AMS Legislative Policy Committee
Minutes of January 13, 2010

Attendance
Present: Matthew Naylor (Chair), Ignacio Rodriguez, Mike Kenyon, Colin Simkus, Julian Ritchie, Andrew Carne, Sheldon Goldfarb, Tim Chu, Adrienne Smith

Regrets: Maria Cirstea,

Recording Secretary: Matthew Naylor

Call to Order
The meeting was called to order at 1:12 PM.

Agenda Items
Introduction
1. MN: Meetings will be prompt. Weekly. No more than 1 hr.
2. MN: Will delegate to efficient subgroups.

1. Moved: Iggy Rodriguez, Seconded: Colin Simkus:
   “Be it resolved that a communications approval subgroup be struck consisting of the following 3 non-executive members of the committee: Colin Simkus, Iggy Rodriguez, Mike Kenyon.
   Note: the approval of any two members of this subgroup shall be sufficient to meet the terms of the AMS Temporary Communications Policy.
   ... Carries Unanimously.

2. Roundtable. Any current problems with code, or things in our jurisdiction?
   3. AC: Constituencies. Particularly their relationship with the AMS.
      o AS: What would this consist of?
      o MN: They asked for assistance in helping with changes. Matt to seek clarification.
   5. MN: Review of current remuneration rubric in consultation w/ HR manager.
      o SG: ARC was working on reconciling this.
   6. MN: Have to issue report on financial compensation. Due Jan. 30th. This year’s report will be to essentially keep them the same.
      o SG: No report last year. Will forward copy of last one. Large changes from the last report version.

3. Moved Colin Simkus, Seconded Iggy Rodriguez:
   “Be it resolved that the financial compensation report for this year submitted to Council consist of a recommendation to keep things “the same”; and
   Be it further resolved that a Financial Compensation Review working group be struck consisting of the following 3 members: Matthew Naylor, Andrew Carne and Julian Ritchie.
Note: the subgroup will liaise with the HR manager, ECSS and VP Academic. ... Carried Unanimously.

- MN: Will be discussing with AHERC about timesheets and any deliberations. Something to investigate.
- SG: Can give a tour of the archives in future meeting as well as info on how things are archived. Two weeks from today. Wed. Jan 27th, 1pm.
- AC: Code/Oversight changes. Some still remaining?
  - SG: Clare wrote regarding the old referendum questions. Council passed a motion previously about holding bylaw changes at some date in the future.
  - AS: Dave’s reading is Council has already decided to call referendum. There has already been notice on these questions as Council passed them previously. Significant work and money went into these previously.
  - MN: State that in interpretation with the Speaker’s ruling and council’s prior decision, these questions are on ballot. Make report to Council at next meeting and they can be pulled if people object.
  - SG: These can go to the Elections Committee now as two separate questions. To send them to LPC and EC.

4. Moved Colin Simkus, Seconded Andrew Carne:
   “Be it resolved that in accordance with the Council resolutions of March 11th, that the amendments to the Bylaws regarding Student Court be put to the Membership in the upcoming referendum.” ... Carries Unanimously.

5. Roundtable Continued:
   - AC: How about structure of council meetings?
     - AS: Regularly have 2 hours of stuff before we get to actual business. 5 hour meetings are not good. Perhaps have reports written, so business can be at the front, right away. Students who show up don’t have to wait overly long.
     - SG: We have been dealing with this at meetings where people keep moving things up. However, there is a reason things are this way in Code. Used to be the opposite way but people left before reports.
     - MN: Think about this at next Council meeting.
     - AC: Like to investigate permanent speaking rules.
   - CS: Want to see what other work we’re given by Council.
   - MN: Drafting Code to mandate committee chairs are not employees, but are officers. Can do in Code. Parallel to bylaw language perhaps.
   - MN: Investigate a Student Society’s act or framework thereof.
     - MN: Joint meeting with UERC. Draft language in accordance with legislative language.
     - AS: There are files on this. Will dig them up.
     - MN: Review of the society’s act. Should look at in conjunction of this. Will contact UERC chair.
Next Meeting
The next scheduled meeting is Wednesday, January 27th at 11:00 in SUB 42V.

Adjourn
6. There being no further business the meeting was adjourned at 2:00 PM.
AMS Legislative Policy Committee
Minutes of January 21, 2010

Attendance
Present: Matthew Naylor (Chair), Ignacio Rodriguez, Mike Kenyon, Maria Cirstea, Hayden Hughes, Colin Simkus, Carolee Changfoot (Guest)

Recording Secretary: Matthew Naylor

Call to Order
The meeting was called to order at 11:15.

Agenda Items
A. Outgoing Ombudsperson Available for Training
B. Societies Act Review Working Group

Motions:
1. It was moved and seconded:
   “Be it resolved that Maria Cirstea and Hayden Hughes be appointed as Equity Officers for this meeting.”
   \[\text{... Carried}\]

2. It was moved and seconded:
   “Whereas the nature of the position of AMS Ombudsperson is highly transient year to year as it is filled by a one-year appointment, there is a need for a mandated transition period. Furthermore, given that the position of AMS Ombudsperson is extremely important to the transparency of the AMS the following amends to AMS bylaws are to be enacted.

Be it resolved that AMS Code be amended to include the following:
“The outgoing AMS Ombudsperson shall work with and train the incoming Ombudsperson for a period of not less than 14 days, working the provide support and instruction so as to enable the incoming Ombudsperson to perform to the best of their abilities. The outgoing Ombudsperson shall be granted an honorarium of $500, given that this is commensurate with the current rate of salary, to compensate them for their services and time in this regard. This $500 shall be tied to the Consumer Price Index.”

- Maria suggests a certain number of hours rather than ‘14 days’.
- Hayden suggests ‘wherein the outgoing ombudsman is available for contact M-F, 9 to 5. Maybe 10 work days, 14 calendar days.’
- Colin moved to send to Financial Compensation Review Working Group?
3. Moved Colin Simkus, Seconded Iggy Rodriguez:
   “Be it Resolved that this motion be sent to the Financial Compensation Review Working Group
   ... Carried unanimously

4. Moved Iggy Rodriguez, Seconded Maria Cirstea:
   “Be it Resolved that a Societies Act Review Working Group be for with the following structure: Colin
   Simkus chairs, Matt Naylor and Mike Kenyon also sit.
   ... Carried unanimously

Next Meeting
The next scheduled meeting is Wednesday, January 27th at 11:00 in SUB 42V.

Adjourn
5. There being no further business the meeting was adjourned at 11:24 AM.
   ... Carried Unanimously
AMS Legislative Policy Committee
Minutes of January 27, 2010

Attendance
Present: Matthew Naylor (Chair), Ignacio Rodriguez, Mike Kenyon, Colin Simkus, Julian Ritchie, Andrew Carne, Sheldon Goldfarb, Karen Lee (Guest), Tahara Bhate (Guest)

Recording Secretary: Matthew Naylor

Call to Order
The meeting was called to order at 1:12 pm

Agenda Items
1. Introductions

2. It was moved and seconded:
   “That Karen Lee and Mike Kenyon be appointed to Equity Representatives for this meeting.”
   ... Carries Unanimously.

