



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of January 6, 2016

### Attendance

Present: Aaron Bailey (President and Chair), Ava Nasiri (VP Administration), Mateusz Miadlikowski (VP Finance), Jude Crasta (VP External), Ron Gorodetsky (Student Services Manager), Daniel Levangie (Executive Director), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Jenna Omassi (VP Academic)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:38 am.

### Agenda

- The agenda was adopted (Jude, Mateusz).

### Minutes

- The minutes of December 2 were approved (Mateusz, Ava).

### Special Occasion Licences

- Aaron: Meeting with Louise (VP Students) next week or the week after. There's a new fire marshal, which may make things easier.
- It was suggested that the new fire marshal being taken on a tour of the Nest.
- **Action Item: Aaron to look into.**

### Foro

- Still waiting on them.

### Rentsline

- Daniel: They have now ceased: the url with ams in it can't be seen anywhere. No legal costs incurred.

## Perch

- Ross: The Perch is getting excellent reviews but is not attracting enough people. Need to figure out what to do. Thinking of having a blue sky session a week Friday among the Executives.
- Sheldon: One group wants to bring the Gallery back.

## Referendums

- Several possible ones:
  - Gallery Lounge
  - Health and Dental (CPI change, an extended plan)
  - Fee restructuring (including expanding CPF to cover computer hardware)
  - U-Pass
  - PIRG
  - Common Energy
  - WUSC
- Council discussion? Briefing document for Council?
- Ava: Also bylaw amendments?
- Aaron: Governance Review won't be done in time.
- Mateusz: Can still make bylaw changes.
- Jude: TransLink said we're okay to go to referendum in March, even though that will be less than 60 days before the May 1 rate change date.
- **Action Item: Dates for referendum and other issues to be discussed at next Exec.**

## Tutoring Hardware

- Ron:
  - Old iPads are wearing out.
  - Replacements will cost \$2500.

MOVED MATEUSZ, SECONDED JUDE:

"That the Executive Committee recommend that Council approve the allocation of \$2500 from the SUB Repairs and Replacement Fund to pay for iPads for AMS Tutoring."

... Carried

## Safewalk dispatch software

- Ron:
  - Number of walks keeps increasing, 1500 to 2400 a month. Record levels.
  - We went digital last year, using Google Map Coordinates to arrange dispatching, but that was shut down and we had to find a new solution.
  - What we found out there was much too expensive, in the \$30,000 to \$50,000 range.

- We contacted developers at the University of Victoria who have developed custom software for us pro bono and will charge less than \$2,000 a year.
- They want a 1-1/2 year contract.
- The cost would be \$3888, including taxes.
- Ava: After a year and a half, what are the guarantees?
- Ron: No guarantees, but I would expect them to want to stay on it, given the work they've put in.
- Jude: There could be funding for this from the Ministry of Advanced Education, from their campus safety program.
- It was agreed not to wait, but to go ahead.
- Ron announced that he has a conflict of interest: he is going to go work for the UVic group when he graduates.
- The Executive discussed this and decided to go ahead.
- Aaron: Let's bring this to Council.
- Ava: There should be a report.
- Ron: We've prepared one for Council.

MOVED MATEUSZ, SECONDED JUDE:

“That the Executive Committee recommend that Council approve the allocation of \$3888.19 from the Capital Projects Fund to pay for Safewalk dispatch software.”

... Carried

### **Boardpad**

- Aaron: With the increase in Council numbers [there are two additional Council seats now, because of increased enrolment] and because of the exchange rate, we will have to ask Council for more money.

### **SLSC**

- Ava:
  - SLSC stands for Student Life and Sustainability Centre, the new name for what we were calling the Clubs Resource and Sustainability Centre.
  - We changed the name to let people know that it's an inclusive space, not just for club members.
  - It will be opening the last week in January.

### **Next meeting**

- Tentatively January 13, 2016.

### **Adjournment**

There being no further business, the meeting adjourned at 12:19 pm.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of January 13, 2016

### Attendance

Present: Ava Nasiri (VP Administration), Mateusz Miadlikowski (VP Finance), Jude Crasta (VP External), Ron Gorodetsky (Student Services Manager), Daniel Levangie (Executive Director), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Aaron Bailey (President and Chair), Jenna Omassi (VP Academic)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:40 am with Mateusz in the chair.

### Agenda

- The agenda was adopted (Jude, Ava).

### Minutes

- The minutes of January 6 were approved (Jude, Ava).

### Foro

- Ron: We're holding onto the MoU while we investigate alternatives, namely some current students who are devising something similar.
- **Action Item: Ron to get report on the alternative plan; he and Aaron to report back.**

### Boardpad

- Mateusz: Extra costs because of extra users and the exchange rate. Not sure this is the right time to go ahead with asking for more money. We may want to wait for the exchange rate to settle and also it may be best just to wait for the next set of Councillors.

### Referenda

- U-Pass, fees, Health and Dental, and WUSC.
- Those are the ones coming from us or supported by us. There may be others.
- The idea is to have them with the elections.
- We should do a presentation to Council on January 27.
- Ava: Also Bylaws? I'd like to change the VP Administration title to VP Student Life.

- Sheldon: It may be possible to do that just with a Code change, as a sort of workaround. We did that before, adopting “Vice-President” as the title for all Execs in Code before we made the change in Bylaws.
- **Action Item: Next week further discussion at Exec.**

### **Laserfiche/Magnimail**

- Sheldon: The Magnimail component for saving and searching emails is not yet running, but we’ve received a bill from them for maintenance and support.
- Mateusz: We need some clarity about the functionality.
- **Action Item: Mateusz and Aaron to figure the situation out.**

### **Just Desserts**

- Think about it for March.

### **Nest Repairs and Replacements**

- Ava: Three purchases for the Nest:
  - Newspaper boxes to hold the Discorder and the Ubyssy.
  - 6 microwaves in public space: \$595 each.
  - Replacing several broken TV’s in the Pit and getting back-ups.
- **Action Item: Ava to bring motions and background to next Exec meeting.**

### **Government Funding for Safewalk**

- Jude: The rumour about this turned out to be just a rumour, but something may yet come.
- **Action Item: Jude to follow up with the Minister of Advanced Education and Aaron about Safewalk funding**

### **Lose the Booze**

- Ron:
  - The BC Cancer Foundation is launching a campaign for students to drink less alcohol in February and donate the money they would have spent on drinking.
  - Does the Executive want to support this? Get out the message on digital media screens?
- Ava: Should talk to our Philanthropy Coordinator.
- Sheldon: But we’re in the alcohol selling business.
- Daniel: We can promote it without taking it over: direct them to UBC.
- Ava: Send out a few tweets without being the gateway for them.
- Ross: Could we not find a campaign that’s not in conflict with our businesses?
- Ron: It’s a wellness thing, fits in with VICE. VICE won’t say stop drinking altogether.

- It was agreed that we would not endorse this, but would connect them with other groups.

### Refugee Campaign

- Jude:
  - Doing Our Part campaign.
  - Student societies helping out refugees once government support runs out.
  - Peer-to-peer support.
  - Branding.
  - Latino community wanting to connect with Syrian community.
- Ava: The idea is to reach out and see what other campuses are doing and see if we want to act collectively.
- Mateusz: Different from WUSC?
- Ava:
  - Yes, not like WUSC.
  - We could collect donations for, say, blankets: money in jars or actual blankets in bins.
  - This would be under the banner of Doing Our Part.
  - McGill students are doing something else: donating their time. But would all be under Doing Our Part.
  - Different things, same campaign, so we can say students in Canada are all doing this.
  - Connect nationally like in the federal election campaign.

### Pro-D

- Ron:
  - Working on workshops for Services staff and volunteers.
  - Every three weeks.
  - First one: networking, job search.
  - Good time for that, with our staff transitioning out.
  - Can eventually expand these workshops to clubs.
- Ava: We're already in conversations with clubs.

### AMS Foundation

- The CRA has been in touch, asking what happened to the Foundation.
- **Action Item: Daniel to talk to Keith about what action we need to take now that the Foundation has been dissolved.**

### Presidential Search

- Exec to present today to the Search Committee on the attributes we'd like to see in the new President.

**Next meeting**

- January 20, 2016.

**Adjournment**

There being no further business, the meeting adjourned at 12:28 pm.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of January 20, 2016

### Attendance

Present: Aaron Bailey (President and Chair), Jenna Omassi (VP Academic), Ava Nasiri (VP Administration), Mateusz Miadlikowski (VP Finance), Jude Crasta (VP External), Ron Gorodetsky (Student Services Manager), Daniel Levangie (Executive Director), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guest: Kelsi Wall (new AMS Policy Advisor)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:33 am.

### Agenda

- The agenda was adopted (Jude, Jenna).

### Minutes

- The minutes of January 13 were approved (Mateusz, Jude).

### Magnimail/Laserfiche

- A meeting is being set up with them.

### Safewalk funding

- Jude: The Minister is sending information.

### AMS Foundation

- Daniel: There's nothing for us to do. The CRA will just remove the Foundation from its list of charitable organizations now that it's been dissolved.

### Special Occasion Licences (for alcohol events)

- Ava and Daniel have looked into this.
- Ava:
  - It was more a misunderstanding than a war on fun.
  - They've updated the SOL system, but the rules are the same as downtown. Elsewhere you need a contract; here the equivalent is a letter of approval from the University for locations outside the Nest (Arts, Ladha, etc.).



- In the Nest itself there are no issues; we're autonomous.
  - Recently all the groups that had been having issues have received approvals, so we may not have to do anything more.
- Aaron: The fire marshal showed up and seems friendly.

### Pit TV's

- Ava:
  - Multiple television sets broken on the Pit wall. One from SUDS, one by custodial, one from a Bhangra club event, another unknown.
  - We started with one replacement and took a set from behind the bar and another from the Old SUB, but we need something more systematic: will be needing \$20,000 to buy replacement sets (from SUB Repairs and Replacement).
  - We also discussed a plexiglass solution to protect the sets; that would cost \$15,000 to \$20,000, and there'd be a fumes issue and a dust issue.
  - Now we're thinking of installing bumpers at the bottom and the top; this would cost only \$2,000 to \$5,000.

### Alumni Mentorship

- Event with Alumni. Executive to network and develop a program with them.

### Elections

- Aaron:
  - Election season starting.
  - Some of you may be running, but you still have current jobs.
  - There should be no election talk in this space (the Executive area on the third floor). It should be a No Campaign Zone.
  - People may ask for advice, information about your positions. I tell everyone the same thing and am not endorsing anyone.
- Ava: Maybe issue FAQ's about our portfolios.

### Habits course

- Aaron: Another professional development opportunity. A workshop on good work habits and bad.

### Conferences

- Jude:
  - Talks with the Mayor and with the Minister responsible for transportation (Peter Fassbender).
  - We've been invited to the Big City Mayors Caucus in Ottawa to discuss transit infrastructure (the Broadway plan: rapid transit to UBC) and climate change.

- They want us to present the student perspective.
- Meetings with federal cabinet ministers to talk about what institutions like us can do.
- Also discussing Truth and Reconciliation recommendations.
- Meeting someone from the Prime Minister's Office about Youth Affairs.
- Going with Martha Piper.
- Meanwhile Kathleen (the AVP External) will be launching the campaign here in February.
- Robin (the Unecorn Chair) and I will be in Ottawa for meetings February 2-6.
- Jenna:
  - International Forum this weekend (WUSC).
  - Healthy Minds, Healthy Communities organization having a summit. Going to that with our Mental Health Commissioner. In March.
  - U-21 Conference of universities from around the world (UBC is part of U-21). UBC asked me go on behalf of the AMS. In April.

### **Safewalk Hours**

- Ron:
  - UBC's Campus Safety Roundtable is asking about extending Safewalk hours so that Safewalk opens at dusk (instead of 7 pm) and goes to 2 am.
  - We get few requests for walks before 9 pm.
  - It would require more staff and reprinting of our advertising material. Cost perhaps \$14,000.
  - We can see if they want to fund it, but if we start, then there'd be an expectation of doing it every year: will they fund that?
  - Operationally we could do it.
  - It would only start next year.
- Questions were raised about whether opening at dusk makes sense.

### **Services Video**

- Ron showed the latest video about the Services.
- The Executive liked it and said it should be made easier to find: speak to Communications; get it up on Facebook and not just YouTube.

### **Transition Time**

- Daniel:
  - Maybe start looking at preparing things for your successors.
  - Meeting with Faculty advising heads to give them a primer on what AMS Executive roles are, so Execs can better speak to them about personal academic issues.

## Referenda

- Aaron:
  - Posting for Referendum Coordinator is up. They will hire their team, which will be promoting our position on our three referenda: U-Pass, fee restructuring, and bylaws.
  - Some confusion out there. The Elections Committee is the neutral body that runs the referenda. The Referendum Coordinator is the Yes side advocate, entirely separate from the Elections Committee.
- Jenna:
  - There's also the WUSC referendum. We've been supporting their plan to double their fee.
  - Want to publicize the dates for outside groups to get their petitions in if they want to have a referendum in conjunction with the elections.
  - Have received some complaints about signature gathering.
- Jude: So our plan is to hold the referenda with the elections.
- Aaron: Yes.

## AMS Fees

- Mateusz: An issue for students who do a one-year program January-December. Their year doesn't follow our membership fee year. They end up paying for two years. It doesn't seem fair.
- **Action Item: Sheldon to check Code and Bylaws.**

## Agora Cafe

- They seem sad and confused since we opened our Nest Agora.
- They'd like us to rebrand our Agora.
- Could rename it the Atrium.
- Ross: Agora was the name the architects gave it. There would be some costs (for reprinting materials) if we change it.
- Ava: Maybe Atrium is not the name we want. We should look into this.
- Jenna: We need to act in a timely manner.
- Daniel: Does the New SUB Committee need to approve this?
- No, it's a SAC issue.
- Jenna: It's more for student events than our commercial ones.

MOVED AARON, SECONDED JENNA:

“That the Executive refer the issue to SAC and ask it to rebrand the space.”

... Carried

**Resource Groups:**

- Sheldon: I was invited to give a historical talk to the Resource Groups about activism and advocacy on campus, and discovered they are looking for AMS help. Membership is down, especially for Colour Connected. They wanted to know what resources the AMS could provide them.
- Jenna: I've also heard from the Resource Groups, and put this on the agenda. Can we as an Executive have a rapprochement with them?
- Aaron: A roundtable?
- Ava: We have reached out to them. They know who to liaise with. They've not been using the resources available to them.
- Mateusz: I think the groups are experiencing a significant decrease in activity.
- Jenna: Is it worth it for us to set a time and meet them?
- Jude: It would help us find out if they want us to help them, or maybe the resources are there and they don't want them. Maybe there's a systemic problem that's keeping them from attracting members. They used to maintain their membership.
- Jenna: Some of the groups have been struggling to recruit and create impactful programming. It may be a question of organization.
- Ava: It's great to have the support of the Executive. They are scheduled to have a meeting in February. We've been waiting for them to meet. They have financing. We can work with the Communications team.
- It was agreed to take this discussion offline.

**Martha Piper meeting**

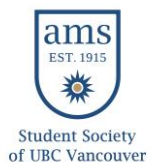
- Aaron: Need to draft some agenda items for February 1 meeting with the President.
- Suggestions:
  - Life Building and Nest refinancing.
  - Government relations.
  - Transition to new UBC President: how strengthen AMS relations with the new person. Also the gap between the announcement of the new President and the appointment date.
  - Engagement with the new AMS Executive.
  - Debrief on the past year.

**Next meeting**

- January 27, 2016.

**Adjournment**

There being no further business, the meeting adjourned at 12:36 pm.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of January 27, 2016

### Attendance

Present: Aaron Bailey (President and Chair), Jenna Omassi (VP Academic), Ava Nasiri (VP Administration), Mateusz Miadlikowski (VP Finance), Jude Crasta (VP External), Ron Gorodetsky (Student Services Manager), Daniel Levangie (Executive Director), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council, arrived 11:40)

Recording Secretary: Daniel Levangie/Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:35 am.

### Agenda

- The agenda was adopted (Ava, Jenna).

### Minutes

- The minutes of January 20 were approved (Mateusz, Jude).

### Resource Groups

- Ava met with Abby (Communications), Asad (Events), Hussein (Colour Connected).
- There will be new Communications initiatives to help Colour Connected grow its membership.
- Asad will help with boothing.
- This is seen as a model to follow for supporting other Resource Groups if they are interested.

### SUB Repairs and Replacement

- Ava waiting for exact numbers from Uli and Michael.
- Ava will email the numbers and do an email vote for the specific number.
- Rough estimates:
  - \$25,000 for replacement TV's
  - \$3000 for public microwaves
  - \$5000 for newspaper boxes
  - \$33,000 rough total.

## Agora

- Aaron: The Agora Cafe is still asking about changing the name of our Agora.
- Ava: One suggestion: The Hub, to honour the second-place finisher as the name for the Nest. Or the Atrium.
- There was a consensus in favour of the Atrium.
- Something will go in the Newsletter to announce the change.

## Referenda

- Presentations to Council tonight.
- Aaron: Something on bylaws. Housekeeping, with the possible exception of doing something about Student Court.
- Mateusz: On fees:
  - We'll be in hot water if nothing changes: overhead and expenditures are going up.
  - I'll suggest ideas, present the situation, but not make a final proposal on what we should do. I want to be the facilitator rather than the decision-maker tonight.
  - Will send a final document a week before the next Council meeting (February 10, the meeting at which Council will have to approve a question if we're going to go to referendum).
- Jude: On U-Pass.
  - TransLink has approved the wording of the U-Pass question.
  - Other colleges are doing a two-part ballot:
    - A binding vote for this contract ("your vote").
    - A non-binding plebiscite ("your voice") on what students want after this contract: e.g., a cap at \$41 plus CPI.
- Jenna: We could ask the second question on the Academic Experience Survey.
- Jude: Yes, to do it as a referendum might cause confusion, though it would give direction to future VP Externals at the negotiating table: but it's not necessary.
- There was general agreement not to do a second U-Pass question in this referendum.
- Aaron: The Referendum Coordinator position is still posted. We're still looking. Want to hire by next Wednesday. A 20-hour a week position at Tier 2.
- Ava: Could it be someone internal?
- Aaron: That's possible.

## Syrian Refugees

- Jenna:
  - Plan to send a paper plane from student society to student society across the country to equal the distance from Syria to Canada. To raise awareness.
  - Asked to integrate with WUSC.

