



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of January 5, 2018

Attendance

Present: Alan Ehrenholz (President), Max Holmes (VP Academic), Pooja Bhatti (VP Administration), Sally Lin (VP External), Kelsi Wall (Policy Advisor), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Alim Lakhiyalov (VP Finance), Marium Hamid (Student Services Manager)

Guest: Andrea Bryson (new SASC Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:07 pm.

Agenda

- The agenda was approved (Sally, Max).

Minutes

- The minutes of December 14 were approved (Max, Sally).

Introduction

- Alan introduced Andrea Bryson, the new SASC Manager, who declared how much she liked the vibrancy at the AMS.

[Andrea left.]

Ubysey

- Alan:
 - The Ubysey would like to do a piece reviewing the eight months of the Executive.
 - It would mean interviewing each of us.
 - If everyone is comfortable with that, I'll tell them we'll all do it.

Old SUB

- Pooja:
 - Have final numbers.
 - Has come down from \$1.3 million to \$1.1 million over and could go lower.
- Alan:
 - Some things are not finalized.
 - We could take a guess at the top number or wait till we can be more definite.
- Max: Maybe give Council an update.
- Pooja: That's the update I've been giving for the past eight months.
- Alan: We could ask Council for a motion up to \$1.1 million, and if it's lower, that's fine.

Referendums

- Sally: Referendums opening next week. One on transit.
- Alan: A job description is being posted shortly for a Referendum Coordinator.
- Max: Other referendums possible.
- Bylaws? Would have to run by lawyers.

Media Policy

- The Executive discussed the proposed policy and whether more time was needed to consult on it.
- It's based on a much more detailed protocol.
- There will be a review in April.

MOVED MAX, SECONDED POOJA:

"That the Executive recommend the Media Policy to Council."

... Carried

Athletics & Recreation

- Discussion of letter going to Council.
- Max: The University says they are spending 83% of the money collected via the AMS fee on recreation and intramurals, and only 17% on Varsity, but that's misleading.
- Sally: It's missing the contextual piece.
- Max: Have to look at the whole Athletics budget. If you look at that, you find that they're spending 10 to 1 on Varsity.
- Alan: They're spending 5 to 1 on Varsity overall, including the money they raise and the money we provide. If you take out the AMS contribution, they do spend 10 to 1.

Surveys

- Max:
 - The Academic Experience Survey (AES) is basically done, and will be released between January 29 and March 9.
 - The Nest Experience Survey will go out during elections.
 - We can only do two membership surveys a year, but we also do newsletter surveys, which are okay if there's only one question at the end of a newsletter.
 - But if we ask more questions, then we're not following our policy and there's a danger of survey fatigue.
- Alan: If the newsletter surveys go to the Executive, we can vote to allow them.
- Max: I'd vote against. Smaller surveys, helpful as they are, are not scientific.

Adjournment

The meeting adjourned at 3:03 pm.



**THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

AMS EXECUTIVE COMMITTEE

Minutes of January 26, 2018

Attendance

Present: Alan Ehrenholz (President), Max Holmes (VP Academic), Pooja Bhatti (VP Administration), Sally Lin (VP External), Alim Lakhiyalov (VP Finance), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Marium Hamid (Student Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:02 pm.

Agenda

- The agenda was approved (Max, Alim).

Minutes

- Minutes for January 19, 2018 were approved (Max, Sally).

Student Services Manager (SSM)

- Alan:
 - After further discussion after last week's meeting, it was decided to modify last time's decision so that a student will be hired but for a term that can be renewed.
 - So we are amending last week's motion.

MOVED ALAN, SECONDED MAX:

"That the Executive amend its motion of January 19, 2018 to direct Keith to change the SSM JD to allow for a student to be renewed a maximum of two times (for a total time in the position of no more than three years)."

Note: Requires 2/3rds

... Carried unanimously

Sexual Violence Policy

- Max:
 - The timeline is not feasible, if we want a policy that has thorough consultation with all affected groups.
 - We would need to do the first consultation in February and then another in March, and we would have to draft the policy in less than a month for a complex issue.
 - Additionally, this is a busy time of year for both HR and SASC.
 - It would be better to do a large consultation in March extending into April (town halls) and then work on the policy over the summer.
 - Then there could be a second consultation in September with a policy ultimately adopted by the end of October.
 - This would also allow more time for implementation, something that could take an additional few months.

