

Committees Structure and Composition

AMS and External Committees

AMS Committees

- ▶ Steering Committee
 - ▶ Advocacy Committee
 - ▶ Human Resources Committee
 - ▶ Finance Committee
 - ▶ Operations Committee
 - ▶ Student Life Committee
 - ▶ Governance Committee
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- ▶ **TERM EXPIRES: First Council Meeting in September**

Steering Committee

- ▶ Composition (9 Voting Members)
 - ▶ President
 - ▶ VP Finance
 - ▶ Chairs of HR Committee and Governance Committee
 - ▶ Vice-Chairs of Student Life, Advocacy, Finance, Operations Committee
 - ▶ Member at Large (x1)
 - ▶ Student Services Manager (Non-Voting)
- ▶ Duties
 - ▶ Coordinate Society's goals and recommend a long term strategic plan to Council at the beginning of each fiscal year;
 - ▶ Conduct systemic review to ensure all Committees of Council are making progress on their established goals; and
 - ▶ Provide regular updates to Council on any oversight on goals.

Advocacy Committee

▶ Composition (7 Members)

- ▶ VP Academic and University Affairs
- ▶ VP External Affairs
- ▶ Councillors (x4)
- ▶ Member at Large (x1)

▶ Duties

- ▶ Advocate for the needs of students to the government and the university;
- ▶ Work with the VPs AUA and External to coordinate lobbying efforts;
- ▶ Develop and recommend to Council any policies related to the government or university;
- ▶ Work to make the Society more equitable in its operations;
- ▶ Recommend annual goals to the Steering Committee and be accountable for completing those goals;

Human Resources Committee

- ▶ Composition (7 Members)

- ▶ President
- ▶ Councillors (x5)
- ▶ Member at Large (x1)
- ▶ Ombudsperson (unfilled)

- ▶ Duties

- ▶ Create and enforce the Society's standards on employment;
- ▶ Hires the Elections Administrator, Speaker of Council, and approves Job Descriptions;
- ▶ Recommend annual goals to the Steering Committee and be accountable for completing those goals; and
- ▶ Ensure the equitable and student-friendly treatment of the Society's employees;
- ▶ Review the operations of the Ombudsperson

Finance Committee

- ▶ Composition (7 Members)
 - ▶ VP Finance
 - ▶ Executive Member (x1) - *chosen by Executive Committee*
 - ▶ Councillors (x3)
 - ▶ Members at Large (x2)
 - ▶ Managing Director and AVP Finance (non-voting)
- ▶ Duties
 - ▶ Allot all funds and grants of the Society;
 - ▶ Recommend a budget and budget modifications to Council;
 - ▶ Oversees IT as well as submits quarterly reports to Council;
 - ▶ Review short term performance of the Society's businesses and suggest improvements to the VP Finance;
 - ▶ Recommend annual goals to the Steering Committee and be accountable for completing those goals; and
 - ▶ Review and make suggestions on proposed changes to Exec compensation
 - ▶ Assist the VP Finance in ensuring the financial health of the Society.
 - ▶ Review and make suggestions to the implementation for financial systems
 - ▶ Oversee the financial management for club

Finance Subcommittee Sustainability Projects Fund Committee

- ▶ *VP Finance sits on this Committee*
- ▶ Appointing
 - ▶ Councillors (x1)
 - ▶ Seeds Representative (x1)
 - ▶ Members at Large (x2)
- ▶ Duties
 - ▶ Adjudicate the Sustainability Projects Fund
- ▶ Term
 - ▶ Ends: Equivalent Council Meeting in May 2018

Finance Subcommittee IT Committee

- ▶ *VP Finance and VP Admin sit on this Committee*
- ▶ Appointing (from within Finance Committee)
 - ▶ One member of Finance Committee
- ▶ If you are interested, run for Finance Committee

Finance Subcommittee Fund Committee

- ▶ *VP Finance sits on this Committee*
- ▶ Appointing (from within Finance Committee)
 - ▶ One member of Finance Committee
- ▶ If you are interested, run for Finance Committee

Operations Committee

- ▶ Composition (7 Members)
 - ▶ VP Administration
 - ▶ Councillors (x4)
 - ▶ Members at Large (x2)
- ▶ Duties
 - ▶ Recommend direction of the Society's operations and administration to the VP Administration;
 - ▶ Oversee the management and infrastructure of the facilities of SUB;
 - ▶ Overseeing the management and policy of bookings and space allocation;
 - ▶ Ensure the Society is meeting its sustainability goals and recommend necessary action;
 - ▶ Recommend annual goals to the Steering Committee and be accountable for completing those goals; and
 - ▶ Establish necessary commissions to regulate the Society's Clubs, Art collection, and SUB.
 - ▶ Oversee the animation of the SUB

