



## THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA

### Committees of Council

#### General Information:

- All committees of Council will have the ability to establish working groups as necessary to allocate the tasks and responsibilities assigned to them
- The position of the Chair will be an unpaid position
- The terms of reference for each committee will be collectively decided by the members after appointment in September

#### Steering Committee

##### Composition:

- President
- VP Finance
- Chairs of Standing Committees (X7)
- Member at Large (X1)
- Student Services Manager (non-voting)

##### Duties:

- Coordinate Society's goals and recommend a long term strategic plan to Council at the beginning of each fiscal year;
- Conduct systemic review to ensure all Committees of Council are making progress on their established goals; and
- Provide regular updates to Council on any oversight on goals.

#### Advocacy Committee

##### Composition:

- VP Academic and University Affairs
- VP External Affairs;
- Councillors (x5)
- Members at Large (x5)

##### Duties:

- Advocate for the needs of students to the government and the university;
- Work with the VPs AUA and External to coordinate lobbying efforts;
- Develop and recommend to Council any policies related to the government or university;
- Work to make the Society more equitable in its operations;

## THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA

- Recommend annual goals to the Steering Committee and be accountable for completing those goals; and

### **Human Resources Committee**

#### Composition:

- President
- Councillors (x4)
- Member at Large
- Ombudsperson (non-voting)

#### Duties:

- Create and enforce the Society's standards on employment;
- Recommend annual goals to the Steering Committee and be accountable for completing those goals; and
- Ensure the equitable and student-friendly treatment of the Society's employees;
- Review the operations of the Ombudsperson

### **Finance Committee**

#### Composition:

- President
- VP Finance
- Councillors (x4)
- Members at Large (X2)

#### Duties:

- Allot all funds and grants of the Society;
- Recommend a budget to Council;
- Recommend budget modifications to Council;
- Review short term performance of the Society's businesses and suggest improvements to the VP Finance;
- Recommend annual goals to the Steering Committee and be accountable for completing those goals; and
- Review and make suggestions on proposed changes to Exec compensation
- Assist the VP Finance in ensuring the financial health of the Society.
- Review and make suggestions to the implementation for financial systems
- Oversee the financial management for club

## **Operations Committee**

### Composition:

- VP Administration
- Councillors (x4)
- Member at Large (x2)

### Duties:

- Recommend direction of the Society's operations and administration to the VP Administration;
- Oversee the management and infrastructure of the facilities of SUB;
- Overseeing the management and policy of bookings and space allocation;
- Ensure the Society is meeting its sustainability goals and recommend necessary action;
- Recommend annual goals to the Steering Committee and be accountable for completing those goals; and
- Establish necessary commissions to regulate the Society's Clubs, Art collection, and SUB.
- Oversee the animation of the SUB

## **Student Life Committee**

### Composition:

- President
- VP Administration; Execcom
- Councillors (x5)
- Members at Large (x5)
- Student Services Manager (non-voting)

### Duties:

- Develop and implement the annual student engagement strategy;
- Provide input on projects brought forward by the Student Services Manager and AMS Events Manager;
- Recommend annual goals to the Steering Committee and be accountable for completing those goals; and
- Create initiatives to increase campus spirit.
- Manage the improvement of Club experience



## THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA

### **Governance Committee:**

- VP Academic and University Affairs
- President
- Councillors (x4)
- Members at Large (x2)

### **Duties:**

- Take stewardship in improving the Code and Bylaws of the Society;
- Improve the Society's goals on the best practices for governance;
- Work on periodic governance reviews of the Society