Mental Health Policy

- Sally:
 - We don't have a mental health policy.
 - Been meeting about it.
 - Going to send out themes, then bring back feedback to create a policy that will come to the Executive.

Appointments to UBC Committees

MOVED MAX, SECONDED SALLY:

“Be it resolved that the executive committee recommends the appointment of Max Holmes as the UBC Vancouver Student Representative to serve on the Advisory Committee for the Appointment of the Vice President Finance and Operations.

Be it further resolved that the executive committee recommends the appointment of Alan Ehrenholz as the UBC Vancouver Student Representative to serve on the Advisory Committee for the Appointment of the Vice President Development and Alumni Engagement.

Be it further resolved that the executive committee recommends the appointment of Marium Hamid as the UBC Vancouver Student Representative to serve on the Advisory Committee for the Extension of the Appointment of the Registrar.”

- Max:
 - Alan is already on the Alumni board.

- I'm on Senate, so can poll the Student Senate Caucus. And I meet weekly with the student Board of Governors reps, so can poll them and other interested students.
- Marium is also on Senate.

MOVED MAX, SECONDED SALLY:

"Be it resolved that the executive committee recommends the appointment of Max Holmes as the UBC Vancouver Student Representative to serve on the Advisory Committee for the Appointment of the Vice President Finance and Operations.

Be it further resolved that the executive committee recommends the appointment of Alan Ehrenholz as the UBC Vancouver Student Representative to serve on the Advisory Committee for the Appointment of the Vice President Development and Alumni Engagement.

Be it further resolved that the executive committee recommends the appointment of Marium Hamid as the UBC Vancouver Student Representative to serve on the Advisory Committee for the Extension of the Appointment of the Registrar."

... Carried

- Alim: What makes a good VP Finance?
- Max:
 - It's also the VP Operations, so they need to be good at that.
 - We want someone who is good at looking at alternative financing models.
 - We need creative solutions for deficits within faculties.
 - And they need to complement the current UBC Executive.

Vegans of UBC

- Pooja: The president of the Vegans of UBC club has asked us if they can do a display.
- Alan:
 - There are questions about what sort of advocacy they're allowed to do.
 - Another group does displays about the treatment of livestock.
 - They want to do something similar, showing graphic images on boards and screens.
 - Are we okay with that?
- Pooja:
 - Lifeline has been banned from displaying graphic images in the Nest.
 - If we don't allow it, it's a freedom of speech issue.
 - If we do allow it, it's triggering.
 - And if we allow it this time, Lifeline may object.
- Sally: Can we create guidelines?

- Alan:
 - Do we want to create new Code or Policy?
 - Something similar to what we did with Lifeline?
 - With Lifeline we said their images have to be outside the Nest.
- Max: Our current policies and our constitution could support either position. It would be good if we had something written that was clear, so we would not have to decide on an ad hoc basis. Then no one could say we're singling anyone out.
- Pooja: The Operations Committee can look at this, but for now what do we do about this group?
- Alan:
 - Tell them we've asked other groups to keep graphic images outside.
 - If they want something inside the Nest, they have to make sure it's non-triggering.
 - This sort of graphic display doesn't belong in the building: that's the precedent we set with Lifeline.
- Max: You can say we need more time and can't make a final decision until the Operations Committee meets, and for now we will stick with precedent, and precedent says they can't display graphic images in the Nest.

World Record

- Alan:
 - The Ubysey is asking about the walking backward world record.
 - What is the record? How would we break it? Why this record?
 - Are we okay with UBC spending money on it?
 - My view is that if something is student-related it's a decent way to spend money.
 - They have \$5,000 and are looking for \$15,000.
- Sally: We may get pushback. When we campaigned to bring Drake here, it was not as costly as that (only \$2,500); why spend \$15,000 on this?
- Alan: Drake didn't come.
- Pooja: But it was fun; it brought 2,000 students out.
- Alim: If we need over 1,200 students to break the record, it will cost about \$10 a student.
- Max: As long as the money is not from tuition dollars.
- Alan: Would we be willing to fund it?
- Alim: We'd need a budget amendment.
- Alan: So we'll say that we're okay with UBC funding it as long as it doesn't come from tuition.

