



Job Description

| | |
|-------------------------|---|
| Position title: | International Students' Commissioner |
| Reports to: | Vice President, Academic & University Affairs |
| Supervises: | None |
| Employee status: | Term, Appointed |
| Length of term: | September 1, 2016 – April 30, 2017 |
| Hours per week: | 10 |
| Compensation: | Tier 1 |
| Date revised: | March 2016 |

Position Purpose:

The role of the International Students Commissioner is to advocate for and facilitate programming to increase engagement with international students. This position also acts as the AMS advocate on international student issues. The Commissioner will act as a representative for these groups to the AMS and the university and will collaborate with the appropriate student groups to engage in advocacy and programming.

Duties and Responsibilities:

- Liaise with relevant groups on campus such as International Student Initiatives (ISI) , Vantage College, GSS Advocacy, and the International Students' Association
- Keep active channels of communication with various student communities.
- Support and help facilitate events run by relevant student groups on campus.
- Research and write policy, position, and briefing papers on pertinent issues
- Be familiar and advocate on related University policies, statements, and plans
- Participate in the Global Lounge Network Work with the AMS mission statement and values to operate a successful department
- Other duties as required

Qualifications and Experience:

- Must be a currently registered student at UBC Vancouver or one of its affiliated colleges
- Must not hold any other position at the AMS
- Interest in student issues and advocacy
- Involved in various student communities at UBC with an awareness of underrepresented students and groups
- Previous research and advocacy experience is an asset, though not required
- Approachable, organized and respectful communication skills
- Professional conduct