- Ava: Maybe we should appoint a point person on this. We have four different Executives working on different aspects of the refugee issue.
- **Action Item: Jenna, Ava, and Jude to discuss further.**

### Ubysey letter

- Ava:
  - The Ubysey has sent us a lawyer's letter outlining things they are unhappy with in their new offices:
    - cubicle height
    - a leak
    - lack of blinds
    - lack of a dishwasher
  - These are all topics we've discussed with them.
  - Some of the problems have already been fixed:
    - They have blinds now.
    - The cubicle heights are being fixed.
    - No one has dishwashers.
  - They still haven't signed the lease.
- Aaron: In the spirit of friendly neighbourly relationships, how about if Ava and I have a meeting with them?
- Ava: We need to set a tone.
- Jenna: They need to sign the lease.
- **Action Item: Daniel, Ava, and Aaron to meet with the Ubysey about their concerns.**
- **Action Item: Sheldon to circulate the old agreement on the Ubysey space in the Old SUB.**

### VP Students meeting

- Meeting next week.
- Aaron: Possible topics:
  - Indian Residential Schools.
  - Event Posters.
  - Building Operations and Campus & Community Planning.
  - Bike-sharing service.
- Ava: Other topics:
  - Student Life and Sustainability Centre.
  - Communication: how we're partnering with the University.
  - Coordinating the Syrian refugee campaign, and University commitments to it.
- Jenna:
  - Not just Syrian. Let's talk more holistically.
  - Also do we want a conversation about the sexual assault protocol that UBC has been working on? They want comments.

- Daniel: The protocol will probably generate media response, so something will come to us.
- Jenna:
  - They've already listened to our feedback and adopted the sentiment we recommended: to say both This Is What We Are and This Is Where We're Going. So that's a good first step.
  - There may be other suggestions we can make, so it might be smart to have the conversation.
- Daniel: Maybe for a later VP Students meeting we can suggest discussing Broadway-related things.
- Jude: That could be something for a meeting after we go to Ottawa (where Broadway transit will be discussed).

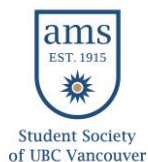
**Next meeting**

- February 3, 2016.

**Adjournment**

There being no further business, the meeting adjourned at 12:20 pm.





## THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

### AMS EXECUTIVE COMMITTEE

Minutes of February 10, 2016

#### Attendance

Present: Aaron Bailey (President and Chair), Jenna Omassi (VP Academic), Ava Nasiri (VP Administration), Mateusz Miadlikowski (VP Finance), Jude Crasta (VP External), Ron Gorodetsky (Student Services Manager, arrived 11:45), Daniel Levangie (Executive Director), Ross Horton (General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Ken Yih (HR), Yulanda Lui and Rachel Garrett (Pride Collective), Alastair Fraser and Roxy Hasiar (UBC C350)

Recording Secretary: Sheldon Goldfarb

#### Call to Order

The meeting was called to order at 11:35 am.

#### Agenda

- The agenda was adopted (Ava, Mateusz).

#### Pride

- Aaron: Yesterday the Pride flag was intentionally destroyed (set on fire). Pride has released a response; we released a statement, and so did the University. Pride's Outweek events are continuing as planned except for the march (cancelled for safety reasons).
- Yulanda: We've been fielding questions, doing interviews. We haven't decided what to do next. UBC has been asking whether we want to re-raise the flag. What does the AMS want to do?
- Ava: Ultimately it's up to you as the community most affected to give us direction. But there are a number of things we could do:
  - Resurgence of the flag, not just on the flagpole but maybe in the Nest, on a railing.
  - Our design team can produce posters or flyers in solidarity with UBC Pride and Outweek.
  - Events.
- Aaron: We have security and support services. They can have a presence at your events.
- Yulanda: We'd prefer not to have security except at our SOL dance. We don't want to re-raise the flag and have a ceremony this week: we're concerned about another attack. Maybe in the future.

- Rachel: Maybe hanging another flag in the Nest. Maybe later a ceremony and march.
- Yulanda: We want to focus on the rest of Outweek going smoothly. We're getting a lot of support and media, but sometimes we find our words twisted, and we're concerned about being co-opted for others' agendas.

[Ron arrives.]

- Rachel: People are saying who can believe this happened, but this is not something completely out of the blue.
- Jenna: Maybe we can help make sure the conversation does not slip to the wrong place. Maybe we can say we need to talk about a larger conversation.
- Aaron: Good point. There's a question of how to frame this: this is a very visual example of something Pride combats.
- Aaron: Maybe the best thing is to refer media requests to the Pride Collective. We can put you in touch with our Communications Department to make sure your words don't get twisted.
- Rachel: Very good.

[Rachel leaves.]

- Ava: If you need help from our counselling services to deal with students approaching you, let us know.
- Yulanda: Pride does offer support year round. We are generally equipped.
- Jenna: We can also provide advocacy help. We can provide knowledge about how the University works, how the government works. When things like this happen, it can open doors to difficult conversations; it can move people to action and then real change. That's where we can lend expertise.
- Jude: Government tends to react quickly, which may not be the most effective thing for long-term solutions. My message would be that this is not just a University issue. This abhorrent event allows us to highlight the larger issue of tolerance.
- Yulanda: We should sit down and talk.
- Aaron: Here is what we can do:
  - Defer to the Pride Collective for the communications response.
  - Offer communications and media relations support to the Pride Collective as needed.
  - Display a Pride flag in a visible area in the Nest, in solidarity.
  - Provide resources to clubs wishing to express solidarity with the Pride Collective.
  - Support the Pride Collective in a flag raising at a later date.
  - Committing to work with the Pride Collective on advocacy to the University and the government.

[Yulanda left.]

MOVED JUDE, SECONDED JENNA:

“That the AMS Executive commit to supporting the Pride Collective in the ways listed above.”

... Carried

## Minutes

- The minutes of February 3 were approved as amended (Jenna, Mateusz).

## Referenda

- Aaron: Coming to Council tonight, referendum questions Council will be asked to send to the membership:
  - Fee increase
  - Health and Dental flexibility
  - U-Pass inflation increase
  - Bylaw and Constitution changes, mostly housekeeping.
  - One non-housekeeping bylaw change to remove Student Court’s power to modify referendum questions. Student Court is effectively defunct anyway.
- Aaron:
  - In addition, word is that WUSC has received 1000 signatures on their petition for a referendum, and they will be seeking Council endorsement.
  - Expecting people to raise concerns on the issue of electronic signatures for petitions for other referendum questions.
  - We don’t have clear procedures or a platform for electronic signatures.
  - People were told different things.
  - The authority lies with Jenna’s office.
- Jenna:
  - I’ll look into options available for electronic signatures for the future. We want to make sure it’s available to all groups.
  - The issue came up with the Bring Back the Gallery petition. Abdul (the Council Speaker) said maybe technically it’s legitimate, but check back. They didn’t come back to us. We tell all groups to come to us. They were never given a go-ahead.
- Aaron: The Bylaws say petitions must be “duly signed.” That means done according to an appropriate process. Can’t match electronic signatures with driver’s licence signatures.
- Jenna: There’s also a Debating Society petition for an Arts & Culture fee. They never spoke to Mat about funds and fees.
- Mateusz: Their question says the AMS Finance Commission should administer this fee for them, which is problematic.

- Aaron: Meanwhile we've hired a Referendum Coordinator, and he's hiring his team.

### Ubysey

- Jenna: The chair of their board of directors said yes, they allowed the lawyer's letter to go ahead, but it originated with the Editor.
- **Action Item: Ava and Aaron to speak to Will and Fernie at the Ubysey.**

[Alastair and Roxy arrived.]

### Divestment

- Alastair:
  - We want UBC to immediately forgo future investment in fossil fuels and to divest itself of current holdings within five years.
  - Divestment is about keeping fossil fuels in the ground.
  - We want to sway public opinion and establish new social norms.
  - In 2013 UBC students voted for divestment, and the divestment movement has been growing faster than we expected.
  - UBC says 6% of its investments are in fossil fuels.
  - As to the risk of harm from divesting, it means a restriction on the diversification of investment, but it's minor.
  - There's a risk of **not** divesting if social movements cause a devaluation of fossil fuel stocks.
  - Will the alumni cut back on donations if divestment goes ahead? Some suggest this, but we don't know.
  - There was one publicized case of a CEO threatening not to hire UBC students if divestment went ahead. It's something to be aware of.
  - We feel the Board's proposed new Sustainable Future Fund misses the point and is a step in the wrong direction.
  - An argument has been made that the Board has a fiduciary duty not to divest, but there are legal opinions that say the opposite.
  - The Board meets on Monday. They want a certain outcome. We're crafting a response.
- Jenna: Our hope is that the Board will be open to a conversation. We have a policy on divestment.
- Jude: Not only is it not a fiduciary duty to keep fossil fuel investments; it may be a fiduciary duty to divest.
- Alastair: I don't want to say it would be violating fiduciary duty to retain these investments, but it's a growing issue.
- Roxy: Is the Student Legal Fund Society an option?
- Jude: It's something you can bring to the SLFS board. It might fall under its mandate.
- There was discussion of the report on which the UBC Board is basing its decision.

- Alastair: The report sets a high bar for divesting.
- Jenna: The Board will approve its committee's recommendation. Our next step is working with C350 in various ways, through:
  - Sustainability focused clubs
  - Working with government
  - Media coverage.

[Alastair and Roxy left.]

### **Pecha Kucha**

- Aaron: Groups have been invited to discuss what an ideal university would look like.

### **HR Update**

- Ken:
  - The minimum wage is increasing. It's tied to CPI now, so will go up annually. How should we administer this process? Should there be something in Code?
  - We would like to maintain a gap above minimum wage.
  - If hardwired in Code, that binds us, but makes things clear.
- Discussion of when to do wage reviews.
- Ken: Can come with a proposal.
- Aaron: Need to change Code (which currently has fixed wage levels for the three Tiers on the student government side).

The meeting went in camera at 12:50 pm.

### **Next meeting**

- February 17, 2016.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of March 2, 2016

### Attendance

Present: Aaron Bailey (President and Chair), Jenna Omassi (VP Academic), Ava Nasiri (VP Administration), Jude Crasta (VP External), Mateusz Miadlikowski (VP Finance), Ron Gorodetsky (Student Services Manager), Daniel Levangie (Executive Director), Keith Hester (Director of Finance and Interim General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guest: Penny Zhang (Ombudsperson)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:33 am.

### Agenda

- The agenda was adopted.

### Minutes

- The minutes of February 17 were approved as amended.

### Email issue

- Penny: An email about the elections went out last night looking like it came from an AMS email list. It has provoked complaints, including from alumni.
- Aaron: We'll make a statement to say it was not from us.
- There was discussion of who might have sent it.
- **Action Items: Aaron to do statement and share it with Penny. Keith to talk to IT about tracing the source.**

[Penny left.]

### Businesses

- Keith:  
History
  - Revenue has been constant in the \$8-9 million range for many years (except for last year when it dropped to about \$7 million).
  - But the business contribution has been declining for several years because of increased expenditures.

- There were large negatives last year and it looks like it will be the same this year.
- The Perch was the biggest source of loss, and it was the right thing to close it down.
- What's making the most money for us are the tenant services: the rent we get from our tenants. It's food for thought: that may be a model to follow.

#### The Way Forward

- One of the main things to do is to remember that this is a student society first; it's not a business first. I want to change the focus.
- We also need a proper sales and marketing plan.
- But most of all we need to get rid of the "them and us" mentality dividing the businesses and student government.
- Also would like us to introduce a business case process for people approaching Council for funding, so they would have to explain in detail what they need money for, what alternatives they have explored, etc.

#### Communications

- Surveys show that students don't know that money from the businesses goes to AMS services. We need an external communications plan, and an internal communications plan, to get this across.
  - We need to highlight the fact that we provide student employment and mentorship.
  - We need to target the faculties and the residences, the people on campus, to grow our traffic instead of targeting downtown businesses.
  - We need to improve communication between student government and the businesses. There should be regular meetings between the General Manager and the Executive Director.
  - There should be more co-operation between Operations, Events, and SAC.
  - Being a student society should come first.
  - We need an Intranet to improve communication with the staff. Ken is looking into this.
- Jude asked about the idea of focusing more on tenants.
  - Keith: We need to take a judicious look at the each of the businesses. If we can't do something in a certain space, let's rent it out.
  - Jude: We need to highlight the needs of students, to find out if they want a Fare Dealer or a Post Office.
  - Keith: We need a new student survey.

The meeting went in camera at 12:12.

The meeting came out of camera at 12:35.

**Pecha Kucha**

- Aaron: The theme is UBC 150: What do we see the campus looking like 50 years from now? We need to present something high level, aspirational: our dreams. Sponsored by the Student Leadership Centre on March 17.

**SLFS Bylaws**

- Jude:
  - The Student Legal Fund Society is changing its bylaws. A lot of it is housekeeping.
  - The SLFS needs to get approval from AMS Council for some bylaw changes (because of the AMS-SLFS contract).

**Day on the Hill**

- Jude: May be going to Ottawa this weekend to meet with a federal cabinet minister and government staff about the indirect costs of research and infrastructure projects.

**Business Hub**

- Daniel:
  - People are talking to us about an entrepreneurial centre in the Nest.
  - Club execs and others.
  - Looking for space and generalized support.
- Ava: The current Sustainability Centre was originally going to be an entrepreneurial centre. There's talk of using it as a gaming space too. Perhaps it could meet both needs.

**Financial Systems Software**

- Mateusz:
  - We have outdated software for our financial systems; it's not user friendly.
  - Keith has looked into different accounting software (Prophix). It is much more user friendly.
  - Cost: \$65,000 plus \$20,000 installation (but that could be less if we do some in-house). Annual maintenance fee of \$1,000 or \$2,000.
  - Point person would be Keith.
  - Plan to present to Council, then come at the following Council meeting with a request for funding from CPAC (CPF).

**Adjournment**

The meeting adjourned at 12:55 pm.

**Next meeting**

- March 9, 2016.





# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of March 9, 2016

### Attendance

Present: Aaron Bailey (President and Chair), Jenna Omassi (VP Academic), Ava Nasiri (VP Administration), Jude Crasta (VP External, arrived 12:05), Mateusz Miadlikowski (VP Finance, arrived 12:05), Ron Gorodetsky (Student Services Manager), Daniel Levangie (Executive Director), Keith Hester (Director of Finance and Interim General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guest: Ken Yih (HR)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:35 am.

### Agenda

- The agenda was adopted (Jenna, Ava).

### Minutes

- The minutes of March 2 were approved (Jenna, Ava).

### Pride Collective

- Aaron is talking to them Friday.

### Ubysey

- Aaron:
  - We've talked to them and told them to feel free to talk to us instead of engaging their lawyers.
  - A lot of their requests were actually reasonable.
  - We're looking over the draft lease with them now.

### Sport Clubs MoU

- Ava:
  - Re the Thunderbird Sport Clubs.
  - Some clubs will be entirely under UBC Athletics & Recreation and no longer associated with the AMS.
  - We're letting them take their assets with them.

- But the Sailing Club's boats will still be property of the AMS.

### **Pecha Kucha**

- Aaron: You have until March 15 to produce five slides each on our theme of the Student Voice in 50 years.

The meeting went in camera at 11:50.

[Mat, Jude, and Ken arrived.]

The meeting came out of camera at 12:15.

### **Student Survey**

- Keith: Want to ask our members if we're meeting their needs in the Nest. Have looked at similar surveys elsewhere. This fits in with asking what to do with the Perch space. Hoping to launch the survey next week.
- Jenna: We're launching the Academic Experience Survey tomorrow, so maybe the other one could wait till the end of March.

### **24 Hour Nest**

- Discussion of how and whether to keep the Nest open 24 hours during exams. Is there that much demand? What would stay open?
- Ava: We've talked of just having Pie R Squared open.
- Jenna: The library is not getting high numbers for the midnight to 6 am period. I can get the numbers; they can inform our discussion.
- It would also be useful to know the costs of staying open.
- **Action Item: Jenna to get data for discussion next week.**

### **Adjournment**

The meeting adjourned at 12:22 pm.

### **Next meeting**

- March 16, 2016.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of March 16, 2016

### Attendance

Present: Aaron Bailey (President and Chair), Jenna Omassi (VP Academic, left 12:25), Ava Nasiri (VP Administration), Jude Crasta (VP External), Mateusz Miadlikowski (VP Finance), Ron Gorodetsky (Student Services Manager), Daniel Levangie (Executive Director), Keith Hester (Interim General Manager), Sheldon Goldfarb (Archivist & Clerk of Council, arrived 11:37)

Guests: Louis Retief (VP Finance-elect), Kathleen Simpson (VP External-elect)

Recording Secretary: Daniel Levangie/Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:35 am.

### Agenda

- The agenda was adopted (Jude, Mateusz).

### Minutes

- The minutes of March 9 were approved (Jenna, Ava).

### Campus-Wide Booking

- Ava: Looking to incorporate campus bookings into our booking system so that we can help student groups book elsewhere on campus outside the Nest now that the Old SUB is not available.

### 24-hour opening of Nest

- Keith reported on the cost of keeping the Nest open around the clock during the exam period.
- Jenna is still looking into information from the library on student usage overnight when they stay open.

### SASC grant

- Daniel: SASC has received a grant of \$16,000 from BC Civil Forfeitures, for support groups. It was money the government set aside for sexual support services, so fit SASC's mandate perfectly.

### Perch Consultation

- Aaron:
  - Going to talk to Council about the consultative framework for using the Perch space.
  - The General Business Survey will include a question on this.
  - We'll have an Open House in the Perch with a facilitator.
  - There will be Council consultation at the April 6 Council meeting.
  - There will be a Twitter campaign.
  - Cost of all this will be approximately \$1850: paying for the facilitator and for prizes for those who participate.

### Services

- Ron showed the latest Services video, which focuses on Tutoring (with exams upcoming).

### U-15

- Jude: Going to Ottawa with the student associations from the U-15 schools for the federal budget. The trip will cost \$3,000.

### Business Survey (Student Survey)

- Keith: Want to ask our members whether we're doing a good job. Does the Nest have what they're looking for? Is there anything missing? The focus is primarily on food services. Also asking what to do with the Perch space.
- There was discussion of the proposed survey questions.
- Ava: We could also ask about programming and what brings people to the Nest.
- Ron asked about outreach: We could put something at the tills.

### Pecha Kucha

- Presentations on the theme of the Student Voice in 50 years:
- Jenna: Advocacy has always been strong, but we'd like to be able to fill stadiums.
- Mateusz: In fifty years, no more fees. Investments will produce so much money that we will be able to finance many more services.
- Jude: In fifty years there will be more government funding so that people can study without worrying about finances.
- Ava: In fifty years, the Nest will be the old building off in a corner of campus, like Brock Hall is to us today. There will be less face-to-face interaction.
- Aaron: There will be a microbrewery. Students will continue to build things on campus. There will be more of an international perspective.

