



Office of the Vice President Administration

Ternary Report Summer 2015

Dear UBC Community,

This second ternary report will give you some insight into what the team and I have been up to for the past few months in the VP Admin portfolio. In this report I will give you an executive summary, my goals for the year and a month by month breakdown of the things that have gone on in the Administrative office of SUB, Clubs, Sports, Shinerama and all things admin-y. I would be happy to answer any questions or curiosities in person at the office, please do feel free to drop by! You may also contact me at vpadmin@ams.ubc.ca or 778-835-7572.

Regards,
Ava Nasiri

Executive Summary

The purpose of this report is to fulfill the requirements of code, stating that each executive must complete a ternary report at specific points in their term. This is the second of these reports, and as such pertains to executive member's goals for the year and also on what I have so far accomplished. This report will be a progress report on the goals of the VP-Admin for this year and go over the ongoings of the past four months.

Goals

My goals include the following

GOAL 1:

Goal 1 - Launch engagement commission in order to define areas within the AMS where collaboration on initiatives can be highly effective to introduce cohesiveness to the organization with regards to engagement of students

Goal 1 a- set series of first meetings to define purpose and objective of the commission (sort of already done with this one but thought I should note it)

Goal 1 b - set rough outline of goals within the commission that we would like to achieve for the year and in the long term to ensure continued effectiveness of meetings (August)

Steps: Request each participating sector to come to the first meeting in August prepared with a goal or two that they would like to achieve with the help and support of the engagement commission. Set time at meeting to discuss and agree upon both long term and short term objectives for the commission as well as brainstorm a list of campus partners we would like to collaborate with throughout the year.

Goal 1c- Research feasibility and launch an AMS wide volunteer team that can be utilized across the organization

GOAL 2:

Goal 2 - Launch Club Resource and Sustainability Centre as a space where the student body can be better engaged through clubs (like a ripple effect) creating space for more collaboration between executive initiatives such as the federal election or general mental health and wellbeing.

Goal 2 a- Set up report and consult with AMS council in order to get approval for funding and job descriptions for equipment and coordinators for the center (done)

Goal 2 b- Create a calendar for functions of the center in collaboration with the other executives. (August)

Goal 2 c-Present services and workshops available at the CRSC and further consult clubs at SAC Wine and Cheese in October to ensure the most relevant needs are being addressed. (October)

Hiring

There was a small amount of shuffling in the VP Administration portfolio between the Summer and Fall months. Our New SUB Community Engagement Coordinator Rae Barelia completed her term with the opening of the Nest and has moved to Toronto. Carol Dou also parted ways with the AMS in order to put her full attention on her first year in Medical School. I cannot begin to express how grateful I am to both of these fine individuals for their dedication and contributions to the AMS.

New additions to the team include Sanjeth Sothlingham, our new Clubs Resource and Sustainability Center coordinator, Thalia Lang the assistant director of the space and Christopher Scott our new SAC Vice-Chair. It is very exciting to have these powerhouses added to the team and they have already done a great deal to impact the portfolio in a positive manner.

Major Undertakings:

The AMS Student Nest

- **THE BUILDING IS OPEN. MIC DROP.** If you would like more detail on the story of the sub opening, please refer to Appendix A.
- **Embellishments** Now that there is time to breathe in the portfolio with the opening ceremonies and craziness of September out of the way, we are looking into embellishing the building and activating the spaces by purchasing some more bean bags, a fooseball table or two and considering more static signage and art throughout the building. Mucho excitement for all that.
- **The Rager.** We hosted a party on September 9th 2015. Pretentiously large sized golden shears and big ribbon and all. We had a very noticeable amount of local AMS alumni attend and I would like to thank Rae Barelia and Anna Hilliar from our events team for their hard work on the event.
- **The Budget** is in the final settling phases as we close tenders with contractors and the base budget for the building of the Nest should be closed within the next two months. Upon this closure we will keep a small running budget for unexpected deficiencies for a longer period of time to account for minor issues

with the building as they come up. Consultation session at council coming at you about \$\$\$.

The Student Administrative Commission

- SAC is pretty awesome.
- **Clubs Days** went down and we realized that we have a lot of clubs. It was very smoothly handled as a final project by Carol Dou. Learning experiences: Maybe it would be wise to host clubs days in two parts or to add an outdoor portion so that we can avoid having clubs booth in the great hall. They didn't really seem to like boothing in the great hall and I feel that there is a better way to go about space distribution in the new SUB.
- **SAC Wine and Cheese**
 - This year we took a different approach to the event and asked clubs to go all out with their feedback on how SAC can improve
 - Their responses hurt our feelings at first, but then acted as inspiration for a total overhaul of how SAC does communications, where we make our resources available and a Clubs Survey to allow a quantifiable collection of data
- **Clubs Survey**
 - Kevin worked his butt off at creating a club survey and it turned out absolutely fantastic. We had about 90 responses within the first 24 hours of sharing the survey with clubs and the feedback they have shared has been very useful so far.
 - We incentivized the survey with a prizepack of VIP access to the pit and first pick at a club office for next year and this seems to have been rather popular amongst the clubs!
- **Clubs Resource and Sustainability Center**
 - Hiring is done
 - Conversations with community partners are in the final stages
 - We are looking at a big launch for the first week of January
 - Equipment is in the processing phase of being ordered
- **General Overhaul:** We have been working on

The Hatch Art Gallery

Gillian has been phenomenal so far as the Art Gallery Commissioner.

- All shows have aligned with a greater theme of events on campus – dystopian future around October, a mental health related exhibition during thrive week etc.
- Events have been very successful; we partnered with diveintoubc and Coastal Motion for an artist feature and successfully had the gallery at capacity for a legitimate 4 hours with some fantastic live performances. More partnerships to come there.

- Next term there will be the big UBC Centennial show where we will be featuring the entire \$4.5 million AMS permanent collection in display at once for a total of three weeks.

Other

- **CiTR Board** - Still sitting on CiTR Board. They're great and you should go to their events.
- **Athletics** – Looking at a second round of applications for competitive clubs.

End of report. You can call me on my cellphone if you have any questions.