



Exec Comm Minutes for the Meeting of January 10th 2017

Called to Order at 12:34pm

Items

MNP

- Recommendation one clarification from MNP. Marium and Hussam meeting with Peter to go over recommendation and what it entails

Discussions

- Athletics Presentation
 - presentation will be presented at council in Camera
- Food Trucks
 - Food Services wants to establish a permanent location outside Knoll
 -
- Counseling Services at UBC
 - Students are generally unhappy with counselling services at UBC From Data we collected
 - What can AMS do to better advocate for students to ensure better counselling services and improve well being.
 -
- Strat Plan
 - Draft sent to council, waiting for council to comment.
 - Possibly send to students for consultation.

BIRT Council approved the proposed amendments for lease agreement for the Nest

Moved- Ava

Seconded - Kathleen

All in favour!

- End 1:04



Exec Comm Minutes for the Meeting of January 17th, 2017

Called to Order at 12:33

Items

Presentation from Hong

1. IT METrics
2. ITIL:
 - a. Information Security Operational Efficiency Strategic Planning
 - b. Mission Critical, Business Critical
 - c. where will new data centre be?
3. IT Committee
 - a. GM, Hong, VP Admin, VP Finance,
 - b. AMP UP IT POLICY
 - c. List of all new proposed projects
 - d. Data Tracking
4. Training for users/managers without computer skills. Make sure new employees have proper computer skills
5. Remember: "Vision without action is daydream. Action without Vision is nightmare."

Ella:

- AMS Social media/ Numbers based food giveaway - Ava
- Undergraduate Societies: newsletters -
- Biggest Clubs - Chris
- Budget - Louis
- Volunteer Recruitment

Kathleen: Stay on script / Lawn Signs

First year residence

- Around most days of the week except thursday - class M/W/F 9-3
- Tuesdays are pretty great after 11

Global Fund MOU:

- Execs to review documents

Athletics and REC:

- Feedback from council: \$40 is too much, preference for 1000 signatures, presentation on where fees are going



- Louis to take lead on MOU and Presentation to council



Exec Comm Minutes for the Meeting of January 24th 2017

Called to Order at 12:30pm

Items

1. Updates;
 - a. Refinancing: presentation pushed to next council
 - b. IT Committee: Louis to call a meeting
 - c. Formstack motion: Coming up for referendum online signature collection
 - d. UPASS: Long-term plan, no referendums

2. Ken Yih Presentation: JD's
 - a. Deadline thursday night

Discussions:

1. Athletics
 - We are doing a disservice to all by pulling out \$21 fee
 - Forward: Maintain \$21 fee?
 - Discount to UNA for administration of buildings
 - where is the discount to UNA coming from

2. SSM
 - update from Ken
 - change requirements for SSM for better preparedness
 - within 12 and 24 months of graduation
 - option to extend

Exec Comm Minutes for the Meeting of January 31st, 2017

Called to Order at 12:34pm

Items

1. Equity and Inclusion Office Presentation: Diversity Fund
 - a. \$300,000 this year, \$1M in April and \$2M ongoing after that
 - b. discussions have been held with AMS and GSS
 - c. consideration of results from undergraduate experience survey
 - d. Kin and Sauder doing well
 - e. Trans, LGBTQ, Language barriers not doing well
 - f. Today: review of findings
 - i. Two categories: Sense of belonging and academic experience
 - ii. Tension between focusing just on international students vs. all students
 - g. Numerical vs. meaningful retention
 - h. Deeper support for the most marginalized international students, consideration of intersectionality
 - i. Discrepancy between summarized data themes and facilitated discussion

Strategic Recommendations:

- 2/3 to central services for first three years
 - Diversity in career services - collaborate with excellence fund and vps
 - Scholarly communications for students - collaborate with provost
 - Training for students faculty and staff - all hands on deck
 - Survey on deficiencies in themed areas - project specific

Sustainable, measurable

- 1/3 for call for proposals
 - Ex: faculty member doing curriculum review



Exec Comm Minutes for the Meeting of February 1st, 2017

Called to Order at 9:11am

Items

1. UPASS : Student subsidies discussion
 - a. Generalized referendum
 - b. Just go ahead with it
 - i. add clause to break contract if students run referendum against
 - ii. Once contract signed, taking it to referendum violates contract with a government
 - c. If we do, word the motion to acknowledge precedent
 - d. Motion at Advocacy and Executive Committee
 - e. In Camera discussion at Council
 - f. Idea: Calculated risk

2. EHUB
 - a. relevance of E-mindset to constituencies
 - b. connect the clubs
 - c. Princeton: Association of American university student associations
 - d. Sponsorship from corporate, Labatt, Recruitment agencies
 - e. Consults: costly
 - f. Entrepreneurship 101 at constituency orientations
 - g. BIRT On the recommendation of executive committee AMS Council approve the creation of an E-Hub Service
 - i. Moved:Sam Seconded: Louis
 - ii. Discussion - already done
 - iii. Abstentions: Kathleen

3. ATHLETICS:
 - a. BIRT on reccome execom AMS council endorse the following question? **Do you support the AMS establishing a graduated fee (“The Fee”) to contribute to the construction of a student fitness and recreation building at UBC Vancouver?**
 - i. **Moved: Louis Seconded: Sam**
 - ii. **Discussion - I can’t wait to do exercise for the first time in 5 years**
 - iii. **After 2 years it will smell like sweat**
 - iv. **Maybe we should ask Andrea to get Febreze to sponsor the building**



- v. **Vote: Passes - Unanimous**
- b. BIRT on recommendation of Executive AMS council directs the current and future executives to commence an in-depth evaluation and review of the \$21 AMS Athletics and Recreation fee, to be completed no later than the first council meeting in the 2020
 - i. BIFRT upon completion of the evaluation, a report be submitted to council
 - ii. Moved Sam, Seconded Chris
 - iii. Vote: Passes - Unanimous



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of February 14, 2017

Attendance

Present: Ava Nasiri (President), Louis Retief (VP Finance), Chris Scott (VP Administration, arrived 12:55), Kathleen Simpson (VP External), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor), Hussam Zbeeb (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Samantha So (VP Academic),

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 12:38 pm.

Agenda

- The agenda was approved by consensus.

Minutes

- The minutes of February 7 were deferred.

Book Update

- Sheldon, who has been away finishing the AMS history book, reported that we are close to signing a contract with a publisher, who would like to bring the book out in the fall, if possible on our birthday, October 15.
- Ava: Maybe we can do the time capsule then too.

Survey

- Ava: Insights West is looking for questions.

Referendum questions

- Ava:
 - The bylaw changes will be in one question. One package, one question, also a summary.
 - There will be two other questions: one on the art collection and one on athletics.
 - The art collection question limits the sale to three works from our collection.
- Keith: Those three are the ones of most value, equal to half the value of the whole collection.

- Louis: Not sure we should create a separate art endowment; we should put the proceeds in the general AMS Endowment Fund.
- Will thus have to amend the art sale question at Council.
- Ava: No time limit on the sale this time; we want to be thoughtful about it, take our time, get the best advice, use the right people to sell the works to save ourselves money on the sale fees.

Financial transparency

- The Ubysey is talking of initiating a referendum to require the AMS to post a rolling budget of actuals every month.
- Ava: I think we should publish monthly reports.
- Louis:
 - But we can't release personal information; there would be personal information in the reports about reimbursements. We'd have to spend time removing those before posting.
 - The monthly idea is good in theory, but in practice we'd have to hire another staff member to remove the personal information. Students should be informed how much this would cost. Quarterly reports would be better.
- Kathleen: The monthly statements are misleading. For instance, we haven't received all our payments yet for SUDS, so it looks like it lost money, but it didn't.

[Chris arrives.]

Block Party

- Super Early Bird tickets went on sale and almost instantly sold out. There have been complaints.
- Ava: We will send an email to Council members and staff about complimentary tickets. Also about blocks of tickets for Constituencies; they can still buy those and sell at discount.

Council

- Will be at the Alumni Centre tomorrow night, because the Nest Forum is booked.
- Ava:
 - Want to encourage Councillors to engage in respectful communication.
 - We're being asked to endorse the BDS question, but I think we should not take a stance.
 - Have received a lawyer's letter warning us against going ahead with the referendum.
 - Spoke to SPHR: they're open to us amending the question wording to say "Do you mandate the AMS to boycott" instead of "Do you support the AMS in boycotting," so it doesn't look like the question is coming from us.

BDS

- Ava:
 - Chris has met with all potentially relevant groups and told them we won't tolerate any infringement of our Respectful Environment policy.
 - The BDS petition has received signatures, but we understand more are being collected.
 - As an Executive we are hoping this will not be a year of turbulence on campus.

Adjournment

The meeting adjourned at 1:05 pm.



**THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

AMS EXECUTIVE COMMITTEE

Minutes of February 28, 2017

Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic), Louis Retief (VP Finance), Chris Scott (VP Administration), Kathleen Simpson (VP External), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor), Hussam Zbeeb (Student Services Manager, arrived 12:50), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets:

Guests: Hong-Lok Li (IT Manager & Infrastructure Architect)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 12:45 pm.

Agenda

- The agenda was approved by consensus.

Minutes

- The minutes of February 14 were deferred.

IT

Hong:

- Data tracking system to bring in data and do analysis concerning the students.
 - Cost: \$300 a year.
 - Public cloud.
 - Unlimited number of records supported.
 - IT Department will provide support.
 - Should say yes.
 - One year at a time.
 - Not sure whether data stored in Canada, but it's purely for analysis and can be destroyed once a report is done.

[Hussam arrives.]

Hong:

- Xerox printer for clubs

- Currently no policy requiring clubs to purchase through AMS IT, but for big things like this we should encourage it: it will give them professional selection and support and save them money.
 - Louis: WUSC got an awesome deal through us.
- **Action Item: Chris and Louis to take this to the IT Committee.**
 - Chris: We wouldn't make it a policy; it's more an orientation issue.
- Working with Louis on terms of reference of IT Committee.
- Communications Department seeking data storage for video files. Gave them a cost-effective quote based on using USB's rather than the network.
- Compiling list of approved software: if software not on the list, user will have to get approval from the IT Committee to use it. This is for cost-saving and security.

[Hong leaves.]

Partnerships

- Ava: For groups your departments work with, consider three-year agreements. May make sense with the Strategic Plan.

Website

- Keith: Need the core group to get together.
- Ava: Will call a second Executive meeting on this.

Referenda

- Ava:
 - Marium, Aaron, and Ella working on this.
 - Producing 3000 flyers: 1000 for the Blue and Gold Society, 1000 for Constituencies, 1000 for us internally. Idea is to reach students not usually involved in the AMS.
 - Campaign rally Sunday evening.
 - Emailing the undergraduate societies.
 - Referendum video.
 - Yoga event.
 - Facebook posting.
- Louis: Can have staff in the businesses ask customers if they've voted in the referendum.
- Keith: It might slow down the lines. Could have till toppers instead.
- Discussion of involving the Services. Council has to give authorization to allow the Services to take part in a referendum campaign.

MOVED AVA:

“BIRT the Executive recommend Council authorize the use of the Student Services in the campaign for the referendums being held March 6-10, 2017.”

... Carried

Archives access

- Sheldon: Have spoken to Laserfiche to get a quote to extend access to our digitized documents. Was thinking that the Executive might be interested in direct access instead of going through Archives staff.
- Louis: Not unless the Archives staff is overburdened. When I ask for something, I get it back less than 24 hours later.
- The Executive agreed that the system was fine the way it is now, going through the Archivist and the assistants.

Arts and Culture

- Ava: The group CREATE: Arts and Culture is holding an event in the Nest with the AMS as co-host.
- Discussion of where the money should come from. Exec Special Projects? The Clubs Benefit Fund?

MOVED SAMANTHA, SECONDED KATHLEEN:

“That the Executive ask the Budget Committee to approve \$3,000 from Exec Special Projects for the Arts and Culture event.”

... Carried

UBC Counselling Services

- Hussam:
 - Concern about waiting times of two-three weeks.
 - Students are also frustrated about quality of care.
 - These are two things we should tackle.
 - Mental health is not being addressed head on; even adding some more counsellors would just be a band-aid solution.
 - Hoping there can be:
 - Streamlining of referrals
 - Advertising of the wait times
 - A focus on non-traditional services.
 - Facilitation of connections to outside counsellors students may use.
 - May ask for an external review.
- Chris: Do we know what people are being seen for? It’s important to know.
- Discussion of connections between services. Sometimes someone goes to Counselling who needs Academic Advising and vice versa.

- Kelsi: We need to look deeper. There was an impact grant study focusing on the value of exercise for improving mental health.

Adjournment

The meeting adjourned at 1:40 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of March 7, 2017

Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic), Louis Retief (VP Finance), Chris Scott (VP Administration), Keith Hester (Managing Director), Hussam Zbeeb (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kathleen Simpson (VP External), Kelsi Wall (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 12:37 pm.

Agenda

- The agenda was approved by consensus.

Minutes

- The minutes of February 14 and 28 were approved (Chris, Sam).

Vote Party (for the Referendum)

- Ava:
 - 5 pm in the offices today. Raffle, pizza.
 - We've plastered the building and the Safewalk car with posters. Also posters elsewhere on campus.
 - Handing out lemons and library care packages. The idea: When Life Gives You a Lemon, vote Yes in the Referendum.
 - The residences have been done.

Book

- Ava: Had a chat with the publisher and we're good to go. They will publish for us, cover the costs.
- Louis: But we pay for the printing.
- Sheldon: No, they pay all the expenses; they're doing this for us for free, and we get 15% of the net profits. They hope to make money on it.
- Louis: That's fantastic.
- Discussion of whether we can do one giant book to display in the Atrium. Publisher can't, but maybe our design people can.

MOVED LOUIS, SECONDED CHRIS:

“That on the recommendation of the Executive Committee Council approve the contract with Heritage House to publish the AMS history book.”

... Carried

Old SUB

- Chris:
 - Struggle with the budget. Have to make decisions on cutting down on luxury items.
 - We’re trying our absolute hardest to make sure everyone is taken care, but it’s not easy.
 - Demolition has started. We need plans done by May 1. Construction will take eight months.
 - Development permit requires us to come up with 96 bike racks that the University initially agreed to supply. That’s another issue. Will be expensive.
 - And Campus & Community Planning is requiring us to build 8 showers even though LEED only requires us to have one. We take issue with this because there will be about 60 showers within 100 meters of the Nest.
 - John Metras and Properties Trust had a meeting on this which we were not allowed to attend.
- Ava: We should protest this.

RBC motion

- Keith: The bank needs Council to pass a resolution about the interest rate swap.

MOVED LOUIS, SECONDED CHRIS:

“That on the recommendation of the Executive Committee Council approve the RBC interest rate swap agreement as presented.”

... Carried

Global Fund MoU

- Louis: The MoU needs renewal. They sent us one that is the same as last time’s.
- Ava: We could pass it now to send it to Council, and if anyone has any objections between now and Friday, we can pull it and re-examine.

MOVED AVA, SECONDED SAM:

“That on the recommendation of the Executive Committee Council approve the Global Fund MoU as presented.”

... Carried

Safewalk and the VP Students

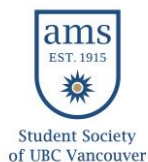
- Hussam:
 - Based on recommendations from the Services Review, Safewalk will only be using one car moving forward; this change will be enacted before the new team comes on.
 - There was a commitment by the UBC VP Students Office to support Safewalk back in 2015. Part of that support included the purchasing of a second UBC-owned car, although there still remain promised finances that the AMS has not asked for.
 - We should engage in a conversation with Louise (Louise Cowin, the VP Students) about greater ongoing financial subsidization of the Service.
- Chris: Why not two cars anymore?
- Hussam:
 - It was costly. There was misuse. And it didn't actually help speed up transports.
 - Safewalk remains our most expensive service, at \$135,000 a year.
- Ava:
 - Safewalk ties up lots of our funding. We could use the money to make sure we can maintain all our services.
 - Maybe we can combine our asks.
- Discussion of asks:
 - SASC
 - Safewalk
 - Showers and bike racks
 - Food trucks
 - Co-op credit for AMS Executives.
- It was decided that the showers and bike racks ask should be separate. Other separate issues:
 - Career Services improvements
 - The Rec building and the Rec fee.
- **Action Item: Execs to draft one-pagers on the asks for next week's meeting.**

Transitions and Ternaries

- Louis: It's getting to transition time. Time to start writing our reports.
- Ava: Governance Review has recommended changing the system of Executive ternaries. There would be one joint report for all Execs instead of separate reports.
- Louis: Maybe there should be an Executive Committee transition report, a how-to guide for the Executive collectively.
- Ava: Let's set up a workshop to prepare that. Maybe next Thursday.

Adjournment

The meeting adjourned at 1:32 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of March 14, 2017

Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic), Louis Retief (VP Finance), Chris Scott (VP Administration), Kathleen Simpson (VP External), Kelsi Wall (Policy Advisor), Hussam Zbeeb (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Keith Hester (Managing Director)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 12:34 pm.

Agenda

- The agenda was approved by consensus.

Minutes

- The minutes of March 7 were approved (Sam, Chris).

Executive Transitions

- Ava:
 - Friday will be our workshop day to work on these. We should brainstorm about what makes us a good team.
 - Creating an Executive Team Bonding Handbook.
 - Working on final ternary: a compilation of ternaries, reporting our updates on our individual goals. Also team-wide goals.

Meeting with Louise Cowin (VP Students)

- Ava: Issues to raise include Safewalk, Food Trucks, and Athletics.

Safewalk

- Hussam:
 - At other schools, the university runs the safewalk program or contributes financially to it.
 - UBC paid us \$100,000 in 2013-14 after the rash of sexual assault incidents.
 - Then they paid for a car.

- Safewalk usage rates are higher now and we're no longer using the car, so it's time to revisit the conversation.
- Ava: We should do a comparison of costs from before the sexual assaults to now, and the difference is what we can ask for.
- **Action Item: Louis and Hussam to work on the cost comparison.**

Food Trucks

- Ava: We're asking UBC not to put them in at all around the Nest. We're discussing what exactly is our space, negotiating on this.
- Chris: When the Old SUB opens, it will have three more food outlets. There's a lot of competition that is hurting us.
- Ava: We will have more conversations on this.

