us and the GSS saying that the MBA Society will become an AMS club, at which point the AMS will take on responsibility for the MBA Society’s finances and liability for its actions.
- In return, the GSS will transfer any monies it has for the MBA Society to us, and will arrange for future fee collections of money for the MBA Society to come to us.
- The AMS will not be liable for anything the MBA Society did or does before becoming an AMS club.
- The agreement will not affect any other aspects of the relationship between the GSS and the MBA Society.
- Question: Should it be for five years? If longer than two, has to go to Council.
- There was agreement that it should be for five years, and should go to Council.
- Action Item: Caroline to circulate the draft.

[Anna arrived.]

Block Party
- Anna:
  - Overall results good. It was a challenging year to find bands, but she was happy with the programming in the end.
  - Problem with the line-ups. Should have two gates; it would cost more, but with just one gate, there were scuffles. Also some communication issues.
  - The field got destroyed; we’ve been charged $1500.
  - We need higher fences: people were jumping them.
  - Security was overwhelmed, but there were no reports of dehydration, which is good.
  - We had good rapport with the police.
  - The counterfeit ticket issue is still under investigation. Maybe we should release tickets only on the day of.
  - Financially, we did better than budgeted. We expected to lose $15,600 and lost only $14,000.
  - Beer sales were down.
Replacing MacInnes Field
- Anna: MacInnes Field will probably not be available in September for the Welcome Back Barbecue (because of the Aquatic Centre construction). We’re looking for new locales.

UBCO and fees
- Tanner: Problems with administering the new MoU on fees for UBCO students here on exchange and UBC Vancouver students on exchange at UBCO. Enrollment Services at UBCO is saying they can’t do what we’ve asked (our students will pay UBCO fees while there). Enrollment Services here says they can do it (bill UBCO exchange students the AMS fee), but not till January, though they previously said they would be ready for September.

Joint Funding for AMS and UBCO student union
- Tanner: Money is available from the President’s office for joint funding for the AMS and the UBCO student union. Need an MoU.
- Action Item: Tanner to provide information. Caroline and Sheldon to discuss a draft.

Announcements
- Kiran: Dinner May 7 for the delegates to Universitas-21.
- Tanner: Lobby Days May 6.

There being no further business, the meeting adjourned at 1:55 pm.
AMS Executive Committee Meeting
Minutes of May 3, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Derek Moore (VP Administration), Tanner Bokor (VP External), Ross Horton (General Manager), Matthew Duguay (ECSS), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kiran Mahal (VP Academic)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:40 pm.

Minutes
MOVED TANNER, SECONDED JOAQUIN:

“That the minutes of April 26 be approved.”

... Carried

Business Arising
• Tanner: ABCS Bylaws going to Unecorn and Council.

Cell Phone Limit
• Joaquin: Cell phone allocations (for Execs) being decided; last year it was $70 per month. We could follow the permanent staff model: $75 if you have a data plan, $50 if just a cellphone.
• Tanner said he spends $1,000 a month (because of conferences etc.). Others expressed astonishment. It was suggested he find ways to spend less.
• Policy says the Budget Committee sets the limit.
• The Executive recommended a $60 limit to Budget Committee.

Referendum
• Caroline: Want to decide early, before budgeting.
  o Possible fee reshuffle.
Possible bylaw changes:

- Entrenching non-partisanship.
- Council representation for DAP students, the future Vantage College students, unclassified students.
- Student Court.
- AGM timing.
- Records.
- SAC.

- Tanner: May want to pass something to say we can’t join an association by referendum, to avoid issues re joining the CFS. Make it that only Council can decide.
- Caroline: No, if the students want it, they should be able to vote on it in a referendum.
- Tanner: Another possible bylaw change: reshuffling Executive portfolios.
- Caroline: The most urgent issue is reshuffling fees.
- Ross: There’s also asset disposal, e.g., Whistler Lodge.
- Joaquin: How much would it cost to hold a referendum?
- Sheldon: Have to pay for hiring a coordinator to run a campaign, paying the Elections Committee more.
- Tanner: We may have to do another U-Pass referendum for an extra fee that TransLink wants to charge, and that could be as early as September.
- **Action Item: Joaquin to budget for a referendum in September.**

**Sponsorship**

- Money needed for SUDS, All-Presidents Dinner, FarmAde, etc. Where are we pulling money from? Studentcare? VP Students Office? Outside sponsors like Molson’s?
- **Action Item: Tanner to contact Serena Ng about costs of All-Presidents Dinner.**

**Committee Review**

- Tanner: Really all we need is tweaking. The only major changes would include shifting hiring from LPC to Extraordinary Hiring and combining SAC, Fincom, and the Budget Committee.

**Joint Fund with UBCO**

- Tanner drafting an MoU. Have to determine acceptable uses for the money: travel between the campuses, joint projects, outreach and engagement. Can’t be political. Covering fees for SUDS? Then everyone would try tapping into it. Joint research projects?
- **Action Item: Tanner to contact Presidents Office to see how long the funding will last.**
Lobby Days

- Tanner:
  - Participants will have to pay for their own food.
  - Should wear AMS or, better, UBC clothes.
  - Media training in Victoria.
  - Plan to stretch a Vote Education banner across the legislature lawn.
  - 20 UBC delegates (GSS and AMS). 35 in total.
  - Doesn’t count as advertising, so no problems with the election law.
  - Aim to build camaraderie with the other student unions and to encourage voting and awareness of PSE issues.
  - Stringing up 10,000 signed cards.
  - Will meet public officials.

Transit forum

- Tanner: Hecklers. Expected. This was in Kitsilano, where any construction will affect the neighbourhood. It’s good to have these conversations.

Budget: Events and Execs

- Joaquin: What are we thinking re acceptable losses for events? We don’t yet know the capacity in the new venue (replacing MacInnes Field). $13,000 loss for Block Party and $30,000 for Welcome Back Barbecue? (Block Party sells out and produces more liquor revenue.)
- Caroline: The aim should be to be revenue neutral.
- Tanner: Perhaps $15,000 per event would be acceptable? See what the Events Manager says.
- Re Exec budgets: the Exec will not attend a conference together this year.

SUDS

- Tanner: Most details settled. August 1-4 (Thursday through Sunday). Thursday reception at Beatty. Friday night dinner with keynote speaker; perhaps at Cecil Green.
- Ross: Why not in the SUB?
- Caroline: We need to support our businesses.
- Tanner: Can cost alternatives.
Brewery
- MoU in process with the Farm.
- Caroline: It will need to go to BAGB.
- Ross: Don’t put money on the table until details are worked out.

Whistler Lodge
- Joaquin doing a report for next week. Motion at Council May 15. May need legal opinion.

U-Pass
- Tanner: There may be difficulties integrating the U-Pass with the Compass card.

There being no further business, the meeting adjourned at 1:47 pm.
AMS Executive Committee Meeting
Minutes of May 10, 2013

Attendance
Present: Caroline Wong (President), Kiran Mahal (VP Academic), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Ross Horton (General Manager), Matthew Duguay (ECSS), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Derek Moore (VP Administration)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:08 pm.

Business Arising
- New SUB Opening and 100th Anniversary:
  - There’s funding for new SUB, but not for the anniversary.
  - Kiran asked about contacting alumni.
  - Action Item: Caroline to convene committee meetings to brainstorm.

- MBA MoU: Still awaiting responses.
  - Action Item: Caroline to finalize.

- Meeting with Pierre Ouillet and Louise Cowin on the University’s budget.
  - Action Item: Caroline to invite the GSS to the meeting.

- Whistler:
  - Need to postpone. The repairs issue is not critical yet. We can wait. But repairs need to be completed by September.

- Committee review:
  - Tanner: Delayed. More discussion needed.
  - Action Item: Tanner to circulate report.
Minutes
“The minutes of May 3 were approved by consensus with a correction in the attendance.”

Councillor orientations
• Caroline: Councillor retreat not going to be until July. Will do rolling orientations instead at Council. Can do a presentation on our organizational chart next time and on the University Senate and Board of Governors in June.
• Also can do introductions of senior staff: Pierre, Anna, Anisa, Matthew.

U-Pass
• Tanner: Demo site for Compass cards; so far, so good. More product testing going on.

SUDS
• Tanner: My staff is planning SUDS. Housing in a UBC residence; we’re recommending Totem. We’ll use SUB for the banquet. Changes in programming: will present next time on that. Searching for a keynote speaker. Lost $3,000 last year, but expecting a surplus this year (lowering costs).
• Action Item: Tanner to invite President Toope to SUDS.

ECSS
• Caroline: Want to remove the ECSS from the Presidential officers.
• To be discussed offline.

Student Horizons
• Ross: The Canadian Student Horizons Group (CSHG), which we belong to and through which we get royalties from Travelcuts, should be able to get the $20,000 owed from the original lawsuit. There are still some technical difficulties, but there may be $20,000 a year going forward. This should be something the student side takes over. We need to decide what to do with the money.
• Action Item: Joaquin to pursue the financial implications.

Presidential Search Committee
• The Executive agreed to recommend that Council put forward Caroline as the one to sit on the UBC committee to find a replacement for President Toope.

There being no further business, the meeting adjourned at 1:50 pm.
AMS Executive Committee Meeting
Minutes of May 17, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Ross Horton (General Manager), Matthew Duguay (ECSS), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kiran Mahal (VP Academic), Derek Moore (VP Administration), Tanner Bokor (VP External)

Guest: Keith Hester (Director of Finance)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:35 pm.

Quorum was not present.

Council schedule
- It would be useful to postpone the June 5 meeting to June 12 to allow more time to prepare the budget. The only issue is whether we can delay a decision on Whistler another week.
- Action Item: Ross to check with Uli on Whistler.

University support/Safewalk
- Caroline: The UBC Ombudsoffice wants to connect us with experts on PR, governance, etc. This would be professional development for AMS and GSS Executives.
- Matthew said this might be useful for the Safewalk Coordinator.
- Question about whether we should be shoudering the full cost of Safewalk, or should UBC be contributing?

UNA
- Caroline: The UNA asked whether it’s useful for us to sit on their board.
- Ross: They may turn into a larger force, perhaps the municipal government. There are issues like noise bylaws that affect us.
- It was agreed that we would tell them we’d like to keep our seat.
ECSS future
- Caroline: With the introduction of the Executive Director, perhaps the ED should be the one liaising with the Executive and Council for the Services instead of the ECSS.
- The ECSS is to report to the ED; it will be in a similar position to the Events Manager, the SASC Coordinator, etc., and more clearly not be part of the Executive, but will remain a student position.
- We will wait to change Code until we fill the Executive Director position.

Ombuds MoU
- Joaquin: Tristan worked on this; it would give all the money from the new fee to the UBC Ombudsoffice. To hold part of that money back to fund our own Ombudsoffice would not be in the spirit of the fee and could damage relations with the University.
- It has been argued that we’re paying for a seat on the University’s Ombuds oversight committee and also to help ensure accountability/impartiality in the UBC office.
- Caroline: Why are we paying for a University service?
- Question about what happens at other schools: do other student unions pay?
- **Action Item:** Joaquin to look into practices at other universities and to find out the percentage use of the office by students, faculty, and staff. To work with Kiran on this.

Whistler Lodge
- Joaquin working on report.
- Should we advertise in the Insider?
- Ross: The perception of not advertising would be that we’re shutting down.
- **Action Item:** Joaquin to check with other Execs about advertising.
- **Action Item:** Joaquin to complete report for Council on running the lodge as a service

Excs and Services get-together
- **Action Item:** Matthew to organize a Settlers of Catan game.

Elections Administrator
- **Action Item:** Caroline to tell Extraordinary Hiring to post in May for interviews in June and hiring in July.
Outreach Team

- Anna wants to know about planning for the team.
- **Action Item:** As part of their PAI goals planning, Execs to plan when they will need the Outreach Team.

Reports to Council

- First ternary report due 48 hours before the June Council meeting, so either June 3 or June 10.
- **Action Item:** Caroline to connect with the Oversight Chair (Aaron Bailey) about goal-setting.

Montreal trip

- Caroline and Joaquin going to studentcare stakeholders meeting. Good chance to reach out to other student unions and talk to the UBCO students about our MoU.

There being no further business, the meeting adjourned at 1:46 pm.
AMS Executive Committee Meeting
Minutes of June 7, 2013

Attendance
Present: Caroline Wong (President), Derek Moore (VP Administration), Tanner Bokor (VP External), Joaquin Acevedo (VP Finance), Matthew Duguay (ECSS), Ross Horton (General Manager)

Regrets: Sheldon Goldfarb (Archivist & Clerk of Council), Kiran Mahal (VP Academic),

Guest: Jenny Chen (former Elections Administrator)

Recording Secretary: Joaquin Acevedo

Call to Order
The meeting was called to order at 12:45 pm.

Elections
• Jenny Chen made a presentation about Simply Voting and elections.
• Action items:
  o - JC: Redirect emails to DM
  o - DM: Take lead on elections inquiries
  o - TB: Talk to UBCSUO to find out if they are legitimately interested in using Simply Voting
  o - JA: Payment schedules and find agreement
  o - SG: Timeline for hiring an elections administrator in Code
  o - CW: Assign permanent staff to learn technical aspects as support.

Minutes
MOVED JOAQUIN, SECONDED DEREK:
“That the minutes of May 31 be approved.”
... Carried

Postering
• Caroline: Postering person to be hired in September.
• Matthew: Coordinators will take charge of doing this.
• Ross: Not necessarily needed on a regular basis.
• Caroline: Use the Outreach Team.
HR

- Four candidates interviewed.

There being no further business, the meeting adjourned at 1:25 pm.
AMS Executive Committee Meeting
Minutes of June 14, 2013

Attendance
Present: Caroline Wong (President), Derek Moore (VP Administration), Joaquin Acevedo (VP Finance, left 12:55), Ross Horton (General Manager), Matthew Duguay (ECSS), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kiran Mahal (VP Academic), Tanner Bokor (VP External)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:35 pm.

Impact Grants/Research Grants
- There’s been an unofficial meeting for the new impact grants program.
- Code refers to this as the Research Grants Committee.
- **Action Item:** Caroline to have Council create an official committee in accordance with Code rules.

Communications Manager
- Applications have been received. Hiring is done through Extraordinary Hiring Committee.
- **Action Item:** Caroline to get someone from the committee to assist her in the interviews.

Presidential Search
- Caroline: Sent questions to Councillors. Looking to collect something to put forward for a report. Building criteria for choosing a new UBC President.

Whistler Lodge
- Aiming now for the second Council meeting in July.
- Derek: Broadening the scope. Looking at partnerships, e.g., with SFU.
- **Action Item:** Derek and Joaquin to work on a plan to be circulated to Execs next week.
Leila Khaled

- Sauder received an email from a member of the alumni who was unhappy that Leila Khaled participated in the Palestinian conference organized by an AMS club.
- Derek: We did draft something on this issue, based on UBC’s policy of encouraging diversity of opinion as long as it’s not hate speech.

Sealing Documents

- The AMS seal was applied to the lease documents for the new SUB in the presence of three signing officers (Joaquin, Derek, Ross).

Take Your Dog to Work Day

- Suggestion from one of our employees that we take part in this on June 21.
- Ross: Health authorities say as long as the dog is not in our restaurants, it’s all right.
- Sheldon: SAC Policy prohibits this. SAC will have to do something to allow it. One issue might be people with allergies.
- Action Item: Derek to send out an email to staff saying we’re considering this, and will take it to SAC.

SASC move

- SASC has moved upstairs because of the construction noise.

Collective Bargaining

- Ross:
  - Into the third day of bargaining with the administrative staff bargaining unit.
  - Our negotiating team consists of Joaquin, Uli, and Keith.
  - Ross: The union (COPE) has proposed significant changes, so it’s going to take longer than we thought, but we are making progress.

There being no further business, the meeting adjourned at 1:15 pm.
AMS Executive Committee Meeting
Minutes of June 28, 2013

Attendance
Present: Caroline Wong (President), Derek Moore (VP Administration), Tanner Bokor (VP External), Kiran Mahal (VP Academic), Matthew Duguay (ECSS, left at 1:40), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Joaquin Acevedo (VP Finance)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:40 pm.

Minutes
MOVED TANNER, SECONDED DEREK:
“That the minutes of June 21 be approved.”

Business Arising
• Action Item: Caroline and Derek to find permanent staff to train on Simply Voting.
• Action Item: Derek and Tanner to look into payment schedules re Simply Voting for external groups.
• Action Item: Derek to send out outline of plans for Whistler Lodge.
• Ross: The leases issue is on the agenda for BAGB.
• Tanner: We don’t after all need a referendum on U-Pass at this point; the lawyers for the U-Pass Advisory Committee say everything is fine (re Compass pass charges).
• Tanner: The UBCO MoU is being implemented so that UBCO students studying here can get the U-Pass. There will be no general pro-rating of AMS fees, but we will talk to the UBCO SUO about refunds for their members who aren’t here a full year.

Research Grant program
MOVED TANNER, SECONDED KIRAN:
“That the Executive Committee recommend that Council suspend the parts of Code related to the Research Grant Adjudication Committee until September 1, 2013 to allow this round of research grants to be adjudicated by a group consisting of the President, the University and Government Relations Advisor, and representatives of the VP Academic and the VP External.”  
... Carried

**Art Gallery software program**
- Derek: The Art Gallery wants to acquire a software program for tracking artwork loans. Cost: $1310. After this year the yearly fee of $800 can come from the VP Administration’s budget. Just this first payment would come from the Student Spaces Fund. There’s a motion on the agenda for Council.
- Caroline: Is there money in the fund? Isn’t there a commitment to pay for the brewery?
- Kiran: Is this the relevant fund? Should software come from a fund for capital expenditures and SUB renovations? What about the SUB Art Fund?
- Derek: It has no money.
- Kiran: The University might have something.
- Ross: It’s a stretch to use the Student Spaces Fund for this.
- Derek: I’ll withdraw the motion and find money within the VP Admin budget.

**Council meeting**
- Presentations to be added on intercultural understanding, UBC’s equity review, and Lobby Days.
- Tanner: Unecorn is meeting to pass policy motions on transit to go to Council.
- Kiran: If the motions themselves won’t be ready till next week, the supporting documents should go out now so Council has a heads-up. If items are not time-sensitive, they shouldn’t go to Council at the last minute.
- Action Item: Tanner to encourage Unecorn to pass its motions as soon as possible.

**Tiers**
- LPC to be asked to look into the Tiers for commissioners: question of equity between various positions.

**Committee Reform**
- Caroline:
  - Anne (the LPC Chair) wants to present to Council on committee reform. I asked her about consultation and about whether she wants a motion from Council to direct LPC to look into this or giving support in principle.
o She wants a short timeline: this heads-up to Council, then vetting by LPC, then Council approval before September.

Tanner:
- It’s not that groundbreaking. We began with tweaking, then looked at increasing Council engagement by producing more consolidated committees and merging commissions with committees, e.g., Fincom and the Budget Committee.
- This will reduce quorum by reducing the membership on Standing Committees to five.
- One of the major changes is creating an Internal Committee.

Kiran: How will consultation be conducted?

Tanner: Joaquin says this is okay.

Caroline: The Executive hasn’t seen this. What is the problem being addressed? Why is this needed?

Sheldon: This is actually quite a large change.

Ross: If you touch the Budget Committee and SAC, that means a referendum for bylaw amendments.

Kiran: I haven’t seen this, and it will affect my portfolio. Why does it have to be done by the end of summer?

Tanner: For committee turnover.

Sheldon: Matt Naylor took a year for his committee reform.

