AMS Executive Committee Meeting
Minutes of January 6, 2014

Attendance
Present: Caroline Wong (President), Anne Kessler (VP Academic, left 5:10), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Derek Moore (VP Administration), Matthew Duguay (Student Services Manager)

Guests: Ken Yih (Human Resources Senior Manager), Marjan Hatai (Referendum Coordinator)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:45 pm.

Resignation
• Derek Moore has sent a letter of resignation as VP Admin, effective January 24.
• There was discussion of the procedures to follow to appoint an interim VP.

[Ken left.]

Old Action Items
• Caroline and Tanner to send out formstack announcement for members at large on Sustainability Projects Committee.
• Caroline to contact Anna re costs for 100th anniversary events.
• Joaquin to write Services report for Council for January.
• Tanner meeting the Electoral A representative and the Ministry about governance in January.

U-Pass Machines Motion for Council
• Tanner:
  o Reimagining U-Pass. Discussion over the holidays.
  o Compass is leading to many changes.
  o Want to increase service, value; encourage transit.
O Want to make Compass distribution easier, offer a discount to students, and provide a customer service program.
O Negotiations have reduced the charge for a Compass card for students from $16 to $6 (refundable).
O We’re Special Fare Dealers, so we get cards at cost.
O Looking at machines for Compass cards, similar to the U-Pass machines.
O Students will save $10 by using our machines, and this will drive traffic to our building.
O Would like to release $28,000 from SUB Repairs and Replacement to pay for half the cost of the machines.

• Ross: Need to ask for the whole amount.
• Plans to charge an administration fee of $1 to pay back the money.
• Joaquin: There are still questions over whether we’re allowed to charge that fee; also we need the financials behind it.
• Sheldon: Why charge the fee?
• It was agreed to pull this from the Council agenda and wait till the January 22 Council meeting.

Referendum
• Caroline:
  O All questions have been drafted by the Referendum Committee, including a question on the Microbrewery, as directed by Council.
  O Microbrewery question will be for a graduated opt-outable fee, from $2.50 to $5 to $7. It will pay for equipment and licences as well as the shell of the building to make the project more attractive to potential partners.
    ▪ BAGB raised questions. One suggestion was to go with a more general question.
  O The proposal for a bylaw amendment to entrench the lobbying fund with a 3.5% minimum amount did not pass at Referendum Committee. The recommendation was to stick with the original plan.
• Tanner: Not in favour of consolidating the Lobbying Fee into the general fee (the original plan). Others share this concern. It’s not a good idea. It will decrease accountability and oversight. We need a dedicated fee for lobbying. Even if there’s something in the bylaws, I’m concerned it won’t be followed.
• Joaquin: We always follow bylaws on fee transfers, e.g., for art gallery fund.

[Marjan arrived.]
• Marjan presented marketing plans for the referendum (posters, bothing).

[Marjan and Anne left.]

Another Referendum Question?
• An additional question on tuition is coming. The Social Justice Centre is gathering signatures on a petition.

There being no further business, the meeting adjourned at 5:35 pm.
AMS Executive Committee Meeting
Minutes of January 24, 2014

Attendance
Present: Caroline Wong (President), Anne Kessler (VP Academic), Joaquin Acevedo (VP Finance, arrived 3:10, left 4:25), Tanner Bokor (VP External, left 4 pm, returned 4:15), Derek Moore (VP Administration), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Matthew Duguay (Student Services Manager),

Guests: Barnabas Caro (incoming interim VP Admin), Anna Hilliar (Events Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:05 pm. Caroline welcomed Barnabas.

Minutes
MOVED TANNER, SECONDED CAROLINE:
“That the minutes of January 17 be approved.”

[Joachin arrived.]

Student Leader Recognition/Great Trekker
- Caroline: UBC wants two Councillors for the Student Leader Recognition committee.
- Anne: Can we also submit nominations?
- Caroline: Any individual can submit nominations.
- Sheldon: Are we going ahead with the Great Trekker at this time?
- Tanner: Student Life is planning to do it for the All-Presidents Dinner, but it’s a very tight timeline.

Volunteer Connect and Safewalk
- Transferring Volunteer Connect services to UBC: discussion postponed till Matthew here. Ditto for discussing Safewalk funding models.
Executive Procedures Manual: Contacting the Lawyers

MOVED JOAQUIN, SECONDED DEREK:
“That the amendment to the Executive Procedures Manual on contacting the lawyers be approved.”

... Carried

This specifies that the lawyers are to be contacted only in accordance with a Council Resolution or on the authority of the President, the President’s designate, the General Manager, or the Executive Director.

Tuition Consultation

- Anne: Three new programs with high tuition:
  - Bachelor of Media Studies
  - Pharmacy doctorate
  - Master’s in Public Health (including Dental Health). Up to $16,000 tuition.
- Joaquin: We need to analyze their numbers. With the BIE last year, we found their numbers were way off.
- Anne: They haven’t provided numbers.
- Caroline: This is precedent – setting. What do you need from us?
- Anne: We can follow the lead of the Pharmacy students (for the Pharmacy degree).
- Caroline: We need a firm framework. We can’t leave it to the students in an individual program.
- Joaquin: Ask for more information.
- Caroline: Check with Kiran on what she did for the BIE.
- **Action Item: Caroline and Anne to meet.**

Referendum

- Caroline: We need volunteers for booting and handing out materials. We need to work hard and pass the referendum.

Lobby Days

- Tanner: The total number of people going from the ABCS will be 50. We can send five. I need another Exec to come with me for the first round (February 10-14). There’s also a second round February 18-20.
- **Action Item: Tanner to provide briefing on what we will be lobbying for.**
Transit Referendum

- Tanner: The province has agreed to pay for this, so it will be going ahead.

Sports Review

- Caroline: Sixteen of 29 varsity teams were confirmed as remaining varsity; there will be a second round to add more varsity teams. After that, others will become competitive clubs.
- Joaquin: There are legal issues surrounding AMS clubs becoming UBC competitive clubs: to do with club assets.
- Caroline: They may be able to keep AMS status while becoming UBC competitive clubs, and thus would keep their assets.
- Joaquin: This needs a conversation. If we’re disposing of assets, we have to go to referendum.
- There was discussion of whether an MoU would be needed.

[Transit leaves. Anna arrives.]

100\textsuperscript{th} Anniversary

- Anna presented a list of expenses for various potential events if we do a week-long celebration in October 2015, including an alumni reception, a big concert, a book, a speaker series, free breakfasts, historical displays, and grants for clubs.
- Joaquin spoke in favour of engaging clubs through grants.
- Sheldon asked about combining the big concert with the Welcome Back Barbecue.
- Anna: There was concern that the anniversary would get mixed up with First Week and could get lost.
- Anne asked about piggybacking onto UBC events.
- It was suggested that Alumni Affairs be contacted (Emma Talbot, Michael Duncan).
- Derek: The New SUB Committee was discussing syncing with the New SUB opening. He also suggested a pitch competition.
- Barnabas suggested a parade of clubs.

[Transit returned.]

- Anna: Do you want sponsorship? Titled sponsorship?
- Joaquin: Science Week got sponsors.
- Anna: It’s an optics issue.
- **Action Item: Anna to return in two weeks with more details.**
Anne suggested contacting the Musqueam.

[Anna, Joaquin, and Sheldon left.]

The meeting went in camera at 4:25 pm.
AMS Executive Committee Meeting
Minutes of January 31, 2014

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External, by phone), Barnabas Caro (Temporary VP Administration), Matthew Duguay (Student Services Manager), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Anne Kessler (VP Academic),

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:40 pm.

Minutes
MOVED JOAQUIN, SECONDED BARNABAS:
“That the minutes of January 24 be approved.”
... Carried

Tuition Consultation
- Caroline: We have concerns about the process. I’m not signing off on it yet.

Services Feasibility Report
- Matthew was to report in January; the deadline was extended to February, but he needs another extension until the first meeting in March.

MOVED JOAQUIN, SECONDED CAROLINE:
“That Council be asked for this extension.”
... Carried

Communications Strategy
- Circulated to Execs. To go to Council.
- Action Item: Execs to provide feedback by Monday.
Council meeting
• Caroline: After Council, a social event: a comedy agenda. Perhaps alcohol. $10 charge for catering.

Awards etc.
• Councillor of the Year to be discussed later.
• Hoodies and other things for Councillors.
• Just Desserts: Joaquin asked Joanne about planning for March 5 or 6 at Cecil Green.
• Action Item: Barnabas and Anne to coordinate Just Desserts with the Great Trekker award.

Lobby Days
• Tanner: It’s been pushed back a week.
• Action Item: Tanner to circulate document on Lobby Days.

Volunteer Connect
• Matthew: Council directed us to close the volunteer program, but we may want to reconsider because we have learned that anything we transfer will be limited to Arts students only. Meanwhile Internship is tanking. I’m going to recommend we close it.

Men’s Hockey and Safewalk
• Matthew: We’ve received a message from Men’s Hockey saying that in the wake of the first round of the Sports Review (which left them off the list of varsity teams) they’d like to develop more community partnerships (one of the criteria for becoming a varsity team). They’d like to volunteer in our Safewalk program. However, there is an issue here about us focusing on one sport.
• Caroline: It’s great that varsity athletes are interested.
• Matthew: They want an MoU. To be Safewalkers requires background checks. There’s also the issue of paid versus unpaid work. The other walkers are paid.
• Joaquin: They should partner with us in a different way and not do a job that others are paid for. Maybe a food drive.
• Matthew: Or outreach.
• Action Item: Matthew to respond to them.
Insider

- Ross: Need to figure out a plan.
- **Action Item:** Caroline to contact Abby about Insider plans.

Honorary Membership

- **Action Item:** Caroline to contact President Toope to see if he’s available for the February 26 Council meeting, to receive some sort of recognition.

Vending in New SUB

- Ross: Do we want condom machines in the New SUB? They can look ugly and down-market. And condoms are available free from SASC. It would produce negligible revenue.
- Barnabas: We want to show support for safe sex.
- Ross: Maybe find some other way. With SASC.
- Caroline: Find another way.

Elections Sponsorship

- Ross: The Elections team made a sponsorship arrangement with Red Bull to promote the elections.
- Sheldon: They didn’t follow our sponsorship guidelines.
- Ross: It’s something to flag for the new Executive Director.

The meeting adjourned at 4:35 pm.
AMS Executive Committee Meeting
Minutes of February 7, 2014

Attendance
Present: Caroline Wong (President), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Ava Nasiri (Temporary VP Administration), Matthew Duguay (Student Services Manager), Ross Horton (General Manager)

Regrets: Anne Kessler (VP Academic), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Anna Hilliar (Events Manager), Bahareh Jokar (VP External-elect), Mateusz Miadikowski (VP Finance-elect)

Recording Secretary: Matthew Duguay

Call to Order
The meeting was called to order at 3:39 pm.

Decisions
Council Agenda
   CW - Overview of Council Agenda Items.
   RH - 2 BAGB Presentations.
   CW - 7 presentations in total, keep Council flowing.
Honorary Membership for Professor Toope
   CW - Approved by Council.
   JA & MD Blurb:
      Al for JA & MD: write blurb for Professor Toope, order plaque & ceremonial key
Executive Director & Organizational Chart
   CW - Need to update Organizational Chart (new chart passed out).
   MD - Need to run chart by LPC.
   JA - BAGB should be lower than President; needs to be accurate.
   RH - Dotted line for GM to BAGB, direct line to President (formal document consistent with bylaws).
   CW - Should be a functional Organizational Chart (rather than practical), presenting to Council.
      Al for CW: give Organization Chart to LPC
AMS Representative on USRC
CW: Need for new representative on Committee.
AN: New USRC rep.

100th Anniversary Budget (16:15)
AH: Presentation of budget, need for Alumni event (possible fundraiser), see document for details.
   JA, BJ: Discussion of printed materials, books, costs (talk with Sheldon).
   TB: Staff line item should be included.
   AH: Should budget be approved today?
   TB: Approve in principle.
   AH: Time capsule in the Knoll, give out grants related to 100 years of AMS history.
   CW: Needs a party (ideas floated around the room), cost?
   AH: Depends on the scale of the event, likely $50,000, would bring total cost $130,000. Difficult to offset with lack of revenue.
   RH: Where is the money coming from? Urge caution.
   CW: Operational funding.
   JA: Needs to be built into budget. Where else are you going to find the money?
   Built into Events operations budget.
   AN: May be way to create events with less funding, can work with clubs, partners, etc.
   CW: Trying to bring down the total cost.
   BJ: Need to look into the relocation of costs.
   TB: No guarantee, has to go through Council/standard budgeting process.
   AH: $130,000 is on the high end.
   TB: Should direct Sheldon to start work on ebook (possible print edition at later date), content needs to be created.
   CW: $20,000 for 1,000 copies; direct AH to look into expenses for increased events.

   AI for AH: Look into revised costs by second week of March
   BJ: Needs to be fiscally responsible.

Executive Orientation Brainstorm
TB: CW, & Ken talked about how to conduct orientation.
CW: High level conversations with relevant professional staff.
   AN: VP Admin - Ricardo, Michael Kingsmill, Shaun/Scott, Sheldon.
   BJ: VPX - Pierre, Sheldon, University Officials, Government (later date).
   MM: VPF - Keith, Sheldon, Accounting Department.
   TB: Caroline, EVERYONE.

   AI for TB: Settle Orientation dates and times with Incoming Executive; provide them with whatever they need
   CW: Who is away for Reading Week?
   MD (staycation), JA (Wednesday-Sunday)
JA: Anything else we need to cover?

Year in Review Executive Blurb

CW: Organized by Communications Manager (brief information, challenges, photos).

AI for All: 200 word blurb to Abby Wednesday, 12/2 at Noon
AI for CW: Month-by-month breakdown of AMS this past year

Discussion

Regional Context

CW: Consultation is happening does anyone know what this is about?
TB: Formal amendment.

AI for TB: Attend the Land Use Plan Consultation on Wednesday, 12/2

Immigration Policy Changes

TB: The federal government is implementing changes in immigration laws. There are privacy concerns since universities will now need to report on their students. There are improvements to work permits, multiple entry visas.

Dynamic Point

JA: New invoicing and transacting solution.

Resource Groups

AN: Looking into issue.

Referendum Questions

CW: Lowering tuition taken care of with UNECORN, how to deal with Divest?
CW: Microbrewery. Funding to create committee once agreement is in place.
JA: Pressure to go through BAGB and negotiate with UBC.
RH: What do we want the Brewery to be? Service? Club? Need to figure that out before talking with University.
AN: Similar units at SFU and KPU.
CW: Should be running as a 3rd-party operator (business).
JA: BAGB has not said anything.
RH: What are the expectation of the businesses? Buying beer from the Brewery?
CW: I think it’s a business
RH: The proposal was to have a 3rd party operator.
JA: Academic opportunities - would need to be hands on operation.
TB: University does not support 3rd party operator. Take it to BAGB.
JA: BAGB - caution you against doing this.
BJ: Any proper consultation? Be requested? Any leeway?
All: No.
TB: Financial plan has to be in place.
CW: Need to determine status. President, VPF, VP Admin. Is there a deadline?
JA: Before Board III, by beginning of May. Should be MM.
CW: Ad-hoc Committee, details delivered to MM, committee of membership.

Competitive Club Access to SUB
AN: Going to be under Athletics & Recreation. Problem is lack of insurance, potential liability.
RH: Competitive club is not one of our (AMS) clubs.
AN: Office space requirements.
TB: Giving them the options to change things around. SAC policy? Would need insurance clause from UBC. Assets?
AN: There is no compromise.
TB: Competitive sport club space?
CW: No.
BJ: Cannot be generalized.

Updates

XP Computer Problem
JA: XP support ends on April 8th; $25,000 for new computers.
MD: Audit needs to be more thorough.

Genocide Awareness Project & IAW
TB: Coming to campus in the coming weeks, paragraph that threatens action should Toope not respond.
Caroline away next Wednesday and Thursday.

Meeting closed at 17:40.

Action Items
JA & MD: Write blurb for Professor Toope, order plaque & ceremonial key
CW: Give Organization Chart to LPC
TB: Settle Orientation dates and times with Incoming Executive; provide them with whatever they need
All: 200 word blurb to Abby Wednesday, 12/2/14 at Noon
CW: Month-by-month breakdown of AMS this past year
TB: Attend the Land Use Plan Consultation on Wednesday, 12/2/14
AH: Time Capsule plan
AH: Look into increased 100th Anniversary costs by second week of March
AMS Executive Committee Meeting
Minutes of February 14, 2014

Attendance
Present: Caroline Wong (President), Anne Kessler (VP Academic), Joaquin Acevedo (VP Finance), Tanner Bokor (VP External), Ava Nasiri (Temporary VP Administration), Matthew Duguay (Student Services Manager), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Bahareh Jokar (VP External-elect), Mateusz Miadikowski (VP Finance-elect), Jeff Aschkinasi (Fincom vice-chair)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:05 pm.

Minutes
MOVED AVA, SECONDED TANNER:
“That the minutes of January 31 and February 7 be approved.”

... Carried

Old Action Items
• Caroline: No Great Trekker Award this year. Alumni Affairs said they couldn’t do it in time.
• Joaquin: Just Desserts is basically all done; moving to March 11. Joanne has sent out the invitations and is ordering the plaques.
• Matthew: The Men’s Hockey team can’t be Safewalkers, but we will collaborate with them in other ways: Outreach, boothing.
• Caroline: Abby is doing a Facebook poll on how useful the Insider is.
• Caroline: President Toope cannot attend the February 26 Council meeting, so next year’s Exec will be the ones presenting him his honorary membership.
• Anne: Submitted a letter re the Regional Context Statement on land use and student numbers. Students are still not being counted.

[Jeff arrives.]
Club System

Joaquin and Jeff:

- Looking to do a financial systems upgrade.
- Currently using outdated systems for cheques, cash disbursements.
- Slow service, errors, policies not followed.
- Want to go online instead of requiring club treasurers to come to the office during business hours to fill out paper forms.
- Found a company offering such a product and also found something for ecommerce to replace Rezgo.
- We haven’t audited clubs for a while and are supposed to. Our clubs own lots of assets (e.g., sailboats) that should be on our books. We want a system of continuous audits, and want to embark on it as the clubs move to the New SUB.
- Bringing all this in will
  - improve service to clubs and Constituencies;
  - make our data more organized, accessible, and secure;
  - reduce costs;
  - increase bylaw compliance; and
  - result in us using less paper.
- Cost: $41,000 for the automation program, plus other expenses (including hiring for a new student position). Total: $63,000. To come from the Capital Projects Fund (formerly Student Spaces, formerly CPAC).

Comments

- Ross: The staff thinks this is fantastic, but not now. We should wait till we’re in the new building. It will cause a great deal of difficulty now.
- Jeff: We want to move into the new building with this already in place.
- Ross: There are so many changes happening already. We need to settle down. Things rushed through at the end of a term often don’t get done because of turnover.
- Joaquin: This idea has come up several times; we need to do it when there’s momentum. Mateusz wants to take this on.
- It was agreed to postpone a decision until the next Executive meeting, to which Keith and Ken will be invited.

[Jeff left.]
Simply Voting
- Joaquin: SAC passed a policy at my request to charge Constituencies a fee for using Simply Voting. Constituency elections are massive. The fee will go towards maintenance costs and paying the Elections Administrator.
- Caroline: Constituency presidents are peeved. Can you provide a breakdown of costs?
- Action Item: Joaquin to provide the breakdown to Caroline. Sheldon to find the SAC policy.

Resource Group Committee
- Ava: Had reps from four of the Resource Groups at the first meeting of the committee, along with most of the Council appointees. Opened dialogue; discussed the point of the committee and the issues. They said they are so diverse they couldn’t just have one person representing all of them, so they requested three extra seats.
- Caroline: They shouldn’t have as many seats as Councillors; we’re auditing them; we need to control the process.
- Anne: The committee is just making recommendations. Council and SAC can change or reject the recommendations.
- Ross: Council wanted Council in charge. There were questions about whether there should even be any Resource Group member on the committee.
- Anne: They’re trying to work with us.

New computers
- Joaquin: Have a list of 23 computers that need to be replaced. Would cost about $1,000 each. To come from the SUB Management Fund.

MOVED JOAQUIN, SECONDED TANNER:
“That $23,210 be requested from Council from the SUB Management Fund for the new computers.”
... Carried

Academic Experience Survey
- Anne doing it.

Sports Model
- Competitive clubs application.
Tuition Consultation
- Anne: Received budget breakdown. Going to respond and have something for Council on February 26.