Athletics

- Louis:
 - Issues concerning the fee and funding.
 - Also the new facility.
- Chris: Need to make sure the facility remains a fitness facility.
- Other issues: student access to bookings, price of bookings, representation on the project committee and in long-term management.

Other issues

- Chris: A look at bookings across campus.
- Kathleen: Issue of whether students who work in certain University departments can also work for the AMS.

Storm the Wall

- Kathleen suggested the Executive enter a team.
- The Executive agreed.

Referendum

- Ava:
 - Governance Review held a meeting after the referendum passed.
 - We should get the Investment Policy ready for Council.
- Louis: It's done.
- Ava: Art sale: should we create an ad hoc committee?
- Chris: I can have someone on my team work on this first and we can create the committee later.
- Discussion of whether committee should come first.
- Ava: I can put together a terms of reference for next week.

Services Code change

- Hussam: These stem from the recommendations Council approved in principle.

MOVED KATHLEEN, SECONDED LOUIS:

“That on the recommendation of the Executive Committee Council approve Code changes entitled ‘Code Changes 2017: Student Services’.”

... Carried

Adjournment

The meeting adjourned at 1:22 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of March 21, 2017

Attendance

Present: Ava Nasiri (President), Louis Retief (VP Finance), Chris Scott (VP Administration), Kathleen Simpson (VP External), Kelsi Wall (Policy Advisor), Hussam Zbeeb (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Samantha So (VP Academic)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 12:30 pm.

Agenda

- The agenda was approved by consensus.

Minutes

- The minutes of March 14 were approved as corrected (Louis, Kathleen).

Business Budget 2017-18

Keith:

- ABBA is not functioning, so the budget will come here and then to Finance Committee and then Council.
- Business contribution for 2017-18 is forecast to be \$766,432, up from what we budgeted last year.
- Revisions to our businesses to move with the times and because UBC is opening 12 new outlets.

AVP Administration

- Chris: Discussion at HR Committee. Sustainability on lots of UBC committees. Right now we have a Sustainability Manager, but looking to have an AVP.

MOVED CHRIS, SECONDED LOUIS:

“That an AVP Sustainability position be created.”

... Carried

Global Fund

- Louis: MoU sent out. They want us to re-sign. They're invested in this. We collect a fee for this. The money is going to a good place.
- Hussam: How would this be affected if there's a fee restructuring?
- Louis: The MoU is cancelled if the fee goes away.,

MOVED LOUIS, SECONDED KATHLEEN:

"That the Executive recommend to Council that it approve the Global Fund MoU."

... Carried

Executive Transition

- When should we start bringing the newly elected Execs to Exec Committee?
- Ava: Let's start inviting them now, but leave it up to them whether they attend until the last two meetings in April. It will be good if they attend those.

Letter

- Ava:
 - Sent letter to President Ono about our concerns over the exclusion of elected student representatives from the University's Steering Committee for a Strategic Plan.
 - No response from him, just from one of his advisors, who told us that two UBC Vancouver and two UBCO students have been named: students at large.
- Louis:
 - What process did they use? We need to open up the process.
 - How does the Faculty Association feel about this? They also didn't get any representatives.
- Discussion of options to pursue now. Going public, going to the Board of Governors? It was agreed that first Ava would write another email to President Ono.

BDS

- Ava: Court order to hold the referendum the week of April 3, which breaks our bylaws, but it's a court order. The court hearing will be March 27 or 28th. All parties are on board.

Student Services

- Hussam: Hiring complete. Marium Hamid will be my successor.

Storm the Wall

- Kathleen: Need to finalize roster. We should practice going over the wall.

UBC Website

- Hussam: Meeting Janet Teasdale (UBC Student Development) about their website.
- Chris: Link it to Clubhouse and the Art Gallery.

[Chris and Hussam left, 1:45]

Another letter

- Kathleen: NDP MLA David Eby has offered to write a letter to university presidents about housing that we could publish.
- The Executive thought this was a good idea.

Adjournment

The meeting adjourned at 1:50 pm.



**THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

AMS EXECUTIVE COMMITTEE

Minutes of March 24, 2017

Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic, left 3:50), Chris Scott (VP Administration), Hussam Zbeeb (Student Services Manager, arrived 3:20), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Louis Retief (VP Finance), Kathleen Simpson (VP External),

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 3:03 pm as a continuation of the business budget presentation at the March 21 meeting.

Business Budget 2017-18 (continued)

- Keith completed his discussion of the plans for the businesses and also discussed plans for HR and Communications.
- Discussion about doing a survey to ensure that our businesses are providing what the students want.
- Agreement to go ahead with the current business budget, subject to any changes that may emerge from the survey.

Adjournment

The meeting adjourned at 4:10 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of March 30, 2017

Attendance

Present: Ava Nasiri (President, arrived 12:45), Louis Retief (VP Finance), Chris Scott (VP Administration), Kathleen Simpson (VP External), Alan Ehrenholz (President-elect), Kelsi Wall (Policy Advisor), Hussam Zbeeb (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Samantha So (VP Academic)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 12:35 pm with Louis in the chair.

Agenda

- The agenda was approved (Chris, Kathleen).

Minutes

- The minutes of March 21 and 24 were deferred.

eHub

- Hussam: Met with UBC; hoping they'll fund part of the service.

Food Bank

- Hussam: Enrolment Services reached out to us about students who are food insecure. Looking to see about getting them access to Food Bank.

Constituency Reps on Council

- Louis: How can we assist with the plan to get a standardized turnover date for Constituency reps on Council?
- Alan: This is important to help build a team dynamic. To do with orientation, but not just orientation.

[Ava arrived and took the chair.]

- Louis: HR did a great job at orientation last year, but then we lost people who had been oriented.

- Ava: We had three meetings of the Presidents Council. All the Constituencies had a chance to give feedback, but only two did. I'll send them another email, then we're just going to do this (establish a standardized turnover date).
- Louis: We need to assist Jakob (Jakob Gattinger, chair of the Governance Review Implementation Committee) in the process of amending the Constituencies' constitutions (to set a standardized date).
- Ava: For some (Medicine, Pharmacy, Nursing), their timelines don't align with ours.
- Alan: We can informally make some exceptions.
- Ava: Aaron and I should work on details of an action plan.

CSI

- Hussam:
 - Working on MoU with them.
 - Phasing out Volunteer Avenue.
 - CSI wants our documents. That's fair.
 - They also want not to be charged for expanded bookings in the Nest because they'll be taking over from Volunteer Avenue.
- The consensus was that this would be granted, but only once a term for a volunteer event (the Volunteer Fair). Not for other things.

Recreation Facility

- Ava: Sticking to the points we raised with Louise (VP Students Louise Cowin).
- **Action Item: Louis and Ava to meet with UBC re the Recreation Facility and report back to Exec.**

Speaker

- Abdul is leaving. We will get him a gift. Posting his position.

UBC Steering Committee

- Ava: Met and told them it was unfair (that the AMS didn't get a seat on the committee).
- Alan: Emma Cunliffe (senior advisor to UBC President Ono) was apologetic and said she would work with us to provide information, but she was not really willing to have us provide advice.
- Ava:
 - They chose students for the committee by consulting faculty members. Louise told them to have a seat for the AMS, but they didn't.
 - The Faculty Association also did not get to name a rep.
 - We are just going to let this be to maintain our relationships.

- Alan: We did make clear we were unhappy. We said there should have been at least one elected student representative (from the AMS). There could be other students too, but ...
- Ava: Let's make a final end of year report at the Board of Governors, saying this process is unacceptable. We're not going to demand to be on this committee, but we expect in future that more thought be put into such things. We're also doing an interview with the Ubysey.
- Chris: This is the committee we need to be on.
- Alan: There will be opportunities for us to provide input. I don't see how we can get a seat on the committee.
- Ava: This way we can preserve our status as a higher body: not just one seat on a 30-member committee. We will submit an intensive and in-depth document, including our concerns with the process. And we are meeting with Louise and Santa.

BDS

- Ava:
 - We got what we wanted. The court ruled that holding this referendum is within our jurisdiction and is our right. The question is clear and follows our processes and procedures.
 - This will have a long-term benefit. It sets us up well for future referendums.

Free Speech Club

- Chris: They want to hold a Blasphemathon attacking religions right outside the Nest. This is Nest property. Do we have an obligation not to allow it? They've held two previous events.
- Ava: They're an unauthorized group demonstrating on AMS property. It's misuse of a space operated by us. We need a policy on this, on groups intending to interact with the public.

Annual Report (from the Executive)

- Ava: One page from each of you to go into the report. This is in place of the old ternaries.

Last Council

- Ava: Let's make the last Council meeting rad. Maybe a tropical night. Also we have AMS sweaters.

Adjournment

The meeting adjourned at 1:30 pm.



**THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

AMS EXECUTIVE COMMITTEE

Minutes of April 4, 2017

Attendance

Present: Ava Nasiri (President), Louis Retief (VP Finance), Kathleen Simpson (VP External), Chris Scott (VP Administration), Hussam Zbeeb (Student Services Manager), Marium Hamid (incoming Student Services Manager), Sally Lin (VP External-elect), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Samantha So (VP Academic)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 12:36 pm.

Agenda

- The agenda was approved by consensus.

Minutes

- The minutes were deferred.

UBC Strategic Plan

- Ava: Preparing a statement.

Food & Beverage Survey

- Keith: Went out yesterday. Will be open for three weeks.

Budgets

- Louis: Need everyone's budgets to send to Finance Committee.

IT Committee

- Louis: Have finalized guidelines re projects. Will now seek approval from the IT Committee and then the Finance Committee.

Ternary Document (Executive Report)

- Discussion of length. Want it short enough to be read but long enough to cover all the substantive points.

- Ava: We could have the first five pages be the core report, then let every individual Executive section dive deeper.
- Chris: This is us showing what we do.
- Ava: Send me what you have. I will send to Comms.

Block Party staff entrance

- Ava: Will send out rules for getting in. The cutoff is 5 pm.

Athletics update

- Ava: Louis and I sitting down with Gilles and Kavie (of UBC Athletics) to discuss the MoU.

Adjournment

The meeting adjourned at 12:50 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of April 18, 2017

Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic), Louis Retief (VP Finance), Kathleen Simpson (VP External), Chris Scott (VP Administration), Hussam Zbeeb (Student Services Manager), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Keith Hester (Managing Director)

Guest: Jakob Gattinger (Chair of Governance Review Committee)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 12:34 pm.

Agenda

- The agenda was approved by consensus.

Minutes

- The minutes of March 21, March 24, March 30, and April 4 were approved (Chris, Louis).

Old SUB

- Chris: The latest redesign of the Old SUB, which was supposed to save money, has instead made things more expensive, so I'm consulting with Michael Kingsmill (the AMS Designer) on reducing expenses.

Council

- Jakob: Issue of who will be the voting Constituency members of Council at the April 26 meeting, given the Bylaw change that reduced numbers for the multiple member Constituencies:
 - Could pass a one-time amendment to everyone's constitution saying for this year new members take office on April 26.
 - Could just say there are no reps at this meeting from multiple member Constituencies.
 - Could have the Constituencies decide who their voting members should be.
- Consensus in favour of the third option.

- Jakob: I will circulate the amendments to Constituency constitutions needed to put the standardized May 1 turnover date in place. Some of them don't need amendments.

Committee Reviews

- Discussion of ensuring that committee reviews take place every two years.

MOVED KATHLEEN, SECONDED SAM:

“Be it resolved that the Executive Committee recommend to Council that it direct the Governance Committee to draw up an Internal Policy for the procedures needed for biannual committee reviews.”

... Carried

Preliminary Budget

- Louis: Have finished a preliminary version of the Preliminary Budget. Will take it to the Finance Committee. Can also submit it to Council, not for approval yet, but just as a submission.

Student Staff Transition

- Hussam asked for advice on handling transitions.
- Louis recommended two-week overlaps: hire people for 54 weeks so that the outgoing staff will be there for two weeks after the incoming staff start.
- Ava recommended transitional reports.

Council Part 2

MOVED LOUIS, SECONDED SAMANTHA:

“Be it resolved that the Executive Committee on behalf of the Governance Review Implementation Committee recommend that Council approve the changes to the Constituency constitutions as presented.”

... Carried

Final Report

- Final editing underway.
- Ava: Try to use more photos of people.
- Going to Coms this week.

Adjournment

The meeting adjourned at 1:05 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of April 25, 2017

The Last Executive meeting
(of this Executive)

There were streamers and party hats

Attendance

Present: Ava Nasiri (President), Samantha So (VP Academic, arrived 12:45), Louis Retief (VP Finance), Chris Scott (VP Administration), Hussam Zbeeb (Student Services Manager, arrived 12:43), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kathleen Simpson (VP External)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 12:40 pm.

Agenda

- The agenda was approved by consensus.

Minutes

- The minutes of April 18 were approved (Chris, Ava).

Student Assistance Program

- Louis:
 - Studentcare is testing an online counselling service which they'd like to add to the Health and Dental Plan.
 - It would have counsellors available 24/7 online.
 - If added to our current Health and Dental Plan, there would be an additional cost of \$5 per student.
 - Spoke to Louise (Louise Cowin, UBC VP Students) and they're interested in doing the same thing, starting their own online 24/7 counselling service.
 - UBC would like to test the system, so perhaps can do it through Studentcare.
 - UBC would pay for part and would like us to pay part too.
 - Should we be providing and paying for such a service?

[Hussam arrives.]

- Discussion of whether to pay and of the risks involved: what if it doesn't work? what if the price goes up?

[Samantha arrives.]

- Louis: We have a large reserve.
- Ava: But it might be better spent on other things.
- Chris: What about the quality of the service?
- Hussam: We should pay special attention to the qualifications of those providing support. When we explored having a Speakeasy online peer support offering, the feedback from experts was that there are very specific training requirements to provide support online at a high quality.

Risk Assessment

- Keith:
 - At the University's request, we had an external risk assessment done of the Nest. We've now received a written report vindicating our position that we don't need dedicated security staff in the building.
 - The only change they recommended was that there be more closed circuit TV's in the building, with signs saying that there is video surveillance.
- It was agreed that the report be sent to UBC.

Council agenda

- Ava:
 - Executive final report going out. We can answer questions on it.
 - I'm going to make the Strategic Plan just a submission rather than a consultation topic.
 - We should get gifts for the incoming Executives.

Safewalk funding

- Hussam: The VP Students was not comfortable setting a dollar amount yet for their contribution. Next year's team can follow up.

Business capital expenditure

- Louis:
 - The Finance Committee met and reviewed the proposed Gallery and Food Cart purchases (\$60,000 for the Gallery and \$20,000 for the Food Cart).
 - These are motions going to Council.
 - Money coming from CPF, but we will pay it back: an internal loan. In four years.

Strategic Plan

- Ava: Looked at Spencer's Strategic Framework from 2006. There's a draft of ours. Up to the next Executive now.

Bus

- Ava:
 - Would like to buy a bus.
 - Campus and Community Planning will give us free parking.
 - MODO will pay the insurance.
 - The bus itself would cost about \$28,000.
 - It would be used by undergraduate societies and clubs for ski trips, surf trips, retreats. Also a Pit shuttle bus. A party bus.
- Hussam: You'd have to pay a bus driver.
- Louis: It would have to go to the Finance Committee.
- Suggestion to table.
- The President insisted that she was serious.

MOVED AVA, SECONDED CHRIS:

"Be it resolved that the Executive Committee endorse the idea of buying a bus."

... Carried

Note: Louis abstained.

Adjournment

The meeting adjourned at 1:08 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of May 9, 2017

Attendance

Present: Alan Ehrenholz (President), Daniel Lam (VP Academic, arrived 12:42), Alim Lakhiyalov (VP Finance), Pooja Bhatti (VP Administration), Sally Lin (VP External), Marium Hamid (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kelsi Wall (Policy Advisor)

Guests: Eilis Courtney and Melissa Picher Kelly (UBC Ceremonies Office)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 12:37 pm.

UBC Graduation Models

Eilis Courtney:

- Currently May sees 26 graduation ceremonies spread over seven days; it's a lot, and yet UBC is still over capacity.
- The President has asked us to explore other models, for instance the one at the University of Cincinnati (where he was President formerly): they have one big ceremony in a bigger arena.
- Been consulting Deans, the Alumni Advisory Council, outgoing and now incoming AMS Executives, etc.
- Thinking the focus for the ceremony should be on the students graduating and their family and friends.
- Want it to be formal and dignified, but not intimidating.
- Current attendance rate is high, which is great, but ...

[Daniel arrives]

- Considerations include time commitments for senior administrators; also involving faculty.
- Considering adding a third ceremony in, say, February, in addition to the ones in November and May. Maybe move the May ceremony back to June. This would lessen the wait for some graduates and alleviate the numbers.

Questions

- Pooja: Who would the third ceremony be for?
- Eilis: Have to speak to Enrolment Services about that. Maybe grad students.
- Melissa: May is very big now: 7-8,000 graduates being approved. Very intense.
- Alan: It's mostly about friends and families. Maybe one big ceremony, then break up into faculty-specific groups, like Imagine Day in reverse. You want to spend some time with the people you went through your degree with: your "student family."
- Eilis: Looking at Winter Sports Arena as a venue, though people love the intimacy of the Chan Centre. Don't go back to War Memorial Gym, some alumni have told us.
- Alan: Engineering has an Iron Ring ceremony at a separate time. You may not want to do the big ceremony and the faculty-specific ones all on the same day. People may be working and can't spend the whole day.
- Eilis: Staffing and space issues. Logistical issues.
- Discussion of maybe bringing this topic to AMS Council, but later in the process.
- Eilis: Also looking at the regalia graduates wear.

[Eilis and Melissa left.]

Agenda

- The agenda was approved (Alim, Pooja).

Minutes

- The minutes of April 25 were approved (Daniel, Pooja).

Bus

- The new Executive agreed that despite the motion passed at the last meeting of the previous Executive, they were not going to buy a bus.
- A motion to rescind was put forward:

MOVED SALLY, SECONDED DANIEL:

"Be it resolved that we don't buy a bus."

