



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of May 8, 2018

Attendance

Present: Marium Hamid (President), Chris Hakim (VP Administration, arrived 2:43), Max Holmes (VP Academic), Cristina Ilnitchi (VP External), Kuol Akuechbeny (VP Finance), Piers Fleming (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:38 pm.

Agenda

- The agenda was approved (Max, Cristina).

Minutes

- The minutes of March 23 and April 20 were approved (Max, Cristina).

POS (Point of Sale software)

- Keith:
 - We replaced our previous system in 2011, getting rid of our old cash registers and introducing a POS software system, thus bringing us into the 20th century.
 - But the old machines are breaking down and it's hard to get replacement parts.
 - We need speed of service, reliability, a local service provider, and the ability to integrate with our other software programs.
 - We considered various options, and are now focusing on Squirrel.

[Chris arrived.]

- They're Vancouver-based, and their program is easy to use and will integrate well with our other programs.
- It can work with loyalty cards and student meal programs.
- The cost will be \$156,808, but it will mean we can replace the UBC card with an AMS card and save \$85,000 annually.
- We would pay the capital cost from CPF: \$31,362 a year for five years.

- If we go ahead, it will take 6-8 weeks to install the new POS system and 12 weeks to set up the AMS card. So we could be ready for September.
- Piers: Can we do mobile phone payments instead of using a physical card? Students may be more willing to download an app.
- Keith:
 - It's possible. The system would allow that.
 - We want a card that students can shop with throughout the building.
- Kuol: We can promote the card to our members.
- Max: Include it in First Week kits.
- Marium: With \$5 already on it.
- **Action Item: Send to Finance Committee for approval.**

SVPREP

- Max:
 - We set up the working group for the Sexual Violence Prevention and Respectful Environment Policy in December, but I would like to amend the composition of it as follows
 - The Working Group will consist of the following permanent voting members:
 - Designated Executive by the Executive Committee (Chair – Appointed by the Executive)
 - Senior Human Resources Manager
 - AMS Vice President Administration
 - Two Staff Members from the Sexual Assault Support Centre (Appointed by SASC)
 - One Non-Executive Voting Member of AMS Council (Appointed by AMS Council)
 - One Constituency Executive (Appointed by the Chair)
 - Quorum for the Working Group will be the attendance of all four voting members.
 - The designated Executive may be changed by the Executive Committee.

MOVED MAX, SECONDED CHRIS:

“That the SVPREP Terms of Reference from last December be amended to alter the composition of the SVPREP Working Group as explained above.”

... Carried

Committee Appointments

- The Executive agreed to the following appointments:
 - Governance – Max
 - Finance – Marium

- Ombuds – Max
- Brewery – Cristina

Goals

- Marium:
 - Presenting to Council on May 30.
 - My assistant will send out a template.
 - I'll do slides etc.
 - We'll start with a google.doc: please fill it out by May 23 so we can send the goals to Council with the agenda on May 25.
 - Three minutes for each of us to talk (five Execs and the SSM), so a total of 20 minutes.
 - Follow the guidelines in Policy I-9.
 - We need to work with a Senior Manager.

Ombudsperson

- Keith:
 - Last Executive said to hire for May 1.
 - We haven't hired yet.
 - The last Exec also discussed the qualifications we're looking for.
- Chris:
 - We definitely want one now for the clubs.
 - And we'd like someone with qualifications, so not a student.
- Max: But for the hours and pay we're offering we won't get that. Can we increase the pay and hours?
- Marium: We need to populate the HR Committee, so it can look at this. We may need to change the hours and pay, and then hire.
- Chris: I don't want to delay.
- Max: We can post pending approval by the HR Committee and Council.
- Marium: I will ask the HR Department to post. When the HR Committee meets, it can propose a motion to change and that can go to Council for May 30.

Adjournment

The meeting adjourned at 3:24 pm.