Vision Task Force

The meeting went in camera at 4:30 pm.
AMS Executive Committee Meeting
Minutes of February 19, 2014

Attendance
Present: Caroline Wong (President), Anne Kessler (VP Academic), Joaquin Acevedo (VP Finance),
Tanner Bokor (VP External and President-elect), Ross Horton (General Manager),
Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Bahareh Jokar (VP External-elect), Mateusz Miadlikowski (VP Finance-elect), Jeff
Aschkinasi (Fincom vice-chair), Graeme Nixon (BAGB Chair), Keith Hester (Director of
Finance), Ken Yih (HR)

Regrets: Ava Nasiri (Temporary VP Administration), Matthew Duguay (Student Services
Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:10 pm.

Minutes
MOVED TANNER, SECONDED ANNE:
“That the minutes of February 14 be approved.”
... Carried

Old Action Items
- Joaquin and Matthew: Draft blurb for next Executive re Professor Toope’s honorary
  AMS membership; make arrangements for plaque and ceremonial key.
- Joaquin to provide the breakdown of Simply Voting costs for Constituencies to
  Caroline. Sheldon to find the SAC policy.
- Caroline: Give Organization Chart to LPC.
- Mateusz to check with Anna re time capsule plan and 100th anniversary costs by
  second week of March.

Vision Framework
- Caroline: Task Force was to draft the Vision Statement, but now is just creating a
  framework for the next Executive. Council will be asked to pass the framework and then
appoint a new Task Force under the new President to implement it. It will be nice to have it in place by October 2015, the hundredth anniversary. It will be a five-year Vision; could go on the wall in the New SUB.

- Tanner: We should incorporate our Values and the Mission Statement in the review.
- Joaquin: Need to identify stakeholders.
- Caroline: Under the proposed framework, the idea is to paint a scenario of what the AMS might look like.
- Anne: How does this differ from a strategic plan?
- Joaquin: I see a hierarchy of Vision, then Mission Statement, then Strategy.
- Tanner: In agreement with Caroline’s proposal. There should be a new Task Force.

BAGB and Whistler

- It was agreed to wait with the motion requesting $35,000 to hire a consultant. It will come to the March 12 meeting along with a presentation.

Brewery Committee

- A new committee is required.

MOVED JOAQUIN, SECONDED ANNE:
“That the Executive recommend to Council that it create a new Brewery Committee, to consist of:
a) the VP Finance, who shall chair the committee;
b) two (2) Councillors;
c) three (3) students at large;
d) one representative of BAGB appointed by BAGB;
e) the Director of Operations, who shall be non-voting; and
f) the Designer, who shall be non-voting.

Note: Other AMS staff shall attend at the invitation of the Chair.

And that the mandate of the Committee be to explore options for a brewery on campus in accordance with the referendum of January 2014, including proposals on academic curriculum and operations.

Be it further resolved that the Committee report back to Council on March 12 with a draft terms of reference and a timeline.”

... Carried
Club Finance System
MOVED JOAQUIN, SECONDED TANNER:

“That the Executive recommend that Council approve the expenditure of up to $64,000 from the Capital Projects Fund for the implementation of the Club Finance System Upgrade.

“Be it further resolved that the VP Finance and the General Manager implement the system upgrade by the end of December 2015 and provide updates every six months until its completion.”

... Carried

Resource Group Committee
MOVED TANNER, SECONDED ANNE:

“That the Executive recommend that Council amend the composition of the Ad Hoc Resource Group Committee to include three (3) councillors, five (5) representatives of the respective resource groups, one (1) representative from LPC, the SAC Vice-Chair, and chaired by the Vice-President, Administration.

Be it further resolved that the committee deliver a terms of reference, to be approved by Council, by the first Council meeting in March.

Be it further resolved that the committee deliver their preliminary findings, in consultation with SAC, no later than April 30th, 2013.”

... Carried

BAGB Report
MOVED JOAQUIN, SECONDED TANNER:

“That the Executive recommend that Council direct BAGB to report to Council by the end of November 2014 with updates to the AMS Strategic Business Plans, incorporating newly devised metrics for measuring the success of our businesses.”

... Carried

The meeting adjourned at 4:55 pm.
AMS Executive Committee Meeting
Minutes of February 28, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Bahareh Jokar (VP External), Mateusz Miadlikowski (VP Finance), Ava Nasiri (VP Administration), Matthew Duguay (Student Services Manager), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Caroline Wong (former President), Joaquin Acevedo (former VP Finance)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:10 pm.

Minutes
Approval of the minutes was postponed.

Old Action Items
- Tanner: Draft blurb re Professor Toope’s honorary AMS membership; Joanne is making arrangements for the plaque and ceremonial key.
- Mateusz to check with Anna re time capsule plan and 100th anniversary costs by second week of March.

PAI
MOVED TANNER, SECONDED ANNE:

“BIRT the Executive recommend that Council suspend the relevant sections of Code to allow a delay in beginning next year’s Executive Performance Accountability Incentive (PAI) procedure .

BIFRT that the Executive recommend that Council direct LPC to do a comprehensive review of the PAI process by the first Council meeting in May.”

... Carried

- Action Item: Tanner to contact LPC about PAI.
Volunteer Connect
- Discussion about the future of Volunteer Connect.

Execs on Committees
- LPC: Ava and Mateusz
- Unecorn: Anne and Bahareh
- Education: Anne and Bahareh
- Student Life: Ava and Mateusz

Leftover Council business
- Council did not get a chance to amend the Resource Group Committee’s composition, but Ava will go ahead informally with the new composition in anticipation of a formal change at the next Council meeting.
- Similarly with the new Brewery Committee.
- The proposed External Policies procedure amendment should go to LPC now to come from LPC to Council.

New SUB filming
- A $20,000 film project is scheduled for the New SUB.

Sports Review
- The announcement of which sports will be in which category has been made.

Whistler Lodge
- The Executive heard an update on disposal plans.

Resource Groups Committee
- Ava: The second meeting was productive.

The meeting adjourned at 4:35 pm.
AMS Executive Committee Meeting
Minutes of March 7, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Bahareh Jokar (VP External), Mateusz Miadlikowski (VP Finance), Ava Nasiri (VP Administration), Matthew Duguay (Student Services Manager, left 3:45), Ross Horton (General Manager), Daniel Levangie (Executive Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Abby Blinch (Communications Manager), Angela Geib (Payroll Administrator), 3 Ubyssey representatives: Geoff Lister, Will McDonald, Sarah Bigam

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:04 pm.

Media Protocol and the Ubyssey
- Abby: Tanner is the AMS spokesperson, but the VP’s can each speak on matters related to their portfolios. To approach the staff, go through Abby or Tanner. Best to communicate by email.
- Geoff: Sometimes email is too slow if we’re on deadline.
- The Executives each said which form of communication they would prefer in addition to email.
- Abby: If you can’t reach them, reach out to me. From our side, it would be nice to know when material is going to appear.

[Abby and the Ubyssey reps leave.]

Logging Hours
- Angela explained the EZ Labor system of recording hours for Execs and those reporting to them.
- Action Item: All Execs to meet with Angela about EZ Labor.
Minutes
MOVED AVA, SECONDED ANNE:

“That the minutes of February 19 and February 28 be approved.”

Old Action Items
- Tanner: Draft blurb re Professor Toope’s honorary AMS membership; Joanne is making arrangements for the plaque and ceremonial key.
- Mateusz to report on time capsule plan and 100th anniversary costs by second week of March.

Computers
- Want to provide Saarah (the President’s assistant) with a computer, so want to add $2,000 to the original ask ($895 for a laptop, IT costs, licences, upkeep, contingency).

MOVED ANNE, SECONDED BAHAREH:
“That the motion to Council be increased by $2,000.”

CPI Motion
- Tanner: The Health and Personal Care component of BC CPI went down this year. The main BC CPI stayed at zero. We’re supposed to adjust the Health and Dental Fee according to CPI. We’ve done it in the past according to the Health and Personal Care component, and it says to do it that way in Code, but the referendum didn’t specify, so we want to suspend Code to allow us to do it according to the main CPI rate.

MOVED MATEUSZ, SECONDED ANNE:
“That Council be asked to suspend Code.”

[Matthew left.]

Whistler
• BAGB is presenting to Council on Whistler. BAGB had approved a motion asking the Executive to go to Council for some funding at this point, but given some new information that has emerged, the Executive agreed to hold back this motion.

U15 Conference
• Tanner:
  o U15 is a group of Canadian research institutions of which UBC is part.
  o The AMS has been approached by Western to create a conference of U15 schools on academic partnerships, lobbying, student life. A chance to network. There would be some overlap with SUDS.
• Bahareh: This caters to larger schools. SUDS is open to everyone. Nothing is settled yet for SUDS this year.
• Ava: I like the idea of going out and seeing what others are doing, and we can get some ideas for SUDS.
• Anne: It will probably be in July.
• Tanner: Looks like we’re generally interested.
• Bahareh: Beneficial for the ABCS to have a representative (us) there.
• **Action Item: Bahareh to look into the U15 conference.**

Hi-Task
• A task-sharing module, digital to-do list.
• Tanner sent out invites to Execs to test it for a month.

Ongoing Executive Orientation
• Daniel: Looking at key professional development workshops for the Execs. Skills training (e.g., public speaking, how to hire, train, and work with your staff, how to work with professional staff).
• Tanner: How to talk to a University administrator.
• Bahareh: Policy writing.
• Anne and Ava: Writing reports, Robert’s Rules.
• Matthew: Negotiating.
• **Action Item: Daniel to speak to Joanne about setting up about six pro-D sessions, maybe on alternate Wednesdays.**
• Anne: Also doing a weekend together.
• Daniel: That will be for big visioning, building the team. The workshops will be more nitpicky.
• Tanner: Every three months we should do check-ins.
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- Ava: We should do social things, a dinner.
- Action Item: Tanner to speak to Joanne to schedule Executive check-ins every three months and to coordinate an Executive dinner.

SUDS
- Bahareh: Resurrected SUDS in 2012. It’s a conference at which student union members come together and share best practices. A fun end of summer event. Mid-August. We need to get going on it.
- Tanner: Last year we housed it within one Executive portfolio and the profit or loss went to one particular department.
- Bahareh: I have the staff who have the knowledge.
- The Executive Committee agreed to place this year’s SUDS conference under the VP External’s portfolio. Any profits or loss will be applied to the VP External’s budget.
- Bahareh:
  o We have sponsors (Studentcare, the VP Students Office).
  o The student unions were happy with the price last year. And the content.
- Action Item: Mateusz to send SUDS budget to Bahareh and the rest of the Exec.

Councillors
- Ava: Councillors aren’t getting food at Council or hoodies. It would be nice to do something for them at Block Party.
- Tanner: If any money, it has to come from the Events Department.
- Action Item: Mateusz to get update on Block Party sponsorship and finances.

Student Development Awards
- Tanner: UBC is asking for nominations.

Upcoming Events
- Israel Apartheid Week.
- GAP.
- Anne: Like to have a conversation with the University about GAP.
- Tanner: We can have a conversation with the VP Students.

The meeting adjourned at 4:35 pm.
AMS Executive Committee Meeting
Minutes of March 14, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic, arrived 3 pm), Bahareh Jokar (VP External, arrived 2:35), Mateusz Miadlikowski (VP Finance), Ava Nasiri (VP Administration), Ross Horton (General Manager), Daniel Levangie (Executive Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Matthew Duguay (Student Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:05 pm.

Minutes
MOVED MATEUSZ, SECONDED AVA:

“That the minutes of March 7 be approved.” ... Carried

Old Action Items
- Tanner: Draft blurb re Professor Toope’s honorary AMS membership; Joanne is making arrangements for the plaque and ceremonial key.
- All Excs to meet with Angela about EZ Labor.
- Bahareh to look into the U15 conference.
- Professional development sessions for Excs are being scheduled for alternate Wednesdays (non-Council weeks).
- Tanner drawing up schedules for Executive check-ins every three months and coordinating an Executive dinner.

Extraordinary Hiring Committee
- Tanner and Mateusz were named as the Exec members of the committee.
SAC

- Ava:
  - Club orientations.
  - Looking into grouping clubs together: we have 12 dance clubs.
  - Discussion of VSE (Vancouver School of Economics).

New SUB Move

- Discussion of the logistics of the physical move.
- Ross: It’s a bit early actually, but we can get some high level information. It will be a professional move. Aim is to be as seamless as possible.
- Tanner: Art Gallery issues.
- Ross: Only one group should organize the whole move, including the art gallery. UBC Properties Trust is in charge.
- Question about disposal of furniture etc. from the old SUB. To charity?
- Question about date of move: timer in Admin Office says January 5.
- Ross: Bird (the construction company) says they’ll be done by November 14. We’ll probably be doing the move in December and open with the beginning of the second term. This is the New SUB Committee’s call, not staff’s.

Resource Groups

- Daniel asked what is happening with the Resource Groups.
- Ava: The review committee has been meeting and is drafting recommended Code changes, including:
  - Ensuring updated contact lists get to SAC.
  - Giving the VP Admin a new duty to liaise with them.
  - Giving the Resource Groups Allocation Committee a new duty to act as an information base.
  - Providing more advertising for them on the AMS website, in the newsletter, etc.
- Tanner: Council was receptive to changing the composition of the committee to include representatives from each Resource Group.

100th Anniversary

- Mateusz: Met with Anna (Events Manager) re budgeting. Events would be taking place in October 2015. If we plan them now, there’s zero expenditure in this fiscal year; it would be in next fiscal year. But we want to start work now on the website and a booklet.
Sheldon explained current thinking on a book. A photo essay: a page or two for each year, mostly photos, text to highlight the major events each year. Perhaps e-book, perhaps some coffee table hard copies.

Mateusz: Need to plan concert a year in advance. Who will set up the budgets?

Tanner: Still confusion over what we want. Let’s go back to Square 1 with a brainstorming session next week.

Ross: Can put some expenses in this year’s budget.

Ava: Could bring this up as a discussion topic at Council.

Tanner: Re-create the 100th anniversary committee: 2 Execs, 2 Councillors, 2 students at large, the chair of Student Life.

[Bahareh arrives.]

**Action Item:** Tanner to doodle to arrange a brainstorming meeting and bring ideas back to next Exec meeting. For possible Council motion, discussion period topic.

**Action Item:** Ava to connect with Serena at Student Life.

**VSE**

- Ava:
  - VSE a new school (Vancouver School of Economics) at UBC. Its students can become an AMS Constituency.
  - Viet from the ESA (the Economics Students Association, an AMS club) has been looking into this, speaking to Tanner and Sebastian (AUS president).
  - Presented at Council, said the new Constituency would take a Council seat from the AUS: the AUS had no idea.
  - They were going to vote on a new fee, but didn’t meet the 100 quorum.
- Tanner: They’ve requested the use of Simply Voting.
- Mateusz: It will cost them $230.
- Tanner:
  - The ESA will pay.
  - I spoke to Enrolment Services. There’s a question of who is represented by whom. There’s concern about funding for the Arts Student Centre. If a group of students is no longer considered to be in the Arts Undergraduate Society and thus no longer pays the fee for the centre, will this affect revenue projections? Michael Kingsmill has told me that this should not be a problem: just our cushion will be less.
We’re going to sit down with them and the AUS to see how this will work. They can still do a referendum and come to Council with it.

New SUB Name
- Ava:
  - After the Council presentation (which revealed the two finalists for the New SUB name are the Hub and the Nest) some people have been asking why we don’t name the building after someone or something that would give us money.
  - This actually came up at the New SUB Committee, where there was negative feedback. Students are the major donor, paying $80 million for the new building: what donor could match that?
  - But I don’t feel right not pursuing this if we can get extra money.
- Tanner: Is there a deadline for naming?
- Ross: Soon. Not enough time to get a donor, unless we rename the building after the fact. And we’d have to check with the University. Also, there’s never been interest before in corporate sponsorship. We can look at the lease to see what’s allowed. The biggest issue is that it’s too late.
- Bahareh: Can we name wings of the building?
- Tanner: Why not a survey asking students what they feel about naming rooms after individuals or corporations? If a corporation wanted to create a scholarship … Can we accept donations through the AMS Foundation?
- Ross: The lawyers say it would be easier to set up a new charity than to try to use the Foundation. For fundraising for the Norm Theatre, it was very complicated.
- Sheldon: But for scholarships the Foundation should be easy to use; that was its original purpose. It can issue tax receipts to donors who are giving money for scholarships.
- Ross: There is an opportunity there. Potential donors.
- **Action Item:** Daniel, Ross, Tanner, and Ava to explore the possibility of donors for the New SUB and student opinion on that.

[Anne arrives.]

**Meeting with President Toope**
- Scheduled for the end of the month. Louise Cowin (VP Students) will be there too, but not incoming President Gupta.
- Topics to raise:
  - Task force follow-up.
  - Presidential transition.
Vision Task Force
• Tanner will ask Council to amend the terms of reference to include the Mission Statement, the Strategic Framework, etc. The aim is to create something like the University’s Place and Promise.

Academic Experience Survey
• Anne: Matt Parson (former President and VP Academic) and Sean Cregten (former AVP Academic) are creating a company to run surveys similar to our Academic Experience Survey. They’ve approached us, asking us to be an early adopter, but for this year it’s a bit late for us.
• Daniel: And it’s early for them: they’re not fully prepared yet.
• Mateusz: And they’re expensive.
• The Executive agreed to say No to this offer.

SUDS
• Bahareh: Moving forward. Getting budget. Will go to Mateusz and then Budget Committee.
• Mateusz: We made $3,000 on it last year.
• Bahareh: We will charge a little more this year and are hoping for more attendees.

Sports Target Review
• Ava: Applications are closed for competitive clubs. A joint UBC-AMS body is reviewing them.

Block Party
• Sold 3,000 tickets. Budgeting for selling 6,000. Also sponsorship.

Compass Cards
• Update on Compass distribution.

To allow the Executives to go to their Meet and Greet with the staff, the meeting adjourned at 3:25 pm.
AMS Executive Committee Meeting
Minutes of March 21, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Bahareh Jokar (VP External, arrived 3:20), Mateusz Miadlikowski (VP Finance), Ava Nasiri (VP Administration), Matthew Duguay (Student Services Manager, left 4 pm), Daniel Levangie (Executive Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Ross Horton (General Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:05 pm.

Minutes
MOVED MATEUSZ, SECONDED AVA:

“That the minutes of March 14 be approved as amended.”

100th Anniversary
• Tanner:
  o Proposing a new committee to look into programs and options.
  o Brainstorming session led to 20 different ideas in three categories. Large events suggested include a talent show, a sock hop, a LipDub, a scavenger hunt, and a student musical.
  o Other major projects: the book, a time capsule, website.
  o This year’s budget will include funds for staffing and labour for the book; everything else will go in next year’s budget.
  o Anna will come back in two meetings.
• Anne: The committee should work with the Events Manager. The motion to create it should specify that the committee will advise the Events Manager and other staff on
objectives and strategic outcomes. Students should shape the vision, but staff will do the implementation.

- Funding for the book will not come from the Archives budget. It will be a centennial item.

[Bahareh arrives.]

MOVED ANNE, SECONDED MATEUSZ:

“That Council be asked to pass the following motion:

BE IT RESOLVED THAT Council create a Centennial Committee, to consist of:

a) the President, who shall chair the committee.
b) two (2) Councillors;
c) two members of Council or students at large (2) who shall remain on the committee indefinitely whether or not they remain members of Council or students;
d) one (1) recent alumni member;
e) the Executive Director, who shall be non-voting; and
f) the Events Manager, who shall be non-voting.
g) the Archivist and Clerk of Council, who shall be non-voting.

Note: Other AMS staff shall attend at the invitation of the Chair.

BE IT FURTHER RESOLVED THAT the mandate of the Committee be to explore options, projects and programming for the AMS’s centennial celebration in the 2015-2016 academic year. The committee shall also advise the Events Manager, Archivist, and Executive Director on objectives and strategic outcomes.

BE IT FURTHER RESOLVED THAT the Committee report back to Council on the second meeting in April with a draft terms of reference and a timeline.”

… Carried

Vision Task Force

- Tanner: This was created under Caroline to look at our Vision, but it would be good to expand it to encompass our Mission Statement, Values, Strategic Framework, etc. The idea would be to produce something aiming at the year 2030, something like UBC’s Place and Promise, containing tenets and metrics.
- Anne: We’ve not successfully implemented a 5-year plan. Now a 15-year plan?
- Tanner: Five years is short term; we need a long-term vision. Something we’re striving towards.
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• Anne: Then don’t tie it to a date. Emphasize the aspirations.