Note: Requires 2/3rds

... Carried unanimously

Executive meeting time

- A new meeting time of Tuesdays at 9:30 am was agreed on.

Execs on Committees

- Finance: Alan.
- Governance: Pooja.
- Brewery: Alan.
- UBC Ombuds Committee: Daniel.

Executive Goals

- Alan reminded the Execs to work on their individual goals for submission to Council.
- There was discussion of team goals, and the following were agreed on:
 - 1) AMS Strategic Plan (completing the plan begun by last year's Exec).
 - 2) Effective, clear communication.
 - 3) Engagement and Outreach to the student body (Alim suggested a video). The idea is to increase AMS visibility.
 - 4) Council interactions (providing quality documents to Council, etc.).
 - 5) AMS Community Building (bonding with the staff, both permanent staff and the Executives' student staff).

Student Experience

- The Executives brainstormed about student experience in preparation for a meeting with the VP Students Office, coming up with such things as:
 - Extra-curricular activity
 - Community building
 - School spirit
 - Health and wellness
 - Food
 - Block Party
- Alan:
 - The University's updated strategic plan talks of:
 - 1) Teaching and Learning.
 - 2) Research and Scholarship.
 - 3) Innovation.
 - 4) Knowledge.
 - I would like to replace Learning with Student Experience. There's much more to student life than learning, and you can't learn without the rest of it.
- Sally: Students drop out for various reasons, not just to do with learning issues; there are financial and health issues.
- Alan: I'd like us to develop a definition of student experience to present at the meeting tomorrow.

- Pooja: We should note that the old strategic plan came from a different time, different people. Perspectives change.

Adjournment

The meeting adjourned at 1:45 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of May 16, 2017

Attendance

Present: Alan Ehrenholz (President), Daniel Lam (VP Academic), Pooja Bhatti (VP Administration), Sally Lin (VP External), Marium Hamid (Student Services Manager)

Regrets: Kelsi Wall (Policy Advisor), Keith Hester (Managing Director), Alim Lakhiyalov (VP Finance), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Alan Ehrenholz

Call to Order

The meeting was called to order at 10:10am.

Adoption of Agenda

- The agenda was approved (Pooja, Sally)

Approval of Last Week's Minutes

- The minutes of May 9 were approved (Pooja, Daniel)

Council Preparation

- Alan reminded the group that a presentation on the goals that were sent to Council needed to be prepared, and committed to starting the document after the meeting.
- Alan provided information about the job descriptions that were going to Council for approval, including two name changes and two hour changes.
- Daniel: Are the hour changes to match AVPs?
 - Alan: For Alim's Financial Systems employee, yes.
- Alan reminded the group to reach out to any member's at large that may be interested in sitting on AMS Committees.

Action Item Updates

Safewalk Funding

- Marium informed the Executive that a new Director of Campus Security had been hired, and would be starting in the role on July 1st. As such, no financial commitment from the VP Students Office has been made yet, and to not expect one until July when the new Director arrives.
 - Marium will be following up with the VP Students Office in July and will have updates then.

Recreation Facility

- Alan informed the group that he had attended two meetings regarding the facility since the motion was passed by the last Executive, and that the outcome of the UBC Gameplan proposal at June Board would play a large factor in the next steps taken with regards to the facility.

Executive Goals Review

- Alan informed the team that this would be an agenda item for every ExecCom, for the whole team to provide updates on major successes or challenges they are facing with their goals. As well, Alan reminded the team to look through the comments on the document before Council.

Budget Review

- Alan: As Alim isn't here, I will be coordinating a separate meeting time for this to occur.

Other Business

- Sally asked the Executives to brainstorm ideas for potential SUDS workshops, providing examples such as governance, communications training, and a LinkedIn session. These led to ideas as below:
 - Marium: A headshot session,
 - Daniel: BC Campus for an open education resources session,
 - Daniel: How to run an effective advocacy campaign,
 - Alan: Bring back Michael Lee,
 - Marium: e@UBC for an entrepreneurship session,
 - Pooja: A financial literacy/personal investing session,
 - Marium: Problem solving and needs assessment training,
 - Sally: Having other schools executives running sessions,
 - Alan: How to dress to impress session, and
 - Daniel: Session on the Academic Experience Survey.
- Sally, also government relations with Kathy Corrigan, and sustainability will be topics.

Adjournment

The meeting adjourned at 10:47am.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of May 23, 2017

Attendance

Present: Alan Ehrenholz (President), Daniel Lam (VP Academic), Alim Lakhiyalov (VP Finance), Sally Lin (VP External), Marium Hamid (Student Services Manager), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Pooja Bhatti (VP Administration), Keith Hester (Managing Director)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 10:03 am.

Note 1

- It was agreed that it would be a good idea for the Execs to introduce their staff to the permanent staff.

Note 2

- Alan reminded the Executives that they are to put in five office hours a week, one of which should be in a public location. Also, they should post their hours on their doors (or windows).

Agenda

- The agenda was approved (Daniel, Alim).

Minutes

- The minutes of May 16 were approved (Alim, Sally).

Strategic Plan

- The Executive did a brainstorming exercise about core values and focus areas to assist the President in creating the next iteration of the plan, which will also be going to the Steering Committee and then to Council by June 28.

Action Item Updates

- The issue of Safewalk funding from UBC is waiting till July.
- The MoU on the recreational facility: hoping to meet with UBC's Kavie Toor.

Executive Goals review

- Alim:
 - Setting up technology: ShowPass ticketing software for clubs (replacing Rezgo). Want to initiate clubs by July, so would like contract approved at June 7 Council meeting.
 - Want to update accounting software.
 - Want to do a different Global Lounge contract than the one approved by Council. That one was for five years; would like a shorter term.
 - Sheldon: Will have to go back to Council.
 - Looking for fund manager.
- Pooja (via Alan):
 - Nest animation – promoting Art Gallery submissions; aiming for more than the 40 received last year.
 - Growing the SLSC for clubs.
 - Old SUB budget.
- Alan: Strategic Plan.
- Marium: Professional development for staff.
- Sally: Provincial elections: had an event and an interview.

Budget

- Alim: Finance Committee to begin meeting weekly. During the week of June 7-14 Departments can make edits to what they proposed in the Preliminary Budget.

Other Business***Double-billing***

- Alim: Still an issue concerning students here for one calendar year being double-billed for AMS fees.
- Sheldon: We amended Code last year to address that.
- Sheldon to forward relevant Code to Alim.

Book Promotion

- Sheldon: Alan and I meeting with his assistant Jasmine to discuss promoting the AMS history book. Seeking to work with the Alumni and of course the Publisher (Heritage House). Also working with AMS Events and Communications. Book launch in October.
- Alan: And there's a time capsule to be buried at the same time.
- Sally: For book promotion, we could hand out pamphlets during FirstWeek.

Fish

- Alan: The President's Office has a new fish, replacing the one that died. It's called Office Fish.

Adjournment

The meeting adjourned at 10:51 am.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of May 30, 2017

Attendance

Present: Alan Ehrenholz (President, left 10:45), Daniel Lam (VP Academic, left 10:55), Alim Lakhiyalov (VP Finance), Pooja Bhatti (VP Administration, arrived 10:17), Keith Hester (Managing Director), Marium Hamid (Student Services Manager, left 11), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Sally Lin (VP External)

Guests: Jenna Omassi and Jude Tate (UBC Student Diversity Initiative)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 10:12 am.

Agenda

- The agenda was approved (Daniel, Alim).

Minutes

- The minutes of May 23 were approved (Alim, Daniel).

Goals

- Template circulated from Keith.
- Alim:
 - Initial systems set up to make processes easier for clubs and Constituencies.
 - Videos for Treasurer Orientations.
 - Professional Development: Contacting people for workshops on financial literacy for students at large.
 - Executive credit cards have arrived. Constituency credit cards coming soon.
- Daniel:
 - Meeting about Textbook Broke BC.
 - Meeting with Hubert Lai (University Counsel) to discuss policies.
 - Went with Kelsi and Sally to the Open Education Summit.
- Alan:
 - Talked with the Queen's AMS; things are done differently in Ontario; we may try some new things.

- Trying to contact the chair of the Alumni to discuss ways to promote the history book.

[Pooja arrived.]

- Pooja:
 - Been in touch with the Constituencies.
 - Need to do report to Council on sustainability.
- Alan: Search committee for UBC's sexual assault prevention office: hoping for an August 1 appointment.

Outlet Naming Competition

- Keith: Creating a shortlist of names for the rebranding of Palate and for the new Mexican place that will go into the old Flipside space.
- Shortlist will be sent to the students at large and AMS staff for feedback.
- Aim is to choose names by July 1.

Budget

- Alim:
 - Going over line items.
 - Fixing the meal plan.
 - Will do a presentation for the final budget, unlike for the preliminary one.

UBC committee appointment

- The AMS has been asked to send a representative to the University's HR Advisory Committee.
- Probably an Executive.

Student Diversity Initiative

Jenna Omassi and Jude Tate:

- International tuition increases led to the creation of a fund, proposed by the AMS, for student diversity.
- The tuition increase impacted diversity, and this led to a larger discussion on diversity.
- We're looking for support and input.

Discussion

- Alim: What's the scope? What's the purpose of the fund? What is diversity?
- Jude:
 - Our framework is the notion of inclusive excellence.
 - Want a systemic approach.

- Last year we talked to students and student-facing people.
- We identified six populations as having less of a good time here than others, as having less of a sense of belonging.
- How we define diversity is a question the University is being pushed to understand.
- Certain groups are marginalized.
- Power and privilege.
- Alim asked about money: \$300,000 for the first year and now \$1 million?

[Alan leaves.]

- Jenna:
 - In the first year only part of the money was used.
 - In the second year there will be \$1 million, and there will be \$2 million each year after that.
 - We used the money in the first year for consultations, and the conclusion was that the most efficient approach is to spend on people,
- Jude:
 - We will also have some people embedded in existing units.
 - There are already people working on classroom climate and how to teach in a diverse classroom.
- Jenna:
 - We want to be supporting equity and inclusion in a systemic way.
 - Intercultural.
- Jude:
 - Students want to get together to have conversations.
 - We want to support their capacity to know each other.
- Alim: Who will make decisions about spending the money? Will there be committees?
- Jude:
 - An advisory committee guided us; students sat on that.
 - The decision was to use the fund to hire people. Also for programming.
 - Working with UBC Pride. Also with international students, refugee students.
- Alim: How has this been funded?
- Jenna: It's through international tuition funding: 10% of the tuition increase was earmarked to support students, most for financial aid, but 2.53% for the Student Diversity Initiative.

[Daniel leaves.]

- Alim: Timeline?
- Jude:

- Not just handing money over to departments to let them use it.
 - We have a plan; we want a systemic impact.
 - Full team in place by November.
- Kelsi:
 - Are you giving priority to the noted groups discovered in the consultation and to the intersection of identities?
- Jude: Intersectionality is core to our work.

[Mariam leaves.]

- Jenna: Want to serve the six populations and be system-wide as well.
- Jude: The aim is to be inclusive, welcoming, and diverse, but there's a struggle about accountability. We have to hold Deans to account.
- Sheldon: What are the six populations?
- Jenna:
 - Those who self-identify as having mental health problems
 - Southeast Asians (especially Koreans and Japanese)
 - Queer and Trans students
 - Transfer students
 - Racialized students
 - Indigenous students
- Jude: Lots of students are having a great experience. We have to find those who are doing not so well.
- Alim: Will we receive updates?
- Jenna: We'll work with Alan; also the Student Senate Caucus. We're figuring out how to involve students.

Adjournment

The meeting adjourned at 11:07 am.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of June 6, 2017

Attendance

Present: Alan Ehrenholz (President), Alim Lakhiyalov (VP Finance), Pooja Bhatti (VP Administration), Sally Lin (VP External, arrived 10:58), Keith Hester (Managing Director), Marium Hamid (Student Services Manager), Kelsi Wall (Policy Advisor, left 10:25), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Daniel Lam (VP Academic)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 10:14 am.

Agenda

- The agenda was approved (Pooja, Alim).

Minutes

- The minutes of May 30 were approved (Alim, Pooja).

Slack

- Discussion of whether to include BoG, Senate, and Council in the Executive's Slack messaging system.
- Consensus was against it.
- Alan said he might set up different messaging boards for them.

Goals

- Ken (the Senior HR Manager) has gone through the Executive goals document and made comments.
- It was agreed that individual Executives would adjust their sections based on the comments.
- The plan is then to post the document online (after making it look pretty).

Goal Updates

- Marium: Conferences, professional development.

[Kelsi leaves.]

- Pooja:
 - Operations Committee goals.
 - Clubs.
 - Meeting Constituencies.
 - Marium asked that Constituencies be reminded to respond to messages from the Services.
 - CiTR space use agreement sorted out; sufficiently different from the old one to send to Council. (The differences are mostly because the space is in the new building.)
- Alim:
 - Showpass.
 - Investment policy.
 - Policy on Clubs and Constituency deficits.
 - Discussion ensued about planned Code amendment on this topic.
 - May be discussed further at Governance Committee.
 - Video orientations.
 - Final budget.
- Alan:
 - Steering Committee to look at Strategic Plan.
 - Presentation to Council by Akhil (President's Assistant) on what he does.
 - Reaching out to grad students.
 - Grad Class gifts:
 - Michael Kingsmill has designs for the Nest sign to go on the knoll.
 - Time capsule: to be buried under the sign. (Not under the Great Trek cairn, but there is talk of getting a new Grad Class gift to refurbish the cairn.)
 - Book launch: contacting Alumni UBC.
 - Presidents Council being discussed at Governance Committee.
 - Homecoming meetings pushed back.
 - Faculty Cup: meeting soon.
 - UBC Strategic Plan: nothing lately.
 - MoU's on athletic direction:
 - What is done with AMS fees sent to UBC Athletics and Recreation?
 - Concern about how the money is divided between Athletics and Recreation.
 - Discussing the numbers. More should go to Recreation.
 - Want to best represent our students.
 - Want to make the fee more accountable.

Sustainability

- Pooja:
 - Kasha Foster (the Sustainability Manager) will do the required presentation to Council on sustainability goals.
 - A lot of these began last year and will be completed this year.

UNA-IFC

- The University Neighbourhood Association and the Inter-Fraternity Council are drafting an agreement to set up a joint committee to create communication between the two bodies.
- The AMS would have a seat.

Outlet Naming

- Keith:
 - Created a shortlist of five names for the two outlets being named.
 - For renaming Palate (the vegan/vegetarian outlet):
 - Green Leaf
 - Green Gourmet
 - Herbivores
 - Vegibite
 - The Grove
 - For the new Mexican place:
 - El Antojo (The Craving)
 - El Toro (The Bull)
 - Loco Burrito
 - Ole Ole Ole
 - Bean & Rice
 - An additional possible name for the Mexican outlet: Jalapeno.
- The shortlists to be sent out to students and staff in a survey using Survey Monkey.

[Sally arrives.]

Animating the Nest

- Alan: Students did a class project on this. Reports can be sent to Pooja.

Adjournment

The meeting adjourned at 11:01 am.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of June 13, 2017

Attendance

Present: Alan Ehrenholz (President), Alim Lakhiyalov (VP Finance), Pooja Bhatti (VP Administration), Sally Lin (VP External), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Daniel Lam (VP Academic), Marium Hamid (Student Services Manager)

Guest: Max Holmes (AVP Academic)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 10:02 am (Sally Standard Time).

Agenda

- The agenda was approved (Alim, Sally).

Minutes

- The minutes of June 6 were approved (Sally, Pooja).
- It was noted that Councillors seem to be reading the minutes: at last Council meeting, there were questions about the party bus (mentioned in Exec minutes).
- It was suggested that there be less printing out of copies of agendas and minutes.

Academic Experience Survey

Max:

- High participation rate: 2,484 response in only three weeks. Included grad student responses for first time.
- Only 16% of respondents identified as being involved in the AMS.
- Approval rating for AMS 6.1 out of 10. Room for improvement. Maybe aim for 7.
- Need Communications to publicize our achievements more.
- 31% said the AMS does a good job representing students academically, which is up from previous years.
- But only 24% say the AMS is good at representing students' financial interests to UBC.
- And only 27% think we're spending their money wisely (though 44% of grad students thought we were).

- Except for the U-Pass fee and the new Athletics and Recreation fee, most did not know what AMS fees were being used for (86% know what the U-Pass fee is for; 54% know about the Athletics and Recreation fee).
- 79% of students say they want to be contacted by email; so the email newsletter should get effort put into it.
- 55% say they want to be contacted by social media.
- Despite UBC's publicity about the Thunderbirds lately, only 17% say they feel connected to the Thunderbird athletic teams.
- People feel more safe on campus (63% say so).
- The sense of belonging has remained the same for three years (56%).
- Will be presenting results to Council on June 28 and soliciting opinions from Councillors and Executives to produce a draft report, with a final report being presented July 19, with recommendations.
- When Executives review their goals in the fall, they should address the recommendations.
- A policy is needed about the survey to make sure questions are not changed from year to year without following procedures: this is to ensure we get data that allows year-to-year comparisons.
- Only three Constituencies (LFS, AUS, EUS) submitted questions to be asked on the survey. It's important that Constituencies take advantage of the opportunity to ask questions.

Questions

- Discussion about whether to run the survey during AMS elections: too much clutter or would it produce more responses?
- Max: Election time is the time people are most involved in the AMS.

Working Groups

- Alan:
 - Using Working Groups a lot more.
 - Need clarity about them.
 - There are caucuses, sub-committees, the Blue and Gold Society ...
- Sally: Is there some consistent procedure for appointments to these groups? Last year the Advocacy Committee appointed people to its caucuses (Student Issues, Equity), but how do the other groups work?
- Alan:
 - Who should be on these working groups? If it's only hired staff, then these are not really working groups or sub-committees, are they? Just staff meetings.
 - Operations Committee and Finance Committee have policy books, but those are not Council policies. They're really operating manuals.
- Alim:
 - There's a Finance Policy Guide, but it's to be used internally.