[Jenna leaves.]

**Daffodils**

- The Canadian Cancer Society wants to sell daffodils at our outlets.
- Concern that too many others may want to do similar things.
- Ava: Maybe this should go to SAC.
- Daniel: Maybe they could have a booth instead.

**Adjournment**

The meeting adjourned at 12:29 pm.

**Next meeting**

- March 23, 2016.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of March 23, 2016

### Attendance

Present: Aaron Bailey (President and Chair, left 11:50), Jenna Omassi (VP Academic), Ava Nasiri (VP Administration), Mateusz Miadlikowski (VP Finance), Ron Gorodetsky (Student Services Manager), Daniel Levangie (Executive Director, arrived 12:10), Keith Hester (Interim General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Jude Crasta (VP External)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:35 am.

### Agenda

- The agenda was adopted (Jenna, Ava).

### Minutes

- The minutes of March 16 were approved (Jenna, Ava).

### Ubysssey Lease

- Ava: Will be sending it out so it can be approved at next week's Exec meeting and then sent to Council. No major changes: took out their paying for utilities and clarified the clause on 24-hour access.

### Basement Groups

- Ava: Coordinating with UBC's John Metras (Infrastructure Development) about the Pottery Club and Sprouts. They're in the Old SUB basement now but will have to move. Need to find space for them.
- Jenna: Might be useful to speak to Karyn Magnusson (UBC Building Operations).
- **Action Item: Jenna and Ava to discuss further offline.**

### 24-hour opening of Nest

- Jenna has circulated the usage numbers from the library (for using the library overnight during exams).

- It was agreed that the numbers are not very high, and the library can probably accommodate them.
- Keith: Doesn't seem like we have anything to add: students have other places to go.

[Aaron leaves. Jenna took the chair.]

- Ron: Maybe just keep Pie R Squared open: students need a place to eat.
- Keith: We can't self-contain Pie R or any of the outlets.
- Jenna: Many students come prepared for the night (with food) or walk to the Village.
- Keith: We tried staying open overnight in the old building, and no one came, so we shut it down.
- The consensus was against keeping the Nest open 24 hours.

### **Business Survey (and Academic Survey)**

- Keith: Finalizing the questions. Daniel and the Communications team putting it up on March 28.
- Jenna: Can the team also promote the Academic Survey? We have only 1,000 respondents so far, and would like 3,000.

### **eSports Cafe**

- Ava:
  - Big club (eSports) with 600 members looking for space for a lounge close to their office. A Net cafe/ bubble tea lounge.
  - They have a sponsor.
- Keith: Our current tenants are on five-year leases. There's no space.

### **Food Bank Bag Policy**

- Ron:
  - Our policy used to be Bring Your Own Bag, but in practice in the past we had bags to give people.
  - Now our supply of bags has ended, but people have come to expect bags from us.
  - We'd like to return to our Bring Your Own Bag policy, and if people don't have one, then charge them \$2 for a tote bag (we don't want to use plastic).
  - We'd waive the fee at first till people got used to the new policy.
  - We'll advertise the new policy.
- The consensus was in favour of the new policy.

[Daniel arrived.]

### **Safewalk and Block Party**

- Ron: Thinking of having off-duty Safewalk staff at Block Party to advertise Safewalk and distribute water. We'd get them to go by giving them free tickets.
- Jenna: But if the off-duty staff can't arrange rides or walks, it will just annoy people. And there's already a group handing out water.
- It was agreed to have Safewalk function in its regular way on that day.

### **Prophix**

MOVED AVA, SECONDED MATEUSZ:

"That the Executive recommend to Council that it allocate \$65,000 from CPF for the Prophix software system."

... Carried

### **Adjournment**

The meeting adjourned at 12:25 pm.

### **Next meeting**

- March 30, 2016.





## THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

### AMS EXECUTIVE COMMITTEE

Minutes of April 20, 2016

#### **Attendance**

Present: Aaron Bailey (President), Jenna Omassi (VP Academic), Ava Nasiri (VP Administration), Jude Crasta (VP External), Ron Gorodetsky (Student Services Manager), Daniel Levangie (Executive Director), Keith Hester (Interim General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Tracey Gaydosh (Vice)

Regrets: Mateusz Miadlikowski (VP Finance)

Recording Secretary: Sheldon Goldfarb

#### **Call to Order**

The meeting was called to order at 11:35 am.

#### **Agenda**

- The agenda was adopted (Jude, Jenna).

#### **Minutes**

- The minutes of April 13 were approved (Jenna, Jude).

#### **Bookings Priority**

- Aaron: When do commercial bookings get priority? May-August and also December?
- Sheldon: The SAC Policy Handbook should say.
- Ava: The first week of December, if classes haven't ended, may be a time the clubs want.
- Aaron: So we can say once exams start, then commercial bookings get priority.

#### **Credit Card**

- Keith: Switching from Rezgo to Moneris for clubs. Giving us better service and a 30% reduction in costs.

#### **May Performance Review**

- Aaron: Ken is working on performance review structures and wondered if we would come back in May to participate.
- There was general agreement.

**Vice**

- Tracey: The proposal has been circulated (re a service to support students with addiction problems).
- Jenna: Patricia Mirwaldt of UBC Health Services has been in touch and raised a couple of points:
  - Vancouver Coastal Health already offers this. Could we not bring them onto campus?
  - There was an attempt to offer something like this on campus some years ago, but it was decided to move it off campus for reasons of anonymity.
- Jenna: Maybe we should take a step back, touch base with Vancouver Coastal Health, perhaps partner with them, use their resources.
- Tracey: I didn't feel it was my place to reach out to Vancouver Coastal Health. A partnership with them seems possible, but we shouldn't leave the whole thing to them.
- Aaron: What action do we want to take now?
- Ron: Something to allow us to have the service, contingent on funding, for the summer: and then reassess.
- Daniel: There is another service on campus, Kaleidoscope, that includes addiction work, though their main focus is mental health. They work with Vancouver Coastal Health.
- Tracey: We can reach out to Vancouver Coastal Health, create the relationship, see what they want to do.
- Ron: The idea would be not to duplicate but to complement other services. This would be outside the scope of our Speakeasy service.
- Ava:
  - It's good to be thoughtful about not overlapping, but a student may not think, Let me go to the University about this. But if branded by students as peer support, they might go to that.
  - I agree that this doesn't fit under Speakeasy.
  - It makes sense to go ahead now.
- Jenna: Can we not have a little more time and wait for the budget?
- Ron: The budget is coming next week.
- Aaron: There is currently no service on campus providing the level of service we want on this. Council has indicated that it wants such a service. We should budget for it in the Preliminary Budget. If Vancouver Coastal Health joins in, we can amend the budget.

MOVED JENNA, SECONDED AVA:

"That the Executive recommend that Council approve the creation of AMS Vice as a Service."

... Carried

The meeting went in camera at 11:59 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of April 27, 2016

**Attendance**

Present: Aaron Bailey (President), Jenna Omassi (VP Academic), Ava Nasiri (VP Administration), Jude Crasta (VP External), Mateusz Miadlikowski (VP Finance), Ron Gorodetsky (Outgoing Student Services Manager), Hussam Zbeeb (Incoming Student Services Manager), Daniel Levangie (Executive Director), Keith Hester (Interim General Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Kathleen Simpson (VP External-elect), Louis Retief (VP Finance-elect)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

The meeting was called to order at 11:34 am.

**Agenda**

- The agenda was adopted (Jenna, Mateusz).

**Minutes**

- The minutes of April 20 were approved (Jenna, Mateusz). Mateusz abstained.

**Space for Food Bank**

- Hussam: Food Bank is moving to the Nest by July 31 because of renovations to the Old SUB. Will return when they're done (will take more than a year).

**Eco Village**

- Ron: Eco Village, a brokering agency that supports Food Banks, gets food donations from stores like Safeway. They can get us free food. It would be a savings for us. They want a launch of a package of services: puppy therapy, food bank.

**Child Care Centre**

- Aaron: Had hoped for a UBC presentation on the child care centre. Question of who will pay. UBC Properties Trust? UBC Housing (SHHS)? More money is needed to finish construction. We've already paid our part.
- Ava: Let's wait for someone from UBC to come present to Council.

The meeting went in camera at 12:15 pm.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of May 6, 2016

**Attendance**

Present: Ava Nasiri (President), Samantha So (VP Academic, arrived 1:10), Chris Scott (VP Administration), Kathleen Simpson (VP External), Louis Retief (VP Finance), Hussam Zbeeb (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Daniel Levangie (Senior Manager, Student Services), Keith Hester (Managing Director)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

The meeting was called to order at 1 pm.

**Agenda**

- The agenda was adopted.

**Minutes**

- Minutes of April 27 were deferred till next meeting.

**Orientations**

- A discussion of the current orientations for Executives and their staff produced the following observations:
  - Some of the information was not necessary for those who have already been working for the AMS for a year or two.
  - The sessions took too long, leaving little time for work this week.
  - Debriefings came at awkward times, interrupting work.
  - It would have been good to have both student government staff and services staff together so they could meet.
  - The most important sessions were on media, health & safety, and HR.
- It was agreed that in future such orientations should aim for:
  - Efficiency.
  - Relevance, i.e., tailoring to the audience.
  - Engagement.

[Samantha arrived.]

### Council Orientation

- Wednesday, May 11, in the Perch and the Michael Kingsmill Forum, 6 pm.
- Presentations on AMS structure and governance, including fiduciary duty. (Spencer Keys presenting on governance.)
- Dinner and social activities: maybe games, prizes.
- **Action Item: Everyone think of fun activities for the orientation.**

### Executive Retreat

- Leaving Thursday 10 am for Whistler (by car). Staying till Saturday.
- Ava: Aim is for the Execs to think about their goals and their teams. Set direction for next year and look forward to the next three years, as recommended by the Governance Review consultants.
- Louis suggested planning the weekend in more detail at the next Exec meeting.
- Ava:
  - Been in touch with Blake from the SUO (at UBC Okanagan). May be able to use the UBC President's Fund (for cross-campus initiatives) to arrange a joint Executive retreat with the SUO in July in Lake Louise or Jasper.
  - Also perhaps a joint Council retreat in November.
  - We're also having a summer Council retreat in late June or July (just for our Council).

### Who sits on UBC committees?

- Samantha: Is it Jenna or me who should attend the next meeting of the UBC Sexual Assault Policy Development Committee? Jenna was appointed to represent the AMS, but she now works for the University.
- Ava: It's a strange space to coordinate, but I don't see why the two of you can't both attend. Coordinate with Jenna.

### Adjournment

The meeting adjourned at 1:37 pm.



## THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

### AMS EXECUTIVE COMMITTEE

Minutes of May 17, 2016

#### Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic, arrived 11:15), Chris Scott (VP Administration), Kathleen Simpson (VP External), Louis Retief (VP Finance), Hussam Zbeeb (Student Services Manager), Daniel Levangie (Senior Manager, Student Services), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

#### Call to Order

The meeting was called to order at 11:01 am.

#### Agenda

- The agenda was adopted (Kathleen, Chris).

#### Minutes

- The minutes of May 10 were approved (Kathleen, Chris).

#### Updates

- Daniel: One more orientation session tomorrow, on the duty to accommodate, with UBC's Shirley Nakata (Ombudsperson) and Janet Mee (Access & Diversity).
- Keith: An orientation session with Angela from Payroll on how to use EZ Labor.
- Sheldon: Minute-taking orientation session coming sometime?
  - Ava: Maybe as a Council presentation.
- Ava: Graduation ceremonies: Usually we're asked to be part of the platform party. This didn't happen this time; we're inquiring.

#### Letter on Transit

- Kathleen: The David Suzuki Foundation and others have produced a letter advocating for better transit in Metro Vancouver and want us to be signatories. Is this something that has to go to Council?
- Ava: If something is in line with our existing policies, as this is, it doesn't need to get Council approval. If it was controversial or not in line with our policies, that would be different.
- Kathleen: It will be good for us to be signing this.
- Keith: Who are the other signatories?
- Kathleen: All groups we've partnered with before.

MOVED KATHLEEN, SECONDED LOUIS:

“That the AMS sign on to the letter from the David Suzuki Foundation in support of better transit.”  
... Carried

### Health and Dental coverage of flu shots

- Louis:
  - Flu shots are currently covered by our plan, but they are provided free by the University. If students get a free flu shot from the University, there’s no charge to our plan.
  - But Shoppers Drug Mart has been offering flu shots and charging them to our plan, increasing our costs by \$200,000.
  - We are going to cut the coverage from our plan and tell students to get the free shots offered by UBC instead of going to Shoppers.
  - We will also speak to Shoppers.

[Samantha arrives.]

### Financial subsidy for International Students

- Louis: I have numbers on international students now. In 2015-16 they paid 40% of the fees and made up 23% of the student body (up from 11.9% of the student body the year before).
- The question: what percentage of bursary funding should be set aside for international students? Currently, it’s zero. Only domestic students are eligible, but the University has agreed to set aside a portion for international students.
- It was agreed to go with the percentage of students (23% this year) and adjust it every year to be whatever the percentage of international students is that year.

MOVED LOUIS, SECONDED CHRIS:

“That the Executive approve a financial subsidy for international students, such a subsidy to be the same percentage of the available funding as the percentage of international students in the student body that year.”

... Carried

### Council Agenda

- Ava:
  - We’ll strike all the updates but the ones from the Executive (to expedite the meeting, which will almost completely be for committee appointments).
  - We’ll need a motion to extend Angela Tien as chair of Hiring Committee.

- I've asked Abdul if he can chair, and am waiting to hear back. (His term as Speaker has expired, and the hiring process is not yet done.)
- Councillor spots will be filled in ahead of time for the appointment motions.
- Students at large will need to be added at the meeting; we've received only two applications so far from students at large.
- Samantha: Will there be a social event after the meeting?
- Ava: Good idea.

**Executives on Committees**

The Executive agreed to the following assignments:

LPC: Chris and Louis

Educom: Samantha and Kathleen

SLCC: Chris and Louis

Unicorn: Samantha and Kathleen

Hiring: Ava, vacancy

Governance Review Implementation: Chris.

Since no Councillors have asked to be on the CiTR board, Ava and Sam said they would serve, along with Louis, who is automatically on as the VP Finance.

**Adjournment**

The meeting adjourned at 11:55 am.





**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of May 24, 2016

**Attendance**

Present: Ava Nasiri (President), Samantha So (VP Academic), Chris Scott (VP Administration), Kathleen Simpson (VP External), Louis Retief (VP Finance), Hussam Zbeeb (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council, arrived 11:10)

Regrets: Daniel Levangie (Senior Manager, Student Services), Keith Hester (Managing Director)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

The meeting was called to order at 11:05 am.

**Agenda**

- The agenda was adopted (Chris, Kathleen,).

**Minutes**

- The minutes of May 17 were deferred.

**Vaccines**

- Louis: Re the issue of Shoppers Drugs on campus offering flu shots and charging the AMS Health and Dental Plan:
  - If this continues, it would increase costs so that we could not afford it, given the current fee level that we charge the students.
  - On the other hand, if we stopped covering flu shots altogether, there would be a savings that would create a surplus in our fund in excess of what we need.
  - We could cover partially. Have to check the numbers, probably between 70 and 75%.
  - If we do that, we won't have to launch an awareness campaign to get students to get free shots from UBC instead of going to Shoppers.
  - If Shoppers continued giving the shots, we would pay only 70% or so. Shoppers would have to collect the rest from the students or just absorb the difference.
- Ava: Louis will circulate the numbers and we can decide what we would like. We can then make a recommendation to the AMS/GSS Health and Dental Plan Committee.
- **Action Item: Louis to circulate numbers.**
- **Action Item: Samantha to contact Pharmacy about the issue and also whoever at UBC is responsible for the campus Shoppers.**

### U-Pass

- Kathleen:
  - There are 37 students in Social Work who are classified as Distance Ed and thus ineligible for the U-Pass, but who for the month of June will be attending classes on campus.
  - They would like the U-Pass for that month.
  - I've asked Social Work about reclassifying these students, but have not received a positive response.
  - We can't afford to pay for their U-Passes.
- Louis: We could look into whether we could afford it.
- It was agreed that further efforts would be made to reclassify the students.
- **Action Item: Kathleen to reach out to their Social Work professor.**
- **Action Item: Samantha to speak to Senate people.**
- Larger issue: Who decides classification?

### Budget

- Louis:
  - The deadline has been extended to June 3.
  - Discussing Welcome Back Barbecue budget today.

### Laserfiche

- Sheldon: We are speaking to Laserfiche about removing the Public Portal part of the project, after which they should submit us a revised invoice for maintenance. We will then have to bring that to the Executive and Council for approval.

### Childminding

- Ava: Re the request for an additional \$40,000 to pay for the childminding centre (to cover millwork etc.), we could say No. We could say Maybe, if certain conditions are met.
- Chris: If we give money, we could have a say in how it's run.
- Louis: Do we want a say?
- Chris: Not in day-to-day managing, but in high level decision-making. We want to protect the interests of the students.
- Kathleen: Is there a management committee? Is that even necessary? We don't want to create a massive overhead.
- Chris: We should have some control, a check on what the University does. It's in our building.
- Kathleen: Mainly we want a cheap rate for students.
- Questions to answer:
  - The financial structure, operating costs.

- Reduced costs for students.
- How prioritize students?
- What is usage at other campus child care centres? What is the wait list like?
- What are the rules of usage: number of hours etc.
- What is the proper interpretation of the contract concerning millwork?
- What is the role of UBC Properties Trust?
- Ava: UBC is still eager to go forward. That's why John Metras came to Council last week. They want to complete construction in order to open in September.
- **Action Item: Chris to raise the questions with UBC's childcare people (on operating costs) and with Michael Kingsmill and John Metras (about construction).**
- Louis: Let's not rush to Council till we have answers.
- Samantha: If we say no, we're not saying no to children. It's up to UBC to go forward and not say no to the children.

**Adjournment**

The meeting adjourned at 11:55 am.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of May 31, 2016

**Attendance**

Present: Ava Nasiri (President), Samantha So (VP Academic), Chris Scott (VP Administration), Kathleen Simpson (VP External), Louis Retief (VP Finance), Hussam Zbeeb (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Daniel Levangie (Senior Manager, Student Services)

Guest: Blake Edwards (UBC SUO President)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

The meeting was called to order at 11:02 am.

**Agenda**

- The agenda was adopted by consensus.

**Minutes**

- The minutes of May 17 were deferred (while waiting for corrections). The minutes of May 24 were approved (Louis, Chris).