3. Moved Colin Simkus, Seconded Mike Kenyon:
   “That the agenda be approved as amended.”
   • TB: Wants to add something re. Education Committee - amended without dissent.
   ... Carries Unanimously.

4. Moved Andrew Carne, Seconded Colin Simkus:
   “Be it resolved that the Minutes of the Legislative Procedures Committee for January 13 and January 21 be approved.”
   ... Defeated.

5. Reports from Working Groups:
   • Societies Act Review Subcommittee (SARS)
     o Will be meeting next week.
   • All other working groups have nothing to report.
     o Matthew will hassle Julian re. FCR and calling a meeting.

6. Motion from the Ombudsperson
   • MN: Suggested that we could approve this to send to Council by email.
   • Concerns were voiced about voting without discussion.
   • The motion was referred back to Financial Compensation Review.

7. Discussion on the Documents of the Society (Iggy)
   • IR: Wants to create a book with the Code and the policy manual.
• AC: Points out that it is already online.
• IR: Policy is not online, and it is the most important part.

8. Moved Colin Simkus, Seconded Andrew Carne:
“Be it resolved that the LPC request that all current AMS policies be sent to the committee for formatting and that these policies be added to the website with all reasonable haste.”
... Carries Unanimously.

9. Moved Mike Kenyon, Seconded Andrew Carne:
“Be it resolved that Ignacio Rodriguez be appointed Document Supremo.”
... Carries Unanimously.

10. Vestigial Errors from Committee Reform:
• MN: The committee reform amendments accidentally took away administration of the Student initiatives Fund from FinCom and gave it to Student Life Committee. This was an error, and it should have been moved back in the last round of changes prior to final passage.
• SG: Nothing bad has happened here.
• MN: This is not a problem, and there are no solutions.
• Code will be drafted to fix the error.
... Carries Unanimously.

Next Meeting
The next scheduled meeting is Thursday, February 4th at 11:00 in SUB 224.

Adjourn
11. Moved Andrew Carne, Seconded Mike Kenyon:
“That the committee be adjourned.”
... Carried Unanimously

12. The Committee adjourned at 12:30 and went on a tour of the AMS Archives. Good times were had by all.
Attendance

Present: Matthew Naylor (Chair), Mike Kenyon, Dia Montgomery, Hayden Hughes (Staff), Sheldon Goldfarb (Staff), Elin Tayyar, Jane Barry (Staff), David Hannigan (Staff), Colin Simkus, Julian Ritchie

Recording Secretary: Mike Kenyon

Call to Order

The meeting was called to order at 1:15pm, in SUB room 266J.

Introductions

Approval of Agenda

The meeting’s agenda, posted on the board, received unanimous approval.

Report from the Chair

Formatted minutes, hopefully approving those

He has spoken to Julian about having Financial Compensation Review Working Group (FCRWG) meet. FCRWG will meet early next week due to E Week being today.

Jane: If anything comes up, who to field to.

Matt: Field rubric and pay to him.

Matt: We don't seem to be following a strict form of the rubric. Asks Jane for state of the rubric.

Jane: The previous ARC committee, Ekat came up with possible rubric. The committee looked at it and everything sort of collapsed. There is one there that might not be perfect or usable, but is there.

David: That’s all there is. He's seen it, it looks okay, but not put into practice or use. We haven't used current position to analyse it to see if it works.

Matt: do we have a list of everyone we employ as students?
Jane: Yes

Matt asks for those and possibly rubric.

Dave: You'll get that today. No names, just titles and wage, but no names.

Colin arrives.

Hayden asks to receive it as well.

Jane: Dovetails well with work study thing. Two things need to be discussed hand in hand.

Dave: Love to update now about that. Jane and I and Johannes met with Work Study Work Learn (WSWL) group a week ago to see how to incorporate that into AMS more equitably. Discrepancy with wages. Different people working the same job in other departments were being paid differently, or people being paid more than their boss. Met with them last week, the three of us, and quickly learned they had no idea who we were as an organization. The WSWL didn't know what the AMS was, but didn't understand us. It opened up a whole door of communication, an ability for us to share. They were very receptive of what we had to say. We met with them again yesterday. <passes copies of papers> Papers are wealth of information of who the AMS is. What we are, what we do, who we represent, etc. Talked about how the mission of UBC and WSWL matches with what the AMS is all about. Even our mission statement talks about improving the quality of education. Then we went into what the AMS has and this is where they were knocked off their socks. They were under the impression that everything the AMS does is through UBC. We have our own payroll department, acct department, HR department; they had no idea about this happening. They thought everything was going through them. That's why there is pay inequity, because they were looking at their union pay scales as models for our non-union students. Their pay scales are of course much higher than ours.

Dia: "My understanding is that WSWL students are not employees under the employees act."

Jane: They set their wages under alignment with the CBO. We don't know if they are 'employees' are not.

Julian arrives.

Jane: The AMS has to pay more because of the significantly increased wages, like $10 to $22.50 / hr.

Dave: We're talking to them about new wage structures. We've come up with a bunch of different things. We talked about challenges with them, very honest about pay equity problems. And how their program is causing inequity and pay relationships, they were very receptive to that, asked good questions, very open about it. We called it a proposal, but we don't want it to sound official at all, it's more here are ideas we came up with.

Dave: Create equity and basic wage to all students who work for AMS
Dave: Create a mentoring program that would teach people in these term positions leadership and management skills that could really be a strength in the leaders of the AMS, especially in these term positions. A lot of our coordinators don't know how to manage people. The other thing is maybe we take that money and give it to the students, give them higher pay. Our fear is that creates a precedent. What happens if our WSWL program gets pulled in the future?

Dave: Increase engagement in students to gain a useful work / leadership experience while at UBC. Hopefully reducing financial impact if they were able to support us through funding than a wage set type structure. They threw more ideas at us which were kind of exciting.

Dave: The only thing they've asked is to show them what a mentoring program would look like. Don't have it here today, but he could show us that if it went through.

Jane: They came up with some ideas. They acknowledged we were different. Their employee structure doesn't work with the AMS, they recognize that. They asked how can we treat you differently so you still take advantage of WSWL while addressing our problems.

Their idea was what if we came up with a wage scale for AMS employees? There would be three categories of wages. $12.44, $13.44, $14.44 for the sake of argument. It increases the wage that each student employee is getting, the rest of that $9 subsidy would come back to AMS that we could reinvest in hiring a training person, or develop a fund, but that would come to the AMS as opposed to individuals.

Take our current 16 employees, they are working a max of 10 hours a week, we benefit about $43,000 for the 8 month term. It would have to be earmarked for development, though.