Tanner: Councillors are complaining that the Executive is too hands-on; if a Councillor wants to present, we shouldn’t stop them.

Caroline: A motion should be included asking Council to give direction.

Kiran: There should be a process. Council deserves to see a process.

Safewalk

Matthew Duguay:
- There’s been a decrease in service utilization. We’ve been considering three options:
  - The status quo: 7pm-1am every weeknight.
  - Pushing back to 9pm-1am; this would mean a reduction of staff.
  - 9pm-2am. Also a reduction in staff.
- There’s low use between 7 and 9, but increased demand from students staying late and wanting walks after 1 am.
- The logistics are challenging.
- There’s potential to use a car share program.

Caroline: Is the Services Review looking at this?
Matthew: We’re not hiring till August anyway.
Kiran: Shift changes could go ahead; they can change again later after the Services Review.
Matthew: How proceed with Safewalk? Should we wait for the review?
Kiran: Go forward with your plan.
Matthew: My preference is Plan C (9pm-2am). It’s still one hour less and will mean one shift instead of two each night.

Speakeasy
- Matthew asked for clarification about Speakeasy’s location in the new SUB. Currently, Speakeasy has a dual purpose: peer support and wayfinding. If Speakeasy ends up near the Bike Kitchen, that’s out of the way and it will not be able to do wayfinding.
- Ross: There will be a security desk that will be manned at all times in the heart of the main floor, and there will be better wayfinding (through signage etc.). It was not envisioned that Speakeasy would continue in its wayfinding role.
- Matthew: What if security people are called away on security matters?
- Ross: I think the intention is to have someone at the desk at all times. Wayfinding consultants are being interviewed. There is no current plan for an Information Desk.
- Caroline: Can we reopen that conversation?
- **Action Item: Derek to look into New SUB Info Desk issue.**

Committee attendance
- Caroline: Committees have asked that Exec members attend.
- Kiran: They should notify us of their meetings.

[Matthew left.]

Services Review
- Kiran: We’ve completed part of the data collection and are interviewing coordinators, past and present. Next week we will survey students at large. Then the full review will include people external to the AMS. At SUDS we may be able to get reps from Queen’s and Western and maybe Alberta to take part: like an external review of a UBC department.

SUDS
- Tanner: Another reminder being sent. We have four registrations so far and 10 partial registrations. Expecting 80 people. On budget. There will be a formal dinner and an opening reception.
MoU’s with UBCO

- Tanner:
  - U-Pass MoU implemented (as mentioned earlier).
  - The joint funding MoU: Going to send out another draft.

Presidential Search

- Caroline: 600 responses to Presidential Search request, which is good. On July 2 both a town hall and an AMS consultation meeting. Still want feedback for the latter from Councillors and Execs.
- Kiran: We need to present our priorities. Are we forwarding student responses to the Board Secretary? We will have to remove identifying information if we do so.
- Caroline: I can summarize the student responses.
- **Action Item:** Caroline to go through the responses to extract material to send on without identifying or quoting individuals.
- Kiran: We need to establish what sort of person we’re looking for to be UBC president. Someone student-centric. Also, what do they feel about UBC’s Place and Promise strategic plan, and what new initiatives do we want to see them pursue?
- **Action Item:** Caroline to compile report based on Exec and Councillor feedback, and feedback from the 600, for Kiran to submit.

Referendum

- Caroline: September or January?
- Sheldon: Keith said that an earlier referendum can mean we free up funds sooner if we expand their purposes.
- Kiran: What’s the plan for engaging with students? The timeline for the referendum should be based on that.
- **Action Item:** Caroline to work out a timeline for engaging students on which a general timeline for the referendum can be based.

There being no further business, the meeting adjourned at 1:55 pm.
AMS Executive Committee Meeting
Minutes of July 5, 2013

Attendance
Present: Caroline Wong (President), Kiran Mahal (VP Academic), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Matthew Duguay (ECSS), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Derek Moore (VP Administration), Ross Horton (General Manager),

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:15 pm.

Minutes
Approval of the minutes of June 28 was postponed until next time.

Simply Voting
- Action Item: Joaquin to check on whether we can charge external groups to use Simply Voting (looking at the contract).
- Caroline: On the issue of training permanent staff, the Elections Administrator recommends that as few people as possible be involved. One staff person (Pierre?) could have contacts.
- Sheldon: Elections are more in my area.
- It was agreed that Sheldon be the contact person.

Whistler Lodge
- There was going to be a timeline for going forward, but it has not been done.
- Kiran: This is unacceptable. We need one person to take charge of preparing this. If none of us can do it, perhaps we need to hire someone. This is a huge decision about a multi-million dollar asset.
- Joaquin: We need updated data and we need to frame the issue for Council so they can vote yes or no on continuing the lodge as a service. BAGB has already told us it won’t work as a business.
- Kiran: Janet Teasdale (at UBC Student Development) has offered us resources for a project like this.
Sheldon: We have never had a formal motion go to Council to ask if they want the lodge to continue as a service. If they don’t even want that, then there’s no need for a report.

Caroline: We have to deliver the report we promised. Can we fast-track this and get it done in three weeks for the July 24 Council meeting?

Kiran: I’d rather see this done right than off the side of someone’s desk.

Caroline: Do we want to postpone again at Council?

Joaquin agreed to talk to Janet Teasdale and to Brian in the VP Students Office.

Action Item: Joaquin to define the timeline, scope, and capacity needs for the report for Monday.

U-Pass Customer Service

Tanner: We have a larger pool of students and need new tools to communicate with them.

It was suggested this be done through the Communications Department.

Tanner: This is not communications in the sense of messaging; it’s facilitating operations.

Joaquin warned against leaping to use a new technology.

Caroline: This is something for Communications or the Executive Director.

Tanner: I just want to do an assessment.

Capacity and Accountability

Kiran asked for a general discussion on capacity and accountability. Things aren’t getting done.

Caroline: We’ll do that next week.

Transit website

Tanner: Our Nation Builder site will launch September 1.

Services Review

Kiran: Reviewing the data. Looking for external reviewers. Hope to have results the second week of August, in time for the first Council meeting in September.

Matt: That leaves the Services in limbo; we need personnel before that, especially for Minischool: we need to hire in August.

Kiran: We shouldn’t make decisions before the review, and we should also be communicating to students to tell them what we’re doing.

Joaquin: If the review is not ready, we can go ahead with Minischool, then cut it later.

Tanner: We shouldn’t hire someone and then have to let them go.
Matt: We can hire for first term only. I would recommend hiring the Minischool Coordinator by August 1. Externship is not as time-sensitive; that can wait.

Kiran: We could run just the parts of Minischool that make money, but we definitely should give notice when we shut down services.

Orientations for Councillors (formerly Whistler Orientation)

- Kiran: If it’s just one day in the SUB Ballroom, then I can do that; that’s not as hard as three days in Whistler. I can coordinate, but other Execs should do presentations.
- Joaquin: Is there anything we should change from last year? Or can we follow that model?
- Caroline: Maybe work with the Student Life and Communications Committee.
- **Action Item: Kiran to talk to Student Life (Serena), especially about setting a date.**

SUDS

- Tanner: Two keynote speakers. Looking at retired political figures, e.g., Kim Campbell. The theme will be student unionism in the 21st century.
- Kiran: An alternative theme could be education in the 21st century, e.g., Coursera.

Sports Model

- Kiran: The deadline to submit was four months ago; other stakeholders have submitted, but we still haven’t. This reflects on us. We should do these things in a timely manner.

Presidential Search

- Caroline: Senate Caucus is sending something. I’m preparing a two-pager based on submissions we received. Looking for common themes to summarize; deleting personal ID, then sending the raw data.
- It was suggested that the data be coded before sending.

There being no further business, the meeting adjourned at 2:03 pm.
AMS Executive Committee Meeting
Minutes of July 12, 2013

Attendance
Present: Caroline Wong (President), Kiran Mahal (VP Academic), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Derek Moore (VP Administration)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:45 pm.

Minutes
MOVED TANNER, SECONDED KIRAN:

“That the minutes of June 28 and July 5 be approved.”

... Carried

Simply Voting
- Joaquin: We can’t resell Simply Voting, but we can arrange cost-sharing with subsidiary clubs and constituencies. We can’t let UBCO use it, though.
- Action Item: Derek to create a policy.

Whistler Lodge
- Joaquin: The report cannot be done for the July 24 Council meeting or even for the August 14 meeting. I’ve had discussions about modelling, but it will take till mid-August for the final report. On July 24 we can go to Council to get money for short-term needs for the lodge.
- Caroline: How much would it cost to shut it down versus how much it would cost to do the short-term repairs?
- Ross: We could produce revenue projections. There might have to be refunds for bookings if we shut down.
- Joaquin: Even if Council says don’t continue, we’ll still need to run it for the rest of the year.
- Ross: The lodge makes a positive contribution in the winter.
• Action Item: Joaquin to send an update on Monday with plans for the July 24 Council meeting.

Orientations for Councillors (formerly Whistler Orientation)
• Kiran: Serena said Student Life didn’t want to do the orientation.
• Caroline: It matches their mandate.
• Kiran: I can do it.
• Action Item: Kiran to organize a one-day orientation in the SUB.

Presidential Search
• Caroline: Still coding data.
• Action Item: Caroline to complete coding by Monday.

UBCO MoU
• Action Item: Tanner to contact President’s Office about joint funding re the MoU with UBCO, and to send out latest draft.

Sponsorship
• Caroline: Anna in Events has been running sponsorship agreements through her. Should they go to the whole Executive?
• The consensus was to trust Anna and Caroline’s judgment.

First Week/Homecoming
• Caroline: The AMS can have a tent at Homecoming September 14. First Week will do face-painting. Do we want to advertise our services? It’s a chance for Execs to engage.
• Sheldon: I heard they’re celebrating the 80th anniversary of the sports teams being called Thunderbirds. It was the AMS that came up with the Thunderbird name after a contest which first produced the name Seagull. We could have a Thunderbird-Seagull fight.
• Joaquin: How about a dunk tank?
• Caroline: No, someone had an allergic reaction from one last year.
• Further discussion on dunk tanks, T-shirts, Shine Day (September 7).

Referendum
• Caroline: The earliest we could have it would be October. Or we could wait till the January elections. If October, we can affect the fiscal year sooner. It will be a tight
timeline, though, and raises budgeting issues: hiring the Elections Committee for a longer period.

- Kiran: Can we scale back their hours for the referendum period? But this is not the time to count pennies; this is important.
- **Action Item:** Caroline and Joaquin to figure out budgeting for the referendum.

- Kiran: Can we do it in September? We could get a lot out of September engagement.
- Joaquin: I would not be ready by then.
- Kiran: We should start engagement now, meet with clubs, key people.
- Caroline: It would good to have the Referendum Coordinator work for 16 weeks. Hope LPC can finish its bylaw work by August, have the Referendum Coordinator by August, hold the referendum in October.
- Sheldon: Why not January?
- Ross: We’ve been successful in January. And for the fund changes, it doesn’t matter when in the fiscal year it is. But engagement might be better in the fall.

### Impact Grants

- Caroline: A concern has been raised about applicants who might want to lobby AMS or UBC.
- Kiran: UBC is all for academic freedom.
- Joaquin: We want independent research telling the truth whatever the results.
- Kiran: The VP Students Office told us we can fund whatever we want.
- Joaquin: Is there an MoU on this?
- Kiran: No.
- Caroline: Fine. We’ll go ahead with the current model. I will call Matt about external funding and will be taking over from him.

### BAGB

- Joaquin: Met last night. Looked at financials from last year and the first two months of this year. Discussed the new SUB. Looked at BAGB’s own procedures: how meetings will work. Also some policies.

### Collective Bargaining

- Ross: We’re making progress and we’re optimistic we’ll get a deal done.

### Lobby Days

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ABCS

SUDS
- Tanner: Already at 37 delegates and expect to hit 50, from 15 schools. Good showing of graduate student unions; also some large CFS schools. Under budget.

Equity Consultation
- Kiran: Register for UBC’s equity consultations; they’re deciding where the money goes. Brett is wrapping up a summary of the equity report and the intercultural strategic plan: to Council for consideration. Questions to consider: What should the AMS be pushing for on campus? And what internally?

Updates
- Kiran: PPAC meeting next week to discuss who gets the old SUB.
- Caroline: Presidential Search.
  - Caroline: We need to send our submission. We should have been first.
- Caroline: Derek has written up a report on the Sports Model.
  - Sheldon: Is the University Athletic Council coming back?
  - Caroline: That’s one of the questions.
- Tanner: The transit campaign is more cohesive. Meeting with NDP critics on advanced education and transit. U-Pass customer service issues.
- Matt: Meetings about money. Suicide Awareness meeting. Posting for Coordinators for Minischool, Internship, Volunteer Connect. Moves in the Services area are complete.
- Joaquin: Data gathering re Whistler Lodge. Referendum. Club budgets (Fincom).
- Ross: BAGB, collective bargaining, new SUB, business operations.
- Sheldon: We did the fire bell testing and it looks like we’ll be getting new fire bells, including one in the Executive corridor. The Health and Safety Committee may be restructured.
- Caroline:
  - Website being revamped, and each department will be able to update its own page.
  - Insider final proof is out.
o Assistant Graphics Designer has been hired.
o Extraordinary Hiring working on hiring the new Communications Manager.
o Rebuilding relationship with WAVA W.
o Health and Dental Committee issues.
o Impact Grants: successful and unsuccessful applicants.

• Joaquin: Introduced a pre-authorization form for departmental expenditures; difficult to manage budget after the fact; that’s the reason. Not meant to restrict but to help. But come talk to me if it causes difficulties.

There being no further business, the meeting adjourned at 1:55 pm.
AMS Executive Committee Meeting
Minutes of July 19, 2013

Attendance
Present: Caroline Wong (President), Kiran Mahal (VP Academic), Joaquin Acevedo (VP Finance), Derek Moore (VP Administration), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Tanner Bokor (VP External)

Guest: Uli Laue (Director of Operations)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:50 pm.

Old Action Items
- Simply Voting policy is underway.
- Whistler Lodge timeline was circulated.
- Kiran will do a one-day Councillor orientation; using doodle to determine date.
- Caroline submitted the coded data for the Presidential Search: it correlated with what we knew. Lack of communication a major issue (students thinking their money is spent on fountains etc.)
- Referendum timeline was sent to the Executives. Cost between $5,000 and $7,000.

Minutes
MOVED DEREK, SECONDED KIRAN:

“That the minutes of July 12 be approved.”

... Carried

Whistler Lodge
- Joaquin:
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- If push the August Council meeting back to August 21, then can be ready for then.
- We’ll need to run the lodge for the rest of the year and to do that we’ll need to do some repairs for safety reasons (e.g., on the deck). Can do the work this summer. It will cost up to $15,000.
- Uli: Michael, Jeffrey, and I are planning to go look at the deck on July 30 to see if it is in need of repair.
- Caroline: How much would it cost to mothball the lodge?
- Uli: If shut down, there would still be expenses for heat, property taxes, security: that could be $30,000 to $50,000. If we tear it down, that would save some costs.
- Caroline: Can we wait till the August 21 Council meeting?
- Uli: It would take a while to demolish. It wouldn’t happen till spring. It would be advisable to operate through the winter. In the winter we get a positive contribution from the lodge. In the summer it’s negative. But if it’s not safe, we might have to shut it down. If we don’t need to do the repairs, we won’t spend the money.
- Kiran: We have a duty of care to maintain the lodge. We’ve already taxed the students for this.
- Joaquin: If we operate when it’s unsafe, there’s liability.
- Ross: We will probably make more than the $15,000 over the winter.
- Uli: It will cost more money to close it down than to do the repairs.

MOVED JOAQUIN, SECONDED KIRAN:
“That the Executive Committee recommend to Council that it allocate up to $15,000 from the Student Spaces Fund to do necessary repairs on the lodge.”

... Carried

New SUB Leases
- Ross:
  - Keith, Uli, and I would like to do a 45-minute in camera presentation to Council on the leases, then have a motion to approve them in principle. We need to keep the details confidential to protect the third parties (the prospective tenants).
  - There is support for the leases from the New SUB Committee and BAGB. We still need to go through the UBC approval process.
  - There’s a background report from Urbanics, but it’s confidential and very long.
- It was agreed to tell Councillors to contact Derek if they want to see the report.
MOVED DEREK, SECONDED JOAQUIN:

“That the Executive Committee recommend to Council that it approve in principle the business leases for the new SUB.”

- **Action Item:** Joaquin to send out a briefing document.

**Minischool**
- Matthew:
  - Concern over the plan to run Minischool for one term only. Instructors may not be interested; we could be setting ourselves up for failure. We should do it for the whole year or just retire it.
  - It’s been a victim of its own success. It’s led to clubs being created that do what the classes used to do (e.g., the brew club for beer tasting). The service may not be needed.
- Kiran: The preliminary recommendation from the Services Review is to close it.
- It was agreed to put Minischool on hiatus.
- Matthew: The money for it could be used to explore a new service.

**Other Business**
- Kiran: The Academic Survey data is done. Have drafted recommendations. Would like to send to Council.
- Caroline: UBC’s Nancy Knight (at Campus & Community Planning) has resigned.

**Updates**
- Joaquin:
  - Whistler Lodge.
  - Fincom: Club budgets.
  - Collective bargaining.
  - Electronic funds transfer for suppliers.
  - Truth and Reconciliation Commission re First Nations coming to BC in September: should we be issuing a statement?
    - Kiran: We could take part in the educational component, do classroom outreach.
    - **Action Item:** Derek to look into this.
- Kiran:
  - Academic Experience Survey.
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- Acadia Park.
- National College Health Assessment.
- Multiple appeals re academics.

• Caroline:
  - Presidential Search.
  - Lobby Days.
  - Athletics: Going to be speaking to the VP Students.

• Sheldon:
  - Research on AMS contributions to athletics funding.
  - LPC met on committee reform: opposition to creating a new tier of committees, to abolishing commissions, and to combining Agenda and Oversight. But some concerns raised about Agenda Committee not meeting and about last minute items going to Council.
    - Joaquin: Would another Executive time help avoid last-minute items?
    - Kiran: Could make it a rule: if not talked about at Exec, not on the agenda.

• Matthew:
  - Hired Safewalk Assistant Coordinator.
  - Hiring Speakeasy team leaders and volunteers for Food Bank.
  - Tutoring budget.
  - Suicide Awareness Day will be in late January.
  - Expanding Modo car program to Bike Kitchen.

• Uli:
  - Revenues look good.
  - Planning for new SUB.
  - Interviewing for a new executive chef.
  - Collective bargaining.
  - New SUB leases: we saved money on the process by doing it ourselves.

• Ross:
  - Ken Yih, the new HR Manager, starts Monday.
  - Business results are very good for May and June; ahead of budget.
  - Discussion on New SUB progress.

There being no further business, the meeting adjourned at 1:55 pm.
AMS Executive Committee Meeting
Minutes of July 26, 2013

Attendance
Present: Caroline Wong (President), Kiran Mahal (VP Academic), Joaquin Acevedo (VP Finance), Derek Moore (VP Administration), Tanner Bokor (VP External), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guest: Ken Yih (Senior HR Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:50 pm.

Minutes
MOVED TANNER, SECONDED DEREK:

“That the minutes of July 19 be approved.”

Old Action Items
- Tanner still to circulate UBCO MoU.
- Doodle out for Orientations. Looks like the date will be August 25.

Executive Procedures Manual
MOVED TANNER, SECONDED KIRAN:

“That the revised version of the Executive Procedures Manual be approved.”

