

# UBC Student Senate Caucus

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## Meeting Minutes for November 20, 2013

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Meeting Location & Time: UBC SUB 266J, 5:00 – 6:00pm  
Meeting Started: 5:00pm  
Meeting Ended: 5:55pm

Date: Wednesday, November 20th, 2013

Prepared by: Tanya Shum

Formatted and Initial Edits by: Graham Beales (Vice-Chair)  
Present:

Invited: Umang Khandelawl (Associate VP Academic & University Affairs, AMS)

### Regrets:

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#### 1. Welcome/Introductions

Nani Yahya, the new Student Representative to the Senate from the Faculty of Forestry was introduced.

A discussion took place to decide the committee appointments for Elaine Kuo and Nani Yahya, the two newest Student Senators. It was decided that Elaine, the Faculty of Education Student Senator, would be placed on the Senate Library and Teaching and Learning committees. It was decided that Nani would replace her predecessor on the Senate Academic Building Needs and Student Awards committees.

Anne, Tom, and Philip met with the new Registrar, Ms. Kate Ross, on November 8, 2013. Anne and Tom provided feedback to the Student Senate Caucus.

Student Senators were reminded to put lunch with President Toope from 12:30pm – 2:00pm on Wednesday January 22, 2014 at Norman Mackenzie House into their calendars.

#### 2. Approval of the Agenda

Motion: That the Agenda be approved as circulated.

**Approved**

Moved by Anne, seconded by Nina

#### 3. Approval of Minutes of the September Meeting – September 18<sup>th</sup>, 2013

Motion: That the SSC approve the Minutes of the SSC meeting held on September 18th 2013.

Moved by Anne, seconded by Natalie

**Approved**

#### Approval of Minutes of the Last Meeting – October 16<sup>th</sup>, 2013

Motion: That the SSC approve the Minutes of the SSC meeting held on October 16th 2013.

Moved by Anne, seconded by Tom.

Tom asked for an amendment to the October 16<sup>th</sup> Meeting.

4.

**5. Election of SSC representative to AMS Council**

The nominees were Graham and Elaine. Elaine withdrew from the race, and Graham won by acclamation.

**6. Website Update**

The UBC Library linked to the Student Senate Caucus' Website! It can be found below. Graham will be placing the Attendance Records onto the website.

<http://about.library.ubc.ca/2013/11/15/survey-results-guide-ubc-library-priorities/>

**7. Student senator attendance at committees**

Everyone was congratulated on 'Gold Star' attendance (See Appendix 1). All student senators had met the attendance requirements stipulated in the SSC's Policies for UBC Student Senate Caucus (SSC) Minutes, Emails, and Attendance Policy". Casey was not able to attend his admissions committee meetings due to a course conflict, but he notified the SSC in September and it took two months to change his committee assignment.

**8. Review of Senate Agenda**

First item of discussion at Senate Proper will be the Open Access Statement, followed by UBC Connect, followed by everything else.

There were some concerns raised about the Admissions Committee's proposal re: Bachelor of Science in Pharmacy – Changes in Admission Requirements. Senators were worried that the removal of the PCAT exam as an entrance requirement would mean that students would not be entering at the same level, as there would be no need to review materials before entering the program. There was worry at the lack of student consultation as well—only a single student was on the consultation committee regarding the change.

A concern was raised with respect to the Dual Degree in Physical Therapy and Rehabilitation Sciences. Will the Master's Degree or the Doctorate degree be worked on first, and how will research be integrated into the Master's in Physical Therapy portion of the degree?

It was noted that there was a vacancy on the Senate Tributes Committee.

**9. Discussion of SSC budget – What are our spending priorities?**

Only a few ideas were raised—to use the money for a meet and greet with the Convocation Senators, to pay for UBC Email Addresses due to privacy concerns, and to pay for survey rewards. It was recommended that the SSC request email addresses from the Alma Mater Society instead, leaving only two focuses for SSC Spending.

**10. New Business**

Natalie brought forth some discussion topics from the Learning Outcomes Task Force. First, the

idea of a Standardized Syllabus that not only included items to be learned during the term, but also a mental health insert, a definition of plagiarism/academic dishonesty, and a list of resources on campus. An initiative of the students on the Learning Outcomes Task Force is to push for syllabi to be available in the SSC at registration as well. It was mentioned that at Queen's syllabi are given to the AMS to be made available to students, rather than putting the task onto the university.

A specific issue raised in the Learning Outcomes Task Force was the difficulty in getting student input on a new course or course changes, as there is currently no system to provide this input. An important block to student input is that fact that students do not know that faculty and departmental curriculum committees exist or how to get onto said committees, and therefore it may be a good idea to communicate with undergraduate societies to encourage them to get into contact with their faculties and place students onto curriculum committees. Although this may work, it was noted that the Arts Dean's Office has had an issue of students not showing up to curriculum meetings. Another solution was mentioned—the Faculty of Pharmaceutical Sciences not only has professor evaluations at the end of each course, but course/course content evaluations, too.

## **11. Adjournment**

Moved to Adjourn by Tom, seconded by Barak

**Appendix 1**

As per the “Policies for UBC Student Senate Caucus (SSC) Minutes, Emails and Attendance Policy” (see appendix 2 for details) the attendance of all senators at their various senate committee is been included in the appendix of the minutes of the SSC meeting.

Committee Name	September	October	November
<b>Academic Policy</b>			
J. Jagdeo	Y	Y	
K. Mahal	Y	R	
<b>Academic Building Needs</b>			
V. Goyal	N	N	
J. Jagdeo	Y	R	
M. Prescott	Y	R	
<b>Agenda</b>			
P. Edgcumbe	Y	Y	Y
K. Mahal	Y	Y	R
<b>Admissions</b>			
C. Chan	R	R	
T. Shum	R	Y	
<b>Awards</b>			
G. Beales	E	E	
V. Goyal	N	N	
<b>Budget</b>			
C. Leonoff	Y	Y	
Vacancy			
<b>Curriculum</b>			
G. Beales	Y	N/A	Y
B. Caracheo	Y	N/A	Y
A. Kessler	Y	N/A	Y
N. Marshall	Y	N/A	Y
T. Shum	Y	N/A	Y
<b>Library</b>			
N. Karimi	Y	C	
A. Kessler	Y	C	
M. McKenna		to be replaced	
Vacancy		C	
<b>Nominating</b>			
B. Caracheo	R	C	
P. Edgcumbe	Y	C	
<b>Teaching and Learning</b>			
M. Maleki	C	Y	
N. Marshall	C	Y	
M. McKenna	C	to be	

replaced

**Tributes**

M. Patton  
Vacancy

**Appeals - Standing**

	Oct. 18:	Oct. 25:	Nov. 5:
C. Chan	R	R	Y
T. MacLachlan	Y	Y	R
K. Mahal	R	R	R

**Appeals - Discipline**

N. Karimi	No Meeting	No Meeting	No meeting yet
T. MacLachlan	No Meeting	No Meeting	No meeting yet
M. Maleki	No Meeting	No Meeting	No meeting yet

**Y = Yes**

**R = Regrets**

**C = Meeting Cancelled**

**E = Email vote only**

**N = Did not attend, no regrets**