Constitution

Section I: Name

1. The organization shall be called the “Vancouver School of Economics Undergraduate Society of the University of British Columbia—Vancouver.

Section II: Objectives

1. To support the initiatives of student groups within the Vancouver School of Economics community.

2. To promote, direct and/or sponsor such activities – academic, social, athletic, and professional – as will benefit the undergraduate students of the Vancouver School of Economics.

3. To promote relations between professionals in the field of Economics and students of the Vancouver School of Economics.

4. To act as a liaison between students of the Vancouver School of Economics and the administration and faculty of the Vancouver School of Economics.

5. To act in the interest of Economic students, on campus and in the community.

6. To assist incoming first year Economics students and to orient them to university life.

Section III: Amendments

1. This Constitution shall only be amended by a referendum, for which a majority of voting Vancouver School of Economics Undergraduate Society members must approve of the amendments. Quorum shall be set at ten percent of Vancouver School of Economics Undergraduate Society members, as set out by the Registrar of the University of British Columbia Vancouver.


**Code of Procedures**

**Section I: Interpretation and Definitions:**

1. In this Code of Procedures, unless the context otherwise requires, expressions defined in the Society Act, as amended from time to time, shall have the meanings so defined in that Act. Words imparting the singular shall include the plural, and vice versa.

2. Within the Code of Procedures, unless the context otherwise requires:
   - **UBC** shall mean the University of British Columbia – Vancouver.
   - **VSEUS** shall mean the Vancouver School of Economics Undergraduate Society of the University of British Columbia—Vancouver.
   - **AMS** shall mean the Alma Mater Society of the University of British Columbia – Vancouver.
   - **Council** shall mean the governing body of the VSEUS.
   - **Committee** shall mean the equivalent of either a standing committee or an *ad hoc* committee.
   - **Councillor** shall mean any elected, voting departmental, general, first year or club representative.
   - **Executive** shall mean the 5 (five) voting members of the Executive Committee.
   - **Members** shall mean the active members and honorary members of the VSEUS of the University of British Columbia.
   - **Resolution** shall mean a resolution passed by the majority of the votes cast in Council, exclusive of abstentions and blanks.
   - **Senate** shall mean the Senate of the University of British Columbia – Vancouver.
   - **The Society** shall mean the Vancouver School of Economics Undergraduate Society.
   - **Two-Thirds (2/3) Resolution** shall mean a resolution passed by a 2/3 majority of the votes cast in Council.
   - **General Election** shall refer to the election held during the second term of the Winter Session.
° **University** shall refer to the University of British Columbia – Vancouver.

° **BIE** shall refer to the Bachelor of International Economics Program at the Vancouver School of Economics.

**Section II: Membership**

1. The active members of the Society shall be all undergraduate students of UBC who are registered in the Vancouver School of Economics, and have fully paid their VSEUS membership fees.

2. The honorary members shall be persons designated honorary members by ordinary resolution of Council.

3. Every member shall uphold the Constitution of the VSEUS, and is afforded the same rights and opportunities to participate in VSEUS, or VSEUS related activities.

4. Membership fees shall be set and/or altered by referendum of the VSEUS.

5. A Member shall cease to be a member of VSEUS upon losing undergraduate status in the School of Economics at UBC, or at the end of the Winter Session the honorary member was given their status.

6. A Member may be expelled by a Two-Thirds Resolution of the Council. Upon expulsion the former Member shall not have their fees refunded.

**Section III: General Meetings and Referenda**

1. General meetings shall be held once a year.

   1. The Annual General Meeting of the VSEUS (AGM) shall be held in mid-March, and notice of the meeting shall be given 30 day prior to the event.

   2. All Members of the VSEUS shall have the right to attend, speak and vote at general meetings.

   3. Quorum for a general meeting shall be one-tenth of the Members of the VSEUS.

   4. If quorum is not reached within 30 minutes of the call to order then the only business possible is discussion or adjournment.

   5. An Extraordinary General Meeting can be called at any date by the President at the request of Council, or by a petition signed by one-tenth of the active membership of the Society is received by the Administrative Assistant of the Vancouver School of Economics.
6. An Extraordinary General Meeting shall be called 3 to 15 school days after the petition is received.

2. A referendum for the VSEUS shall be called by the President upon a Resolution of Council. All Members of the VSEUS shall have the right to vote in Society referenda. Quorum for referenda shall be as outlined in the AMS Code of Procedures.

**Section IV: Council**

1. The Council of the VSEUS shall control the management, administration, and affairs of the organization.

2. The Council, and its Committees and Commissions are subject to the Constitution and Code of Procedures of the VSEUS.

3. The voting members of Council shall be:
   1. The Executive of the VSEUS as outlined in Section V.
   2. The AMS representative.
   3. The First Year Representative, who shall be a first year Economics Student.
   4. The Fourth Year Representative, who shall be a fourth year Economics Student.
   5. The Economics Honours Students Representative.
   6. The Bachelor of International Economics Students Representative.
   7. The Economic Major Representative.