Communications Update (Logos and Website)

Logos:

- Alan:
 - New logo for the Nest.
 - The Nest needs its own brand under the AMS, but the two will be tied together.
 - There will also be a slight change in the AMS logo:
 - Changing the colours and fonts, and sometimes we won't use the shield.
 - Gold is being dropped because it's seen as archaic now.
 - Going for modern clean colour: a darker blue, which will also distinguish us from UBC's blue.
- Max: Do we really need to change our logo again?
- Alan:
 - It's costing less than \$5,000, and it will give us something bold, clean, and more noticeable.
 - We'll roll it out gradually.

Websites:

- Alan:
 - Need more images and video for the website to make it come alive.
 - Also, we want to use the slogan, "We've got your back."
 - We have images already; we can use more of them.
 - High level changes proposed.
 - Happening over the next few months.
 - The Catering & Conferences website can change within a month.
 - The main AMS website is going to take more time.
 - Aiming for a professional look.
- Max: The goal will be to have website done by the end of our term?
- Alan:
 - Yes, the Nest website is looking pretty good: it's mostly front end stuff to do.
 - The AMS website, because it's old, will take a while.
- Sally: There's lots of governance documents on the website.
- Alan: That's not going to be lost.
- Max: There's lots of old, out of date content. Will the Executive be included in the conversation about changing it?
- Alan: Everyone will be included in the conversation.
- Alim: We also don't want to overload the website.
- Max: I don't know what the new website will look like.
- Alan:
 - We're not designers.
 - Communications will bring something, and we can respond, certainly about content.

- Structure will be more for Coms and the external contractor to put together.

Referendum Questions

- Alan: Is U-Pass almost in final form?
- Kelsi: Final version going to Keith to send to Legal.
- Alan: Chris Hakim is bringing a Student Court question.
- A fee restructuring referendum is also being discussed.

Adjournment

The meeting adjourned at 2:50 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of February 2, 2018

Attendance

Present: Max Holmes (VP Academic), Pooja Bhatti (VP Administration), Sally Lin (VP External), Alim Lakhiyalov (VP Finance), Marium Hamid (Student Services Manager), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Alan Ehrenholz (President)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:04 pm with Sally in the chair.

Agenda

- The agenda was approved (Alim, Max).

Minutes

- The minutes for January 26, 2018 were approved (Max, Alim).

Fee Restructuring

- Alim:
 - Dividing AMS fees into a protected bundle and other fees which will have to come up for renewal (every three years, starting in February 2019).
 - The protected fees will be ones to do with AMS operations, including:
 - General AMS Membership fee
 - Capital Projects Fund fee
 - Lighter Footprint fee
 - Clubs Benefit fee
 - Sexual Assault Services fee (used to run SASC)
 - The Sexual Assault fee will go up.
 - The Grad Class Fee will be coming down: \$7 per graduate is not necessary; the fund is never used up.
 - Council will select which fees will come up for renewal when.
 - The fees for U-Pass, Health and Dental, and the new building are excluded from this whole system and will remain as is.
- Sally: Should we put this system in the bylaws?

- Max:
 - If you put it in the bylaws, that makes it harder to change; it would require a 2/3rds vote. So the system would be more firmly in place.
 - But to put it into the bylaws in the first place would be harder, because you'd need a 2/3rds majority for it to pass.
- Marium: If it's not in the bylaws, how make sure that a future VP Finance follows this?
- Alim: Another issue is, if we put a fee in the bundle, how do we guarantee that the appropriate amount of money is spent on SASC or other commitments?
- Sally: Can we put procedures in the referendum question?
- Alim: The selection of which fees will be brought up for renewal has to occur next year.
- Kelsi: Have you talked to UBC about the Ombuds and Athletics fees becoming fees that will have to come up for renewal?
- Alim: Haven't. Don't want those two in the protected bundle.
- Kelsi: We need to tell them.
- Max: We can set up meetings. We can say the students want more financial accountability; they can campaign to keep the fees.
- Alim:
 - The WUSC fee will come up for renewal. It has strong support, so it's not really at risk. It's the fees that students don't care about that may be at risk.
 - We'll have lots of discussion; we're not passing it yet.
 - It's a big move, a structural change to give students a say in what they pay instead of having them pay just because students 40 years ago said so.
- Pooja:
 - Will students vote Yes-No-Abstain on whether to keep a fee?
 - Or will the question be, Do you want to end this fee?
 - If it's a vote to keep, what happens if there's a majority Yes, but no quorum?

