



AMS Human Resources Committee December/January 2018/2019 Report

Dear Council and AMS Members,

I am very happy to report that the AMS Human Resources Committee has continued to do a fantastic job at accomplishing our Committee responsibilities as outlined in the AMS Code of Procedure, as well as our own goals that we have been working towards completing. With this report you'll find a summary of what we've been up to, as well as what we're looking forward to getting done over the next while.

New Schedule and Duration for Committee Meetings

The decision was made for this second academic semester to increase the number of hours that the Human Resources Committee will be meeting. As opposed to the usual hour long, biweekly meetings, this semester we will be moving to biweekly meetings each totalling 105 minutes in duration. This change was made to give our Committee more time to work in order to complete our goals.

Elections Committee Tweaks

The Human Resources Committee, in cooperation with the Elections Committee, has made some minor, yet important changes to the the organizational structure side of the Elections Committee. The request was made from the Elections Committee to create a more distinct structure within the former Poll Clerk position to distinguish between election time workers and



those who sit on the Elections Committee. The change was made to create the new position of Polling Officer to have a dedicated “on Committee” position, as well as one that would take a leadership role over the other poll clerks. The name change was made with the belief that it fits better with the existing Officer structure of the Elections Committee.

As of writing, the Human Resources Committee has also passed a motion to rename the Elections Administrator to Chief Electoral Officer (effective May 1st, 2019), pending further consultation and a vote from AMS Council.

Council Orientation Package

In cooperation with the Student Life Committee, Governance Committee, and Steering Committee, we continue to work towards creating a better orientation experience for Councillors. Stay tuned for more progress on this project, and it will be completed in time for the next wave of Council orientations at the end of April 2019.

AMS Employee Feedback Survey

The AMS Human Resources team has completed its Employee Feedback Survey for December 2018. We look forward to reporting the results to Council at the January 23rd meeting.



Looking Forward

While we've already accomplished a lot the past couple of months, there's still lots of work to get done! Here's some of the highlights of what you can expect from our Committee for the rest of the semester:

- **A Review of the Ombudsperson Position with Recommendations (February 2019)**
- **Review of AMS Executive Staff Structures with Consultations (February/March 2019)**
- **Work on a Campaign to Improve Student Recruitment and Student Job Positions (March/April 2019)**
- **A Comprehensive Wage Review of AMS Executives and Council Appointed Positions (March/April 2019)**
- **A New Councillor Orientation Package (April 2019)**
- **Working with the AMS Human Resources Department to Improve the AMS Jobs Portal (Ongoing)**

We can't wait for you to see what we've been working on, and I am personally very excited to see this Committee continue to create positive change at the AMS.

As always, please feel free to reach out to me at anytime at hcom@ams.ubc.ca if you have any questions, ideas, or just want to chat.

Cole Evans

Chair, AMS Human Resources Committee