MOVED MATEUSZ, SECONDED ANNE:

“That Council be asked to pass the following motion:

BE IT RESOLVED THAT Council create an AMS 2030 Taskforce, to consist of:
a) the President, who shall chair the committee.
b) three (3) Councilors;
c) two (2) members at large;
d) the General Manager, who shall be non-voting;
e) the Executive Director, who shall be non-voting; and
f) the Archivist and Clerk of Council, who shall be non-voting.

Note: Other AMS staff shall attend at the invitation of the Chair.

BE IT FURTHER RESOLVED THAT the mandate of the Committee be to re-envision the
societies” mission statement, strategic framework, values, and all long-term strategic
documents for the Society.

BE IT FURTHER RESOLVED THAT the Committee report back to Council on the first
meeting in May with draft terms of reference and a timeline.”

… Carried

Budget Committee
• Discussion of whether the revamping of the Budget Committee (in the recent
referendum) means the whole committee should be refilled.
• Anne: If it’s only for two weeks until turnover, I’d prefer to have some people on it with
expertise.
• It was agreed to simply fill the vacancies, including the vacancy in the position of chair.

Safewalk
• Matthew:
  o Modo wants to charge 300% more for vehicles. We’ve asked for
    accommodation; they’ve asked us to present. Hoping to find a middle ground.
• Action Item: Matthew to explore options and present a report.

Tutoring
• Matthew: The review process has led to a discussion of new models.
Connect
- Matthew: We may need to recommend continuation of Connect by the AMS, rescinding the Council motion directing us to transfer it to UBC. It’s been a strong year for Connect, and we can continue running the program.

[Matthew leaves.]

Competitive Clubs
- Ava: We met. It was a smooth process. The clubs have been picked. Those clubs can become UBC competitive clubs under the new UBC system, but some may choose to remain within the AMS. Some may want to be both recreational (AMS) and competitive (UBC).
- Issue of assets, e.g., Wrestling Club’s mat, Sailing Club’s boats.

Equity Training
- Anne: Only two Councillors showed up, but we had a good conversation.
- Discussion of best way to facilitate training. At a Council meeting? At a Council retreat?
- Daniel: Tanner and I have been talking generally about having occasional Council meetings on Saturdays. There could be workshops during the day, then committee meetings, and then Council. Equity could be one of the workshops.
- **Action Item:** Tanner to look into equity training as part of Councillor orientation.

New SUB Name
- Ava: Brought up the idea of naming the building after a donor, and it was not well received (at New SUB Committee). Students have never been consulted on this. We could do a survey now.
- Anne: But the lease says we can’t name the building after a donor.
- Daniel: And if we try to open up the lease for this, it would be opened generally. UBC could ask for changes too. Also, UBC may not want us to be going after a donor who might otherwise donate to them. And this sort of thing could take years to negotiate.
- Ava: So there would be no point to asking students if they want a donor?
- Tanner: Yes, but what comes out of this is the idea of looking at new ways to create bursaries or scholarships tied to alumni and the New SUB.
- **Action Item:** Ava to present to Council on the issue of naming the New SUB after a donor.
Orientations/UBC SUO

- Tanner: The UBC President’s Fund for cross-campus initiatives has not been used yet. We could use it to go to UBCO for an Executive Retreat. Councillor Orientation could also take place at UBCO. It would be great for Councillors to meet their UBC SUO counterparts.
- Executive retreat in April. Council Orientation in May.
- Tanner: Great people at UBC SUO. We’re looking forward to more collaboration.
- The Executive agreed to contact their UBC SUO counterparts.

Resource Groups

- Ava: The committee is going well. Code changes will be ready for the Council meeting after this one.

SAC Review

- Ava: Looking to have the 12 dance clubs collaborate, maybe form one umbrella group.
- Seeking up to date constitutions from the Constituencies.

Block Party

- Tanner: Only five Councillors have said they’re going. Can ask student staff. Will ask Councillors again.

Transition

- Tanner: Next Friday is the deadline for your predecessor to provide you with transition materials.
- Action Item: Sheldon to mention to LPC the issue of transitioning when there’s been more than one VP in an office in the past year.

Adjournment

Ava moved, Mateusz seconded.

The meeting adjourned at 5 pm.
AMS Executive Committee Meeting
Minutes of March 28, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Bahareh Jokar (VP External), Mateusz Miadlikowski (VP Finance), Ava Nasiri (VP Administration), Matthew Duguay (Student Services Manager), Daniel Levangie (Executive Director, arrived 2:10), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:05 pm.

Minutes
MOVED ANNE, SECONDED MATEUSZ:

“That the minutes of March 21 be approved as amended.”

... Carried

[Daniel arrives.]

Equity
- Discussion of having a full workshop in the summer.
- Action Item: Daniel to follow up with SASC.

Donors and New SUB
- Ava: Speaking to the VP Students about whether it’s possible to have a donor. More generally, do we want to reopen the naming process since the vote was so close at Council? But then there’s the risk of not having the name ready when we open.
- Anne: Council’s hesitation was not over the name but over the process. I voted No, but am comfortable going ahead with Nest. It was messy, but reopening could make it more messy.
• Tanner: We don’t have time to reopen now. We have a tight timeline. I’d rather focus on other elements in the building.
• Bahareh: The name is something we’ll be using for a long time. Did we pick it just to have a name? Did we need it for the branding process?
• Ross: We decided not to do a formal rebranding process for the whole organization because there’s not enough time. We did redo the logo and pick the building name.
• Tanner: At this stage we can’t make many changes at all to the new building. We should try not to bring forward any additional changes.
• Ava: That’s my view, but what if students are super unhappy with the Nest?
• Anne: We discussed this here and at Council. It was the decision of Council to go with the Nest.
• Action Item: Ava to begin making detailed updates on the New SUB each week at Exec and at every Council meeting.

Grad Class Council expense
• Tanner: It turns out that the Grad Class Council for the past three years has not been setting aside money for a plaque and a tree, as was the custom. UBC kept doing it and now wants to charge the GCC, which in turn wants to charge us.
• Anne: If the GCC decided against a tree and a plaque, it’s because they wanted to spend their money on other things.
• It was agreed that the answer to this request would be No.

Committee Appointments Policy
• Tanner: Mandating a time of year for advertising committee vacancies to members at large. Also mandating an information session about committees.

Inter-Constituency Orientations
• Ava: Ideas welcome
• Anne: We used to do a two-hour one-time meet and greet, but last year was more a working meeting/workshops with us and the CSI.
• Ava: May be good to have it be more than a one-time event.
• Tanner: SAC last year talked about doing something every month.

Shinerama
• Ava:
  o Seeking to hire a coordinator in time for a conference in May.
Looking to collaborate with Constituencies that have Frosh. They can help raise money.

**Action Item:** All Execs send feedback to Ava on potential fundraising ideas for Shinerama.

**Whistler Lodge**

- Tanner: Council directed us to finalize a sale plan, find a real estate agent, set a listing price. Council still must make the final approval, according to bylaws, but there will be time pressures: going back and forth over offers.
- Ross: This group can execute.
- Tanner: Could get a body of Councillors and staff to do the nitty gritty; then send the final deal to Council.
- Daniel: Could Council simply set a minimum sale price ahead of time?
- Ross: Maybe get an agent first and find out. Bring the agent to Council.
- **Action Item:** Ross to contact the lawyers over who can dispose of the lodge.
- **Action Item:** Tanner to report back on search for a real estate agent.

**VSEUS**

- Tanner: There were issues with the voting for the new Economics constituency (the Vancouver School of Economics Undergraduate Society). There are questions about who was allowed to vote and who wasn’t.
- **Action Item:** Tanner and Ava to speak to the Elections Administrator.
- **Action Item:** Anne to call the Registrar about election lists.
- **Action Item:** Sheldon to ask LPC to look into Constituency definitions.

**Volunteer Connect**

- Matt: Reached understanding with the University (CSI): Connect will not be transferred to them after all. This will be in the best interests of all. Council will be asked to rescind its motion calling for the transfer. We’ll streamline and rename the Service. We’re ending the Internship program.
- Ava asked about connections to the UBC Community Engagement Office.
- Matthew: We need a new conversation about collaboration.
- Daniel: My office, Matthew’s and Anne’s should be charged with liaising with UBC.
- Matthew: Will have to advertise now for a new Coordinator for Connect and extend the current Coordinator.
MOVED MATEUSZ, SECONDED AVA:

“That Council be asked to rescind the old motion.”

... Carried

Tutoring
- The Executive discussed the future of AMS Tutoring.

Resource Groups
- Ava: Code changes are coming; they are not super-oriented to money or treasurers. The groups explained some of their expenses; they’re transparent with them, just done differently. They’re also asking for an AMS-facilitated anti-bullying workshop.

SAC
- Ava:
  - Looking to make changes to the SAC Policy Handbook.
  - Clubs orientations is next week.

SUDS
- Bahareh: The invitations are out. Want to get the GSS involved.

Hiring
- Bahareh: Hired AVP.
- Matthew: Staying on till April 25 now.
- Ava: Looking to hire a Sports Coordinator and a Move Coordinator.
- Ross: UBC Properties Trust is in charge of the move.
- Maybe this would be more a Transition Coordinator.

Mateusz moved, Anne seconded:

The meeting adjourned at 3:40 pm.
AMS Executive Committee Meeting
Minutes of April 4, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Bahareh Jokar (VP External), Mateusz Miadlikowski (VP Finance), Ava Nasiri (VP Administration), Matthew Duguay (Student Services Manager), Daniel Levangie (Executive Director), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Michael Kingsmill (Designer), Shaun Wilson (First Aid/Security)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:03 pm.

New SUB
Michael Kingsmill:
- Current word from Bird (the construction company) is that November 14 is the completion date, though the schedule is being reviewed, and they know they have a couple of extra weeks because the opening is not till January 5.
- We can do some occupancy activity before the official owner’s turnover. We can start moving in; we just can’t let the public in. It’s a complicated building, and it will be quite an exercise getting it operational.
- We won’t need trucks going to remote locations.
- We’ll have a move consultant.
- Only 5% of our equipment will be transferred; the rest will be sold or go to charity.
- The Art Gallery collection and the Archives will move over.

Questions
- Anne: How will clubs move if they don’t have access to the new building until January?
- Michael: They will linger in the old SUB and then move in December, but they will then have to wait till January.
- Ross: Don’t bring your old furniture and equipment. We want everything new and shiny in the new building for the vast majority of things. What we can’t sell or give away the University will dispose of.
Defibrillator
Shaun Wilson:
- A defibrillator can help in a cardiac arrest. It’s not a requirement, and we’re close to the hospital, but every minute counts in such cases.
- The Health and Safety Committee recommended getting one, and we’ve heard that there are plans for one in the New SUB. Health and Safety asked why we are waiting.
- We also asked UBC about getting one, but they don’t have a budget for us; they did recommend which model to get (the one other UBC staff are trained on).
- If we are getting one for the New SUB, why not purchase one now and have it here (in the First Aid room) until we move over? We’ve purchased other equipment ahead of time for the New SUB.

Comments
- Ross: It makes a lot of sense to have one. Are we definitely going to have one in the New SUB? This is the first I’ve heard of it.
- Shaun: Michael Kingsmill said it had been approved.
- A discussion ensued about where to put the machine.
- Anne: If easy to use, why not make it more accessible?
- Shaun: There’s concern about theft of the machine.
- **Action Item:** Ava to find out if the defibrillator has been budgeted for.

Equity
- Discussion of having a full workshop in the summer.
- **Action Item:** Daniel and Tanner to discuss further.

Minutes
MOVED ANNE, SECONDED BAHAREH:

“That the minutes of March 28 be approved.”

... Carried

Budget Amendments
- It was agreed to send two budget amendments (Services, Communications) to Council. Anne to motivate.
Wellness benefits

- Question about benefits for previous Executives.
- **Action Item**: Daniel to find out the parameters for Executive benefits.
- **Action Item**: Matthew to look into policy on this.

Safewalk/Modo

Matthew:
- Modo has offered to make us a business co-op member; we’d pay less than they first asked but still more than before.
- Or we could have a partnership. They want outreach, free use of the SUB: in return for car share credit. Also to be in Zoom ads, in the Insider, on the website, Facebook, Twitter.
- They want to be promoted to our clubs; in return clubs would get a cheaper rate.

Comments

- Ava: Clubs will be pleased.
- Ross: This sounds like a sponsorship agreement.
- Sheldon: We do have rules on sponsorship.
- **Action Item**: Sheldon to send Matthew the rules.

Budget Timeline

- Mateusz: Budget Committee will not be appointed till Wednesday. There is a chair, but he’s been busy. It will be difficult to make the end of the month deadline. We suspended Code last year for this.

MOVED AVA, SECONDED MATEUSZ:
“That Council be asked to suspend Code to allow the preliminary budget to be delayed until the May meeting.”

... Carried

Zoom Media

- The contract is ready to go to Council.

[10 minute recess to send off the Council agenda.]
[Matthew leaves.]
VSEUS/Simply Voting/Constituency Elections
- Only one ineligible person voted in the elections for the new Economics constituency (the Vancouver School of Economics Undergraduate Society). And we already had the voters’ list.
- Tanner discussed the coding situation with UBC: we need better codes to determine who is eligible.
- UBC IT wants clarity.
- Constituencies are concerned about the fee they have to pay to use Simply Voting; it wasn’t communicated clearly to them.
- Action Item: Ava to talk to SAC about Constituency use of Simply Voting.

Trademark agreement
Ross:
- UBC allows us to use “UBC” and “Thunderbird” on merchandise. This was mostly for merchandise in the Outpost, which is not coming to the New SUB. The agreement expires in July.
- We could arrange a short extension until we get to the New SUB, then let it lapse.
- But this may affect clubs who want to print T-shirts saying things like UBC Dance Club, so we may want to continue the agreement.
- (This is different from the agreement on club names.)
- UBC gets some money under the agreement, and could tell people to stop using “UBC.”
- Action Item: Ross to send the expiring agreement to Daniel and Ava.

Exec Retreat
Daniel:
- Three days in the Okanagan sometime in the next three weeks.
- Each Exec will host one session called “Inviting the Team into Your Portfolio.”
- Action Item: Daniel to circulate models and bullet points.

Tutoring
- Anne: UBC pays $48,000 towards tutor salaries and is concerned about oversight. We’re still negotiating.
- Matthew: In the end, this is a Council decision.
There was a discussion about options.

**New Student Services Manager**
- Ron Gorodetsky.

**Fitness club**
- Ava: Two students are trying to start a UBC Fit Club, something to get students to become more fit. Would like to give them more support than a regular club. Make them an AMS program.
- Sheldon: We ran into difficulties in the past giving special status to a club that was supposed to provide first aid.
- Tanner: Has there been a feasibility study?
- Daniel: Would it hurt to let them be a club on a year’s probation?
- Ross: You may want to think of a new structure to put in place for this different sort of club before you do something special for this one club. If you treat this club differently, there are implications.
- Ava: Perhaps they could be a SAC committee. We’re creating a SAC Art Gallery Committee. This could be the SAC Sports Fit Committee.

**Get On Board**
- Bahareh: We created this as an advocacy group for public transportation It’s fallen to the side lately. Trying to get more involved.
- Tanner: Funding is an issue.

**SUDS**
- Bahareh: Things are moving. The GSS is interested. Hiring the SUDS Coordinator. Planned for the third week in August.

**Resource Groups**
- Ava: Hopefully having last meeting next week.

**Insider**
- Daniel: Survey showed that students don’t like the advertising, don’t read the text, but do like the coupons. We could turn it into a coupon book.
- Sheldon: The Insider is useful as a historical record of such things as what clubs are active each year.
• Bahareh: It may come at a cost, but I know people who read the articles.
• Tanner: Is it possible to partner with the Ubyssey?
• Daniel: They do publish something called Things to Do at UBC. But if we worked with them, we’d have no control over their content.
• Sheldon: We’ve published an Insider (under various names) since the 1920’s.

**Academic Experience Survey**

• Anne: 520 responses.

Anne moved, Mateusz seconded:

The meeting adjourned at 5:30 pm.
AMS Executive Committee Meeting
Minutes of April 11, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Mateusz Miadlikowski (VP Finance), Ava Nasiri (VP Administration), Matthew Duguay (Student Services Manager, arrived 3:15), Daniel Levangie (Executive Director), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Bahareh Jokar (VP External)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:05 pm.

Minutes
MOVED MATEUSZ, SECONDED ANNE:

“That the minutes of April 4 be approved as corrected.”

... Carried

Executive Responsibilities
- Discussion about determining who does what. Maybe write up job descriptions.
- Action Item: Sheldon to remind in two weeks.

Staff meeting
- Tanner: Looking to have meetings of the student government staff (in mid to late summer) and the Services staff (August). For training and to get people talking; a half-day orientation. And do this every few months.
- Daniel: Who will run it? Who will pay?
- Tanner: Executive Committee budget.

Shinerama
- Ava: Would like to hire two Shinerama coordinators this year because there are two great candidates who complement each other.
- Anne: Hesitant to do HR things like this. What if there are conflicts between the two?
Matthew: It will only work if they have differently defined powers.
Sheldon: Code speaks of a single coordinator. Would have to suspend it.
Ross: Nervous about sharing responsibility. Better to put someone in charge. And you won’t necessarily double the amount raised.
Anne: There will be additional work coordinating between the two.
**Action Item:** Ava to speak to HR and report back.

**AVP Equity (UBC)**
- Tanner was invited to be a member of the search committee looking for a new University AVP Equity.
- It might be better to be Anne, but she will be away while the committee does the long list, although she could send her Aboriginal Students Commissioner.
- Tanner: Not clear we can proxy that way.
- **Action Item:** Anne to check with the University.

**Referendum or General Meeting**
- Tanner: For budgeting purposes, need to decide on whether we’re having one. Possible items include bylaw changes on such things as Student Court, SAC, and Executive responsibilities.

**Grad Class Council**
- Further discussion on funding GCC trees and plaques.
- Ava: Should be approaching SAC.
- **Action Item:** Sheldon to look into original GCC referendum for whether the fee was specifically for trees and plaques.

**Whistler Lodge**
- Ross: Not much interest at Council in getting involved in the sale. If we want to have a realtor to bring to Council for April 30, we need to move quickly. Who should do this? The Executive? With BAGB? Michael Kingsmill is arranging a long list. It may take weeks.
- It was agreed that the group include Ross, Mateusz, Graeme from BAGB, Michael Kingsmill, and maybe Keith (Director of Finance).
Council Composites
- Sheldon asked about finding place in the New SUB for the Council composite photos. The issue was referred to the New SUB Committee.

Modo
- Need voting member at Modo: it will be the VP Finance.
- Under the proposed agreement, Modo will be our recommendation as the first choice (but not the only choice) for car share.
- It will bring good benefits.
- It looks like a sponsorship deal and there will be a loss of booking revenue in the SUB to give them space.
- It’s going to Jeffrey (Sales Manager) and Communications, then to Keith and Ross.
- The agreement is for one year only, so doesn’t need Council approval.
- It will come back to the Executive, and Council will receive an update.

Resource Groups
- Ava: Final changes still to be approved. No meeting this week, but bringing it back next time.

Defibrillator
- Ross: The Health and Safety Committee recommended getting a defibrillator; we’re not a high risk area, but it could save lives. It is not in the New SUB plans, so must be paid for out of some other fund, e.g., SUB Repairs and Replacement.
- Anne: Can that fund cover training?
- It was decided to defer a decision till next meeting to consider the training cost.

New SUB Naming
- Ava: Met Louise Cowin (VP Students) and Hubert Lai (UBC Counsel). It’s quite simple to name a building after a donor, and the money could be used to offset the money we owe to UBC for the building. It’s more complicated to set up a scholarship; that could lead to a year’s delay, but it’s possible, so if Council and the students want that, we could pursue it.
- Tanner: We don’t have the time to devote to this, and there isn’t any need.
Tutoring and Safewalk
- Matthew: Tutoring negotiations are waiting for the next meeting. For Safewalk, we’re waiting to hear about summer and long-term funding.

Animation
- Tanner: UBC Campus Animation (Social Planning) is interested in working with us on events.

Academic Experience Survey
- Anne: 600 responses, only 100 more than a week ago. Would like to send an email blast, but have done our monthly email and our policy says no more than one a month unless it’s an emergency.
- Ava suggested looking at other forms of campaigning.
- Action Item: Ava and Anne to discuss offline.

Insider
- Do we want to do the Insider this year or just do a coupon book, or both?
- Daniel: Students said they don’t like the ads.
- Ava: Were they asked if they’d rather not have one at all?
- Daniel: Students want coupons and an agenda. (Just over 100 were surveyed.)
- Daniel: Great idea, though late for this year.
- Ava: Speak to the Constituencies?
- Daniel: Two options: 25,000 and 15,000.
- Mateusz: Which would put less stress on the budget?
- Action Item: Daniel to report back.

