Minutes of the AMS Oversight Committee  
May 22nd, 2015

Attendance

Present: Viet Vu, Ian Sapollnik, Alan Ernholtz, Benjamin Israel, Samantha So, Robin Asgari (at 5:27)  
Invited: None  
Regrets: None

Recording Secretary: Viet Vu

Call to Order

The meeting was called to order at 5:03 pm

Agenda Items

1. Overview of the new Performance Review Process – 20 min  
   a. Viet to explain the Review Process.  
      i. Code section regarding oversight was elaborated on  
   b. Viet to also explain other duties of Oversight Committee.  
      i. Standing committee chairs may change after the summer.  
      ii. July meeting is 15th of July. Unofficial council meeting says it’s July 8th.  
         July 29th We should aim to do it at this date.  
      iii. On what basis should we be accepting gifts? Ian: It’s in code. Only have to consider it if it exceeds $150 then they have to disclose it to Council, Oversight and other bodies.  
      iv. It’s up to Oversight’s discretion.  
   v. We need to create a bunch of criteria. A gift criteria can change.
vi. Interview team: Ian to be away between June 2\textsuperscript{nd} to 20\textsuperscript{th}.

vii. We should avoid appointing people to interview team of their standing committee.

viii. Is there an actual conflict of interest? Benj doesn’t think so – since they are doing the best interest of the society. There is consensus that there is no direct conflict of interest for standing committee chair to be on interview team of executives that sit in their standing committee.

2. Assignment of Interview Teams – 5 min

Motion to omnibus all the appointment motions between b and j. Moved by Benj, Seconded by Ian. Passes unanimously.

BIRT the omnibus motion is amended to remove section c and renumber. Moved by Sam and seconded by Ian. Passes unanimously.

BIRT the omnibus motion is amended to amend the term end of interview teams.

- Discussion involved talking about whether it was necessary, and if it was clear enough.
- Ian proposed a friendly amendment to the motion to include “or April 30\textsuperscript{th}, 2016, whichever is sooner.”

Motion passes unanimously.

Moved: Sam Seconded: Robin

Interview teams are as follows:

i. President: Ian

ii. VP Academic: Alan

iii. VP Administration: Benj

iv. VP External: Robin

v. VP Finance: Sam

b. BIRT Ian Sapollnik is appointed to the Interview team of the President of the AMS, commencing immediately with a term ending at the Councilor’s last
meeting as a voting member of the Oversight Committee or April 30th, 2016, whichever is sooner.

e. BIRT _______ is appointed to the Interview team of the President of the Oversight Committee, commencing immediately with a term ending at the Councilor’s last meeting as a voting member of the Oversight Committee.

d. BIRT Alan Ernholtz is appointed to the Interview team of the Vice President Academic and University Affairs of the AMS, commencing immediately with a term ending at the Councilor’s last meeting as a voting member of the Oversight Committee or April 30th, 2016, whichever is sooner.

e. BIRT Benjamin Israel is appointed to the Interview team of the Vice President Administration of the AMS, commencing immediately with a term ending at the Councilor’s last meeting as a voting member of the Oversight Committee or April 30th, 2016, whichever is sooner.

f. BIRT Robin Asgari is appointed to the Interview team of the Vice President External of the AMS, commencing immediately with a term ending at the Councilor’s last meeting as a voting member of the Oversight Committee or April 30th, 2016, whichever is sooner.

g. BIRT Samantha So is appointed to the Interview team of the Vice President Finance of the AMS, commencing immediately with a term ending at the Councilor’s last meeting as a voting member of the Oversight Committee or April 30th, 2016, whichever is sooner.

h. Note: the chair of the Oversight Committee shall be the second member of all of the interview teams. In absence of the chair, the vice chair shall assume this responsibility temporarily.

Passes unanimously.

3. Appointment of Vice Chair – 5 min

Motion to vote on the nomination of the Vice Chair by a secret ballot: Moved Ian, Seconded by Sam.

4 in favor and 1 against (Benj), motion passes.