Sounded good, they'll float that with financial. Thinking about it more, though, it doesn't fix everything and creates more problems. Say you hire an AVP slotted to 12.44, they're making more than the VP they report to.

HH: How many hours are the executive members working?

Jane: 40 hours with 25,000, = $11/hr

Dia: Any consideration to the benefits received by those who work for the AMS?

Dave: WSWL doesn't care if you get a free lunch or a trip. It's just about wages. Trips and lunches would be considered part of the job.

Jane: All this is discussion of awareness and possibilities.

Matt: This would level of depth would be better for the working group.

Jane: Other stuff: basic across the board wage increase that is problem is program dies.
International grad students aren't eligible for WSWL, we as AMS would have to involve them and thus pay them.

You get a smaller wage spread which doesn’t work for lower responsibilities.

WSWL hiring policy is 3 courses and max 10 hr/wk

AMS hires anyone taking 1+ course, and 20-30 hr/wk

HH: You said it would close the spread, the 3 categories, if they were implemented, there are people who are service coordinators making more than $14/hr

Jane: No, they make 11$

HH: Oh.

Jane: Our wages reflect the responsibilities. Maybe 4$ differential. There would be about a 1$ diff.

Lots of possibilities but will take a lot of thinking through. It also depends on Financial Services at UBC, but WSWL will try to sell that.

Dave: Definitely an info gathering session on both sides. Good working relationship. Their last words were "We want to work with the AMS."

Jane: Perfect time to dovetail it with the rubric.

Matt: That will go to FCRWG.

Julian: Meet next week.

Matt: Perfect. Now we have quorum, let’s proceed

Approval of Minutes

Moved Colin, Seconded Maria

That the minutes be approved.

...Carried

Reports

SARS (Societies Act Review Subcommittee)

- Colin: It’s all in the minutes. Briefly, we’re looking at submission to change the Societies Act.
- Happy to have an open meeting and have AMS Council members with concerns show up.
• Sheldon: Go by email to council. It was sprung on them last night.
• Colin: Working Group will meet again at 3 on Tuesday. Extending a welcome to all. Can send Matt the docs. The LPC could send those to Council.
• Matt: Don't bog them down with docs. We'll present our ideas before asking them to review the SA.

CWG Report
• Mike: Nothing happened. No business was brought to the meeting.

Sending Code Corrections to Council
Moved by Colin, seconded by Julian

That amendments to the Code of Procedures reassigning the Student Initiatives Fund to the Finance Commission from the Student Life Committee be approved and forwarded to Council, and

That amendments to the Code of Procedures amending the appointments to the CITR Board, to reflect the new SRSUBC Bylaws be approved and forwarded to Council, and

That amendments to the Code of Procedures standardizing the name of the Business and Facilities Committee be drafted and forwarded to Council.

• Matt: We accidentally took away the student initiatives fund from Student Life and went to FinCom. This is the thing to correct that.
• Also an amendment because CITR amended their bylaws. I got to write them. The board is smaller. We have less members, that's what the amendment is.
• Sheldon: They word their bylaws interestingly. 2 council members and someone else will be named by council. Worded our code as well.
• HH: Are they cash positive or negative?
• Matt: Separate society: don't know. We do give them $4 per student.
• Sheldon: Referendum 10 years ago to levy $9 per student for student services. We give $4 per full-time equivalent, based on a contract we have with CITR.
• Matt: CITR might have money from somewhere else, minor problem with embezzlement, but being repaid.
• Matt: Sorry for hijacking.
• Sheldon: Half the time we call that Building and Facilities when it's really Business and Facilities. Typo correction?

...Carried unanimously
Education Committee

Consider the idea that senators should have a (special) seat on the Education Committee (EC).

HH: What's the mandate of EC?

MN: class sizes, quality of education, etc.

HH: Senate does deal with academic appeals. They are a stakeholder in academic policy.

Dia: it might be appropriate for them to have a seat.

Colin: This comes out of councillors’ seats on EC, or additionally? I'd prefer to tag an existing one rather than create a new one.

Ignacio Rodriguez, from electronic mail: I think senate should get a spot on education, it means that one council spot is not taken up, and they are major stakeholders in these issues.

Matt: Council should appoint a senator to it every year, but not be forced to do it. Council in its wisdom should do it every single year.

Colin: You mean we shouldn't change the code because we get it right anyways?

Matt: Yes, that is my opinion.

Julian: Agree with Matt. Leave ourselves more flex in the future.

Elections Appeals Timeline

Matt: There is some conflict with the elections appeals timeline. While there is no disaster this year (hopefully), there could be. We need to draw up a worst case scenario timeline.

Sheldon: I think I did.

Matt: If someone files on Friday, and Elections Committee takes as long as they can, and then Elections Appeals takes as long as possible to meet and then come to a decision... that takes us to Feb 12. This means that the Elections Official can't present on Feb 10, meaning no official results meaning no execs appointed during AGM.

Sheldon: 7 days after voting stops is the appeals deadline instead of 72 hours.
Colin: I've seen a complaint filed 5 minutes before deadline. Just because nothing has happened this year...

Sheldon: It's not normally a problem, but we have a really close AGM this year.

Matt: Maybe we should code more flexibility. 5-7 days with parameters, at the discretion of the EO. Parameters being latest possible close of ballots and earlier possible council meeting before earliest possible AGM date. Let's do this offline....

Matt will take on elections appeals timeline.

Colin moves, Mike seconds.

...Carries Unanimously

Transition Period for Outgoing AMS Ombudsperson

BIRT...

*obligated to work for not less than 14 days*

*$500 honorarium, tied to CPI*

*open to suggestion re: working*

Matt: Should be tied to 14 days of wage for ombudsperson

Sheldon: We don't usually specify wages in the code. That’s normally with rubrics. LPC has the power to set wages, but not in code.

Colin: Will figure out when FRCWG meet next.

HH: To speak to the motion: Transition last year lasted 7 minutes, here's the password, here's the key, very steep learning curve. I'm hoping to avoid that.

Jane: Part of it is because the hiring gets delayed, the new hire can't come in while the current hire is still working. The hiring committees need to get the ball rolling.

MN: Will talk to Ekat and new chair of BAFCOM and figure out how we can best make sure that the hiring process goes smoothly, perhaps legislative way to make sure that.

Jane: It's onerous now. You don't get the committees together.

HH: It has happened that hiring processes have been delayed and not saying we shouldn't trust the future HR people, but my office is here to make sure that this happens.
MN: We can make sure this in some form of unified wage policy that can be passed by council. Will be ready by... first meeting in March.

Sheldon: I can draft the code language without the $500 and the amount being specified by FCRWG.

MN: That way we can structure it so it's dependant on hiring process and rubric and such.

Dave: Honorarium would happen if you have to stay past your normal end date?

HH: Should force the outgoing ombudsperson to work with the incoming.

MN: Will look at that during FCR.

Colin: Incentive to transition after exams?

Dave: Who monitors to make sure that transition did really happen?