Retreat
- Daniel: May 7-9. $600 for two nights is impossible. Need a free venue or just do one night.
- Action Item: Mateusz to look at the budget.

Adjournment
Mateusz moved, Anne seconded:

The meeting adjourned at 4:50 pm.
AMS Executive Committee Meeting
Minutes of April 25, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Ava Nasiri (VP Administration), Bahareh Jokar (VP External), Matthew Duguay (Student Services Manager, out 3:40 to 4:30), Ron Gorodetsky (incoming Student Services Manager, left 5:30), Daniel Levangie (Executive Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Mateusz Miadlikowski (VP Finance), Ross Horton (General Manager)

Guests: Abby Blinch (Communications Manager), Jake Watson (Oohlala, by phone)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:30 pm.

Oohlala
Jake Watson:
- Oohlala app for smartphones can provide access to resources and events, information about the AMS, mapping systems, a job bank, scheduling.
- Students are flooded with emails; social media only attracts a small percentage; and few look at posters, which are not sustainable anyway.
- A better way to reach students is on their smartphones.
- This is an effective way to grow campus culture and improve student engagement.
- Oohlala is a Canadian company in Montreal (he is at McGill).
- It is the number one provider of mobile apps for colleges and universities; it’s used at Guelph, U of T, Dalhousie, Douglas.
- Oohlala is an easily set-up app; it takes only a month; and it’s user-friendly.

[Matthew left.]

Suggestions from the Executives of what the AMS would be looking for from such an app:
- Schedules
- Event promotion
- Clubs
• Mapping (and updating of mapping)
• Third party integration
• Coupons/reward-based system/scavenger hunt
• Radio station
• Also a question about rates of use by students at other campuses.

General Discussion

• Jake:
  o For events Oohlala can show what’s going on and let users buy tickets, add to calendar, check in, analytics.
  o Very open integration with Facebook, Twitter, Google Calendar, etc. Can post to them and also draw from them.
  o Campus Wall feed could include a link to radio station; users could also see Twitter feeds.
  o There can be a Campus Directory showing clubs, security information, what the AMS is, who the Executives are, etc.
  o Looking into geo-tagging and indoor mapping.
  o Mobile deals with merchants; can charge the merchants for advertising (Oohlala doesn’t get revenue from that).
  o Frosh Week: schedules on phones, reminders, push notifications.
  o Two scavenger hunt options.
  o Have to check on coupons, loyalty points program.
  o Agenda/scheduling/course list: can share schedules with friends. Push notifications.

• Ava: Can you opt out of the notifications?
• Jake: Yes, students who do not want to receive them can opt out.
• Ron asked about branding.
• Jake: Two options:
  o Oohlala (less expensive)
  o AMS icon
• Ron asked about making sure to find the right app.
• Jake: Lots can be done: app store optimization. Oohlala comes up in the app store. Can also install widgets on website.
• Anne: Can students opt in to some and out of others?
• Jake: Club events would not go into your calendar; it’s up to the student to add them. Academic dates would go in. The rest is for the student to opt in or out.
• Daniel: How much use do you find?
• Jake:
  o Depends on the university. At the smaller ones, 60-80%. At the bigger schools, less (30-40%).
  o If you launch during orientation and get the Freshman class using it, you can start building a user base.
  o Available on all tablets and works on web.
• Ron: Revenue from advertising?
• Jake: Don’t have numbers yet; that’s a new feature; schools are just starting it.

Pricing
• Standard ($12,500), Premium ($18,500), Branded ($30,000).
• Offering a discount now: get the Premium for the Standard price or the Branded for the Premium price.

[Phone call ended. Matthew returned.]

• The Executive liked the price.
• It was suggested that a free trial period be asked for.
• Tanner: It will have to integrate with our mobile food app and business rewards app.

[Abby left.]

Minutes
MOVED AVA, SECONDED ANNE:

“That the minutes of April 11 be approved as corrected.”

... Carried

Old Action Items
• Shinerama: Ava hired a single coordinator.
• AVP Equity (UBC): Anne will sit on the search committee.
• Academic Experience Survey: Email did go out, and 3500 people responded.

Pods
• Arranging Councillor groups, mixing senior and incoming for orientation and support.
Access AMS

- Tanner: Pursuing transparency and open government. Will be making a presentation to Council.

Vacations

- Tanner: Because of the transition to the New SUB at the end of the year, no one is to be taking extended time off after September 1.

Grad Class Council

- Tanner: The business side made a commitment to pay for GCC plaques dating back to 2001.
- Anne: Didn’t we say no to that?
- Bahareh: We should at least see some documentation.
- Action Item: Tanner to meet with Building Operations.

Block Party and Welcome Back BBQ

- Discussion of venue options, given the disappearance of MacInnes Field.

Council Software

- Tanner: $26,000 for new Council software.
- Anne: Will we get a demo?
- Tanner: They can’t give us a demo because it will be custom-made. They did provide documents. There will be a presentation.

MOVED AVA, SECONDED BAHAREH:

“That Council be asked to approve an expenditure of up to $26,000 from the Capital Projects Fund for the purchase of the eScribe Board Management Solution.”

... Carried

Encore invoice for club server software

- Tanner: There’s a $1500 charge for implementation. Does the $64,000 approved by Council cover implementation?
- The referendum said the Capital Projects Fund can now be used for “additions and improvements to AMS software.”
It was agreed to send this to Council for discussion.

New SUB Slides

- Discussion of insurance issue for proposed new slides in SUB.
- It was agreed to send the following motion to Council:

  “That Council approve the construction of slides in the New SUB for a cost of $50,000, provided there is confirmation from the University that any liability issues associated with the slides will be covered within the University’s insurance for the New SUB.”

- Action Item: Tanner to contact Hubert Lai (UBC Counsel) re insurance.

[Ron leaves.]

Defibrillator

- Tanner: This is not in New SUB funding, but is a good idea. Ross is looking to expense training out of operations budgets, so this would only be to buy the machine.

MOVED ANNE, SECONDED BAHAREH:

“That Council be asked to approve the allocation of up to $1800 from the SUB Repairs and Replacement Fund for the purchase of a defibrillator.”

The meeting went in camera at 5:35 pm.
AMS Executive Committee Meeting
Minutes of May 1, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Ava Nasiri (VP Administration, arrived 2:45), Mateusz Miadlikowski (VP Finance, arrived 2:45), Ron Gorodetsky (Student Services Manager, left 2:15), Ross Horton (General Manager, arrived 2:50), Daniel Levangie (Executive Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Bahareh Jokar (VP External)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:10 pm. Quorum was not present at the outset (but was achieved at 2:45).

GCC Plaques
• Tanner: Last night Council said to go ahead with spending on the plaques. I’ll bring this back to Executive for approval later.

[Ron left.]

Slides
• Tanner: The slides motion passed with little debate at Council. The New SUB Committee will bring it back to Council on May 21 if the slides are going to increase the budget.

Executive Retreat
• Next week in Washington state at Anne’s family cabin. (Keeping costs down that way.)
• No Internet. Limited cellphone access.
• The VP Students will know where we are; also Ross.

Executive Office Hours
• Out of Executives’ 40 hours a week, 5 are to be office hours, and one of those should be in a public location.
• Tanner: Oversight is talking about Executives logging their hours again. Execs should be using the EZLabor software system to record their hours.
• EZLabor is also useful for tracking the hours of the Execs’ staff: they should be using this.

Council Retreat
• June 20-23 in Kelowna (UBCO).
• 50-70 attendees expected, including GSS and UBC SUO delegates.
• Programming is being discussed.

Technology strategy
• Tanner: We don’t have an overall strategy for this. Planning to convene a meeting to discuss, with hopes of creating one.

[Mateusz and Ava arrived.]
• Ava: Do we follow these strategies we create?
• Discussion of ensuring this strategy doesn’t just sit on a shelf.

[Ross arrived.]

Whistler Lodge
• Ross: Have met two potential real estate agents. Going to meet with three more.
• Information about agents and process to go to Council May 21.

New SUB
• Ava: Going well.
• Ross: Going through the contingency at a higher than expected rate. Steps being taken to address this.
• Going to have meetings with all parties present: Bird (the construction company), Dialog (the architects), UBC Properties Trust (Rob Brown).
• Bird will be making a presentation on scheduling.
• Ava:
  o Dialog showed us the furniture. It looks nice.
  o Signage meeting. Perhaps we can have a sign on the knoll saying AMS Student Nest.

Oohlala App
• Tanner: Abby is meeting Oohlala for more information. The idea is to use this app instead of producing a print Insider.
• Sheldon: How will we save it from year to year and for historical purposes?
• Tanner: I will be speaking to them about this, but already have some information on how we can do that.

Budget
• Mateusz: Meeting departments.

Safewalk
• Daniel: Running in the summer; splitting costs with UBC.
• Tanner: They’re short of staff.
• Daniel: Will only be running a vehicle; no foot patrols.

Block Party and Welcome Back BBQ
• Tanner: We originally thought we had a solution for Block Party in University Square, but the RCMP said no, unless we supply flooring, which might be something to talk about; however, it’s expensive and if we get MacInnes Field back, we might not want it. Another possibility is going off campus: beaches, fields.
• Ava: We can’t not have Block Party.
• Tanner: It’s the same deal for Welcome Back.
• Tanner: The University may want flooring too, so perhaps we can work something out.
• Daniel: We’ll attempt to meet the needs of the students, but we will be restricted in what we can do.

Minutes
MOVED AVA, SECONDED ANNE:

“That the minutes of April 25 be approved as corrected.”

... Carried (Mateusz abstained)

AMS Foundation
• Tanner: Currently the Foundation serves no purpose, but we pay filing fees for it, spend some staff time, spend some time having an annual meeting – it’s not a lot, but my view is that we shouldn’t keep a non-functional body going.

• Ross: It’s been a long time since we used it: for the Norm Theatre restoration. It’s set up in such a way that it’s hard to use, and to change it would be more of a headache than starting up a new foundation.

• Sheldon: Originally, it was meant to funnel money from donations to bursaries. That was before we established a fee to pay for the bursaries. Keith says there’s no need for more money than the fee brings in.

• **Action Item:** Tanner to meet with the other AMS Foundation executives with a view to calling a Foundation meeting to dissolve the Foundation.

Anne moved, Ava seconded:

The meeting adjourned at 3:27 pm.
AMS Executive Committee Meeting
Minutes of May 15, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Ava Nasiri (VP Administration), Mateusz Miadlikowski (VP Finance), Bahareh Jokar (VP External, out from 2:30-3:05), Ron Gorodetsky (Student Services Manager), Ross Horton (General Manager), Daniel Levangie (Executive Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Abby Blinch (Communications Manager), Anna Hilliar (Events Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:01 pm.

Minutes
MOVED MATEUSZ, SECONDED AVA:

“That the minutes of May 1 be approved as amended.”

AMS Foundation
• Tanner is meeting the other Foundation Executives with a view to calling a meeting to dissolve the Foundation. The other Foundation Executives agree that it is time.

Get On Board
• Bahareh: Having their AGM in early June. Good meeting with the Mayor of North Vancouver, who’s the chair of the Mayors’ Council on transportation. Want to engage students for the upcoming municipal election and the transit referendum. My office will be issuing a report soon.

Oohlala
• Consensus to go ahead with purchasing the app. Need to notify Oohlala by the end of the month.
• Mateusz: Also putting aside money in the budget to promote the app.
MOVED AVA, SECONDED ANNE:
“That the Executive recommend to Council that it allocate up to $24,000 a year for two years from the Capital Projects Fund to purchase the Oohlala app.”

... Carried

- Tanner: Will take the contract to Council as well.

[Abby leaves, Anna arrives.]

**Block Party and Welcome Back Barbecue**

- Anna:
  - UBC does not want to give us a field.
  - That leaves us with three options:
    - Option 1: Put on a concert in the Arena, but don’t continue the brand: don’t call it the Welcome Back Barbecue, because it can’t be the same fresh air outdoor festival we’ve been running for 30 years and people would be disappointed.
      - We would brand it as something different, perhaps the First Week Concert, and say that Welcome Back will return in 2017 (or whenever MacInnes Field is available again).
      - They will give us the Arena free, but that’s only a saving of $1500 on what we paid to use MacInnes Field, and there may be food and ticket costs.
      - I would recommend against doing Welcome Back or Block Party in the Arena; it would hurt our brand. But it’s up to you.
        - Ron: How about holding a concert inside and having the barbecue outside the Arena in a fenced-off area?
        - Anna: It may not be allowed because it’s a hard surface.
        - Anne: How about using University Square (not ready now, but in the spring for Block Party)?
          - Anna: Also the hard surface problem there.
    - Option 2: Use Spanish Banks. A beach event. It’s a big enough space. Can use their parking lot. Might be noise issues for West Vancouver residents.
      - Ron: But it wraps up before 10 pm.
Option 3: Just increase North SUB programming: concerts every day. That would keep it outside. Most people say the worst thing would be to try to move the event indoors.

Discussion

- Daniel: Likes the beach idea, but two issues:
  - Transportation.
  - Alcohol on a beach, near water: liability if people go in the water.
- Tanner: Need a transportation plan, a safety plan, and a neighbourhood plan if doing the beach option. Takes two months.

[Bahareh leaves.]

- Anna: We don’t have two months. Need a decision within two weeks. Maybe could do it for Block Party in the spring.
- Consensus against using the Arena for Welcome Back Barbecue, but suggestion that we still do a first year concert there. Not a barbecue, just a concert.
- Discussion of doing a beer garden every day in First Week on the north plaza.
- Ava: Students may not turn out every day. The reason they come to Welcome Back or Block Party is because it’s a big one-time event.
- Tanner: Maybe two or three days of beer gardens and then a concert.
- Ross: If it’s a free venue, do the concert.
- Consensus on doing a few days of beer gardens, with music and food, and then a concert in the Arena – for one year.
- Anna: Most universities do beer gardens every day and then a concert.

UBC Life Building (i.e., the Old SUB)

- Anne:
  - On the University committee looking into this. Plan is to go to Board 2 by September. They want to do student engagement over the summer, unfortunately: present to Council, workshops. Maybe a booth at Imagine Day.
  - No decisions yet except on what’s going in: CSI, International House, Wellness Centre.
  - Decisions in July. Need to get Council involved.
- Ava: Could get clubs to participate in giving feedback.
- Anne: The building will mostly be for services. Also a little food. They’re trying to integrate with the New SUB. And they want it accessible, with better lighting, and an atrium.
• Sheldon: What’s happening to the courtyard and the fountain (which was a Grad Class gift)?
• Anne: Lots of people want the courtyard kept. The outside architecture will be kept the same.

Gage South
• Anne: The area between Brock Hall and the SUB: Achievement Square (aka Money Square) and University Square. Programming needs to be done in the next month or two. Hoping to engage clubs, e.g., what does the Dance Club need? Perhaps do a short survey of the clubs?

Engagement Charter
• Anne:
  o UBC is putting together an engagement charter to improve consultation. A framework for Campus & Community Planning. If followed, it would be an improvement.
  o But UBC remains resistant to consulting the Acadia Park residents

Technology
• Tanner: Upgrading systems.
  o Laserfiche: for archives, document repository. Waiting for a quote.
  o Escribe Council software.
  o Looking at a tech strategy.
• Ava: Should we have a Tech Office?
• Tanner: Issue with the open source system we brought in for clubs: no support, could be discontinued. IT is looking for an alternative.

Budget
• Mateusz: Have got the numbers together. Looks good. Looks like a zero deficit. Budget Committee met last Saturday. Will meet again and then send the budget to Council.

EZ Labor
• Tanner: Ready to enrol student staff.
Access/2030
- Tanner: Preparing a 32-page report on open government strategy to send out. Will go to the 2030 Committee for implementation.

New SUB
- Ava:
  - No slides.
  - Got rid of polka dots on furniture.
  - Architects (Dialog) have not submitted plans on time for the Perch and the Pit. We’re putting pressure on them and on UBC Properties Trust.
  - Opening still set for January 5.
  - Looking at student engagement to generate ideas to replace the slide: human-sized chess, hammocks, etc.
- Plans for internal town hall for staff about the move.

[Bahareh back.]

SAC/Interculturalism
- Ava: Interculturalism group looking for administrative support. Were turned down as a club last year. Maybe make them a sub-committee of SAC, an umbrella group to provide support to cultural groups.
- Anne: I like the idea of sub-committees.
- Ava: I want them to have their autonomy.
- Tanner: But there needs to be some oversight. Why doesn’t SAC look into this: how it can work.

Vision Critical
- Anne: They are a survey company that creates communities, large focus groups. Talked to them about the Academic Experience Survey, but they’re really much more than just surveys: they can help with club engagement, voting, connecting data, e.g., enabling us to send international student questions to international students.
- Tanner: And fast report writing, which is better than having our VP Academic spend 12 weeks analyzing numbers. They’ll crunch the numbers.
- Anne: But it costs a lot.
- Tanner: And we’re a bit overloaded on the tech side.
- Ava asked about the value of the information.
• Anne: It’s a way to engage students. It’s not just for the VP Academic; it’s for all offices. They get you 10,000 students, a representative sample.
• Tanner: We need to do research on this; decide our tech priorities.
• Anne: We need to talk to Council.
• Bahareh: A tool like this could be ideal for lobbying and data collection.
• Ross: Maybe ask them to build a stripped-down version for a lower price. Remind them that their market (student societies) can’t afford expensive products.
• **Action Item: Anne to set up another meeting with Vision Critical.**

**Executive Retreat**

• Bacon and cougars.
• Mateusz: Very productive, team-building.
• Bahareh: Lots of professional development.
• Daniel: Did we try to do too many things?
• Mateusz: Yes, a bit rushed at the end.
• Bahareh: Or three days is not long enough.
• Anne: Some conversations could be held before or after.
• Bahareh: Should we hold it earlier?
• Anne: But you need to know your job.
• Tanner: Previous years had outgoing Executives attend. Maybe next time.
• Daniel: Maybe expand the onboarding orientation at the beginning of the Executive term; that’s when you could include the outgoing Executive. But then keep the retreat when it is.
• Ross: You need to spend more money. This is a major event, leadership development. For next year’s Exec you can recommend they spend much more than this year’s $600. The Executive team shouldn’t have to depend on using a cabin belonging to someone’s father.
• Tanner: Will be sending a report to Council.

Mateusz moved, Bahareh seconded:

The meeting adjourned at 3:45 pm.
 AMS Executive Committee Meeting
Minutes of May 21, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic, left 2:50), Ava Nasiri (VP Administration), Mateusz Miadlikowski (VP Finance), Bahareh Jokar (VP External, arrived 2:35), Daniel Levangie (Executive Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Ron Gorodetsky (Student Services Manager), Ross Horton (General Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:28 pm.

Childcare Agreement
MOVED ANNE, SECONDED AVA:

“That the New SUB Childcare Agreement be approved and send to Council.” … Carried

Business Contracts
• Tanner: BAGB has vetted two contracts to go to Council.
• The Executive approved sending the contracts to Council.

Budget
• Tanner: The Budget Committee would like to delay the preliminary budget until June 11

[Bahareh arrives.]

• Discussion of when to do the preliminary budget. We were really supposed to do it for the end of April, before the new fiscal year.
• The preliminary budget does not have to be very detailed; Code says it is merely to present “overall revenues and expenditures” for the major divisions of the Society.
To pass the budget at next week’s Council meeting, it has to be sent out today, but it has not yet been approved.

It was agreed to do a presentation to Council instead to explain the situation: A joint presentation by Mateusz and the chair of the Budget Committee (Nil Keshmiri).

**Action Item: Tanner to ask Nil to do the presentation with Mateusz.**

[Anne leaves.]

**Oohlala**

- Two options: one payment or two. If we pay in one, we get a 10% discount.

MOVED BAHAREH, SECONDED AVA:

“That the motion to Council be amended to say $43,200 for two years instead of $24,000 a year.”

... Carried

The meeting adjourned at 3:05 pm.
AMS Executive Committee Meeting
Minutes of June 2, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Ava Nasiri (VP Administration, arrived 1:10), Mateusz Miadlikowski (VP Finance), Bahareh Jokar (VP External), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Ron Gorodetsky (Student Services Manager), Daniel Levangie (Executive Director)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:07 pm.

Minutes
MOVED ANNE, SECONDED BAHAREH:

“That the minutes of May 15 and May 21 be approved as amended.”

... Carried

[Ava arrives.]

Budget
- Mateusz: The situation has been clarified. Chris Roach as the new Budget Committee chair is holding a meeting Wednesday. The preliminary budget will go out later that day. Then work will begin on the final budget.