**Childminding**

- Chris reported on information he has gathered:
  - UBC has 600 day care spaces across campus.
  - The target for student usage is 40%.
  - The Osprey Childminding Centre in the Nest is not expected to make money.
  - UBC will pay for administration and housekeeping; parents are expected to bring toys etc.
  - Osprey is meant to be more affordable for students.
  - It won't be a true drop-in facility in the sense of parents being able to drop by the day of and leave their children. The way it's different from other facilities is that it won't require booking for a full term.
  - There are discount rates for booking four months in advance.
  - If there are overruns for construction costs, our contract with UBC requires us to pay 32% (not 50% as requested by UBC).

- Samantha: The centre is being advertised as drop-in. Booking four months in advance is something else, and students are not likely to do that. The definitions should be clarified.
- The Executive discussed the idea of making extra funding from the AMS contingent on the following criteria being met:
  - Reserving places for student drop-ins
  - Targeting more than 40% of the spaces for students
  - Providing cheaper rates to students.
- It was agreed to bring this to Council for discussion

### **U-Pass and Distance Ed**

- Kathleen: The problem has been taken care of. The course designation for those Social Work students has been changed. They are no longer considered Distance Ed, so they are eligible for the U-Pass.
- The Executive discussed ways of announcing this news, letting people know that AMS advocacy worked here.

### **Gallery Lounge 2.0**

- Ava: A kegger/reception/social event on June 16 in the old Perch space where we are opening a new Gallery Lounge.

### **Welcome Back Barbecue**

- Louis: We were going to bring the Welcome Back budget to Council, but we've just seen the actuals from last year's barbecue and we want to make changes. There was a \$61,000 deficit last year and we don't want the same thing happening again.

### **Safewalk**

- Hussam: There's been a suggestion from Campus & Community Planning that we introduce a system of transporting people with disabilities on golf carts. They would provide the golf carts and would look to us to pay wages. As part of Safewalk.
- Keith: It shouldn't be part of Safewalk.
- Chris: Not sure we want to be paying the wages.
- Hussam: This is early stages; there's still lots of things to work out.
- Ava: We can look at various options.
- Hussam: They'd like to present to Exec.

### **Vaccines**

- Samantha: Have found the UBC health person to contact about the issue of Shoppers Drug Mart billing the Health and Dental Plan for flu shots they advertise as being free. (Patricia Mirwaldt is the contact.) Do we also want to contact a tenancy person?

- Ava: Yes, we'd like UBC as the landlord of Shoppers to communicate with them.
- Louis: The Health and Dental Plan Committee is meeting on this. We are having to change our coverage to deal with what Shoppers is doing.
- Ava: Let the minutes show that we are outraged with Shoppers Drug Mart.

**Studentcare conference**

- Louis: Kathleen and I went to the studentcare conference in Montreal and learned about their new services, including a mental health survey. They can do a customized report for UBC: we've asked them to do that.
- Ava: That's something we can share with UBC's Mental Health Network when it's done.

The meeting went in camera at 11:47 am.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of June 7, 2016

### Attendance

Present: Ava Nasiri (President, by phone), Chris Scott (VP Administration), Kathleen Simpson (VP External), Louis Retief (VP Finance), Hussam Zbeeb (Student Services Manager), Keith Hester (Managing Director), Daniel Levangie (Senior Manager, Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Samantha So (VP Academic)

Guests: Aviva Savelson (UBC Campus & Community Planning), Marium Hamid (Executive Special Projects Assistant, Governance)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:09 am with Louis chairing.

### Agenda

- The agenda was adopted (Louis, Chris).

### Minutes

- The minutes of May 17 and May 31 were approved (Louis, Kathleen).

### Shuttle program

- Aviva:
  - New initiative: a possible partnership between UBC and the AMS on a shuttle program for people with mobility needs.
  - Especially needed in pedestrian areas where vehicles can't gain access.
  - Prompted by the construction of the new Indian Residential Schools Dialogue Centre, which is going up in an area with no vehicular access, and which may be used by people with mobility needs.
  - Looking at various things concerning pick-up and drop-offs, and improvements re parking, and also this shuttle idea.
  - In the early stages; just looking into feasibility. Still need to look at finances.
  - At American schools this sort of thing is common: they have golf cart programs. That's the sort of thing we'd like to look at.
  - They're mostly student run.
  - Want to see if we can interact with the AMS.

- Maybe dovetailing with Safewalk. This shuttle program would be for daytime, and probably mostly for people with short-term needs and visitors.
- We would need to discuss who would pay for what and how this might work with Safewalk.
- Louis: Not for people with long-term needs? Not students?
- Aviva: People with long-term needs usually have their own ways of getting around: wheelchairs etc. But there's a gap for those with short-term injuries.
- Louis: I'd like to see it for long-term too: wheelchairs across campus is not ideal. Do we have numbers?
- Aviva: Access & Diversity says they serve 2400 students and 30-40 faculty and staff, but that's misleading; it includes people with learning disabilities etc., not necessarily those with mobility needs. Also, we expect that if we create a program a greater need will emerge.
- Hussam: What can vehicles not access?
- Aviva: Predominantly buildings on Main Mall.
- Daniel: Would this be an on-call system or operating constantly?
- Aviva: In the U.S. these are all reserved, and at San Diego, for instance, they get 75 reserved pick-ups a day and allow 10 more a day for last minute online bookings.
- Daniel: A single driver, or would there be two?
- Aviva: That didn't come up. My assumption is one.
- Daniel: For Safewalk we use two for safety.
- Louis: Could these be volunteers instead of paid workers?
- Aviva: My sense was that they all are paid. With state funding following mandated accessibility guidelines. It would be good to have student employment: makes the service more affordable while providing student jobs and student learning.
- Kathleen: It would be good to get more details from other universities.
- Louis: What about government funding here?
- Aviva: We're looking into capital funding. Doubt we could get operations funding. Would like to look into options: AMS, VP Students, Parking.
- Louis: Have you looked at local universities?
- Aviva: This is a very niche service. In Canada there are not a lot of campuses like ours. Most are urban.
- Ava: There's a covered bike service being launched: will that conflict with this program?
- Aviva: We need more scoping; there are a lot of details to look into.

### **Bubble Tea**

- Daniel: Soft opening Thursday. Messaging will focus on the naming contest. Thinking of following the process used to name the Nest.
- Ava: That ended up with a vote at Council, which we may not want here. Also, can we have a sampling of the product before the opening?



- Keith: The soft opening will include vouchers for everyone to do the sampling so we can perfect the recipe for next week.
- There was discussion of whether to do internal sampling first. Keith said there has already been consultation and sampling with the Food & Beverage staff (they liked it).
- Ava: As to the naming, the Nest process was somewhat formal. We may not want that. We do want a clean process, and have to be clear who's eligible to enter the contest.
- Daniel: We can imply this is aimed at students but not restrict it to just students.
- Ava: We can use social media and also let people vote in person at the store.
- The consensus was that the Executive would narrow down suggestions to a shortlist and then a student vote will decide.

### Vaccines

- Louis: We have determined that if we pay 70% of the cost, it won't cost us anything or produce a surplus, so 70% will be the vaccine number.
- Samantha is tracking down the UBC person to talk to about Shoppers Drug Mart. Keith suggested James Heth at Treasury. Through him we can tell Shoppers to stop and also tell them we're changing our coverage.

### Oohlala

- Daniel:
  - We've had the app for two years; 4000 use it.
  - It replaced the hardcopy AMS Insider.
  - Clubs especially use it.
  - Need to figure out how to increase usage.
  - Or if not keeping it, decide what to do: encourage students to go to the UBC app?
  - We're not going to go back to the hardcopy Insider.
  - Cost of app: \$22,000 a year.
- Louis: Expensive.
- Daniel: And they want to go up by 15%.
- Sheldon: How much did the old Insider cost?
- Daniel: \$80,000, though we recouped money through advertising.
- Ava: Maybe we need to step back and figure out what our purpose is. The old hardcopy handbook explained the AMS and included an agenda and coupons. It was also physical outreach. Oohlala replaced some of those elements but not all. We need to ask what we want to get done.
- Daniel: Clubs, outreach.
- Chris: No one wants a giant group chat.
- Ava: They sold us on the timetable: you can see what classes your friends are in: but it's a tough process. Does Orgsync have a mobile app?
- Chris: It does.

- Ava: Is Oohlala taking away from Orgsync?
- Daniel: We need to take inventory of what platforms students are using and figure out what platforms would be best. Oohlala is not ideal for events. Anna (Events Manager) says there's another app that would work better.
- Keith: This would be an ideal project for the new Communications Manager.
- Louis: If we cut down functionality, could we save money?
- Daniel: Maybe a bit.
- **Action Item: Asad (the student engagement coordinator) to evaluate the ideal platform landscape. Execs to compile the platforms they use.**

### **Council Retreat**

- Marium went over the plans for the June 17-19 retreat at RockRidge Canyon near Princeton, BC.
- Marium:
  - Drafting the schedule.
  - Three objectives/areas to cover:
    - Mission and vision
    - Organizational knowledge
    - Your duties
- Discussion of schedule.
- **Action Item: Marium to send schedule around.**

### **Adjournment**

The meeting adjourned at 12:29 pm.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of June 14, 2016

### Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic), Chris Scott (VP Administration), Kathleen Simpson (VP External), Louis Retief (VP Finance), Hussam Zbeeb (Student Services Manager), Keith Hester (Managing Director), Daniel Levangie (Senior Manager, Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Marium Hamid (Executive Special Projects Assistant, Governance)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:04 am.

### Agenda

- The agenda was adopted (Louis, Kathleen).

### Minutes

- Approval of the minutes of June 7 was postponed.

### Childcare

- Chris:
  - They don't know if they can offer what we've asked for (e.g., priority for students) because they don't know what usage will be like in the new centre.
  - The thinking is that it will mostly be students using it anyway and it would be up to us to advertise the centre to our members.
- Louis: What about the price?
- Chris: They will bill us \$21,000 or so. We have an additional \$18,000 to give on top of that.
- Louis: How different is this day care from other campus centres?
- Chris: Very different. It's drop-in. But they could convert it to regular day care.
- Keith: Will we be involved in that decision?
- Chris: They have control.
- Ava: Can we get something in writing? An MoU linking the additional money we're providing to our expectations for the centre.
- Chris: They're not going to agree since they don't know what usage will be like.

- Sheldon: There's already an advisory committee in the agreement, and we have seats on it.
- Chris: But it has no decision-making power.
- Hussam: Maybe revisit this in November.
- Chris: It will be built by then.
- The consensus was to pay what they bill us for, what we are contractually required to pay.

**Bubble Tea**

- Keith: Bubble Tea opened. Everyone seems to like it.
- Daniel: Naming campaign underway. Will be in the newsletter.

**Vaccines at Shoppers**

- Samantha: Going to be meeting Louise Cowin (VP Students), Patricia Mirwaldt (Director of Health Services), and Carole Jolly (Campus & Community Planning) about this.

**UBC Security**

- Samantha: They are probably going to contact us about safety procedures.

**Santa Ono**

- Samantha: Want to approach the student union at University of Cincinnati about their experience with Ono (the newly named UBC President).

**Studentcare/Legal Aid**

- Louis:
  - They're willing to offer legal aid if we want it.
  - It would require a referendum to approve a new fee.
  - Expensive: \$20-plus, but may come down after the first year.
  - Would be easily opt-outable.
- Ava: If insurance is paying, would there be pressure to wind up cases quickly?
- Kathleen: We could speak to other schools that have this plan.
- Ava: We need data.
- Sheldon: Relation to the Student Legal Fund Society?
- Ava: SLFS doesn't have enough money to do this sort of thing.
- Keith: We can look into other options, e.g., our own insurance company.

**Council Retreat**

- Marium went over the plans for the retreat.
- Workshops were assigned on Strategic Planning, Rights and Commitments of Student Leaders, Mission-Vision-Values, Committees, Robert's Rules, Governance Review. There

will also be a session called Step into My Office, in which the Executives will explain their roles.

**Medical Students**

- Kathleen:
  - Issue about third and fourth year medical students opting in to the Health and Dental Plan. Causes problems.
  - Talking with the Medicine Undergraduate Society about holding a new referendum to reverse the one from 1966 which exempted upper year med students from the AMS fee, and which has led to this situation, in which they have to individually opt in if they want the Health and Dental Plan.

**Student Development and Services**

- Daniel: UBC Student Development wants us to present: three slides per Exec, to tell them what each of you is working on; also Big Team objectives.

**Adjournment**

The meeting adjourned at 12:20 pm.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of June 21, 2016

### Attendance

Present: Ava Nasiri (President), Chris Scott (VP Administration, by phone), Kathleen Simpson (VP External), Louis Retief (VP Finance), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Samantha So (VP Academic), Daniel Levangie (Senior Manager, Student Services), Hussam Zbeeb (Student Services Manager),

Guest: Kristan Northrup (Oohlala), by Skype

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:10 am.

### Agenda

- The agenda was adopted (Kathleen, Chris).

### Minutes

- The minutes of June 7 and June 14 were approved (Kathleen, Louis).

### Blue and Gold Society

- Ava:
  - This is a group of representatives from Constituencies and other campus groups interested in promoting school spirit, not just in sports, but in ways connected to their activities.
  - The campus groups include the RHA (Residence Hall Association), the Thunderbird Athletic Council, the Inter-Fraternity Council, Pan-Hellenic, Common Energy, the Ubysey, CiTR, and UBC Rec.
  - They will be meeting at 6 pm Thursday before the Perch Eviction Party.

### Loon Lake

- Trip to Loon Lake to scope out long-term relationships for club and Council retreats.

### Gallery 2.0

- Keith asked the Executives to check out the redone space to see what they think.

- Chris asked about using Perch furniture in the Student Life and Sustainability Centre (SLSC).
- **Action Item: Keith and Chris to look for furniture for the SLSC.**

### Constituency food outlets

- Chris: The EUS wants to operate their own food outlet. We need a process to govern this.
- Sheldon: This came up back in 2010.
- Louis: There are insurance and liability issues.
- Keith: There is an agreement concerning the new Engineering building.
- **Action Item: Chris and Craig (Food & Beverage) to meet with an EUS representative.**
- **Action Item: Sheldon to circulate agreement.**

### Oohlala

- Kristan:
  - The Oohlala app can be customized to handle events, groups and clubs, services, food vendors, etc.
  - Can create a tile to feature the Nest anniversary.
  - Or tiles about sexual assault, campaigns, food vendors.
  - Can do payments for events.
  - Can be used in connection with orientation.
  - There's a campus wall platform on which students can ask questions, express feelings, etc.
  - It's a way of measuring campus sentiment.
  - The app is up for renewal. Normally, there would be a 10% increase over three years, but we can make you an offer keeping the price the same for the next three years.
  - At UBC the app has 5416 registered users, or 11% of the student population.
  - McGill has 75% of its students registered.
- Louis: Is there a fee for getting data?
- Kristan: It's free to you with the app.
- Louis: Is the 11% adoption rate for the past year or for the two years we've used the app?
- Kristan: The two years. Through promotional strategies I'm hoping we can reach 40% adoption.
- Kathleen: The total number of students is about 50,000 each year, but over the course of the two years there have been more than 50,000 students here.
- Kristan: I can produce a graph taking that into account.
- Louis: How long did it take McGill to reach 75%?
- Kristan: Longer than two years.

- Kristan: The contract expired May 31. I've spoken to Daniel about an extension. Contracts can be for two or three years.

### **Budget**

- Louis: Budget Committee met yesterday, and had questions. We need things by Friday.

### **Laserfiche**

- Sheldon:
  - Two years ago Council approved \$65,000 for the Laserfiche/Magnimail document management system for the Archives.
  - At that time we were quoted an annual maintenance fee of about \$6,000 a year.
  - In fact, the maintenance fee is higher, and they currently want to bill us for \$7,700, which could come from CPF.
  - Subsequent years' fees would have to come from the Archives budget.
  - After taking a while to set up, the system does seem to be working and would mean that the Archives assistants would no longer have to file emails manually, freeing them for other tasks or enabling us to hire fewer assistants.
- The Executive felt that it was premature to go to Council at this point to ask for the money. First there should be a consultation session, with more information presented.
- **Action Item: Louis and Sheldon to plan a consultation session.**

### **Adjournment**

The meeting adjourned at noon.





# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of June 28, 2016

### Attendance

Present: Ava Nasiri (President), Chris Scott (VP Administration), Kathleen Simpson (VP External), Louis Retief (VP Finance), Samantha So (VP Academic), Daniel Levangie (Senior Manager, Student Services), Hussam Zbeeb (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:05 am.

### Agenda

- The agenda was adopted by consensus.
- Question about reports on travel.

### Minutes

- The minutes of June 21 were approved (Chris, Louis).

### Updates

- Ava:
  - Blue and Gold Society meeting.
  - Speaking to Athletics about the Homecoming football game.
  - Hiring the new Communications Manager.
- Sheldon:
  - Looking up the Travel Policy.
  - Tracking down the original Blue and Gold Society (1958).
  - Working on the history book. In the 1980's now. Tracking down the Revolutionary Trutchkeyites.
- Keith:
  - Gallery 2.0 opened yesterday and got a good response.
  - Bubble Tea is doing well, so well that the line-ups have become too long for the downstairs location. We may want to move Bubble Tea upstairs, and maybe the current location will become an ice cream outlet.
  - Ramen is now available at Grand Noodle Emporium.

- Looking to expand the AMS family to include the students at Carey Theological College. We have to see whether they want to join; they would hold a referendum to do that.
  - May financial results look good: we're \$200,000 ahead.
- Louis:
  - Looking to get individual credit cards for the Execs. And then maybe for the clubs.
  - We're testing Ariett, the new financial software.
  - Everything is looking good for the final AMS budget.
- Samantha:
  - CACUSS conference was good: good sessions on policies on sexual assault, mental health, etc.
  - Catch-up meeting with Andrew Parr (UBC housing and hospitality, childcare).
  - And with Paul Harrison about mental health and well-being.
- Daniel:
  - Will be away for three weeks.
  - Neil Guppy is leaving and Janet Teasdale returning to UBC Services. Going to be talking to them about police services and their relation to general services.
  - Looking into Therapy Dog: puppy petting on a regular basis.
- Kathleen:
  - Campaign planning.
  - SUDS.
  - Advocan/U-15, the coalition of students from the larger universities, is planning a November event in Ottawa.
  - Looking more into Bill 41: the changes protect capital and services fees, but it's not clear if they cover general membership fees.
- Chris:
  - Ball pit coming to the Nest.
  - Talking to UBC Sustainability about reducing waste in the Nest.
  - Old SUB.
  - SAC.
- Hussam:
  - Talking to Campus & Community Planning about the mobility needs shuttle.
  - Vice meetings.
  - Outreach.
- Ava:
  - UBC letter received.