- Our IT Committee (a sub-committee of Finance) is half staff.
- Alan:
 - The groups should produce minutes.
 - And should they have a Councillor or an at large member on them?
- Alim:
 - All the Finance working groups have at large members, but their purpose is to be able to meet efficiently.
 - The Finance Committee working groups are drawn from the Finance Committee, so all their members are chosen by Council.
- Alan: The Advocacy groups are chosen differently.
- Alim: Problem if have to wait for at large members to be appointed.
- Alan: Maybe we need a document listing all the working groups, describing their composition, duties, etc. Presented to Council, but not for approval.
- Max: We seem to have different types of working groups:
 - There's the Student Issues caucus and the Equity caucus under the Advocacy Committee. Also the Blue and Gold Society under the Student Life Committee.
 - They're representing people and doing advocacy, and they're all students at large.
 - The others (under the Finance Committee and the Operations Committee) are more staff-based.
 - These two types of working group are doing different things but are called the same.
- Alan:
 - We have flexibility and thus varying types of working groups.
 - This was a good beginning discussion. We should discuss further.

Updates

- Alan: Working to set up regular biweekly meetings with the GSS.
- Alim: The Executives have received credit cards.

Adjournment

The meeting adjourned at 11:03 am (Sally Standard Time).



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of June 20, 2017

Attendance

Present: Alan Ehrenholz (President), Daniel Lam (VP Academic), Alim Lakhiyalov (VP Finance), Pooja Bhatti (VP Administration), Sally Lin (VP External, left 10:45), Marium Hamid (Student Services Manager), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Kavie Toor and Gilles Lepine (UBC Athletics)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 10:02 am (Alan Standard Time).

Athletics and Recreation

Kavie and Gilles:

- UBC probably has the best program in the country.
- It's about more than 640 student athletes, but about building pride, engagement, and community. It's one of the things that connects people. It supports student well-being, both physical and mental.
- UBC athletic fees are below the national average, and the program is unique in drawing a large part of its funding from business revenue (gate receipts, hockey leagues, summer camps, concerts). Not all funding comes from student fees.
- Lots of external funding for the program; also from UBC Properties Trust.
- The \$21 AMS fee goes to support Intramurals, the Aquatic Centre, Varsity Festival enhancement, and drop-in program subsidies.
- Our goals are to increase participation and build school spirit.

Questions

- Alim asked about the Varsity Festival.
- Kavie: The money for that is going for marketing and people power, which helped increase attendance from 700 at a typical hockey game to 5,000 at the Hockey Festival. Maybe we will do more festivals.
- Alim: What kind of marketing?
- Gilles:
 - Social media, handing out sunglasses etc., speaking to sponsors.

- We'd like AMS people on our committees: You have better ideas and can make peer-to-peer connections.
- Alan asked about the drop-in subsidy.
- Kavie: It makes sure there is time; it also goes for staffing and equipment.
- Alan: Does it lower the drop-in fee?
- Kavie:
 - Drop-ins are free and are available every day, unless there is a major event.
 - Usually there's about 50 hours a week (mostly during the day) for drop-ins.
- Alan asked about the split in use of artificial turf between Varsity and Recreational.
- Kavie: Student Intramural use exceeds Varsity use. There's also third party (external) use.
- Alim: If revenue is up, where does the surplus go?
- Kavie: To the capital deficit.
- Alim: Can we get these reports quarterly?
- Gilles: Absolutely. We're here to serve students.
- Kavie: We can build a process. We're open to discussion: maybe student clubs need more access and in return for that we would charge \$1 to drop-in students.
- Kelsi: Where did the money come from to help out the UNA?
- Kavie: From UBC central.

Agenda

- The agenda was approved (Sally, Alim).

Minutes

- The minutes of June 13 were approved (Pooja, Alim).

Executive Goals

- Pooja:
 - Still meeting with Constituencies.
 - SLSC cleaned out for the office move.
 - Problem: There used to be a SAC Policy Handbook, but now SAC is gone, and 90% of the policies in the handbook didn't get moved anywhere. Operations Committee is going to look at this.
 - SUB budget issues. Going to ask clubs to pitch in.
- Sally:
 - Was in Ottawa for conference.
 - Sexual assault prevention: coordinating with the University.
 - Submission on the Southwest Area Transit Plan (about the 480 bus etc.).
 - Working on terms of reference for the caucuses in the Advocacy Committee. Looking at models at other universities.

[Sally leaves.]

- Daniel:
 - Meeting with the University Counsel about revising University policies.
 - Starting a review committee.
 - The AMS is interested in Policy 73 (academic accommodation for students with disabilities).
 - Consultation policy.
 - Policy on the Academic Experience Survey.
- Marium:
 - In-house data collection.
 - Advocate getting law students as volunteers from Allard to help with cases.
 - Talking about services with the GSS.
- Alim:
 - Profix.
 - Budget 85% done.
 - Operating manual (to be called a handbook).
- Alan:
 - Attended GSS Council, which has set up an ad hoc committee on the GSS-AMS referendum and GSS-AMS relations. Especially looking at what the impact of the GSS leaving the AMS would be.
 - In response, we're looking at forming our own ad hoc committee.
 - Strategic Plan:
 - Moving away from top-down approach.
 - Want to work more from the bottom up, so will be sending thoughts about core values to the departments and businesses to get their feedback.
 - This a new process which should produce more buy-in.

Adjournment

The meeting adjourned at 11am (Alan Standard Time).



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of June 27, 2017

Attendance

Present: Alan Ehrenholz (President), Daniel Lam (VP Academic), Pooja Bhatti (VP Administration, by phone), Marium Hamid (Student Services Manager, left 10:50), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Lori McNulty (Communications Manager), Linda Huang (AVP Finance)

Regrets: Alim Lakhiyalov (VP Finance), Sally Lin (VP External)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 10:12 am (Keith Standard Time).

Communications

Lori:

- Day 6 on the job for me. Been meeting people, including the website contractor.
- Thoughts on the website overhaul:
 - Want to hand content back to people and not have everything come through the Communications Department.
 - Should have a creative brief/road map for major branding projects like this.
 - Need to establish who we are, where we are, the big picture. Also our values, how we're different, who the audience is.
 - That should come before the actual website design.
 - Would like the Executives to say what they would like to see.
 - Need to tell a visual story.
- The Nest and the AMS:
 - The AMS is the umbrella brand, but there can be sub-brands: the Nest, and brands within the Nest.
 - Maybe change the logo. Need something more memorable, fresh, modern.
 - Maybe brand the Nest itself – as a destination and as more than a food court.
 - The Nest deserves a brand; it's unique, has a distinctive look.
 - We want to promote the idea that anyone who goes to campus needs to come to the Nest.
 - The Nest as the heart of UBC.
 - It's a beautiful building; we need to use its distinct identity.

- Could do a video introducing the Nest.
 - [People mentioned the video we did two years ago on the Nest.]
- General:
 - How we communicate to the outside is not necessarily how we look inside. Outsiders don't care about our internal mechanisms. That's not what we need to share with them.
 - Need to provide a window into the Big Picture.

Agenda

- The agenda was approved (Pooja, Daniel).

Minutes

- The minutes of June 20 were approved (Daniel, Pooja).

Strategic Plan

Alan:

- Change in direction:
 - Core Values and Focus Areas.
 - Looking to establish core values that will last for four years.
 - Every four years go back to the students to ask them what their values are, and we will try to represent what they want.
 - If the students' values have changed from four years before, then we will change our values.
 - Focus areas: what we see as important, where we want to dedicate time, effort, money.
 - End goals: been debating this.
 - Could be like this: in a certain area, e.g., Affordability, our goal could be something more general than 10,000 more beds on campus.
 - Could be: that we make sure the cost of going to school doesn't increase more than CPI.
 - That could be a four-year goal; then each year the relevant Executive (VP External, say) as operational officer would decide how to push that forward: maybe by pushing for more beds, or maybe by pushing for the Broadway Line.
 - But the end goal would be the same (keep costs down).
 - We don't know our end goals yet; we're developing them now with Council and the Steering Committee.
 - We want goals that will last until 2021-22.
 - The institution should outlast the individual.
 - Execs shouldn't need to change things every year.
 - They can work within a four-year set of areas and goals.

[Marium leaves.]

Values

Alan:

- The AMS has Values: HEART:
 - Honesty, Effectiveness, Accountability, Respect, Teamwork.
- And now we're talking of bringing in core values, so we'd have Values and Core Values ...
- Meanwhile we talk of being principled, but what are our principles? We don't have Principles.
- Perhaps we should transform our Values into Principles.
- Would like to let Steering Committee and Council chew on that.
- Meanwhile, if we have HEART, I was thinking we need something more fun too: to go along with HEART, we could have SOUL.
- Been thinking of things like Sensitive, Optimistic, etc. to make up our SOUL.

Executive Goals Updates

- Linda:
 - Presenting the budget to Council.
 - Hoping to increase applications for funds and grants; want to support and encourage student initiatives.
 - Complete revision of the Finance guide or operations manual.
 - Credit cards.
- Daniel:
 - Drafting consultation policy.
 - Meeting with the VP Students Office about consultation.
- Pooja:
 - Jump Start.
 - Meeting clubs about SUB funding.
 - Got some funding for the SLSC.
 - Invited to GSS Orientation Fair.
 - Working with Linda on finances.
 - SLSC being painted.
 - AVP Sustainability starts this week.
- Sally (via Alan):
 - Not at this meeting because on the phone with Advocan, the lobby group of student unions which we belong to.
 - SUDS: 45 delegates so far.
 - Director of Investigation/Director of Sexual Response Office.
 - Transit meeting on bike sharing.
 - U-Pass Advisory Committee meeting: may lead to a referendum.
 - Rental rights: chatting with RHA.

- Alan:
 - GSS chat.
 - Talking to publisher and Alumni about book launch.
 - Reaching out to the International Students Association about them using Simply Voting.
 - Strategic Plan.
 - Ops Plan (our one year push for the Strategic Plan).
 - MoU's.

Adjournment

The meeting adjourned at 11:16 am (Keith Standard Time).



**THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

AMS EXECUTIVE COMMITTEE

Minutes of July 4, 2017

Attendance

Present: Alan Ehrenholz (President), Daniel Lam (VP Academic, by phone), Sally Lin (VP External), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Linda Huang (AVP Finance)

Regrets: Alim Lakhiyalov (VP Finance), Pooja Bhatti (VP Administration), Marium Hamid (Student Services Manager), Keith Hester (Managing Director)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 10:18 am (or 12:18 pm, Daniel Central Daylight Time in Winnipeg).

Agenda

- The agenda was approved (Sally, Daniel).

Minutes

- The minutes of June 27 were approved (Daniel, Sally).

Updates

Sally:

- New government in Victoria: we'll be discussing strategy.
- Speaking to UBC's transportation planner to coordinate messaging about the Broadway extension and bike sharing.
 - No policy currently on bike sharing. Hope to prepare a one-pager and eventually a policy.
- Putting self forward to sit on the U-Pass Advisory Committee's working group (which is looking into expediting contract extensions, etc.).
- SUDS has doubled its attendance since I last reported. Now up to 86 delegates.

Linda:

- Budget passed/didn't pass. Has to go back to Council. Finance Committee needs to meet and look at areas that need changing.

- Treasurer's Handbook this week.
- Want to advertise and explain our funds so they're used properly: e.g., Sustainability Fund for actual sustainability projects.
- Training video.
- Looking to get authorization from last year's Grad Class Council to pay for an art project.

Daniel:

- Developing a policy on future Academic Experience Surveys, including the following points:
 - The VP Academic will have to do one.
 - There will have to be a timeline for them.
 - It will be established how often each question should be asked.
- Retaliation working group.
- Housing Action Plan.
- Meeting with the Bookstore.
- First Nations House of Learning has reached out about hosting a lunch.

Alan:

- Council retreat: planning for first weekend in September, in accordance with recommendation from ad hoc committee on Constituency relations, which said not to do it in the summer.
- Old Grad Class Council projects.
- Faculty Cup planning.
- Blue & Gold Society/Homecoming.
- Talking to the International Students Association re the use of Simply Voting for their elections.
- Meeting the Law Students Society.
- Shooting a book promotion video with Sheldon: walking around campus talking about history, BBC-style.
 - Book launch to be in Jack Poole Hall in the Alumni Centre.
- Website updates.
- Budget: Finance Committee will meet again and send a new budget to Council. Also is to review budgeting procedures.

AMS-GSS

Alan:

- In 2015 the Graduate Students Society passed a motion at a general meeting saying that over the next three years they would evaluate their relationship with the AMS, culminating in a referendum in 2018 on whether to secede from the AMS.
- They have set up an ad hoc committee to look into this.
- It's our fiduciary duty to respond and to do what's best for the Society.

- We need a group to look into this through the AMS lens.
- It could be the Steering Committee, or Council may want to establish an AMS ad hoc committee.
- If we go the ad hoc committee route, I'm thinking the composition could be (voting members):
 - AMS President
 - Another Executive named by the Executive Committee
 - Three (3) non-Exec and non-GSS members of AMS Council
 - A student at large from the graduate students (but not a member of GSS Council)
 - Another student at large.
- There could also be non-voting members:
 - A GSS representative
 - The Archivist & Clerk of Council
 - The Managing Director.
- Maybe also someone from the Health and Dental Plan Committee, since the Health and Dental Plan fee may be an issue.
 - It was suggested that perhaps they could just be invited when that fee was being discussed.
- Issues for the GSS surround fees, services, and advocacy.
- They also note that it's very unusual for an incorporated graduate student society to be part of an undergraduate society the way the GSS here is part of the AMS.

Including the GSS on the AMS committee:

- Alan:
 - I see this as an informational committee.
 - It should have a graduate student voice on it.
 - Graduate students are members of the AMS.
 - The committee might be looking at modifying our services to better serve graduate students, and for that we should have grad student input.

Advertising in the Nest

- Alan:
 - This has not been done.
 - We could set aside spaces in the Nest for advertising decals or art pieces.
 - This would be for financial return and for animation.
 - Could also use digital signage.
 - Last year's Exec was opposed to offering advertising space to external organizations.
 - What does this year's think?
- Linda:
 - Could have different categories:
 - Non-profit/advocacy

- UBC initiatives
 - We could promote the Nest as the most high traffic building on campus.
 - I understand hesitation about corporations, e.g., Red Bull.
 - Alan: UBC has a policy on what can be advertised.
 - Daniel: Why was last year's Executive opposed?
 - Alan:
 - They didn't want the Nest to become a corporate hockey arena and saw allowing any advertising as a slippery slope.
 - If we do allow advertising, it should be in designated spaces, and we may want policy on the amount of space we can sell for sponsorship; and we may want policy on restrictions.
 - We could also open up spaces to student artists, as opposed to advertising, to animate the Nest.
 - We could have a policy spelling out how much space should be for artists.
 - People keep asking about this. We need a plan.
 - Daniel: What do other student unions do?
 - Kelsi said she would look into that.
 - Sheldon: We already have a contract with Zoom Media for washroom ads, and we had some policies on restrictions.
 - Sally:
 - Having guidelines is good.
 - What about priorities for the space? Clubs? Differential pricing?
 - Linda: We might focus on the time of year: some months we would be advertising our elections. In the holiday period, we might have a non-profit month.
 - Sally: Have to look into the management of it, and relation to poster walls.
 - Alan:
 - The two are not to be confused: these would be actual decals, not posters.
 - We should look into costs.
 - Linda: Let the advertisers work out the details.
 - Kelsi: Have to maintain the integrity of the building.
 - Discussion of which body might look into this: Operations Committee? Steering Committee?
 - Alan: I might take it to the Steering Committee and inform Council via a Steering Committee update.

Adjournment

The meeting adjourned at 11:16 am (or 13:16 Daniel Central Daylight Time).



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of July 18, 2017

Attendance

Present: Alan Ehrenholz (President), Alim Lakhiyalov (VP Finance), Pooja Bhatti (VP Administration, left 10:57), Sally Lin (VP External, arrived 10:11), Marium Hamid (Student Services Manager), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council, arrived 10:10)

Regrets: Daniel Lam (VP Academic),

Recording Secretary: Alan Ehrenholz/Sheldon Goldfarb

Call to Order

The meeting was called to order at 10:03 am.

Agenda

- The agenda was approved (Pooja, Alim).

Minutes

- The minutes of July 11 were approved (Alim, Pooja).

Goals

- Alim:
 - Issues with credit card implementation (need implementation manager).
 - Budget going back to Council, with less revenue projected for Welcome Back BBQ.
 - New budget methods being sought: looking for more efficiency in the Finance Committee.
- Marium:
 - Data collection: UBC has been using Simplicity; initial meeting about this soon.
 - Tracking student needs. Calendar.
- Pooja:
 - Finished meeting Constituencies.
 - Wellness Week.
 - Clubs Days applications.
 - Exchange Club wants better Outreach.
 - SLSC: move should be happening soon.

- Operations Committee: Visit from Kite prompted thoughts that we need a new policy on free bookings for outside groups: these should go to the VP Administration.
- Old SUB information to be presented at Council. Unhappy with some developments.
- Art Gallery.
- Hiring.
- Alan:
 - Cool outreach plan at the Pit: asking students to design graffiti art for the new Pit sign.
 - Councillor support: Retreat planned for weekend of September 9-10, probably in Langley. Is under budget.
 - Executive support.
 - UBC Battle of the Bats: softball game: AMS Exec (and maybe some Constituency presidents) versus UBC.
 - Homecoming (September 16): meetings, passed conceptual stage, looking for things to do during the football game: song sheets. Goal is 10,000 student attendees.
- Sally:
 - Engagement map/spreadsheet of campus groups and contact information. Sharing with Execs. Not just AMS clubs; other groups.
 - Advocom is working on the terms of reference for the Advocom caucus groups.
 - Conversations about the Broadway transit line.
 - On the U-Pass Advisory Committee working group.
 - Academic affordability meeting with student reps from Simon Fraser and UVic. Talking about Rent with Rights.