Executive Job Descriptions
- Tanner: We need to do these because the current descriptions in Code and Bylaws are out of date. The plan now is to do them at the Council retreat.

President as Signing Officer
- Tanner: Some signing officers are going to be away. The Bylaws allow Council to name the President a signing officer for the summer. This would help.
MOVED AVA, SECONDED BAHAREH:

“That Council be asked to amend Code to make the President a signing officer.”

... Carried

Anne away

- Anne will be away after this week until June 30.

Vision Critical

- Tanner: Demo tomorrow. Questions have been raised whether this is the best use of our money. There are also capacity issues. We may have to delay doing the CRM for the clubs if we proceed with this.
- Ava: CRM is important.
- Anne asked for an explanation of the capacity issues. Does IT need more people?
- Tanner: It’s not an IT problem. Most of our new technology will not be internally hosted. The issue is whether Daniel and I will have the time and resources.
- Anne: What time and resources do you need? The CRM is under SAC, so shouldn’t affect you.
- Tanner: Everything is connected. There is a capacity issue on the governance side, including Communications.
- Anne: How much time will it take from each portfolio? How long might we have to delay Vision Critical?
- Ava: It sounds like we need more information. We need to work out the steps to take.
- Tanner: That’s basically the Tech Strategy that I’m working on.
- Ross: Will the Communications Manager be doing the surveys?
- Anne: No, each VP will do them.
- Ross: Someone will still need to coordinate.
- Tanner: That’s the challenge.
- Ava: Can we create a Student Engagement Department?
- Tanner: Anna is working on the that.
- Anne: This will be for the business side as well as student government. I still don’t know how many hours it will take.
- Sheldon: If we’re sending out survey requests, will that violate our policy on only one email blast a month?
- Tanner: These won’t be email blasts; they will be going to targeted groups.
- **Action Item:** Tanner to complete the Tech Strategy.
Data Access

- Tanner: Issue of getting access to student information held by UBC. We want access to financial information for subsidies and data on where people live for transit and Safewalk. UBC is not giving us access. Should we look into building our own database, or pursue the issue with UBC?
- Anne: Easier to get access through UBC than to build our own. We should have a conversation with them. They want data on Safewalk too.
- **Action Item:** Tanner and Anne to set up a meeting with UBC about data access.

Laserfiche

- Tanner: Costing options. Not cheap. Looking to create a public portal so there can be access for people to our documents.
- Ava: How much do people care about looking at our documents?
- Tanner: The Constituencies get lots of requests.
- Anne: What would we be getting?
- Tanner: A big database or repository of our documents, making it easier to sort and find them. Digitizing of documents. Public access.
- Sheldon: We’re not scanning our documents as part of this.
- Tanner: Not right away, but down the road.
- **Action Item:** Tanner to send full documentation to the Executive.

U-Pass Customer Service Office

- Tanner: Wanted to set this up under the Executive Director to take the burden off the VP External’s office. Budget Committee said Council said no to that. Council did say no to making this an official Service, but the plan now was just to put it in the budget of the Executive Director, and Budget Committee said no to that. So we’re going back to Council. Budget Committee wants Council approval first.
- **Action Item:** Sheldon to circulate the relevant Council minutes.

SUDS

- Bahareh: Getting word out. 28 people have registered. Cool programming.
Elections Canada

- Bahareh: Pierre (AMS University and Government Relations Advisor) and Jude (AVP External) went to a conference and got good information. Another conference is coming up in Ottawa.

New SUB

- Ava:
  - Rice paper lighting for pocket lounges.
  - Ventilation for the Pit.
  - New Pit behind schedule. May open later than the rest of the building (up to three weeks).
  - Looking for fun things for the building since we’re not having slides.
  - Abby is looking for money for communications.
- Sheldon: New SUB Committee minutes?
- Ava: We’re planning on sending the backlog to Council in batches.

SUB Ventilation

- Tanner: Latest word is that it will take another three weeks to fix the air circulation system.
- **Action Item:** Tanner to speak to the Administration.

Bahareh moved, Ava seconded:

The meeting adjourned at 2:28 pm.
AMS Executive Committee Meeting
Minutes of June 5, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Ava Nasiri (VP Administration, arrived 2:10), Mateusz Miadlikowski (VP Finance), Bahareh Jokar (VP External, left 2:45), Ron Gorodetsky (Student Services Manager, arrived 3 pm), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Ross Horton (General Manager), Daniel Levangie (Executive Director)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:05 pm.

Minutes
MOVED AVA, SECONDED BAHAREH:

“That the minutes of June 2 be approved.” … Carried

Tech Strategy
- Tanner:
  - 95% done. Hoping to finish on Monday.
  - Looking at the breakdown of hours. It now looks like it will be possible, from the resources point of view, to implement both Vision Critical and the CRM for clubs.
- Action Item: Tanner to circulate the strategy to the Executives when completed.

Laserfiche
- Action Item: Tanner to schedule demo.

Ski & Board
- Ava: They have a long history of poor use of their office space: keeping kegs in there, etc. We issued an eviction notice. They’ve appealed. The next SAC meeting will hear the appeal.
Grocery Store
• Tanner: We’ve been approached by a prospective tenant with a request for us to do a survey for them.

ABCS
• Tanner: The ABCS has decided to introduce membership fees; we’ll need a new motion at Council to confirm that we want to be in the ABCS as a fee-paying member. It will cost up to $15,000 a year.
• Bahareh moved, Anne seconde: to send a motion to Council.

[Bahareh left.]

Budget
• Mateusz:
  o Budget looks good; we’ve wiped out the deficit and are looking at a surplus.
  o Question about Election Reserve Fund. The fund has never been used.
• The budget presentation will include discussion of the Election Reserve Fund.

SAC sub-committees
• Ava: Emailed Constituencies for feedback on this issue, but only Arts replied.
• Action Item: Tanner to remind Constituency reps at Council.

Bookings guidebook
• Ava: UBC is planning to issue a book on bookings: a guide to booking on campus, in the SUB and elsewhere.

New SUB
• Ava: Orientations for New SUB Committee members. Arranging tours of the building.

Student Council Handbook
• Sheldon: Updating the handbook, which I do every year.
• Ava: Can we jazz it up a bit? Put in photos, add some Sheldon humour? Also send to Communications for branding?
• Action Item: Sheldon to jazz up handbook and contact Communications.
CACUSS

- Ava away at CACUSS meeting next week. Conference on services. Chance to network with University administrations, learn about student societies at other universities, and further professional development.

Student Numbers

- The University has notified about a change in how they handle student numbers.
- The consensus was that this does not affect the AMS.

[Ron arrives.]

New app for Services

- Ron:
  - Met with company about app solutions for our Services.
  - Need better metrics, e.g., for Safewalk.
  - Going to speak to other companies too.
- Tanner: IT prefers that we don’t go with open source programs or with programs produced by students.
- Sheldon: Would this connect to Oohlala?
- Ron: Yes, that’s the whole purpose.
- **Action Item: Tanner and Ron to discuss further.**

There being no further business, the meeting adjourned at 3:20 pm.
AMS Executive Committee Meeting
Minutes of June 10th, 2014

Attendance
Present: Tanner Bokor (President), Mateusz Miadlikowski (VP Finance), Bahareh Jokar (VP External)

Regrets: Ross Horton (General Manager), Daniel Levangie (Executive Director) Anne Kessler (VP Academic), Ava Nasiri (VP Administration), Ron Gorodetsky (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Tanner Bokor

Call to Order
The meeting was called to order at 12:09 pm.

Oohlala
- Mateusz:
  - Original quote did not contain tax, originally quotes at $42,300, with GST at 5%, becoming $4415.00.
  - Keep this in mind for future tech expenses, so we don’t have to go back to Council for corrections

MOVED BAHAREH, SECONDED MATEUSZ:

“BE IT RESOLVED THAT Council approve up to an additional $2215.00 from the Capital Projects Fund for Oohlala.”

... Carried

eScribe
- Tanner:
  - eScribe also has GST at 5%, increasing the cost by $3,000.
  - Only caught it after the contract was signed; in future, need to make sure all costs are accounted for.

MOVED MATUESZ, SECONDED BAHAREH:
“BE IT RESOLVED THAT Council approve up to an additional $3000.00 from the Capital Projects Fund for eScribe.”

... Carried

U-Pass Customer Service Office

- Bahareh: Budget Committee will not place the office into the budget without Council’s permission. Presentation being created by Daniel and I for Council on Wednesday. Need a motion to present.
- Tanner: Take a look at last years’ documents. Not much has changed with the proposal, other than we’re not codifying it and allowing a pilot proof of concept.

MOVED BAHAREH, SECONDED MATUESZ:

“BE IT RESOLVED THAT Council direct the Budget Committee to re-instate the U-Pass Customer Service Office under the Executive Director into the 2014-2015 fiscal budget.”

... Carried

There being no further business, the meeting adjourned at 12:21 pm.
AMS Executive Committee Meeting
Minutes of June 19, 2014

Attendance
Present: Tanner Bokor (President), Mateusz Miadlikowski (VP Finance), Bahareh Jokar (VP External), Ava Nasiri (VP Administration), Ron Gorodetsky (Student Services Manager), Ross Horton (General Manager), Daniel Levangie (Executive Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Anne Kessler (VP Academic)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:03 pm.

Minutes
MOVED AVA, SECONDED BAHAREH:
“That the minutes of June 5 and June 10 be approved.”

Old Action Items
- Tech Strategy (now Invest) is coming.
- Tanner setting up meeting with Dr. Gupta about data access.
- Delaying the demo on Laserfiche.
- Student Council Handbook updated, though not jazzed up.
- Execs to discuss responsibilities (write up job descriptions?) at Council retreat.

Emergency Procedures
- Ross: Video from AMS Security about what to do if there is a shooter on campus.
- Action Item: Ross to speak to Shaun and Abby about sending out.

Google Map
- Ron:
  - This is the dispatch system for Safewalk teams.
It will show walks in progress. You can pull up any information from it (the information gets in the system from student cards). This will produce data consistency and transparency.

We’ve been asked for data by the University and haven’t had good data to give them. This will remedy that.

No personal information is collected except student numbers, and no one will have access to the student numbers except the Safewalk Coordinator, the Student Services Manager, and the Executive Director.

Data is stored in Canada.

Going with Google because they’re the most affordable and reliable.

We’ll purchase 5 licences at $250 per licence for one year.

It will integrate into Oohlala and can work off our website.

We will also purchase hardware: we need devices to run this app.

We want LT-enabled iPad minis, which will be stored in the Student Services Manager’s office and signed out nightly for security reasons.

- Ava asked about theft concerns.
- Ron: We had another device last year and didn’t lose it because we kept track of it. As long as there’s a system, it should be fine.
- Mateusz asked about getting something cheaper than iPads.
- Ron: The idea is to get something usable for a longer term and something that can be re-tasked when not needed by Safewalk. It could be used by Tutoring too.
- Estimated cost: $349 per device times 5 devices plus tax, so about $2000, added to the $1250 (plus tax) for the software licences.
- The Executive was in favour in principle.
- **Action Item:** Ron to bring back exact numbers for a motion next time.

**Agenda Committee**

- Tanner:
  - The committee met yesterday to discuss its purposes. There was some confusion about its role, but in the end the consensus was that the committee can be made more effective. LPC will look into it.
  - There was talk of last-minute motions at Council, and I’m saying now that there will be no items accepted for the agenda after noon on Fridays, and items must come with their full documentation (contracts etc.).
  - I want to avoid motions from the floor.
  - Committee chairs are going to orient their members more.
PAI goals
- Tanner: Our goals have to come to the Executive Committee before going to Oversight: to avoid overlap.

Orgsync
- Ava: SAC needs a solution to keep track of club information, waivers, etc. Orgsync would allow clubs be the ones to update their own information, and it can link to Oohlala.
- Action Item: Ava to present on orgsync next time.

Get On Board
- Bahareh: First board meeting. I was elected vice-chair.

Ski & Board Club
- Ava: SAC has evicted the Ski & Board Club from their office in the SUB. They lost their appeal and were supposed to leave Monday. The eviction lasts for the rest of the time we’re in this building; they can apply for space in the New SUB.
- Ross: They should foot the bill (for the damage to their office space) if they want to go in the new building.

CACUSS conference
- Action Item: Ava and Ron to make written submissions to Exec and Council about the conference they attended.

Grocery Store
- Still negotiating.

Ombuds
- Mateusz: We collect a fee for Ombuds services, most of which we usually transfer to UBC to support the UBC Ombuds Office. This year we’ll have about $5,000 left over after the transfer. We still have no MoU governing this.

MOVED MATEUSZ, SECONDED AVA:
“That the Executive Committee ask Council to allocate $45,777.16 from the Ombudsperson Fund to support the University Ombuds Office.”

... Carried
• Action Item: Mateusz to work on MoU.

Transportation funds
• Tanner: UBC has been transferring us money ($140,000), then asking for it back. Need an explanation.

There being no further business, the meeting adjourned at 3:05 pm.
AMS Executive Committee Meeting
Minutes of June 26, 2014

Attendance
Present: Tanner Bokor (President), Mateusz Miadlikowski (VP Finance), Bahareh Jokar (VP External), Ava Nasiri (VP Administration, arrived 11:25), Ross Horton (General Manager), Daniel Levangie (Executive Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Anne Kessler (VP Academic), Ron Gorodetsky (Student Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 11:10 am.

Minutes
MOVED MATEUSZ, SECONDED BAHAREH:
“That the minutes of June 19 be approved.”

Old Action Items
- Tech Strategy (now Invest) has been delayed.
- Emergency Procedures video will be sent out.
- Ava and Ron to make written submissions to the Executive and Council about the CACUSS conference.
- Mateusz to give update on studentcare conference.
- Execs to discuss responsibilities (job descriptions?) at Council retreat recap July 8.

Whistler Lodge
- We’ve received an extensive report from the realtor (Rob Palm).
- Action Item: Tanner, Ava, Mateusz, Ross, Keith, and Michael Kingsmill to go over report, talk to the realtor, and report back next week.

Student Information
- Tanner: Good news after contacting the UBC Registrar and security staff: an MoU is in the works which will grant us access to students’ names, addresses, email addresses,
Budget
• Mateusz:
  o In process. The Budget Committee met all the Execs except Anne, adjusted the budget, requested more information.
  o The budget will not be ready for the July 2 Council meeting; there will be a motion coming to Council from the Budget Committee to postpone it.

[Ava arrives.]
  o There’s been no cutting yet (despite rumours). In fact, they may be adding things.

New SUB Contingency
• Tanner:
  o There’s $1.3 million in the SUB Renewal Fund that is technically part of the Capital Projects Fund.
  o We need some capital ($750,000) for the New SUB cost centres, to be used at the discretion of the New SUB Committee.
• Ava: We have $100,000 a month set aside as contingency in case of floods or other things happening. Some months we go over, some times we spend less. Given the amount of months still to go and what there is to do, we’re going to go over. We may run out of money and not have enough to finish the basement (in the old SUB).
• Tanner: We also need money for communications and some student-friendly projects.
• Ross: We burned through the contingency faster than expected; we made lots of changes on the project.
• Mateusz: I’m worried that if we give the New SUB Committee more money, they’ll look to do new things.
• Ross: This is to cover old changes. We’re saying No to any more changes.
• Tanner: This is for essential items.
• Mateusz: But it just gets added to the pot.
• Ava: We’re working on cutting down on some things. We said no to fancy lights, and we’re moving the $50,000 for the slides. But we do want to do some fun things, add animation.
• Mateusz: So it’s not just essential items or contingency; it’s for fun stuff. I’m hearing two different things.
• Ava: Fun things are essential.
• Tanner: It’s a combination. Some is dedicated contingency: $500,000. We’re estimating $250,000 for communications and animation. That’s what we want to give to the New SUB Committee.
• Mateusz: We need a presentation at Council.
• Action Item: Ava and Tanner to do a presentation on New SUB, including a financial update.
• Tanner: And there should be a motion for $750,000 out of CPF to go to the AMS New SUB cost centres.
  o Note: The $1.3 million I referred to was never authorized by Council to be put in the SUB Renewal Fund from CPF. We should put it back in CPF.

MOVED MATEUSZ, SECONDED AVA:

“That the Executive direct the Director of Finance to move $1.28 million back to CPF from the SUB Renewal Fund.”

… Carried

• Mateusz suggested delaying the $750,000 motion until more information can be provided.
• Ava: It would be better to go ahead now; there will be a lot of discussion over the next three weeks over what we cut and what we keep; that will be affected by knowing whether we have the $750,000.
• Mateusz: What is meant by communications?
• Ava: Marketing the building.
• Daniel: Can we work out precise dollar figures to show Council?
• Mateusz: Yes, that’s what I’m looking for. The proposal is too vague.
• Tanner: We have a committee to look into that. It’s more for Council to say here’s the total amount.
• Mateusz: But we need some rationale for the numbers. We should know the details first.
• Tanner: Council should set the range and allow the New SUB Committee to make detailed decisions. It’s not appropriate to have a detailed list now.
• The consensus was to defer the $750,000 motion until the July 23 Council meeting.
The Alma Mater Society
Of the University of British Columbia Vancouver

AMS Student Society
6138 SUB Boulevard
Vancouver, BC V6T 1Z1
www.ams.ubc.ca

- Action Item: Ava to do research into the New SUB contingency and allocation and to report back in two meetings.

PAI Goals
- Tanner: Oversight has sent the goals. Technically, we’re supposed to recommend them to Oversight.

MOVED AVA, SECONDED BAHAREH:

“That the Executive recommend the goals to the Oversight Committee.”

... Carried

[Bahareh left.]

Google Motions
- It was agreed to combine the two motions, raising the amount requested for the licence to $1850 to cover extra costs (taxes, etc.) and adding a request for $3000 for five iPad minis, the total of $4850 to come from CPF.
- Moved Ava, Seconded Mateusz.

[Bahareh returned.]

Orgsync
- Ava:
  - Online system for clubs.
  - We’d had some ideas for making things easier, and Orgsync has this: it will allow clubs to update their own information (executive names, etc.), with a dropbox for archiving. Clubs can fill out their constitutions online. Clubs Days can go paper-free.
- Ross: How will it affect the clubs’ financial system?
- Mateusz: it doesn’t change that.
- Tanner: Maybe we can drop the budgeting feature. For two years, with the budgeting feature, it would be $66,000. Without, $60,000.
  - UCLA uses it and has 1500 clubs.
- Bahareh: Maybe only do it for one year.
- Ava: But it takes a while to get a system off the ground; two years gives enough time.
Tanner: If only for one year, we lose their discount, but it’s a negligible amount (5%) and if we renew, we would get it then.

Mateusz: Are there any other companies offering this?

Tanner: They are the only one. Orgsync can integrate with Oohlala.

Mateusz: Is it used by any close by schools?

Tanner: Calgary uses it for club management.

Mateusz: Do we need to approve this now?

Ava: It’s almost July. By September it will be busy (Clubs Days, etc.). It would be useful to get this now. Training will be needed.

It was agreed to go with the one-year term without the budget feature. Council to be asked to authorize up to $31,000 from CPF for a one-year licence.

Moved Ava, Seconded Bahareh.

Action Item: Presentation on Orgsync.

There being no further business, the meeting adjourned at 12:20 pm.
AMS Executive Committee Meeting
Minutes of July 3, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Mateusz Miadlikowski (VP Finance), Bahareh Jokar (VP External), Ava Nasiri (VP Administration), Ross Horton (General Manager), Daniel Levangie (Executive Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Ron Gorodetsky (Student Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:10 pm.

Minutes
MOVED BAHAREH, SECONDED AVA:
“That the minutes of June 26 be approved.”

Whistler Lodge
- Discussion of realtor’s report.
- Action Item: Report next week; presentation for Council.

Executive job descriptions and Executive Retreat recap
- Job descriptions in Code don’t match what the Executives really do, so we need to look at them.
- To be discussed at the Exec Retreat recap, which needs to be rescheduled.

Student Court
- Tanner: We’re not really following our bylaws, which establish the Court. I have an assistant looking at the CORP Report and the consultant’s report on the Court. Then will ask LPC to look at what to do.
- Anne: The Court could be useful, but it’s been dysfunctional.
• Tanner: Want to do a large-scale governance review. Looking at an Executive reshuffle, operations. Writing a report on the Court for Council.

Vision Critical
• Discussion of Vision Critical (company that could provide a survey tool).
• Action Item: Anne to contact Ben Pollard in the VP Students Office about UBC’s experience with Vision Critical.