MN: For the AMS Executives, it’s at the discretion of the incoming executives.

Colin: we should trust the ethics and moral nature of the ombudsperson...

Sheldon, reading from code: if there is dispute with executives, they should go to the ombudsperson.

MN: Will be put in policy.

Sheldon: I can draft wording. If problem with transition, will go to agenda committee.

**Codify meeting times of each of these committees**

Mike: clarification on word 'codify'

MN: put in code

Julian: certain amount of time per week?

MN: Ask agenda committee how their semi-standard meeting times work out. Perhaps we should ask each committee to submit their schedule near the beginning of term?

Julian: Sounds reasonable

MN: Asks Sheldon to draft code. Submit by first Council meeting of every term.

Mike: When are members appointed to council meeting?

MN: 2nd meeting of Sept and 1st meeting of everything else?

Mike: Needs to be more general. This is way too restrictive.
Creation of Document Access Working Group (DAWG)

Its role would be to review the access to information for students, review the lack of access and its effects on student involvement, manage the AMS wiki, ensure the creation of a new policy manual, and create a complete new councillor reference should it be required.

Chair would be Iggy.

Karen Lee would sit on it.

Sheldon and Adrienne as staff support.

Two members from SLC.

Mike: Do you want to talk to SLC first?

MN: No. Don’t bother.

MN will send AMS Wiki link to LPC.  

...Carries Unanimously

Moving the meeting times to Wednesday at 1pm

Moved by Colin, seconded by Elin

MN: Dia can’t meet on Wednesday. I’ll send something out this evening.

MN: Amend the motion to only apply to next meeting.

MN: Directing the chair to send out a new request for meeting times.

...Carried unanimously

Move to adjourn

Moved by Colin, Seconded by Julian.

That the meeting be adjourned.

...Carried unanimously

Adjournment

This meeting was adjourned at 12:20.
AMS Legislative Procedures Committee

Minutes of February 10, 2010

Attendance

Present: Andrew Carne Sheldon Goldfarb (Staff), Matthew Naylor (Chair), Adrienne Smith (Staff), Julian, Iggy, Hayden Hughes (Staff), Elin Taylor, Dia, Mike

Guests: Vicky Chan, Karen, Bijan Ahmadian

Recording Secretary: Vicky Chan

SAC Structure Changes (EKat)

- Change in hours due to the change in the governance manual
- Combining of some positions
- Changing the Code to change things into the strict structure of Bylaws
- Councillor to sit on SAC
- Improved likelihood to meet quorum
- Savings to total budget
  - SAC Vice Chair salary to increase
  - Approx. $8000-12000
- TB: What is the week requirement?
  - ED: 52 Weeks

Communications Assistant

- Want to get communications assistant
- Will absorb a promotions coordinator and the web editor
- Will cost slightly more, provide more value for the AMS
- MN: What is the next step?
  - KS: Would be approved for the coming fiscal year, and would be hired eventually.
- AC: Would the wages and hours be the same as the two positions being cut?
  - KS: It would be slightly more.
- AC: Would it be possible to start things off on a slightly smaller scale so that it could be more fiscally palatable?
  - KS: It’s something that could be explored.
• MN: The communications department needs to improve, and this would be a boon to the department.
• Referred to CWG.
• Will be brought to the April 28th meeting of Council.

2. Report from the Chair
   • I will not be collecting my transitional honorarium until the minutes are done. Sorry.

3. Reports from the Working Groups
   • Communications
     • Will meet next week.
   • Financial Compensation
     • Workstudy is continuing apace.
   • SARS
     • Submission has been submitted.
   • Ombuds Review
     • Code changes are coming to the committee today
   • DAWG
     • Trying to create an internal policy for records management, to be forwarded to the committee.
     • Confidentiality restrictions need to be worked out.
       • Includes a provision by which a Chair and an Executive can make something confidential.
     • We should amend the records bylaw.
     • Will bring things to a future meeting.
   • New Councillor Handbook
     • Could cost around $500 for all Councillors.
     • Will bring a more concrete set of printing options to the next meeting.
       • AC: I am unsure that printing is a good choice.
       • TB: I think that printing things would be an asset.
     • What is happening with the policy manual?
       • It’s going through the union-related aftermath of Adrienne’s departure.

4. Ombuds Changes
   • Do we agree with the recommended changes to the Ombuds hours and responsibilities?

5. Equity
   • Code changes would strike the Equity Officer and rescind the equity policy.
   • University could run workshops, but could cost up to $9000.

6. Internal Policy Review
   • Travel Policy (July 2006, though there was a minor amendment in 2009)
     • Reviewed and approved
   • Alcohol Consumption Policy (July 2006)
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- AMS Policy on Expulsion from the SUB, August 2006 (this one may already be under review, perhaps involving the lawyers; I will check with Ross)
- Policy against Cold Beverage Agreements (October 2006)
- AMS Sponsorship Guidelines (November 2006)
- Environmental Sustainability Policy (January 2007)
- Donations Policy (February 2007)
- Alcohol Reimbursement Policy (February 7, 2007)

7. Chairs?
   - The Chairs expire tonight, as do all the committee members. This should be fixed.

8. Question from EURC
   - Would review Code drafted by the EU

Basket of Motions

Moved Colin, Seconded Maria

That the Committee approve the recommended SAC structure changes, code changes and SAC wage changes as presented, and forward these recommendations to Council, for the meeting on March 31st, 2010.

Carried

Abstention: Andrew

Moved Colin, Seconded Iggy

That the Committee approve the recommended Ombuds code changes and the hours changes, and forward these recommendation to Council, for the meeting on March 31st, 2010.

That the Committee direct the FCR to make a recommendation regarding the wage for the Ombuds for the April 7th, 2010 meeting.

Carried Unanimously

Moved Colin, Seconded Elin

That the Committee approve the recommended changes to code to strike the Equity program, and to rescind the Equity policy, and forward these recommendations to Council, for the meeting on March 31st, 2010.

Carried without dissent

Abstention: Maria
Moved Colin, Seconded Julian

That the Committee forward the following motion to Council, for the meeting on March 31st, 2010.

That Council direct the President to pursue discussions with the University to see if the University will provide equity workshops for AMS clubs.

Carried

Moved Jeremy, Seconded Maria

That Council direct SAC to conduct a survey at Club Executive Orientations regarding the efficacy and potential uptake of the Equity Program or workshops, as presented.

Carried

Moved Colin, Seconded Andrew

That the Committee strike an Internal Policy Review Working Group, to review all internal policies up for review and present recommendations to the Committee, to investigate compliance with current internal policies.

That Colin, Iggy and Andrew be appointed to the working group.

That Colin be designated Chair of the working group.

Fails

Moved Julian, Seconded Andrew

That the Committee strike an Internal Policy Review Working Group, to review all internal policies up for review and present recommendations to the Committee, to investigate compliance with current internal policies.

That Colin, Iggy and Andrew be appointed to the working group.

That Colin be designated Chair of the working group.