Bike Share

Sally:

- University has approached us, asking for our input.
- Looking at a fleet of self-service bikes for one-way trips on campus.
- Various funding models.
- Sustainable, increase ease of getting around.
- Bike share is a growing industry: a lot in China, less so in Europe and North America.
- Plan would be for 30-45 bike stations and 500-1000 bikes.
- Or could be stationless, but then a potential clutter problem.
- Vancouver has Mobi; students can get a discount on it. Only serves a small part of Vancouver.
- We do have a Purple and Yellow bikeshare system already, run by the AMS Bike Co-op. It's mostly for their own members.

- Issue of regional connectivity: connecting UBC program with Mobi in Vancouver, but UBC prefers a purely on-campus model. (Including the UEL and the farm.)
 - Alan: For people living on campus.
- Issue of pedestrian/bike conflicts. Competing needs for public realm space. Stations would not be in the walking part of campus.
- Survey shows strong student support for such a service.
- Aim would be for convenience, reliability, ubiquity.
- UBC wants to grant an operating licence to a company that would come in and run the service.
- They also want to work with the AMS Bike Co-op to enhance their Purple and Yellow program.
- UBC is asking us about our interest and is looking for what they can glean from our experience with Purple and Yellow.
- Also want to hear our preferences concerning program management, involvement, funding models.
- Issues include safety (pedestrians vs. cyclists), community (who is a stakeholder?), sustainability, opportunities for students.
- Advocom has said it would like regional connectivity and wants to protect the Bike Kitchen.

Discussion of what role the AMS should play in such a service or on a committee managing such a service. And about pricing and making sure the service is student-friendly. Also on the role of the Bike Kitchen.

- Sally: We're going to have our own conversation with the Bike Kitchen.
- Kelsi: Under the operating licence system, UBC won't control the company or its pricing. It would be more like having Car2Go or Evo on campus.

Suggestion of devising an external policy on this.

[Pooja leaves.]

Societies Act

- Under the new Societies Act, we have to publish the remuneration of Directors (i.e., Council members) and managers making more than \$75,000 a year.
- This will affect Executives and Committee Chairs.
- The numbers will appear in the financial statements.

Adjournment

The meeting adjourned at 11:05 am.



**THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

AMS EXECUTIVE COMMITTEE

Minutes of July 25, 2017

Attendance

Present: Alan Ehrenholz (President), Alim Lakhiyalov (VP Finance), Daniel Lam (VP Academic), Pooja Bhatti (VP Administration, arrived 10:18), Sally Lin (VP External), Marium Hamid (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Jakob Gattinger (incoming interim VP Academic, by phone)

Regrets: Kelsi Wall (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 10:06 am.

Agenda

- The agenda was approved (Sally, Daniel).

Minutes

- The minutes of July 18 were approved (Alim, Daniel).

Executive Projects Assistant

- New assistant to be hired to help with three major legacy projects:
 - Selling art
 - Website overhaul
 - GSS referendum
- Will report monthly to the Executive.
- 15 hours a week.
- Alan will take the job description to HR Committee and then Council.

Sexual violence prevention

Sally:

- Been approached by two schools who want us to sign on with their campaigns:

- CUSA at Carleton has an Our Turn campaign about prevention, support, and advocacy. They'd like a Council motion acknowledging rape culture and a monetary contribution. They have a 19-step program.
- The UVSS at UVic has a Let's Get Consensual campaign they've been doing for several years.

[Pooja arrives.]

Sally:

- Traditionally, our SASC (Sexual Assault Support Centre) runs a campaign in partnership with UBC. There's Sexual Assault Awareness Month every January and also an upcoming campaign in September.
- The other schools are flexible; we don't have to sign on to all their steps.
- Plan to talk to SASC first, then go to the Advocacy Committee.
- Carleton has a scorecard/metrics on sexual violence policy, and they'd like us to do a survey.

Provost meeting

- Meeting with new Provost next week.
- Alan away, but other VP's will attend.
- Jakob will touch base with the other VP's.

Sugar Sweetened Beverage

Alan:

- Council was talking last time about rescinding the old policy prohibiting us from entering exclusive cold beverage agreements.
- Now we're hearing that UBC is talking about removing certain sweetened beverages from campus.
- I will inquire about this.
- Meanwhile what is our feeling about sweetened beverages?

Discussion:

- Alim: It's hard to believe UBC would do that, given how much money it brings in for them.
- Marium: It may be less an anti-sugar thing than an attempt to get rid of plastic and just have fountain drinks.
- Alim: If the rest of campus is not selling soda, we would sell a lot.
- Alan: There might be exceptions for places like Triple O's.

Ombuds MoU

- Alan:
 - The UBCO students were asking what sort of MoU we have with the University Ombudsoffice.
 - We have a four-year-old unsigned one.
 - We had a referendum which approved a fee for Ombuds services in 2012; the referendum did not specify that the money collected would go to UBC, but the proposed MoU would have done that.
- Keith: That's why we didn't sign it.
- Alan: Maybe we could agree to send them what we collect less the cost of our own Ombudsperson.
- Sally: Who is paying now?
- Alan:
 - Currently, we send them the whole fee, but the University must be contributing additional funding.
 - There is an oversight committee on which we have two members.
 - And we have other interaction.
- Mariam: The Advocacy Coordinator works with them.
- Sally: We want accountability.
- Alan: I will propose that we pay them the fee less the cost for us to maintain the AMS Ombudsperson.

Adjournment

The meeting adjourned at 10:55 am.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of August 1, 2017

Attendance

Present: Sally Lin (VP External), Alim Lakhiyalov (VP Finance), Jakob Gattinger (interim VP Academic, by phone, from 10:10), Pooja Bhatti (VP Administration, by phone), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Alan Ehrenholz (President), Marium Hamid (Student Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 10:03 am with Sally in the chair.

Agenda

- The agenda was approved (Alim, Sally).

Minutes

- The minutes of July 25 were approved (Pooja, Alim).

Meeting with new Provost

Sally:

- Meeting with Andrew Szeri went well.
- He was very welcoming and is open to monthly meetings with us.
- Issues discussed included:
 - Excellence Fund
 - Tuition consultation procedures
 - Student Life Building
 - Housing
- He said he wants to hear our concerns and invited the AMS to provide feedback on topics of interest to us.
- I invited him to SUDS.
- When Alan and Jakob are in town, they want to meet with him in person too.

Kelsi:

- He has had his first briefings on sexual violence and First Nations, which is heartening.

Jakob entered the meeting and said:

- It was a good start. The new Provost seems receptive to students.
- We will be updating our guide to AMS concerns as a result, adding some text.

Executives on UBC Committees

- Jakob: Would like us to look at the appointments: who is on which committee. The VP Academic should be handling the bulk of this work. Also, there are some omissions on the list sent to Council.
- Sally: Let's save this till Alan gets back, and then we can discuss why we structured things the way we did.

Goals

Alim:

- New bank card system. Switching over in mid-October.
- Attended CiTR board meeting and saw their strategic plan. Want to do that for all the organizations we collect fees for.
- Moving to Interac transfers, away from cheques.
- Communications plan re our health and dental plan and Shoppers Drug Mart:
 - Videos, posters to let students know about the plan, which is under-utilized because of lack of knowledge.
 - Re the free vaccinations offered by Shoppers: We've asked them to tell the students that 70% of the cost is paid for by the AMS.

Pooja:

- Wellness Week: finalizing plans.
- Operations Committee has received some policies from Governance Committee; we've looked at them; not sure if they go back to Governance.
- Working on bookings policy.
- Meeting with UBC and UBC Properties Trust about the Old SUB, making clear our agenda about timeline and costs.
- Art Gallery hiring.
- Receiving applications for my assistant position.
- Sustainability team meeting with President Ono.
- Nest animation underway.
- Looking at Lighter Footprint Strategy. May change the name to reflect more of a socio-economic emphasis.

Sally:

- Chatted with SASC about the two sexual violence initiatives:
 - Ideas for amendments to the Our Turn document.
 - The Advocacy Committee supported them.
 - Getting them ready for Council.

- Will mean the creation of a task force.
 - This will be good in guiding conversations with the University.
- The Advocacy Committee is working on terms of reference for its caucuses and rubrics for appointments.
- Attending the Union of BC Municipalities conference in September. Andrew Weaver and the Minister of Housing will be attending.
- SUDS (August 18-21):
 - There are now 131 delegates registered; it will be hectic (but good).
 - Final banquet will see 160 people, including Execs and other additional guests.
 - Space has been an issue. Unable to invite Councillors.
 - Maybe next year we will make the delegate ceiling lower (10 less) and then have room for Councillors.

Adjournment

The meeting adjourned at 10:30 am.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of August 22, 2017

Attendance

Present: Alan Ehrenholz (President), Sally Lin (VP External), Alim Lakhiyalov (VP Finance), Jakob Gattinger (interim VP Academic, from 10:11-10:32), Marium Hamid (Student Services Manager, arrived 10:54), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Pooja Bhatti (VP Administration)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 10:06 am.

Agenda

- The agenda was approved by consensus.

SUDS Debrief

Sally (in a whisper because she lost her voice):

- SUDS was great, even though I lost my voice. Thanks to all the Execs for helping out.
- Going to do a survey on what worked and what didn't.

Alan:

- Well-run conference. Kudos to you and Evan and Isabella.
- Food (from AMS Catering) was great.
- Great sessions, like Lev Bukhman's on lessons learned from being a student executive.
- Calling in from afar didn't work too well (technical difficulties).
- Presentations should be reviewed ahead of time to make sure they apply to student unions.
- Good discussions.

Sally (still whispering):

- Maybe have a break-out session instead of one of the keynotes.
- And use the performance theatre.

[Jakob arrives.]

Alim:

- Building tours are a good way to learn. We should make sure all the schools get one.

Advisory Board

- Jakob: Where are we with hiring?
- Alan:
 - Peter Guo of MNP Consulting has agreed to sit as a professional member.
 - We've interviewed students.
 - We haven't found any other external professionals.
- Jakob: Maybe we should involve Louise Cowin (UBC's VP Students).
- There was opposition to that idea.
- Alan: Lots of discussion about what to do with the board, including maybe just get rid of it.
- Jakob: No, let's not do that.
- Alan: Question about why there's not a student majority on the board.
- Jakob: Let's go back to AlumniUBC. We need someone who understands UBC.
- Alan: Peter thought there should be lots of young professionals who would be interested.
- Kelsi: We can use LinkedIn to find them.
- Keith: One issue is that applicants think they're getting to sit on our board of directors, not just an advisory board, and then they're disappointed.

SVPRO (Sexual Violence Prevention and Response Office)

- Alan: Discussing putting the SVPRO into the GSS space in the Nest. Maybe not ideal for the long term, but a reasonable interim measure.
- Sally (whispering):
 - The SVPRO is a University body that UBC has been mandated to create.
 - It will provide similar services to SASC, but will be able to forward reports to UBC to get academic support for those needing it, and also leading to discipline.
- Issue of whether faculty and staff will come to a student building, but the VP Students Office apparently is in favour.
- Alan: This is going to be a good resource for students.

[Jakob leaves.]

- Alan:
 - There's a larger conversation to be had about UBC and the AMS both providing services, a conversation about integrating services, working together and not competing.

- The AMS has to advocate for this office to be as effective as possible.
- Sally: The AMS should have a seat on its board.
- Alan: I've been promised that.
- Sally: We need to work on communication about the two spaces (SASC and SVPRO).

Updates

Sally (whispering):

- SUDS.
- Melanie Mark, the Minister of Advanced Education, is coming to campus.
- MP Joyce Murray visited.

Alim:

- Quarterly report to Council.
- Code changes about funds.
- Fee restructure.
- Meeting the UBC VP Finance.
- Talking with Lori (Communications Manager) to advertise our funds, to let students know they can get funding from us. The funds are not being used enough.

Alan:

- Rebranding the outlets:
 - Palate is becoming The Grove.
 - The Burger Bar will now be Moonies.
 - Upper Case will be the Blue Chip Cafe.
 - The Mexican outlet will be Iwana Taco.
 - Construction is underway.
- Council agenda.
- Workshops and outreach for Jumpstart and the RHA.
- Finished speech for the pep rally.
- Coming up in September:
 - Alumni Advising Committee.
 - MacInnes Field Parkade consultation.
 - Old SUB project budget.

Pooja (read by Sally in a whisper):

- Clubs and Societies working group is working on appeals.
- Wellness Week.
- Hiring assistant.
- Talking to Land & Food about their clubs.
- Meeting the GSS about Sprouts space.
- Operations Committee is making the media protocol into an Internal Policy.

- Problems with Mugshare project.

[Marium arrives.]

Marium:

- Gave Residence Coordinators a tour of Services.
- The Services have completed their summer goals.
- Compiling list of campus partners.
- Writing report to UBC's VP Students about Safewalk funding.

Adjournment

The meeting adjourned at 10:55 am.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of August 29, 2017

Attendance

Present: Alan Ehrenholz (President), Sally Lin (VP External), Alim Lakhiyalov (VP Finance), Marium Hamid (Student Services Manager), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Pooja Bhatti (VP Administration), Jakob Gattinger (interim VP Academic), Keith Hester (Managing Director)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 10:10 am (Sally time).

Agenda

- The agenda was approved (Alim, Sally).

Minutes

- The minutes of August 22 were approved (Sally, Alim).

Council Items

Quarterly Financial Report

Alim:

- Doing well. We've spent 18-26% of budgeted spending, which means we're on track.
- Highest spending is from External because of SUDS.
- Business overall is 85% better than budgeted.
- Ph Tea is not performing, but other businesses doing well
- The Pit and the Gallery are showing the greatest positive variance from the budget.
- The best businesses overall are Pie R and Upper Case (soon to be Blue Chip).
- Conferences and Catering is doing better than budgeted.

Constituency Metrics and GSS President Code change

Alan:

- The metrics are good.

- The Code change also specifically recognizes that the GSS President is on the Presidents Council.
- Since the Presidents Council is for all Constituency Presidents, and since our Bylaws recognize Graduate Studies as a Constituency, this seems redundant to me.
- I may talk to the GSS Councillors.

Job Descriptions, Appointments, and Pay

Alan:

- Need to change hours for the Sustainability Funds Administrator (he's working more hours). Also for the AVP Academic.
- Creating the position that will be working on the art sale and other special projects.
- We're setting the pay for committee chairs at Tier One as of September; it's coming down from Tier Two, since they don't have anyone reporting to them.
- We're appointing the Elections Team (Elections Administrator and the Communications Officer).
- The pay rate for each tier is going up. This has already been budgeted for.

Other Items

- Alim: Code amendment on funds: changing small things.
- Sally: Our Turn presentation.
- Alan: No presentation on the Old SUB renovations because the numbers have been delayed. Will present September 13.

FarmAde

- Alan:
 - Integrating LFS, the Farm and volunteers.
 - One problem: there's been no rain. The Farm is very dry, and there are fire safety concerns about having a barbecue and smoking there.
 - Consulting the fire marshal.

Renovations (new food outlets in the Nest)

Alan:

- Some of us went to try out Iwana Taco. The tacos were good. This is its soft opening.
- Upper Case is still Upper Case until mid-September, when it will become Blue Chip. (We're waiting for materials to change the decor.)
- The Burger Bar/Moonies food truck has been delayed until October.
- Garden Grove (the new vegan outlet) is ready to go, but needs cooks.
- The idea of a Meat and Bread place in the old Lower Case location is on hold. There are so many food outlets in our building and the surroundings that we're holding off. We want our outlets to complement rather than compete with what's there.

- The Gallery is going to be offering breakfast every day at 9 am: a soft opening for this on Thursday.
- We will be offering poke at Honour Roll, but won't have a dedicated outlet for it.

Student Assistance Program

- Marium: Is this happening? We're getting questions about studentcare (about their expanded counselling services plan).
- Alan: Marketing is happening in September as planned. Integration with UBC and the AMS is moving more slowly than expected. We'll be working on it in September.

Updates

Alan:

- Akhil is finalizing the Council retreat for September 9-10.
- Former Council Speaker Dave Tompkins was here to update our Council software (which he originally created for us years ago).
- Grad Class Council gifts:
 - AMS Student Nest sign on the knoll is coming by mid-October.
 - The 2013 gift of a statue of When Women Rise is scheduled to be ready for March 8 (International Women's Day).
- Grad Class Council and First Year Committee marketing going out next week.
- Member at large advertising going out.
- Blue & Gold Society being reimagined.
- New assistant, Emily. Working on strategic plan.
- The fish is still alive.

Alim:

- Following up with studentcare about communications plan.
- Finance Committee report is coming.
- Meeting UBC VP Finance.
- Marketing campaign on fiscal literacy.
- Need videographer for video orientations.

Marium:

- eHub meeting with Santa Ono and other UBC officials.
- Our eHub coordinator went to Utah to see what is supposed to be the best eHub.
- Lack of a videographer a problem: need to make videos.
- Going to create a consolidated Facebook page for the Services (Vice already has one).
- AMS T-shirts arriving Friday.
 - Alan: We're also getting Iwana Taco T-shirts.

Sally:

- Melanie Mark, the Minister of Advanced Education, visited. It was pleasant, though short.
- SUDS: still recovering.
- Caucus terms of reference (for Advocacy Committee) are done. The committee is happy. Also a rubric template for hiring. Drafting job descriptions.
- U-Pass letter of extension. Referendum likely next March.
- Academic affordability consultation with government. We're researching and drafting a submission.
- Our Turn document to Council. Timing it to come out with Sexual Assault Awareness launch.

SUDS details:

Sally:

- There were 131 delegates; it was a lot to manage.
- Maybe next time we should cap it at 110-115.
- If there's an announced cap, it will also encourage schools to sign up early.
- There wasn't really a deadline this year until very late.

Discussion:

- Alan: Could you cap the number per school and thus get more schools?
- Sally: One school pulled out when we told them they could only send two delegates. They wanted to send their whole executive. SUDS is a wide-ranging conference of interest to many.
- Marium: Can you increase capacity?
- Alan: That would require more staff and volunteers to help out. We had only three on our organizing committee this year.
- Sally: It was difficult to find volunteers this year.

Adjournment

The meeting adjourned at 10:58 am.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of September 8, 2017

Attendance

Present: Alan Ehrenholz (President), Sally Lin (VP External), Alim Lakhiyalov (VP Finance), Pooja Bhatti (VP Administration), Jakob Gattinger (interim VP Academic), Keith Hester (Managing Director), Marium Hamid (Student Services Manager), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 3:50 pm.