Note: Requires 2/3rds
Jump Start International Student Orientation
- Caroline:
  - Coordinating Jump Start, Imagine, Shinerama.
- Joaquin: Our communications should tell students what we do, e.g., bringing the U-Pass to UBC, Kiran’s recent projects. Not just about the Services.
- Caroline: We should say what the AMS is.
- Matt: I can do that.
- Caroline: UBC’s Amazing Race. An AMS station staffed by Execs?
- Kiran: Talk about the Health and Dental Plan, explain health coverage to international students.
  - Action item: Kiran to provide data.
- Caroline: UBC Orientations is asking for suggestions from us about themes etc. New SUB, what the AMS does, Shinerama, the Truth and Reconciliation Commission, Thunderbird … Connecting to the referendum campaign.

Referendum
- Budget $24,000.
- Yes Team of three members in addition to the Referendum Coordinator (it was decided it was not necessary to have six members).
- Decided against modifying the Election Administrator’s hours.
- Planning to post the Referendum Coordinator job position.
  - Action Item: Sheldon and Caroline to discuss requirements for the posting.
- Fee questions; also fund questions for LPC and Keith to look at.
- Referendum date: October 21-25.

SUDS
- Tanner:
  - Logistics done. Programming almost done; still confirming speakers.
  - Revenue issue: lack of delegates (55); $2200 in hole. Seeking to get more delegates.
  - MLA David Eby as possible keynote speaker.
- It was suggested that choosing David Eby would make us look partisan.
- Tanner: Theme is student unionism in the 21st century.
- Kiran: You could make it education in the 21st century and bring in Simon Bates.
- Tanner: David Eby will still be invited, as will the premier and the VP Students.
Whistler Lodge
- Joaquin: Dividing up the work. Going to provide weekly updates to Council and ask for feedback. Derek will take over consultations with students at large. Kiran to analyze the data. Caroline to talk to external stakeholders.
- Following up from Council’s decision this week not to fund repairs from the Student Spaces Fund, the Budget Committee will be meeting.

Truth and Reconciliation Commission
- Derek: Spoke to First Nations House of Learning. There’s going to be a national event in Vancouver creating a record of first-hand experiences in the residential schools. Public outreach and awareness. Boat in the water, fire lighting ceremony. We can get information out about events and can volunteer as Execs. Also can put together a gift from the AMS to the TRC to say that we understand the problem and are going to start thinking about it.
- Joaquin: Connect to Student Life.
  - Action Item: Derek to speak to Student Life.
- Tanner: Connect to other student unions.

Pride Parade
- Caroline asked about having a joint float in the parade, but it is apparently too late.

Government Relations
- Discussion on appropriate forms of government relations.

There being no further business, the meeting adjourned at 1:35 pm.
AMS Executive Committee Meeting
Minutes of August 2, 2013

Attendance
Present: Caroline Wong (President), Kiran Mahal (VP Academic), Joaquin Acevedo (VP Finance), Derek Moore (VP Administration), Tanner Bokor (VP External), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Keith Hester (Director of Finance), Uli Laue (Director of Operations), Michael Kingsmill (Designer)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:50 pm.

Minutes
MOVED TANNER, SECONDED DEREK:

“That the minutes of July 26 be approved.”

... Carried

Old Action Items
- Tanner speaking to the President’s Office about the UBCO MoU.
- Caroline: Want to hire Referendum Coordinator at Tier 2, but need Council approval. May post at Tier 1 and raise to Tier 2 if Council approves.
- Truth and Reconciliation Commission: Derek to send out summary of meeting with the Longhouse.
- Simply Voting: Derek to prepare policy on use.

New SUB
- Ross: Budget and timing issues.
  - We’re burning through the contingency at a rate that means it won’t last until the end of the project.
A separate issue is us trying to get a handle on the potential cost of doing everything we’re contemplating that’s not in the budget (e.g., sustainable art, the pulse sustainability system). If we do everything we want, it could cost $3.4 million (or $4 million including Smallwares). It’s a significant number, but we could bring it down.

Meanwhile Bird (the construction company) doesn’t believe the building will be ready until November 13, 2014. Even with more money they’re not optimistic they can speed that up. They also don’t think we can do a phased process of moving into part of the building. There are safety issues.

In short, we’re significantly over budget and delayed. And if the opening is not till November 13, it might as well be January 1, 2015 from a business perspective.

- Derek: I thought there was a possibility of opening at the end of September, based on phasing.
- Ross: Rob Brown (UBC Properties Trust) hoped for that, but Bird says they don’t think so.
- Michael Kingsmill: Initially, Bird said they couldn’t see a phasing option because of life safety systems. There’s a very rigorous procedure for installing those; it will take three months. The issue is smoke in the atrium (in the case of a fire): we’re going to use fans on the roof and roof vents to draw smoke out, but that requires a whole mechanical system that’s not going to arrive in time. It’s not arriving for six months.
- Ross: It’s not impossible to speed things up, but don’t count on it.
- Michael Kingsmill: There’s an August 8 meeting to discuss strategy for a partial opening. One problem with that is that it would be a bit of a fizzle; you lose the impact of a ribbon-cutting ceremony.
- Ross: There’s some good news: insurance will compensate for lost profits up to $1 million, including lost rent from tenants.
- Keith and Ross showed numbers from the budget, pointing to places where money might be saved, e.g., forgoing the Perch as a restaurant, losing sustainability and art features.
- Ross: This is a body blow. We did ask UBC about lending us more money. They said no. We could still approach President Toope and try to make a case, but we’re receiving no encouragement. It looks like we’ll have to cut significantly.
- Part of the additional cost will be from the construction delays (perhaps $750,000).
- Caroline: What can we do? What’s our timeline?
- Ross: We have to go to the New SUB Committee to get direction.
- Caroline: If we go back to the original plans, will that reduce the outlets’ capacity and contribution?
Uli: At the Perch there’s an issue with a wall blocking the view; if we don’t fix that, there could be a reduction of 30%.

Derek: There are delays on the Lower Level, with the Pit.

Ross: Also with the Flipside burger bar and the Noodle Emporium.

Michael Kingsmill: We’re going forward with the changes to Flipside and the Emporium. That’s a fait accompli; they moved on them three weeks ago; to reverse those changes would be to pay twice.

Derek: What is the cause of the delay?

Michael Kingsmill: The Pit.

Ross: Re our timeline, we need Rob and Bird to tell us what they need and when.

Derek: We should continue with the burger bar and the Emporium. The Pit is a cultural icon; the design is wonderful; we should go ahead with it.

Caroline asked about accelerating the installation of the fan unit.

Michael Kingsmill: Bird doesn’t think that can be done.

Derek: The Execs need to come up with a hit list of things that could be cut.

Ross: Part of the problem is putting numbers on things. We’re guessing. We didn’t learn about these issues until last week.

Caroline: We need the most updated, accurate numbers possible. Will we be speaking to UBC?

Derek: Next week.

Caroline: If they say no to us, what are our options?

Keith: We could go to the bank, but we need permission from UBC to do that, and then the bank would have to agree. The fee levied is held by UBC; we would need that for a new loan.

Caroline: We have to go to Council with an update. We’ll meet with Louise and Pierre (UBC’s VP Students and VP Finance) after the New SUB meeting.

Ross: We need to figure out what decisions we need to make soon. Council will have to approve any new deal. We can go to UBC and negotiate.

Derek: We need to approve going ahead with the changes to the Pit, the Emporium, and Flipside. It will cost $150,000 to make the changes to the Pit.

[continued later]

**U-Pass Advisory Committee**

- Tanner: There’s a policy in place about us appointing someone, i.e., me. to UBC’s U-Pass committee. They want someone for one year.
• Kiran: One year would go beyond your term as VP External. What if the next VP External didn’t agree with you?
• It was agreed to send Council a recommendation to appoint Tanner until the end of his term as VP External.

Whistler Lodge
• Joaquin: Information session/working group tonight.
• Michael Kingsmill: After an exhaustive visual examination of the cabin, we determined that the deck is not simply going to fall down.
• Ross: We don’t have to close for safety reasons.
• Joaquin: I’m three weeks behind on preparing the report. The data is confusing. But working with Uli, Jeffrey, and now Keith, and have solidified models. Tanner will be helping with consultation, doing sessions with the public. The report will be done for the August 21 Council meeting.

SUDS
• Tanner:
  o Next week. Details out soon. Closing registration this afternoon. Projecting a $2,000 profit. We’ve reduced costs, the registration numbers are as expected, we’re getting our deposit back from Housing, and the programming is simpler.
  o Keynote will be Ben West, a student union guy from Capilano who’s worked with the federal Greens, but who’s agreed to be non-partisan.

ABCS
• Tanner: Meeting Tuesday. 90% done. About to file for first directors. Next week it will be an official society. There’s talk of requiring a referendum to join.

New SUB Part 2
• Derek showed designs of the Pit.
• Michael Kingsmill: There were concerns about the service corridor, which was for delivery to the satellite bar, and which was also to provide access for those with disabilities. It’s being removed. Other changes involve moving the coat room, moving bars, making the Green Room (the changing room for performers) bigger and moving it so it can double as a private room, shortening the bar, creating an extra booth, removing the brew pub, and increasing the area for kegs and draft equipment. Cost of the changes: $150,000.
• For those with disabilities, instead of using that corridor, there will be a mechanical lift, a little larger than the one now in place at the Norm Theatre.
• The Executive agreed to the mechanical, electrical, and architectural changes for the Pit, including the draft equipment.

There being no further business, the meeting adjourned at 2:00 pm.
AMS Executive Committee Meeting
Minutes of August 7, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kiran Mahal (VP Academic), Derek Moore (VP Administration)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:00 pm.

Old Action Items
- Tanner speaking to the President’s Office about the UBCO MoU.
- Truth and Reconciliation Commission: Derek to send out summary of meeting with the Longhouse.
- Simply Voting: Derek to prepare policy on use.

SUDS help
- Tanner: Need help for the conference. Can others spare their student staff?
- Action Item: Tanner to send out tasks list.

Bikeshare
- Tanner: UBC has approached the AMS regarding the possibility of a bike share program being introduced on campus alongside the launch of the City of Vancouver's bike share program.
- Action Item: Tanner to send briefing on bikeshare program to Execs.

U-Pass
- Tanner: Machines getting installed in the SUB niche.
Whistler Lodge
- Joaquin: Analysis ready for tomorrow. Figuring out what to do with potential partners: student associations and others. Time-share?
- Ross: This would be an opportunity for them to take block bookings?
- Joaquin: That’s one model. Or you provide a nominal fee and get the same priority rates as UBC students. Have to figure out capacity to provide that.
- Caroline: Letters of intent take a long time.
- Joaquin: The August 21 deadline is tight, but we need to be ready for then.

Referendum
- Caroline: Referendum Coordinator position reviewed by Execs and approved by LPC. LPC recommended a pay rate of Tier 2, and I’m going to post at Tier 2. Ken said that was okay. LPC said no bonus. Interviews next week.
- **Action Item:** Caroline to coordinate interviews with Joanne.

New SUB
- Ross: New SUB Committee approved the changes to the venues. Budget and timing being reviewed.

SUDS
- Tanner: 67 delegates from 24 schools. Last-minute tweaks to the agenda. In better shape than last year.

Hiring
- Interviews next week for Communications Manager.
- Ross in touch with Odgers about Executive Director.

Council composites
- Composites off the walls and being digitized this week.
- Ross: Safety issue re the hooks on the walls.
- Sheldon to look into that.

Updates
- Joaquin:
  - Hiring new Sustainability Coordinator.
  - Food Systems review.
There being no further business, the meeting adjourned at 3:00 pm.
AMS Executive Committee Meeting  
Minutes of August 16, 2013

Attendance  
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Kiran Mahal (VP Academic), Derek Moore (VP Administration), Matthew Duguay (ECSS), Sheldon Goldfarb (Archivist & Clerk of Council)  
Regrets: Ross Horton (General Manager)  
Recording Secretary: Sheldon Goldfarb

Call to Order  
The meeting was called to order at 12:35 pm.

Whistler Lodge  
- The report is ready to be presented at next week’s Council meeting, but it will be best to put off a decision until the meeting on September 4. That will give more time for consultation when students are around and more time for Councillors to consider the report.

Minutes  
MOVED DEREK, SECONDED KIRAN:  
“That the minutes of August 2 and August 7 be approved.”  
\[... Carried\]

Old Action Items  
- Truth and Reconciliation Commission: Derek to send out summary of meeting with the Longhouse.  
- Simply Voting: Philip has drafted a policy; Derek to turn it into a how-to document by Monday.  
  - CUS and SUS want to use it in the fall. Need Elections Administrator in place for that.  
- Tanner speaking to the President’s Office about the UBCO MoU.
• Tanner working on Bikeshare briefing.
• Referendum Coordinator: It’s been agreed to push the referendum back to January; Execs will be more prepared then, and we’ll have a Communications Manager.

Security cameras
• Tanner: Four U-Pass machines installed in niche on SUB main floor. UBC is paying for security, but our Security Manager would like two security cameras there.

MOVED TANNER, SECONDED CAROLINE:
“That the Executive Committee recommend to Council that it approve the allocation of up to $1600 from the SUB Repairs and Replacement Fund for the procurement of two security cameras for the Main Concourse of the SUB.”

... Carried

Council
• In the absence of the Speaker, Caroline is designating Matthew Duguay to chair on August 21.
• Action Item: Joaquin to send brief to Council about budget amendment for tutoring.
• Caroline: We want to be stricter in following the proxy rules: getting the two required signatures on the form.
• Whistler Lodge: No motion August 21. Joaquin sending out the report by Monday.
• There will be meetings on both September 4 and September 11 (the latter for all the committee appointments). Will need to suspend Code to have the appointments at the second meeting in September.

MOVED KIRAN, SECONDED JOAQUIN:
“That Council be asked to suspend Code to allow the committee appointments to take place September 11.”

... Carried

Kiran’s resignation
• Announcing it for the August 21 Council meeting, to be effective September 13.
• Interim VP Academic to be appointed: can they do it part-time, at reduced hours, just attending University meetings? Salary implications? Kiran to talk to Ken in HR.
IKEA

- First Week has planned a trip to IKEA, but there is picketing at the Richmond IKEA. First Week is planning to go to the Coquitlam IKEA, but we’ve been told that our bus will be picketed. The TA Union has asked us not to go.
- We’ve already advertised the trip. This has nothing to do with our unions.
- Kiran: What does the GSS think? We can tell the students about the issue. Even if there are no pickets in Coquitlam, it’s an invisible picket line.
- Caroline: Have been talking to Ken in HR. Will also call Chris at the GSS.

Services Review

- Kiran will be presenting an overview of results and recommendations to Council.

SUDS

- Tanner: Looking for feedback.
- Caroline: Issues with logistics, but the app was good.
- Kiran: Good for delegate bonding and discussions. We’ve been sharing documents since the conference.
- Caroline: Issue of not having enough people helping.
- Kiran: If other student staff are needed, we need more notice.
- Tanner: Good comments from delegates about programming.
- Caroline: Need people on the ground doing hospitality, but overall great. Next year will we be going off campus?
- Tanner: Most delegates said to keep it on campus, but hosted by the ABCS.
- Caroline: Let’s send out a survey about that.

BAGB appointments

- Kiran: Some due this fall. The infrastructure is in place. We should figure out what we’re looking for in future years.
- Action Item: Caroline and Joaquin to think about desired traits for future BAGB appointees.

Councillor Orientation

- Kiran: Best date is August 24 and 25, but Caroline and I can’t make it. Wait till September? Kiran to send out another doodle.
New SUB
- Derek to update Council.

Outreach Team
- Caroline: No team this year. No one’s had a project, so no one’s been hired.
- Tanner: Thought we wanted a team on call.

Updates
- Tanner:
  - U-Pass machines in the SUB will be operational on Tuesday. We’re applying for Compass machines too, for Term 2.
  - Nation-Builder website launching September 3, linking to AMS site.
  - Unecorn subcommittee is reviewing the new bylaws for ABCS, with a view to recommending whether to join.
    - Sheldon: Haven’t we already joined?
    - Tanner: Because of the new bylaws, we need to rejoin.
  - Compass Beta-testing.
  - Bikeshare.

- Matthew:
  - Prepping for Council re the Services Review.
  - Training.

- Caroline:
  - Games with international students.
  - Communications Manager starting August 26 or 28.
  - Posting for Elections Administrator and three members of the Elections Committee.
  - Hiring.

- Derek:
  - New SUB meetings; assuming no extra funding; approving scope changes; happy with that.
  - Access database for task management.
  - SAC: intercultural understanding.
  - Getting Connect up for club orientations.
• Sheldon:
  o SUDS talk on archiving. Saved Concordia $93,000 by telling them they don’t have to scan all their old paper records.

• Kiran:
  o Whistler Lodge.
  o Services Review.
  o Acadia Park.
  o Undergraduate research.
  o Matt and I have a proposal for a Student Housing Action Plan.

• Joaquin:
  o Whistler Lodge.
  o Sustainability Coordinator.
  o University Sustainability Initiative.

There being no further business, the meeting adjourned at 1:45 pm.
AMS Executive Committee Meeting
Minutes of August 22, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Derek Moore (VP Administration), Kiran Mahal (VP Academic), Matthew Duguay (ECSS), Ross Horton (General Manager)

Regrets: Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Caroline Wong

Call to Order
The meeting was called to order.

Minutes
MOVED JOAQUIN, SECONDED TANNER:
“That the minutes of August 16 be approved.”

... Carried

TRC
• Joaquin: There was supposed to be a TRC presentation to Council last night; embarrassing that it didn’t happen. If Derek doesn’t have time, it should be delegated.
• Action Item: Derek to reply to Longhouse in person by the end of today and give Exec Comm an update and summary.

Simply Voting
• Philip has drafted a policy; Derek to turn it into a how-to document.
• Kiran: Constituencies are having elections.
• Action Item: Tanner to send queries to IT and Enrolment Services re: constituency elections.
Bikeshare
- Tanner: Bikeshare report in works; goal to get it done by next Monday; modelling what is feasible, waiting for data from Alta.

VP Academic
- Kiran: Haven’t done salary implications for interim VP.
- Execs: No lowering hours for the VP elected in the by-election, but yes, to be lowered for the temporary VP.

Childcare Policy
- Caroline: Called Chris Roach.
- Tanner: Will talk to TA union.
- Kiran: Thank them for looking into alternatives.

BAGB
- Caroline and Joaquin to think about desired traits for future BAGB appointees.

Communications Manager
- Caroline: Abby orientation.
- Action item: all to send Caroline priorities by end of tomorrow.

IPF & New SUB Funding/Lease
- Pierre Ouillet has indicated he wants to discuss cleaning costs for conference and catering events in the New SUB before recommending the New SUB budget increase to the BoG
- We feel the two issues are not related and will request that they be addressed separately

Shinerama etc.
- Sept. 7th Shine Day, t-shirts, Sept. 14th Homecoming, Sept. 13th
- Next Thursday Town Hall, 3:00 pm social Partyroom and courtyard
- AMS Fun Team
AMS Executive Committee Meeting
Minutes of August 30, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Derek Moore (VP Administration), Tanner Bokor (VP External), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kiran Mahal (VP Academic), Sheldon Goldfarb

Guest: Ryanne James (UBC First Nations Longhouse), Abby Blinch (Communications Manager)

Recording Secretary: Joaquin Acevedo

Call to Order
The meeting was called to order at 12:50 pm.

TRC:
- Ryanne presented on how the AMS can support TRC (Truth and Reconciliation Commission).

UBC Orientations
- They are offering us an opportunity to meet with Orientations leaders on Sunday at noon. We want to deliver one message. Matthew and Caroline will give a 5 minute presentation.