Student Life Committee

- ▶ Composition (7 Voting Members)
 - ▶ President
 - ▶ VP Administration
 - ▶ Councillors (x4)
 - ▶ Member at Large (x1)
 - ▶ Student Services Manager (non-voting)
- ▶ Duties
 - ▶ Develop and implement the annual student engagement strategy;
 - ▶ Provide input on projects brought forward by the Student Services Manager and AMS Events Manager;
 - ▶ Recommend annual goals to the Steering Committee and be accountable for completing those goals; and
 - ▶ Create initiatives to increase campus spirit.
 - ▶ Manage the improvement of Club experience
 - ▶ Interacts with the Blue & Gold Society

Governance Committee

- ▶ Composition (7 Voting Members)
 - ▶ Executive Member (x1) - *chosen by Executive Committee*
 - ▶ Councillors (x5)
 - ▶ Member at Large (x1)
- ▶ Duties
 - ▶ Take stewardship in improving the Code and Bylaws of the Society;
 - ▶ Improve the Society's goals on the best practices for governance;
 - ▶ Work on periodic governance reviews of the Society

External Committees

- ▶ CiTR Board of Directors
- ▶ AMS/UBC Aquatic Centre Management Committee
- ▶ Student Legal Fund Society Representative
- ▶ Impacts Grants Committee
- ▶ Sustainability Projects Fund Committee
- ▶ AMS/GSS Health and Dental Plan Committee
- ▶ University Ombudsperson Committee

CiTR Board of Directors

- ▶ *VP Finance sits on this Board*
- ▶ Appointing
 - ▶ Councillors or Members at Large (x2)
- ▶ Duties
 - ▶ Sit as a voting member of the CiTR Board of Directors
 - ▶ Additional fiduciary duties as required
- ▶ Term
 - ▶ 1 Seat - 1 Year
 - ▶ 1 Seat - 2 Years

AMS/UBC Aquatic Centre Management Committee

- ▶ *VP Administration sits on this Committee*
- ▶ Appointing
 - ▶ Councillors (x2)
- ▶ Duties
 - ▶ Sit on the AMS/UBC Aquatic Centre Management Committee
- ▶ Term
 - ▶ Ends: April 30, 2018

Student Legal Fund Society Representative

- ▶ **Appointing**
 - ▶ Councillor (x1)
- ▶ **Duties**
 - ▶ Sit on the Student Legal Fund Society Board
 - ▶ Make recommendations on cases that come to the Board
- ▶ **Term**
 - ▶ Ends: April 30, 2018
- ▶ **Note: Sally and Alim are currently on this Board**

AMS/GSS Health and Dental Plan Committee

- ▶ *President and VP Finance sit on this Committee*
- ▶ Appointing
 - ▶ Councillors (x1)
- ▶ Duties
 - ▶ Contribute to key decisions regarding the AMS/GSS Health and Dental Plan
- ▶ Term
 - ▶ Ends: April 30, 2018

University Ombudsperson Committee

- ▶ **Appointing**
 - ▶ Councillor (x1)
 - ▶ Executive Member (x1)
- ▶ **Duties**
 - ▶ Provide assistance with overseeing the University's Ombuds Office
- ▶ **Term**
 - ▶ Ends: April 30, 2018

AMS Ad Hoc Committee Brewery Committee

- ▶ *One Executive will sit on this Committee, appointed by the Executive*
- ▶ Appointing
 - ▶ Councillors (x3)
- ▶ Duties
 - ▶ Work on creating a space for brewing activities on campus
- ▶ Term
 - ▶ One year in length

AMS Extraordinary Committee New Sub Committee

- ▶ **Appointing**
 - ▶ Councillor (x2)
 - ▶ Member at Large (x2)
- ▶ **Duties**
 - ▶ Assist the VP Administration in the decision making process for the renovation of the Old SUB.
- ▶ **Term**
 - ▶ Ends: August 2017

A Note on Code

Appointments to External Committees

- (a) When a student position on a University committee or other external body needs to be filled, the Executive Committee may provisionally appoint a member of the Executive to that position if the position is within the mandate of that member of the Executive.
- (b) Once a year the Executive Committee shall submit a list of such appointments to Council for approval by Resolution.
- (c) If a position on an external committee is not within the mandate of a member of the Executive, the Executive Committee shall ask Council to appoint someone to the committee. Unless otherwise specified by the external body requesting the appointment, the position shall be open to members of the Executive, other members of Council, and Students At Large.
- (d) If such a position is open to Students At Large, the President shall advertise it in the same manner as for Student At Large positions on the Society's committees, in accordance with Section V, Article 2(6).

- ▶ What does this mean?
 - ▶ The Executive should tell you about all the Committees were on!

- ▶ What does this really mean?
 - ▶ May 17th or June 8th
 - ▶ A list of our committees (so far) for YOU!

Questions

- ▶ Happy to answer any questions you may have

