



## THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

Agenda of the AMS Steering Committee, November 28 2018

### **Attendance**

Present: Marium Hamid (President), Dylan Braam (Law Representative), Jerome Goddard (Arts Representative), Chris Hakim (VP Administration), Kuol Akuechbeny (VP Finance), Max Holmes (VP AUA), Cole Evans (Arts Representative), Jonathan Tomalty (AVP Finance)

Regrets: Nick Peng

Recording Secretary: Conor Doherty (Assistant to the President)

### **Call to Order**

The meeting was called to order at 5:03 pm

### **Agenda Items**

Agenda Approved: Moved by Dylan, Seconded by Chris

Minutes Approved: Moved by Jerome, Seconded by Kuol

#### **1. Approval of Committee Goals**

- Marium: Goals process is convoluted and difficult in regards to Steering, and goals are hard to acquire even after pestering
- **HR Goals:**
  - o Employee Survey went out yesterday
  - o Report to be written after survey
  - o Cole: Council Orientations package now includes input from SL and GovComm
    - Marium: HR available to support Orientations, President doesn't specifically onboard Council but could and could include it in Honourarium
    - Jerry: Should this become a Steering Goal to put this responsibility on everyone?
    - Dylan: could become a Steering Goal

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- Wage Review to align with minimum wage bump soon
  - Cole: basic review of wages and whether positions are being paid appropriately
- Ombudsperson: review of the position to ensure responsibilities and authority is clear
- Cole: we should be looking at ways to improve efficiency of Executive staff, and whether positions can merge
  - Things should be efficient especially in light of minimum wage increases
  - Have heard recently that student staff in Exec could be inflated
  - Review of positions to come to ensure efficiency
- **Orientations should be Steering Committee Goal**
- **Governance:**
  - Dylan: should have full code and bylaws review by end of year
    - Additional business from Audit committee has taken up time but on track
    - Code may just be a “tune up” on the whole
  - GovComm should be assigning committees to “orphan” policies
  - Code re. dual degree student membership will be major area for review, should know what AMS considers those students
  - Constituency recommendations took until September but were done
  - Dylan: we wanted bylaw and code review to be regular, not always long term
    - Routine changes should be housekeeping, major rehaults should be separate
    - Marium: Council today will likely have changes to recommend
- **Student Life:**
  - Lack of AMS Events attendance at meetings
  - Unfortunately did not go forward with expanding assistance to First Week
  - Not yet moved on Food and Beverage deal options

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- Jerome: Council and the AMS should be actively promoting what is going on in the society and constituencies
  - January project to be biweekly update project
  - Changes to handbook and code will be helped by Sheldon
  - Executive Social Media:
    - Marium: none us are good at it, and too much official exec stuff can be a bad thing. Official business and personal business can be confused
      - As few Exec pages as possible, videos much better to engage.
      - Trying to be “cool and with the people” will not be effective
    - Jerome: personal accounts should stay that way
      - A new page wouldn’t get much traction
    - Cole: can you have the Execs be moderators and post on AMS FB account?
      - Marium: society should be one unified image based on values, not personalities
    - Jerome: January “Get to Know You” posts can come in the new semester
  - Widespread engagement strategy to be researched in January
  - “AMS & Friends” Group to be a way of connecting leaders through social media
    - Marium: Blue and Gold as physical space has become ineffective, Anna and Jerome aiming to create digital space to more efficiently connect leaders and initiatives
      - Jerome: Get people talking to those they wouldn’t usually.
      - Should be utilised for internal initiatives i.e.. Referenda
- **Finance:** Jon
- Budget completed

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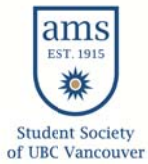
- TORs for big funds have been amended, caps and percentages have been changed for some
- TOR for SPF has been revamped by Morgan and approved through FinComm
- New Credit Cards issued, new permanent policy for transaction management in the process
- Divestment was a major event within AMS investment policy
- Kuol: Technology policy has been amended to add oversight, to be approved soon
- Marium: HR will need help with minimum wage increases going forward: coop goal with Finance and HR
- SASC referendum: what should the dollar amount be and should there be options?
- Recommendations for fund management are big since they include around \$600K
- Jerome: has there been a survey for the SASC number?
  - Jon: would like to see some research
  - Kuol: Finance last year came up with \$8.50, general feedback that it should be lower than \$10
  - Marium: financing for SASC should account for legal counsel that could potentially required
  - We should know our contingency if the “magic” number fails
- Advocacy: Max
  - Advocom has been meeting regularly and both Execs should be bringing items every meeting, so it doesn't become lopsided
  - Effort to use alternative methods of communication to identify areas to improve with underrepresented group
    - Making sure to highlight opportunities to get involved with the AMS
  - Student and Equity Caucus: movement to become the Equity Caucus to be completed soon

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- Interim Indigenous Student Committee and Discussion Circle have contributed to permanent indigenous representation in AMS: coming to Council tonight
  - Big for the future – Max
- Dylan would like to disagree with Max that Advocacy is the best committee
- Operations: Chris
  - “The real best committee”
  - Working to set club guidelines, and the operations policy manual
    - Policy for expulsion or suspension being worked on
  - New Club handbook in the process
  - No Strat. Goals cause we’re operational
- Marium: Marium will send out all the goals with amendments in two weeks

### **2. Steering Goals**

- Marium: we have lots to do, but we don’t meet for long or often enough
  - Dylan: Biweekly for 90 mins would get much more done than two for an hour
  - Cole seconds we should meet biweekly for 90 mins
    - Set schedule will assist in attendance
    - Marium: Conor will send out a Doodle for next semester attendance
  - Max: we shouldn’t expect everyone to be here all the time. 50% is not bad on occasion
    - In depth discussions should be had
    - Send your Vice Chairs if you need to
  - Jerome: we can informally talk together and bring concrete ideas to meeting
  - Marium: what we work on should be accessible
  - Orientations as a steering goal should be instituted
  - Let’s make a calendar of timelines so we know when we need to pass things



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- Dylan: GovComm has been reactionary, OpsComm can become if things go bad real quick, so we should be more proactive
- Goals should be set on a different timeline
- Marium: we should find out the ideal goal timeline and template
- Cole: coordinating timelines with other committees essential for coordinating related or cooperative goals

### 3. AMS Strategic Plan

- Marium: Do we like the Mission Statement? Next year is 25<sup>th</sup> anniversary.
- Dylan: GovComm has just tethered something to the mission statement
- Tabled for next meeting

### Next Meeting

The next scheduled meeting is 5:58pm.

### Adjourn

1. Moved Chris, Seconded: Dylan

There being no further business the meeting was adjourned at \_\_\_\_\_ pm