Second Ternary Report
Ava Nasiri, Vice President Administration
Dear AMS Community, VP Administrations of the future and rest of the world,

This second ternary report will give you some insight into what I have been up to for the 151 days in my position since my last Ternary as Vice president Administration of the AMS. Tons of progress has been made on projects since the last report and there are also many new ideas that have sprouted from ponderings to realities. My office door is always open and I am almost always there, you are cordially invited to stop by for a fancy little tea party if you have any questions or would like clarification or further details on the journey you are about to embark on reading my very first ternary report ever. You may also contact me at vpadmin@ams.ubc.ca or 778-835-7572! I might suggest playing Debussy’s clair de lune in the background for ambience while you read the tales of VP Admin circa 2014.

Regards,
Ava Nasiri
Executive Summary
The purpose of this report is to fulfill the requirements of code, stating that each executive must complete a ternary report at specific points in their term. This is the second of these reports, and as such pertains to executive member’s goals for the year and also on what I have so far accomplished. This second report will focus on updating the UBC community of progress made on the goals of the VP-Admin for this year and summarize the events of the past five months.

Goals
My goals include the following – Updates/new goals are in Bold
- Meticulously follow the details of construction for on-time completion of the new SUB and oversee the planning for life-changing opening ceremony festivities that will be flexibly planned to fit the opening date, once determined
- Work closely with Beverly Nielson, the SUB move coordinator to ensure a stress free and seamless transition into the new SUB that can accommodate the moving target of the opening date
- Create an all-encompassing guidebook for all student groups on campus with tips and ideas for successful campus presence, recruitment, event planning, team bonding and transitions
- Revive SAC wine and cheese nights to bring together club and constituency executives and allow for networking and transfer of information
- Revive the Dean’s Debate with a focus on targeting the first year population through the first year sub-committee of SAC. This goal will be restructured to fit the needs and wants of both the Deans and the First year committee.
- Make equity training easily accessible and available to student leaders on campus
- Create sub-committees of SAC to provide networks for similarly oriented student groups on campus
  - Fitness - Bring together representatives from sports clubs, REC and Varsity teams to allow collaboration on shared initiatives
  - First Year Committee- Help facilitate collaborative work done by first year representatives and provide extra support for community engagement
  - Committee X – A committee comprised of the heads of student groups from across campus including but not limited to the RHA, SLC, Varsity Athletes Council, Panhellenic Council, The Calendar, CiTR, the Ubyssey, IFC and the Intercultural Alliance.
- Embrace intercultural initiatives on campus by collaboratively working on an intercultural fair to be held in the new sub promoting interactions between cultures
- Ensure athletic clubs undergoing the transition from AMS Club to Competitive club under athletics and recreation have the support they need.
Hiring

Two new positions have been hired since the last report. These include the following:

Assistant to the VP Administration

- Sharon Dee Kwan is a wonderful new member of the team and assists both myself and SAC with administrative tasks and duties.

SAC Clubs Management Software Research Associate

- Amanroop Rosode is currently working hard to research programs and consult stakeholders while compiling a report for council with recommendations on management software for SAC.

Major Undertakings:

Le NEW SUB!

- **The Delay.** The delayed opening of the new SUB basically took all of the work we had put in throughout the summer in planning the opening ceremonies and move and ran over it with a bus. We have started from scratch and are working hard to ensure we do not fall into the same trap twice by planning everything in a way that can accommodate a moving target in terms of timeline.

- **Moving Forward.** Multiple meetings have been held and planned with UBC Properties Trust and the consultants working on the new SUB to strategize ways to accommodate the increasing number of changes as we approach the end of the project.

- **Recreational Activities.** Projects to bring animation into the new building underway include planning for various fooseball/pool/ping pong tables as well as activities that showcase clubs and allow students to interact with one another. An effort is being made to keep student mental health and wellness as accommodated within the scope of these activities.

- **The Move.** Major building tenants and stakeholders such as clubs, sub leases and other groups such as the Ubyssey and CiTR have been reached out to in terms of the move into the new building and will be receiving support in terms of delayed access to the space.
Le Student Administrative Commission

- SAC is still pretty awesome.
- **SUB Committees** are very well under way with the first meetings having happened successfully for the dance clubs committee, interconstituency first year committee and committee X comprised of student leaders from major student initiatives from across campus. Other umbrella committees under way with SAC include the sports clubs committee and a volunteering council to work alongside Volunteer Avenue and connect the service with AMS clubs that offer volunteer opportunities.
- **SAC Wine and Cheese** was a major success with over 200 clubs represented at the event. Wine and cheese was served along side a few short speeches and much networking between club executives.
- **Office space allocations** were completed and cubs with space moved into their offices in the beginning of September. Groups with rough pairings were accommodated and all necessary tenancy agreements have been submitted.
- **An all encompassing guidebook** for clubs constituencies and any student groups on campus with tips on event planning, member recruitment, retreat planning and team bonding, etc,etc,etc. is one of the major projects taken on by the SAC Vice Chair Carol Dou at the moment. We are at the draft stages and will be sending out a finalized draft for review by groups near the end of October!

Committees

As VP Admin, about 60% of my time is spent in meetings. To name a few, here are some of the committees I’ve been sitting on or chairing over the past few months.

- **SAC** - (Chairing) Clubs, clubs, some more clubs, constitutions, deconstitutions and then bookings and whatnot.
- **New SUB Committee- (Chairing)**- Planning, authorizing and keeping on the heels of those darn consultants.
- **Executive Committee**- AMS Execs meet once a week to talk about updates, motions and discussion items.
- **LPC-**- Legislative procedures, a lot on the Policy on Policies.
- **SLCC**- Meetings were scheduled in a way that systematically excluded AMS VP involvement, as such, this one is a bit more hands-off in terms of VP Admin participation.
- **USRC**- University Sport and Recreation Council, acting as an advisory committee for the department of Athletics.
- **UBC REC Programming Advisory Committee** - Advising those putting together programming at the Bird coop as to the preferences and feedback of students
- **Walter Gage Fund Committee** - Allocating funding to conferences and on campus initiatives.
- **CiTR Board of Directors** - Super cool board to sit on. Voting on things such as funding allocations, passing budgets, policy changes etc.
- **Dance Club Committee** - (Chairing) Bringing together the dance clubs at UBC in partnership with REC (Intramurals) working towards a clubs dance showcase in second term.
- **Interfaculty First Year Committee** - (Chairing) Uniting first year reps from all faculties to provide a platform for collaboration and sharing of ideas.
- **Committee X** - (Chairing) Bringing together the heads of major student groups on campus to allow for collaboration and coordination of initiatives shared by all groups to prevent over programming and overlap or competition in terms of outreach to students. Together is better!

**Shinerama**
The Shinerama campaign has gone at a slower pace than expected, but fundraising is strong at over $23,000 so far! The turnout for shine day was much lower than expected, but planning has been put in place to re-coop the lost fundraising through small events and partnerships with various groups from across campus.

**Whistler Lodge Sale**
Once the real estate agent was hired, the sale of the whistler lodge was quite low-commitment as relating directly to my portfolio. Since potential buyers have been found there has quite a bit of paperwork and online document signing as offers are being sent back and forth. That’s all I can disclose for now!