Minutes of the AMS Legislative Procedures Committee  
March 26, 2015

Attendance

Present: Jenna Omassi, Lauren Telford, Sarah Fernando, Angela Tien, Delaney Griffiths, Sheldon Goldfarb, Mateusz Miadlikowski, Mark Bankroft

Invited: Jenna Omassi, Lauren Telford, Marjan Hatai, Angela Tien, Veronica Knott, Sarah Fernando, Delaney Griffiths, Jeff Pea, Mark Bancroft, Tanner Bokor, Mateusz Miadlikowski, Ava Nasiri, Daniel Levangie, Sheldon Goldfarb.

Regrets: Jeff Pea, Veronica Knott

Recording Secretary: Jenna Omassi

Call to Order

The meeting was called to order at 12:35 pm

Agenda Items

1. Approval of Agenda
   Move: Angela, Second: Lauren
   Passes unanimously

2. Build AMS
   Jenna: No update

3. Policies
   Jenna: Alcohol Consumption, Responsible Computer Use going to AMS Council
   Angela: to send Communications Policy to Jenna, to bring to LPC
   Delaney: consulting with Chris & Daniel

4. Executive Director
   Jenna: We have added that the ED reports to the President
   Sheldon: The ED is hired by council with their terms of employment by the Executive Committee, recommended by the President.
   Action: Jenna to send to this Code section to Daniel, Sheldon to send to Joanne after consultation with Daniel
   Move: Lauren, Second: Mateusz
5. Agenda Committee
Jenna: The largest change since last time is that we removed the deputy speaker
Sarah: It happens so infrequently that we would need the deputy speaker, right?
Sheldon: We have also never hired a deputy speaker, though we have had it in Code.
Jenna: Article 2, 1, the agenda committee should stay regular scheduled meeting, rather than having the agenda committee have to meet when there is an emergency meeting called.
Angela: Normally emergency meetings stick to one item anyway, so the agenda committee not meeting wouldn’t be a big deal.
Jenna: Article 2, 5 is an addition.
Sheldon: This is making it be able to move to a councillor as well.
Jenna: Article 16 should be changed regarding agenda changes.
Sarah: Is there any way from preventing the same topic from being presented over and over in one meeting? This is in regards to the new SUB committee updates.
Sheldon: For that exact agenda item, AMS council asked for that update.
Action: Jenna to consult Tanner and then Sheldon to send to Joanne
Move: Mark, Second: Angela
Passes unanimously

6. Position Statements
Jenna: After the Policy on Policies, we have seen a gap in the ability for the academic and external portfolios to make short-term statements. Both internal and external portfolios speak to long-term issues, though we are using them right now to discuss short-term matters. Position statements would be a short-term statement passed by AMS Council. The question is, where in Code would it be put?
Sheldon: In section II of Code, it could be put right next to policies (Article 11), we could make article 12. It depends how elaborate.
Action: Ask Pierre for the overall theme/wording of Position Statements
Sheldon: How is it different from a policy? Are there procedures? Who is going to be able to issue a statement and bring it to council.
Sarah: Who would bring it forward?
Jenna: Like policies, the responsible body would bring it forward and be in charge of upkeep.

7. Oversight Overhaul
Jenna: The oversight committee has been asked to overhaul their functioning, with the proposed changes coming from the oversight report sent to Council.
Sheldon: The oversight committee should not be taking complaints.
Jenna: Confused as to why (4) is in there?
Sarah: Should be retaining anything in camera?
Sheldon: Are the committee members AND chair evaluating?
Jenna: I am not sure - I will touch base with Veronica for clarification.
Sheldon: I would like to change wording of 8 (ii), attendance for council meeting I count, but I don’t keep track of every time they leave.
Jenna: C is referring to Code Article 4
Sheldon: Then why do you need the rest of the committee?
Jenna: Would it be more efficient to have the oversight chair pair up with each member of the committee to get one executive to evaluate?
Action: Jenna to check in with Veronica
Action: Sheldon to draft changes
Sheldon: What about removing L?
Mark: In the report it says that Veronica consulted legal and judging values cannot be included in a job report.
Sheldon: It’s illegal, I guess we can’t do it.
Jenna: What about J?
Sheldon: Based on the criteria in 8 (C) would be good to include.
(Sarah leaves)

8. Conflict of Interest
Jenna: I met with Ken to discuss this section of Code, he would like to see an extension of the definition of a ‘conflict of interest’ in code.
Sheldon: It only says private interest, and those around them. We don’t define ‘private interest’
Jenna: It does need to be defined in some way.
Action: Ask Ken for specific definition he would like to see (private interests).
Jenna: There is also a piece surrounding an individual being able to be both a director of the society and an employee at the same time, which Ken spoke to being problematic.
Sheldon: There is a history behind the director/employee, you don’t want to prevent your members from running. They should not be barred from running,
that is why we put in this exception. Technically there is a conflict here though.
Jenna: That would be a good change to make (to remove the exception).
Sheldon: Are we allowed to say that they cannot hold both? Is that a part of
employment standards?
Jenna: I will check in to make sure that it is alright. I think it is reasonable to
ask them to choose.
Action: Jenna to consult Ken
Jenna: The next issue is who can call out a conflict.
Sheldon: So who?
Jenna: We should include the Executive Director, HR Manager, General Manager,
in addition to directors of the society.
Sheldon: So any of those three could ask the chair or council or a committee if
there is a conflict of interest?
Jenna: What if someone doesn’t declare a conflict?
Sheldon: If you don’t know, then you don’t know.
Jenna: What about leaving, they stay behind?
Sheldon: It is a public meeting. If we go in camera they have to leave (Section
II, Article 1, 6)
Jenna: Is it explicit to the council/committee that a conflict has been declared,
with an explanation?
Sheldon: Right now it says that they should declare the nature of the conflict.
Action: Sheldon to add changes

9. DAP Students

10. Unclassified Students

11. Executive Duties

12. Email Voting

Jenna: We have discussed issues surrounding meetings for some time, with
email votes being able to ensure that committees can pass smaller items
already been discussed without having to rush to have meetings before council.
Sheldon: Committees can have an electronic meeting, where you can interact.
We decided no for council, but yes for committees. Roberts Rules says that it is
not a meeting if you do not interact. No one has heard debates.
Jenna: Technically it could not work?
Sheldon: We could put in place a new rule. I believe that others do this.
Action: Jenna to check with BoG reps on their ‘consent agenda’
Sheldon: I believe in practice that this happens
Angela: I think it could work
Mark: as long as it has been discussed, and there haven’t been any more changes

Next Meeting

The next scheduled meeting is 12:30pm April 2, 2015 in SUB 266J

Adjourn

1. Moved Angela, Seconded Lauren

There being no further business the meeting was adjourned at 1:40 pm