Sexual Violence Policy

MOVED MAX, SECONDED ALIM:

"That the Executive amend its motion of December 14, 2017 on the Sexual Violence Prevention and Respectful Environment Policy Working Group to change the date so that the group's final report and recommendations shall be presented to the Executive Committee in time to be presented and put forward for adoption at the last Council meeting in October of 2018 (instead of April)."

Note: Requires 2/3rds

- Max: This will allow for consultation over the summer and time for implementation.

MOVED MAX, SECONDED ALIM:

“That the Executive amend its motion of December 14, 2017 on the Sexual Violence Prevention and Respectful Environment Policy Working Group to change the date so that the group’s final report and recommendations shall be presented to the Executive Committee in time to be presented and put forward for adoption at the last Council meeting in October of 2018 (instead of April).”

Note: Requires 2/3rds

... Carried unanimously

Updates

- Alim: New fee structure.
- Max:
 - Housing Action Plan to Board of Governors.
 - Discussions with VP Students; disappointed with how this has been handled.
 - Strategic Plan working groups are finishing their meetings.
 - Five tuition consultations.
 - Two requests for online petitions for referendums:
 - A fee for Sprouts.
 - New tuition affordability referendum.
 - Will keep you posted on whether they get their thousand signatures.
- Marium:
 - Hiring for all Services (Coordinators, Assistant Coordinators). Also for the Student Services Manager and the Assistant Student Services Manager.
 - Content creation.
 - Data collection: hope to have system in place in time for Reading Break.
 - Received cheque from the VP Students.
 - Doing a review for Council (including stats and costs).
 - 53 ventures/ideas through eHub.
- Sally:
 - Submission to provincial government about preventing sexual violence.
 - U-Pass working group: survey to measure usage.
 - Interview on student debt by an SFU grad student.
 - Research projects.
 - Housing fair.
 - Mental health meeting.
- Pooja:
 - Policy I-7 (on expulsion) going to Council.
 - The Operations Committee is working on the departmental club system.
 - All-Presidents Dinner March 29.

- Nominations for Great Trekker award.
- Just Desserts March 13.
- Art Gallery show went well. New show next week.
- UBC Life Building millwork going well.
- Sustainability: Lighter Footprint strategy.
- Constituency Handbook.
- Who works in the AMS? An interactive project.

Adjournment

The meeting adjourned at 2:40 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of February 9, 2018

Attendance

Present: Alan Ehrenholz (President), Max Holmes (VP Academic), Pooja Bhatti (VP Administration), Sally Lin (VP External), Alim Lakhiyalov (VP Finance), Marium Hamid (Student Services Manager), Keith Hester (Managing Director), Kelsi Wall (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:03 pm.

Agenda

- The agenda was approved (Alim, Max).

Minutes

- The minutes for February 2, 2018 were approved (Max, Pooja).

UBC Policy 131 (Sexual Assault and Misconduct)

- Max:
 - On the UBC committee for Sexual Violence Prevention, but it's hardly met. (Only once in November)
 - Training doesn't seem clear or universally available
 - I would like to send an email expressing disappointment over the lack of meetings, and would like to send it with the support of the Executive.
 - General lack of action on implementing the policy:
 - Senate and the President's Advisory Committee do not seem like the appropriate bodies to deal with these issues and lack sensitivity training
 - People who want to use the policy have been improperly told they have to disclose information to others in order to get accommodations
 - There's been no training made available to all community members that is widely advertised and has enough capacity
- Sally: It's the University's Perpetual Referral Machine: students give up after being passed off from one office to another.
- Max:

- SASC (the AMS Sexual Assault Support Centre) has raised safety concerns over how long it takes someone to get out of residence if they don't feel safe and other timely safety measures
- There's no listing of safety measures, no list of things that can be done.
- They use terms like "3rd party allegations" instead of "3rd party reporting" to make 3rd party reporting seem less true.
- It would be good if UBC's committee met to discuss these things or if anyone was actually responsible and ensuring implementation
- It's been a year: I want us to push for implementation from this committee or from anyone, and if that doesn't work, then go to Senate and make submissions to the Board of Governors.
- The current state of implementation is unacceptable but I want to push the committee and responsible staff first.
- There was consensus on the Executive in favour of this.
- Sally: We're going to make a submission to Victoria; going to ask the government what the next steps are. They can pressure UBC.