Piano
• Ava: A group doing outdoor pianos in Vancouver has offered us a free piano.
• Discussion of where it would go.
• There are no liability or insurance issues.
• The group would want their name on it: the Kits Space Project.

MOVED AVA, SECONDED ANNE:

“That we accept the piano.” ... Carried

CACUSS Report
• Ron emailed his to us.

New SUB
• Ava: Pie R modifications.
  o Ross: The Pie R redesign is going ahead.
• Ava: New panels: refinishing of panels, actually.

Orgsync
• Tanner: Last night Councillors wanted more details about the terms: actually, there was a link in the material that was already sent out. What was sent out was a purchase order, not a contract.
• Anne: There will be a contract.

Constituency Executive Orientations
• Happening in August.

The meeting adjourned at 2:46 pm (MOVED MATEUSZ, SECONDED ANNE).
AMS Executive Committee Meeting
Minutes of July 10, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Bahareh Jokar (VP External), Ava Nasiri (VP Administration), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Mateusz Miadlikowski (VP Finance), Ross Horton (General Manager), Daniel Levangie (Executive Director), Ron Gorodetsky (Student Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:06 pm.

Minutes
MOVED AVA, SECONDED BAHAREH:
“That the minutes of July 3 be approved.”

New Health and Dental Administrative Agreement with GSS
- Tanner: Caroline Wong and Chris Roach worked on revising the AMS-GSS agreement last year. It’s gone through the GSS, and the Health and Dental Committee has discussed it.
- Action Item: Sheldon to send the old agreement around for comparison.

Org Sync
- Tanner: We now have a contract to show Council and can enter into an agreement for one year or two. Still need to get the final number after tax and converting from American dollars.
- Ava: Let’s recommend the one-year contract for now.
- Tanner: That’s already the one on the agenda.
- Action Item: Tanner to send out the contracts.

Vision Critical
- Discussion of Vision Critical (company that could provide a survey tool). Anne met with Ben Pollard in the VP Students Office about UBC’s experience with them.
• It was agreed not to go forward with this.

Campus Tours
• Tanner: We’ve heard reports that factually incorrect statements about the AMS are being made on UBC’s campus tours.
• Action Item: Tanner to send an FAQ to the UBC department in charge.

Laserfiche
• Tanner:
  o Another demo tomorrow.
  o On a related topic, we’re looking at an industrial scale scanner for the Archives that would cost $4,000. Will go to Council for this.

Piano
• Ava: We have the piano. Now there’s a contract for upkeep to sign.
• Question about length of the contract. If more than two years, has to go to Council.
• Question about where to keep it in bad weather. (Currently, it sits outside the SUB.)
• Question of UBC’s involvement. Who will own the piano?
• Action Item: Waiting for a discussion on ownership with UBC’s Carole Jolly.
• Action Item: Send contract to Council.

New SUB
• Ava:
  o Pipe digging.
  o Building coming along.
• Tanner: University architect to meet us about plans for the new MacInnes Field. There are delays in beginning the demolition of the old MacInnes Field.

New SUB financing
• Ava: Placeholder for Council. More information for next Exec meeting.

Council Agenda
• Tanner: Looks heavy. Includes Budget and something on Whistler.

The meeting adjourned at 2:25 pm (MOVED ANNE, SECONDED AVA).
AMS Executive Committee Meeting
Minutes of July 17, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Mateusz Miadlikowski (VP Finance), Bahareh Jokar (VP External), Ross Horton (General Manager), Daniel Levangie (Executive Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Ava Nasiri (VP Administration), Ron Gorodetsky (Student Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:08 pm.

Minutes
MOVED BAHAREH, SECONDED ANNE:
“That the minutes of July 10 be approved.”

Campus Tours
- Daniel: Abby and Nancy are working on FAQ’s to give to the Student Ambassadors doing the tours to ensure accuracy about the AMS. The Ambassadors are happy to use what we give them.

UBCO Proposal
- Discussion of the provincial lobbying proposal from the SUO at UBCO.

Student Leadership Conference
- Tanner: Scheduled for the Saturday after Nest Fest (the New SUB opening ceremonies) in January. The SLC is looking to partner with Nest Fest, with us hosting in the New SUB. We think it’s a good idea.
- Anne: What if the building’s not ready?
- Tanner: The building will definitely open on January 5.
- Anne asked if all systems, e.g. AV, will be ready.
• Tanner: We’re working on that.
• Daniel: This would mean having 700 of the most influential students on campus in the building.
• There was agreement to start a conversation with the SLC on this.
• **Action Item: Nest Fest staff to continue the conversation.**
• Anne: Free booking or charged?
  • Tanner: That will be part of the conversation.

**OrgSync**
• Tanner: Sending both the one-year and two-year versions of the contracts to Council.
• It was agreed to amend the motion from last time to allow presentations of both options, with the one-year costing $35,000; two years: $60,000. (MOVED ANNE, SECONDED BAHAREH.)

**Great Trek Cairn**
• **Action Item: Tanner to meet with Michael Kingsmill about a new plaque for the cairn.**

**Laserfiche**
• Tanner:
  o Document archiving system, search tool, public portal, and eventually email archiving.
  o Plan is to purchase now but wait with the implementation, as we did with the Club Finance System. Implementation deadline: December 2015.
  o Software: $57,085 one-time ($60,000 with tax, etc.), plus $6,135 annual fee for maintenance. From CPF.
  o Cost includes price of a scanner for the Archives, which can also be used by the Constituencies.
  o Moved ANNE, SECONDED BAHAREH. Carried.
  o Also need a server, costing $10,275, from SUB Repairs & Replacement Fund.
  o Moved ANNE, SECONDED MATEUSZ. Carried.

**Health & Dental**
• Approval for the revised administrative agreement with the GSS. Clarifying the old agreement.
  • Moved ANNE, SECONDED MATEUSZ. Carried.
VP Academic’s goals

- Oversight has approved Anne’s goals. The Executive needs to formally approve them as well.
- MOVED BAHAREH, SECONDED MATEUSZ. Carried (Anne and Mateusz abstained.)

Whistler Lodge

- Tanner: The group met to discuss the listing price and will present to Council.
- Ross: Rob Palm (the real estate agent) is recommending a survey of the property (costing $2400) and a building inspection (costing $1200). Maybe say $4000 total. From CPF. The idea is to return the money to CPF after the sale.

MOVED ANNE, SECONDED MATEUSZ:

“That the Executive recommend that Council allocate up to $4000 from the Capital Projects Fund to pay for a building inspection and a property survey."

... Carried

Homecoming

- Tanner: Met with the Homecoming Committee. Partnering more than usual this year.

SUDS

- Bahareh: Things are fine. Programming coming along. Scheduled for August 14-17. Finalizing locations, food.
- Tanner: Feedback from last time was against having AMS Execs lecture to the delegates.
- Bahareh: The aim is to guide discussions, not lecture.

Budget

- Mateusz: Budget Committee passed the budget. There’s a $500,000 surplus. Amendments are possible.

The meeting adjourned at 2:59 pm (MOVED BAHAREH, SECONDED ANNE).
AMS Student Society
6138 SUB Boulevard
Vancouver, BC V6T 1Z1
www.ams.ubc.ca

AMS Executive Committee Meeting
Minutes of July 24, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Bahareh Jokar (VP External),
Ava Nasiri (VP Administration, arrived 2:50), Ross Horton (General Manager), Sheldon
Goldfarb (Archivist & Clerk of Council)

Regrets: Mateusz Miadlikowski (VP Finance), Daniel Levangie (Executive Director), Ron
Gorodetsky (Student Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:06 pm.

Minutes
MOVED BAHAREH, SECONDED ANNE:
“That the minutes of July 17 be approved.”

... Carried

Piano
- The piano we received, and which had been in front of the SUB, was moved by UBC.
  Not clear who’s in charge of it, especially of maintaining it (putting a cover on it to keep
  the rain off, etc.).
- Action Item: Ava to follow up.

Business Update
- Ross:
  o Marketing and Communications synergy, integrating apps.
  o Jennifer, the new Marketing Manager, is working on business marketing
    strategies, including a customer loyalty app.
  o Negotiating with UBC Food Services to expand use of the UBC Card at more of
    our food outlets.
Challenges about coordinating our new building with the old building; meetings with UBC’s architects.

- Hoarding up for construction of new Aquatic Centre. Concern about access to SUB from the bus loop over the next few months.
- **Action Item:** Anne to contact Michael White at Campus & Community Planning about SUB accessibility during Aquatic Centre construction.

- Next Town Hall set for August 21. Updates and a tour of the New SUB; perhaps a social event afterwards.
- Talking of reviving the AMS softball game.
- On the business front, we were running behind at the end of June (shortfalls in Conferences & Catering). July is looking better.
- Close to renting out the three remaining spaces in the New SUB:
  - One to a grocery store; that’s almost there.
  - A gift shop.
  - Finalizing a cellphone store.
    - Bahareh: It would be good to look into service for international students.
    - We’ll have a nice mixture of lessees.
- Food production more centralized now.

**Health and Dental Plan**

- Tanner:
  - New administrative agreement with the GSS.
  - The Health and Dental Plan Committee is going to look at the future of the plan.
  - We lowered the fee in a recent referendum and have found savings with our new provider, but now we’re close to the amount of the fee; our buffer is being eaten; it’s supposed to pay for administrative support and student subsidies.
  - So we may need to raise the fee. Maybe at the same time restructure the plan, make it more flexible, let students choose their benefits in packages.
  - This would have to go to referendum.
  - Also in the referendum we could ask to give the power to increase the fee to the Health and Dental Plan Committee (and both Councils: AMS Council, GSS Council).

[Ava arrives.]
The same motion is going back to Council; the requested report is ready. (MOVED AVA, SECONDED BAHAREH.)

We have received assurances from the OrgSync privacy officer.

Oversight Review

Tanner: Would like to delay this till March. Will talk to LPC.

The meeting adjourned at 3:02 pm (MOVED AVA, SECONDED ANNE).
AMS Executive Committee Meeting
Minutes of August 14, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Ava Nasiri (VP Administration), Daniel Levangie (Executive Director, arrived 2:10), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Bahareh Jokar (VP External), Mateusz Miadlikowski (VP Finance), Ross Horton (General Manager), Ron Gorodetsky (Student Services Manager)

Guests: Uli Laue (Director of Operations), Jennifer Ryan (Marketing Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 1:59 pm.

Minutes
Approval of the minutes of July 24 was deferred to the next meeting.

Cairn
- Tanner: Moving ahead with new plaque and other improvements.

SUB accessibility
- Anne: Talked to Campus & Community Planning.
- Uli: We went on a tour last year and expressed concern about the corridor from the bus loop to the SUB not being open. They said they were aiming to keep it open and any closures would be temporary, but this remains a concern.
- Tanner: This could hurt substantially.
- Action Item: Ross, Anne, Uli, and Tanner to meet about SUB accessibility.

Piano
- Ava: The piano we received was damaged in the rain, but it’s dried out and is not as damaged now. Nonetheless, UBC is going to get a new piano for us.
Loyalty Program App

- Uli: Introducing an electronic loyalty program.

[Daniel arrives.]

- Jennifer:
  - RTown: This is an alternative to paper and plastic loyalty cards.
  - Can communicate with customers.
  - Free to download, simple, don’t need hardware.
  - Buy 10 lunches, get one free: that sort of thing.
  - Can transfer to our new brands in the new building.
  - Training at the end of August.
  - Street teams in September will get people to download the app.
  - We’ll get analytics on sign-ups and customer information, including their email addresses, so we can contact them to ask about their use of the program.
  - RTown thinks they can work with the Oohlala app; the RTown app would live in the Oohlala app, so people won’t have to download two apps.
  - Launching September 2.
  - Will promote it on social media, posters, banners.

- Sheldon asked about privacy aspects.
- Jennifer: You can opt out of the emails.
- Uli: Good to bring this to Council to get them to download the app.
- Anne asked about connecting to lunchstreet.

Board/Council Training

- Daniel:
  - Anne and I went to Vantage Point training. They do training for non-profits, focusing on ways of thinking as a board member:
    - fiduciary
    - strategic
    - generative
  - Not expensive. $1500 for a workshop.
  - They offer several workshops:
    - Introduction to Governance
    - Policy
    - Evaluation (might be good for Oversight)
  - Can do them for us in the evening.
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6138 SUB Boulevard
Vancouver, BC V6T 1Z1
www.ams.ubc.ca

- Good for Councillors.
  - Action Item: Daniel to follow up.

- Anne: They also offer a more in-depth one, Saturdays, for a half day. Something for Executives.
- Daniel: And maybe a few senior Councillors.

Land Acknowledgement

- Anne:
  - Want to add a permanent agenda item for Council meetings about Land Acknowledgement.
  - The Speaker would say we’re on unceded territory of the Musqueam people.
  - Graham at LPC thought this was too political to come from LPC, so maybe the Executive could bring something to Council, and Council could direct LPC to draft a Code amendment to do this, and also direct the Executive Director to include training on Land Acknowledgement in Council orientation.
  - The best way to start might be with a presentation at the next Council meeting.
  - This would be by Spencer Lindsay, our aboriginal commissioner, who has a good workshop on this which he can reduce to 20 minutes. He can offer a tour too.

- Tanner: Agenda Committee may say a workshop is not appropriate for Council, and 20 minutes is hefty. I’ll put it on the agenda and discuss with Agenda Committee.
- Anne: There won’t be questions at the end (because the workshop is interactive), so it really would be only five minutes longer than the normal 10-minute presentation and 5-minute question period. But if it won’t work then, we could attach it to Board Training.

Governance Review

- Tanner:
  - My assistant, Josh, has drafted a report.
  - He looked at the 1994 CORP report, which audited the Society; we adopted 86% of the CORP recommendations.
  - There have been minor reviews since: committee reform and the BAGB process.
  - And now there’s a White Paper from the government which promises to make substantial changes to the Society Act, which we will have to accommodate in our Code and Bylaws.
  - This review of ours will not be a quick process. I see it taking 18 months.
  - Josh is focusing on:
    - Executive/Governance Structure
    - Businesses
Wages
- Accountability
- Services
  - CORP was a combined external/internal review, using a consultant firm but also doing an internal review.
  - We want to leave the bulk of the work to external consultants.
  - Have been reaching out to consultants, getting quotes in the $30-36,000 range. Budget Committee has approved $38,000 for the consultants and $48,000 for the whole process.
  - I’ll do a presentation to Council on August 20, and ask Council to create a committee on September 10.
  - Josh will lead internal consultations and be the liaison with the consultant.
- Anne: The mandate of the committee will need to be clear. It might be better just to have a staff person instead of a committee.
- Tanner: It will be an advising committee to the consultants.

White Paper
- Tanner: There are a lot of interesting aspects to the White Paper on the Society Act. Pierre will be coordinating our response to it.

Academic Experience Survey
- Anne: Close to finishing.

The meeting adjourned at 2:58 pm (MOVED AVA, SECONDED ANNE).
AMS Executive Committee Meeting
Minutes of August 21, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Ava Nasiri (VP Administration), Mateusz Miadlikowski (VP Finance), Bahareh Jokar (VP External, arrived 3:30), Daniel Levangie (Executive Director, arrived 2:30), Ross Horton (General Manager, arrived 2:45), Ron Gorodetsky (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guest: Abby Blinch (Communications Manager, at 3:30)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:23 pm.

SUB Accessibility
- Discussions are underway (re blocked access from the bus loop to the SUB).

Minutes
MOVED AVA, SECONDED ANNE:
“That the minutes of July 24 and August 14 be approved as presented.”

... Carried

Note: Mateusz abstained.

Academic Experience Survey/Course Syllabi
- Anne: Recommendations have been prepared. Will be going to Council.
- Action Item: Execs to provide feedback on the recommendations.

[Daniel arrived.]
- UBC is looking into creating a policy requiring that there be a syllabus in every course.
  They’d like to see examples of the best and worst syllabi.
- Action Item: Execs to provide examples to Anne.
Budget

- Mateusz: Large surplus, but previously we had a structural deficit which we have to cover, so we’re just okay now. Lots of budget amendments are coming (re the Governance Audit, transit fares, etc.): we should discuss priorities before making proposals to the Budget Committee.
- **Action Item:** Execs to bring documents next time for any upcoming budget proposals.

SLFS

- Ava: The SLFS office was not in good shape and they have not been paying us rent or paying for us to run their elections. They don’t respond to messages. They don’t spend the money they’ve collected.
- Sheldon: The SLFS was formed in 1998 to assist in legal cases to do with education and accessibility to education. By referendum, we collect $1 per student for a legal fund, and under a contract with the SLFS we transfer that $1 to them. They have not been active lately.
- Ava: They’re not using the money as intended.
- Tanner: Let’s look into this. Let’s try to contact them again and also go to Council about cancelling the contract with them.
- **Action Item:** Sheldon to circulate the contract, the referendum question, and relevant legal opinions.
- **Action Item:** To be discussed two meetings from now.

[Ross arrives.]

Academic Experience Survey, Part II

- Anne summarized the survey findings and the resulting recommendations:
  - **Students are feeling less safe on campus.**
    - Recommendation: Ask UBC to keep prioritizing safety, supporting SASC and Safewalk.
  - **Students don’t feel comfortable approaching their profs and TA’s.**
  - **UBC doesn’t prioritize teaching over research.**
  - **The competitive academic atmosphere leads to stress.**
    - Recommendations:
      - Ask the VP Students to do research on why students do not feel comfortable approaching profs.
      - Encourage use of mid-term evaluations.
      - Tell students the consequences of bad evaluations for professors.
Undergraduate research opportunities, following up on last year’s report.
  ▪ Recommendation: That the AMS create new partnerships.

Extra-curricular: People do stuff and say it’s great (69% of respondents said they’d taken part in extra-curricular activity, and 78% of those said it was valuable).

Equity and Diversity: People feel discriminated against. Low numbers for those saying they have opportunities to learn about other cultures, especially indigenous cultures.
  ▪ Recommendations:
    • Make students aware of the UBC Ombudsoffice.
    • Look into re-establishing the AMS Equity Office.

UBC Counselling Services: Only 36% said they were satisfied with the counselling services; 35% said they were not satisfied.
  ▪ Recommendation: That the AMS partner with the VP Students Office to determine a method for investigating why students report dissatisfaction with Counselling Services.

Study Spaces: Only 36% felt there is enough quiet study space on campus.
  ▪ Recommendation: That UBC do an inventory and a needs assessment.

Student Leadership Conference
  • Daniel:
    o We have a handshake agreement about reintegrating the AMS into the SLC.
    o We would each pay up to $10,000 for the keynote speaker.
    o It would work like the Global Fund: we give money and take part.
    o Space in the New SUB. Looking at how to use the new building.

nTrust
  • Ross:
    o A cloud money business. You upload cash, then pay via your phone at a retailer.
    o They want to work with us.
    o They’re willing to give $50,000 for the students to start with; this money could be spent only at AMS outlets, so it would be a potential $50,000 in extra sales.
    o It’s new; my first inclination would be to wait, except for the $50,000 offer.
• It doesn’t cost us anything for now. After December we would decide whether to continue. At that point they would start charging us a handling fee of 1% per transaction, which is cheaper than what we pay for credit cards.
• They’re going to be promoting this on campus.

- Ava noted the number of street teams there will be this fall: Oohlala, the Nest.
- Ross: Yes, it will be a busy time.
- Sheldon asked about privacy issues.
- Ron asked about hardware.
- Ross: They give us the hardware.
- Tanner: Another app for students to download: can they synch with Oohlala?
- Ava: RTown last time. Lots of apps.
- Tanner: We want to minimize confusion.
- Ava: Is there too much going on?
- Ross: Yes, but the benefit of getting $50,000 probably outweighs that.
- Ava: Maybe better to do it in November.
- Ross: They want to get to the students now.
- The Executive expressed general agreement with pursuing this.
- Tanner: The general direction is: Yes, but.

East Mall Construction
• Ross: Construction now in a place we put booths for First Week. We have clients booked in.
• Action Item: Tanner to look into this.

New SUB
• Ava: Perch won’t be done on time.
• Anne: Could we cater in the space?
• Ava: To get green light licensing, everything needs to be done. Perhaps a conditional permit. Talk of having a warehouse party (Michael Kingsmill’s idea).
• Ross: The delay is over delivery of kitchen items, but Bird is perhaps just being cautious.

Life Building (the Old SUB)
• Tanner: The Life Building is on hold. Dr. Gupta has requested a Capital Investment Plan.
• Ava: The New SUB Project depends on this. They should put other things on hold instead.
• Anne: More details will be coming.
• Action Item: Anne to report on further details.

[Bahareh arrives.]

Global Lounge
• Anne: Talking to the Global Lounge to discuss our relationship.

