THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE  
Minutes of May 8, 2018

Attendance  
Present: Mariam Hamid (President), Chris Hakim (VP Administration, arrived 2:43), Max Holmes (VP Academic), Cristina Ilnitchi (VP External), Kuol Akuechbeny (VP Finance), Piers Fleming (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order  
The meeting was called to order at 2:38 pm.

Agenda  
• The agenda was approved (Max, Cristina).

Minutes  
• The minutes of March 23 and April 20 were approved (Max, Cristina).

POS (Point of Sale software)  
• Keith:  
  o We replaced our previous system in 2011, getting rid of our old cash registers and introducing a POS software system, thus bringing us into the 20th century.
  o But the old machines are breaking down and it’s hard to get replacement parts.
  o We need speed of service, reliability, a local service provider, and the ability to integrate with our other software programs.
  o We considered various options, and are now focusing on Squirrel.

[Chris arrived.]  
  o They’re Vancouver-based, and their program is easy to use and will integrate well with our other programs.
  o It can work with loyalty cards and student meal programs.
  o The cost will be $156,808, but it will mean we can replace the UBC card with an AMS card and save $85,000 annually.
  o We would pay the capital cost from CPF: $31,362 a year for five years.
If we go ahead, it will take 6-8 weeks to install the new POS system and 12 weeks to set up the AMS card. So we could be ready for September.

- Piers: Can we do mobile phone payments instead of using a physical card? Students may be more willing to download an app.

- Keith:
  - It’s possible. The system would allow that.
  - We want a card that students can shop with throughout the building.

- Kuol: We can promote the card to our members.

- Max: Include it in First Week kits.

- Marium: With $5 already on it.

- **Action Item: Send to Finance Committee for approval.**

**SVPREP**

- Max:
  - We set up the working group for the Sexual Violence Prevention and Respectful Environment Policy in December, but I would like to amend the composition of it as follows
    - The Working Group will consist of the following permanent voting members:
      - Designated Executive by the Executive Committee (Chair – Appointed by the Executive)
      - Senior Human Resources Manager
      - AMS Vice President Administration
      - Two Staff Members from the Sexual Assault Support Centre (Appointed by SASC)
      - One Non-Executive Voting Member of AMS Council (Appointed by AMS Council)
      - One Constituency Executive (Appointed by the Chair)
    - Quorum for the Working Group will be the attendance of all four voting members.
    - The designated Executive may be changed by the Executive Committee.

**MOVED MAX, SECONDED CHRIS:**

“That the SVPREP Terms of Reference from last December be amended to alter the composition of the SVPREP Working Group as explained above.”

... Carried

**Committee Appointments**

- The Executive agreed to the following appointments:
  - Governance – Max
  - Finance – Marium
Goals

- Marium:
  - Presenting to Council on May 30.
  - My assistant will send out a template.
  - I’ll do slides etc.
  - We’ll start with a google.doc: please fill it out by May 23 so we can send the goals to Council with the agenda on May 25.
  - Three minutes for each of us to talk (five Execs and the SSM), so a total of 20 minutes.
  - Follow the guidelines in Policy I-9.
  - We need to work with a Senior Manager.

Ombudsperson

- Keith:
  - Last Executive said to hire for May 1.
  - We haven’t hired yet.
  - The last Exec also discussed the qualifications we’re looking for.
- Chris:
  - We definitely want one now for the clubs.
  - And we’d like someone with qualifications, so not a student.
- Max:
  - But for the hours and pay we’re offering we won’t get that. Can we increase the pay and hours?
- Marium:
  - We need to populate the HR Committee, so it can look at this. We may need to change the hours and pay, and then hire.
- Chris:
  - I don’t want to delay.
- Max:
  - We can post pending approval by the HR Committee and Council.
- Marium:
  - I will ask the HR Department to post. When the HR Committee meets, it can propose a motion to change and that can go to Council for May 30.

Adjournment

The meeting adjourned at 3:24 pm.