

# ROBERT'S RULES OF ORDER – AMS STYLE

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PARLIAMENTARY PROCEDURE

THE VOO-DOO WE DO-DO SO WELL



# TOPICS

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- Agendas
- Starting a Meeting
- Motions
- Amendments
- Points of ...
- In Camera
- A Serious Note
- Questions



# TEN BASIC RULES

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- 1) The rights of the organization supersede the rights of the individual members
- 2) All members are equal, and their rights are equal
- 3) A quorum must be present to do business
- 4) The majority rules
- 5) Silence means consent
- 6) Two-thirds vote rule
  - 1) Required for limiting rights of a member, changing a previous decisions
- 7) One question and one speaker at a time
- 8) Motions must receive full debate
- 9) Identical motions barred (during the same meeting)
- 10) Personal Remarks are out of order
  - 1) Motions not motives, principles not personalities

# THE CHAIR

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- Keeps meeting on time throughout
- Ensures the agenda is adhered to
- Knows the rules and bylaws
- Supports the group (Councilors!)
- Key attributes:
  - In control, impartial, composed,
  - Precise, focused, temperate

# AGENDA

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- Distributed on Friday Prior
- Will (potentially) Contain:
  - Discussions
  - Motions
  - Presentations
  - Consultations
  - Supporting Documents
  - Etc.
- PLEASE READ& REVIEW BEFORE MEETING

L) **Constituency and Affiliates Reports (2 minutes each):**

M) **Board of Governors, Senate, Ombudsperson & Historical Update Reports (2 minutes each):**

N) **Minutes of Council and Committees of Council:**

O) **Executive Committee Motions:**

3. MOVED \_\_\_\_\_, SECONDED \_\_\_\_\_

**From the Executive Committee**

"BE IT RESOLVED THAT on the recommendation of the Executive Committee Council strike the Orientations Effectiveness Committee to investigate whether there should be changes to the annual Orientation for Councillors, this committee to consist of the following members:

- 1) the President, who shall be chair;
- 2) one (1) other member of the Executive appointed by the Executive;
- 3) three (3) Councillors; and
- 4) the HR Generalist, who shall be non-voting.

BE IT FURTHER RESOLVED THAT this committee report back to Council with its recommendations by the first Council meeting in January."

4. MOVED \_\_\_\_\_, SECONDED \_\_\_\_\_

"BE IT RESOLVED THAT \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ (3 x Councillors) be appointed to the Orientations Effectiveness Committee effective immediately and for a period ending January 31, 2018."

P) **Constituency and Affiliate Motions:**

Q) **Committee Motions:**

5. MOVED \_\_\_\_\_, SECONDED \_\_\_\_\_

**From the Operations Committee**

"BE IT RESOLVED THAT on the recommendation of the Operations Committee Council rename the Nest as the New SUB."

R) **Commission Minutes, Reports and Motions:**

S) **Other Business and Notice of Motions:**

T) **Discussion Period**

# MEETING ESSENTIALS

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- Speaker of Council
  - Speaker's List
- Call to Order
- Consent Agenda
- Debate and Discussion
- Submissions
- Adjournment
- Social 😊

**WELCOME TO AMS  
COUNCIL**



**COME FOR THE FOOD, STAY FOR  
THE DRAMA**

# MOTIONS

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- To Amend
  - To Divide
  - To Postpone/Refer
  - To Call the Question
  - To Reconsider
  - To Recess
  - To Adjourn
  - Call for the Orders of the Day
  - Lay on the Table
  - Limit or Extend debate
  - Suspend
- 1) State Motion
    - 1) “I move that...”
  - 2) Seconding
  - 3) Re-stated by Chair
  - 4) Debate
    - 1) Support, Against, General
  - 5) Voting

# AMENDMENTS

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- When you want to change a motion
- Will have a separate debate, and vote
- YOU CAN ONLY AMEND AN AMENDMENT, NO FURTHER





# POINTS OF....

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- Order
  - Meeting Proceeding Incorrectly
- Information
  - To ask Questions
  - Parliamentary Inquiry
  - Not to Provide Information
- Privilege
  - To Hot, Cold, Glare, Volume, etc
- Appeals
  - CHALLENGE THE CHAIR



# IN CAMERA

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- Latin meaning: “In a Chamber”
- Practically, the information is private
- Only members of the In Camera session are privy to the information
  - I.e. Proxies can speak with their respective Councilor
- **PLEASE RESPECT THIS DUTY**



# A SERIOUS NOTE

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- Fiduciary Duties
  - Honesty, Good Faith, Best Interests
  - Power, Control, Vulnerability
  - Stewardship
- What does this mean?
  - The AMS is a \$25 million dollar Organization
  - You are a member of the Board of this Organization
  - You have a Fiduciary Duty to the Organization
  - You have a Fiduciary Duty to your Constituents



Student Society  
of UBC Vancouver

# QUESTIONS

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Happy to take any questions you may have!