Carries Unanimously

Moved Andrew, Seconded Iggy

That the Committee recommend that the terms of office for all councillor committee members be extended to April 7th; and that the terms of office for Chairs be extended to April 7th, and in the event that the Council term of a Chair expires prior to this date, that they serve as a non-
voting Chair of the Committee from the date that their Council term expires through to April 7th, and that all relevant Code be suspended.

Carries Unanimously

Moved Colin, Seconded Maria

That the meeting be adjourned.

Carried

Adjournment

The meeting was adjourned at 2:01 pm.
AMS Legislative Procedures Committee

Minutes of February 24, 2010

Attendance

Present: Matthew Naylor (Chair), Maria Cirstea, Ignacio Rodriguez, Andrew Carne, Julian Ritchie, Sheldon Goldfarb (Staff), David Hannigan (Staff)

Recording Secretary: Colin Simkus

Call to Order

The meeting was called to order at 1:15pm, in SUB room 266J.

Appointment of Equity Reps

That _____ and _____ be appointed Equity Representatives.

...The Motion Fails for Lack of a Mover

Approval of Agenda

The meeting’s agenda, posted on the board, received unanimous approval.

Approval of Minutes

The minutes from the committee’s previous meetings were not circulated.

Report from the Chair

- Lack of time during break
- We will bring David Hannigan to meeting so that we can work on financial compensation

Reports of the Working Groups

Document Access Working Group (DAWG)

- Will begin after break.

Societies Act Review Subcommittee (SARS)
Chair of SARS absent.

Compensation Analysis Working Group (CAWG)

- David on holidays so haven’t done much yet, just got him from his office now
- No need to necessarily increase pays to the degree we thought
- Be careful making subordinates paid more than superiors
- David spoke to Moises today from work study, putting together some things for them
- Pay equity issues, role vs wage
- Results of meeting with student financial aid
- Talk to Johannes about how we currently do work study
- Administration of program could be difficult given low numbers
- Not willing to just give us the 9 dollars an hour outright
- Mentoring program goals talking about the flexibility of the program
- Introduce a coach for development to make a leadership development program
- Coach will tailor a general program
- Use their funning for specific programs that already exist and would be in line with what work study was looking for
- Work study wants return on investment
- Meeting with work study compacted timeline
  - Meeting on Monday of CAWG + Elin
  - Tuesday meeting with work study possibly
- What will the one student get out of the programs we offer
  - More money so it can be accessible to more students
  - Existing AMS training programs
  - David needs to know what the programs are
- Also stress the benefits of the positions themselves, inherently leadership based
- Speed of the process
  - Even with approval this week implementation would be possibly delayed till September

**Hiring Responsibilities**

Who hires what people? Committee, executive?

Adding these details to rubric document.

Clarifying hiring methods and maintaining pay equity

Sheldon will ask Jane Berry about background info from ARC.

...Referred to Financial Compensation Review
Codifying Meeting Times

Moved Julian, Seconded Iggy

That the changes to the Code as presented be approved by the Committee and forwarded to Council.

...Carried Unanimously

Special General Meeting Update

The Committee is exploring the possibility of holding an AGM during the Welcome Back BBQ.

- Looks like it can be done just done properly making sure to prevent possible complaints invalidating it
- We need to publicize in the Ubysssey, website looks like it would count, special summer issue not needed by code and
- Welcome Back BBQ is probable venue.
- Investigate further in the future

Tuition Referendum

The Committee continued to discuss what the force and effect of the AMS Tuition Policy Referendum is given the vague and imprecise wording of the question.

- Legal opinion is back. Bijan has the specifics. We do not, but this is what we have heard:
  - Council must only follow the referenda if it feels it is prudent
  - Must pass motions saying what we feel is prudent
- Real wording of legal opinion is necessary
- Next meeting work on motion.

International Student Seat

If the Committee were to recommend to Council that the International Student Seat be struck from the Code, the incumbent would be grandfathered into the amendment and would serve out the remainder of their term.

Moved Iggy, Seconded Julian

That amendments to the Code be drafted to strike the International Student Seat, and that such a motion, with a provision that the incumbent serve out their full term, be forwarded to Council.
Executive Quarterlies

For the last two years, the final transition reports have not been completed. The current schedule is a recent innovation, but only worked for the first three of the five years of its existence. The Committee proposed an amended schedule, March-June-September (last meeting)-January (first meeting).

Moved Iggy, Seconded Julian

That amendments to the Code be drafted to amend the Executive Report Schedule, and that such amendments be forwarded to Council.

...Carried

There was some discussion as to whether the reports should be tied to an Honorarium.

...Referred to Financial Compensation Review Working Group

Archives

There is some conflict between the ‘public records’ requirement for the Society that is in the bylaws, and the desire of the AMS to keep certain things confidential. Some requirements for confidentiality supersede the Bylaws, like PIPA, but for other things, like SUB negotiations, the AMS has ignored its bylaws. Council should define the ways that things are made confidential.

...Referred to the Document Access Working Group

Agenda Committee

On the question “Who chairs the Agenda Committee when the President is absent?”, the Committee believes that Code should be interpreted such that:

- The Committee may call itself to order in the absence of its designated Chair.
- The Committee may then proceed to elect a Chair from amongst its membership.
- The Committee may also appoint an Alternate Chair in accordance with the provisions in Code.

Adjourn

Moved Iggy, Seconded Maria
That the meeting be adjourned.

...Carried Unanimously
AMS Legislative Procedures Committee

Minutes of March 10, 2010

Attendance

Present: Matt Naylor (Chair), Colin Simkus, Andrew Carne, Iggy Rodriguez, Maria Cirstea, Julian Ritchie, Elin Tayyar, Sheldon Goldfarb (Staff), Adrienne Smith (Staff)

Regrets: Mike Kenyon

Recording Secretary: Colin Simkus

Call to Order

The meeting was called to order at 1:15pm, in SUB room 266J.

Approval of Agenda

The meeting’s agenda, posted on the broad, received unanimous approval.

Approval of Minutes

The minutes from the committee’s previous meetings were not circulated.

Consideration of a Draft Submission to the Society Act Review

Adrienne Smith’s draft submission, as amended by the SARS, was considered and the following motions were considered and approved in regard to said amended draft report:

Moved Colin, Seconded Andrew

That the new draft submission, be endorsed by the LPC and forwarded to Council for its March 15th meeting, preferably at the beginning of the meeting.

...Carried Unanimously

Council Agenda Sendout

Given that the next Council meeting is on a Monday, not on a Wednesday, the deadline to add matters to the Council agenda was considered.
Whereas normal, Wednesday, meetings need to be submitted by Friday at 4pm, emergency meetings need only 48 hours notice. Sheldon pledged to consider the creation new/better language in order to clarify and address the matter.

**Ombudsperson**

Consideration was taken that the current Ombudsperson is seeking to push forth code changes without consulting the Legislative Procedures Committee. The debate considered whether the role of the Ombudsperson needs to be reformed, or whether oversight of the office needs to be altered. It was noted that more work is now being undertaken by the UBC Ombudsperson office.