After secret ballot, Ian wins the nomination of the Vice Chair. (Sam and Ian were nominated.)

Motion to amend the motion to appoint Vice Chair regarding April 30th end date. Moved by Ian, seconded by Sam.

Passes unanimously.
Main motion to appoint Vice Chair,

Moved by Alan, Seconded by Benj

a. BIRT Ian Sapollnik is appointed as the Vice Chair of the Oversight Committee, commencing immediately with a term ending at that Councilor’s last meeting as a voting member of the Oversight Committee or April 30th, 2016, whichever is sooner.

   i. Ian is going to be away for 3 weeks is that going to be appropriate for him to be Vice Chair?

   ii. Benj read the code section: Can the Chair assign the interview team duties to the Vice Chair?

   iii. We would need to ask Council to allow Viet to assign Ian the interview duties.

Passes unanimously.

Motion to amend the agenda, to strike section 7 the Ombudspersons portion. Moved by Ian, seconded by Benj.

Meeting is dragging on longer than should be. Can talk about the Ombudspersons part in the next meeting.

Goal setting discussion is important. Ombudsperson can be talked about later.

Passes unanimously.

4. Expectations Setting – 10 mins

   a. What is Oversight Committee’s code of conduct?

      i. Common sense, ideas and professionals and impartiality, discretion.

      ii. Lots of things are going to be subjective and we have to rely on our discretion.

   b. What are we hoping to achieve this year with Oversight Committee?
i. Accountability: Oversight should be reaching out and being open not just to Council but also to all UBC students. So if UBC students want to know how the process works, Oversight will be the default place to work.

ii. Make everything public that we can. Publicize as much as we can and have the resources out there. As Oversight, we’re not there for Council, we should be there for students as well.

iii. Evaluation of the new code and splitting of PAI to make sure it’s acting in the way it was intended for Council.

iv. Potential for a Report regarding how the new code is performing.

v. We should be careful about how public we make certain things – because we do discuss sensitive things. Some things in the minutes should not be posted.

vi. PAI should be posted. It shouldn’t be hard to access all executive’s PAI allocation.

vii. Bring to Council question regarding Oversight minutes?

viii. Investigate executive compensation. Only on the benchmarking portion. Take into account the lack of experience/degree.

e. What should be the values we adhere to?

d. Any trainings people would like to receive?

e. Public issue – how public do we want these to be?

i. Opening for Accountability – we should publish PAI numbers.

ii. On medical issue, can be dealt with on a case by case basis.

iii. We should be as public as possible, unless if the information will compromise an individual’s physical or mental health and wellbeing.

5. Communicating with Executives – 10 min

a. What are we expecting from the executives?
i. Recommendation should be towards the executives, it should also be toward the future operation of Council

ii. Using “Learning Opportunity” makes it sound lenient. Personal growth is something that the executive should take care of themselves, not Oversight’s job.

b. How should we phrase the performance review?

c. Once a performance complaint arise, how do we want to approach this?

6. Goal setting discussions – 10 mins

a. What is the goal setting approach we’re taking?

i. Easiest way is SMART. Alan gave an overview of SMART.

ii. Ian – in the new code changes, section 8f so Code says that Executives write how they’re going to achieve the code. But it’s not about creating the goals themselves.

b. Given how goal setting is not tied to pay, how do we want to conduct it?

i. We shouldn’t be focusing on the fact that executives should be achieving those goals

ii. Create incentives or repercussions. Report on Council to how they’re doing. Publicize those reports. We can publish those reports and make it public on how they’re achieving the goals. Don’t want to foster negative relations but the goals are still important.

c. What is the goal of goal setting?

7. Ombudsperson – 10 mins

a. In what format should this review be taking place? (Code is vague on this.)

8. Other business – 10 mins

a. Setting up regular meeting times – how often?

i. Tentatively, meeting will be the 4th of June (Thursday.)
b. Viet to be away from June 5th-21st.

9. Next Meeting

Emails will be coming out. Robin to confirm whether he can meet.

Adjournment

Since there is no further business the meeting was adjourned at 6:59pm.