**Job Description**

**Position Title:** International Commissioner  
**Reports to:** Vice-President Academic and University Affairs  
**Employee Status:** Term, Appointed  
**Length of Term:** November 12th 2013 – April 30th 2014  
**Hours per week:** 8  
**Pay Rate:** Tier one, $10.50/hr

**Position Purpose**  
The role of the International Commissioner is to advocate for and facilitate programming to increase engagement with international students. Specifically working within the priorities set out by the UBC Strategic Plan, *Place and Promise*. This position also acts as the AMS advocate on international student issues. The Commissioner will act as a representative for these groups to the AMS and the university and will collaborate with the appropriate student groups to engage in advocacy and programming.

**Duties and Responsibilities**
- Liaise with relevant groups on campus such as: International Student Development, GSS Advocacy, and the International Students’ Association  
- Keep active channels of communication with various student communities.  
- Support and help facilitate events run by relevant student groups on campus.  
- Research and write policy, position, and briefing papers on pertinent issues  
- Be familiar and advocate on related University policies, statements, and plans  
- Participate in the Global Lounge Network and sit on Global Fund Committee as the AMS representatives  
- Perform other tasks/duties as assigned

**Qualifications and Experience**
- Must be a currently registered UBC student  
- Must not hold any other position at the AMS  
- Interest in student issues and advocacy  
- Involved in various student communities at UBC with an awareness of underrepresented students and groups  
- Previous research experience is an asset, though not required  
- Approachable, organized, responsible, efficient and excellent communication skills  
- Professional conduct