[Enter Abby.]

Oohlala
• Abby: The Oohlala app is now available; you can download it.

[Abby leaves.]

More Construction Issues
• Bahareh: The Pop-Up City Hall Engagement event with the City of Vancouver is supposed to take place where construction is going on.

Business
• Ross:
  o Preview of the restaurant: a private gathering, at discount.
  o Re-forecast in October: business is behind because of the difference in traffic since the bus loop has been cut off. This has the potential to restrict our traffic if it continues. So don’t spend the surplus just yet.
  o Reviewing prices.

Shinerama Round-Up
• Ava: Like the Round-Up at the Bookstore. For a week cashiers at AMS outlets would round up prices, with the extra change going to Shinerama.
• Tanner: Great idea if it’s technically possible. To be discussed further offline.

The meeting adjourned at 3:50 pm (MOVED BAHAREH, SECONDED AVA).
AMS Executive Committee Meeting
Minutes of September 4, 2014

Attendance
Present: Tanner Bokor (President), Mateusz Miadlikowski (VP Finance), Bahareh Jokar (VP External), Anne Kessler (VP Academic, arrived 3:28), Daniel Levangie (Executive Director, left 2:25), Ross Horton (General Manager), Ron Gorodetsky (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Ava Nasiri (VP Administration)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:11 pm.

Minutes
MOVED MATEUSZ, SECONDED BAHAREH:
“That the minutes of August 21 be approved as presented.”

... Carried

East Mall Construction
- Fences were moved; there’s signage. Everyone’s happy; there have been no complaints.

Life Building on Hold
- Tanner:
  - Going to Board 2 in November, Board 3 in April.
  - The delay means 10 of our services and programs need new homes in the interim (until the Life Building, i.e., the current SUB, is restored).
  - Working with Campus & Community Planning, UBC Properties Trust, etc. to find spaces.
  - UBC is taking responsibility for finding space and has agreed that the AMS should not have to bear the costs “within reason.”
SUB Accessibility from Bus Loop

- Tanner:
  - The Student Rec Centre hallway has opened.
  - The pathway next to the Aquatic Centre has reopened; Athletics is taking care of signage.
- Ross: Still a danger of losing people. There is less traffic in the SUB.
- We still want better access; this is an ongoing discussion.
- Action Item: Ross, Anne, Uli, and Tanner to meet about SUB accessibility.

[Daniel leaves.]

Student Legal Fund Society (SLFS)

- Tanner:
  - They haven’t paid us for running their elections.
  - There are general questions about their activities.
  - We met with them and issued a notice of cancellation of their contract.
  - They have 30 days to do certain remedies (a forensic audit and statement of activity, production of their registration documents, information on how they intend to use the office).
  - We’re not trying to shut them down. If they do all the remedies, good.
  - They said their last activity was in 2010.
- Ron: We should be helping them get back on their feet.
- Tanner: One issue this raised is about who at the AMS can issue a notice to terminate a contract. I did it, with Ava. This can go to Council afterwards. Council can issue the termination. Maybe ask LPC to look into this. Code currently says nothing about cancelling contracts.
- Action Item: Sheldon to check whether Council approved the SLFS contract.

Medical Students Fee

- Sheldon: The medical students passed a fee referendum to increase their fees, but it was conditional on UBC arranging a subscription for the students. That didn’t happen, so the increase should not have taken effect. However, the students have been charged the increased fee.
- Action Item: Mateusz to write to the VP Students and the Registrar to get the fee changed back.
Safewalk

• Ron:
  o Meeting about what Safewalk will look like, what the contribution from UBC will be.
  o It used to cost $80,000 a year on average. Last year it went up to $120,000. This year we’re predicting $115,000, including Summer Safewalk.
  o Volume has increased to 30-60 a night.
  o We have two driving teams and no walk teams.
  o The $40,000 difference from the usual amount is what we want UBC to cover.
  o In the long run we may look at partnership and maybe UBC will transfer a vehicle to us or give us usage rights for a vehicle.
  o Reassessing the Modo deal.
  o Nightride:
    ▪ Another service, recommended by the Services Review. It would be a safe shuttle, either a van or a mini-bus, taking people off campus after the regular buses stop running.
    ▪ Users would register ahead of time and pay something like $5 a week.
    ▪ Have to check on insurance, taxi laws, etc.
    ▪ Safewalk’s improved efficiency, thanks to the new Google coordinate software, means the Safewalk dispatcher could handle the new service.

Tutoring

• Ron:
  o Tutoring contract signed.
  o Working with Helphub.me, online system in which the tutors can advertise and students can look them up and contact them. They could also jump into an actual tutoring session: Helphub would take a 15% cut of the tutoring fee.

Special General Meeting/UBC’s Got Talent

• Tanner:
  o Bijan did the first UBC’s Got Talent when he was president. A charity event at the Chan Centre.
  o Thinking of combining that with a general meeting in February. A way to attain quorum.
Annual General Meeting

• Tanner: Our AGM’s are in October now. Council sets the exact date, on the recommendation of the Executive. We probably won’t get quorum.

• Discussion of when to hold it: maybe on the anniversary of the Great Trek and combine it with the revived Cairn Ceremony, when we have the new plaque.

MOVED MATEUSZ, SECONDED BAHAREH:
“That the Executive recommend that the AGM be held on Tuesday, October 28 at 2 pm.”

... Carried

eScribe

• Tanner: Going to be using eScribe as much as we can, but the old system will be on standby. By October we hope to have a full-fledged system working.

Democracy Week

• Bahareh: Democracy Week is associated with the municipal elections, encouraging civic engagement. The main programming will take place on September 17.

Vancouver School of Economics

• Tanner: In accordance with the new rules on Constituency creation, the VP Academic has informed me that there are students in the new Vancouver School of Economics (VSE), and I am informing the Executive Committee.

MOVED BAHAREH, SECONDED MATEUSZ:
“That the Executive Committee call an Organizational Meeting for the students in the VSE, to take place in the SUB Ballroom on September 30, between 3 and 5 pm.”

The meeting adjourned at 3:15 pm (MOVED BAHAREH, SECONDED MATEUSZ), but reconvened at 3:28 pm with Anne, Tanner, and Bahareh in attendance.

Land Acknowledgement

MOVED ANNE, SECONDED BAHAREH:
“Be it resolved that the Executive ask Council to direct LPC to draft wording for a new item on the standing Council agenda concerning unceded traditional Musqueam territory by the last meeting in October.
“Be it further resolved that Council direct the Executive Director to conduct training on land acknowledgement in future Council orientations.”

... Carried

The meeting adjourned for good at 3:30 pm.
AMS Executive Committee Meeting  
Minutes of September 11, 2014

Attendance
Present: Tanner Bokor (President), Mateusz Miadlikowski (VP Finance), Ava Nasiri (VP Administration), Anne Kessler (VP Academic, arrived 3:22), Daniel Levangie (Executive Director), Ross Horton (General Manager), Ron Gorodetsky (Student Services Manager, left 3:47), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Bahareh Jokar (VP External)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:17 pm.

Minutes
Approval of the September 4 minutes was deferred.

Centennial celebrations
• Tanner: UBC is announcing its centennial plans. I told them about our book. They’re establishing a $250,000 fund for special projects (each project can be up to $10,000). Applications being accepted until December 14.
  • Action Item: Daniel, Tanner, and Ava to discuss further.

[Anne arrives.]

Oktoberfest
• Tanner: Planned for October 9. Ava and I are meeting with undergraduate societies.
  • Ross: Could include food from the AMS.
  • Action Item: Ross to follow up on the possibility of food at Oktoberfest.

Travel
• In accordance with the Travel Policy, Anne described her upcoming travel plans:
To the Okanagan for the Board meeting and to talk to UBCO about the VP Academic position.

- To Saskatchewan for an Academic Freedom Conference and to Winnipeg for a conference on building inclusive communities (which would be relevant to our new Vantage College).
- It will cost less than $1,000 altogether

- The Executive was fine with the plans.
- The Board meeting in Kelowna will be the first one for the new UBC President, and both campuses’ student executives have been invited.
- Ava: Should we all go?
- Anne: May not be worth all of us flying there. We can all go to the first Board meeting in Vancouver in November.
- Tanner described his travel plans, including trips to Victoria (presenting to the Finance Committee), Kelowna for the Board, Montreal for a studentcare meeting (paid for by studentcare), then Toronto-Ottawa-Montreal at the end of October, and to the States November 2-6 for their elections.

**PIPA**

- Sheldon noted that there is a review underway of PIPA and asked if the Executive wanted a submission made. Relevant issues might include:
  - The status of elected officials under the Act.
  - Storage of data on foreign servers (not mentioned in the Act).
  - Video surveillance (also not mentioned in the Act).
- **Action Item:** Sheldon to draft a submission and run it by the Exec and Unecorn.

**Volunteer Avenue**

- Ron: Volunteer Connect was getting confused with UBC Connect, so we decided to change the name to Volunteer Avenue. This requires a Code change.

**MOVED ANNE, SECONDED APA:**

“That the Executive recommend to Council that it amend Code to change the name of the Service to Volunteer Avenue.”

... Carried

[Ron left.]
• SRC downstairs corridor is open, but the upstairs one is not.
• **Action Item: Anne to speak to Kavi in Athletics.**
• We’re talking generally every day.

**Vantage Point**
• Looking to have a 2-3 hour Council session and a workshop forExecs.
• **Action Item: Daniel to follow up.**

**FarmAde**
• Daniel: Anna is looking for greeters and meeters. Also, its called one of the top 10 things to do in Scout Magazine.

**Anti-Violence Ally**
• Ashley from SASC is talking about a session.

The meeting adjourned at 3:55 pm (MOVED MATEUSZ, SECONDED AVA).
AMS Student Society
6138 SUB Boulevard
Vancouver, BC V6T 1Z1
www.ams.ubc.ca

AMS Executive Committee Meeting
Minutes of September 18, 2014

Attendance
Present: Tanner Bokor (President), Ava Nasiri (VP Administration), Anne Kessler (VP Academic), Daniel Levangie (Executive Director), Ross Horton (General Manager), Ron Gorodetsky (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Bahareh Jokar (VP External), Mateusz Miadlikowski (VP Finance)

Guest: Keith Hester (Director of Finance)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 2:07 pm.

Minutes
Approval of the minutes was deferred.

Vantage
• Daniel: Suggesting Wednesdays as the evening for the Vantage workshops, making sure not to conflict with dates for Council or Senate meetings. They will let us know whether they can do it all in one session or whether it will require more.
• Action Item: Daniel to follow up.

SUB Access
• Anne: Kavi at UBC Athletics said the SRC corridor is open, but it’s only open on one side. Will speak to Michael White in Campus & Community Planning.
• Fences are blocking the way, but are needed because of the construction.
• Ross: People are still working on this.
• Action Items: Anne to speak to Michael White; Ross to speak to Rob Brown.
Main Mall Harvest Fest Table

- Tanner: The AMS will have a table at the Harvest Fest on September 25. The event is a harvest festival for the UBC community. Do the Executives want to volunteer as meeters and greeters?
- Anne: Do we also want to pay for some tables for students?
- Daniel: For club executives?
- Ava: Maybe not club executives this time.
- Anne: Maybe for students who can’t afford to pay themselves, though I’m not sure how you’d identify them.
- Ava: We volunteered at the Chef’s Challenge, which turned out largely to be attended by non-students.
- Tanner:
  - It’s supposed to be a mixture this time, and we’ve asked that the greeters not only be students.
  - So should we purchase tickets for students?
- Ava: For Constituency volunteers and coordinators?
- It was agreed to ask Constituencies and Clubs to buy tickets.
- Ron suggested offering students a chance to sit with members of the AMS Executive.
- It was agreed to use the Executive Special Projects Fund to pay for two tables; Executives will be divided between the two tables, and the rest of the seats (there are 12 per table) can go to students at large.
- Ross: Or maybe we can tell UBC we’ll pay for one table and in return for our promotion of the event they will give us another one.
- Anne: Maybe the University Executive will also pay for tables and have students sit with them.

**Action Item:** Anne to email Aviva Savelson in Campus & Community Planning about buying tables. Anne and Ava to get in touch with Constituencies and Clubs.

Access to Member Information

- Tanner: The MoU was signed off, but now UBC wants to make it a contract. The only difference is that a UBC Executive will sign, and it will be for three years instead of two, which means it will have to go to Council.

MOVED AVA, SECONDED ANNE:
“That the contract be sent to Council for approval.”

... Carried
Oktoberfest

- Tanner: Met the Constituency Presidents. There is a group that will organize this.
- Ross: There is interest from AMS Food & Beverage in providing food: some sort of barbecue, promoting our apps.
- Daniel: AMS Events will provide support, though not do the actual organizing.
- Date: October 9 on Main Mall. 6-9 pm? Perhaps earlier.
- Anne: Someone should talk to the German Club to avoid duplication.
- Action Item: Tanner to follow up with Ross about food.
- Action Item: Tanner to put Ava in touch with the Constituency Presidents.
- Action Item: Ava to contact the German Club.

PIPA

- Sheldon reported on his draft recommendations to the government committee reviewing the Personal Information Protection Act. These are:
  - That the relevant laws be amended to make clear that it is permissible to transfer information between a public body like UBC and a private organization like the AMS.
  - That PIPA be amended to include direction on video surveillance and storage of data on foreign servers, based on the guidelines on these matters issued by the Office of the Information and Privacy Commissioner.
  - That PIPA be amended to include direction on publishing photographs.
  - That PIPA be amended to make clear whether it is permissible to release salary and bonus information for the elected officers of an organization.
- Discussion of whether it a good idea to raise these issues: opening a can of worms?
- Executive agreed that some clarity would be better.
- Action Item: Sheldon to send recommendations to the government committee and also to Council.

Plaque

- Sheldon: The new plaque for the Great Trek cairn needs another $500.
- The Executive decided it would be best to postpone this project for a year to have it done for the hundredth anniversary. Also to seek funding from the University’s new Centennial Fund.

Updates

- Ava:
  - SAC Wine and Cheese was great.
  - Clubs Days is over.
The meeting adjourned at 3:39 pm (MOVED AVA, SECONDED ANNE).
AMS Executive Committee Meeting
Minutes of October 10, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Ava Nasiri (VP Administration, arrived 10:25), Bahareh Jokar (VP External), Daniel Levangie (Executive Director), Ross Horton (General Manager), Ron Gorodetsky (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Mateusz Miadlikowski (VP Finance)

Guests: Ken Yih (Senior HR Manager), Anna Hillier (Events Manager), Elba Gomez (the Ubyssey)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:10 am.

Minutes
MOVED ANNE, SECONDED BAHAREH:

“That the minutes of October 3 be approved as presented.”

... Carried

Bus Loop
- Ross: Safety the most important thing. Can’t see anything that can be done at this point to help traffic to the building. The SRC corridor can’t be used after all. There has been a dip in sales.
- The consensus was that the space (the loop) is not acceptable and we should keep pushing for improvements.
- Action Item: Anne to speak to UBC’s traffic engineer.

Other old action items
- Pit List: The Pit does have a standing Pit list for Councillors.
- Oktoberfest: The EUS is doing something at Koerner’s Pub.
Vantage Point training: Given the emergency Council meeting and the general intensity now, best to wait till second term.

Centennial Projects: Waiting on what UBC’s centennial committee tells us; they’re meeting on October 21.

Action Item: Sheldon to report on the AMS centennial book.

[Ava arrives.]

Employee Perks Program
- Ken:
  - Working with Perkopolis, a program offering a wide range of services (travel, car rental, movie tickets) that AMS employees will be able to sign up for.
  - Open to all staff.
  - No cost to the AMS or individual employees (Perkopolis’s sponsors pay).
  - Short commitment: we can leave on 60 days’ notice.

Social Committee
- Anne suggested inviting Council members.

[Tuitions]

Tuition Plans
- Tanner:
  - Emergency Council meeting Tuesday; agenda to be based on what Unecorn comes up with later today.
  - AGM on the 28th: the plan is now to make it quorate and discuss the tuition issue.
- Anne: We didn’t want to wait until the AGM, so we’re also planning a general assembly of students on Thursday. It will be unofficial; there’s not enough time to issue notice for an official special general meeting. But we can tell people then to come to the AGM.
- Daniel: Why both?
- Anne: Just giving students another chance to gather.
- Bahareh: It will be very powerful.
• Daniel: What about the items we were going to bring to a special general meeting next term?
• Tanner: They’re not ready. They depend on the governance review which we’re just starting.
• **Action Item**: Execs and staff to discuss logistics of general meeting.

**Tuition Background**
• Anne:
  o Working with student groups; came up with a couple of requests around consultation; also plans for a couple of events.
  o We’re strongly encouraging students to go through UBC’s official consultation process, but we’re also encouraging them to learn more, e.g., at the Teach-In on Tuesday (1,000 have already signed up on the Facebook page).
  o There’s also the general assembly on Thursday in the Ballroom.
  o Want to give students a chance to express their views and at the end vote on what to do; maybe walk around and hold a protest.
  o People opposed or unsure can express their views too.
  o The Calendar is on board with this; going to do a video.
  o There will be a broadcast email after Unecorn meets later today.
• Bahareh: Can use Outreach AMS and other electronic media.
• Ava: Can use the Nest Fest team.

[Anna arrives.]

**Events**
• Anna:
  o Weekly poster: What’s happening at the SUB? (Clubs etc.)
  o Halloween party (night-time event) on October 31 with 200BPM, CUS, SUS, AUS. In Ballroom.
  o Looking to do events in January now that there’s no Nest Fest then (because of the postponement of the New SUB opening).
  o Reprogramming softer opening for the New SUB.

[Anna leaves.]
Nest Fest
- Daniel: Nest Fest is moving to the third week in September to avoid conflicts with First Week.
- Tanner: Loop that in with the Centennial.

Governance Review
- Tanner: Now called Build AMS. Today is the end date for receiving proposals. We’ve got three and expect two more. Will assess them next week.
- **Action Item:** Tanner to send out doodle.

Councillor shadowing
- Anne: Probably best to choose a week and give times for Councillors to sign up.
- It was agreed that the first week in November would be best.
- **Action Item:** Anne to talk to Saarah to arrange.

SUB Parking and Fire Lane
- Ron: UBC took away parking stalls in front of SUB and made the area a fire lane, with no parking or stopping. Should there be no parking? Safewalk does have an exemption, but there are others who need to stop.
- Tanner: Maybe chat to Debbie Harvie (UBC official in charge of parking).

Updates
- Ava:
  - Hired assistant and CRM research associate.
  - Dance club committee and committee of student groups are meeting.
- Tanner:
  - Met RHA and other groups.
  - Tuition issue.
  - Governance review going well.
  - AMS 2030.
  - Trying to meet President Gupta.
    - Anne: We need to meet him.
- Daniel: SASC strategic work.
Ross:
- Conditional sale agreement for the Whistler Lodge.
- Traffic in the building an issue.
- Financial re-forecast, given the delay in the New SUB.
- Social Committee.

Bahareh:
- Tuition.
- ABCS: gauging their reactions to the tuition issue.
- Municipal elections.

Ron:
- Tutoring: streamlining.
- Safewalk:
  - Lots of usage, more than last September.
  - Paying $2500 a month for vehicles. Looking at purchasing.

Anne:
- Tuition.
- Orientations.
- Academic Experience Survey.
- Talked to Student Senators about possible equity requirement.
- Margareta (our Equity Commissioner) is looking into bringing back the Equity Office we had from 2008-2010, but in a different-looking form, something purely educational.

Sheldon:
- Book: Up to 1926-27 and the first presidential election scandal (ballot box stuffing, 42 fraudulent votes).
- LPC is finishing the Policy on Policies.
- Been digging up documents from 2002 when we opposed the proposed 30% tuition increase.

Tanner:
- New SUB meeting to discuss budget.
- UNA has a new board. UBC is being more hands-on there. Conversation about governance.
  - Bahareh: Any allies for us on the UNA.
Tanner: Yes.

The meeting adjourned at 11:27 am (Bahareh, Anne).
AMS Executive Committee Meeting
Minutes of October 17, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Mateusz Miadlikowski (VP Finance), Ava Nasiri (VP Administration, arrived 10:37, left 11:33), Bahareh Jokar (VP External, left 11:33), Daniel Levangie (Executive Director, arrived 10:30), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Ron Gorodetsky (Student Services Manager),

Guests: Veronica Knott (Oversight Committee), Anna Hillier (Events), Rae Barilea (New SUB), Josh Sunga (Executive Projects Assistant)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:10 am.

Minutes
Approval of the October 10 minutes was deferred.

Oversight
• In camera discussion.

