

# Third Ternary Report

Ava Nasiri, Vice President Administration

Dear AMS Community, VP Administrations of the future and rest of the world,

This is the third and final ternary report written in my first term as VP Administration!  
Lots of wrapping up of projects and some overlap in plans for next year. Please let me know if you have any questions or feedback.

Regards,  
Ava Nasiri

## Executive Summary

The purpose of this report is to fulfill the requirements of code, stating that each executive must complete a ternary report at specific points in their term. This is the third of these reports, and as such pertains to executive member's goals for the year and also on what I have so far accomplished. This third report will focus on updating the UBC community of progress made on the goals of the VP-Admin for this year and summarize the past fourteen months.

## Goals

**My goals include the following – Updates/new goals are in Bold**

- Meticulously follow the details of construction for on-time completion of the new SUB and oversee the planning for life-changing opening ceremony festivities **that will be flexibly planned to fit the opening date, once determined**
- Work closely with Beverly Nielson, the SUB move coordinator to ensure a stress free and seamless transition into the new SUB **that can accommodate the moving target of the opening date**
- Create an all-encompassing guidebook for all student groups on campus with tips and ideas for successful campus presence, recruitment, event planning, team bonding and transitions. **This Guidebook has been completed and sent out to clubs and constituencies (will be up on the website by April 20 2015).**
- Revive SAC wine and cheese nights to bring together club and constituency executives and allow for networking and transfer of information. **SAC Wine and Cheese went super well!**
- Revive the Dean's Debate with a focus on targeting the first year population through the first year sub-committee of SAC. **This goal will be restructured to fit the needs and wants of both the Deans and the First year committee.**
- Create sub-committees of SAC to provide networks for similarly oriented student groups on campus
  - Fitness - Bring together representatives from sports clubs, REC and Varsity teams to allow collaboration on shared initiatives
  - First Year Committee- Help facilitate collaborative work done by first year representatives and provide extra support for community engagement
  - **Committee X – A committee comprised of the heads of student groups from across campus including but not limited to the RHA, SLC, Varsity Athletes Council, Panhellenic Council, The Calendar, CiTR, the Ubyyssey, IFC and the Intercultural Alliance.**
- Embrace intercultural initiatives on campus by collaboratively working on an intercultural fair to be held in the new sub promoting interactions between cultures
- Ensure athletic clubs undergoing the transition from AMS Club to Competitive club under athletics and recreation have the support they need.

## Hiring

Given the continuation in the position, the hiring process has already begun with job descriptions that are not changing having been posted and the beginning of scheduling of interviews for later in the month of April. Positions within the portfolio undergoing change have been sent to hiring committee.

## Major Undertakings:

### Le NEW SUB!

- **The Delay.** The ever-moving opening date of the new SUB has inspired us to plan a most flexible opening/moving/communications plan around opening that will be triggered upon receipt of the building occupancy.
- **Moving Forward.** Multiple meetings have been held and planned with UBC Properties Trust and the consultants working on the new SUB to strategize ways to accommodate the increasing number of changes as we approach the end of the project. Weekly schedule meetings ensure minimal amounts of change orders and slippage in terms of schedule.
- **Recreational Activities.** Projects to bring animation into the new building underway include planning for various foosball/pool/ping pong tables as well as activities that showcase clubs and allow students to interact with one another. An effort is being made to keep student mental health and wellness as accommodated within the scope of these activities.
- **The Move.** Major building tenants and stakeholders such as clubs, sub leases and other groups such as the Ubysey and CiTR have been reached out to in terms of the move into the new building and will be receiving support in terms of delayed access to the space.

### Le Student Administrative Commission

- SAC is **still** pretty awesome.
- **SUB Committees** are very well under way with multiple meetings having happened successfully for the dance clubs committee, inter-constituency first year committee and committee X comprised of student leaders from major student initiatives from across campus. Other umbrella committees under way with SAC include the sports clubs committee that has met once and will be meeting again following final exams.
- **SAC Wine and Cheese** was a major success with over 200 clubs represented at the event. Wine and cheese was served alongside a few short speeches and much networking between club executives.

- **Office space allocations** are underway and we will be able to provide all clubs with an office space given the increased access we have to the club precincts in the old SUB basement.
- **SAC Tea Party** went smashingly well with over 250 clubs in attendance where we did major consultation on the clubs menu, clubs resource and sustainability center and bookings issues
- **An all-encompassing guidebook** for clubs constituencies and any student groups on campus with tips on event planning, member recruitment, retreat planning and team bonding, etc,etc,etc. has been launched, shared with clubs and will be live on the website by April 20<sup>th</sup> 2015!
- **The Clubs Menu** has been launched and will be available for use by clubs and constituencies by the end of exam season! This is a clubs-only version of the catering menu at club-budget friendly rates where clubs can pay directly from their club account and have the food delivered to their meeting/event.

## Committees

As VP Admin, about 60% of my time is spent in meetings. To name a few, here are some of the committees I've been sitting on or chairing over the past few months.

- **SAC** – (Chairing) Clubs, clubs, some more clubs, constitutions, deconstitutions and then bookings and whatnot.
- **New SUB Committee- (Chairing)**- Planning, authorizing and keeping on the heels of those darn consultants.
- **Executive Committee**- AMS Execs meet once a week to talk about updates, motions and discussion items.
- **LPC**- Legislative procedures, a lot on the Policy on Policies.
- **USRC**- University Sport and Recreation Council, acting as an advisory committee for the department of Athletics.
- **UBC REC Programming Advisory Committee**- Advising those putting together programming at the Bird coop as to the preferences and feedback of students
- **Walter Gage Fund Committee**- Allocating funding to conferences and on campus initiatives.
- **CiTR Board of Directors**- Super cool board to sit on. Voting on things such as funding allocations, passing budgets, policy changes etc.
- **Dance Club Committee- (Chairing)**Bringing together the dance clubs at UBC in partnership with REC (Intramurals) working towards a clubs dance showcase in second term.
- **Interfaculty First Year Committee- (Chairing)** Uniting first year reps from all faculties to provide a platform for collaboration and sharing of ideas.
- **Committee X – (Chairing)** Bringing together the heads of major student groups on campus to allow for collaboration and coordination of initiatives shared by all groups to prevent over programming and overlap or competition in terms of outreach to students.

## **Whistler Lodge Sale**

The whistler lodge has been sold to a lovely couple who seem to want to preserve its historic use as a hostel!

## **BDS Referendum**

As part of my position liaising with clubs and student groups on campus, I attended many meetings with both SPHR and representatives from Hillel regarding the BDS referendum in order to ensure that student groups on campus were clear on the ideas around providing a safe and respectful environment and had any concerns they had addressed.