CityTV
- Breakfast television in the morning of Sept. 3rd. They want us to show them different things on the show. Tanner will be compiling a list of ideas of things to show. We’ll be showcasing campus and student life, especially First Week.

U-Pass
- Questions about the Compass card and prices have come up at the U-Pass Advisory Committee. Tanner will communicate the issue to Council.
Outreach AMS

- The website has been developed and Tanner is looking for content. There is UPass and TRC content at the moment. We want to continue engaging students in the future.

TRC Gift

- We are thinking of a print out that is 3meters long by 1 meter wide. Students can make submissions related to Indian Residential Schools. Their submissions will be arranged on the print out. The idea thus far is that students weren’t given the opportunity to engage with the topic.
- Abby: Who will be completing this exercise?
- Derek: It’ll be student leaders. Execs, councillors, staff.
- Tanner: Can we reach out to students to make it more representative of our constituents?
- Joaquin suggests that we should connect to the Global Lounge Network as they engage with this type of conversation. Clubs will also be engaged.

#nameMySUB

- Campaign has been launched to name the New SUB. There will be crowdsourcing names through Facebook and Twitter. We’ll be looking to the New SUB committee to add more names and screen some names. Sept. 18\textsuperscript{th} will be the deadline. Top 7 will be put out to students through similar social media outlets to obtain support from students. Top 3 will be brought to Council for final decision. It will be added to Outreach AMS.

Minister of Advanced Education

- An event will be happening at UBC. He sent a personal invitation to Caroline and Tanner. 9:35AM to 10:15AM at Koerner.

There being no further business, the meeting adjourned at 1:54 pm.
AMS Executive Committee Meeting
Minutes of September 6, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Derek Moore (VP Administration), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kiran Mahal (VP Academic), Matthew Duguay (ECSS)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:40 pm.

Old Action Items
- Joaquin and Caroline to send the last two Exec minutes to Sheldon.
- Academic Experience Survey tasks assigned (Execs to complete plans for next meeting):
  - Institutional barriers: Derek
  - Student Housing affordability: Tanner and Joaquin
  - Flexible Learning: Kiran
  - Communications: Caroline
- Caroline to speak to Aaron Bailey (Oversight) re PAI for the VP Academic.
- Joanne to be asked to do a new doodle to pick an Exec meeting time.
- Tanner to circulate the Bikeshare report.
- Tanner to prepare a briefing on Broadway transit for the next Exec meeting.
- Joaquin to send Go Global list for TRC.

Council Agenda
- Acadia Park presentation (Kiran).
- Sustainability report.
- Possible report on the tiers system by Anne (LPC).
- Appointments: should be publicized on social media.
Action Item: Tanner to send material to Abby to publicize committee appointments. Joanne to remind Councillors.

St. Mary’s Chant
- Caroline: An unfortunate incident re underage, non-consensual sex. I’ve been approached by national media to comment, but this has nothing to do with our campus, so we don’t see a reason to comment. Our Firstweek is well run. It’s not perfect; we don’t know everything that goes on at Constituency frosh events, and now local media are looking for comments.
- Joaquin: If we start commenting, that may lead people to start looking for things; somebody could find something.
- Caroline: We’re not going to comment.

Committee Chairs Pay
- Joaquin: Budget Committee recommended, and the chairs agreed not to be paid.
- Sheldon: The Code still says they receive remuneration and transitional honoraria, and we’re appointing new chairs on Wednesday.
- Caroline: We need LPC to look at this.
- It was agreed to ask Council to suspend the Code on paying the chairs and to direct LPC to look at it.

TRC (Truth and Reconciliation Commission)
- Derek: Asked for volunteers for classroom announcements; training is happening Monday and Tuesday. Preparing the script. Sign up for the PNE.
- Tanner: Can we fund buses to the PNE out of the Sexual Assault Initiatives Fund?
- It was felt that would be a stretch.
- Other activities include a march on September 22.

Thrive Week
- Joaquin: They’ve invited us to plan something for the week (in October).
- Caroline: We didn’t take part last year.
- Action Item: Matthew to look into involvement.

Open Access
- Joaquin: Meeting October 23. Kiran’s portfolio. Who should attend?
- Action Item: Joaquin to speak to Kiran.
Council Software

- Tanner: Council software is old and not functioning as well as it used to. Need some new solutions. I’ve done research into new software: it would cost $5,000 a year.
- Joaquin: We don’t have money for that.
- Sheldon: Upgrading the current system (created by former Speaker, Dave Tompkins) would be cheaper. With Dave’s help if possible.
- Caroline: I’m encouraging Michael Begg (the current Speaker) to speak to Dave.
- Tanner: That would only be a quick fix, and would lack support.
- Caroline: It’s not good if meetings get stalled because of software problems.
- Joaquin: It’s not urgent. Right now it’s functioning, even if not smoothly. Meetings can still take place without recorded votes.
- Sheldon: Until Dave brought in his software, we voted by hand, without electronics, and without recorded votes. Should our IT department be involved?
- **Action Item: Caroline to connect Michael Begg and Dave Tompkins and also speak to IT.**

Whistler Lodge Consultation

- Derek: Been meeting clubs; most are not using the lodge. The Varsity Outdoor Club and the Ski & Board Club do not seem interested. I’m getting club execs’ thoughts and asking them to contact their members.
- Tanner: A livestream session on Monday is reaching out to students in general.
- Joaquin: We’ll need time to do the analyses of the feedback. It’s critical that we do this appropriately.
- **Action Item: Kiran to provide her framework for consultation to Derek and Tanner.**

Get On Board

- Board meeting. Conversation about the future of the organization.

99 Stunt

- Tanner: Students suggested an event for September 16 as part of the Build Broadway campaign. Rent buses in a light-hearted attempt to say Transit sucks. It would be a good media stunt to launch my campaign.

New SUB

- Board committee meeting September 10. Derek and Caroline speaking.
Sheldon left at 1:40 pm (meeting went in camera).
AMS Executive Committee Meeting
Minutes of September 13, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Derek Moore (VP Administration), Matthew Duguay (ECSS, left at 1:40), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Mona Maleki (VP Academic),

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:45 pm.

Minutes
- Minutes were postponed till next time.

Old Action Items
- Joaquin and Caroline to send the last two August Exec minutes to Sheldon.
- Academic Experience Survey:
  - Student Housing affordability: Issue of whether it external or not. It has to go to the Board of Governors. Also, there’s a separate issue of off-campus housing.
  - New Action Item: Everyone to review the Student Housing Action Plan.
  - Everyone to prepare one-pager on their task.
- Caroline to ask Joanne to do a new doodle to pick an Exec meeting time.
- Tanner to circulate the Bikeshare report.
- Tanner to prepare a briefing on Broadway transit.
- Joaquin to send Go Global list for TRC.
- Thrive Week: Joaquin to send the UBC email to Matthew.
- Open Access: A presentation, not a meeting. Kiran could still do it, but really should be from the AMS, stating what the AMS thinks. We have a policy already on it. Joaquin to speak to Mona.
THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS Student Society
6138 SUB Boulevard
Vancouver, BC V6T 1Z1
www.ams.ubc.ca

- Council software: Caroline following up with Dave Tompkins. Tanner to show Hong our current set-up.
- Framework for consultation: No actual document, but there is documentation from the BIE (Bachelor of International Economics) campaign. Tanner to forward it.

Academic Experience
- Mona and Kiran to give talk to University Executives on September 20. They want a paper and questions.
- Possible points:
  - More fun.
  - Housing.
  - Flexible learning.
  - Communication to our members.
- Execs to send questions by 3 pm.

Student Services Manager
- Matthew: Looking to change the ECSS position into a Student Services Manager. Speaking to Ken in HR.
- Sheldon: This will involve a major amendment of Code.
- It was agreed to send this to LPC.

OrgSync
- Ross: We’ve been approached by a Texas company offering communications and internal organization solutions for student societies. It might be interesting. U of Calgary is using it. No idea whether it would fit our needs.
- Sheldon: Five years ago another company came to us (SA Link), and we went with it (under the name AMS Link), but it didn’t work out. It was mainly for the clubs.
- Action Item: Derek to speak to Abby about this (for two weeks from now).

New SUB Name
- Derek: Asked for suggestions, and they’re coming in. Lots of amazing ones at the Design Cube. Will narrow them down at New SUB Committee and have the public vote on them. Council will eventually decide.

SASC
- Celebrating their birthday today.
CUS

- Matthew is acting as an associate advocate to assist in the caseload that may result after the Fact-Finding Mission is completed; its report is to be released Monday. If more than 50 students are charged, additional advocates will be hired.

Minischool

- Matthew: Communication is going out to say it’s closed. The full shutdown will happen in a few weeks.

Sport Model/Targeting

- Derek: Met with Louise and Ashley (the VP Students and the Director of Athletics). Presented the AMS consultation document. Positive response. The UAC (University Athletics Council) is coming back.
- Caroline: What will its terms of reference be? It started out as a strong group, then became advisory. What’s our leverage?
- Ross: The $1 million AMS athletic fee.
- Derek:
  - Looking to get budget records. They want to do their revamp first. Progress generally.
  - They’re doing a survey for sports targeting, to determine which will be the varsity teams and which will be clubs.
  - AMS competitive club group.

Whistler Lodge Consultation

- Tanner: Postponed two events. There will be one in-person town hall and three online. The problem is, no one is responding online, though they’ve been notified through the SAC list and social media. We haven’t done an email blast; our policy says only one allowed per month, and we’ve used the one for this month.
- Caroline: Council will say we didn’t consult properly. Can we use the Ubyssey?
- Tanner: They will report the results, but not do a news story before.
- Joaquin: This is a self-created emergency because of the September 25 deadline for a Council decision.
- **Action Item:** Joaquin and Sheldon to draft a Council motion re the lodge.
- Tanner: Need communications support, perhaps an incentive for students to take part in consultation. The problem is resources and time, neither of which we have.
- Caroline: Can you get volunteers to canvass?
• Tanner: It would be best to hire an outside firm.
• Joaquin: We can’t do it in a week anyway.
• Derek: Set up tables at Totem, Vanier, the frat village, the SUB.
• Caroline: We have to go to students because they’re not coming to us.

[Matthew leaves.]

• It was accepted that little further consultation will happen before the Council meeting. There was no support for postponing the Council vote. It was agreed to proceed with presenting a recommendation to Council on September 25, along with whatever supporting documentation is available (consultation results etc.).

Homecoming
• They’re giving out free tickets. Want more people coming. We’ve said we’re supporting it.

FarmAde
• Need greeters from 3:30-7 today.

Transit
• Tanner:
  o Passups: a large number. Waiting for TransLink report. No immediate action expected; it takes a year to reassess routes. Sending a letter to the Minister of Transportation inviting him to ride the 99 B-Line.
  o Visually distinguishable U-Pass, which other student societies are seeking: we’re not signing on. We’ve let TransLink know we disagree.
  o Build Broadway event on Monday: party buses.

There being no further business, the meeting adjourned at 1:50 pm.
AMS Executive Committee Meeting
Minutes of September 20, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Mona Maleki (VP Academic), Derek Moore (VP Administration, arrived 1:20), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guest: Abby Blinch (Communications Manager)

Regrets: Tanner Bokor (VP External)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:50 pm.

Minutes
MOVED CAROLINE, SECONDED MONA:

“That the minutes of August 30, September 6, and September 13 be approved.”

... Carried

Old Action Items
- Caroline to send the August 22 Exec minutes to Sheldon.
- Academic Experience Survey:
  - Action Item: Everyone to review the Student Housing Action Plan.
  - Everyone to prepare one-pager on their task for Wednesday meeting with VP Students: Caroline to review.
- Tanner to circulate the Bikeshare report.
- Tanner to prepare a briefing on Broadway transit.
- Thrive Week: Joaquin to send the UBC email to Matthew.
- Joaquin to do Open Access presentation.
- Derek to speak to Abby about orgsync.
Caroline to announce Walk for Reconciliation.

**AMS Branding**

Abby:
- Need to move forward.
- Logo vs. Brand. Brand includes more than a logo.
- Three options:
  - Option 1: Keep the current logo.
    - Pros:
      - Recognizable
      - It’s a loose brand
      - Costs us less money if we keep it.
    - Cons:
      - Many of our businesses and services are looking for a redesign.
      - Moving to a new building is an ideal time for a new logo.
      - People are expecting a new logo.
      - Any brand development now would have to fit the current logo, which is a backwards way to do things.
  - Option 2: Use the commissioned logo approved by Council a while ago [2012] which we delayed introducing because we wanted to wait till we were in the new building.
    - Pros: It’s paid for, has been approved by Council, and would mean not wasting the money we spent on it.
    - Cons: Response to it has been lukewarm. If we did rebranding now, we’d still be working backwards.
  - Option 3: Commission a brand/logo redevelopment again.
    - Pros:
      - Could do a cohesive strategy in normal order.
      - It would fit in with doing the new building and having a new building name, probably resulting in a longer-lasting AMS identity.
    - Cons:
      - This takes time and there’s a tight timeline because of the schedule for the new building.
      - It’s not cheap and we recently spent money on this.
      - It’s a large undertaking; it would take up lots of time for Executives etc.

Discussion
Matthew: Is it possible to pull elements out of the recent redesign?
Abby: If we want to change it, it will mean more work.
Question raised about rights to revise the redesign.
  o Sheldon to get the contract to look at; also to find out what the cost was and where the money came from.
Caroline and Sheldon reviewed the history of the current logo.
Caroline: There was a desire to refresh the logo. The shield was to indicate stability. The lower case font was to suggest we are students. Last year’s president (Matt Parson) was the one who was lukewarm about it; it came in the year before (under Jeremy McElroy).
Abby: January is the drop dead date for new signage.
Ross: That’s not enough time to do a full process.
Matthew: Can we afford Option 3?
Joaquin: Even Option 2 would include costs. We don’t own the typography in the proposal.
Abby: Yes, it would be expensive to buy them, but there are free fonts we could use.
Joaquin: As to affording Option3: operationally, obviously not. As to the funds, the Student Spaces Fund would not be appropriate. There’s the New SUB fund, but we have to be careful.
Joaquin: Why is a new logo expected?
Abby: Maybe not by the general public, but Council etc.
Ross: We’ve already done it; there’s an assumption.
Caroline: Could we do a new logo in-house?
Abby: I could work through the branding; Anthony could work on a logo design.
Ross: There are no resources for this; everything else in Communications would have to stop.
Matthew: A fourth option would be to tweak Option 2.
Mona: Personally, I’m not a fan of the new logo, but I’d like us to be financially sustainable.
Caroline: I didn’t like this new logo, and now is a once in a lifetime chance, with the new building, a chance for a rebirth. Maybe doing Option 3 in-house would be best; better than an external group, AMS people can produce something closer to what the Society is. But I recognize the lack of resources.
Joaquin: I don’t like the new design. The lower case doesn’t make me think of students, and the crest seems pompous.
Mona: I don’t like the lower case.
Matthew: I do like that.
Sheldon: Another option would be the very old logo, before the current logo.
Everyone else: No.
Matthew: We need a rebrand.
Joaquin: I’m not comfortable with designing a new logo without having a branding exercise.
Caroline: Can we fit in a branding exercise and developing a new logo by January?
Ross: It’s not possible to do it in-house.
Caroline: There are lots of unanswered questions about costs and timing.
Action Items: Sheldon to provide information from the contract to Abby. Abby to speak to Michael Kingsmill about timing in relation to the new SUB. The Exec to meet again on Wednesday to discuss further.

[Abby left, Derek arrived.]

Whistler Lodge

- The proposal to Council will be to make the lodge a service, like SASC, not a business, and have LPC decide how that should be done in Code.
- If that proposal fails, it was suggested that there be a motion directing BAGB to look into what to do, perhaps to develop a plan to shut down the lodge.
- Joaquin: I’m concerned about drafting a back-up motion. We need to bring this proposal forward as an Executive team (the proposal to run the lodge as a service).
- Caroline: Everyone on the Executive team is entitled to their own opinion.
- Mona: But we should discuss it beforehand and know where everyone stands.
- Caroline: Council deserves to debate this. I’m still debating with myself. I’m not sure we should keep this as an asset, but I still think we should bring this proposal forward.
- Derek: We shouldn’t keep operating it. We don’t have enough students interested. The clubs we thought would be interested (VOC, Ski & Board) aren’t. The lodge has potential; it’s suffered from a lack of TLC. With the right partnerships we could pull it out of the hole.
- Mona: I’m interested in ensuring consultation with groups that depend on the lodge. I don’t want to keep something that costs us so much. If groups we thought were interested are not interested, then I don’t think we should be keeping it.
- Joaquin: There hasn’t been enough care of the asset. Not enough has been spent on the lodge. The Student Spaces Fund has not been used for that; instead it’s been used for things not in its mandate. If we don’t keep Whistler Lodge, there will be little for the Student Spaces Fund to be spent on other than childcare and the Designer’s office.
- Sheldon: Also SUB Renovations.
Joaquin: There are three other funds for that.  
Sheldon: Perhaps changes to the fund can be made in the referendum.  
Joaquin: We should use the fund to maintain the space.

MOVED JOAQUIN, SECONDED DEREK:

“That Council be asked to designate the lodge as a service and to direct LPC to draft Code on how the lodge will function as a service.”

... Carried

Compass Card
- Caroline: Tanner has asked that we sign on to the Compass Card customization letter.  
- Tanner (by phone) explained that the current version of the letter does not create a commitment, but only seeks to start a dialogue.  
- There was agreement to sign off on such a letter.

There being no further business, the meeting adjourned at 1:57 pm.
AMS Executive Committee Meeting
Minutes of September 27, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Mona Maleki (VP Academic, arrived 1:25, left 2:15), Tanner Bokor (VP External), Derek Moore (VP Administration, left 2:25), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guest: Bahareh Jokar (AVP External)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:10 pm.

Welcome
- Bahareh was introduced to the Executive, then left.

Minutes
Approval of minutes was postponed.

Old Action Items
- Academic Experience Survey:
  - Action Item: Caroline to convene a meeting about the Housing Action Plan.
- Tanner to give update on Bikeshare and Broadway transit.
- Joaquin met Mona re Open Access presentation and collected documents.
- Derek to speak to Abby about orgsync.
- Council software: Dave Tompkins has agreed to recode the software for the next meeting and to provide additional features for about $5,000.
  - Action Item: Joaquin to find funding source.
- Sheldon to find Council minutes on the Glasfurd & Walker presentation on new SUB venues (Boom!Pizza etc.).

[Mona arrives.]
CUS FROSH

- A summary of the CUS meeting with the Dean has been sent to the VP Students (Louise Cowin).
- Issues: transparency, representation, power dynamics, process and punishment, the $250,000.
- SAC is wrapping up its investigation and is looking to create a Code of Standards for student-led events to ensure safe, inclusive environments.
- Meeting with Hubert Lai (UBC Legal) about UBC policy on mass investigations.
- Caroline to remind the VP Students to convene a meeting with us to talk about student government liaison.
- Mona: There has been a lack of acknowledgement of groups such as SASC. SASC has not been asked to be involved, though they deal with sexual assault. There is a job posting up for a Diversity Coordinator. We need to meet with Janet Teasdale (UBC Director of Student Development) to ask about SASC’s role.
- Caroline: We are asking the University to reflect on the process. Talking to Louise, but best to go to Janet.
- University task force on sexualization and interpersonal violence. Why no students on it? Is there a separate task force for students?
- Where is the $200,000 going?
- Questions about Counselling Services.
- Plan B if the Commerce referendum fails?
- Caroline: Push re pledge. Where are the workshops? Need bite.
- Derek: We don’t need another structure.
- Mona: If there’s a need for a counsellor, there should be integration with SASC.
- CSI (Centre for Student Involvement): Workshops. Need to know who’s being targeted. Distance Learning model?