[Veronica leaves.]

[Veronica leaves.]

Anniversary Book
• Sheldon:
  o We have a title: Great Trekking: A Hundred Years of Students at UBC.
  o Plan is for book to consist of year-by-year accounts and also decade introductions.
  o Also thinking of inviting alumni reminiscences for an appendix. Should these be just AMS Executive alumni or all alumni?
  • General agreement to ask all alumni.
Nest Fest

- Rae and Anna:
  - Nest Fest team staying on and is available for other work now that the Nest opening has been delayed.
  - Original plan for Nest Fest was inspired by the week-long festivities when the current SUB opened in the 1960’s.
  - With the schedule change and a tentative February 23 opening, the idea is to be flexible.
  - February not the best time for celebrations because of mid-terms. Summer is more a community than student time on campus. Best time might be September, when the new students arrive. Can combine with celebrations of hundredth anniversary.
  - Goal would be to showcase the spaces in the Nest.
  - Plan is to look to low risk events with minimal involvement of outside stakeholders because of dates being tentative.
  - May showcase clubs. Also movies, lunches, games, competitions, a balloon drop.
  - Perhaps best week would be third week in September, along with Clubs Days and centennial celebrations.

[Rae, Anna, Bahareh, and Ava leave.]

Governance Review: Consultant

- Tanner: All the bids from potential consultants are in.
- Josh: Looking for the consultant to facilitate consultation with students and compile information.
- Tanner: Wanted them to know postsecondary education, be within the province, and have a diverse group of people.
- Anne asked about the timing of the consultation, expressing concern that it might overlap with consultation on the tuition and rent increases.
- Josh: This won’t be till January.
- Tanner: There’s a January 30 delivery date.
- Tanner: Of the three firms, MNP had the most comprehensive bid. They know student associations; they have students working for them. Their references are good, and they are the cheapest ($35,000). MNP is the one preferred by Tanner, Ross, and Daniel.
MOVED ANNE, SECONDED MATEUSZ:

“That the Executive Committee recommend that MNP be named as the consultant for the governance review.”

... Carried

Governance Review: Committee

- Discussion of committee’s composition: It was agreed to include three Councillors (one of whom to be an LPC member), the President and two other Executives, and three non-voting staff (Daniel, Ross, Sheldon).
- Discussion of committee’s terms of reference:
  - It was agreed to specify that the committee will look at the businesses, the services, etc.
  - It was also agreed to alter the original proposal so it doesn’t seem that this review will establish what we advocate on; the review is to focus on the structures supporting advocacy.

MOVED ANNE, SECONDED MATEUSZ:

“That the Executive Committee send the revised terms of reference to Council.”

... Carried.

The meeting adjourned at 11:58 am (Mateusz, Anne).
AMS Executive Committee Meeting
Minutes of October 31, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Mateusz Miadlikowski (VP Finance), Ava Nasiri (VP Administration), Daniel Levangie (Executive Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Bahareh Jokar (VP External), Ron Gorodetsky (Student Services Manager), Ross Horton (General Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 11:23 am.

Minutes
MOVED AVA, SECONDED MATEUSZ:

“That the minutes of October 10 and October 17 be approved.” ... Carried

AMS Dinner
• Ava: A pop-up holiday feast, like the Harvest Feast, on the concourse? Aimed at all students? Club Execs? We could sell tickets so it could pay for itself.
• Anne: If we do it in mid-December, we could target students who can’t go home.
• Action Item: Ava to talk to Ryan (Executive Chef) and Anna (Events) about logistics for a holiday feast and report back to Exec in two weeks.

Student Group funding
• Mateusz: Looking for direction on how to provide funding to groups arranging protests against the fee increases, in accordance with the motions passed at the AGM. How much money? To which groups?
• Sheldon: From the Student Initiatives Fund?
• Anne: Budget Committee won’t meet in time to amend the budget, so we can say we have the Student Initiatives Fun to apply to. We can prioritize it to deal with protests.
There’s $5,000 there till the Council meeting on the 19th, at which point Council could pass a budget amendment brought by Budget Committee.

- Mateusz: Some of the $5,000 in the Student Initiatives Fund has already been allocated. There’s also the Lobbying Fund.
- Tanner: We should ensure that money is available to both sides.
- It was noted that the AGM motion spoke only of supporting those opposed to the fee increases.

MOVED ANNE, SECONDED MATEUSZ:
“That the Executive recommend that Council declare that activities related to mobilizing and organizing in opposition to the fee increases be considered to fall within the scope of the Student Initiatives Fund and that student groups doing such mobilizing and organizing be encouraged to apply to that fund.”

... Carried

- Ava: I Am A Student is probably the only group going to apply, and they probably won’t need more than $500.
- Tanner: Can the Social Justice Centre fund this out of their budget?
- Ava: We could sit down with the SJC. There is money in the Resource Groups Events Fund.

[Daniel leaves.]  

- Ava: We may need to suspend Code for these projects.
- Tanner: There’s an equity issue here. It will be unfair to other students if we give priority to protest groups.
- Anne: It’s not an equity issue; it’s prioritizing. The AGM question specifically tells us to do that.
- Tanner: We shouldn’t suspend our rules for some and not for others.
- Anne: Okay, we can just say this is the fund to go to; make it available. And we can look to other sources.
- Mateusz: Like the Lobbying Fund.

MOVED ANNE, SECONDED MATEUSZ:
“That the Executive recommend to Council that it allocate the balance of the money remaining in the External and University Lobbying and Advocacy Fund for the purpose of supporting student groups mobilizing and organizing in opposition to the fee
increases, the money to be allocated in accordance with criteria developed by the Finance Commission and the Working Group on the fee increases.”

... Carried

Student Leadership Conference
- Ava: Going to Kelowna for the SLC this weekend.
- The Executive expressed its support.

[Ava leaves.]

Back to funding student groups
- Tanner: This doesn’t sit well.
- Mateusz: We could wait till the Budget Committee meets, and then allocate funds in three weeks.
- Tanner: We shouldn’t be messing up all our policies and procedures.
- Anne:
  - We’re not doing that. We’re saying this fits under the Student Initiatives Fund and the Lobbying Fund. It also fits under my budget. We’re not suspending Code.
  - We can bring criteria to Council. Council should have input. We don’t need to bring every single application to Council.

The meeting adjourned at 12:03 pm (Mateusz, Anne).
THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS Executive Committee Meeting
Minutes of November 7, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Mateusz Miadlikowski (VP Finance), Bahareh Jokar (VP External), Ava Nasiri (VP Administration, arrived 10:18), Daniel Levangie (Executive Director, arrived 10:18), Ron Gorodetsky (Student Services Manager), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council, arrived 10:17)

Guest: Jenna Omassi (LPC Chair)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 10:10 am.

Minutes
The minutes of October 31 were approved.

PAI Timing
- Discussion of when best to have meetings between the Executive and the Oversight Committee to work out the Executive’s goals for PAI (the Performance Accountability Incentive), given the change in the Executive’s turnover dates.

[Sheldon, Daniel, and Ava arrive.]

- Jenna: LPC is looking for guidance on timing.
- It was suggested that it would be good for the Executive to interact with Oversight around the time of Executive orientations (in the transition period before the newly elected Executive takes office), before May 1.
- Then the first goal-setting would be June-July.
- There could then be two mid-term check-ins (November and February), followed by a final meeting in April.
- Discussion of best time in April, given that several of Oversight’s members (the Committee Chairs) change over in early April.
Maybe there could be more frequent check-ins between the Executive and Oversight in addition to the formal meetings in November and February.

Sheldon: Isn’t there going to be an Oversight overhaul? And who exactly is doing that?

Ross: Part of Governance Review?

**Pay Phones**

Anne: The Campus Safety Working Group is looking at this. There are still pay phones on campus. There is a charge for them, but nobody uses them. However, it costs money to take them out.

Bahareh: Could they just become free phones?

Anne: There’s still a cost (to pay Shaw or Telus). UBC would have to pay.

Tanner: We have some in the SUB.

Anne: At least six. Maybe keep one, in the New SUB. UBC plans to keep the top 20.

**Policy 81**

Anne: Can another prof use a prof’s syllabus, worksheets, etc.? Intellectual property issue re the use of learning materials. The Faculty Association is upset. A committee is reviewing it.

The Executive nominated Anne to sit on the committee.

**SUB update**

Ava: Looking to use the Sustainability Centre for clubs; clubs could rent out tents etc. from there. Social sustainability.

The Executive expressed support for the idea.

The meeting adjourned at 10:38 am (Anne, Bahareh).
AMS Executive Committee Meeting
Minutes of November 21, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Ava Nasiri (VP Administration, arrived 3:25), Daniel Levangie (Executive Director), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Mateusz Miadlikowski (VP Finance), Bahareh Jokar (VP External), Ron Gorodetsky (Student Services Manager)

Guests: Cole Leonoff (Senate rep), Jude Crasta (AVP External), Camelia Toghiani-Rizi (Ombudsperson)

Recording Secretary: Sheldon Goldfarb

Call to Order
The meeting was called to order at 3:15 pm but without quorum.

Schedule C
- Discussion of Schedule C of the agreement with UBC concerning naming and donors for the New SUB.
- Ross: We are the ones who asked that there be no naming of the whole building, because students were raising the money.

[Ava arrived, creating quorum.]

- Tanner: There are rules on how big a space can be named for a donor, based on the size of the donation. These apply to the New SUB because it is a public building. There can also be honorific namings: naming something for someone as an honour. But we would have to justify that.
- Ava: We’re protected from UBC naming the building, but it’s a hindrance. And if we want to seek donors for parts of the building, we’re competing with UBC for the same people.
- Tanner: UBC is aiming to sell off naming rights to parts of the building through their fundraising. We’ve tried our own fundraising and netted zero.
- Ava: We can look at the Grad Class Council for gifts to the building.
Ross: Those would be best in kind.
Have we named any parts of the current SUB? Yes, the Norm Theatre.
Cole: We can’t stop UBC from naming parts of the New SUB.
Anne: I wouldn’t mind asking for a legal opinion on the implications of opening up the lease to renegotiate the naming section.
Tanner: The province has executed the lease agreement, so we would have to resubmit to the province.
Anne: Would that delay us opening the building?
Ross: Practically it would have no effect.
Anne: We could informally go to the University and ask for a change.
Ross: The question is, What do we want? What change?
Cole: I previously thought that UBC couldn’t sell naming rights to parts of the building, but I see that that is not so. There’s no incentive for them to give us anything.
Ava: They donated $25 million.
Ross: Not really a donation. They’re getting a $100 million building for $25 million.
Tanner: Next steps?
Action Item: To be brought back to the final Exec meeting.

Minutes
MOVED ANNE, SECONDED AVA:
“That the minutes of November 7 be approved.”

Centennial Projects
- Tanner: Centennial Committee meeting next week.
- Daniel: Already discussing projects, e.g., the book.

Holiday Feast
- Ava: Spoke to Events. So much has happened, there hasn’t been time to plan. Something to think about for next winter.

Academic Experience Survey
- Anne: This year didn’t go well. We’d have a lot more consistency if we went with Sean Cregten’s company even if it costs three times more. There is an issue of us having final say on the questions.
- Tanner: Also privacy.
Anne: We’re not asking for any personal information. We’re getting email addresses, but they won’t be linked to names or any of the data. We should say that the email addresses and data are never to be released.

Ava: Next steps?

Anne: Back to Sean. We don’t have to go to Council for approval; the agreement would be for less than a year.

Action Item: Anne to work on contract and bring it to the next Executive meeting, then make an information presentation to Council on December 3.

Governance Review

Tanner: Not much happening. No Students At Large. Will schedule a meeting anyway. MMP (the company interested in being the external consultant) is still positive. They’re happy to meet with Councillors.

Budget

Ava: Rumours of a deficit. Is there? Should we let Council know?

Tanner: The Budget Committee is meeting. The intention is to present to Council. Due to the New SUB delay and construction in the area, Operations is forecasting an operating loss. The budget predicted $485,000 in revenue. Instead there will be a $320,000 loss.

Ross: There was going to be a surplus of $425,000. Now we’re on the line or below the line.

Anne: How long have we known?

Ross: This came to the last BAGB meeting a week ago Wednesday. It went to Budget Committee today. It’s very recent.

Tanner: It’s not a structural deficit causing us to start slashing. And there’s the Whistler Lodge sale, so we’re in good shape.

Ross: There’s a deficit on the books because we have costs from the new building but no revenue and because the net from the sale of the lodge is not going on the books until after April 30. We would have no deficit if we moved the sale to April 30.

Tanner: We’ll probably clear the deficit by next year.

Anne: But will we have to cancel Block Party?

Tanner: We’re not in dire straits. We can have a Block Party discussion at Council.

Ross: This is a onetime loss, not a structural deficit.
VSEUS
- Anne: The Economics Students Association was giving all its money to VSEUS, but the ESA is not recognized anymore.
- Tanner: There have been problems with sending out the email to students in the School of Economics. We’re going to plan for January now.
- **Action Item:** Tanner to send an email and plan a Townhall for January.

Democracy Talks

Middle East
- Ava: There’s a referendum question coming on the Palestinian issue.

The meeting adjourned at 5:08 pm (Ava, Anne).
AMS Executive Committee Meeting
Minutes of November 28, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Bahareh Jokar (VP External), Daniel Levangie (Executive Director), Ross Horton (General Manager),

Regrets: Mateusz Miadlikowski (VP Finance), Ava Nasiri (VP Administration), Ron Gorodetsky (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Daniel Levangie

Call to Order
The meeting was called to order at 3:19 pm.

Minutes
MOVED BAHAREH, SECONDED ANNE:
“That the minutes of November 21 be approved.”

... Carried

Executive Reports (5 minutes each)

a. Chair’s Report
   i. Rewriting exec procedures manual
      1. Redundant sections
      2. Changing legal processes to ensure the reserve is sufficient
   ii. Chancellor’s installation this week
   iii. H&D
      1. Moving to referendum
      2. Working on new student care agreement
   iv. Governance review and AMS 2030
   v. Centennial
      1. Committee meeting to come soon
      2. Deadline for fund is December 15
      3. Heraldic arms: we are applying to get this

b. VP Academic’s Report
   i. Anne will be away end of next week
      1. Reading TLEF grant applications
ii. Academic Exp Survey
   1. Very close to done
   2. A few small tinkerings yet to do

iii. Orientations Report
   1. A few issues identified
   2. Anne to do some final editing on differences between constituencies

iv. Anne and D Levangie at campus safety working group last week
   1. Report reviewed
   2. AK and DL have compiled feedback
   3. Main issue: integrating cameras with Blue Phones
      a. AMS response has a variety of recommendations including:
         increase number of phones, better upkeep of phones, attached cameras only operational when phones engaged or when campus security needs to use them, no standard CCV cameras at bus loop
   4. Board presentation coming on Tuesday (re: tuition)

   c. VP External’s Report
      i. Transit
      ii. Back from major trip (Council update on Wednesday)
      iii. Kathleen now Advocomm VC

2. Staff Reports (5 minutes each)

   a. Executive Director’s Report
      i. HR this week
         1. Staff reviews
         2. Posting for SASC
         3. CUS
         4. Tutoring—good stuff

   b. General Manager’s Report (Tanner on behalf of Ross)
      i. Liquor board
         1. First stages of approval for liquor licensing

Old Business & Action Items
3. New Business

a. Discussion of Next week’s council meeting
   i. Remove presentation on Org sync
   ii. Discussion to maintain presentation on Club Resource Centre
   iii. Split the presentation on AES into 1. Contract and 2. Results

b. Policy on Musqueam Contact
   i. Back and forth between LPC and Exec comm
   ii. Process would involve discussion with UGRA
      1. Constituencies, AMS staff, council
      2. Aimed towards situations where they are acting in the name of the AMS
   iii. Where should this code/policy go?
      1. TB: should be in exec procedures rather than an internal policy
      2. AK: thinks this is stronger as an internal policy (which seems to carry more weight)
      3. Should this be something that goes to Council rather than just through Exec?
      4. BJ: would like to see LPC report be before settling location
   iv. Jenna Omassi and Anne to write it; location to be decided once set

c. AMS/StudentCare Agreement
   i. Discussion around where or not to take to RFP process
   ii. Decision to not go to RFP based on:
      1. Recommendation from H&D committee
      2. Desire to explore option of flexible plan which is only available through student care
   iii. Moved: A Nasiri
   iv. Seconded: A Kessler

d. WUSC MoA Approval
   i. Moved: A Kessler
   ii. Seconded: A Nasiri

e. Contract for Inclusion: Pitney Bowes
   i. Moved: A Nasiri
   ii. Seconded: A Kessler
f. December fun event Dec 15  
   i. General consensus for laser tag  
   ii. Bowling 2nd option  
   iii. Dinner or drinks to follow  

g. Executive Committee Changes  
   i. AVPs should not come in as proxy  
   ii. AVPs can come to update or present  

The meeting adjourned at 4:20 pm (Bahareh, Anne).
AMS Executive Committee Meeting
Minutes of December 12, 2014

Attendance
Present: Tanner Bokor (President), Anne Kessler (VP Academic), Ava Nasiri (VP Administration), Bahareh Jokar (VP External), Ross Horton (General Manager)

Regrets: Mateusz Miadlikowski (VP Finance), Daniel Levangie (Executive Director), Ron Gorodetsky (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Uli Laue (Director of Operations)

Recording Secretary: Ava Nasiri

Call to Order
The meeting was called to order at 3:10 pm.

Executive Updates
Anne:
- worked part time this week
- Revising PAI goals
- Tuition consults on new programs
- Orientations reports in editing phase

Bahareh:
- Big week for external: transit referendum question released
  - AMS taking YES position
  - Communications launch in January
  - Partnering with City of Vancouver, Mayors Council, Get On Board etc.
- Transit Fair
  - Many external partners subsidizing cost
- Municipal Election wrapped up
- Great trip to Ontario

Ava
- SAC Clubs Tea Party Happening second week of January
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AMS Student Society
6138 SUB Boulevard
Vancouver, BC V6T 1Z1
www.ams.ubc.ca

- Clubs signed up for Frost Week, will be boothings in concourse first week back from holiday break
- SUB: Working on agreement for continued use of basement for clubs until beginning of construction of UBC Life Building
- Waiting to hear back from UBC on status of Life Building, compiling recommendation report for fate of basement in the meantime
- Looks like we’re not going to go ridiculous amounts over budget on the project as we have collected an extra year of fees before the opening of the building due to the delay, offsetting roughly $1.8 M that we would have otherwise gone over budget

Tanner:
- Meetings with UBC on Compass pass
- AMS 2030 - 90% done
- Working on bylaw changes
- Meetings with department heads

Ross:
- Whistler sale conditions removed
- November traffic down 10%
- Better month in Catering & Conferences
- Transactions down for December because of new construction
- Access to University Boulevard restricted for a number of months
- Approval in principle for liquor primary licence
- Craig new on board, Nancy transitioning out
- Working on financing, business and transition plans for new SUB

Daniel
- SASC manager hiring progressing
- Communications: Nest Campaign being worked on
- Pierre working on transit referendum and details
- Block Party: We have a space, parking lot, SOL submitted
- All services doing exceptionally
- Bahareh to follow up with Ron on using services to lobby

Uli - Nest Move
- Central Food Services move sorted
- Starting January 9th weekly meetings
- Letter describing how to pack, with boxes and labels etc.
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- Moving forward - meeting with department heads

Central Food Kitchen
- By 10am Monday we should have the final rubber stamp, there will be a ribbon cutting ceremony
- Tuesday/Wednesday begin move in

Harvest Table
- C+C would like to expand harvest table for next year
- Can do quite a few things to do that bring quite a bit of value
- Perhaps combining service contribution balanced with financial contribution
- Late September, Early October
- Preference for in kind
- Agreement to co-sign for CIF with C+CP
  - All okay with $10,000 for in kind

Fundraising Idea for Foodbank
- Campaign where certain items are associated with good cause
- Example: Food bank logo beside it, emphasizing 25 cents of this going in to food bank fund
- All on board
- To chat with Daniel and Ron

UBC Card
- 3 outlets currently on UBC card, charged 7% of gross
- UBC looking to increase fee to 11%
- Grandfathering old agreements, increasing new businesses to 11%
- UBC not willing to negotiate
- Tanner to go speak with Andrew Parr
- Seems Brian Jones will be taking over payment card
- Not prepared at the moment, but could launch our own card

Holiday Hours
- Student government and Administrative office shutting down December 19th
- Anne out 17th - 23rd
- Bahareh here
- Ava here
- Daniel off on 23rd, back on the 2nd
The meeting adjourned at 4:15 pm.