## Goals

- Ava: We can spend time at Council going over our goals.
- Chris: Perhaps wait for September for Councillors to get back.

- Ava: We can do a quick update then, but still do something now.
- Daniel: When presenting, it would probably be best to aim for something in between very specific goals and talking about the general areas you're working on.

**Furniture for SLSC**

- Chris: None to be had, but I found some couches.

**Laserfiche**

- Louis:
  - Originally quoted \$6,000 for annual maintenance. Then billed \$11,000. Even after we asked to discontinue the Public Portal part of the system, the annual bill came in at \$7,700.
  - The system is not fully functional, but now they won't fix it until we pay.
  - We were charged \$1,000 for last year's maintenance, before the system was functioning.
  - Want to get the bill down at least to \$6,000.

**Office Hours**

- Ava: Need to post office hours and photos on website. Maybe also on pop-up banners at the bus loop or in the residences.

**Birkman Questionnaire**

- Ava: Please get it done by tomorrow.

**Adjournment**

The meeting adjourned at 11:45 am.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of July 4, 2016

### Attendance

Present: Ava Nasiri (President), Chris Scott (VP Administration), Kathleen Simpson (VP External), Louis Retief (VP Finance, by phone), Samantha So (VP Academic), Hussam Zbeeb (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Daniel Levangie (Senior Manager, Student Services), Keith Hester (Managing Director)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 12:04 pm.

### Agenda

- The agenda was adopted by consensus.

### Minutes

- The minutes of June 28 were approved (Kathleen, Louis).

### Updates

- Ava: Media update with CTV.

### Team Social and Development

- Executives and their staff to meet Wednesday.
- Tomorrow Executives doing their Birkman session.

### Food & Nutrition and Sustainability

- Hussam: UBC looking into creating standards for food labelling and purchasing. Citing our policies (Ethical Purchasing etc.).
- Hussam: UBC is asking about the sustainability fee we collect.

### SUDS (the Student Union Development Summit)

- Kathleen:
  - Registration open; 20 tickets went in the first 10 minutes.
  - Planning is going well. Looking at accommodation in Vanier. Planning the closing banquet; will be outdoors.
  - SUDS will run from August 11-14.

### **Council**

- Ava: Let's think about a possible discussion topic for next week's Council meeting, if Council does not run too late: e.g., strategic planning, communications, Council goal setting.
- Chris: Council goal setting.
- Ava: That would fit in with us presenting our goals.

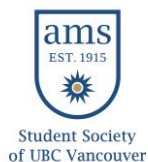
### **Communications**

- Ava: My assistant Aaron has done an analysis of the website and our use of social media, and I will be sending out some communications goals.

### **Bubble Tea Naming**

- The Executive came up with the following five names to put to the students:
  - Ph.Tea
  - Tea-Bird
  - The Last Straw
  - I'd Tapioca That
  - Platform 9 and Tea-Quarters

The meeting went in camera at 12:30.



## THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

### AMS EXECUTIVE COMMITTEE

Minutes of July 12, 2016

#### Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic), Louis Retief (VP Finance), Chris Scott (VP Administration), Kathleen Simpson (VP External), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Daniel Levangie (Senior Manager, Student Services), Hussam Zbeeb (Student Services Manager)

Guest: Kevin Doering (AVP Academic)

Recording Secretary: Sheldon Goldfarb

#### Call to Order

The meeting was called to order at 11:05 am.

#### Student Housing

- Kevin:
  - Proposing that the AMS consider taking out a loan to fund housing on campus.
  - UBC can't take out an external loan and has complicated processes.
  - We could take out the loan and coordinate with UBC to provide housing at much lower rents to students.
  - This would also produce more student housing.
- Keith: There are risks, and this may violate our bylaws.
- Kevin: We already have a Capital Projects Fund, one of whose purposes is to pay for student housing.
- Keith: There's not enough there to pay for a housing project.
- Kevin: There's a need on campus: a huge waitlist.
- Keith: The problem is securing the loan. For the Nest, we had a student fee to pay it off. For this project, we wouldn't have that.
- Kevin: The idea is that the rents paid by the students would pay off the loan.
- Sheldon: According to the bylaws, to purchase land or buildings, we need to get a Resolution of the Society, which means either a general meeting or a referendum.
- Ava: Next steps?
- Kevin: We can send the proposal to UBC and have preliminary discussions.
- Ava: We can present to the Board of Governors. It would fit into our affordability campaign.
- Louis: It would do something for students.

- Sheldon: Although the Capital Projects Fund was created with the idea that it could be used for student housing, I don't believe it ever was. I can look into the history of why we did not pursue this.
- The Executive was in general support of moving forward on the proposal.
- Ava: Rather than wait for a new building, could we subsidize a current housing project?
- Kevin: Not sure we can.
- **Action Item: Kevin to let the Executive know what support he needs in going forward with the proposal.**

[Kevin left.]

### Agenda

- The agenda was approved (Kathleen, Chris).

### Minutes

- The minutes of July 4 were approved (Kathleen, Samantha).

### Council agenda

- Chris: I'd like to add a discussion on sports and something on Sustainability.
- Ava: Update your slides on your goals. We will be presenting them at the meeting.
- With ternary reports not ready, it was agreed to ask Council to suspend Code to allow them to be postponed till August.
- Chris: Maybe the Code schedule should be changed so that the three reports each come at the end of a term. The first one could be in August instead of July.
- Ava: Something to raise with LPC.

### Oohlala

- Louis: Followed up with them about what the app could do: talked of being able to have Oohlala take over the payment functions now done by Rezgo and Square. This could get users onto Oohlala. Now there's only 4,000, which hardly makes it worthwhile. But if we could get 20,000 or more ...
- Ava: We've also been talking of replacing Orgsync. It would be good to have some thoughtfulness about all this, looping in with clubs management software. Or do a financial add-on for Orgsync. Another app out there is Campus Vibe: I'm friends with someone there, so would declare a conflict of interest on it.
- Louis: Maybe we should build our own software from scratch.
- Ava: Let's wait before renewing Oohlala.
- Kathleen: Oohlala is not very user friendly.
- **Action Item: Louis and Chris to look at Oohlala, Orgsync, and Campus Vibe, and speak to Hong about building our own software.**

## **Budget**

- Louis:
  - Surplus of \$85,874.
  - Not many changes from the Preliminary Budget:
    - VP Admin is up because of shifting sustainability and sustainability staff to that portfolio.
    - Some extra coordinators.
    - Safewalk is at full capacity, so up, but SASC is down because of a donation.
    - Communications may need amendments once we get a manager.

## **Adjournment**

The meeting adjourned at 11:58 am.





# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of July 19, 2016

### Attendance

Present: Ava Nasiri (President, arrived 11:50), Louis Retief (VP Finance), Chris Scott (VP Administration), Kathleen Simpson (VP External), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Samantha So (VP Academic), Daniel Levangie (Senior Manager, Student Services), Hussam Zbeeb (Student Services Manager)

Guest: Kelsi Wall (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:35 am with Chris in the chair.

### Agenda

- The agenda was approved (Louis, Kathleen).

### Pottery Club

- Chris:
  - The Pottery Club needs temporary quarters for a year until they can go back in the renovated Old SUB.
  - We could get them a trailer which they would share with the Bike Kitchen: total cost \$80,000 (\$27,000 for the Bike Kitchen; \$53,000 for the Pottery Club).
  - Another option is to find them some temporary space in the Nest, e.g., a bookable room.

[Ava arrived and took the chair.]

- The consensus was to consider all possible options.

### Ombudsperson

- Should we again hire a student Ombudsperson or should we look into hiring a full-time professional?

- Louis:
  - If we use money from the AMS Ombuds fee (instead of giving it all to UBC for their Ombudsperson), we would have more money and be better able to hire a professional.
  - I've asked UBC about an MoU for the use of the money.
- Ava: At this point we should probably hire a student.
- Chris: Or we could use the UBC Ombudsperson.
- Louis: Not for AMS issues, e.g., involving AMS staff rather than students – although that could go in an MoU.
- Chris: We are paying half the salary of the UBC Ombudsperson. They're a full-time professional. A student Ombudsperson may not always be the most effective way to go.
- It was agreed to speak to the UBC Ombudsperson.

## Minutes

- The minutes of July 12 were approved (Kathleen, Louis).

## Security

- Ava:
  - Debbie Harvie of UBC Community Services (Campus Security, Parking, etc.) has been in touch with us, passing along word that UBC wants there to be internal security patrols in the Nest that we should pay for.
  - She said such patrols are needed, but when we asked for data on this, there was no response.
  - UBC is saying the lease gives them the right to intervene.
- Keith: The lease doesn't give any authority for them to intervene in the Nest.
- Ava: Our position is that we demand that the University cease and desist from meddling in our affairs, especially when based on no logic.
- **Action Item: Ava to set up a meeting with Louise Cowin (UBC VP Students) and Lisa Castle (UBC VP HR) to establish boundaries.**

## ABBA (Advisory Board for Business and Administration)

- Louis: Terms of reference for ABBA are being discussed by ABBA tomorrow night. We may want to give them some direction.
- Chris: What is the point of ABBA?
- Ava: Now they and the Managing Director report to the Executive.
- Sheldon: Originally created to oversee the businesses and to be a liaison between the businesses and Council.
- Louis: With our new structure, does that make sense anymore?
- Ava: I think it does. Who else can devote detailed attention to business budgets and also come up with innovative ideas? They can help set the strategic direction for the

businesses and help them achieve a competitive advantage. Also look at the business operations budget.

- Louis: We've been taking other issues to ABBA: HR etc.
- Ava: More departmental structures than HR, because those structures affect the bottom line and are under management control and thus wouldn't come to Council.
- Chris: They should review actions and advise on them.
- Ava: But also they should advise on things like whether to start a Bubble Tea business or close down a Perch. Maybe not best to have the Executive decide those things on its own.
- Keith: Do we not need professionals to advise on whether to spend half a million on a service?
- Louis: That would be expanding ABBA's scope. We should either expand their scope or limit it. Make them for more than business or limit them to business.
- Chris: How would a group of professionals know what's of value to students, what service to start?
- Keith: There are also Councillors and Executives on ABBA.
- Chris: Professionals shouldn't be weighing in on student-related issues.
- Ava: Let's discuss further offline.

[Kelsi arrives.]

### **Sexual Assault Policy**

- Kathleen:
  - We're planning a campaign to get feedback on the University's sexual assault policy.
  - People have been asking for our stance.
  - For now we have four recommendations:
    - The policy should not refer to the Non-Academic Misconduct Policy.
    - It should outline options for survivors to report (not just refer them to the Non-Academic Misconduct Policy).
    - It should clarify the procedures for third-party reporting.
    - It should clarify and expand the list of those who have received disclosure/reporting training.
- Ava: Clarify who to report to?
- Kathleen: Provide the most possible options. Currently, Residence Advisors are not included in the list of who to report to. We want an expanded list.
- Kelsi: UBC wants to limit the list to UBC people (so not SASC).
- Ava: Communications?
- Kelsi: This is a legal policy for UBC administrators to refer to. But others in the community want something that people can refer to, something that lays out the steps to follow. We want a resource guide.

- Ava: We could demand a way for resources to be made available. We need students to be able to access the resources.
- Kathleen: We can include more things later. Right now we're just seeking out student feedback and stating our preliminary major issues with the policy. The policy is good on disclosure but has nothing on reporting, except the reference to the Non-Academic Misconduct Policy, under which accusers and accused sit down together.

[Kelsi left.]

## **SUDS**

- Kathleen:
  - Issue of Councillors and student staff attending.
  - The budget is tight.
  - There's no cost to attending many of the events, but there is a cost for the closing banquet. We can't cover free attendance to that.
- Ava: Can charge them \$30 and subsidize the rest.
- Kathleen: Could tell them they have to pay for the closing dinner, but everything else is free.
- Ava: Maybe charge \$5 or so for the other events so we know the numbers attending. Then an extra fee for the banquet. There's also the issue of not wanting 50 or so AMS staff members attending a conference of student leaders and diluting expectations.

## **Adjournment**

The meeting adjourned at 12:48 pm.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of July 26, 2016

### Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic), Chris Scott (VP Administration, arrived 11:18), Louis Retief (VP Finance, arrived 11:53), Kathleen Simpson (VP External), Keith Hester (Managing Director), Daniel Levangie (Senior Manager, Student Services), Hussam Zbeeb (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:04 am.

### Agenda

- The agenda was approved by consensus.

### Minutes

- The minutes of July 19 were approved (Kathleen, Samantha).

### Updates

- Kathleen:
  - SUDS planning going well. More small colleges signing up than expected. We have 87 registered delegates so far.
  - Housing rights.
  - Running a survey, using Insights West, on students' voting habits, political views, the issues they care about. Also asking about use of U-Pass.
- Samantha:
  - Aboriginal Students Commissioner planning events.
  - Partnering with Indigenous Health Garden (connected to UBC Farm).
  - Talking to Campus & Community Planning about the 20-year athletic plan.
  - Meeting about Well-being goals.
  - WUSC allocation meeting.
  - Senate Mental Health.
  - Sexual assault policy campaign.
    - Kathleen: Pamphlets are being edited.
    - Ava: Will we link this to the Consent campaign?
    - Kathleen: The timeline overlaps, but that's a UBC campaign.

- Academic Experience Survey presentation to Council.
- Sheldon: Up to 1985 in the history book, the arrival of David Strangway, who greatly changed the look of campus by introducing condos.
- Ava:
  - GSS space
    - Met with the GSS. A good meeting.
    - They've agreed to allow the eSports lounge in their space for a year.
    - They are also willing to figure out a way to keep their doors open during the day.
    - If the GSS emancipates itself from the AMS, they will renegotiate the agreement.
    - If they stop paying the Nest fee, they will have to pay commercial rent for their space.
    - I'll present to Council.
    - We're revising an MoU, which will go to Council for approval.
  - Blue and Gold Society.
  - HR and UBC:
    - UBC's HR Manager got in touch with MoveUp (the AMS union). I'm going to be meeting him to tell him that's not an okay thing to do.
    - I had a meeting with Louise Cowin (VP Students) and Lisa Castle (VP HR) and we seemed to agree, but then this happened.
    - They had agreed to re-examine their idea that the Nest needs security patrols.
    - We will not tolerate UBC sending in patrols and charging us.
      - Keith: Another problem with that would be that MoveUp would see it as contracting out.
- Keith:
  - Events Calendar.
  - Looking into University of Waterloo's experience with soft ice cream.
  - Sarah Mack is our new Community and Engagement Coordinator.
  - Experimenting with Pokemon stops in the building.
  - Audit.

[Chris arrives.]

- Hussam:
  - Shadowing Services; Coordinators checking on other schools.
  - Incubator: a possible new service to support students starting start-ups.
  - Safewalk partnership with football team: football players to do 20 free shifts a month.
    - Kathleen: Will this take away jobs?

- Hussam: We're doing the math. 90% of the walks would still be done by regular staff. Everyone currently employed would stay on.
- Accessibility service: Meeting with Aviva about the golf carts. We'd have to pay for a Service Coordinator. They'd pay other staff wages.
- Daniel:
  - Back from vacation.
  - Rec partnership for First Week. Using SRC. Figuring things out.
  - Partnering with Alumni about use of our building and their preferred credit card.
- Chris:
  - Leaving this Thursday, until August 8.

### Open Office

- Ava: Thinking of using the open space near Communications for student staff. Going to experiment with putting in workstations and desktop computers; also file cabinets and amenities.
- **Action Items: Execs to figure out how many workstations/desktops they need for their staff.**

### Retreat 2.0

- Ava: UBCO student exec is suggesting a joint summer retreat for the two Executives. Funded by the President's Fund for Cross-Campus Initiatives.
- Kathleen: They'll be coming here for SUDS. We could just talk to them then.
- Ava: Or we could have a retreat in October.

[Louis arrives.]

### Athletics

- Samantha: UBC would like the proposed temporary (pop-up) recreation facilities to be funded by a student fee.
- Ava: This is part of the plan to increase the UBC fitness base. They have a 20-year plan, but we were saying, What about now? They had been going to build fitness space in the proposed Student Life Building (the repurposed Old SUB), but that was scrapped. So we asked about interim plans.
- Chris: And now they're asking who will pay for it.
- Louis: Kavie Toor (UBC Athletics) suggested we run a referendum not just to pay for temporary facilities but for the long-term plan as well.
- Kathleen: That's because they can't add a new fee; it would count towards the tuition cap.
- Louis: Are we willing to do this?
- Chris: I'd want to see the budget.
- Louis: We need transparency from them.

- Sheldon: An MoU?
- Louis: Yes, would like to work towards one.
- Ava: I've told Louise (the VP Students) we need to know where the money's going.
- Daniel: They will probably just say it all goes into one pool and they spend out of that.
- Kathleen: Students already pay over \$200 for their Athletics & Recreation fee and \$21 for the AMS athletics and intramurals fee. I don't see why students should pay another fee.
- Ava: We could approach this by highlighting what students are getting from the fees or we could say we're not happy with what we're getting, and combine with the Afford campaign.
- Samantha: That might muddle the Afford campaign.
- Louis: I told Kavie they have to let students know what they're paying for.
- Ava: We need access to the Athletics budget; also clarity on an MoU and on the future of current fees.
- Chris: We need to pressure UBC to be responsible with the money they get from us. Our funding should go to Recreation.
- Kathleen: We can also ask where the \$200 is going. Our members are paying that.
- Daniel: The UNA Community Centre is under utilized. There could be an opportunity for us to partner with the UNA or tell UBC to.
- Louis: Let's keep the pop-up issue separate from the long-term.
- **Action Item: Samantha to draft briefing note on athletics funding.**

## **Adjournment**

The meeting adjourned at 12:33 pm.





# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of August 2, 2016

### Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic), Louis Retief (VP Finance), Kathleen Simpson (VP External), Keith Hester (Managing Director), Daniel Levangie (Senior Manager, Student Services), Hussam Zbeeb (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Chris Scott (VP Administration)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:08 am.

### Agenda

- The agenda was approved by consensus.

### Minutes

- The minutes of July 26 were deferred until next meeting.

### GSS Space in Nest

- Ava:
  - Drafting an MoU to cover the coming year, and I will present to Council.
  - Also planning a permanent contract.
  - The GSS (Graduate Student Society) is comfortable with the current plan to put the Pottery Club in their space for the year.
  - Previously, the plan was to put eSports there, but it would have been too noisy, so we will relocate eSports elsewhere.
  - The MoU will go to our Council. Also to the GSS Council on August 18.

### EUS Food Outlet

- Louis:
  - Been speaking to Mark Bancroft at the EUS. He was able to answer all my questions.