Action Items

- Mona: Speak to Janet Teasdale re task force, SASC, $200,000, the respectful environment pledge, educational component with bite.
- Mona to reach out to Gender, Race, Sexuality, and Social Justice (formerly Women’s Studies).
- Mona and Matthew: Meet Hubert Lai about Senate and UBC policies.
- Mona and Derek: CSI re professional development workshops, Code of Standards.
- Derek: SAC investigation timeline.
- Caroline: Get Louise to convene a follow-up meeting.
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Of the University of British Columbia Vancouver

AMS Student Society
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Vancouver, BC V6T 1Z1
www.ams.ubc.ca

- Caroline: Pursue how the AMS can help UBC Access & Diversity (Janet Mee) with the pledge campaign.
- Caroline: Is a letter of agreement needed for transferring the $50,000 from CUS? It’s not a donation.
- Joaquin: I won’t sign without documentation.
- Joaquin: To email the CUS VP Finance re the $50,000 transfer.

CUS Endowment
- Ross:
  - EUS 1996 endowment was different. They went to referendum to create a fee.
  - The CUS proposal contains things that are hard to understand. It’s just a financial decision.
  - Maybe we need to talk overall about our relationships with the Constituencies. That would be more about governance.
  - Currently, Constituencies have no legal standing. We have a strong central government. The other end of the spectrum would be for them to have full legal standing and do what they want. It’s time to think about loosening up the model.
  - The CUS doesn’t get interest on its deposits with us.
  - The AMS makes interest on Constituency accounts and uses that to provide financial services to the Constituencies, services that provide more value than the interest. They get transactions, cheques, insurance riders, etc. through us.
  - Do we want to give interest to the Constituencies?
- Joaquin: I don’t think we have a strong central government.
- Ross: I meant legally. Operationally, we give them a great deal of autonomy. We may want to revisit the bank accounts issue. The first step would be to say we want to review it.
- Joaquin: Maybe we need to explain our services better, e.g., free bookings in the SUB for clubs and Constituencies. It’s too soon to talk of a task force; we need to communicate first.
- Action Item: Ross, Keith, and Joaquin to discuss the issue of financial services, endowments, and investments for Constituencies. Joaquin to report back in two weeks.

By-Election
- Should the new VP Academic take office on October 11 (when the voting ends) or on October 23 (the Council meeting at which the results will likely be presented)?
• Mona to say what works best.

Councillor Orientation
• Action Item: Tanner to look into logistics for a one-day meeting in SUB in the first two weeks of October.

Referendum
• Caroline: Referendum Coordinator position was posted in the summer when we were planning a fall referendum. Hoping to hire now by mid-October.

[Mona leaves.]

• Action Item: Joaquin to check financials re hiring a Referendum Coordinator and to help with interviews.
• Caroline: How long before we can have the fee questions?
• Joaquin: November.

[Derek leaves.]

U-Pass
• Tanner:
  o Resolution on visually distinguishable Compass cards: we’re not going to have them. Instead, TransLink and the province will pay for plastic sleeves.
  o Disagreement between the postsecondary institutions and the students over the structure of the Student Caucus. This has increased support for a clear set of terms of reference.
  o Agreement that we will not have U-Pass referendums in the future before the U-Pass contract is finalized.
  o There may be a 5-cent fee for U-Pass customer service. UBC will fund most of the cost of such a service, but not all.
    ▪ Joaquin: Incorporate it into the regular fee.
    ▪ Caroline: There should be a review before we create such a service.
    ▪ Tanner: U-Pass is very different from activities in other Exec portfolios. It’s a 20-hour job.
Whistler Lodge

- Ross: BAGB will meet within the next couple of weeks about decommissioning. Uli, Michael, and I will be looking into it. Sheldon will help with motions.

Outreach AMS

- Tanner: Abby and I working with design consultants re improvements. The site is functional. Traffic is steady but needs to be higher. There have been 200 sign-ups.

Logo

- Caroline: Consultations, focus groups. Looking to get three options by November 11-15 and then down to one to go to Council November 20 or December 4.

There being no further business, the meeting adjourned at 2:47 pm.
AMS Executive Committee Meeting
Minutes of October 3, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Derek Moore (VP Administration), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Mona Maleki (VP Academic)

Guest: Keith Hester (Director of Finance)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:00 pm.

Minutes
MOVED JOAQUIN, SECONDED DEREK:
“That the minutes of August 22, September 20, and September 27 be approved.”

Old Action Items
Re CUS FROSH:
• Mona: Speak to Janet Teasdale re task force, SASC, $200,000, the respectful environment pledge, educational component with proactive and active engagement with students
• Mona and Matthew: Meet Hubert Lai about Senate and UBC policies.
• Derek: Send out email to Execs about a follow-up meeting with Louise Cowin (VP Students).
• Caroline: Met Janet Mee (UBC Access & Diversity); echoed concerns about the pledge campaign.
• Joaquin: Hasn’t heard back from CUS VP Finance re the $50,000 transfer.
Other items:
- Looking to SUB Repairs and Replacement as funding source for Council software. Tanner to follow up with Dave Tompkins.
- Joaquin to check financials re hiring a Referendum Coordinator and to help with interviews.
- Ross, Keith, and Joaquin to discuss the issue of financial services, endowments, and investments for Constituencies. Joaquin to report back.
- Tanner to finalize date for a one-day Councillor orientation in the SUB.
- Derek and Abby to do further research about orgsync, but we may be able to do the same thing in-house.

Referendum Committee
- It was agreed to ask Council to strike an ad hoc Referendum Committee to determine the questions for the January referendum.
- Composition: President (chairs), VP Finance, a rep from LPC, 1 Councillor, 2 members at large. Keith and Sheldon as staff support.
- Action Item: Tanner to work on advertising the at large vacancies.
- Marketing will be handled by the Referendum Coordinator, not the committee.

Union Update
- Ross: Notice has been posted saying the administrative bargaining unit has voted to authorize strike action. We have received no official word from COPE. We’re waiting to hear from them in order to respond.

Association of Latin American Students contract
- Joaquin: The Association of Latin American Students, one of our clubs, is making a one-time $3,000 donation for scholarships for international students. Money is from club fees, so is in line with our donations procedures. It’s been to Senate and received approval. UBC will adjudicate the scholarships.
- There’s a contract for three years, so it needs to go to Council

MOVED DEREK, SECONDED TANNER:
“That Council be asked to approve the contract.”

... Carried
BAGB Positions

- Sheldon: Three BAGB positions are coming vacant at the end of the year, and this is the month we are to announce the openings at Council and advertise them on the website.
- Action Items: Mona to announce at Council. Tanner to liaise with Abby.

New SUB Leases

Keith:

- Now can say who the lessees in the New SUB will be:
  - Delly, On the Fringe, Studentcare (tenants in old SUB moving to new)
  - Qoola (frozen yogurt)
  - Campus Vision (eye care services)
  - The Stockmarket (selling soup made from fruits and vegetables, to be taken home rather than eaten on site)
  - International News (convenience store)
  - 6 ATM’s including one new one: RBC
- Three lessee units still not assigned.
- Average rent: $65 per square foot, plus 7% of sales revenue (on average), plus a marketing charge of $3 per square foot (to finance a Business Marketing position which will advertise the whole building).
- They will pay their own hydro bills and a proportion of the Common Area Maintenance Program.
- Three current AMS retail outlets will be closed: the Outpost, the Post Office, and Copyright. The new International News lessee will combine aspects of the Outpost, the Lucky Shop, the Post Office, and Copyright.
- We’re good at Food & Beverage, and will concentrate on that, leaving retail to the lessees.
- Ross: The staff at the outlets being closed have been made aware.

VP Academic

- Caroline: Mona would like to leave before October 23, which means we will have a short Council meeting on October 16 to officially receive the by-election results.

[Caroline leaves]
U-Pass Customer Service

- Tanner:
  - Students with U-Pass issues come to me. I spend 20 hours a week dealing with this: 490 cases in September (100 in August). With Compass I expect 600 cases a month.
  - No longer have a commissioner for this.
  - Want to refocus U-Pass customer service.
  - Solution: A Customer Services office in the Services wing.

- Matthew:
  - A position at Services Tier 3, 15 hours a week to start.
  - Start-up costs would be low.
  - 50-50 split in costs between Services and the VP External could pay for this year.
  - Start (soft opening) in November; in full swing by January.
  - We know the need exists. We’ve found space and a computer.
  - Would amend Code to make this an official Student Service.

- Tanner: Day to day operations supervised by the ECSS. The VP External will still liaise with the U-Pass Advisory Committee. This would get customer service off my desk; customer service is not the best use of my time.

[Caroline returns.]

- Tanner: I have money in my office from campus communications that can be devoted to this.
- Joaquin: But any extra money you have is supposed to go back to the Lobbying Fund to deal with its overdraft.
- Matthew: If necessary, the Services budget can absorb the full cost.
- Joaquin: There are lots of assumptions. You need solid numbers and arguments to go to Council. This wasn’t in the Services Review.
- Caroline: Could current VP External staff do this?
- Tanner: I can’t ask a commissioner to spend all their time on this.
- Caroline: But that’s what the new Service would be doing.
- Tanner: It’s not an effective use of the VP External Office’s time. I will bring more documents on this.
- Derek: What about future funding? From UBC?
- Tanner: Yes, that’s being negotiated.

There being no further business, the meeting adjourned at 4:05 pm.
AMS Executive Committee Meeting
Minutes of October 7, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Mona Maleki (VP Academic, between 4 and 4:30), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Derek Moore (VP Administration)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:05 pm.

Minutes
- It was agreed to table the minutes.

Old Action Items
Re CUS FROSH:
- Mona: To circulate minutes of meeting with Janet Teasdale.
- Mona and Matthew: Meet Hubert Lai about Senate and UBC policies.
- Derek: Send out email to Execs about a follow-up meeting with Louise Cowin.

Other items:
- Tanner to follow up with Dave Tompkins re Council software.
- Joaquin to check financials re hiring a Referendum Coordinator and to help with interviews.
- Ross, Keith, and Joaquin to discuss the issue of financial services, endowments, and investments for Constituencies. Joaquin to report back with preliminary ideas.
- Tanner to finalize date for a one-day Councillor orientation in the SUB.
- Derek and Abby to do further research about orgsync.

Referendum Committee
- It was agreed to go ahead with creating the committee this week, but to hold off filling it till Tanner can advertise the openings.
UBC President’s Salary

- Maclean’s has asked us to comment on the salary, but it’s not really in our purview, so we won’t.

UBCO MoU

- Tanner: Re the UBC President’s Fund for joint funding of UBCO and UBC Vancouver student society activities: the amount is being lowered from $40,000 to $20,000, and there will be a different process for adjudicating applications: UBC will do the adjudicating, which seems fair. They have added a clause to the list of acceptable uses, saying that if a new use is suggested, it can be considered. That’s good.
- It’s a one-year contract, so doesn’t have to go to Council.
- **Action Item: Execs to review the MoU.**

Grad Class Sculpture

- Mike Silley from the Grad Class Council (GCC) wants to do something different with GCC money: commissioning a sculpture to be put up near the Point Grill. To be donated to the University, but not to be part of their official art collection, so they won’t be liable. Still need someone to take responsibility for maintenance: the AMS?
- The point of the sculpture would be to express the strength of women, their struggles and dreams. To do with freedom and equality for women around the globe (though it is responding in a way to events in certain specific places, e.g., in the Middle East).
- The sculpture would include a feature in blown glass.
- The GCC’s funds would not cover the full cost, but they would raise the rest from donors.
- The GCC could set aside a small sum for repairs.
- Joaquin: Perhaps donate it to the AMS and have it covered by our insurance. It would cost $2,000 annually to insure it. The glass feature makes it fragile. We’re all agreed it’s a good idea. The only issue is the upkeep.
- Ross: There’s potential for significant cost. Really, it should be in our new art gallery in the New SUB.
- Tanner: Maybe in front of the New SUB.
- Caroline: Mike needs word from us by October 16. I’ll tell him we’re discussing it.
- **Action Item: Joaquin to talk to Keith about insurance.**
Ladha, the CVC, and SOL’s

- Joaquin: The Chinese Varsity Club was not allowed to hold an event at Ladha because of SOL restrictions. Fire regulation changes have lowered the amount of people who can be at an event. The CVC SOL was denied by the RCMP. By the Science Dean’s office too.
- Tanner: This may echo to other facilities, e.g., MASS.
- Joaquin: UBC told us they were just following the law. The RCMP and the fire department are working on new procedures. We’ve asked to be included in that conversation. That’s all we can do.

Transportation Initiatives Fund

- Tanner:
  - Need direction on Transportation Initiatives Fund.
  - Campus & Community Planning has a $1.4 million subsidy for transportation initiatives (from parking fees). We’ve been asking for it unsuccessfully.
  - The University is putting up $80 million from development fees for the Broadway rapid transit line and they want us to contribute to Bike Share.
  - The suggestion is to take the $1.4 million from the parking fees combined with a small, opt-outable student levy ($1-$2 per term) and a UNA contribution.
  - A $2 AMS fee per term would bring in $282,000 a year.
  - Altogether there would be $1.7 million (from UBC, the AMS, and the UNA) to fund Bikeshare and also make a contribution to the Broadway Line. Also to make short-term improvements.
  - We’d get branding, free helmets, and discounts on the Vancouver bikeshare program.
  - This may also spur the provincial government to act on the Broadway line. If we do nothing, the line will be dead.
  - The Musqueam and the federal government may also contribute funding.

- Caroline: Why fund this from students?
- Tanner: In the media, students are portrayed as not paying enough, not investing. If students do this, sending a strong political message, it kills that argument and puts pressure on the provincial government.
- Caroline: We’d have no control over this fund.
- Tanner: We’d have a majority of the seats on an adjudication committee for transportation initiatives. We pay $1-$2 for 20-30 years in return for that and for major political leverage, Bikeshare, short-term transit improvements, and representation (one seat) on the committee overseeing the construction of the Broadway line.
- Caroline: Are students responsible for public transportation?
Tanner: Yes, we need to make a tangible contribution if we want to see a line built.

Caroline: What about other stakeholders?

Tanner:
- City of Vancouver/taxpayers (the largest, through property taxes: $2 billion)
- TransLink
- UBC ($80 million)
- Provincial and federal governments
- Students (maybe $10 million)

Tanner:
- The fee could go to referendum in January, perhaps merging it with Joaquin’s fee rebuild.
- We may not get a 2016 renewal of the U-Pass from the province.

Caroline: Would the province renew if we do this?

Tanner: They haven’t said directly, but …

[Mona arrives]

**New SUB business names**

Ross:
- New SUB venue names were discussed at Council in November 2011, but not approved by Council. They were approved at a New SUB Committee meeting in 2012.
- The focus now is on the pizza outlet’s name; it’s provoked some discomfort.
- At the last meeting with Glasfurd & Walker (our brand consultants) we loved everything except the designs for Boom!Pizza.
  - This was not a concern about the name per se, but about the designs based on the name.
- Originally when we discussed names, the idea of taking the old names to the new building was discussed, but the decision was to go with new concepts, a new look, not necessarily trying to remind people of the old building.
- We probably can’t rewind the clock completely on Boom! We already have furniture and interior design based on it.
- Boom!Pizza as a name came out of workshops at which the concept for our new pizza place was for something irreverent, casual, and social, with an element of surprise.
- Right from the start this name had people squirming.
On October 16 Glasfurd & Walker are coming back with new designs for Boom!Pizza. Maybe when they do, we’ll say, Oh, look at the new execution; that’s great. Or we could go to the other extreme, give up on Boom, and go to, say, an online contest to name the pizza place.

The question is, If we don’t take what the experts recommend, how are we going to decide? Who will decide? The New SUB Committee? The Executive? BAGB?

We don’t want to run out of time.

Going to a different concept, brand, interior design would add to the cost.

- Some discussion of names.
- Caroline said the issue was to work out a process rather than debate the names now. There were questions of money and timing. It could cost $5,000 to make a name change.

[Mona leaves.]

- Tanner: Can we ask what the other shortlisted names were?
- Joaquin: There’s brand equity in our old name: Pie R Squared, and it could work with the new feel.
- Joaquin: Council would be the best venue to discuss this.
- Ross:
  - Better to discuss it with others first before going to Council. G&W are here on the 16th. There’s a New SUB meeting next week.
  - The $5,000 would come from the project. That should go to New SUB.
- Caroline: I’d like to see how much brand equity there is in Pie R Squared. Are there measurables?
- Ross: Not really.
- **Action Items:** Ross to ask G&W for the other shortlisted names and about inserting Pie R Squared into the new look and feel. Ross to check with Michael and G&W about timing.

**ABCS AGM**

- Tanner: We’re looking to host at Robson Square, probably at the end of October or early November. It will be a big deal, a big media show, the first test of whether the organization can work.

**U-Pass Customer Service**

- **Action Item:** Tanner and Matthew to bring back report. Mona to call a Budget Committee meeting.
Safewalk

- Matthew:
  - Service levels went up after the sexual assault, but the cost is still about $50 a walk. We’re putting lots of money into a service that’s not benefiting a large number of people.
  - What’s the long-term vision for the service?
  - Bikes? Vehicles?
  - The Services Review recommended cost-sharing with the University, but we have not received a positive response from the University.
  - Should we look at closing Safewalk?

- Tanner: Closing would be a bad idea. It’s extremely important; it contributes to the feeling of safety on campus. External funding is the No. 1 priority. Perhaps from provincial grants?

- **Action Item:** Tanner to explore provincial grants.

- Tanner: Perhaps revamp/combine SASC, Safewalk, Women’s Centre. They’re all ways of dealing with campus safety.

- Matthew: Those structures are not compatible.

- Caroline: Can you work with the VP Academic and approach the University?

- Tanner: UBCO finances their Safewalk.

- Matthew: They have a very compact campus.

- Caroline: We need to send UBC a breakdown of walks.

- **Action Items:** Matthew to provide a breakdown of walks, Joaquin to contact UBC’s Chad Hyson.

Student Assembly

- Tanner:
  - The 2010 SPARC report, which reviewed systemic barriers to equity at the AMS, recommended we establish a Student Assembly for groups not represented on AMS Council.
  - Two Execs that year (Jeremy McElroy and Ekaterina Dovjenko) proposed a structure.
  - This year Brett (the Equity Commissioner) and I have rebuilt the structure, looking to represent such groups as the Residence Hall Association, indigenous students, IFC, Panhellenic, and Resource Groups.

- Caroline: What items would the assembly look at?
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS Student Society
6138 SUB Boulevard
Vancouver, BC V6T 1Z1
www.ams.ubc.ca

- Tanner: The assembly would be a way to get feedback from these groups. It would be an advisory group. We could pass information down through them and get insight back to us. This would be easier than direct consultation. It would increase student engagement.
- Caroline: Matt Parson was interested in this idea, and then Toope said, Isn’t that what Council is for? That shut it down. And which groups do you invite? Where do you draw the line? I’m all for consultation, but I wouldn’t want this to die because the groups aren’t all interested in all the issues.
- Tanner: Having a structure is useful. This would be a good start.
- Caroline: You wouldn’t be including all groups.
- Tanner: There would be some seats for members at large.

VP Students Office
- They are creating a strategic framework for the office and want the AMS Executive to consult with them.