Moved Iggy, Seconded Maria

That Colin Simkus and Maria Cirstea be appointed to represent the LPC to help conduct a review of the office of the Ombudsperson.

...Carried

**Workstudy Update**

Consideration was taken that UBC does not feel that it can alter is Workstudy roles or practices in order to assist the AMS and its particular concerns regarding Workstudy. Elin advised the committee that he is working on the issue. The subcommittee tasked to the matter has not met, but will endeavour to meet prior to the next meeting of the LPC.

**Data Access Working Group (DAWG)**

The subcommittee will meet before the next meeting of the LPC.

**Next Meeting**

The next scheduled meeting is pursuant to the distributed LPC schedule, and is expected to be on Wednesday, March 24\(^{th}\) at the discretion of the Chair.

**Adjourn**

There being no additional business for the day, the meeting was adjourned, at 1:47pm, by unanimous resolution.
AMS Legislative Procedures Committee

Minutes of March 24, 2010

Attendance

Present: Matthew Naylor (Chair), Colin Simkus, Maria Cirstea, Elin Tayyar, Jeremy McElroy, Sheldon Goldfarb (Staff)

Guests: Bijan Ahmadian, Alexander Shalashney

Call to Order

Meeting called to order and the agenda was adopted without dissent at 1:14 PM

Report from the Chair

• Said he would have minutes but DOESN’T!
• AMS elections committee has ruled on AUS elections. We have a president!
  o This may go to Student Court.

Transitional Honoraria - Committee Chairs

• LPC is responsible for setting this for committee chairs
• Term expires next Wednesday at midnight and no chair until the meeting after 7th
• Duties to perform in terms of preparing transitional checklist + general functioning of committees where we serve non voting
• Standard formula – ½ amount of money you’d be making over the period “rounded to whatever”

Report from the Chair

• Code (2009) states BAFCom must approve all unbudgeted price chances in businesses [i.e. if pizza prices get raised – doesn’t apply to specials like GALLERY NIGHT!]
• Before it was that they must only be informed
• Naylor: Minor changes still need to be ratified by BAFCom and the changes must be in place in a month
• Point was to give them the jurisdiction to go through the process without having to bring it to another group
• Colin: we hired professionals for the very idea that they know how to set prices themselves – why the eff would they need approval?!
JMac: shouldn’t be so much approval as just notification
Naylor: some level of approval should be built in
Colin: BAFCom should have the power to step in to say “beer should not be over x amount, pizza should not be over x amount”
Elin: talked about it last time – agreed to bring in samples of what high visibility prices would be. Do we want to leave it to business to be profit maximizing or do we want students to get cheap food
Iggy: Would be ok if they are just informed
Bijan: BAFCom can undo it – go to council; 2/3 vote could change the price to undo it
Sheldon: …wha?
Bijan: If BAFCom gets notice for a price they don’t like, they can go to council to get it changed
Sheldon: Like it already is
Naylor: would like to see simple majority, not 2/3
Sheldon: Money allocation is 2/3 – not like we’re changing the budget because the price of pizza isn’t in the budget
Bijan: Ross says every year we set prices based on budget
Naylor: ELIN, INCLUDE PRICES OF EVERYTHING IN THE BUDGET
Elin: “UNBUDGETED” amount, aka changes after the budget is created
Colin: interpretation: certain numbers in our mind that we use to create prices – prices do not bind the budget
Naylor: BAFCom gets a notice if there is a price change in anything – if BAFCom doesn’t like it, they can send a motion to budget to defeat the price change and it needs only simple majority to pass [budget is a branch of BAFCom – essentially intent is to have budget functioning as a group of BAFCom, even though it’s a committee – can’t change bylaws]

Equity Review

3 files re: equity
Iggy: same letter as before when we got an assistant?
Bijan: Letter is full of inaccurate information
Naylor: The equity program… sighhh...
Iggy: Ok. What do we want to do?
Bijan: We have an equity officer. Part of their role is to implement this equity program. There to facilitate. Go hand in hand. If we say no more equity, then someone is going to say ‘where are those clubs going to get equity training because they are mandated to do that.’ UBC says they don’t have the resources for us.
Thinking of two aspects:
  • Equity program itself
  • Equity program we have mandated clubs to do. As far as equity training feedback = low quality compared to UBC.
Some people wanted equity training but went to UBC instead of AMS because it’s better. Other feedback is that the course leader is difficult to get a hold of. Wouldn’t answer emails. Asked for exec training and even getting that was a nightmare. Feedback has been poor quality and poor staff quality.
Recommendation: 18000 dollar saving.
Anonymous process – against everything right and holy in this world!
  • You have to know your accuser.
  • This whole program is flawed.
  • How do we create something fair? Let’s talk to UBC?
• The program should be looked at again
• Naylor: AGM – significant resentment against Equity
• Bijan: eliminate equity rep thing
• Elin: Trained ~40 clubs.
• Bijan: They’ve listed some things that aren’t clubs

Financial Compensation Review

A Message from Julian:
• CAWG has several things on its agenda however many of these are awaiting the review of position that Bijan was undertaking. These Item should be discussed at a meeting next week, at which point we will know more, and are as follows:
  • SAC wages reverting to previous levels.
  • Rubric review, on hold due to potential position changes.
• Potential changes to the ombuds office are being reviewed by Executive in conjunction with Maria and Iggy.
• The negotiations centering around work study for our student leadership positions have been conducted by Elin, Ben and David. I have been waiting for a final outcome of those before looking further at consolidating compensation levels, within the new rubric.
• The review of transitional honoraria requirements will be conducted by the group for next year as it was not considered an urgent matter.
  The notion of introducing honoraria for the completion of quarterly reports will be brought up again if the committee feels it has merit.
• I will be holding a meeting next Tuesday where hopefully councillors will be able to identify what the next steps for the group are and how those interact with plans coming out of Bijan’s review, and the final outlook on the work study situation.
• I will be setting the meeting time on Thursday if any of you are interested then please get in touch with me with your availability for next Tuesday.