Agenda

- The agenda was approved (Pooja, Alim).

Minutes

- The minutes of August 29 were approved (Alim, Jakob).

Academic Experience Survey Policy

Jakob:

- Policy to make the AES work more smoothly.
- What should be in the survey?
- Want to focus on advocacy, affordability, UBC services.
- Also thinking the policy should say we will do no more than two surveys a year, the AES and one other (on operational matters and how students feel about the AMS, clubs, Constituencies).
- Our surveys are seen as coming from UBC, and UBC sends out a lot of surveys, so we want to keep the number down.

Discussion

- There was general agreement with Jakob's suggestions.
- Keith: Who would do the operational survey? I do it now.
- Jakob: You could continue.
- Discussion of exceptional cases in which we might want to do an additional survey.
- Alan: Would Insights West do both surveys?

- Jakob: It makes sense to have them continue doing the AES for us, but they wouldn't do the operations one.

Execs on Committees

- The Executive agreed to the following:
 - Alan stays on Finance.
 - Pooja will be the Exec on the Presidents Council (in addition to Alan).
 - Sally will replace Pooja on Governance.
 - Alim will sit on the new ad hoc committee to sell our artworks (SHAPE).
- Discussion of how we will go about selling the artworks. It will be up to the new committee to investigate.

VP Academic's term

- Jakob will be leaving September 24, but Council appointed him interim VP Academic until the new permanent VP is elected, which according to Code would be when the Elections Administrator reports the election results to Council (probably on September 27).
- Discussion of suspending Code.

Executive Meeting times

- Moving to Wednesdays at 3 pm.

Safewalk contract

- Marium: Want to have Council approve a contract for Swiftwalks (a software program for Safewalk).

Council

- Discussion of whether it will run long and whether we should not do Exec Remarks this time.
- Decision was to play it by ear.

Adjournment

The meeting adjourned at 4:06 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of September 13, 2017

Attendance

Present: Alan Ehrenholz (President), Sally Lin (VP External), Alim Lakhiyalov (VP Finance), Pooja Bhatti (VP Administration), Jakob Gattinger (interim VP Academic), Keith Hester (Managing Director), Marium Hamid (Student Services Manager, arrived 4 pm), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 3:09 pm.

Agenda

- The agenda was approved (Pooja, Alim).

Minutes

- The minutes of September 8 were approved (Alim, Sally).

Executive meeting time

- It was agreed to shift the time to 2 pm to accommodate class schedules.

AGM

- It was agreed to ask Council to have the annual general meeting take place during the week of October 16.
- Alan: No definite plans for motions. Maybe do goals updates during it. And let's make it quorate (quorum is 515).

Council meeting

- Alan: Probably will go long. Let's cut Executive Remarks etc.
- Jakob said he'd like to present his Executive remarks, as it would be his only chance to do so. Alan said to play it by ear.
- Still no Old SUB numbers to present, so no presentation.

Updates

Alan:

- Council retreat not happening, so we'll do training sessions at Council.
- Strategic Plan being worked on by Emily (the new Presidential assistant).
- Homecoming.
- Trying to bring the Harlem Globetrotters to campus.
- Meeting Santa Ono and Louise Cowin about the UBC Strategic Plan.

Sally:

- Rent with Rights.
- Advocan/UCRU lobby brief.
- Our Turn is on hold.
- Caucuses (for Advocacy Committee): People applying for positions. Some confusion over previous applicants.

Pooja:

- Old SUB challenges.
- Clubs Week.
- Deconstituted about 40 clubs.
- Appeals meetings with other clubs that might be deconstituted.
- Departmental club issue: discussing with Constituencies.
- Hired an assistant.
- Art Gallery exhibit up. Good attendance (100 people) at opening.
- SLSC grand opening during Clubs Week.

Alim:

- Meeting with the President of IMANT, the University's endowment fund, to find out how they invest. May modify our investment policy.
- Two booths at Clubs Week, promoting AMS Finance.
- Promoting our funds has been helping: we have already doubled the number of applicants.

Jakob:

- Discussions of future of teaching evaluations.
- Excellence Fund proposal.
- Alan and I are presenting to the Board of Governors.

Communications

- Alan:

- We'll be issuing a statement about FarmAde, which we postponed.
- Responding to interview request about Vice.
- Jack Hauen (Ubysey editor) wants to talk about tacos.
- More generally want to talk to the Ubysey about protocol: to tell them not to expect instant answers on complicated questions; it may take three or four days.

Old SUB

- Pooja:
 - Asking questions about cost-sharing with UBC.
 - Bird numbers.
 - Norm Theatre lobby: we got that out of the budget.
 - We're still \$1.3 million over.
- Keith: But the removal of the Norm lobby saves \$285,000, so the amount we're over is down to \$1.015 million.
- Jakob: That's still a lot of money.
- Alan: Could take money from CPF (the Capital Projects Investment Fund).
- Keith: But that money is in investments; we'd have to cash in some investments.
- Alim: Could the amount even go up more?
- Alan: It goes up when we tell them to change things.

[Marium arrives.]

- Keith: It would be better if this money we are putting in was for space we know we will be holding for more than eight years. Better if the lease on the Old SUB basement etc. was in line with the lease for the Nest (the Nest lease is for 40 years).
- Alan: We can talk to UBC about it.
- Alim: They're exploring options for the area.

Adjournment

The meeting adjourned at 4:06 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of September 20, 2017

Attendance

Present: Alan Ehrenholz (President), Alim Lakhiyalov (VP Finance), Pooja Bhatti (VP Administration), Sally Lin (VP External), Jakob Gattinger (interim VP Academic, arrived 2:25), Kelsi Wall (Policy Advisor), Keith Hester (Managing Director), Marium Hamid (Student Services Manager)

Regrets: Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Alan Ehrenholz

Call to Order

The meeting was called to order at 2:20 pm.

Agenda

- The agenda was approved (Pooja, Sally).

UBC Gateway Art

- Alan: The UBC Gateway Art project team are looking for a student/AMS Representative to sit on the panel for this project: who should it be?
- Pooja: Art Gallery Manager.
- Alan: Sounds good to me.

Coffee for Commuters

- Alan: More often? I will organize.
- Marium: Not meaningful.
- Pooja: No one cared.
- Alan: Can be meaningful.
- Alim: Can do it, but not that early.
- Alan: 10:30- 11:30 am, once a month.
- Sally: Tent.
- Alan: Feedback board.
- Sally: Actionable.

Naloxone (for overdoses)

- Marium: Vice wants to do some Naloxone training for students. UBC doesn't do it. Karmik, a Vancouver harm reduction organization, would be willing to do the training.
- Jakob: Liability?
- Marium:
 - Liability is minimal.
 - Not providing kits.
 - Naloxone is not very harmful.
 - Practice on oranges.
 - Drug101 team could be involved as well.
- Jakob: Vice is going in a slightly different direction, it seems. Upping the ante. Maybe a bit much for it?
- Marium:
 - Fentanyl is an issue.
 - People do not realize the danger.
 - Naloxone is an antidote.
 - UBC only gives out the kits, without training.
- Jakob: What is the training?
- Marium: One hour dealing with reduction, mitigation, education, practice. The needles are very safe.
- Jakob: Are we talking with UBC?
- Marium: Yes, we are coordinating.
- Alan: Cost?
- Marium: Karmik is free.
- Alan: What would this look like?
- Marium:
 - At a closed venue, RSVP, maybe a small fee.
 - We'll work with AMS Events.
 - 20-40 people.

Old SUB

- Keith:
 - The budget was for \$5 million. Now the estimated cost is \$6.09 million.
 - Recoveries (95% certain):
 - UBC \$100,000
 - Materials \$100,000
 - Norm Theatre \$105,000
 - Total (after recoveries): \$5.8 million (\$800,000 over budget).
- Alan:
 - In my opinion, the \$800,000 is a good investment for the AMS.
 - There would be a \$300,000 walkaway cost, and we've already spent \$1.2 million.

- Alim: Student engagement?
- Pooja presented statistics about clubs and students.
- Alim: Many dollars flow through these clubs' accounts.
- Alan: We know the clubs are not in favour of providing funds for the project.
- Alim: There have been lots of student interactions; they're more comfortable now.
- Sally: When does our eight-year lease of the Old SUB begin?
- Pooja: Upon completion of the renovations.
- Alan: Pooja and I will look into options and present a recommendation in the near future.

Adjournment

The meeting adjourned at 3:15 pm.



**THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

AMS EXECUTIVE COMMITTEE

Minutes of September 27, 2017

Attendance

Present: Alan Ehrenholz (President), Alim Lakhiyalov (VP Finance), Pooja Bhatti (VP Administration), Keith Hester (Managing Director), Marium Hamid (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Sally Lin (VP External), Jakob Gattinger (interim VP Academic), Kelsi Wall (Policy Advisor)

Guest: Max Holmes (VP Academic-elect)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:04 pm.

Council

Alan:

- Old SUB update: we will tell Council we'll be providing them a recommendation at the next Council meeting.
- Election results will be presented, and Max will officially become VP Academic.
- Training at 5:15 pm (before the official meeting) covering:
 - Robert's Rules
 - An update on Constituencies
 - University bodies.

Discussion

- Max and Marium: Policy changes on affordability. Changing the word lobby to advocate.
- Alim: Adding a motion to transfer money for the Clubs Financial software (Ariett) from a different fund.
- Alan: In general it's good to have our debates here in Exec Com or privately, and at Council be all on the same page.
- Alim: Contacting studentcare about Empower Me money.

VP Academic Office

Max:

- Getting rid of the Indigenous Student Commissioner position.
- This is the only topical position we retained after the restructuring.
- We used to have topical commissioners, but that didn't make sense because we didn't know from year to year what topics would be important.
- Should have removed this one too.
- Now the work of the position is being split up between the AVP and the Campaigns and Outreach Commissioner.
- The AVP, who will now work 25 hours a week, will handle the research and policy side of Indigenous issues.
- The Campaigns and Outreach Commissioner will take charge of Indigenous events (the Pow Wow, the Longhouse lunch, etc.).
- Also some duties will fall to the VP and to the Indigenous Officer of Council (on the Advocacy Committee).
- We will still be spending 15 hours a week on Indigenous issues.

Discussion

- Alim: Who was in the position?
- Max: The last Indigenous Commissioner resigned in August.
- Alim: Was there enough work for them to do?
- Max:
 - There was 10 hours of work for them to do in the past, and this is going to be a big year for Indigenous issues.
 - The main benefit of the change will be that now everyone in the Academic office will know about Indigenous issues: I myself will have to go to meetings and not just send a commissioner.
- Alim: Will increasing the AVP's hours to 25 be a problem?
- Max: Recent AVP's have been willing to work more hours.

Updates

Alan:

- Communications.
- Meeting the Ubysey to discuss our news standards protocol.
- Did an AMA (Ask Me Anything) on reddit.
- Working Groups: Want to make some of them permanent and call them sub-committees.
- Have an assistant (Ian) working on football and on bringing the Harlem Globetrotters to campus.
- Another assistant (Akhil) is planning the AGM for October 18. Goal is to be quorate.
- Faculty Cup: Applying to the Competitive Athletics Fund.

- Hiring a Special Initiatives Assistant to work on the AMS/GSS referendum and other issues.

Max:

- Excellence Fund proposal: will run it by Exec.
- UBC Strategic Plan: The Academic Office is developing a list of asks. Will work with you, the BoG reps, etc. on this.
- UBC Housing Action Plan: Also working on asks for that.
- Serving on University Committees.
- Working with SASC to discuss the sexual assault policy implementation committee.
- Hiring an AVP: will submit the changes mentioned earlier to the HR Committee.

Alim:

- Financial Literacy workshop today.
- Extending the deadline for the U-Pass subsidy: we've received almost double the amount of applications this year.
- Looking over the financials from our auditors.
- Went over the refinancing conditions for our loan.
- New corporate card program will be in place by the end of October or November, and we can then migrate Constituencies and Clubs over.

Pooja:

- Constituencies finished elections and reached out to me about some kinks they encountered.
- Presidents Council met and had a good discussion about First Week and Orientation.
- My assistant is working to plan a social for Constituencies.
- Club Week went very well: People have been contacting us about new clubs; we've been flooded with applications.
- Working with the Archives team to preserve information.
- SLSC is fully open.
- Wellness Week is coming.
- Art Gallery: Working to give it its identity. Going to be featured during the Harvest Festival.
- Sustainability:
 - The LFS team is meeting.
 - Other students are meeting.
 - SEEDS proposal approved.

Marium:

- Held the eHub beta open workshop. People loved the idea. Need to work on programming to focus more on student experience.

- All Services are doing well.
- Safewalk had 538 walks in three weeks.
- Student feedback for the Services is going well: every Service is collecting feedback.
- Looking at feasibility of an interactive social media page for the Services.

Agenda

- The agenda was approved (Alim, Pooja).

Minutes

- The minutes of September 13 were approved as corrected (Pooja, Alim).

Adjournment

The meeting adjourned at 2:45 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of October 11, 2017

Attendance

Present: Alan Ehrenholz (President), Max Holmes (VP Academic), Alim Lakhialov (VP Finance), Pooja Bhatti (VP Administration), Sally Lin (VP External), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor)

Regrets: Marium Hamid (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Alan Ehrenholz

Call to Order

The meeting was called to order at 10:08 am.

Agenda

- The agenda was approved (Pooja, Alim).

Minutes

- The minutes of October 4 were approved (Max, Alan).

Provost Meeting

- Max:
 - Tuition benchmarking and the Excellence Fund are on the agenda.
 - As well they will be providing us with more information on the UBC Strategic Plan, including our submission deadline.

UBC Strategic Plan etc.

- Max:
 - UBC Strategic Plan meeting yesterday: UBC provided a brief update.
 - Seems like a lot of time will be spent on planning and implementation.
 - Working group formation was reviewed. Looking for student rep on each group (Exec, other student leadership members), specifically subject matter experts.
 - Other opportunities to engage:
 - Max: Associate Dean Academic.
 - Alan: Alumni UBC board.
 - Kelsi: Orientation with Andrew Szeri (the new Provost).

- Alan: Did see presentation from me and Jakob, so he would have some idea already.
- Max: Will bring up today in our meeting with Andrew.
- Alim: Update on Excellence Fund?
- Max: Draft submission completed. Final submission in November.

Pro-Life Display

Pooja:

- UBC Lifeline will be boothing October 17-19 outside the Nest.
- They are an AMS club, and they follow every rule very, very well.
- They have 10 Executives.
- Space that they book is provided by UBC Campus & Community Planning, not by us.
- We do not allow them to book space in the Nest for the graphic images.

Updates

Alan:

- My assistant Emily is working on subcommittee policy.
- My assistant Akhil is working on AGM planning.

Alim:

- Corporate card this month (starting by end of October): it's been a drawn-out process.
- Shoppers is mis-advertising their vaccines and our health plan. Working on correcting this.

Pooja:

- Wellness Week is happening.
- Constituency handbook being made.
- Looking through club applications.

Sally:

- Our budget submission to the province was well-received.
- Trip planned to Victoria (with UVic Student Society and SFU Student Society).
- Also to Ottawa with the Undergraduates of Canadian Research-Intensive Universities (UCRU, formerly known as Advocan).

Max:

- Hired an AVP (Cody).
- Two letters on Senate ad hoc committees.
- Strategic Plan work continuing.
- Tuition submissions, consulting with Constituencies, hoping to get them to sign on.

Adjournment

The meeting adjourned at 11:01 am.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of October 18, 2017

Attendance

Present: Alan Ehrenholz (President), Max Holmes (VP Academic), Alim Lakhialov (VP Finance), Pooja Bhatti (VP Administration), Sally Lin (VP External), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Marium Hamid (Student Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:08 pm.

Agenda

- The agenda was approved (Pooja, Sally).

Housing Board

- Max:
 - Good meeting with Louise Cowin (VP Students) and Andrew Parr (Manager of Housing).
 - Discussing different ways to finance student housing and whether a board needs to be created to investigate campus housing models.
 - Looking at the composition of such a board:
 - One UBCO student, one UBC Vancouver student
 - We need to look at the selection process and provide ideas on composition.
 - We could follow how student reps on BoG and Senate are chosen (by election).
 - Probably don't want someone named automatically because of their position.
 - Probably we want someone elected by students in residence.
- Alan: Why should they be elected by all students in residence?
- Max: The board will oversee all housing and will benefit all students.
- Sally: Can we push for two UBC Vancouver student reps?
- Max: UBCO has lots of on-campus housing.
- Alim: We still have more than double the number of students in residence.
- Max:
 - Lots of details to work out. We have a week to produce a proposal.

- Discussing role of the RHA (Residence Hall Association): problems with them having to advocate to UBC Housing.
- Should the person on the housing board also sit on AMS Council (as a non-voting Councillor)?

Shoppers and flu shots

- Alim:
 - Shoppers has found a way around not saying the flu shots are free.
 - They don't say it on their advertising, but their staff tell people the shots are free.
 - We have no written agreement with them on this; I would like us to draft an agreement.
 - They should have to acknowledge the AMS is involved and not tell people it's free and not go to our Constituencies and have them tell students that the Shoppers flu shots are free.
 - The University provides vaccines that actually are free. The ones Shoppers provides get charged to the AMS/GSS Health and Dental Plan.

Athletics & Recreation Fee MoU

- Alan: Alim and I are restarting the conversation.
- Alim: We'll be hammering things out in November.
- Alan:
 - Talking about the new building (recreation facility). Some sticking points:
 - Committee membership
 - AMS access
 - Financial responsibility
 - Things are less articulated concerning the \$21 fee. Kavie Toor (UBC Athletics) did come to Exec to explain in detail what the \$1 million students provide is used for.
- Max: There are still lots of assurances we need to get. Councillors in January (when a report is due) will be looking for accountability.
- Alim: We have a list of different conditions we want in an MoU (about gender equality, recreational sports, etc.).
- It was noted that there are two separate MoU's being discussed (one for the old \$21 Athletics & Intramurals fee, one for the new \$25 fee to pay for a recreational facility).
- Max: We're giving them 10% of their budget (the \$1 million produced by the \$21 fee). It's a significant amount; it should give us a basis to advocate about their overall operations.