U-Pass letter
- Tanner: The U-Pass student group wants us to approve a letter criticizing the administrators for rejecting a proposed student vice-chair.
- It was agreed that rather than sign such a letter, we should follow more diplomatic approaches.

There being no further business, the meeting adjourned at 5:04 pm.
AMS Executive Committee Meeting
Minutes of October 18, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External),
Anne Kessler (VP Academic), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon
Goldfarb (Archivist & Clerk of Council, arrived 9:15)

Regrets: Derek Moore (VP Administration)

Guests: Abby Blinch (Communications Manager), Anna Hilliar (Events Manager)

Recording Secretary: Joaquin Acevedo/Sheldon Goldfarb

Call to Order
The meeting was called to order at 9:00 am.

Minutes
MOVED TANNER, SECOND CAROLINE:

“That the minutes of October 3 and October 7 be approved.”
... Carried

Old Action Items

Re CUS FROSH:
• Mona and Matthew talked to Hubert Lai and were referred to a junior member of his
department (UBC Legal).

Other items:
• Tanner has been following up with Dave Tompkins re Council software; demo on
October 23.
• Derek and Abby to do further research about orgsync.
• Safewalk: Matthew to provide a breakdown of walks, Joaquin to contact UBC’s Chad
Hyson. There are no provincial grants available.
Governance, Finances and Constituencies
- Ross, Joaquin, and Keith had a conversation about governance, including Constituencies. Discussed services we offer Constituencies.
- We should probably have a larger discussion about internal governance.
- This relates to the CUS Endowment Fund issue.
- **Action Item:** Joaquin to speak about this at Council.

Councillor Orientation
- Tanner: Cancelling because not enough Councillors coming.
- Perhaps can hold something on a Council night?
- Joaquin: We were going to do regular presentations to Council.
- **Action Item:** Tanner to send out revised programming for upcoming Council nights.
- **Action Item:** Ross and Sheldon to present on fiduciary duty.

UBC MoU
- Re UBC President’s Fund of $20,000 for joint projects between the AMS and the UBCO SUO.
- No edits on our side.
- We need to sign it.

Grad Class Sculpture
- We’ve received a quote on insurance for the proposed sculpture: $2,000 a year (sculpture is worth $100,000).
- It will go near the Point Grill on campus, but will not be part of UBC’s art, so they won’t insure it.
- Someone needs to take care of the sculpture, and we though the easiest way was to insure it.
- Joaquin: That’s a lot of money.
- Ross: It’s because it’s part glass and far from the SUB.
- Joaquin: Can we relocate it? Would that affect insurance?
- Tanner: Put it inside the new SUB?
- Ross: Not a lot of free or flexible space there. The sculpture is big.
- **Action Item:** Joaquin to speak to Mike Silley and Keith.
Credit Line

- Joaquin: Our current credit line is $1 million, which is usually okay, except in the summer, when we get too close the cap for comfort.
- Ross: There’s no cash crisis, just a cyclical issue. Our bank has asked for a Council resolution to raise the amount to $1.5 million.

MOVED JOAQUIN, SECONDED TANNER:
“That the Executive Committee recommend to Council that it pass the appropriate resolutions.”

... Carried

Note: Keith to draft motion.

Whistler/BAGB

- Decommissioning presentation to Council from BAGB.
- Action Items: Caroline to contact Erik MacKinnon. Sheldon to forward the motion passed by BAGB.

U-Pass Customer Service

- Tanner:
  - We’ve drafted an Operations Manual for the U-Pass Customer Service Office, which we’d like to see become a new Student Service.
  - This would just mean switching it from one side of the organization to another, so that I no longer spend 20 hours a week on U-Pass customer service.
  - The new Service would take this over. It would have a Coordinator working 15 hours a week.
  - It would cost $10,000 to support this annually; $5,000 for the rest of the current year. For salary, benefits, everything. There will also be some customer service software, but that would come out of the ECSS budget.

- Matthew: This is a fairly affordable Service, and it’s a good service, identifiable.
- Joaquin asked about staff.
- Tanner: It will be identical to offices at other universities, e.g., SFU

MOVED TANNER, SECONDED ANNE:

“That the Executive Committee recommend to Council the establishment of the AMS U-Pass BC Customer Service Office.”
Caroline: This would mean quadrupling Tanner’s staff.
Tanner: Not my staff. The new Service’s staff.
Caroline: Why can’t this be done the way it was before (working with UBC)?
Tanner: It didn’t work anymore; it was broken; we need to fix it.
Matthew: Considering the number of positions cut from the Services, this is doable.
Anne: When up and running?
Tanner: Late November.
Caroline: There are issues of capacity and money.
Tanner: This will get work off my hands and make things better for students.
Joaquin: The Budget Committee still needs to approve this. If the referendum passes, there will be money. If not, Council may have to cut.
Caroline: Are we bringing new Services in one by one?
Matthew: Yes, after feasibility studies. This doesn’t go through that process because it already exists.
Caroline: I’m concerned about the Assistant Coordinator position mentioned in the manual.
Tanner: We’re not hiring it immediately, but wanted to make provision for it.
Matthew: We can take it out for now. I can act as back-up if there’s an overflow of work.
Joaquin: You need to establish metrics.
Tanner: In this case, that won’t be hard to do.
Caroline: We just keep hiring more people.
Joaquin: I see the need for it. If Council okays it, then it’s fine. But we are in an overall significant deficit.
Matthew: We are in deficit, but it’s our job to improve student life. U-Pass is holy ground for students.
Tanner: This is our mandate; we are charged with addressing the needs of students.
Joaquin: This can solidify U-Pass as a service offered and maintained by the AMS.
It was agreed to modify the motion to make it conditional on Budget Committee approval.

MOVED TANNER, SECONDED ANNE:

“That the Executive Committee recommend to Council the establishment of the AMS U-Pass BC Customer Service Office, subject to the Budget Committee approving a revised Services budget.”

... Carried
[Abby arrives.]

**Information Overload**

- **Abby:**
  - Our November campaign will be called Information Overload.
  - Its aim is to let students know who we are so when elections and the fee referendum come, we won’t have to explain then.
  - The slogan will be “This is Your AMS” and we will advertise with a website banner, a Ubyssey ad, bathroom ads, posters, etc.
  - We’re going to highlight one club each month on the website.
  - We will partner with some UBC events.

- **Tanner:** This shouldn’t just be us putting out information. We need some form of student engagement.

- **Sheldon:** You can include historical items as part of the This is the AMS theme: this is the organization that helped create the campus (through the Great Trek); this is the organization that brought you the U-Pass and the Health and Dental Plan, etc.

- **Ross:** This is where you get the cheapest beer and the best pizza.

- **Joaquin:** Mention the half a million dollars we spend on bursaries.

- **Matthew:** Mention the free Tutoring Service.

- **Joaquin:** Maybe connect with clubs.

- **Tanner:** Maybe host a general town hall.

- **Caroline:** Giving the Executives face time with the students might be useful if you can find the right venue.

- **Anne:** We could do creative things, like rewriting a song and having a flash mob sing it.

- **Caroline:** There’s a plan to hand out umbrellas at the bus loop on a rainy day. Random things that connect with students.

- **Joaquin:** You could use the Sustainability Coordinator.

- **Possible articles about the AMS on the website on:**
  - U-Pass
  - Clubs
  - Tutoring and all Services
  - Events Department
  - New SUB
  - Great Trek anniversary.

- **Looking for photos for the campaign.**
[Abby leaves.]

**ACF Lawsuit**
- Ross: A lawsuit from 2007 to do with the Arts County Fair has resurfaced; we’re still dealing with it.

[Anna arrives.]

**Events**
- Anna:
  - First Week:
    - Under budget, which is good.
    - Sold out the events.
    - Didn’t sell all the Frosh Kits; maybe don’t call them that; maybe look at what’s in them; maybe focus more on the events. Students said they cared more about the events.
    - All the events went really well.
    - A couple of noise complaints.
    - Jenny (the First Week Coordinator) worked way too much. We were lucky to have her, but next year perhaps hire earlier or give more hours.
  - Caroline: Turnout was amazing; events were packed.
  - Welcome Back Barbecue:
    - Happy with the amount of people: 4000, which felt good on the field.
    - Tripled our sponsorship.
    - Some say we need a huge name like at Block Party, but then we’d need to spend $40,000.
    - The weather didn’t help.
    - The police were happy, though there was perhaps too much police presence: they were taking photos from the stage at one point.
    - First Aid was fine; it was an easy event.
    - We lost less than expected; under budget.
    - The key to success was sponsorship.
  - FarmAde:
    - Also under budget: made $954.
    - Good event. Could perhaps use a student working group for it ahead of time.
      - Joaquin: Maybe a sustainability group.
[Anna left.]

Referendum
- Joaquin and Caroline are pre-screening Referendum Coordinator candidates. Joaquin is doing up finances. Want them to start on October 24.
- Ad hoc committee will be appointed next week.

Boom!Pizza
- Re the name: This should go to BAGB and the New SUB Committee and later come back to Exec.
- We have to tell Glasfurd & Walker what to do.

U-Pass Advisory Committee
- Tanner: The letter over the September 26 incident (when the student nominee for co-chair was rejected) is back. We were opposed to it originally. Pierre and I still think it is inflammatory. Perhaps we should go back to Council about it.
- Joaquin: It doesn’t need to go to Council again.
- Tanner: If we sign, it could fracture relations with the U-Pass Advisory Committee.
- Anne: Then don’t sign.
- The consensus was not to sign and to await developments.

New SUB name
- Joaquin: The way we’re handling this is terrible. The outreach is not there. The New SUB Committee didn’t really consider student suggestions.
- Tanner: Why the three-part formula? Why was Facebook being used? We need to halt and start over.
- Joaquin: We also need to consider what name UBC is going to choose for the old SUB.
- Caroline: We need the name by the end of the month?
- Ross: We may have a little more time.
- Tanner: This process was originally meant to be democratic; it didn’t happen that way.
- Caroline: We don’t think it’s been transparent or democratic.
- Joaquin: It may be too late now, though.
- **Action Item: Derek to come back with a revised process and timeline.**
Council reports

- Tanner: It doesn’t make sense to send a written one every meeting.
- Caroline: They’re voluntary.

There being no further business, the meeting adjourned at 11:05 am.
AMS Executive Committee Meeting
Minutes of October 24, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Anne Kessler (VP Academic, left at 3:25), Derek Moore (VP Administration), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Matthew Duguay (ECSS)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:05 pm.

Minutes
• Approval of the minutes from October 18 was postponed until the next meeting.

Old Action Items
• Derek and Abby to do further research about orgsync.
• Safewalk: Matthew to provide a breakdown of walks. Meeting with Chad Hyson and Louise Cowin has been set for January.
• Tanner to send out revised list of items for Councillor Orientation.

New SUB naming
• Derek is working on a revised process and timeline. Derek will check with Michael Kingsmill, but it looks like the name is not needed until the end of November. Can go to Council on November 20.
• Last week’s concerns about the process were addressed.
• Derek: Talking to Constituencies, sending out a survey. There’s been feedback critical of the name. I still stand by the process. Will take new suggestions back to the New SUB Committee. Our thinking is evolving.
• Caroline: Happy with the update and the process now.
• Action Item: Derek to provide updates as the process changes.
Open Access

- Anne: Senate is bringing forward a statement, not a policy. The AMS had a policy, but it lapsed; we’re working on changes to it and will bring it back. Our thoughts are that the University is not going far enough. This will go to Educom. We’ll encourage the University to go further. Other universities are moving towards having everything be Open Access.

[Anne leaves.]

New MacInnes Field

- Ross presented drawings of the proposals, showing the area for the new field, in relation to the new SUB, the new Aquatic Centre, etc.
- The AMS will have control of a yet to be designated area outside the new SUB: space for the AMS to program events without going to UBC Classroom Bookings. Details to be negotiated. Similar to the space we have outside the current SUB.
- Anna [Events Manager] says we’ll be able to do Block Party and the Welcome Back BBQ on the new MacInnes Field (once it’s ready, starting in 2017). Still working on where they will be held in the interim.

Students at Large

- Caroline: Need to advertise vacancies and recruit new blood. Spots on two committees need to be filled (Referendum Committee and a commuter student spot on the Sport and Recreation Council).
- Tanner: Can do it through formstack, social media, speaking to Constituency presidents.
- Caroline: Let’s do it.
- **Action Item:** Tanner to create a formstack to give to Abby.

Referendum

- Joaquin: Should we seek a third student at large for the Referendum Committee?
- Caroline: Don’t want it to be too large; needs to stay efficient.
- Joaquin: The committee is only in charge of the questions.
- Tanner: We’re not organized enough. Need a good strategy team.
- Joaquin: The Referendum Coordinator and their team will be that.
- Tanner: Need a good ground game, resources. Look at methods of communication, different things we can build.
- Ross: Getting Council involved is critical.
Tanner: A Student Assembly would be a fantastic vehicle.
Joaquin: Where would that live? Who would call that?
Tanner: Could be called at the pleasure of Council on an issue.
Caroline: Do we want the Referendum Coordinator to go to individual groups, or should we bring them together at an Assembly?
Tanner: Need to build a network or map of communications. Digital. Contact lists. Outreach AMS. Connect to past Referendum Coordinators.
Caroline: How create political will?
Tanner: Need to be engaging students on the ground. Get out as Execs, talk to students, put a face to the Society.

U-Pass Customer Service Office
Tanner: If not creating a Service, where deal with it in the External Office? Really nowhere. We’ll have to shut down some projects, e.g., Walking Debt, childcare policy. Also looking at the impact on other projects. Going to go back to Council with the U-Pass Office again and other options; they want more facts.
Joaquin: Maybe run it by the Exec first.
Caroline: The main thing is to make sure our students get U-Pass service.
Joaquin: If UBC thinks this office is such a great thing, then they should fund it.
Tanner: We asked them not to fund it; we said we wanted to prove it could work first.
Caroline: Why? Try to get a written agreement that they’ll pay.
Action Item: Tanner to prepare a motion for Council and seek a written funding agreement with UBC.

Microbrewery Funding
Joaquin: There’s $270,000 earmarked for the brewery from the Student Spaces Fund, which actually doesn’t talk about breweries. It’s out of order.
Derek: We had the brewery planned for the New SUB; we moved it to South Campus. It’s a form of SUB expansion [SUB expansion is covered by the Student Spaces Fund].
Joaquin: That’s a big stretch.
Derek: Council directed us to build it.
Joaquin: I want to rescind that motion and find another source of funding.
Tanner: Maybe in the fee restructuring?
Joaquin: No.
Derek: The discussion should be, Where else should the money come from? The Farm Centre project [including the AMS brewery] has gone to Board, or at least to the
University Executive. This could put Board 1 approval into jeopardy. We need to find out if there’s still will on Council to fund the brewery.

- **Action Item:** Sheldon to circulate the motion and minutes concerning Council’s approval of the brewery.
- **Action Item:** Derek and Joaquin to discuss options.

There being no further business, the meeting adjourned at 5:01 pm.
AMS Executive Committee Meeting
Minutes of October 31, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance, arrived 4:07 pm), Tanner Bokor (VP External, out between 4:15 and 4:45), Anne Kessler (VP Academic, left at 4:05), Derek Moore (VP Administration), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Matthew Duguay (ECSS)

Guest: Marjan Hatai

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:05 pm.

Councillor Orientation
• Things still to do: acronyms, governance (how BoG and Senate work), finances.
• To be done as presentations at the next three Council meetings.
• Action Items: Anne to talk to Cole re a Senate presentation. Caroline to speak to Matt re BoG. Sheldon to do acronyms. Joaquin: Finances.
• Should do history of referendums in January.
• Anne: Maybe ask Councillors what they want to know about.

Execs on Committees
• Anne will serve on the two committees Kiran was on: Unecorn and Educom. (As per motion moved by Derek, seconded by Tanner.)

Referendum Coordinator
MOVED DEREK, SECONDED TANNER:
“That Marjan Hatai be named the new Referendum Coordinator effective last Monday for a period ending Friday, February 7.”

... Carried

[Marjan arrived.]
Referendum

- Marjan: Want hiring done by November 18. Talking to various campus groups.
- Brainstorming about people to talk to.
- This fall tell people about the AMS and ask them how we can make the AMS better for them. Later, when promoting the actual referendum, tell them we want to incorporate their suggestions.
- Derek: The idea of fee restructuring may provoke a negative response. Some may say the AMS will mismanage your money.

[Marjan left.]

MoU for joint fund

- Tanner: No comments came back on the draft. It’s one year for $20,000, to be spent to benefit both us and the UBCO students.
- Action Items: Sign the agreement. Joaquin and Tanner to come up with ideas on how to use the money.

U-Pass Office

- Tanner: Three new options:
  - Codify the U-Pass customer service responsibilities in the VP External’s office. Revive the Transit/U-Pass Commissioner position. The most expensive option. Doesn’t address physical accessibility of the office. We don’t recommend it.
  - What we recommend: Put the office under the Student Services Manager (the former ECSS) but without codifying it as a Student Service. Run it as a six-month pilot. This gets it away from the Executive portfolio. Cost covered within the Services budget.
  - Same as the second option, but codified as a five-month pilot.
- Caroline: UBC funding agreement?
- Tanner: We’re not going to request that at this stage. Need proof of concept first.

[Anne leaves.]

- Caroline: The same problems remain as before. I’m not comfortable going forward. I need to approve it as the acting Executive Director.

[Joaquin arrives.]
• Tanner: Holding off till the end of November.
• **Action Item:** Tanner to send information out on usage numbers and to seek a more robust MoU with UBC concerning support.

**Minutes**
• Debate over October 18 minutes: whether to leave in the critical language concerning the New SUB naming process.
• Approval of past minutes was postponed until the next meeting.

[Tanner leaves.]

**Vision Task Force**
• Caroline: Want to get ball rolling on one of my PAI goals, developing an AMS Vision statement, but I can’t do it myself, so I’d like to create a task force made up of five Councillors.
• To go to Council under Other Business.

[Tanner returns.]

**Insider Review**
• Ross: We should do a post-mortem.
• Joaquin: I’ve already spoken to Abby.

**Referendum 2: Funds and Fees**
• Joaquin: UBC’s Pierre Ouillet (VP Finance) has offered assistance in looking over our numbers. To get an external view.
• Tanner: As long as business numbers are kept out.
• Joaquin: I’ll manage the confidentiality. Much of our data is public anyway
• Joaquin: I want to present the initial direction to Council next week. The aim is to collapse as many fees as possible because we have piles of money in funds that we can’t use.
• Caroline: This should go to Referendum Committee first, before going to Council.

**New SUB naming**
• Derek: Discussed at New SUB Committee. Didn’t get a mandate. Still trying to figure it out. Freezing the process.
Boom!Pizza

- BAGB recommended following the expert advice from Glasfurd & Walker, saying there would be no monetary impact whether we used Boom!Pizza or Pie R Squared, and it’s gone through the naming process.
- New SUB Committee did not rescind its original motion in favour of the names recommended by G&W. It said we should stick with what we have decided on already. (Quorum was not present at the New SUB meeting.)

The meeting adjourned at 5:10 pm.
AMS Executive Committee Meeting
Minutes of November 7, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External, left 12:55, returned 2 pm), Anne Kessler (VP Academic, left at 2 pm), Derek Moore (VP Administration, left 1:50), Matthew Duguay (ECSS), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:40 pm.

Minutes
MOVED DEREK, SECONDED ANNE:

“That the minutes of October 18, October 24, and October 31 be approved.”

