Meeting: 2013 New SUB Committee

Agenda: 152

Place: SUB Design Cube

Date: April 16th, 2014

Time: 11.30-13.00

Name: Vote  Initials  Representing Email
Ava Nasiri: Yes  AN  AMS VP/Administration  vpadmin@ams.ubc.ca
Rae Barilea:  RBa  AMS New SUB Team  newsub@ams.ubc.ca
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Regrets
Rob Brown: RB  UBC Properties Trust  rbrown@ubcproperties.com
Collyn Chan: CC  AMS New SUB Team  subsustain@ams.ubc.ca
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Guillaume Houle: Yes  GH  Permanent Member  ghoule15@hotmail.com
Michael Duncan: Yes  MD  Permanent Member  michael.ubc@gmail.com
Sebastian Silley: Yes  SS  AMS Councilor  s.silley@hotmail.com

Guests
Keith Hester: KH  AMS Director of Finance and Administration  keithhester@ams.ubc.ca

Item  Title  Details  People
152.1  Approval: Meeting Agenda
152.2  Approval: Past Minutes
152.3  Motions  Unofficial motion: Be it resolved that those that are late for NSC must bring muffins or equivalently delicious baked good to the next NSC meeting.
152.4  Project Change Management Update  MK
152.4.1  Current: Change Order and Cash Flow  In Jan-Feb there was a spike in expenditures at a level we haven't seen before but in April we settled down these numbers. This month is not yet reported but it is looking like March has come down to about $50 000 mark. This is the monthly number we want in order to go the full distance into the renovation 2015. Carrying about $800 00 for contingency which isn’t light but isn’t substantial either. $3.5m disbursement – meeting monthly to decide these allocations such as the Perch and the Pit. As work is defined it goes
### 152.5 New SUB Project Update

#### 152.5.1 Project Update

The exterior envelope where the cowling is, that scaffolding will be going down in the next few weeks so that envelope can be complete. On the other side (west) still some more glazing in the upper regions to do. Envelope as a whole is meant to be finished by end of May. Working aggressively inside, condition on outside is not hindering this – has been sealed off so there is heat inside. Painting, boarding up, by May 23rd will be pouring top on floors – “skin coat”. Polish shed concrete, quite a process since there is a lot of floor to do. This date will also see the president’s tour – current and new university presidents will be having a tour in and around that time.

#### 152.5.2 Loading Bay

Last NSC approved expenditure for this. Have made the final research for an invoice, will have to put 40% down, then issue check and purchase order. Always reluctant to give such large deposits so we have done due diligence on the company and planning to go forward. Will see it come back in July/late June. Some concern that the operational plan for it is not up to speed. There will have to be some regular attendance for it, has been done by almost volunteers but in new model it is suggested that it won’t be enough. Operational model explores the resources, labor component, what other additives need to be. Never have to clean it out or anything like that though so it’s fairly easy to keep operational. Involved UBC plant ops on all discussions of layout and such. Currently, model says sustainability office will take on.

#### 152.5.3 Sustainability Space Discussion

Have had a conversation with AMS Sustainability, will need a few more. Schedule – little pieces haven’t been finally closed. For BIRD this means that they don’t have a direction and makes some things moving forward more difficult. Hoping to get this into engineering, fortunately all the mechanical and services is very light. This could take about a month and we don’t have a ton of time. Layout includes offices, presentation room and meeting area. Programming at the front discussion. Nothing of bringing sustainability office down here too. Hoping to really make this a sustainability storefront. Thinking about moving the office into the meeting room.

#### 152.5.4 New SUB Furniture Fixtures & Equipment

Next NSC, will have Dialog here to do a presentation with floor plans and samples of fabric for chairs and such. This includes offices, pocket lounges, business areas, etc.

#### 152.5.5 Services Centre

Open plan office with some private offices for sensitive material but some still not accounted for – upass administrator, elections coordinator, etc. Conversation to take lease tenant spaces
New SUB Project Sustainability

SEEDs Project Update

Sustainability will be taking on dashboard, vermicomposting, a lot of things.

Food truck – will have solar collectors and such to make it a zero footprint food truck. Fit on the plaza, plaza is very manicured space, structured in its presentation, surface treatment will receive a lot of attention. Looking into a somewhat docking platform for the truck to go into, when not in use it will be used as a tabletop. Truck could be taken to a parking area, or can go other places. Would also be kind of cool if there was a BBQ available for students – there will be the rooftop one.

Great Hall art. Two walls marked for art pieces. One is a wood sculpture piece, collage of made up of found pieces of wood scrap from the site; fastened to a backboard, making a mosaic. There is also the petri dish one. Third panel, possible Lionel Thomas piece. TB Lifespan – minimum 3 years and then can sell off, keep up or take down. Insurance – who is responsible for the pieces? Will these pieces be part of the permanent collection? Some of these aren’t quite sustainable, the petri dish one will require buying hundreds though. CE understanding was that everything had to be in its second use, nothing could be bought. TB apparently exact dollar amount is quite significant; if these pieces are going down in a few years it might not be worth it. AN could buy and reuse the piece after it comes down. AB is there going to a piece from the permanent collection or a student piece? CE the idea was for all 3 to be student pieces. The permanent piece requires a lot of restoration. MK what goes up will likely stay up. It’s not something you could take down or vandalize easily.

New SUB Community Engagement Update

New SUB Opening Plan

Have reviewed Opening Ceremonies minutes from the last meeting. Points considered included: stakeholders, programming, building areas, and marketing. Will be looking at meeting to discuss next steps and timeline over the Summer. The general theme looked out right is that it is “a super student week” – as in focusing on student led/run groups and initiatives. Nothing too formal. Right now The Nest Opening Ceremonies is looking like a weeklong event going on from January 5th-11th, 2015. Events include concerts, parties, showcases, talks, presentations, and competitions. Will also include social media contests such as scavenger hunts and quizzes for event or sponsored prizing. As soon as first week is over will hopefully roll out the branding and marketing for this week. Stakeholders right now include the committee, AMS staff and executives, constituencies and clubs as well as UBC groups such as Orientations and REC.

Discussion

Slides

Legal opinion will be sought.
Transition Meeting with UBC PT. Most of transition will be under SAC as far as allocating of rooms, communicating, etc. Timeline is set first to figure out allocation. Also looking to reassure with internal communications.

Next Meeting – Wednesday, April 30th, 2014 11:30 – Design Cube