Minimum Wage

- Alan: Going up to \$12.65 in June and to \$15.20 by 2021. How will we deal with this?
- Keith:
 - New POS system to create self-service kiosks in the outlets.
 - HR is working on a wage structure.
- Alim: Tiers (for pay rates) will have to be redone.
- Keith: Could increase prices to offset wage costs.
- Alan: Either that or we cut costs by having less staff or we run a referendum to raise student fees.
- Keith: Could seek an exemption.
- Alan: But then why would people work for us?
- Max: And that would mean the AMS was advocating to pay students less which would be contrary to student affordability.
- Sally: Probably we need to use a mix of options.
- Max: We could open a marijuana dispensary once recreational use is legalized and depending on Provincial Legislation and UBC Policies. That would make us a lot of money, and students might support the idea.
- Alan: That falls under the general option of increasing our revenue.
- Max: Do we need to increase the student fee now?
- Keith: We can manage for a year.
- Alim: It will bring us close to a deficit.
- Alan:
 - Can reach out to schools in Ontario to see what they did.

- We need to find out from students what their priority is: preserve student jobs? offer services? Could be a question on the Nest Experience Survey.
- Pooja: So no referendum now?
- Alan: No appetite for that now.

Council/Referendums

- Alan:
 - Council’s agenda will include appointment of the Elections Committee, recommendations from the Elections Committee, and motions on the referendum questions, which are:
 - Fee restructuring
 - U-Pass extension
 - Abolishing Student Court.
 - The Student Court question is coming from the Governance Committee; the other two will come from the Executive Committee.
- Sally: Is Legal okay with the U-Pass question?
- Keith: Yes. Would like to send them the Student Court question too.
- Max: Will the fee proposal go in the bylaws?
- Alan: Better in the Code.
- Max: There may be a Sprouts fee question as well; will it be covered by the general fee proposal?
- Alan: The restructuring proposal says any fee with no set expiry date will be covered.

MOVED MAX, SECONDED ALAN:

“That the Executive recommend that Council put the U-Pass question and the fee restructuring question to referendum.”

... Carried

MOVED SALLY, SECONDED POOJA:

“That the Executive recommend that Council take a Yes position on both these questions.”

... Carried

- It was suggested that the Referendum Coordinator be invited to speak to the Executive.

Adjournment

The meeting adjourned at 2:45 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of February 16, 2018

Attendance

Present: Max Holmes (VP Academic), Pooja Bhatti (VP Administration), Sally Lin (VP External), Alim Lakhiyalov (VP Finance), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council and Privacy Officer)

Regrets: Alan Ehrenholz (President), Marium Hamid (Student Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:04 pm with Pooja in the chair.

Agenda

- The agenda was approved (Max, Sally).

Minutes

- The minutes of February 9, 2018 were deferred.

Appointment

- Max: We recommended that Alan be appointed to the search committee for a new UBC Vice-President Development and Alumni Engagement, but he can't serve. Next week we should name someone else.

Updates

- Alim:
 - Budgets.
 - Tweaking the one-pager for the fee referendum question.
 - New budgeting process.
 - Preparing for transition.
- Sally:
 - Sexual violence submission to province.
 - Also an AMS External Policy on this.
 - Working with Our Turn
 - UCRU petitioning House of Commons for international students (about work eligibility).

- Lobby trip to Victoria/Rent with Rights.
- Max:
 - Housing Action Plan went well. The VP Students was okay with our asks (about numbers of beds and not tying price to the Higher Education Index but following the Rent with Rights ask of 2% plus CPI).
 - Also received an answer from the VP Students about the implementation of Policy 131 (sexual violence); she is open to a meeting at which we can air our concerns.
 - And Policy 131 will be discussed by the Senate's Academic Policy Committee.
 - Tuition consultations.
 - Open Education Resources listening tour.
 - Looking to see if we should support the UBC Strategic Plan
- Pooja:
 - Policy I-7 on expulsion was approved, but Ops Com is looking at it again and will probably bring something back to Council in March.
 - Discussing departmental clubs with EUS, AUS, SUS: the Constituency responsibilities.
 - Just Desserts award ceremony.
 - All-Presidents Dinner: Louise Cowin (VP Students) will speak.
 - Great Trekker recipient will be Jim Meekison, who will attend.
 - Ubysey tenancy agreement: probably coming in March.
 - MoU's with tenants for the Old SUB: Sprouts etc.
 - Max: So many MoU's. Do we want to guarantee so many spaces?
 - Pooja:
 - They're for limited terms.
 - But some are purpose built (e.g., Photosoc, Pottery Club): the space has been built for them.
 - Smaller clubs don't get MoU's. In the Nest everyone applies every year.
 - Clubhouse:
 - Back in October a club got access to email addresses for members of other clubs via Clubhouse.
 - There were complaints about this on Reddit.
 - We worked with Campus Vibe to remove the email addresses from the public area, and we have also been working to take down the names of members so it won't be public who is in which club.
 - Max: Don't you have a choice about providing your email address?
 - Pooja: No.
 - Sheldon:

- The email addresses were removed from the public area in October when this first came to our attention.
- The names were taken down today.
- This is a privacy issue.
- Been discussing email notification of those affected.
- Max: Should talk to Communications about that.

Adjournment

The meeting adjourned at 2:27 pm.



**THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

AMS EXECUTIVE COMMITTEE

Minutes of February 23, 2018

Attendance

Present: Max Holmes (VP Academic), Sally Lin (VP External), Alim Lakhiyalov (VP Finance), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Alan Ehrenholz (President), Pooja Bhatti (VP Administration), Marium Hamid (Student Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:06 pm with Max in the chair.

Agenda

- The agenda was approved (Sally, Alim).

Minutes

- The minutes of February 9 and 16, 2018 were approved as revised (Sally, Alim).

Appointment

MOVED MAX, SECONDED SALLY:

“That the Executive amend its January 26, 2018 appointments motion by recommending Max Holmes instead of Alan Ehrenholz as the person to be appointed as the UBC Vancouver Student Representative to serve on the Advisory Committee for the Appointment of the Vice President Development and Alumni Engagement.”

... Carried

GSS

- Keith asked about the meetings of the AMS/GSS advisory group intended to discuss the AMS-GSS relationship (prompted by the GSS plan to hold a referendum on whether to remain part of the AMS).
- Max:
 - I have tried to arrange meetings.
 - We reached out to the GSS; they did fill their spots on the committee, but they didn't come to the first meeting and it's not been possible to arrange another.

- The AMS has wanted to collaborate, but we have not received anything from their side.
- It's very disappointing.
- It doesn't look like the group will meet.
- Maybe Alan should take this up.
- Alim:
 - If they go ahead with their referendum and end up leaving the AMS, the biggest effect will be on the Health and Dental Plan.
 - Their plan cost would go up and ours would go down.
 - There'd be no more AMS/GSS joint plan.
 - We'd have our plan and they'd have to negotiate their own plan.
 - Grad students think they don't get anything from the AMS but the U-Pass and the Health and Dental Plan, but it's their payment of AMS fees that lets them get the U-Pass and the Health and Dental Plan.
- Max: They'd also lose the GSS lounge in the Nest.

Adjournment

The meeting adjourned at 2:19 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of March 2, 2018

Attendance

Present: Alan Ehrenholz (President), Pooja Bhatti (VP Administration), Max Holmes (VP Academic), Alim Lakhiyalov (VP Finance), Marium Hamid (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Sally Lin (VP External)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:30 pm.

Agenda

- The agenda was approved (Max, Pooja).

Minutes

- The minutes of February 23, 2018 were approved (Max, Pooja).

Just Desserts

- Pooja: We have to choose a Just Desserts recipient.
- It was agreed to do this after the meeting.

Student Legal Fund Society (SLFS)

- Keith: Our 2004 agreement guarantees them office space, but does that have to be an office or can it be a cubicle?
- Marium: There are multiple cubicles available in the Services wing.
- A discussion ensued on possible locations for SLFS, Speakeasy, Events, etc.
- Alim: Does the SLFS need a confidential office?
- Max: It's the VP Admin who determines space allocations: let Pooja decide.
- Pooja agreed to come back with a decision by the next meeting or the one after that.

Adjournment

The meeting adjourned at 2:45 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of March 9, 2018

Attendance

Present: Alan Ehrenholz (President), Pooja Bhatti (VP Administration), Max Holmes (VP Academic), Sally Lin (VP External), Marium Hamid (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council and Privacy Officer)

Regrets: Alim Lakhiyalov (VP Finance)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:08 pm.