Joint projects with UBCO SUO
• Joaquin: Proposed projects using the money available under the MoU for us to use with the UBCO students:
  o A trip by us to visit the UBCO SUO executive ($650).
    ▪ Discussion of whether it should be the current AMS executive or next year’s.
  o Councils to meet; cheaper for their 12 directors to come here ($2,000).
  o Research:
    ▪ Academic Experience Survey ($2500 to run the survey on both campuses).
    ▪ Health and Dental Plan.
    ▪ Transit usage.
    ▪ Career opportunities, flexible learning.
  o Joint Academic Issues:
    ▪ Joint Student Senate Caucus.
    ▪ Governance Review of AMS/UBCO SUO.
    ▪ Conferences (upcoming International Students Conference).
    ▪ Student Life (UBCO team for Storm the Wall).
• Anne: Mental health review?
• Tanner: Athletic rivalry between the campuses: sending a bus.
• Joaquin: Meeting UBCO SUO to find out what they want.
• Matthew: Ask them about their Safewalk program; they’re half funded by UBC.

[Tanner leaves.]

• Joaquin: Need someone to liaise.

Orgsync
• Derek has done research.
• Action Item: Derek to report in two weeks after speaking to Abby.

Councillor Orientation
• Action Item: Caroline to speak to Mike and Matt about a BoG presentation.
• Action Item: Joaquin to do a finances presentation.

[Tanner back.]

Referendum
• Timeline received from the Referendum Coordinator.
• Suggestions from Execs:
  o Start earlier. Do more planning/communications strategy in December.
  o Focus more on dialogue with students, not just providing them with information.

[Tanner left.]

UBCC350
• Petition coming for a referendum question that would require the AMS to advocate that UBC divest itself of its holdings in the fossil fuel industry.
• Issue of whether Council should take a stance on the question.
• Anne: They’re highly organized and don’t need us to campaign for them. I don’t think we should take a stance without further research; we should probably allow students to decide for themselves.

Christmas card
VP Students Update
- We promised an update on our plans.
- Action Item: Execs to refine their one-pagers.

Councillor Orientation 2
- Caroline:
  - At Council Andrea asked about how Councillors can become engaged. In Arts, there was an Arts caucus that helped. Perhaps smaller Constituencies can join together.
  - Code and Bylaws: Looking things up. Where to find things?
- Joaquin: Get on committees.
- Anne: Social activities in the Council chambers after a meeting.
- Exec meetings with new Councillors.
- Mentorship from other Councillors.

Competitive Sport Model (Cosmo)
- Derek: Working group recommendations to come in March. It’s not true what the media has been saying about football and hockey being phased out).
- Anne: Might be good to publicize the timeline.
- Derek: It’s public (but hard to find).
- Caroline: The Province newspaper has been making fun of our clubs. This shouldn’t be clubs versus athletics. There’s misinformation out there.
- Anne: Should the VP Students have an information meeting with the clubs?
- Derek: She’s been having those.
- Derek: Tightening the relationship between the AMS and Athletics & Recreation: what are our priorities? Where do we want input?
- Caroline: We can’t have an external body controlling our clubs. SAC controls our clubs.
- Anne: What happens if external money comes to our clubs?
- Sheldon: Club money is AMS money.
- Caroline: If they’re given money, they may be told what to do.
- Anne: Competitive sport clubs could be a different type of club, in a special category distinct from regular AMS clubs.
- Sheldon: Like Departmental Clubs.
- Ross: We don’t want to lose clubs.
- Derek: Perhaps we need an MoU.
New Registrar

- Meeting with Kate Ross, UBC’s new Registrar. Issues to raise:
  - Release of exam dates.
  - Admission to Vantage College.
  - Co-curricular records.
  - Withdrawal dates.
  - Communication to students before they arrive.
  - Broad Based Admission.
  - Financial aid/financial services.
  - ESP’s.
  - How consultation works.

Brewery

- Derek: Don’t want to reopen the motion of support for the brewery. Perhaps in the fee reshuffle, a better source of funding can be found.
- Joaquin: I stand by my previous opinion that the money cannot come from the Student Spaces Fund. That can be looked at just as a procedural error, but the money can’t come from there. In the fee review I’m looking to change Student Spaces into a new capital projects fund, removing some of the old mandates, e.g., Whistler Lodge, childcare (after contract expiry in 2017), student housing.
- Ross: Maybe keep student housing. Being in the student accommodation business: why not?
- Joaquin: Would include SUB renovations and software upgrades in the new fund.
- Joaquin: We have to change the funding source for the brewery.
- Anne: We’d have to wait until the new fund is in place.

[Derek leaves.]

- Joaquin: If we sign a contract and turn over money, we’d be out of line. We also don’t have feasibility studies for the brewery. We could rescind the old motion of support for the brewery: that would provide incentive to pass the referendum. But there’s a real chance we can’t fund this.
- Ross: Maybe a levy a special fee (to fund the brewery).
- Discussion on informing the UBC Farm about the problem.
Grad Class Sculpture

- Joaquin: A location change to the new SUB would save only $200 a year on the $2000 insurance charge, so insuring by us is out of the question. We could just take the Grad Class money, and then once it’s spent, there’s no more commitment. Or we could accept it as part of our collection.
- **Action Item:** Exec to discuss next time.

[Anne leaves; quorum lost.]

SCI

- Strategy Consulting Initiative, a UBC student consulting group (Commerce students), could help us with marketing etc.

[Tanner returns; quorum regained.]

U-Pass

- U-Pass Advisory Committee: A revised and more diplomatic letter has been drafted about terms of reference.
- The idea for branded sleeves has been abandoned. Instead, we can use in-house U-Pass branded material.

UBCO Liaison

MOVED CAROLINE, SECONDED JOAQUIN:
“That Tanner be the liaison person for the MoU with the UBCO SUO about funding for joint projects.”

... Carried

Athletics Fee

- Joaquin: Cheque due from us to UBC re the athletics and intramurals fee we collect. Usually, I have some documentation as back-up. Here there’s nothing.
- Caroline: We wanted a contract on the use of the $1 million we contribute. Before signing off on the latest cheque, we could ask how money has been spent in the past and how this latest contribution will be spent. There’s a meeting coming of the new USRC (replacing the old UAC, or University Athletics Council).
- **Action Item:** Caroline to ask about this.

There being no further business, the meeting adjourned at 2:10 pm.
AMS Executive Committee Meeting
Minutes of November 14, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Anne Kessler (VP Academic), Derek Moore (VP Administration, left 12:57), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Matthew Duguay (Student Services Manager), Ross Horton (General Manager)

Guests: Marjan Hatai (Referendum Coordinator), Abby Blinch (Communications Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:35 pm.

Referendum Update
- Marjan: Hiring Referendum Team. Outreach to Rez Life, the RHA (Residence Hall Association), the Greeks. Making connections, presentations (perhaps Execs can help?). Working with Abby to send survey to clubs to get their feedback. Presenting to Council with Joaquin.
- Joaquin: Ready with big picture for Council about consolidating fees, dedicated fees, avoiding risk in budgets, etc.
- Tanner: Follow the Get On Board model and get partner buy-in/endorsement, e.g., from Constituencies.
- Joaquin: Premature for that. Wait till we pass the actual questions. This is the time to make connections.
- Marjan: Just getting the word out.
- Anne: Could ask for a point person in each Constituency, someone to communicate with.
- Caroline: The Referendum Committee needs to be meeting on the questions.
- Marjan: Reaching out to people and groups I already have connections with. Need assistance for doing the same for groups I don’t know. Messaging will include short presentations about what the AMS has done and asking students what they’re looking for from the AMS.

[Marjan leaves.]
Minutes
MOVED DEREK, SECONDED TANNER:
“That the minutes of November 7 be approved.”

[Abby arrives; Derek leaves.]

Information Campaign
- Abby:
  - Launching Tuesday: highlighting events via rave cards, Zoom ads, banners, digital signage. “Did You Know?” articles on Facebook and Twitter. Going to be profiling individual clubs on the website.
  - Need to get Execs out to present faces to the students.
- Tanner: Planning to hold office hours around campus. First week of exams planning a Soup Day: giving away soup, wishing students good luck on exams.
- Caroline: Umbrella Day: giving away umbrellas (from First Week) with rave cards.
- Tanner suggested a Town hall meeting. Also an exam prep kit to be handed out in study spaces (pens, cue cards, rave cards). Could dress up as Power Rangers.
- Caroline: Could do Merry Christmas from the AMS, like what the EUS does every year (carolling). Speak to Constituency councils. A coffee cart?
- **Action Item:** Caroline to find out times of Constituency council meetings, to convene meeting re umbrellas.
- **Action Item:** Abby to look into use of study space with Anna.
- Abby: Filming promotional video to inform people about the AMS: a few seconds each on various aspects (Blue Chip, Safewalk, the Norm, funds/bursaries). Light-hearted. Getting actors.
- Caroline: Mention U-Pass.

[Abby leaves.]

One pagers for VP Students
- The main thing is the one on campus spirit.
- **Action Item:** Derek to do Campus Spirit one-pager.

U-Pass Customer Service
- Tanner speaking to Carole Jolly and Kate Ross re MoU with UBC. Looking over data.
Councillor Orientation

- For next Council, top three or four issues Councillors should know about, and last three referendums (Sheldon). Also Code and Bylaws (Sheldon). Engaging Councillors (Caroline). Robert’s Rules and drafting motions (Michael Begg).

Grad Class Sculpture

- Joaquin: Three options:
  - Pay insurance of $2100 a year (a terrible use of money).
  - Take the $4,000 the Grad Class Council (GCC) has and use that for repairs; no more repairs once it used up.
  - Say we don’t want to do this at all.

- The sculpture itself costs about $150,000.
- The Executive was not inclined to take this up.
- Joaquin: The original suggestion from Mike Silley was that the $4,000 from the GCC be used for this. Campus and Community Planning wants us to take responsibility.
- Anne: What if it breaks and it costs more than $4,000 to repair? Are we responsible for taking it down?
- It was agreed to seek more information from Mike. He can also bring it up in Discussion Period at Council.

Compass card distribution

- Tanner: Five student associations are interested in having the machines; three others are thinking about it. We could get four Compass machines. Question is: Where does the money come from?

UBCO SUO

- Rocky Kim of the UBCO student union is coming to visit. We should get the MoU signed so we can start going forward with projects. He’s also interested in our Speakeasy service.

There being no further business, the meeting adjourned at 1:50 pm.
AMS Executive Committee Meeting
Minutes of November 20, 2013

Attendance
Present: Caroline Wong (President, arrived 10:40), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Anne Kessler (VP Academic, left 11:57), Matthew Duguay (Student Services Manager, arrived 10:45, left 12 noon), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Derek Moore (VP Administration)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:30 am.

Brewery Part One
• Joaquin: I still think earmarking money for the microbrewery from the Student Spaces Fund is out of line. Nothing gives us the authority to make that sort of expenditure from that fund. We should rescind the brewery motion.
• Action Item: Sheldon to ask the Speaker of Council whether the brewery motion can simply be declared out of order or whether a motion to rescind is required.

Fee Models Part One
• Joaquin:
  o Discussed fee consolidation at Referendum Committee.
  o Consensus was not to touch the SASC fee.
  o Plan would thus be to consolidate the Lobbying fee and the Services fee with the AMS General Fee.
  o Lobbying and Services could still remain as non-replenished funds without a dedicated fee.
  o Looking to change the purpose of the Student Spaces Fund to include software upgrades.
• Anne: Could include software in the Repairs and Replacement Fund.
• Joaquin: It’s not necessarily software replacement or improvements; it will also include new software.
[Caroline arrives.]

- Joaquin:
  - Also want to decrease the Student Spaces fee and add that amount to the general fee: a revenue neutral process.
  - There’s $3 that can be transferred. If we don’t do the brewery from Student Spaces, it could be $7.
  - Referendum Committee was on board with abolishing the SUB Management Fund and decreasing the requirement in the Repairs and Replacement Fund from 25% to 15% (the fund has to contain an amount equal to a percentage of assets).

**Brewery Part Two**

- Anne: The brewery is key. If the motion was invalid, then we either change the Student Spaces mandate or we reduce the Student Spaces fee.
- Joaquin: It will be hard to change the mandate to include the brewery.
- Anne: Or there could be a separate fee to build the brewery. Or get a loan from UBC.
- Ross: We could pay off a loan over 10-15 years.

**Lobbying fee**

- Tanner: Other student unions have varied ways of handling their lobbying funds. There should be restrictions on it, so it can’t just be used whenever the VP External or the VP Academic wants it. Kept more for emergencies, election campaigns.
- Anne: Not just emergencies. Elections we can foresee.
- Sheldon: What about the Elections Reserve Fund?
- Tanner: That will be rolled in. Since campaigns cost about $30,000, I suggest putting $50,000 in this fund each year, so both External and Academic can have one campaign each.

[Matthew arrives.]

**Fee Models Part Two**

- Tanner: If it’s all one fee, then UBCO students would have to pay it all.
- Joaquin: Our fees are generally lower than elsewhere, even including all the separate fees.
- Tanner: Not if you include Health and Dental.
- Joaquin: Even with that we’re still very low, at the lower end of fees for Canadian universities.
Referendum Questions

• Caroline: Hoping to get the questions ready for December 4.
• Tanner: There’s two more from Unecorn: a constitutional change to declare us non-partisan and a question asking if students support the Broadway Line.
• Caroline: The first one can be part of the bylaw package.

Minutes

• It was agreed to delay consideration of the minutes until next time.

Old Action Items

• Caroline: Able to contact Constituency councils about meeting them, thanks to hiring a new assistant.
• Derek has done the one-pager for the VP Students.
• Caroline: Spoke to Ashley about athletics finances. She wants her money man to speak to ours. We’re not cutting a cheque until we figure that out.
• Matthew presented Safewalk data.
  o Hours went up after the sexual assaults. Peak was on Halloween.
  o Reducing hours again: Campus Security is taking up the slack.
  o Caroline and Matthew meeting the VP Students on Safewalk spending. We went way outside our budget, and this was to help the University.
• Anne interviewing applicants for BAGB positions.
• Tanner meeting the Electoral A representative and the Ministry about governance.
• Tanner meeting the AUS and the SUS about capacity of Ladha and MASS.
• Marjan is hiring her Referendum team. Things need to get done in December.
• CUS: Post-Frosh consultations up in the air. Issue of procedures for mass discipline. Anne to raise this with Hubert Lai.
• Logo: Hard to convene people to meet. Still aiming for December 4.
• Services Review action items: Joaquin to write report for Council for January. Matthew may ask Council to allow him to delay his delivery of the feasibility studies until February.
• Anne part of UBC group looking at student housing.
• Collegia Tour: Anne and Caroline.
• Delaying plans for U-Pass Customer Service Office until February.
• UBCO student union leaders coming here next week to talk about athletics and other joint initiatives.
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS Student Society
6138 SUB Boulevard
Vancouver, BC V6T 1Z1
www.ams.ubc.ca

Board of Governors Update
Anne:
- Old SUB to become UBC Life Building, including a squash court.
  - Caroline: Why a squash court? Do students want a squash court?
- International House will also move here, and there will be less food business.
- Engineering Student Centre passed Board 3.
- Regional Context Statement still not including students in projections.

Brewery Part Three
- Do we include the brewery in the Student Spaces Fund?
- Joaquin: Need a new feasibility study. Not clear whether there will be a positive financial contribution if it’s on the farm. Can it even happen on the farm? Zoning issues. And it shouldn’t come from Student Spaces.
- We’ll need to talk to the UNA and other stakeholders.
- Anne: Why not get the Speaker to rule the original motion out of order and then ask Council what it wants to do?
- To be discussed further at next Exec.
- Joaquin: Need to know before December 4 Council meeting. It means a difference between lowering Student Spaces by $3 and lowering it by $7.

CUS Endowment
- Is it an investment or a donation? If it’s an investment, it may be in violation of AMS Bylaws.
- Bigger question: How does Council invest its money?
- Joaquin: I think the CUS contract doesn’t provide sufficient protection.
- UBC 350 may want to get involved on the issue of fossil fuels investment.
- Council needs to be told: All funds are AMS funds.

[Anne leaves.]

- Caroline: Question is, Are you in favour of Constituencies investing outside the AMS?
- Tanner: If strictly regulated, should be considered on a case by case basis.
- Caroline: What if all the Constituencies invested outside us?
- Joaquin: This is not an investment; it’s a donation.
• Ross: If we start paying interest to clubs and Constituencies, even if they don’t invest externally, that would mean that money could not be used for our operating funds.

[Matthew leaves.]

• Caroline: The CUS wants their interest back ($6,000). But they get services for that. There’s a governance issue.

There being no further business, the meeting adjourned at 12:06 pm.
AMS Executive Committee Meeting
Minutes of November 28, 2013

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External, left 2:30), Anne Kessler (VP Academic), Derek Moore (VP Administration), Matthew Duguay (Student Services Manager, arrived 1 pm), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Uli Laue (Director of Operations), Marjan Hatai (Referendum Coordinator)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 12:35 pm.

Award for Uli
• Caroline: Last May Uli Laue was one of the staff members awarded a Just Desserts award, something that goes to staff who contribute to making UBC a better place. Uli, who has been much involved in plans for the new SUB and other projects, was away in May, so we’re giving him his award now.

[Uli leaves.]

Referendum
• Marjan:
  o Finished interviews for positions on the Referendum team. Sending out offers today.
  o Made presentations to SUS, AUS, residence managers. Setting up meetings with GSS, KUS.
• There was further discussion of referendum planning.

[Matthew arrived.]

• Joaquin: The fee question won’t list all the fees, just the couple that are changing.
Caroline: UBC350, an advocacy group, has obtained 1000 signatures on a petition to have us lobby for UBC divesting its fossil fuel investments. We’ll take a neutral stance on that. There will also be questions on Whistler Lodge and bylaw amendments.

**Action Item: Joaquin to contact the lawyers after the December Council meeting, to review the questions.**

**Brewery**

- Derek suggested modifying the mandate of the Student Spaces Fund to make it a Capital Projects Fund that could include funding for the brewery.
- Joaquin: That would make the fund too open; it goes against proper capital planning.
- Derek: There would be no new fee, just an expansion of the mandate of the Student Spaces Fund.
- Joaquin: If we keep the brewery in the fund, then we can only decrease the fee for the fund by $1.50.
- Anne: How much of deficit would that mean?
- Joaquin: Around $250,000.
- Caroline: We probably need a business plan for putting the brewery on UBC Farm.
- Derek: We’re still negotiating the first MoU for the brewery; we’re far away from being complete. Paying for the brewery out of Student Spaces would be like paying for projects like the SUB and the new SUB.
- Joaquin: Those weren’t funded out of Student Spaces; there were separate fees for them. I’m not comfortable with a general capital projects mandate.
- Derek: We would put in lots of checks.
- Anne: This sounds just like Whistler Lodge, and we ended up continuing to have to put money into the lodge. If students really want a brewery on campus, they’ll vote for a $2 brewery fee. But I don’t want to risk our financial situation by including the brewery in the current fund.
- Caroline: Do other schools have a capital projects fund?
- Tanner: SFU does, but it’s primarily for SUB renovations.
- Joaquin: Small repairs to the SUB are included in Student Spaces, but it’s not a free for all.
- Derek: The actual proposal is to put a process in place overseen by the VP Student Life. Two teams would be set up to look at each proposal. Two approvals would be required from Council. There’d have to be a presentation to Council, including a revenue model, showing the impact on the fund. Potentially a presentation to BAGB too.
- Caroline: This is a philosophical question. Do we want a Capital Projects Fund that could be used for anything?
Derek: If we put the brewery to referendum on its own, it’s probably not going to do well. A small core of students are really interested. We can accommodate smaller interest groups through a general fund.