Transportation

- Sally:

- The University wants to extend the Broadway subway past Arbutus to UBC, but there's a problem with finances.
- A UBC contribution is expected, and UBC consistently comes to us, asking us to fulfil past oral agreements which we have no record of.
- We've been asking about funding from all parties.
- It's not just students who will benefit. We're looking for contributions from faculties, residents, etc.
- We've asked for a strategy; they're going to come back to us.
- Max: Things are moving forward very quickly. They're going to be asking us for a contribution.
- Sally:
 - A symbolic contribution, they call it.
 - We've constantly been levying student fees for campus projects, but is this appropriate?
- Kelsi: There should be no conversation about asking students for money till the Board of Governors puts money on the table.
- Max: They're realizing they need buy-in from everyone.
- Alan: Will we own any of the project?
- Sally: We'll be part of the UBC contribution.
- Alan: That makes me nervous; it will look like just a University contribution.
- Kelsi: Looking at part ownership of a station; also a say in the positioning of exits. Station would be at the edge of University Boulevard.
- Max:
 - Actually plans are for two stations on campus.
 - UBC is talking of developing land to finance the project, looking for new revenue streams.
- Kelsi: It's pressing that we figure out a direction.
- Sally: UBC contribution would be \$300 million. I hate to go to students asking for another fee, but I can't see us not having to make a contribution.
- Alan: I would not want our contribution wrapped up in UBC's. I'd rather talk directly to the government. We should be a direct participant and part owner, not under UBC's ownership.
- Max: If we go to the province alone with a \$20 million contribution, I'm not sure how that would look.
- Kelsi: One complications is that there is no commitment yet to build the project. We don't even know if the project will go forward, yet we want to make sure it does.
- Alan: The best thing is to ask students if they want to contribute.
- Kelsi: Are we willing to ask the students?
- Alan: If the Board of Governors comes out positive on the project, yes.

Adjournment

The meeting adjourned at 2:55 pm.



**THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

AMS EXECUTIVE COMMITTEE

Minutes of November 1, 2017

Attendance

Present: Alan Ehrenholz (President), Max Holmes (VP Academic), Alim Lakhiyalov (VP Finance), Pooja Bhatti (VP Administration), Marium Hamid (Student Services Manager), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor, arrived 2:07), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Sally Lin (VP External)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:01 pm.

Agenda

- The agenda was approved (Pooja, Alim).

Minutes

- The minutes of October 11 and 18 were approved (Max, Pooja).

Exec representative on Governance Committee

- The Executive replaced its former representative on the Governance Committee (Sally) with Max.

University Relations

- Max:
 - We have more than one person talking to the University, and I don't always know what's being said.
 - People need to talk to me about the University, especially on consultation issues.
 - I have to know what's being said; otherwise it looks like miscommunication.
- Alan: To make sure Max is on the same page, please cc him on emails to the University.

[Kelsi arrived.]

Data collection

- Marium:

- We don't have uniform data across all our services.
- We don't know who's using our services, e.g., Food Bank. If we did, it could help us know what to offer.
- The University wants to know analytics about Safewalk; it would help to provide that in order to get funding.
- Knowing demographics would also be helpful for Events.
- We could also use data for campaigns like Rent with Rights.
- IT has seen the proposals.
- We need a decision by the second week of November to be ready for second term.
- It would be a one-year term with renewal options.

Executive Goals

- Alan:
 - Under Policy I-9, we need to meet on our goals to send something to Council for the November 22 meeting.
 - We did one joint document in May; we'll do that again, though maybe a separate document for Max, since he's new.

Advertising in the Nest

- Max:
 - Are we developing an ad policy?
 - I've been receiving concerns and complaints about Red Bull and also a bathroom ad.
 - Red Bull ads are tailored to students feeling stress from their studies, saying Red Bull gives you wings.
 - It's odd to be taking in money from an ad like this and spending it on a service like Vice, which helps people who overuse things.
 - What value does this ad bring to the building?
- Alan: A policy on this is something I've been meaning to develop, but I don't really see a problem with these particular ads.
- Alim: Selection is important, but Red Bull is not entirely damaging, and the money from them does not go to Vice. Red Bull may not be the best drink to have, but students are going to drink it anyway.
- Max: Is it hard to find other advertisers? We shouldn't be advertising energy drinks. It hurts our image.
- Keith: Has this been a complaint from UBC?
- Max: From students too.
- Marium: The complaints are about the message, that there's an easy fix for stress: drink Red Bull. That's problematic. If the messaging were a little different, that might be all right.

- Sheldon: We have a contract with Zoom that talks about giving us the power to veto ads over their messaging.
- Kelsi: There's a problematic birth control ad in the women's washrooms.
- Alan: Messaging shouldn't play on stress. But for minimal effort on our part, we get a good contribution to the AMS. The product is not the issue.
- Pooja: Who decides what ads go in?
- Keith: We do.
- Max: We're putting business interests before student interests by advertising Red Bull, especially at the beginning of term.
- Alan: Advertising Red Bull does not go against UBC policies.
- Kelsi: We could look at what other student societies are doing.

Open Office

- Alan:
 - Concerns about noise levels in the open office.
 - It's been an issue for some staff members.
 - I want to empower our staff to be able to speak to their co-workers on this.
 - That would be better than having something come from the Executive or resorting to things like curtains and noise abatement devices.
- Max:
 - My staff don't work there often because it gets too loud.
 - Too much noise there because it's become a social gathering place as opposed to a place of work (office).
 - Outside people often use the office.
 - It doesn't work to ask the staff to resolve it themselves.
- Pooja: I haven't seen this as a problem.
- Alim: A good start would be to speak to our staff.
- Max: All of the Academic staff have complained to me about it being a problem.
- Alan: It's also important to be respectful when asking others to be quiet.

Adjournment

The meeting adjourned at 2:53 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of November 8, 2017

Attendance

Present: Alan Ehrenholz (President), Max Holmes (VP Academic), Alim Lakhiyalov (VP Finance), Pooja Bhatti (VP Administration), Marium Hamid (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council, arrived 2:40)

Regrets: Sally Lin (VP External), Kelsi Wall (Policy Advisor)

Guest: Isabella Picui (AVP External)

Recording Secretary: Alan Ehrenholz/Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:04 pm.

Agenda

- The agenda was approved (Pooja, Max).

Minutes

- The minutes of November 1 were postponed pending edits.

AES/UES Timeline

- Max:
 - Met with UBC's Ben Pollard; also Dale from Insights West.
 - The University is doing an Undergraduate Experience Survey (UES) January 5 to mid-February.
 - We may want to run our Academic Experience Survey (AES) earlier than usual.
 - Options:
 - Jan. 29 – Feb. 16
 - Jan. 29 – March 9
 - Feb. 26 – March 30
 - March 12 – March 30
 - Earlier time period allows for earlier results: New Execs could use the results for their goals.
 - If AES runs at same time as UES, then it could be linked to the UES.
- Max recommends January 29 – March 9. Alim and Alan agreed.

- Max: This would require the Academic Office to move very quickly. Also Constituencies.
- Alan: You can present to Constituency Presidents at Presidents Council.
- Max:
 - First draft by end of November, early December.
 - Lori is in the loop for AES communication
- Keith: What about the Nest Experience Survey (NES)?
- Max: Concern about survey fatigue. Could add it to the election ballot or run it at the end of the AES.
- Alan: Proposed timeline March 5 – April 6.

Musqueam Communication Policy

- Max:
 - The policy (from 2015) says we're supposed to talk to Kelsi before we talk to the Musqueam nation.
 - It's up for review in February.
 - The Academic Office will review the policy and bring it back to Exec Com.
 - We'll consult Linc Kesler (UBC's senior advisor on Indigenous affairs) and other experts.

Food Bank

- Marium:
 - Numbers are up.
 - Budget was increased, but is still not enough: Food Bank is having trouble keeping the shelves stocked.
 - Looking at new purchasing methods.
- Alim: We should increase the purchasing budget. Am looking into ways of doing that.
- Marium:
 - Attempting to form AlumniUBC partnership.
 - Abuse of the service is also up somewhat:
 - Not looking to deter legitimate users, but want to ensure proper use.
 - One idea is to check with ESP's.
 - Could develop an MoU.
- Max and Alan thought an ESP MoU was a good idea.
- Alan: Food drives?
- Alim: The frats did one.
- Pooja: SLSC is doing one.
- Alan: Will have staff write a proposal for what an AMS-wide food drive could look like. It seems to be generally supported by the Executive.
- Marium: Do an add-a-dollar partnership?
- Alan: Maybe.

Thrift Store

- Alan: Been approached by a group wanting to use the space downstairs beside the Delly as a Thrift Store. Exploring this.
- Max: There are lots of thrift stores in Vancouver.
- Alan: None that close to UBC.
- Marium:
 - Is that space big enough?
 - Would the AMS manage it?
- Alan: The plan is not fully developed yet, but it seems it would fulfil some social, economic, and sustainability goals.
- Isabella: There wouldn't be room for clothes, but it could stock kettles and other household items.
- Alan: Funding from U-Hub (student initiative on sharing). Can work out the rent.
- Alim: Interesting, but could be a big mess and may affect the image of the Nest.
- Alan: Better than just keeping it as a fenced-off storage area.
- Isabella: Stuff could just be dumped there.
- Max: Especially when students are moving out of residence. Could we hire someone to oversee?
- Alan:
 - We could take on a role. They thought it would be volunteer run.
 - I'm hearing a lot of concern. Is that a No from the Executive?
- Max: I'm willing to continue discussing this. Do we need a business plan?
- Alan: They are producing data, a survey. We should see what it says. They have a lot of passion for this.

Mental Health Initiative

- Alan:
 - This issue has been at the forefront lately.
 - May be a good idea to go on the front foot to support mental health.
 - I've asked my assistant Ian to prepare a second term charity-style event to support a charity.
 - I know Marium is already looking at something.
- Marium:
 - Maybe an AMS-wide initiative, and not just one event, but a week, and connected to an ask.
 - It's great to have events, but they're over and the conversation ends.
 - Cultural shifts need bold statements.
 - A big commitment from AMS leadership would help.

- Alim: Why not throw a fundraiser?
- Alan: Perhaps a week ending with a fundraiser.
- Alim: A campus-wide initiative.
- Mariam: Good to connect to UBC Wellness.
- Alan:
 - Need to make another Block Party or Storm the Wall. A UBC staple.
 - Though there is a concern about over-programming, and some might ask why would people care?
 - Need to strike a chord with people's beliefs.
- Mariam: Elsewhere people do things like a run for mental health. We don't have to do a run, but something symbolic.

Adjournment

The meeting adjourned at 3:02 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of November 29, 2017

Attendance

Present: Alan Ehrenholz (President, by phone), Max Holmes (VP Academic, left 2:40), Alim Lakhialov (VP Finance, arrived 2:16), Pooja Bhatti (VP Administration), Sally Lin (VP External), Marium Hamid (Student Services Manager), Kelsi Wall (Policy Advisor), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:05 pm.

Agenda

- The agenda was approved (Max, Pooja).

Minutes

- The minutes of November 22 were approved (Sally, Max).
- The minutes of November 15 were approved (Max, Pooja).

GSS

- Max:
 - Upcoming referendum about the GSS relationship with the AMS: about whether their members remain AMS members.
 - Hoping we can form a group on this.
 - The GSS has its own committee.
- Pooja: The Steering Committee?
- Alan: The Steering Committee will only be functioning the way it says in Code due to concerns raised by Councillors.
- Max:
 - I'd suggest a group consisting of six members, three from the AMS and three from the GSS.
 - It will have no power to decide, but will discuss issues and how to move forward.
 - It can then make recommendations and submit a report.
 - I see three core issues:
 - Advocacy
 - Business and Finance

- Services
 - There are also other things, including events and clubs.
 - The group could meet over the next four months.
 - I see two meetings on each core issue, then two general meetings.
 - It won't be a formal body.
 - I would suggest that I be the AMS person in the group to discuss advocacy and that Keith be named for business and Marium for services.
 - The GSS would choose its own members, preferably an Executive, a permanent manager, and a student manager.
 - Haven't spoken to the GSS about this yet.
 - There would be six core members, but on specific issues others (subject matter experts) might attend: Sally on advocacy, Pooja on clubs. And the President for the general meetings.
 - The group could put together a document for next year's Executive to help prepare them for the referendum.
 - Originally we thought the GSS referendum would be in March, but it's been delayed to the fall.
- Alan: The group should be informal. I'm not sure it makes sense to be a formal committee of Council.
- Max:
 - Yes, we want to allow flexibility.
 - And the report would go just to next year's Executive, who can decide what to do with it.

[Alim arrives.]

- Max:
 - This group would not have power, would not be an official working group.
 - It would start in January and meet twice a month.
 - Final report by end of April.
- Alan: The consensus seems to be that we go forward on this.
- Sally:
 - I'd like to discuss the scope of the conversation.
 - Hoping Execs will have an opportunity to give feedback.
 - If conversations don't go well, will we have communications with the GSS?
 - If their referendum passes, how will that affect things like the U-Pass?
- Alan:
 - First their referendum would have to pass. Then we can discuss what that means:
 - Does that change our bylaws?
 - Does it mandate us to run a referendum to change our bylaws?

- It would probably give us a year or 18 months to take effect, for things like the U-Pass and the Health and Dental Plan.
- Sally: So it's something to discuss after their referendum.

Goal updates

- Alan:
 - Athletics and Recreation: communicating with the University.
 - Looking to do things to better support you.
- Max:
 - We need to do a report in January on the \$21 athletics and intramurals fee.
 - Let's discuss this next week.
- Mariam:
 - Data collection system approved by Council, and work has started with the Services; then will act on your recommendations beyond the Services.
 - Quick chat with Louise Cowin (UBC VP Students) about Safewalk money.
 - UBC Security Director coming?
 - Keith: Yes, January 2.
 - How do we reimagine Services and wellness and the relationship between UBC Wellness and AMS Wellness?
- Max:
 - Discussing Policy 73 (on accommodation for accessibility for students with disabilities) with the VP Students.
 - Presentation to the Teaching and Learning Committee on Open Educational Resources: hopefully bringing a textbook heat map to compare the cost of degrees.
 - Strategic Plan moving forward.
 - Need to start talking about referendums and the issue of storing data outside Canada.
 - Sheldon: We're allowed to do that.
- Pooja:
 - Clubs & Societies is discussing departmental clubs and others that don't meet regular club requirements for elections.
 - Old SUB: 95% of the way to knowing how much over we will be. It has decreased.
 - Art Gallery: looking at goals.
 - SEEDS projects: facing some financial issues.
 - Alim and Pooja to discuss this offline.
 - Nest animation: Finally found someone to make proposals for designs outside the Pit.
- Alim:
 - Draft of MoU with Shoppers done.

- US bank card on its way.
- Fee restructure: spoke to former VP Finance Elin Tayyar.
- Empower Me: Met Sophia Haque of studentcare to discuss the program.

[Max leaves.]

- Sally:
 - Survey on U-Pass by BC Stats: we're a stakeholder and can contribute in the discussion of themes and questions.
 - Survey by Stats Canada and the Ministry of Women on non-criminal sexual violence on post-secondary campuses. We're a stakeholder for that as part of the UCRU (Undergraduates at Canadian Research-Intensive Universities).
 - Rent with Rights doing well. May hold a joint event with the Student Legal Fund Society.
 - Receiving feedback on information on AMS student services provided to the government.
 - The UCRU is looking at a potential petition on international students.
- Keith:
 - Everything going really well.
 - We're \$484,000 ahead of budget.
 - The Porch opened to good reviews and is doing well.
- Sheldon:
 - There's a book launch on Monday.

Adjournment

The meeting adjourned at 2:45 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of December 7, 2017

Attendance

Present: Alan Ehrenholz (President), Max Holmes (VP Academic), Alim Lakhiyalov (VP Finance), Pooja Bhatti (VP Administration), Sally Lin (VP External), Marium Hamid (Student Services Manager), Kelsi Wall (Policy Advisor), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 10:02 am.

Agenda

- The agenda was approved (Max, Alim).

Minutes

- The minutes of November 29 were approved (Pooja, Sally).

Managing Director Review

- Alan:
 - The annual review stage that is supposed to be done in November will be done starting now.
 - We'll use the template from last year.

Sexual Assault Support Centre

- Alan: SASC wanted to come introduce themselves. They can't make it this morning, but will pop by your offices this afternoon.

Sexual Assault Policy

- Max:
 - A Sexual Violence Prevention and Response Policy is a high priority for the AMS.
 - The University has one, and we don't.
 - Also, our Respectful Environment Policy is three years old and hasn't been reviewed.