1. Nonvoting, appointed members of Council, who shall consist of:
   1. Speaker of Council,
   2. Elections Coordinator,
   3. Flagship Event Coordinator(s),
   4. Other appointed members of Council as directed, from time to time.

5. All officers of VSEUS must be members of VSEUS in good standing, unless otherwise approved by the Executive Committee as defined in the Code of Procedures.

6. Each voting Member of Council shall be entitled to one (1) vote and not more than one (1) vote.

7. No more than two (2) persons may be appointed to any non-voting position.
Section V: Executive

1. The Executive of the Society shall be:
   1. The President,
   2. The Vice-President, Academic and External,
   3. The Vice-President, Internal and Student Life,
   4. The Vice-President, Administration,
   5. The Vice-President, Finance.

2. Election of the Executive
   1. The Executive shall be elected by and from the active members of the Society in a general election, which shall be held in February or early March. This date will be set and approved by Council in December.
   2. The elections and nomination period shall be conducted and set by the Elections Committee, with both periods set at equal to or over one (1) week.
   3. The term of office for Executive Positions is from inauguration at the Annual General Meeting, through to the Annual General Meeting to be held 2 to 3 weeks prior to the end of classes the following year.
   4. Vacancies in any positions arising after elections will be filled temporarily by appointment of Council, with a by-election held
      1. Not less than two (2) months after the position has been vacated, if the position is vacated between September 1st and March 1st.
      2. In late September or Early October if the position is vacated between March 2nd and August 31st.
   3. In the event that an eligible Member is elected to an Executive position during the Spring Elections and loses eligibility in the VSEUS
      1. Before the fall by-election period, that executive must notify the Executive Committee and resign upon leaving the Vancouver School of Economics. A by-election will be held as outlined in Section five (5), part four (4).
   4. The duties of the Executive shall be as outlined in Section 6
Section VI: Duties of Officers

1. The President shall:
   a) Act as Chair for all Executive Committee meetings
   b) Act as Chair for all Council meetings in the absence of the Speaker of Council
   c) Oversee due observance of the Constitution and Code of Procedures
   d) Represent VSEUS to the Vancouver School of Economics
   e) Act as the Chief spokesperson on behalf of VSEUS

2. The Vice President, Academic and External shall:
   a) Serve as a liaison between VSEUS and all external organizations
   b) Promote relations with other faculties and their respective constituencies
   c) Oversee the academic mission of VSEUS
   d) Organize events of broad academic interest

3. The Vice-President, Internal and Student Life shall:
   a) Oversee the social events of VSEUS
   b) Recruit, train and maintain volunteers for VSEUS
   c) Organize VSEUS Frosh
   d) Oversee elections, including acting as Elections Administrator in absence of an appointed elections administrator
   e) Organize the Annual Council retreat in the Summer or Fall of their term

4. The Vice-President, Administration shall:
   a) Maintain regular correspondence of VSEUS
   b) Serve as the bookings representatives for VSEUS
   c) Record the minutes of all Council Meetings
d) Oversee all matters pertaining to a VSEUS student spaces

5. The Vice-President, Finance shall:
   a) Serve as the sole signing officer of the VSEUS
   b) Oversee the financial accounts of VSEUS and manage their day-to-day transactions.
   c) Prepare and present a budget for approval by Council prior to submission to the AMS.

6. The AMS Representative shall:
   a) Represent VSEUS at all AMS student Council Meetings
   b) Attend all assigned AMS committee meetings
   c) Regularly Report to Council on the dealings of the AMS

7. The Economics Honours Representative shall:
   a) Represent the students of the Vancouver School of Economics Honours Program
   b) Be a member of the VSE Honours Program in good standing

8. The BIE Representative shall:
   a) Represent the students of the Bachelor of International Economics Program
   b) Be a student of the BIE program in good standing.

9. The Economic Major Representative shall:
   a) Represent students obtaining their Major in Economics at UBC
   b) Be an Economics Major student in good standing

Section VII: Records

1. The minutes of the Council and Committees shall be distributed via email to VSEUS Councilors, posted on the VSEUS Website, and copies of all minutes shall be submitted to the AMS Archivist and Clerk of Council.

Section VIII: Amendments

1. The Constitution and Code of Procedures of the Society may be amended by a Two-Thirds (2/3) Resolution of Council, providing that the following conditions have been met:
1. Written notification of the amendment shall be given to the Vice-President, Administration at least two weeks in advance of the Council meeting at which the amendment is to be voted upon.

2. The Vice-President, Administration, shall distribute the amendment to the Council at least two weeks in advance of the Council meeting at which the amendment will be voted upon.

**Section IX: Liability**

1. The VSEUS shall assume no liability for damages suffered, be they bodily harm, property damage and/or property loss, by any participant in any of the events sponsored by or sanctioned by the VSEUS.

2. The VSEUS shall assume no responsibility for any damages incurred directly or indirectly by the actions of a member of the VSEUS unless such action has been approved by the VSEUS.