Ombuds

• Working group meeting today
• Recommendation: given that we have a UBC ombuds office that we make contributions to, we should limit our AMS ombuds to only AMS problems and make it volunteer
• 10-15 hours
• Professional development aspect to get people to volunteer
• GSS already done similar
• Basically remove salary component, remove some of their workload (volunteer of 10-15h/week MAX.)
• Responsibility can be reformatted - 4 types:
  o Business – prices too high; i got kicked out of the pit
    ▪ Should go FIRST to staff (ie. Nancy)
    ▪ Ombuds only involved if felt staff made bad/unfair call
  o Clubs
    ▪ Should go FIRST to SAC
    ▪ Ombuds involved if felt SAC made bad/unfair call
  o Exec
    ▪ Could go to LPC or oversight
    ▪ Ombuds only should be involved if primary decision maker is felt acted inappropriate
  o Elections
    ▪ Ombuds shouldn’t be deciding
• Bijan: has informed Hayden and he has declared conflict of interest because he wants to apply again
• Decided to apply for advocacy
• That’s the extent of consultation with Hayden and will inform him of our decision after this meeting
• That is the extent of consultation from Bijan. Speaking through the Chair, the Committee feel his obligation to consult has been fulfilled.
• Colin: ombuds should be a dispute conflict of LAST, NOT FIRST resort
• We’re paying someone who has to go around to solicit complaints to make work for themselves (trying to find work) – silly!
• Move motion that we make it volunteer with 15 hour limit expectation and adjust code as such
• Make it dispute solver of last not first resort (also code change)
• Limited to AMS
• Therefore we MOST MINIMALLY meet bylaw requirement
• Appointed by extraordinary committee
• Should be referred to university ombuds for anything else

**Basket of Motions**

Moved Jeremy, Seconded Colin

That the Committee set the Transitional Honoraria for outgoing Committee Chairs, pursuant to their completion of the Committee Chair Transition Checklist, at an amount equal to two weeks pay.

...Carried

Abstention: Matthew
Moved Iggy, Seconded Colin

That the Committee recommend that the BAFCOM be notified within the month when price changes take place in the businesses, and that BAFCOM, if it does not approve of the price change, shall have the authority to ask Council, by simple majority, to overrule the change in price.

That the Committee direct this to the Chair of BAFCOM for review and amendment.

...Carried

Moved Colin, Seconded Iggy

That the Committee recommend to Council that the Equity Policy be rescinded, and that the Code by which the Equity Program is constituted be struck.

...Carried without dissent

In Favour: Colin

Abstention: Elin, Jeremy

Moved Colin, Seconded Maria

That the Committee recommend to Council that the Ombuds service be reconstituted as an internally focused service with a volunteer Ombuds, that such a position be set at 15 hours per week, and that the Ombuds be directed to refer University related complaints to the AMS funded UBC Ombuds Office.

...Carried

Moved Colin, Seconded Maria

That the meeting be adjourned.

...Carried

Adjournment

The meeting was adjourned at 2:25 pm.
AMS Legislative Procedures Committee

Minutes of March 31, 2010

Attendance

Present: Matthew Naylor (Chair), Andrew Carne, Iggy Rodruigez, Colin Simkus, Mike Kenyon, Maria Cirstea, Elin Tayyar, Julian Ritchie, Jeremy McElroy Kelli Seepaul (Staff), Sheldon Goldfarb (Staff)

Guests: Tahara Bhate, Bijan Ahmadian, Ekat Dovjenko

Call to Order

Meeting called to order and the agenda was adopted without dissent at 1:07 PM

SAC Structure Changes (EKat)

- Change in hours due to the change in the governance manual
- Combining of some positions
- Changing the Code to change things into the strict structure of Bylaws
- Councillor to sit on SAC
- Improved likelihood to meet quorum
- Savings to total budget
  - SAC Vice Chair salary to increase
  - Approx. $8000-12000
- TB: What is the week requirement?
  - ED: 52 Weeks

Communications Assistant

- Want to get communications assistant
- Will absorb a promotions coordinator and the web editor
- Will cost slightly more, provide more value for the AMS
- MN: What is the next step?
  - KS: Would be approved for the coming fiscal year, and would be hired eventually.
- AC: Would the wages and hours be the same as the two positions being cut?
  - KS: It would be slightly more.
- AC: Would it be possible to start things off on a slightly smaller scale so that it could be more fiscally palatable?
  - KS: It’s something that could be explored.
• MN: The communications department needs to improve, and this would be a boon to the department.
• Referred to CWG.
• Will be brought to the April 28th meeting of Council.

Report from the Chair
• I will not be collecting my transitional honorarium until the minutes are done. Sorry.

Reports from the Working Groups
• Communications
  • Will meet next week.
• Financial Compensation
  • Workstudy is continuing apace.
• SARS
  • Submission has been submitted.
• Ombuds Review
  • Code changes are coming to the committee today
• DAWG
  • Trying to create an internal policy for records management, to be forwarded to the committee.
  • Confidentiality restrictions need to be worked out.
    • Includes a provision by which a Chair and an Executive can make something confidential.
  • We should amend the records bylaw.
  • Will bring things to a future meeting.
• New Councillor Handbook
  • Could cost around $500 for all Councillors.
  • Will bring a more concrete set of printing options to the next meeting.
    • AC: I am unsure that printing is a good choice.
    • TB: I think that printing things would be an asset.
  • What is happening with the policy manual?
    • It’s going through the union-related aftermath of Adrienne’s departure.

Ombuds Changes
• Do we agree with the recommended changes to the Ombuds hours and responsibilities?
  • So it seems.

Equity
• Code changes would strike the Equity Officer and rescind the equity policy.
• University could run workshops, but could cost up to $9000.

Internal Policy Review
• Travel Policy (July 2006, though there was a minor amendment in 2009)
  • Reviewed and approved
• Alcohol Consumption Policy (July 2006)
• AMS Policy on Expulsion from the SUB, August 2006 (this one may already be under review, perhaps involving the lawyers; I will check with Ross)
• Policy against Cold Beverage Agreements (October 2006)
• AMS Sponsorship Guidelines (November 2006)
• Environmental Sustainability Policy (January 2007)
• Donations Policy (February 2007)
• Alcohol Reimbursement Policy (February 7, 2007)

Chairs?
• The Chairs expire tonight, as do all the committee members. This should be fixed.

Question from EURC
• Would review Code drafted by the EU

Basket of Motions

Moved Colin, Seconded Maria

That the Committee approve the recommended SAC structure changes, code changes and SAC wage changes as presented, and forward these recommendations to Council, for the meeting on March 31st, 2010.

...Carried

Abstention: Andrew

Moved Colin, Seconded Iggy

That the Committee approve the recommended Ombuds code changes and the hours changes, and forward these recommendation to Council, for the meeting on March 31st, 2010.

That the Committee direct the FCR to make a recommendation regarding the wage for the Ombuds for the April 7th, 2010 meeting.
Moved Colin, Seconded Elin

That the Committee approve the recommended changes to code to strike the Equity program, and to rescind the Equity policy, and forward these recommendations to Council, for the meeting on March 31st, 2010.

...Carried Unanimously

Moved Colin, Seconded Julian

That the Committee forward the following motion to Council, for the meeting on March 31st, 2010.

That Council direct the President to pursue discussions with the University to see if the University will provide equity workshops for AMS clubs.

...Carried without dissent

Abstention: Maria

Moved Colin, Seconded Julian

That the Committee forward the following motion to Council, for the meeting on March 31st, 2010.

That Council direct SAC to conduct a survey at Club Executive Orientations regarding the efficacy and potential uptake of the Equity Program or workshops, as presented.