- It doesn't even say when the review should be done or who should do it, because it was created before our current rules on reviewing policies were put in place.
 - The two policies should work hand in hand; they will affect each other.
 - I'd like to see a group created to look into this, consisting of an Executive as chair and including HR, SASC, perhaps the Ombudsperson, and the Policy Advisor.
 - Perhaps this could be a working group of the Executive Committee.
 - It might take longer to do it that way, but this is an important issue and may need time.
 - I would suggest a motion from the Executive to get this started.
 - We'll need to consult with staff, the Constituencies, etc.
 - The process may not finish with our Executive.
- Alan: Something binding and in the minutes is good.
- Alim: Will the policy be similar to UBC's?
- Max:
 - Some things will have to be different; some things we don't agree with in their policy.
 - But some things we can follow: they have good definitions, and those can be useful in determining jurisdiction.
 - We have to be able to know when things should be done by us, when by the University's office, when by SASC.
 - UBC put a lot of work into their policy, and it was reviewed by their legal counsel.
- Sally:
 - Looking forward to more coordination.
 - We all want an Internal Policy.
 - There's also the Our Turn document on sexual violence, which we're supposed to be implementing.
 - We need to figure out how those two will work together.
- Mariam:
 - Our Turn is more an evaluation. Our policy will be more internal.
 - They complement each other. They won't be duplicating.
- Sally: I don't want the reporting procedures under Our Turn to contradict our policy.
- Max:
 - Obviously, people are going to have different structures.
 - That's why we want an Internal Policy.
 - We shouldn't tell clubs or others not to implement things now.
 - We can start implementing and see if there are any problems, and that can inform the policy.
- Alan: Having a working group headed by an Executive will mitigate risks involved with changing things.
- Sally:

- But we don't want to change and then have to change again and begin from scratch.
 - Typically, implementation comes after policy.
 - Implementing Our Turn now doesn't make sense if we're doing a new policy.
 - I would like efforts to be more coordinated.
- Max:
 - Nothing has really started yet, so we can coordinate.
 - It's very flexible.
 - All these concerns can be addressed.
- Marium: I think this will be more of a protocol into which recommendations from Our Turn can be integrated.
- Alan: This would go to Council as an Internal Policy?
- Max: Yes, and the policy should include special rules for amending it; we want solid protections in place when it's being reviewed.
- Marium: An Executive can coordinate the group looking into this, but they should not write the first draft. I'm not sure we have the expertise.
- Sally: And the policy would apply to Executives.
- Alan: Well, it would apply to everyone in the organization.
- Marium: HR should have major input, and the first draft should be a collaborative effort.
- Max:
 - I see the Executive member on this group being the one who will coordinate consultation (with clubs, Constituencies, the members at large). They will also take care of the timeline, the meetings, the documents. They will make sure things happen.
 - The work of writing will be done by the working group's subject matter experts (Policy Advisor, HR Manager, someone from SASC, the Ombudsperson).
- Alan: Let's discuss further next week.

Student Services Manager

- Keith:
 - We're thinking of making this a full-time position.
 - We've been lucky with the recent managers, but we can't depend on that.
 - Each year for the first couple of months the new Student Services Manager (SSM) has to find out the status of things.
 - There's a loss of knowledge in the transition.
 - What is needed is more continuity.
 - The new SSM would also oversee SASC as well as the Services currently overseen by the current SSM.
- Pooja: So they would no longer be a student.
- Keith: That's correct. But the assistant manager, who would handle the day-to-day work, would be a student.

- Max: When would this happen?
- Keith: At the end of Marium's term. We're talking about it now to give ourselves time to get ready.
- Max: Is there a worry about student staff reporting to a permanent manager? Would it be more uncomfortable for them?
- Keith: That's certainly a consideration.
- Sally: Having our Student Services be student-run is a unique aspect of us. I know we value continuity, but maybe something else is more important: the authentic student touch.
- Keith: The Society is run by students, but does every part have to be run by students?
- Max:
 - The SSM does a lot of work with the University, advocating for Services.
 - Our Student Services are currently represented by a student.
 - I worry about having a non-student setting direction for the Services.
- Alan: But as recently as two years ago we had a non-student Executive Director overseeing the Services.
- Marium:
 - I'm not going to be SSM again, so there's no conflict of interest.
 - What added benefit will a permanent manager bring besides continuity?
 - And the Services do have strong continuity.
 - Students don't react well to reporting to senior managers.
 - They relate better to student managers.
 - If there's a permanent manager, there can be a gap.
 - I would also recommend against splitting services (SASC and the other Services).
 - We should look into better procedures for carrying knowledge further.
 - Maybe we could create a Senior Student Services Manager.
- Alan:
 - Creating a Senior Student Services Manager would create redundancies.
 - I don't think the proposal would split services; there'd still be a SASC Manager for SASC and an Assistant Manager for the other seven services.
 - The Assistant's hours would go up to 25-35 a week.
 - The SSM would coordinate between both the SASC Manager and the Assistant Services Manager.
- Keith: We'd be looking for a recent graduate with experience in the field and knowledge of the organization.
- Alim:
 - It's important to have someone with a fresh outlook. The hiring process would have to look at that.
 - The seven Service coordinators bind as a team; they have their own culture; we want to make sure the new person doesn't take away from that.

- Marium:
 - We have people volunteering for their whole degree. People stay in the Services for a long time.
 - The culture is what makes the Services special.
 - I still don't see the value in having a permanent manager, especially now, in a flux year when we've just added two new Services of a quite different type (Vice and eHub).
 - I would not have applied for the Assistant position. As the manager I get to work with the Executive and talk to the University. But that would not be true for the new Assistant position.
- Keith: We could limit the permanent manager's term to three years to ensure fresh perspectives.
- Max:
 - There's also the issue of paying more money to hire a permanent manager.
 - Also, we want someone youthful and dynamic, but also someone who can oversee SASC. It would be difficult to find someone like that.
 - I don't see the value added by this proposal.
 - We can maybe look to improve continuity in other ways, in a way that doesn't involve adding someone expensive.
- Sally:
 - Giving more hours to an Assistant would also be a new expense.
 - We're a student society run by students.
 - Are we having issues with continuity?
- Alan: If we hire one person, are we no longer run by students?
- Max:
 - No, but we'd be less run by students.
 - We think we'll add value with continuity, but we may significantly change the culture.
 - There's also the Services review: who would run it? Students should be running it.
 - With a non-student manager there would be less direction from students.
 - In the businesses we give the managers autonomy; if we create a permanent manager for the Services, that may happen there too.
- Keith: I see the concern, but the Society will still be run by students. The manager would be working with Student Council and the student Executive.
- Sally:
 - The Services have a level of intimacy that might change if we do this.
 - One of our aims is to provide student positions so that students can get experience.
 - Council is always told to stay at a high level, so where is the intimate day-to-day student touch going to come from?

- Keith: The Executive Committee.
- Sally: The second we change this, Services becomes a staff department and not a student department. We'll be losing some student ownership.
- Alan: This is something to revisit.

Men and Boys Advocacy

- Pooja:
 - This group has been trying to become a club since 2016 and has been rejected three times.
 - Now they've written to ask us to revoke the decision.

Referenda

- Upcoming referenda:
 - U-Pass (100% certain)
 - Fee changes
 - Housekeeping bylaw changes
 - Tuition (modifying the 2014 referendum calling for the AMS to advocate for reduced tuition)
 - Student Court (coming from the Governance Committee).
- Max: We may want to make some housekeeping changes to the bylaws, including changes to the VP Academic job description.
- Alan: We made some very big changes to the bylaws recently. We don't need to go back to the students and say we need to housekeep some more.
- Max: Do we need a Referendum Coordinator?
- Alan: If we decide we need one, we can direct HR to post for it.
- Kelsi: Do we want to reopen the 2014 tuition referendum?
- Max:
 - The 2014 referendum passed because of things at the time over which students were angry.
 - We can revisit it to make it more solid.
 - Currently it asks for things that are not realistic and not beneficial and that hurt our image.
- Re electronic petitions:
 - Max: We're going to use Formstack as was done before.
 - Alan: Look at alternatives before you decide.

Athletics Update

- Alan: We have to report to Council in January on what we think about the \$21 fee. We can provide an update on our progress.
- Max: We need to tell Council our worries over the fee.

- Alan: Yes, we can talk of the MoU we're proposing and the sticking points about it.
- Alim: UBC's Kavie Toor has offered to come to Council to present the athletics budget.
- Alan:
 - That will tell us how they are planning to spend the money.
 - Our proposal will say we want to tell them how to spend it.
 - We will prepare a draft MoU for the Executive and Council.
- Alim: Not for January.

Musqueam Communication Policy

- Max:
 - Need to update the title of Policy Advisor.
 - Also want to add a designated Executive.
 - The current policy says every communication has to go through the Executive; we should modify that.
 - We want to make it easier to communicate.

Adjournment

The meeting adjourned at 11:30 am.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of December 14, 2017

Attendance

Present: Alan Ehrenholz (President), Max Holmes (VP Academic), Pooja Bhatti (VP Administration), Sally Lin (VP External), Marium Hamid (Student Services Manager), Kelsi Wall (Policy Advisor), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Alim Lakhiyalov (VP Finance)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 11:12 am (PST).

Agenda

- The agenda was approved (Pooja, Max).

Minutes

- The minutes of December 7 were approved (Max, Pooja).

Sexual Violence Prevention and Respectful Environment Policy Working Group

- Max:
 - Met with Ken, Keith, Alan, Sally, Pooja, Marium, and Kelsi.
 - Also Jenna Omassi, one of my predecessors as VP Academic.
 - In the Terms of Reference that I have circulated for this group, the biggest difference from last time is about membership in the group.
 - It will be smaller, mostly from SASC (the Sexual Assault Support Centre) and HR.
 - They'll each have one member, and there will also be an Executive as part of the group.
 - The Executive will mostly be providing facilitation: keeping records, inviting people, etc.: the grunt work. They won't be making policy proposals.
 - The final document will essentially come from SASC and HR.
 - The terms of reference for the group lays out consultation and submission procedures.
 - The final report from the group will come back to the Executive in time to go to Council in April.

- Haven't put that date in the terms of reference. Want some flexibility, but it would be good to at least finish the consultation by April because that's when we leave.
- If the consultation is not finished by April, then it would probably have to wait till the fall because it would be hard to do in the summer.
- But if the consultation was done and the group just needed a few more weeks to write, they could come to the Executive and ask for a short extension.
- Having a deadline is good to ensure the report gets done in a timely fashion.
- Alan: Will the lawyers be involved?
- Max: The terms of reference say that legal advice will be solicited.

MOVED MAX, SECONDED POOJA:

"Be it resolved that the Executive Committee create the Sexual Violence Prevention and Respectful Environment Policy Working Group and approve its terms of reference as presented [see below].

Be it further resolved that the final report and recommendations from the Sexual Violence Prevention and Respectful Environment Policy Working Group be presented to the Executive Committee in time for the final report and recommendations to be presented and put forward for adoption at the last Council meeting in April of 2018."

... Carried

MOVED POOJA, SECONDED SALLY:

"That Max be appointed as the designated executive to serve on the Sexual Violence Prevention and Respectful Environment Policy Working Group."

... Carried

Ombudsperson

- Alan:
 - Would like to discuss the future of this position.
 - In the summer we went back and forth on whether to hire one.
 - Currently they work 15 hours a week and focus on conflict management more than on resolution.
 - There's been a suggestion that this should be a permanent, perhaps full-time position (rather than a one-year position hired annually).
- Sheldon:
 - The position goes back to the 60's and was originally elected.
 - As of the 1980 bylaws it became an appointed position with a dual focus: both on representing students to the University and on handling internal AMS complaints.

- Back then the University had no Ombudsperson.
 - Since the University created its own Ombudsperson, the AMS Ombudsperson has focused on internal complaints.
- Keith: It could be subsumed by HR.
- Alan: We thought of that; that was the idea behind not hiring them. But Council didn't agree.
- Max:
 - I don't think we should get rid of it and put its responsibilities under HR.
 - Is there need for a permanent employee in the position? Will there be enough work? A lot is handled by HR.
- Pooja: Also by me.
- Alan:
 - A permanent employee could free up HR and Pooja.
 - It wouldn't have to be 40 hours a week. Could be less, especially in the summer.
- Keith: There would be a problem having them report to HR because HR reports to me.
- Alan: They wouldn't: it would be like the University's ombudsperson, who doesn't report to anyone but just makes reports to the President.
- Max:
 - May need to tweak the bylaws if we're going to get a professional permanent employee with perhaps a legal background.
 - We'd want to remove the bylaw provision saying they handle cases between students and the University.
- Alan: I like the idea of a legal background and professionalism and don't see why we would change the bylaw.
- Max: I thought we want them to just do internal cases.
- Marium: Our Ombudsperson has been involved with cases jointly with the UBC Ombudsperson.
- Alan: Maybe we can look at other student societies and other organizations.
- **Action Item: Kelsi to investigate this.**

Adjournment

The meeting adjourned at 11:50 am.

Terms of Reference for the Sexual Violence Prevention and Respectful Environment Policy Working Group

(Created December 2017)

1. Preamble

The Alma Mater Society created the Respectful Environment Policy in January of 2014. At the time of the policy's creation, there was no review date mandated nor was any committee assigned as the responsible body for the policy's enforcement or review. In addition, since the creation of the Respectful Environment Policy, the AMS advocated for the creation of a stand-alone Sexual Assault Policy for the university. The AMS was involved in the creation of this policy (UBC Policy 131) and it was adopted by the UBC Board of Governors in April of 2017. Alongside the AMS' advocacy for a University Sexual Assault Policy, work began on the creation of both an internal and external Sexual Assault Policy for the AMS. An external policy (E-6) was adopted by Council in December of 2015 and the creation of an internal policy fell by the wayside. Currently, the External Policy (E-6) is in the process of being reviewed by the responsible Executives and Committee. The AMS will show leadership in demonstrating the seriousness of sexual violence prevention and ensuring accountability to uphold a respectful environment for all associated with the AMS.

2. Duties and Purpose

The Sexual Violence Prevention and Respectful Environment Policy Working Group, hereby referred to as The Working Group, will be created:

- To review, in consultation with all affected groups, the current Respectful Environment Policy and propose any changes
- To review, in consultation with all affected groups, any relevant policies and procedures, including the current Respectful Environment Policy, to address sexual violence within the AMS and its subsidiaries and to propose any changes
- To create, in consultation with all affected groups, an internal policy to address Sexual Violence within the AMS and its subsidiaries that includes procedures for disclosure, reporting, investigation, response, and prevention

3. Membership and Quorum

The Working Group will consist of the following permanent members:

- Designated Executive by the Executive Committee (Chair – Voting Member)
- Senior Human Resources Manager (Voting Member)
- Sexual Assault Support Center Manager (Voting Member)

Quorum for The Working Group will be the attendance of all three voting members.

The designated Executive may be changed by the Executive Committee.

4. Procedures and Consultation

The Working Group will have the flexibility to complete all work given to them however, they must follow these procedures especially for consultation:

- The Working Group shall keep a record of all drafts and comments made on all relevant policies and procedures reviewed and created by the group

- The Working Group shall meet at the call of the Chair and the Chair will give a brief report on the progress of the group to the Executive Committee at least once a month
- The Working Group shall meet more frequently if the Executive Committee determines progress is not being made in an efficient manner
- The Working Group shall consult on the drafts for all policies created and edited by them with affected groups including but not limited to: executives, staff of the society, councilors, subsidiaries (clubs and constituencies), volunteers, and active members of the AMS
 - Consultation on the creation of the first draft will include advice from invited guests (any guest can be invited by one member of the working group) and invitation for submissions of advice from all affected groups
 - Consultation on the completed first draft will include consultation with all affected groups including a public town hall for active members of the AMS
 - Consultation on the completed second draft will include consultation with all affected groups and, if determined necessary, another public town hall for active members of the AMS
 - All affected groups will be invited to send submissions of advice to the Chair and these submissions will be shared with members of the working group
- The Working Group shall make a final report after completing all its duties
- The Working Group shall pass any final report with the consent of all voting members of The Working Group

The Chair of The Working Group will have the following additional responsibilities:

- The Chair shall facilitate discussion and ensure The Working Group is completing their work in an efficient manner in accordance with the Terms of Reference
- The Chair shall be the spokesperson of The Working Group and shall only offer the opinion of the entire group when speaking outside of the group about any drafts and reports
- The Chair shall, if a decision cannot be made by consensus, require the Non-Executive Voting Members to come to a compromise, whenever possible, and if a compromise cannot be made break the tie
- The Chair shall have the ultimate responsibility of ensuring The Working Group completes the work given to it. If the Executive Committee determines the Chair is failing to do this in an efficient manner they may vote to remove and replace the Chair
- The Chair shall solicit the advice and assistance of the AMS Archivist and Clerk of Council to ensure all drafts and the final report follow AMS Policy I-1 Policy on Policies
- The Chair shall solicit the advice and assistance of the AMS Policy Advisor for research on all drafts and the final report, and to provide advice on how to align all drafts and the final report with external positions on sexual violence
- The Chair shall solicit legal advice on the creation and review of all policies by the working group
- The Chair shall make available a forum for anonymous submissions from members of all affected groups throughout the entire process. These submissions will be stripped of all identifying information and shared with the entire working group for consideration during policy revision and development.

- The Chair shall be responsible for organizing public town halls for the active membership of the AMS to attend and offer their comments and advice
- The Chair shall assist in holding consultation events for other affected groups, if necessary, beyond active members of the AMS including: staff of the society, volunteers, councilors, and subsidiaries (clubs and constituencies)
 - The Chair shall assist the AMS VP Administration in all consultation events relating to subsidiaries (clubs and constituencies) and all other groups related to their portfolio
 - The Chair shall assist the President in all consultation events relating to Councilors and all other groups related to their portfolio
 - The Chair shall assist the Human Resources Department in all consultation events relating to staff of the society

The non-executive voting members of The Working Group shall have the following additional responsibilities:

- The Non-Executive Voting Members shall actively engage in discussing, reviewing, deliberating, and creating all the material that is reviewed and created by The Working Group
- The Non-Executive Voting Members shall offer their subject matter expertise and work as a group to come to a consensus whenever creating or reviewing material
- The Non-Executive Voting Members shall to the best of their ability make decisions by consensus, whenever possible
- The Non-Executive Voting Members shall be responsible for assisting the Chair in ensuring the working group finishes the work in an efficient manner

5. Confidentiality and Records

To allow for open debate, creation of the best policies and procedures, and in the interest of transparency, The Working Group shall keep all deliberations, discussions, and preliminary decisions of The Working Group in a summarized form that will be submitted as minutes of the Working Group to the Executive Committee. These summaries must be approved by the entire working group at a later meeting. Any discussions that arise that would reveal personal information shall not be included in the summaries. All drafts, reports, and summarized minutes shall be made public to allow for proper consultation and open debate and discussion by the public.

6. Final Report

The Working Group shall create a final report that includes all recommendations, including reviewed and newly created policies to be approved by the Executive Committee and then adopted by Council. The final report will be made publicly available and shall include a summary of all comments from submissions and town halls, all recommended reviewed policies, all newly recommended created policies, all other further recommendations from The Working Group, and any other information deemed necessary by The Working Group.

7. Repugnancy and Dissolution

The Working Group shall be dissolved upon the completion of its duties and purpose, and all records will be given to the Archivist and Clerk of Council upon dissolution. In case of conflicts, the AMS Code of Procedures, Bylaws, and Policies will supersede these terms of reference.