- I'm still concerned about their organizational structure and whether there will be a position created to oversee the food outlet. Mark is very organized, but what happens when he moves on?
- What is our role at this point?
- Sheldon: Any contracts they enter into have to be signed by the AMS.
- Keith: Legally, they're us, so we have to make sure they get all their health permits, for instance.
- Louis to continue working with them.

### **Shoppers Drug Mart, Vaccinations, and the Health and Dental Plan**

- Samantha: Spoke to UBC about the situation in which Shoppers was telling students that they could get free flu shots there. UBC is concerned too, since the shots at Shoppers are not really free. They're looking to put something in the Shoppers lease about this.
- Louis: UBC will be ordering more vaccines, since there will be fewer vaccinations at Shoppers now that they can no longer tell students they're free. UBC vaccinations are free, and they are looking to use the Nest (through a free booking) to administer the shots here.
- Ava:
  - Make sure to coordinate with AMS Bookings.
  - There's perhaps a larger conversation to be had about UBC's tenants.
  - There's the possibility of another pub in the area.

### **Pit Pub Media Wall**

- Keith:
  - To fix the 8 broken screens in the wall will cost \$44,000.
  - To put in a protective wall to prevent further damage would cost \$20,000.
  - This would restore the media wall, which would be good, but very expensive.
  - An alternative option would be to move part of the media wall to Gallery 2.0 (9 of the screens, with the remaining ten left as replacements or to be put in Council chambers).
  - We would replace the media wall in the Pit with projectors and a regular wall, which would cost \$21,721.49 plus tax.
  - Installing the media wall in the Gallery would cost another \$31,000.
  - This alternative option would be the most cost effective. It would reduce further damage and maintenance because no one would be dancing into television screens. They could bang into the new wall and not cause any damage.
  - We could also increase the dance area in the Pit by removing the stage.
- Ava: Not sure we want a bigger dance area, and there's something to be said for retaining the stage for students to dance on.
- Keith: We can certainly keep the stage.
- Kathleen: If we don't want the wall in the Gallery, can we sell it?

- Keith: Old television screens would not be worth much.
- Louis: There's so many things we can use televisions for.
- Ava: What would be the consultation process for the Gallery?
- Louis: We can begin by asking Council tomorrow.
- Sheldon: We already allocated some money to repair screens.
- Ava: That was to fix and keep. We never spent that money.
- Samantha: We should provide the background to Council.

MOVED LOUIS, SECONDED SAM:

"That the Executive Committee recommend to Council that it allocate up to \$25,000 from the Capital Projects Fund to remove the media wall from the Pit."

... Carried

### Athletics

- Samantha: Kevin and I are working on the Briefing Note.
- Louis: When that is done, I can speak to Kavie Toor (UBC Athletics).

### Eco-village/Puppy Therapy

- Daniel:
  - Eco-village is a Vancouver society that has been donating food to our Food Bank.
  - They also do pet therapy and have asked us to partner with them.
  - They have set up a research project with the Department of Psychology and want to hold 8 research sessions in a room or two in the Nest.
  - They would pay for everything except the space (and clean-up and promotion).
- Kathleen: They could use the Psychology building; it's just expanded.
- Ava: This may be more trouble than it's worth. What is the cost/benefit? We'd be taking away a bookable room from, say, the Dance Club.
- Daniel: We could look to coalesce with the pet therapy programs already run by the undergraduate societies.
- Louis: We could create an MoU and require two of the sessions to be open drop-ins for our general membership.
- Ava: Does this fit the mission of the AMS? Providing space in our building for an academic research project?
- Hussam: This is partly in return for their donations to the Food Bank. A thank you.
- **Action Item: Daniel to follow up and do a cost/benefit analysis.**

### SUDS

- Kathleen:

- We've closed registration. Reached maximum capacity: 103 registrants. Some more wanted to come, but we're out of space.
- Concern now that our workshop sessions will be too big: 50 people in each of the two workshops at any given time.
- Ava: Maybe add a third option for each workshop time: a free time/discussion that we can facilitate.

**WUSC**

- Hussam:
  - Talking to them about how the AMS can support the 8 refugee students, through our Tutoring service and Volunteer Avenue.
  - In the past WUSC has spent a lot on tutoring. We're looking into using our tutors. It would require some specialized training to deal with communication issues.

**Shared Space**

- Discussion of using the common space for Executives' staff. Figuring out how many desktop computers needed.
- Louis: How will we pay for them?
- Ava: First let's figure out what we need; then there will be a lot of logistics. So there's the following to do:
  - Each Executive to bring this up with their team.
  - Figure out what is needed.
  - Figure out what we're missing.
- Aim is to move in next Wednesday.

**Adjournment**

The meeting adjourned at 12:25 pm.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of August 9, 2016

### Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic, arrived at 11:44 am), Kathleen Simpson (VP External), Chris Scott (VP Administration), Louis Retief (VP Finance), Keith Hester (Managing Director), Daniel Levangie (Senior Manager, Student Services), Hussam Zbeeb (Student Services Manager)

Regrets: Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Hussam Zbeeb

### Call to Order

The meeting was called to order at 11:07 am.

### Agenda

- The agenda was approved by consensus.

### Housing

- Kathleen:
  - The housing lobby document is almost completed. It's a recommendation to the provincial government on what housing at UBC should look like.
  - We already have a policy on housing so it doesn't need further approval.

### Budget & Finances

- Louis:
  - Final budget got approved. All amendments should be done before council on August 24<sup>th</sup>.
  - New system in place that will help replace paper cheque requisitions with a more efficient online ones.
  - Food vouchers for Executives, Student Services Manager, and certain permanent staff members are being replaced with 50% staff discount cards, which aligns with the rest of AMS staff.

### Space Relocations in the Nest

- Chris:

- We should amend the Executive budget to include the move to the outside space in the governance offices.
- Ava: We should go through CPAC since the move includes infrastructure changes (i.e. computers).
- Kathleen: Some staff members are concerned that the flow of clubs to the outside space would be disruptive.
- Chris:
  - Clubs will be going downstairs.
  - Update on SUB renovation moves.
- Ava:
  - We've been trying to find an alternative space for the Pottery Club for years but have exhausted all options.
  - Tried working on finances to make finding a space on campus feasible but it would have cost upwards of \$50,000.
- Chris: We will give them an office and try to find a pottery space off campus.

### **Mobility Needs Shuttle Program**

- Hussam: Update on last meeting with Campus and Community Planning regarding the proposed shuttle program.

### **Food Outlets Update**

- Keith:
  - We have converted Palate into a full service sandwich place.
  - The Peko Peko space will be halved and the bubble tea outlet will be moved next door.
  - Peko Peko will go back to being named Honour Roll.
- Ava: We should consider animating the spaces outside of Peko Peko that is underutilized.

### **Education Student Association**

- Daniel:
  - I'm working with the Education Student Association to deal with issues surrounding their graduation party.
  - Also starting to work on plans to help UBC staff members in supporting their Undergraduate Societies.

### **Security Office**

- Chris: Renovation for Security office. Move the wall forward to make more space in the back.
- Daniel:

- Alternative could be to switch out Speakeasy/Safewalk office with the Security office.
- That way we only have half a wall to break down and Speakeasy could use the back room for their peer support sessions.
- Chris: Let's look into it.

[Samantha arrives]

### **AMS Strategic Plans**

- Ava: We should create a strategic plan for the AMS for the upcoming 3-5 years.
- Chris: What if we have the newly created Steering Committee take that task on?
- Ava: There is value in us contributing to that plan as well. Let's set aside some time at our next meeting to get this process started.

### **SUDS**

- Kathleen:
  - People have started to come in today.
  - Went over conference schedule and expectations.

### **Adjournment**

The meeting adjourned at 12:03 pm.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of August 16, 2016

### Attendance

Present: Ava Nasiri (President), Kathleen Simpson (VP External), Chris Scott (VP Administration), Louis Retief (VP Finance), Keith Hester (Managing Director), Hussam Zbeeb (Student Services Manager)

Regrets: Samantha So (VP Academic), Daniel Levangie (Senior Manager, Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Kevin Doering (AVP Academic), Kris Anderson (Communications Manager)

Recording Secretary: Louis Retief

### Call to Order

The meeting was called to order at 11:07 am.

### Agenda

- The agenda was approved (Chris, Kathleen).

### Minutes

- Approval of the minutes was postponed.

### Welcome

- To Kris Anderson, the new Communications and Marketing Manager.

### Updates

- Outreach: Elections outreach system to track all AMS members. You can track usage rates, you can track voter turnout, and who is interacting with AMS.
  - Hussam: Cost associated?
  - Kathleen: There will be, but possibly not much: maybe a \$120 a month.

### Athletics brief

- Kevin: Sent out rough draft for athletics debriefing. Check document attached.
- Chris: What are they spending money on?
- Ava: Lots of support staff.
- Louis: We need to request a full budget. Not just a huge overview budget.



**Incubator position**

- Hussam: Incubator will have two sides: An educational public facing side open to all students and a curriculum tailored to a specific cohort of students.
- Ava: Add to job description: they need to look into funding models for services.

MOVED KATHLEEN, SECONDED CHRIS:

“Be it resolved that Exec Comm recommend the approval of a JD and Budget for the Incubator Service Developer.”

... Carried

**AMS Finances**

- Ariett Training Friday 12-1.
- BMO Spend Dynamics 1 pm Thursday.

**Adjournment**

The meeting adjourned at 12:17 pm.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of August 23, 2016

### Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic), Kathleen Simpson (VP External), Chris Scott (VP Administration), Keith Hester (Managing Director, arrived 12:10), Daniel Levangie (Senior Manager, Student Services, arrived 11:53), Hussam Zbeeb (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Louis Retief (VP Finance)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:32 am.

### Agenda

- The agenda was approved by consensus.

### Minutes

- The minutes of July 26 and August 2 were approved (Chris, Samantha).

### Athletics

- Ava:
  - Met with UBC's Kavia Toor.
  - They are going to use part of the basement of the Old SUB as an athletic space. This is in response to us telling them about the lack of athletic facilities on campus. We talked and they listened.
  - Also made it clear that if Athletics needs more student funding, WE NEED TO SEE THEIR BUDGETS.
- Chris: We should see their budgets anyway. We are already providing a large amount of funding.

### Safewalk and Football

- Hussam:
  - We've finalized the partnership model between Safewalk and the football team.
  - We will add a walking team (in addition to our regular car team) on nights when the football players are available.

- They've offered us 20 shifts a month, meaning 10 nights a month with two players on each of those nights.
- One of them would be in the car team and one on the walking team.
- This will not impact the number of shifts available to regular students; it just means an additional team on those nights.
- We've done training with them.

**Committee Structure**

- Ava:
  - Council is to approve the new structure in time for our first meeting in September.
  - We'll retain the Budget Committee and SAC because they're in the Bylaws.
  - We'll let the Governance Committee handle the details.

**GSS Space Agreement Motion**

MOVED SAM, SECONDED KATHLEEN:

"That the Executive Committee recommend to Council that it approve the GSS 5-year space agreement."

... Carried

**Welcome Back Barbecue**

- Ava:
  - Want to sell out. Will take hard work. Classroom announcements etc.
  - Blue and Gold theme. Want people to wake up the next morning with facepaint on and go to the football game. Looking to combine the barbecue with the Homecoming game.

[Daniel arrived from a Welcome Back meeting.]

- Daniel: Discussing the site. Can have the whole plaza. More space.
- Ava: Practice for Block Party.
- Samantha: Can we get the fraternities involved?
- Chris: We need more publicity in the Nest.
- Ava: A banner.
- Daniel: We can ticket the Gallery: it can be a VIP venue from which to see the barbecue.
- Chris: Need to branch out beyond the usual people on Council and Constituency councils.
- Kathleen: The RHA (residents' association).

**Orientation/social event**

- Ava: Want to do an end of summer student staff orientation/lunch next week.

- Kathleen: Also a thanks for SUDS.

### **Alumni Association lunch**

- Ava: They want to engage with students.

[Keith arrives.]

- Ava: Issues to discuss with them:
  - What they do.
  - What their plans are for reaching out to current students.
  - What barriers there may be.
  - What our focus is on:
    - Athletics
    - Affordability
    - School spirit
    - Service creation.

### **AMS Bursaries**

- Samantha:
  - Talking to Enrolment Services about the structure for emergency bursaries for international students.
  - They want to focus on graduate students. It's not clear that's what we agreed on when we said to devote 23% of the money from our \$12 bursary fee to international students.

### **Adjournment**

The meeting adjourned at 12:15 pm.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of August 30, 2016

### Attendance

Present: Ava Nasiri (President), Louis Retief (VP Finance), Kathleen Simpson (VP External), Chris Scott (VP Administration), Daniel Levangie (Senior Manager, Student Services), Hussam Zbeeb (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Samantha So (VP Academic), Keith Hester (Managing Director)

Guests: Darran Fernandez (UBC Associate Registrar & Director of Student Support & Advising), Damara Klaassen (UBC Senior Director, International Student Initiative), Kelsi Wall (Policy Advisor), Kevin Doering (AVP Academic)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 11:05 am.

### Agenda

- The agenda was approved (Kathleen, Louis).

### Minutes

- The minutes were deferred.

### Fee Restructuring

- Louis:
  - Spending has been increasing 12% a year on the Student Government side, mainly for AMS Events and the Executive (and Executive staff).
  - This is not sustainable.
  - As a result, we've been looking at our fees and divided them into groups.
  - Some are useful, our AMS operations fee (our membership fee, the capital projects fee, etc.) but could be bundled into one single fee.
  - Some are for other groups, and we think those and some others should come up for renewal every three years. We don't think they should just continue indefinitely. Students should get a chance to vote on whether they still want them.
  - One we'd like to discontinue: the \$21 Athletics & Intramurals fee.
  - The restructuring could ensure more funding for AMS operations (from the bundled, indefinite fee)

- Other schools get a lot of buy-in from their students by having their fees come up for renewal.
- Kathleen: Maybe we can stagger the renewals so students don't have to approve all of them at once.
- Ava: Some of these fees are for outside groups, whereas some are for things under our control.
- Louis: We can look at these fees individually later.
- Ava: We need to consult the students and get feedback on this.

### **Roundtable with Andrew Wilkinson**

- Kathleen: Meeting with the Minister of Advanced Education on Friday. The GSS and the AMS will be raising issues. The GSS wants to talk about research funding. We want to talk about affordability (loans, funding) and housing rights.

### **International Student Financial Assistance**

- Damara:
  - Fees going up for international students.
  - We've been looking at our financial assistance programs to see how to help them face the challenge of these fee increases.
  - Set up a committee to increase awareness of what we already have and also to look at gaps.
  - Our aim is to recruit and retain top international students.
  - We want to support diversity.
  - We want parity in financial assistance between the two campuses (so no student chooses a campus because of differences in scholarship availability).
  - We don't want to add anything new if we already have something in place.
  - There will be differences between faculties only if warranted.
  - We want to consider market-targeted scholarships, i.e., scholarships aimed at specific geographical regions.
  - China and India provide the most students. Without using quotas, how do we create diversity and get students from elsewhere?
  - We've identified gaps that we're focusing on now:
    - No in-program bursaries (emergency aid if something goes wrong after a student is already here)
    - No micro-loans for students who can't move their money out of their country.
- Darran:
  - Currently we have emergency bursaries, the same for international and domestic students, providing funds for a month or so if your laptop gets stolen or there's a death in the family or the like.
  - We're rethinking because of changes in the student population.

- Should we duplicate domestic aid programs for international students?
- But then a problem with dollar caps.
- Plan now is an expansion of the emergency bursary system for international students: three new programs beyond the existing emergency bursaries:
  - Advances without interest (if funds are available but not accessible): for three months.
  - Short-Term Bursary (if funds are unexpectedly not available temporarily).
  - Long-Term Bursary (if something dire happens, such as the death of the student's breadwinner, and funds are not going to be available): for those who show academic merit.
- Three-year pilot program.
- Damara: For the Long-Term Bursary we would work with the student to reach the best decision for them: don't want to fund them to fail. If they need to go back home, that would be the decision. The aim is for a relationship model rather than an online form.
- Ava: The funding for this would be from the recent tuition fee increase?
- Damara: No, it's a percentage of every tuition dollar. And money from the AMS bursary fund will go there as well (to international students): the 23% of the fee that it has been agreed to set aside for international students.
- Ava: We're looking at fee restructuring in the AMS and the fee for the AMS bursary fund may be difficult to carry on if it's seen to be for a niche group: international graduate students.
- Damara: Only 10% of the fee will go to international graduate students; the rest of the 23% will go to international undergraduate students (i.e., 13%).
- Damara:
  - This is a good deal for UBC because it will mean we get to keep some amazing students, though we have to make sure to evaluate applications so that money goes to the right applicants.
  - The next step is communicating.
- Darran: We've been to Jump Start (the international student orientation), the GSS, and now you. We'd like to get some news coverage in the Ubyyssey. To let international students know what's available.

## Adjournment

The meeting adjourned at 12:40 pm.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of September 2, 2016

### Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic), Louis Retief (VP Finance), Chris Scott (VP Administration), Daniel Levangie (Senior Manager, Student Services), Hussam Zbeeb (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kathleen Simpson (VP External), Keith Hester (Managing Director)

Guests: Leslie Tulett (AVP External), Kris Anderson (Communications Manager)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 2:20 pm.

### Agenda

- The agenda was approved by consensus.

### Minutes

- The minutes of August 9, 16, 23, and 30 were approved (Samantha, Louis).

### Appdate

- Daniel:
  - Used to have a hardcopy AMS Insider.
  - Discontinued it two years ago and replaced it with the Oohlala app.
  - The app had an initial surge in interest, but has since declined.
  - Waited for Kris to decide whether it wise to continue.
- Kris: No one is using it. We're not maintaining it. Looking at getting something else. Oohlala slows down our website.
- Ava: Maybe just get a super-simple Google calendar.
- Daniel: Oohlala also wants to increase the price. Before she left as Communications Manager, Abby said to cancel it. She said it was a lot of work to keep up.
- Hussam: Was it just a calendar?
- Daniel: No, it was also an avenue for information about clubs, a digital handbook, guides to things to do. Some of those got traction.
- Sheldon: The old Insider had articles and information about the AMS, the Executives, the clubs, etc.