...Carried

Moved Jeremy, Seconded Maria

That Council direct SAC to conduct a survey at Club Executive Orientations regarding the efficacy and potential uptake of the Equity Program or workshops, as presented.

...Carried

Moved Colin, Seconded Andrew

That the Committee strike an Internal Policy Review Working Group, to review all internal policies up for review and present recommendations to the Committee, to investigate compliance with current internal policies.

That Colin, Iggy and Andrew be appointed to the working group.

That Colin be designated Chair of the working group.

...Fails

Moved Julian, Seconded Andrew

That the Committee strike an Internal Policy Review Working Group, to review all internal policies up for review and present recommendations to the Committee, to investigate compliance with current internal policies.
That Colin, Iggy and Andrew be appointed to the working group.

That Colin be designated Chair of the working group.

...Carries Unanimously

Moved Andrew, Seconded Iggy

That the Committee recommend that the terms of office for all councilor committee members be extended to April 7th; and that the terms of office for Chairs be extended to April 7th, and in the event that the Council term of a Chair expires prior to this date, that they serve as a non-voting Chair of the Committee from the date that their Council term expires through to April 7th, and that all relevant Code be suspended.

...Carries Unanimously

Moved Colin, Seconded Maria

That the meeting be adjourned.

...Carried

Adjournment

The meeting was adjourned at 2:01 pm.
Agenda of the AMS Legislative Procedures Committee  
(April, 23 2010)

Attendance

Present: Kyle, Julian, Maria, Jeremy, Elin, Tom, Sheldon (Staff)

Guests: Bijan, Ben

Recording Secretary: Julian Ritchie

Call to Order

The meeting was called to order at 1:06 pm

Agenda Items

1. President’s Assistant
   a. Cut special projects
      i. Idea is to roll some of the responsibilities that is potion would do into assistant
   b. Name will be under president to carry more credibility as a title
      i. Despite this they still work for all exec
   c. Requesting wage of $10000
      i. To attract better applicants
   d. Motion to recommend to council change the job title and description in code, and set a wage of $10000
      i. Moved Kyle Second Tom
      ii. Passes unanimously
2. Emailing Policy
   a. Change of current Communications Planning Group policy into an AMS internal policy
      i. Increase number of emails from 2 per term to 1 per month
   b. Possibility of AMS newsletters
c. Bijan says that it will not violate agreement with university that got us the list, but will talk to Anne DeWolf
   i. Get written agreements for list to grow in future rather than current verbal
      1. Bijan will pursue this avenue

d. Motion to recommend council adopt the Amended policy that allows one email per month as an AMS internal policy

e. Moved Julian Second Kyle
   i. Passes

3. VP Academic commissioners and AVP
   a. According to code AVPs work no less than 20 hours
      i. Ben thinks he can have his work 10 hours and still have his office function
      ii. To facilitate the tight budget he would like to do this but would need suspension of code from council
      iii. Need to approve new job description and wage and hour changes to go to council
   b. Ben would like to hire the standard international commissioner described in code
      i. Would like us to approve of the job description
      ii. Approve standard wage for a commissioner
   c. Also want to hire a new disability commissioner
      i. Work with disabled students to help find a way to represent them and make campus a more inclusive place
      ii. Approval of job description and standard commissioner hours and wage to go to council
   d. Combined motion for all of Ben’s proposed staff changes and the suspension of code for avp to go to council
      i. Moved Kyle seconded Tom
      ii. Passes unanimously

Next Meeting

The next scheduled meeting is (TBA)

Adjourn

There being no further business the meeting was adjourned at 1:56 pm
Agenda of the AMS Legislative Procedures Committee
(May 5, 2010)

Attendance

Present: Colin, Kyle, Julian, Maria, Jeremy, Kelli (Staff), Sheldon (Staff)

Recording Secretary: Julian Ritchie

Call to Order

The meeting was called to order at 4:14 pm

Agenda Items

1. Communications Assistant (Kelli)
   a. Communications very small but looks after whole societies
   b. Been looking at it for the past year well received
   c. Merging web editor and another position which they didn’t hire for this year
   d. Start in October based on recommendations by HR
   e. Junior just out of school, lower level work to free Kelli
      i. Media relations
      ii. Other more minor tasks
   f. Motion: That LPC support the hiring of a new permanent staff member in the communications department.
      i. Moved Julian Second Kyle
         1. Passes Unanimously
   2. Maria leaves Note now lacks quorum.
AMS Legislative Procedures Committee

Minutes of January 13, 2010

3. Report from the Chair
   a. Waiting on new members before doing reordering of the working groups for the summer
   b. Received some suggestions for things to look at from Andrew they are on the agenda

4. Reports from working groups
   a. Document Access Working Group
      i. We have gotten room in the upcoming budget to print the new councilor handbook for WOW. I am working with Joanne to make sure that that happens. I will be calling a DAWG meeting for next week to discuss the policy for accessing information, with hopes to bring a complete policy to the next LPC meeting after that DAWG meeting.
   b. Compensation Review Working Group
      i. Group will reform once the committee gets new members and hopefully appointments
   c. Internal Policies Working Group
      i. Waiting on other committees to get back to them
      ii. Drafted some polices and waiting on more members to consider more of them
      iii. Resend policies for approval for next meeting

5. Extraordinary Hiring Committee Chair wage
   a. Old system $250 prorated for year
   b. Waste of resources determining different wage levels
   c. Voluntary not paid, hours not too significant as to require pay
   d. Recommend not paying

6. Ombuds Transitional honoraria level
   a. Honoraria set to 2 weeks pay
i. Based on the recommendation of Compensation Review working group the ombudspersons transitional honoraria will be set at

ii. Moved Kyle second Colin

1. Passes unanimously

7. Member at large removal (the one I have never seen)

   a. Try and reach through alternate methods
   b. Support for removal if they can’t be reached.

8. Council email voting discussion on merits of pursuing

   a. Consensus is that this is a bad idea
   b. Flesh out in more detail and then reconsider

9. Debate rules for council meetings (do we want to codify the rules we have been imposing on what we expect to be heated debate)

   a. Create a set of standard rules not to be generally applied but when a subject is considered controversial
   b. Sheldon will draft some code on this to consider
   c. Rules being considered

      i. 150sec speaking limit
      ii. Automatic call to question every 1/2 hour
      iii. Automatic vote at 60 min unless extension is approved by 2/3 of council
      iv. Alternate between council and guests, when possible

     v. Moved and speaker in opposition to get 5 min each

10. Elections code issues preliminary discussion

   a. Support of optional Combined constituencies election service similar to UBC votes
   b. Options will be investigated as part of an expected broad review of elections
   c. Requests of engineering to review the AMS elections code and for me to help them develop code
11. Approval of minutes (attached in email)
   a. Some cleanup issues such as differentiating between members and guests and grammar will resubmit for next time.

Next Meeting

The next scheduled meeting is (TBA)

Adjourn

There being no further business the meeting was adjourned at 5:34 pm