



# PROXY FORM FOR STUDENT COUNCIL MEETINGS

This form must be submitted to the Speaker of Council prior to an alternate being allowed to vote in place of a voting member of Council, and shall be duly signed in accordance with Bylaw 6(7)(b) or Bylaw 6(7)(c). A person cannot proxy for a Council member until this statement is signed.

**I, proxying for a Director of the Alma Mater Society of the University of British Columbia, to the best of my ability,**

**In accordance with section 26 of the Society Act, R.S.B.C. 1979, c.390, shall**

- (a) act honestly and in good faith in the best interests of the Society as a whole;
- (b) exercise the care, diligence and skill of a reasonably prudent person;

**and furthermore, shall**

- (c) use the utmost care and discretion in the handling of confidential and privileged information and not use such information for personal benefit or gain;
- (d) not compromise the best interests of the Society as a whole for direct or indirect personal gain, or for personal gain of another Director;
- (e) not place myself in a position where my duties to the Society and my personal interests may conflict by:
  - i) using any power or service entrusted to me for my own personal use; or
  - ii) using any associations gained through my position by proxying for a Director to obtain programs or funds for any competing organization,
- (f) not accept any costly gift or hospitality of material value offered or tendered by virtue of my position by proxying for a Director;
- (g) not disclose any information discussed in an in camera meeting of the Council without the authorization of the Council; and
- (h) in accordance with section 27 of the Society Act, promptly and fully disclose any direct or indirect interest in a proposed contract or transaction of the Council, and the nature and extent of the interest.

**CONSTITUENCY:** \_\_\_\_\_ is my designated alternate for the  
(Alternate's name)

Student Council meeting of \_\_\_\_\_  
(date)

**Authorizations:**

- |    |   |                  |
|----|---|------------------|
| 1. | Council member appointing Alternate   | Name: _____      |
|    |   | Signature: _____ |
| 2. | Alternate member  | Name: _____      |
|    |   | Signature: _____ |
| 3. | Constituency Executive Member (in addition to Council member appointing Alternate) or Caucus Chair (for Student Senators) | Name: _____      |
|    |   | Signature: _____ |



**STATEMENT OF OFFICE  
FOR MEMBERS OF THE STUDENT COUNCIL  
OF THE ALMA MATER SOCIETY OF UBC**

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**PREAMBLE:**

Normally a Society can only be bound to an agreement if the Board of Directors act collectively. This means that a single Director cannot saddle the Society with any responsibilities or use the Society Name for any activities not expressly approved by the Board of Directors as a whole. If a single Director attempts to do this she/he may be personally liable to any third parties or to the Society. Each Director owes separate duties to the Society. The duties of Directors of a Society are basically the same as those of Trustees, or of Directors of a company. The duties are owed to the Society as a whole and not to the individual members or to interested third parties. The duties are based on the general principle that Directors are trustees of the Society and must therefore display the utmost good faith towards the Society, in dealings with and on its behalf. The law imposes several such duties upon a Director.

All voting members of Council must sign this statement in accordance with Bylaw 6(4) before taking office. A person is not a voting member of Council until this statement is duly signed and submitted to the Speaker of Council.

**I, as a Director of the Alma Mater Society of the University of British Columbia. To the best of my ability,**

**In accordance with section 26 of the Society Act, R.S.B.C. 1979, c.390, shall**

- (a) act honestly and in good faith in the best interests of the Society as a whole:
- (b) exercise the care, diligence and skill of a reasonably prudent person

**and furthermore, shall**

- (c) use the utmost care and discretion in the handling of confidential and privileged information and not use such information for personal benefit or gain;
- (d) not compromise the best interests of the Society as a whole for direct or indirect personal gain, or for personal gain of another Director;
- (e) not place myself in a position where my duties to the Society and my personal interests may conflict by:
  - i) using any power or service entrusted to me for my own personal use; or
  - ii) using any associations gained through my position as Director to obtain programs of funds for any competing organization
- (f) not accept any costly gift or hospitality of material value offered or tendered by virtue of my position as a Director;
- (g) not disclose any information discussed in an in camera meeting of the Council without the authorization of the Council; and
- (h) in accordance with section 26 of the Society Act, promptly and fully disclose any direct or indirect interest in a proposed contract or transaction of the Council, and the nature and extent of the interest.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2010 Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Position Held: \_\_\_\_\_