- Daniel: We can store information on clubs elsewhere and articles can go on the website or social media.
- Ava:
  - What if we brought back the physical agenda and charged for it? It was expensive to produce. Ending it was a financial decision as well as: The world is changing, so let's keep up.
  - It might be worth considering bringing back a limited run.
  - If people carried them around and they say AMS on them, that's a good thing.
  - If we had booklets, we could give them out at meetings like the one we just came from with the residents. It would be a resource and a reminder.
- Daniel: There were costs involved: a permanent staff member. But those were offset by advertising and it was usually revenue neutral.
- Louis: Sometimes it made money.
- Ava: Could be a sponsorship thing too.
- Louis: I'd rather put \$90,000 into the website than a handbook.
- Daniel: If we want to bring it back next year, we probably have to decide by January.
- Kris: Even earlier.
- **Action Item: Kris to look into this.**

### Laserfiche

- Louis:
  - The document management system for the Archives.
  - There's an outstanding bill and also bills for yearly maintenance going forward.
  - There was an issue with fixing the system, but it's fixed now: 99% working.
  - The system would make it unnecessary for Archives assistants to continue sorting by hand.
  - Essentially, we'd be paying a maintenance fee for an automatic system to replace a staff position: the cost is about the same for the maintenance fee and for hiring one Archives assistant.
  - The automatic system will make things easier to find too.
  - Have negotiated a five-year invoice at a fixed price, which will save us \$8,000 over five years. The money would come from CPAC.
- Ava: Why not continue to pay for that employee? Our mandate is to hire students.
- Sheldon: Wouldn't necessarily be getting rid of someone; would give them different duties.
- Ava: We'll think about this and decide at the next Executive meeting.

### Move-In Day

- Ava: Tomorrow at the first-year residences. Do we want to do this as a group?

### **Imagine Day**

- Ava:
  - The Tuesday pep rally.
  - Might be cool if we greeted clubs as a group.
  - Could also go in teams of two to the various faculties.
- Chris: I'm giving out coffee.
- Louis: Maybe we can meet here (Executive offices) on Tuesday morning.
- Further discussion of plans.
- Ava: Swag. An Events booth. Thunderbird scarves. My speech is ready.

### **Adjournment**

The meeting adjourned at 3:02 pm.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of September 9, 2016

### Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic, arrived 10:20), Louis Retief (VP Finance), Chris Scott (VP Administration, arrived 10:17), Kathleen Simpson (VP External), Hussam Zbeeb (Student Services Manager), Keith Hester (Managing Director), Daniel Levangie (Senior Manager, Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

### Call to Order

The meeting was called to order at 10:15 am.

### Agenda

- The agenda was approved by consensus.

### Minutes

- The minutes of September 2 were approved (Kathleen, Louis).

### Updates

- Ava: Blue & Gold Society meeting to discuss new concert, Thunderbird Thursday, Homecoming, the AMS scene calendar, \$12 block tickets for Welcome Back Barbecue.
- Louis: We have AMS credit cards for Executives and managers. Also Constituencies. Going to test with clubs.

[Chris arrives. Samantha arrives.]

- Louis: Asked UBC's Kavie Toor about the athletics budget. He said they would make sure to get us one in a couple of weeks. We've asked for detailed breakdowns. They say it's taking a lot of work.

### Fee structure

- Louis:
  - Looking into the plan for students to vote every three years to renew AMS fees (except certain core ones).
  - Groups associated with a renewable fee could promote them when the three years are up.

- What about fees without a group to support them? Examples:
  - Child care fund
  - International Projects Fund
  - Ombudsoffice fund
  - Student Aid Bursary
- Kathleen: The AMS can support them. There should be a policy. Council could take a Yes position.
- **Action Item: Louis to present more information on the four fees.**

### International Projects Fund

- Ava: Not a high impact fund. Global Lounge uses the money to support international-facing clubs, e.g., if the Turkish Students Association is hosting a breakfast.
- Louis: Can we get a presentation from the Global Lounge?
- Daniel: We give the University money for the Global Lounge. They give us money for Impact Grants. Perhaps we could rearrange things to avoid paying back and forth.
- Louis: We have an MoU for the money for the Global Lounge, but it's expiring. We could decide not to renew the MoU, but the money comes from a referendum saying the money is supposed to be used in collaboration with UBC.

### Council

- Ava: Posting for students at large to fill committees.
- Daniel: We've done this under the new committee structure, on the presumption that Council will approve the new structure.
- Chris: Would like to have a consultation period on Orgsync.
- Daniel: Also appointing the Elections Administrator, the Referendum Coordinator, and the Ombudsperson.

### Homecoming

- Ava: Would permanent staff be interested in attending? We have three booths.
- Kathleen: MLA David Eby is asking how he can participate.

### Laserfiche

- Louis: Want to get approval from Council for either three or five years of maintenance costs. Will save money compared to doing annual renewals.
- Sheldon: This is for use by the Archives assistants. It will free them from manually filing emails and make searching for emails more efficient. It could mean an eventual reduction of the number of assistants from three to two.
- Keith: We're also interested in whether we can use the Laserfiche system as an intranet.

[Samantha left.]

MOVED CHRIS, SECONDED KATHLEEN:

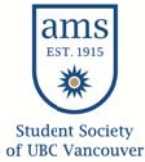
“That the Executive Committee recommend to Council that it approve an expenditure of up to \$20,000 from the Capital Projects Fund for three years of Laserfiche maintenance.”

... Carried

Note: To go to the September 28 Council meeting

**Adjournment**

The meeting adjourned at 11 am.



## THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

### AMS EXECUTIVE COMMITTEE

Minutes of September 13, 2016

#### **Attendance**

Present: Ava Nasiri (President), Chris Scott (VP Administration, arrived 11:48), Kathleen Simpson (VP External), Hussam Zbeeb (Student Services Manager), Keith Hester (Managing Director), Daniel Levangie (Senior Manager, Student Services)

Regrets: Samantha So (VP Academic), Louis Retief (VP Finance), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Daniel Levangie

#### **Call to Order**

The meeting was called to order at 11:35 am with no quorum present.

#### **Agenda**

- The agenda was approved by consensus.

#### **Updates**

##### **Pit list**

- how do we set a reasonable Pit list that respects and appreciates Councillors but does not alienate other students?
- go back to having Councillor list circulated at Council meeting
- create opportunity for clubs to apply to have 7 or 8 members on a list
- offer a blue and gold society option
  - max number (15 for example)
  - could be 15 from all groups in blue and gold
  - could be one of each blue and gold group gets a week itself
- AMS staff sign up on day of (let managers know by 5:00 pm)
- who should be in charge?
- Ava willing to take it on his year
  - leave open for future years, but should always be an exec

##### **Pit food**

- hot dogs outside after pit night
- we will have a hot dog stand outside
  - Ava: let's make sure to capture that in the minutes

**Safewalk car**

- Hussam: accident on University Blvd
- it was towed to another location rather than building ops lot
- trying to track down
- Ava: probably at an ICBC lot where they review and evaluate damage
- accident occurred around 1:30 am

**Residence Hall Association**

- Kathleen and Leslie presented at their council about housing rights campaign
- Kathleen gave UBC's Andrew Parr and Tiffany Mintah (of Student Housing and Hospitality Services) the heads up
- Tiffany Mintah spoke to them following the meeting and convinced them not to participate
- Kathleen: on record saying that she is disappointed and worried that the RHA does not have any autonomy (from Student Housing and Hospitality Services) hindering their ability to advocate for their constituents
- RHA will sit down with Andrew Parr, Janice Robinson, and Tiffany Mintah
- Ava would like the AMS at the table for that conversation
- Kathleen concerned that student representatives are not able to act independently
- RHA president planning to hold secret ballot

Housing rights has become a separate issue

Major concern for RHA: they are not able to act independently

**Discussions****Gallery 2.0**

- bought couches for Gallery for \$2000
- Keith: need to charge them from somewhere
- Kathleen: how about New Sub Animation
- Keith and Ava note that this is where it should come from

Plan

- give Council a heads up that we are using New Sub Animation to buy these couches and some other small elements for Gallery
- give Council the heads up that we will be back with a more complete proposal and request

[Chris arrives; quorum is achieved.]

**Welcome Back BBQ**

- liquor license approved
- Ava plans to use Drake tickets to promote Welcome Back

**Homecoming**

- Ava: we have a booth and will have a balloon arc
- the bird cage
  - Aaron Bailey and athletics advertising and booster club
  - like blue crew in the old days
- Ava and Events team setting up between 12 and 2
- festival starts at 3
- kick off at 5

**Video for Welcome Back and Homecoming**

- posting it at noon on Wednesday
- Ava asks for all to fit it in and share it tomorrow

**Exec Committee timing**

Decision: Monday at 1:00!!!

**SLSC and t-shirt ordering**

- Chris: has negotiated volume pricing with WTF wear
- offering them exclusive rights as supplier for SLSC
- fits with ethical purchasing policy as the products are made in Canada and companies must follow Canadian labour regulations

Ava and upcoming meetings with blue and gold and all constituency presidents

- Kathleen: talk about sexual assault policy
- Hussam: volunteer team shout out at blue and gold

**Upcoming VP Students meeting**

- agenda items?
- exchange student club
- update on sexual assault
- consultation process for university to engage students
  - talk about process in addition to the policy
  - videos, in person sessions, booths, etc.

**Adjournment**

The meeting adjourned at 12:14 pm.





## THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

### AMS EXECUTIVE COMMITTEE

Minutes of September 19, 2016

#### Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic), Louis Retief (VP Finance), Chris Scott (VP Administration), Kathleen Simpson (VP External), Hussam Zbeeb (Student Services Manager), Keith Hester (Managing Director), Daniel Levangie (Senior Manager, Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

#### Call to Order

The meeting was called to order at 1:03 pm.

#### Agenda

- The agenda was approved by consensus.

#### Minutes

- The minutes of September 9 and 13 were approved (Chris, Kathleen).
  - Note: Kathleen to make some edits.

#### Security

- Ava: UBC is looking for some more concrete language from us on security in the Nest. They want to modify the lease to add this. They've offered to set up a meeting for us with a security specialist.
- Kathleen: Have there been any incidents, any security problems?
- Chris: We should ask what evidence they have of there being a problem.
- Ava: I have asked what they're looking for; it's not entirely clear.

#### Tuition consultation

- Ava: It's going to be the standard 2% increase for domestic tuition. UBC was talking of moving their consultation with us up to first term, but now it seems they want to do it at the usual time, in second term.

#### Advocan

- Kathleen:
  - Advocan is a federal advocacy group consisting of the U-15 student societies.
  - They're planning to do lobbying in November on two issues: undergraduate research funding and aboriginal student funding.

- We've been keen on lobbying for more government funding for the indirect costs of research (because if money doesn't come from the government, it comes from tuition), but the group did not want to add our ask.
- Do we want to join them for the lobbying?
- Even though our ask is not included, they will be lobbying on issues we support.
- Hussam: Are there any other channels for federal lobbying?
- Kathleen: Not really, since we are no longer in CASA. The question is, Is it worth the money for us to go to Ottawa?
- Ava: If we go this time, it could mean we get more of a say in setting the agenda next time.
- **Action Item: It was agreed to talk about this further.**

### AGM

- Has to take place in October. Council has to set the date. Approves the financial statements, appoints the auditors.
- If we reach quorum, we could do other things, like make bylaw changes.
- **Action Item: Ava will look into this further.**

### Ariett

- Louis: This is the invoice management system. Are Execs using it? Do you need more training?
- **Action Item: Louis to arrange more training.**

### Welcome Back Barbecue

- Ava: Feedback?
- Chris: Was perfect venue.
- Samantha: It was empty till the musicians showed up at 7. We need to find acts to start earlier.
- Louis: The Pit and Gallery did well. Maybe find something for people to do (games, etc.) before 7.
- Chris: Or maybe just start later (6 pm).
- Chris: We need to provide the food ourselves next time and not leave it to UBC.
- Daniel: 4000 attendees. Moderate use of under-19 area.
- Ava: Maybe move the stage.

### VP Students Meeting

- Ava: Agenda items? Currently discussing football and Safewalk.
- Other suggested topics: housing, exchange students, international tuition.
- Ava: Maybe we should have some separate meetings on individual topics.

### **Budget submission**

- Kathleen: Kelsi and I are going to make a budget submission to the provincial budget committee. We're asking for:
  - A decrease in the interest rate on student loans
  - A longer U-Pass agreement
  - An increase in core funding to postsecondary institutions

### **Flu Shots at Shoppers**

- Louis: Shoppers is offering free flu shots again, which means the AMS will end up paying for them.
- **Action Item: Samantha, Louis, and Keith to follow up and report back.**

### **Adjournment**

The meeting adjourned at 1:48 pm.



**THE ALMA MATER SOCIETY  
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

**AMS EXECUTIVE COMMITTEE**

Minutes of September 27, 2016

**Attendance**

Present: Samantha So (VP Academic), Chris Scott (VP Administration), Kathleen Simpson (VP External), Hussam Zbeeb (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Ava Nasiri (President), Louis Retief (VP Finance), Keith Hester (Managing Director)

Recording Secretary: Sheldon Goldfarb

**Call to Order**

The meeting was called to order at 12:08 pm with Kathleen in the chair.

**Agenda**

- The agenda was approved by consensus.

**Minutes**

- The minutes of September 19 were approved (Samantha, Kathleen).

**Shoppers Flu Shots**

- Samantha: A phone call is being arranged with Shoppers to inquire into who will pay the difference between what the insurance company will pay for the flu shots administered by Shoppers and the actual cost of the shots: will it be the students who already received what they were told were free shots?

**Safewalk and Football**

- Hussam:
  - The partnership is underway and is getting positive feedback.
  - Looking to expand to other sports, so it won't just be the male football players who are volunteering to do walks. Want to open it to other team members, male and female, and do it on a voluntary basis: only those who want to take part will do so.
  - Speaking to Louise (the VP Students) about this.

**Adjournment**

The meeting adjourned at 12:12 pm.



## THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

### AMS EXECUTIVE COMMITTEE

Minutes of September 30, 2016

#### **Attendance**

Present: Ava Nasiri (President), Samantha So (VP Academic), Chris Scott (VP Administration), Kathleen Simpson (VP External), Louis Retief (VP Finance), Hussam Zbeeb (Student Services Manager), Keith Hester (Managing Director)

Regrets: Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Hussam Zbeeb

#### **Call to Order**

The meeting was called to order at 1:53pm.

#### **Agenda**

- The agenda was approved by consensus.

#### **Building Access**

- Keith: Staff member was found sleeping in the office after hours and was asked to leave the building. People should not be sleeping in the building after hours.
- Hussam: Have checked in and followed up with that staff member.
- Keith:
  - When thinking of building access more generally, CiTR need access because they operate after hours.
  - We should also get a list of Ubysey news reports that need to have access for necessary/breaking news.

Action Item: Ava to email Jack about list of people who need overnight access from the Ubysey.

#### **Strategic Planning & Goals**

- Ava:
  - Marium has created a template for committee goal setting.
  - This includes the mandate for the committee's existence and long term goals.
- Louis: We should finalize what each committee is doing before setting goals.

#### **Shoppers Update**

- Samantha: When is the scheduled phone call?

- Louis:
  - Later this week.
  - We should explain how we got to where we are, as well as how this advertisement hinders the ability for students to receive free flu shots.

**AGM**

- Ava:
  - Currently there are no varsity games scheduled on a week night, only on Saturday.
  - Exploring partnership with Birdcage
  - Also looking at having it on the Monday on Halloween
- Hussam: Are there any bylaw changes that we need to get passed at this AGM or can they wait?
- Ava: They can wait – only housekeeping things.
- Chris: What are we hoping to achieve at this upcoming AGM?
- Ava: Could use it for sexual assault policy consultation or even the housing campaign
- Kathleen: Could also have booths there
- Ava: Need to also give an exec update and an overview of our budget for transparency
- Keith: We also need to approve the auditors and our financial statements
- Ava: Santa Ono has agreed to go around and pass out treats on the Monday.
- Kathleen: Also an opportunity to announce fee restructure
- Louis: Need to meet with relevant groups beforehand

Action Item: Chris to look at booking the Great Hall for Monday, ordering food, and getting potential sponsorship for the event.

Action Item: Sam to explore logistics for how to check student ID's with Events.

**Press Release**

- Kathleen:
  - UVIC has asked us to sign on to the following press release, which includes an ask to borrow for student housing.
  - Will be presented at municipality meeting.
- Unanimous agreement.

**Adjournment**

The meeting adjourned at 2:34 pm.



# THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

## AMS EXECUTIVE COMMITTEE

Minutes of October 17, 2016

### Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic), Chris Scott (VP Administration), Kathleen Simpson (VP External), Louis Retief (VP Finance), Hussam Zbeeb (Student Services Manager), Keith Hester (Managing Director)

Recording Secretary: Hussam Zbeeb

### Call to Order

The meeting was called to order at 1:20pm.

### Agenda

- The agenda was approved by consensus.

### Housing

- Kathleen:
  - In regards to the housing tenancy rights campaign, residents will be receiving a letter and stickers.
  - Would be more noteworthy if all Execs signed on to the letter.
- Samantha: Worth noting that some people would have given us outdated housing addresses.

### Strategic Planning & Goals

- Keith: We met last week to talk about the AMS Strategic Plan.
- Ava: We should set up meetings with each of the committees to talk about 3 year goals.

### Athletics and Recreation

- Louis: Kavi will be presenting the detailed Varsity budget on the 28<sup>th</sup> of October.

### Arriett

- Louis: I cancelled the cheque/cash reimbursement software as a result of feedback from Exec Comm and Finance staff.

### Safewalk

- Hussam:
  - Exploring the possibility of having a suspension policy for Safewalk.
  - Might be necessary as a result of recurring misuse of service.

- We put in policies that limit the amount of times clients can call per night, regulated the amount of time clients have to wait in between calls, as well as how much time Safewalk staff will wait for people as they pick them up.
- The policies have not been as effective as we would have liked due to not having any sort of penalty for breaking the policies.
- Kathleen: Based on my experience working with the Service, I'm in agreement that something like this would really help.
- Ava: If this is a recurring problem, then I'm comfortable moving forward with the suspension policy.

**AGM**

- Ava: Most of our efforts advertising will be focused on the day of the event (i.e. by physically ushering people into the Great Hall).
- Chris: Should we consider introducing the fee restructure as an incentive to draw people to the AGM?
- Louis: We should consult council and the affected groups first. What will the rest of the agenda look like?
- Ava: To best engage students, it helps to keep the content light-hearted.
- Chris: It is also important that students leave the AGM feeling like it was worth their time.
- Hussam: Might also be worthwhile to use the AGM as a platform for the Services Review.

**Adjournment**

The meeting adjourned at 2:15 pm.





Exec Comm Minutes for the Meeting of November 1st, 2016

## Called to Order at 12:06pm

### Items

#### Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic), Chris Scott (VP Administration), Kathleen Simpson (VP External), Louis Retief (VP Finance), Hussam Zbeeb (Student Services Manager), Keith Hester (Managing Director)

Recording Secretary: Hussam Zbeeb

#### Agenda

- The agenda was approved by consensus.

