Minutes of the AMS C&S Working Group

September 22nd, 2017

Attendance

Present: Sheila, Pooja, Natasha, Tyler

Regrets: Linda

Recording Secretary: Natasha

Call to Order

The meeting was called to order at ___11:06___ am

Approval of the agenda

MOVED BY Natasha, SECONDED BY Tyler

“BE IT RESOLVED THAT the agenda be adopted as presented”

MOVED BY Natasha, SECONDED BY Tyler

“BE IT RESOLVED THAT ‘x’ minutes be approved as presented”

Agenda Items

1. Updates
   a. VP Administration:
      i. Continuing to support staff
      ii. Dealing with deconstitution emails and queries
      iii. Met with Campus Vibe
   b. AVP Administration:
      i. Clubs days wrapping up
   c. Clubs Administrator:
      i. Lockers - sent out email to clubs who aren’t using their lockers
      ii. Dealing with deconstitutions
      iii. Finishing up club stats with Stuart
   d. AVP Finance:
   e. Clubs and Constituencies Financial Administrator:
      i. All done Treasurer Orientations - doing the rest of them one on one if needed

2. Discussion on Charity Club Status
   a. What are charity clubs?
      i. Primary function is fundraising (money, resources) towards an external organization, not directed towards UBC students
ii. Key part to look at -> events

b. Deal with policy after the next round of applications - November/December
   i. Done before next club’s deadline

3. Waivers
   a. Natasha - over 2000 people have filled it out (quarter of the amount of accounts on clubhouse) - good considering that it is just introduced;
      i. Need to talk about exceptions - special event waivers, don’t have a concrete solution
      ii. Maybe we can do paper waivers for those? We could maybe find a way to upload the paper one; or each club that need a special events waiver to create a member form on their clubhouse page
      iii. People who don’t have or want clubhouse accounts - are we still going to accept waivers?
      iv. Gotten a lot of complaints that they can’t see who’s filled out the form from their club

b. Paper waivers
   i. Midwifery’s student association; waiver from treasurers handbook → last year
   ii. Members don’t want to be on clubhouse; they’re on there filling stuff out, members don’t want to use it, but things are filled out
   iii. Short term - created her a member form on their page that was a file upload, and told her to go upload it on said form
   iv. Past - there was a member form on OrgSync
   v. Think that it's okay that if a club wants to upload a paper waiver, that they can, they just have to have it on clubhouse somehow
   vi. Look at terms and conditions → Linda and Natasha
   vii. They can fill out it all out on clubhouse through one account
   viii. Decision: do it through clubhouse !!!

   c. Special events waivers
      i. Document - how to make a form
      ii. Make each club who needs one of those put one on
      iii. Task for Natasha - put one together next week

4. De-constitutions

Next Meeting

The next scheduled meeting is October TBD ___

Adjourn

1. Moved Tyler ______________, Seconded __ Natasha ______________

   There being no further business the meeting was adjourned at ______ 11:40 am