Anne: I’m not sure we should be accommodating smaller interest groups. If it wouldn’t pass a referendum, maybe we shouldn’t do it. We’re here to provide services for all of our students. I don’t feel comfortable spending that amount of money on something that’s not vital to what we do.

Caroline: Do we want to sacrifice Joaquin’s fee structure for this? Have we done feasibility studies on the brewery?

Derek: The brewery would be integrated into the Farm Centre. The UBC Farm is involved. It also has support from the Faculty of Land & Food Studies. It’s not solely our baby. It’s not like Whistler Lodge.

Caroline: Will Council need to put money aside before pursuing the project?

Derek: Yes, we can’t go forward without that.

Caroline: For new SUB we did feasibility studies, then passed a referendum first.

Derek: We wouldn’t have to pay until 2017.

Joaquin: Immediately there wouldn’t be a huge impact, but by 2017, if we go forward, if we don’t move money to General, it will have an impact. What I’m mostly concerned about is that the rest of the referendum might fail if we add this specific thing.

Tanner: It could affect the rest of the questions.

Caroline: Look at the process for New SUB.

Derek: The New SUB is very complex; this is essentially a warehouse.

Anne: Why not go to referendum on this separately? If a lot of people are in favour, it will pass.

Joaquin: There’s a difference here between being able to shift $7, eventually, out of Student Spaces and only being able to shift $1.50.

Derek: There’s a tight timeline for the brewery.

Anne: A separate question could pass in the January referendum and still keep to the timeline.

Tanner: I can’t at this time support a brewery fee either as a separate question or as part of Student Spaces.

Caroline: Our position is not to increase fees.

Joaquin: A separate fee for the brewery could work. My concern is not to have it be part of Student Spaces. What happens to the extra money in Student Spaces after we finish the brewery?

Caroline: Brewery supporters could collect 1000 signatures to force a referendum question on the brewery.
• Anne: You don’t need signatures; Council could just call a referendum on a brewery question. It doesn’t mean Council necessarily will support the Yes side.
• Caroline: I like the model of going to the students every time we want to build a new structure. We need a better vetting system.
• Derek: Then the childcare expenditure should have gone to referendum.
• Joaquin: That’s within the mandate of the Student Spaces Fund.
• Caroline: A separate question on the brewery.
• Sheldon: What fee level for the brewery?
• Ross: If we borrow the money internally over a longer period, the fee could be lower.
• Action Item: Derek, Ross, Joaquin, Sheldon to discuss wording of a brewery question.

Minutes
MOVED ANNE, SECONDED TANNER:
“That the minutes of November 14 and November 20 be approved.”
... Carried

Old Action Items
• Caroline and Matthew meeting the VP Students on Safewalk spending.
• Anne interviewing applicants for BAGB positions.
• Tanner meeting the Electoral A representative and the Ministry about governance.
• Tanner and Derek meeting the AUS and the SUS about capacity of Ladha and MASS.
• CUS Frosh: Issue of procedures for mass discipline. Anne sent email to Hubert Lai.
• Services Review action items: Joaquin to write report for Council for January.
• Orgsync: Derek and Abby setting up demo on it.

Council
• Presentations on MacInnes Field, the referendum, and the Board of Governors.
• Budget Committee: BAGB appointments.
• Brewery under Discussion Period.
• LPC appointment.

MOVED JOAQUIN, SECONDED DEREK:
“That Council be asked to allow a postponement in the Services feasibility studies until the first meeting in February.”
... Carried
Contacting the lawyers
- Ross: People don’t realize how much it costs.
- It was agreed that it should be only the President (or their designate), the General Manager, or the Executive Director who contacts the lawyers.
- Action Item: Sheldon to bring this to LPC to have it be a Code amendment or an Internal Policy.

SUDS and Leaders Hall
- Alberta schools are talking about combining these two events.
- Action Item: Exec to discuss next time.

Student Aid Bursary
- Joaquin: There’s $70,000 left over from last year. Every year we allocate $505,000 for bursaries. Should we get it back to get interest?
- It was agreed to do whatever produces the most money.

Philippines assistance
- The Filipino Students Association has spent money on posters for this, and would like to be reimbursed from the International Projects Fund. They would need up to $200.

MOVED JOAQUIN, SECONDED DEREK:
“That up to $200 be approved as an expenditure to the Filipino Students Association for the cost of posters associated with raising money for the Philippines.”

... Carried

All-Presidents Dinner
- Brainstorming over who to invite.
- Action Item: Exec to think of who to invite.

Safewalk Data
- Matthew: Safewalk went over its baseline budget by $13,500. The VP Students has been somewhat receptive to reimbursing us.
- Joaquin: Should we be asking the VP Students for money?
- Matthew: Do we want financial ties?
- Anne: This creates an opportunity to talk about shared money overall.
Matthew: We’re going to have a more general discussion on funding.
Anne: UBC would not have fared so well in the press if not for Safewalk. It’s time for them to pay a share.
Derek: How would we maintain control?
Matthew: Through an MoU.

Labour Relations
Ross: The union membership has voted to accept our proposal to go to binding arbitration. December 9 is the tentative date.

Town Hall
An AMS Town Hall is scheduled for December 10.

Grad Class Sculpture
Joaquin: Met with the artist and Mike Silley. Moving the sculpture to a different location would increase the cost. Student Housing is signing off on the piece. The idea is still for us to hold $4,000 to pay for maintenance and repair. There would be no AMS responsibility beyond that $4,000. There will be an MoU on this to go to Council eventually.

Updates
Anne:
  o Hired new International Students Commissioner.
  o The Jump Start Steering Committee is changing its mandate to become the Orientations Committee, supervising Frosh events. They need Undergraduate Society presidents.
  o Meeting with Janet Teasdale about Orientations.

[Tanner leaves.]
Caroline:
  o EUS Christmas carolling.
  o Athletics: orientation meeting for new body.
Matthew:
  o Food Bank fresh food night: ran out in a few minutes. Client usage up 250%.
  o Safewalk busy.
New Tutoring Coordinator.

- Joaquin:
  - UBC’s financial people were in and said everything we’re doing makes sense. They recommended more structure and looking more closely at programs like Welcome Back Barbecue.
  - New Assistant Sustainability Coordinator.

- Derek:
  - On Saturday Harsev and I did the last Shinerama event (Foam Party).
  - New SUB:
    - A somewhat clear mandate to go ahead with naming consultant, signage ideas.
    - Timber in the Atrium is going over budget.
  - Brewery Committee busy.

There being no further business, the meeting adjourned at 2:40 pm.
AMS Executive Committee Meeting
Minutes of December 9, 2013

Attendance
Present: Caroline Wong (President), Tanner Bokor (VP External), Anne Kessler (VP Academic), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Joaquin Acevedo (VP Finance), Derek Moore (VP Administration), Matthew Duguay (Student Services Manager), Ross Horton (General Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 9:40 am.

Minutes
• It was agreed to postpone approval of the minutes from November 28.

Old Action Items
• Action Item: Joaquin to contact the lawyers after the December Council meeting, to review the referendum questions. Also lawyers to be spoken to about the issue that arose at last Council meeting: on whether we are bound to spend fees in accordance with referendum questions.
• Action Item: Derek, Ross, Joaquin, Sheldon to discuss wording of a brewery question.
• Caroline and Matthew met the VP Students on Safewalk spending, and she agreed to reimburse us for every cent of our extra spending this term (because of the assaults), and we’re meeting again in January to discuss future funding.
• Anne interviewing applicants for BAGB alumni position. Student nominees have been chosen.
• Tanner meeting the Electoral A representative and the Ministry about governance in January.
• Tanner and Derek meeting the AUS and the SUS about capacity of Ladha and MASS.
• Joaquin to write Services report for Council for January.
• Derek and Abby setting up demo on Orgsync.
• Sheldon brought the “contacting the lawyers” issue to LPC to have it be a Code amendment or an Internal Policy, but the LPC Chair recommended it be made part of the Executive Procedures Manual. **Sheldon to draft an amendment.**  
• **Exec to discuss SUDS/Leaders Hall merger in January.**

**Brewery 1**  
• Caroline:  
  o Would like to convene an ad hoc Referendum Committee meeting for December 30 to follow up on Council’s direction about a brewery question in order to be ready for the January 8 Council meeting.  
  o Asking the Brewery Committee for the feasibility study and a business plan for the brewery; also a list of potential partners. Who will be running the brewery? Who will get the revenue?  
• Tanner: Since it’s on academic land, we’ll also need University approval and a provincial permit.  
• Anne: And how high will the fee have to be? $6? We could get a loan from UBC and amortize over a longer period to lower the fee, but then there’d be interest to pay to UBC.  
• Caroline: We need a financing plan. If nothing is ready, Council will vote no, or students will vote it down.  
• Tanner: The fee needs to be opt-outable. There are people who for religious reasons will not want to pay a brewery fee. Also, the Board of Governors hasn’t approved the Farm Centre yet; it may not even proceed.  
• Could the question be contingent on the project going ahead? Otherwise the fee would be returned to students?

**All-Presidents Dinner**  
• Caroline: Student Life wants to give awards to student staff this year to reward staff who have demonstrated leadership.

**Council meeting**  
• Agenda for special meeting. Mostly leftover business:  
  o Referendum presentation.  
  o Philippines motion.  
  o BAGB appointments.  
  o ABCS presentation re their inaugural general meeting.  
  o Minutes to approve.
Motion to suspend Code to allow the EA to change the time for the Campaign Period.

Caroline: The Agenda Committee never meets. They don’t respond to my doodle polls.

SUDS and Leaders Hall

Tanner: Haven’t received a plan for the proposed merger. We’re probably not going to do it. We should discuss this more fully in January.

Brewery 2

Caroline:
  - We need people to see we’re just doing a fee restructuring and not increasing fees. The brewery question would be separate.
  - Also want this to go to BAGB. It will be a business making money for us.

Tanner: We’ll just be getting rent.

Caroline: Still, it has to go to Uli (AMS Director of Operations), and BAGB should oversee.

Compass Cards

Tanner:
  - Finally received a quote on distribution machines. Pricier than expected: $23,000 for the two machines (altogether).
  - We will pay out of the SUB Repairs and Replacement Fund and get the money back via a 25-cent per purchase charge.
  - In the first year we expect 14,000 transactions per term, levelling off in subsequent years to 7,000 per term.
  - This provides a massive benefit to students.
  - We’ll bring it to Council in January.

Referendum

Caroline: I recognize the concerns about the Lobbying Fund. We need to make this work to solve the deficit problem. We can put safeguards in Code.

Tanner: Need a minimum of $90,000, and whatever amount of protection is put in Code, it won’t be enough.

Caroline: This fund serves your two portfolios (External and Academic), but as President I have to be concerned about all portfolios, and we need to provide ourselves with flexibility.

Tanner: The Lobbying Fund pays for all our advocacy. That fund needs to be there.
• Caroline: Advocacy is a huge part of the Society, but in years without elections, we could use the money for other things.
• Tanner:
  o Put a cap on the fund.
  o The GSS will vote against getting rid of the fund.
• Caroline: I don’t want to sort of fix the financial situation. I want us to have the money to allow people to expand their operations.
• Tanner: That sounds like redistribution that could be a detriment to the External and Academic offices. Maybe cut us off from the general fee and just fund us from the lobbying fee.
• Caroline: But what if you need more funding than that? We could look at changing the composition of the Budget Committee to include External and Academic.
• Sheldon: The only way to protect a fund is to put it in bylaws.
• Anne: We could put the fund in the bylaws, but not the fee; and then set an amount that has to be in the fund.
• Tanner: The fund is currently not being used for what it’s supposed to be. It’s not supposed to pay for staff or administrative costs.
• Caroline: We can look into the fund and fee in Code.
• Anne: People ignore Code or suspend Code.

**Chancellor Search**

• Caroline: There’s no undergraduate representation on the Chancellor Search Committee. Chris Roach represents the grad students, and there’s also Mike Silley, a student on the Board of Governors, but he’s not an undergraduate anymore, and he has a fiduciary duty to the University’s Board.

[Rocky Kim of the UBCO SUO phoned in.]

• Anne: We’re supposed to have an undergraduate rep.
• Caroline: They’ve already been meeting, so they’re reluctant to change now.
• Anne: And there’s no rep for the UBCO students. We could push for Rocky to be on the committee. It’s about precedent.

There being no further business, the meeting adjourned at 10:45 am.
AMS Executive Committee Meeting
Minutes of December 16, 2013

Attendance
Present: Caroline Wong (President), Anne Kessler (VP Academic), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External, by skype), Matthew Duguay (Student Services Manager, arrived 3 pm), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Derek Moore (VP Administration), Ross Horton (General Manager)

Guest: Marjan Hatai (Referendum Coordinator)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:35 pm.

Minutes
• It was agreed to postpone approval of the minutes from November 28 and December 9.

Old Action Items 1
• Joaquin to contact the lawyers after the December Council meeting, to review the referendum questions.

Are Referendums Binding?
• On the other legal question (whether we can ignore the direction of a referendum concerning what to spend fees on), the lawyers have told us the Speaker of Council was incorrect.
• AMS Bylaw 4(4) says we must act on referendums; we need to follow their directions, and the precedent is that we do so; e.g., in 1991 we felt we had to go to another referendum to expand the purposes of the old CPAC fund, which were originally set by the 1982 referendum.
• Council does have fiduciary duty to ignore a referendum if it would harm the interests of the AMS (e.g., if the students voted to have us do something illegal), but otherwise we have to follow referendums.
Old Action Items 2

- Sheldon to draft a brewery question based on information from Joaquin and the Brewery Committee. Ad Hoc Referendum Committee may meet on December 30.
- Joaquin or Anne to send out name of successful applicants for BAGB alumni position by end of week.

BAGB and the Brewery

- Caroline: Want BAGB to meet about the brewery before the January 8 Council meeting. Council needs to see a report from BAGB on this. The brewery is a business.
- Joaquin: It’s not a business. It will be rented out.
- Caroline: It’s still under the portfolio of the Director of Operations. We need BAGB and ultimately Council to approve it.
- Joaquin: We shouldn’t have BAGB just putting out fires. Want to use their time intelligently.
- Caroline: I will do orientation for the new BAGB members on January 6.

Compass card machines

- Tanner: Going to seek $26,000 from SUB Repairs and Replacement to purchase two Compass machines. We will do cost recovery by charging 25 cents per purchase.
- Anne: Why not charge $1?
- Tanner: That would be excessive.
- Anne: It would still be cheaper than buying $16 cards elsewhere, and we’d recover the costs faster.
- Joaquin: Need to see a plan. How many cards would we be selling?
- Tanner: Over 10,000 a year.

[Matthew arrived.]

Sport Review Committee

- Anne: We should advertise the two student openings to Rec and Varsity.
- Matthew: Might there not be a perceived bias if we only seek out athletes?
- Caroline: Let’s just advertise generally through formstack.
- Anne: Sounds like they want a Councillor.

Old Action Items 3

- Tanner to circulate info re expenses for Compass machines.
Caroline and Tanner to send out formstack announcement for members at large on Sustainability Projects Committee.

Joaquin to write Services report for Council for January.

Sheldon to circulate amendment to the Executive Procedures Manual re contacting the lawyers.

Tanner meeting the Electoral A representative and the Ministry about governance in January.

Tanner and Derek following up with the AUS and the SUS about capacity of Ladha and MASS.

Exec to discuss SUDS/Leaders Hall merger in January.

AGM

Caroline: Has to be sometime in February. I’d like it at the end to give us time to finish our goals and also because the new Execs will be serving a longer than usual term (they’ll be in office until May 1, 2015), so it would be better to have them start later.

Anne: It also allows for more transition time.

Caroline: I don’t see us as doing any real business at this AGM. It will just be celebratory.

It was agreed to recommend February 28 as the date for the AGM.

Online op-ed

Caroline: I’ve been asked to do an online op-ed piece about diversity, mentioning that I’m the second Chinese president of the AMS and the first female president in nine years. The idea is to encourage women and people of diverse backgrounds to participate.

Lobbying Fund

Anne: What does the proposed bylaw mean when it says financing for the Lobbying Fund will be determined in the Code?

Joaquin: That refers to how the fund will be refilled.

Anne: It says that at no time can the fund be less than a minimum amount, but that may cause problems when we go to spend from it. Perhaps it just should have to be at that minimum at the beginning of each fiscal year.

Tanner: There may be some opposition to this, especially from the GSS. It would be better not to omnibus it with the other bylaw amendments.

Joaquin and Tanner to discuss the minimum amount for lobbying fund bylaw amendment.
Joaquin to meet Chris and Colum (GSS) re the lobbying fund amendment.

[Marjan arrives.]

Referendum Update
- Marjan: Several team meetings. Advertising with banners and 11x17 posters (8x11 posters are dead). Including material on the brewery and Whistler Lodge
- Caroline: The brewery is going to be our question and part of the Yes campaign, but hold off on it until January 8, when we know exactly what Council wants.
- Marjan:
  - Early part of campaign will include a video on what the AMS does. Later there will be a Vote Yes video. Then a third video on fees.
  - We’ll have stuff to give out at booths and while walking around.
  - The approach will be to get people to laugh and then explain to them what’s going on.
  - Advertising in the Ubyssey.
  - Classroom presentations.
  - Constituency stuff.
  - Creating our own website.
- Joaquin: Clubs? Other key individuals?
- Marjan: Talking of doing a meeting of all club presidents.
- Joaquin: Rather than a general meeting, better to do one-on-ones.
- Caroline: Can we contact candidates to encourage them to talk about the referendum?

[Marjan leaves.]

Hundredth Anniversary
- Caroline: The money will need to come from our general operational budget. Anna [Events Manager] needs to know now about funding.
- Joaquin: There is no fund this can come from. It should come from the Events budget. We could maybe find $10,000 or $15,000 for one special event; the rest from the Events budget.
- Caroline: There’s also funding needed for the book.
- Sheldon: Maybe find a sponsor?
- Caroline: Also for a reunion.
- Joaquin: Speak to Alumni?
- Caroline: How can we guarantee that next year’s Exec will budget for this?
Joaquin: We can’t really.
Matthew: Should we combine the New SUB opening celebrations with the hundredth anniversary?
Caroline: No, we’ve discussed this; they’re two separate things.
Caroline to contact Anna re costs for 100th anniversary events.

Economics Students Association
Is the new Vancouver School of Economics an actual School, making the Economics Students Association into a Constituency entitled to a seat on Council and their own student fee? Or is it just branding?
Anne to look into whether the Economics Students Association is now a Constituency.

President’s Fund
Projects to be funded from UBC’s joint fund for UBCO and UBC Vancouver students:
  o Executive Meet and Greet: Going forward.
  o Basketball: The UBCO SUO is doing it.
  o Academic Experience Survey: Going forward eventually, but not ready yet.

Orgsync and Oohlala
Abby and Derek looked at orgsync, but were not enthusiastic.
There’s another app we could get: Oohlala. There’s a two-year agreement being proposed.
Joaquin: We don’t have the money, and we need to know more about this.
Caroline: I’ve seen a model. It makes sense to go mobile to do things like announcing Block Party, advertising Blue Chip, announcing club meetings. Abby says Oohlala is pretty successful at U of T.
Tanner: Are we still looking at orgsync?
Orgsync and Oohlala to be discussed further.

Student Reps on BoG and Senate
Anne: Reny (BoG Secretary) and Chris Eaton (Enrolment Services) have raised concerns about student representatives on the Board of Governors and Senate who cease to be students. Right now if they were duly elected they stay on, but they want to know what students think.

The meeting adjourned at 4:15 pm.