#### AGM Recap

- Samantha: The turnout at the AGM was great.
- Chris: It's important that next time we read the rules of the AGM first (i.e. knowing if we need to wait 30 minutes or not before starting)
- Ava: Other feedback we received was that we should consider hosting next year's at a later time in the afternoon.
- Louis: We should also consider hiring an energetic and excited host.
- Hussam: Overall, was it worthwhile for the students attending to spend that one hour with us?
- Ava: It was – students attending left with a better understanding what the AMS does.

#### Nest Refinancing

- Ava:
  - o We are drafting an email to send to Louise Cowin to then send to the Board of Governors in a timely manner
  - o Students have lost a large amount of money while we wait for the refinancing
  - o Unfortunate that the delay seems to be related to pressure from UBC HR.
  - o There was a previous agreement that UBC would pay back any costs incurred by students for delays in the financing.

#### Staff Surveys



- Hussam:
  - o In consultation with HR, I am planning on creating some sort of feedback form for my staff
  - o This would be a good time of the year to do it given that we are all half way through our terms
  - o Thought I would open it up to all of Exec Comm
- Louis: Sounds like a good idea, I'd be happy to do the same for my team.
- Hussam: If everyone is on board, I will reach out to HR and report back.

### **Media Wall**

- Keith:
  - o We just received a quote for installing the media wall in the atrium near CiTR.
  - o There will be a total of nine screens installed.

Motion: "BIRT on the recommendation of the Executive Committee that \$16,400 from CPF be used to install the media wall in the atrium".

**Moved:** Samantha

**Seconded:** Chris

### **Videography**

- Ava: I want to reopen the idea of hiring an AMS videographer that works about 20 hours a week.
- Keith: The digital media coordinator that we are currently hiring will fill this gap. The student position is full time.
- Hussam: Questions about having one person realistically do all videos for the AMS considering how much time it takes to shoot a simple one minute video.
- Louis: It makes more sense financially to have a few videographers on retainer and pay them by project.
- Hussam: A good solution would be to have this person coordinate the three or so videographers we have on retainer.

### **Excellence Fund**

- Ava:
  - o I am meeting with Louise and the Provost later this week to talk about allocation.
  - o If there are any relevant executive projects then let Sam or I know.
- Louis: Let's figure out what they currently plan on allocating funds to before giving our asks.



- Ava: Some has been allocated towards wellness and professional development, with the rest going to faculty Deans.
- Samantha: We've asked for documents ahead of time outlining where the funds will be going but haven't received anything.

### **Gallery Menu**

- Louis
- o Craig has sent out the new Gallery menu
- o Give it a look and provide feedback by this Thursday
- Chris: We should consider looping in Kris our Communications Manager.

### **ABBA**

- Louis: Sheldon and I have reviewed the entire code with the appropriate revisions.
- Ava: Before going to ABBA, let's make sure to run this by GORICOM first.

### **Adjournment**

The meeting adjourned at 1:00 pm.



## Exec Comm Minutes for the Meeting of November 7th, 2016

### Called to Order at 1:07

#### Items

##### Executive Co-Ops:

Sam: Met with Michelle Suterman regarding executive co-ops. Since executives are not considered to be employees of the society, they may not be considered for co-op. International students have difficulties being AMS executives because they run into trouble with their study permits.

Chris: Let's look into it later, because it is a challenge for international students.

##### Staff Survey:

Hussam: Ken is onboard with doing staff surveys. The majority of the survey will be standardised, but each exec must come up with individual questions.

##### Decisions:

##### ADVOCAN:

Ava: Kathleen brought this to Executive Committee a few months ago. We originally decided it was not worthwhile, but now we have been thinking about it more. Goes from 14th to 17th.

Chris and I would like to attend this year.

BIRT on the recommendation of Executive Committee, the President and the VP Admin attend ADVOCAN 2016.

Moved: Sam

Seconded: Louis

Unanimous approval

##### Discussion:

##### Flu Vaccine:

Louis: The Ubyssy article does not represent the scope of the issue. Student care has asked us if we are willing to partner with Rexall, who is a partner of theirs, to bring more flu shots to the Nest.

Chris: We already have UBC giving free shots.

Louis: No necessary benefit other than having more time options available to students. Could cover a gap when UBC will no longer be giving them out.

Ava: Check to see if this is a sponsorship opportunity.

##### ABBA Code:

Louis: If you want to give input on the ABBA code, send in the feedback to me by 4:00 today.



Hussam: Does the code include services metrics?

Louis: It says that ABBA will review all metrics for the society.

Gallery:

Louis: We made a couple more changes to the menu for the Gallery. Right now, it is not feasible to do breakfast. We will therefore be focusing on the expanding the bar menu while we prepare to be able to handle breakfast.

Agenda for Council:

Ava: Ternaries, the financial asks for the TV screens coming to council.

Chris: I also want to talk about the SLSC. I think that we should close off the SLSC with a sliding door to be able to make it more usable.

Keith: What is the timeline?

Chris: Occupancy by end of December.

Louis: When will construction take place, and will it disrupt usage?

Chris: The construction will be in December, when clubs are not particularly active.

Meeting Adjourned at 1:56 pm



Exec Comm Minutes for the Meeting of November 14th, 2016

## Called to Order at 1:10pm

### Items

#### Attendance

Present: Samantha So (VP Academic), Kathleen Simpson (VP External), Louis Retief (VP Finance), Hussam Zbeeb (Student Services Manager),

Recording Secretary: Louis Retief

#### Agenda

- KS moved to Approve
- Seconded by Louis
- Unanimous approval

#### Updates

- Housing – Kathleen Simpson
  - o Starting to petition for housing, looking to get 600 signatures which is half of the people in student housing
- Excellence Fund – Sam So
  - o Setting up meeting with all undergraduate VP Academics to find out what people want. Presidents will also be invited to meetings

#### Discussion

- A&R: Everyone needs to read Kevin document proposal on A&R and provide feedback
- Global Fund: Get Global Fund to come in for a presentation
- Volunteer Rewards: Conversation for incentive for AMS volunteers, and how we can get appreciate them
- Strategic Excel Document: Everyone take one part of the documents and complete one of the goals

#### Adjournment

The meeting adjourned at 1:41 pm.



Exec Comm Minutes for the Meeting of November 21st, 2016

## Called to Order at 1:09pm

### Items

BIRT the agenda be adopted as presented:

Kathleen      Sam

- Refinancing

Louis: Refinancing update: Refinancing will be sent to BOG in December. YAY

Lease is still under negotiation.

Kelsi: At committee, Governors said the lease in no way will affect the decision on refinancing

- Updates

Kathleen: Going around to bring housing rights petition to groups on campus. Aiming for 3,000 signatures

Ava: Classroom announcements?

Hussam: Services review is underway. Exec consultation is coming up.

Keith: Gallery menu started last Thursday and is gangbusters.

Louis: Budget Comm met with new chair. Reviews Capital Projects Fund. Credit card program is going well. Working on A&R fee idea with Kevin.

Chris: Just got back from our trip. Will be handling some admin things and reviewing our LEED points

Ava: met with C+CP to discuss large digital signage outside of bus loop. Makes sense for us to invest in the sign so we can exercise some sense of ownership. Prof. Ono's installation is tomorrow and will be going. B&G Society meeting this week. We should also do an all student staff meeting just to wrap up the year.

Kathleen: Can we please sign a MoU on the digital signage?

Ava: Of course.

Sam: Met with university about updates on sexual assault policy consultation. Excellence fund meeting happening today for undergrad societies. Meeting with SASC manager! Sam taking the lead on christmas tree decorating at the alumni centre.

Kelsi: Tracking BOG committee meetings today.

- AUS Update

Ava: Elise (AUS President) will be making a public statement and member of AUS ad-hoc governance committee will be presenting recommendations.

Sam: There is also a discussion item on Council agenda, do we still need it?



Louis: I disagree that this should go on the agenda. I don't want this to turn into a session where we bash the AUS.

Chris: Let's talk about constituency support in general.

Kathleen: Should we talk about the new Senior Manager of Student Services?

- A&R

Louis: Please come today

- Gallery

Louis: Finalized and implemented new menu, but how do we improve it otherwise? New furniture? Umbrellas? Next steps moving forward to improve it, particularly over break and ready for January.

Ava: Survey results are in, we also asked if they would be interested in being in focus groups

- Holiday Decor

Keith: Are we okay with a Christmas Tree in the office?

Ava: A non-denominational celebration of the holidays

- Accessibility

Hussam: Aviva from C+CP called last week and after a legal opinion, she let us know we cannot enter into an agreement with them. We are no longer in the discussion.

Ava: Can we please buy a golf cart? Let's think about it.

Hussam: We were approached by med students about a service that is very successful UBC Okanagan. They have students who work with students with disabilities. Are we interested in that?

Kathleen: Let's add that into the services review.

Louis: It sounds great. However, although there are two students interested now, what about the future?

Kathleen: Let's analyze cost per student.

Hussam: Was discussed with UBC A+D. The director said the reason they haven't started this yet is because they aren't able to serve enough students.

- Code Change

BIRT upon recommendation of the Executive Committee, Council amend the duties of the Operations Committee as follows:

Adding a line that says:

"establish regulations for Clubs and other recognized student organizations and publish such regulations in the Operations Committee Policy Handbook"





Moved Chris, Seconded Louis

- Strategic Plan

Hussam: Steering Committee wants execs to come up with a strategic plan

- Sprouts

Ava: We need to revisit our arrangement with Sprouts due to longstanding complications with their use of the kitchen.

Louis: We could also re-open the Pit.

AMS Response to Stephen Galloway

Kathleen: Do we want to publish anything?

Ava: My take from reading the Faculty Association publication was that there was an issue in the way UBC handled the case, rather than not believing students.

Kathleen: Atwood published like a week ago, so our response isn't necessarily timely at this point. I think she most definitely implied students lied by paying so much attention to the the effects on Galloway.

Kelsi: They also focused a lot on how the process affected Galloway and paid no attention to student survivors.

Ava: We do have a duty here to call out UBC's process for handling the assaults, but UBC currently has a committee on Sexual Assault and this type of process should come under review for them.

- Health Plan

Chris: Should we discuss issues that a student brought forward about how the health plan is dealt with? We had a complaint about the process.

Louis: The issue is that students get frustrated because they go to UBC first, UBC sends them to us, and then we send them to Student Care. Their frustration is totally understandable because they get sent around to so many different places even though Student Care Care takes care of their problems immediately. This appears to be a problem for a lot of things, not just healthcare.

Ava: Maybe we can bring this up at the VP Students Meeting.

Louis: It's not just UBC, it's a collective issue about trying to figure out where to send people.

Ava: Let's do some research.

- Lifeline

Ava: We had a number of complaints, so I figured we should bring this to Council. We need to figure out our relationship with them.

Louis: We don't have grounds to de-constitute them.

Ava: We are bringing this to Council to see how we should address this.



Student Society  
of UBC Vancouver



Exec Comm Minutes for the Meeting of November 28th, 2016

## Called to Order at 12:30

### Items

Approval of the agenda

Kathleen, Louis

- Excellence Fund

Ava: Chat with Anjie and Ava; there is no obligation to prioritize international student services over anyone else's.

Kesli: That's not meant to come from the Excellence Fund, they created the Diversity Fund to help with keeping international students.

Ava: Our issue with that is that it's focused on general diversity and not socioeconomic diversity.

- UPASS

Kathleen: GOovernment approached upass advisory committee with a 2 year extension. Do we as an executive and a council accept this proposal?

Ava: Does this warrant an emergency council meeting?

Kathleen: Yes, we need one.

Louis: Can we send Council a brief ahead of time?

- SASC

Keith: We have our new manager starting today.

- Elections and Referendum

Ava: We have neither because one was not authorized to work here and the Elections Administrator was asked to step down by Student Housing. I'd like to email Council so we can get as many applicants as possible.

Chris: Can we bring this up at the Vice President Students meeting? Where is the conflict of interest?

Ava: Yes, we can.

Chris: This limitation on certain UBC employees needs to be made apparent when applying. Right now we are stuck without an EA just because UBC decided to ask Sam to step down.

Kelsi: Isn't Marium an RA as well?

Hussam: I was an RA and a Councilor. I don't see the conflict of interest.



- Holiday Card

Ava: What should we do?

Kathleen: We should probably use a professional edge if we are sending this out to work colleagues.

- Incubator Debrief

Hussam: Jai's presentation wasn't as well received as we wanted to. What could we have done better?

Chris: I think the biggest problem I saw was what do students receive?

Hussam: Three prongs:

- Consultation: General question periods
- Curriculum: Groups of businesses that go through creating a business plan together
- Community: Networking between clubs and new businesses

Ava: Walk me through a consult session.

Hussam: Is your idea feasible? How do you get funding? Do you need another co-founder?

Ava: Who does the consults?

Hussam: Jai and his volunteers.

Ava: How do we make sure these volunteers are trained enough?

Hussam: Good questions, maybe it's just the volunteer.

Kathleen: Why don't we just get e@UBC to do this? We should only take on services UBC refuses to provide and that we have expertise in.

Hussam: They don't have capacity to do this.

Ava: We've done the feasibility study, at this point we don't have to take it on. Are there other resources around campus that could offer this? There are a number of options.

Hussam: There's inherent value in having a student do the work rather than full time staff.

Chris: I think that saying "That's too detailed" isn't valid. We hired Jai to do a feasibility study and everything should be very well thought out before being brought forward.

Kathleen: We shouldn't be creating a new service until the services review is complete.

Ava: This could be an internal and external facing service. We could bring this up with students interacting with us as a source of constant feedback for the way we operate our businesses and services.

Hussam: Let's wait until after services review.

Louis: There's no consistent process. Maybe we should look into that.



- Steering Committee on Sexual Assault

Ava: There's a sub-committee on the disclosure office. We suggested two seats be allocated for the AMS.

Kathleen: Let's do one SASC staff member and an exec.

Adjourned: 1:56pm



Exec Comm Minutes for the Meeting of December 5th, 2016

## Called to Order at 1:09pm

### Items

#### Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic), Chris Scott (VP Administration), Kathleen Simpson (VP External), Louis Retief (VP Finance), Hussam Zbeeb (Student Services Manager), Keith Hester (Managing Director)

Guests: Kelsi Wall (Policy Advisor) & Kevin Doering (AVP Academic)

Recording Secretary: Hussam Zbeeb

#### Call to Order

The meeting was called to order at 1:09pm.

#### Agenda

- The agenda was approved by consensus.

#### BoG Update

- Kevin:
  - The Board of Governors is increasing the endowment spend rate from 3.5% to 4%.
  - The increase in spend rate comes from the endowment.
  - Paying back the increased spend rate comes from student housing, so there are potentials for increases in housing costs down the road.
- Ava: The AMS should adopt a stance that is for an increase in the spend rate but not at the expense of rent costs.
- Kevin: There is also a possibility for current housing costs to stay the same, but for all future housing costs to increase.
- Kelsi: We should issue a statement tomorrow clarifying our stance. We also need someone from the AMS to approach the university.
- Ava:
  - Let's set up a meeting with UBC Finance.
  - Let's also create an infographic explaining to students why this matters.



**Action Items:** Kelsi, Samantha, and Kevin to draft up a statement, set up a meeting with UBC Finance, and reach out to Communication about creating a graphic.

### **Communications Department Update**

- Ava:
  - o Kris Anderson, the Communications Manager, will be coming to the next Executive Committee meeting to give us an update as to the work that has been done and the plans for communications moving forward.
  - o Executive Committee should give Communications a heads up regarding all content we need for term two before the holidays.
- Hussam: Please ask Kris to also present the Communications strategy for social media.
- Louis: Please also include an outreach plan for the upcoming referendum questions.

### **Budget Committee Update**

- Louis:
  - o Updated Block Party budget just got approved.
  - o We also passed some important code changes (i.e. how CPAC will be administered and used).

### **AMS Holiday Party**

- Keith:
  - o The upcoming office staff holiday social is this Friday.
  - o Please notify all your staff and ask them to RSVP as soon as possible.

### **Strategic Plan**

- Ava:
  - o I wanted to go over the Strategic Plan that was put together at the last Steering Committee meeting but only 3 people showed up.
  - o Should remind committee members about the need to attend Steering Committee, especially so that we can start some heavy lifting on the strategic plan.

### **Volunteer Rewards**

- Hussam:
  - o Feedback from Service coordinators was that we could do more to reward our volunteers than the appreciation events at the end of the term/year.
  - o Rewards to specific volunteers are not sufficient since it only applies to a select few.



- o Half off staff discount cards are not feasible since we lose money on them and have a lot of volunteers.
- o What are some thoughts on having weekly or monthly discounted food vouchers instead of the daily ones?
  - Keith: It currently costs the society about \$400 a day in revenue using the current staff discount cards.
  - Ava: Approximately how many volunteers work for the AMS?
  - Hussam: There are about 100 for the Services department and another 80 or so for AMS Events, in addition to a couple that volunteer with specific executive portfolios.
  - Ava: Different groups of volunteers might have different ways they would like to be rewarded (i.e. Events volunteers might think the free entry to Block Party and other events is sufficient).
  - Kathleen: My concern with food vouchers, regardless at what percentage, is that the Food and Beverage department absorbs the costs in terms of lost revenue.
  - Chris: There may be different option that we haven't explored yet.

Action Item: Hussam to follow up with Ken, Senior Manager of Human Resources, to explore different options for volunteer rewards.

### **Data Collection & Tracking**

- Hussam:
  - o Questions arose about unique users of different Services vs. total users when putting together Services metrics for ABBA.
  - o Our strategic plan also mentions a desire to shift towards a more data-driven society.
  - o It's worthwhile start looking into this space sooner rather than alter.
- Kathleen:
  - o I have done a little bit of research about this already and there are a couple options.
  - o Our currently existing system does not allow us to track student numbers since it stores information on a foreign software in the US, which would break our MOU with UBC.
- Kelsi: It is my understanding that the MOU is expiring soon.
- Chris: We can also do what we did with OrgSync and decide to assume liability.
- Louis: Let's take a step back and have a conversation about what we want to do with this data in the first place before talking about investments into potentially costly software.

### **Equity & Inclusion**

- Samantha:
  - o E&I has reached out to us about sponsoring an event that promotes open dialogue regarding the recent US elections.





- o Problem is we have no way ensuring respectful dialogue between both sides and making sure that it is a safe space.
- Louis: We can help with logistics if they need, but I don't think this is the best course of action to achieve the intended outcome.

### **Adjournment**

The meeting adjourned at 2:05pm.