Agenda

- The agenda was approved (Max, Sally).

Minutes

- The minutes of March 2, 2018 were approved (Max, Sally).

Privacy

- Sheldon will re-send the guidelines on privacy and protecting personal information.
- There have been some privacy issues lately that the guidelines address.
- There will be orientation on privacy laws during the next transition.

UBC Budget

- Max:
 - Disappointed in the short turnaround time the University gave us to comment on their budget. Hopefully that will be resolved for future years.
 - Issues we want to bring up:
 - Empower Me
 - Youth in Care
 - Sexual Violence Response Office
 - Disappointed in the lack of detail about support for faculties.
 - We don't think the Excellence Fund is the best source of funds for general retention of faculty. Also don't think it should be used for maintenance etc.

- Sally: We want UBC to be transparent with its budgeting process.

When Women Rise

- Alan:
 - Working with UBC's Andrew Parr (Student Housing and Hospitality Services, or SHHS) on getting the statue put up.
 - This is the grad class gift of 2013, but there wasn't enough money in the gift fund to pay for it.
 - The agreement is that SHHS will pay for the statue upfront, and we will pay them back, \$10,000 a year.
 - It was either that or kill the project. We could decide not to go forward, but we've already spent money, and we have the ability to do this.
- Max: Where does the money come from?
- Alan:
 - From the annual grad class fee.
 - Paying \$10,000 a year will still leave \$10,000 to \$15,000 a year for other gifts – if the fee reduction referendum passes (if not, there will be much more).
 - The statue will be in Marine Drive on a plinth paid for by SHHS.
 - It will be maintained by SHHS.
 - Once the agreement is approved, the statue can be up by September.

MOVED Alan, SECONDED Pooja:

"That the Executive recommend to Council that it approve the MoU for putting up the When Women Rise statue."

... Carried

- Alan: There's also the grad class gift from 2016: a sign saying AMS Nest, to go up on the Knoll, with a time capsule under it. It will cost \$10,000.

Council

- Alan:
 - The statue MoU and another MoU with Common Energy.
 - Discussion Period topics:
 - Talking the Talk by Max.
 - Julian wants to talk about committee chairs posting agendas on the website. We can have the chairs cc the Archives, and Archives staff will post.
 - Julian says that in general students are surprised by some things at the AMS; there may be more girth to this issue.
 - The Common Energy agreement gives them the same rights as a club, a guaranteed office, and money (but less than under the previous agreement), and they will have responsibilities to do with the Lighter Footprint Strategy.

U-Hub Proposal

- Alan:
 - This is the sustainability group that wanted to open a thrift store on the lower level of the Nest.
 - We've been looking at different options:
 - Tenant
 - AMS Service
 - Lately they've been talking of expanding the idea to include an art gallery and a calendar.
 - When it was just a thrift store, it was interesting, but other groups already do the other things; we have an art gallery.
 - Do we want to continue?
- Max: Other ideas for the space?
- Alan: A full-time tenant. Trying to get a nails salon.
- Keith: We do get rent for the space now, from the Delly, which is using it as a storage area.
- Marium: Liability issues if a thrift store. There was a case of charity selling things through a thrift shop, and there were bedbugs. Could lead to a lawsuit.
- Keith: They won't launder the goods.
- Alan: It's a concern. So the answer is No?
- Max: Unless the proposal changes.
- Alan: The only way I see this working is if we run it as a service. We would do it our way with proper hygienics.
- Marium:
 - The Bike Co-op works because they have their own fee.
 - This group said they don't want to pursue a fee.
 - There would be a high cost to run it as our own service. We'd have to do cleaning, sorting.
- Alan: If not a service, this won't work with them as a tenant. If not a service, then just a straight No.
- The Executive agreed with that.

Updates

- Sally: Lobbying trip with SFSS, UVSS, and ABCS.
- Marium: New Student Services Manager within three weeks.
- Alan:
 - New Executive-elect.
 - Transition meetings.
 - Looking for goals.
 - Let's work together with them.
- Max: Bring them to your committee meetings. Staff transitions.

- Alan: Job descriptions for student staff ready for March 28.
- Max: Dual team meetings: past team and new team. Also a social event?
- Marium:
 - My team is doing transition reports for next SSM.
 - When I came in as SSM, the previous SSM took me to meetings.
- Alan: If all the new Execs come to Exec meetings, it will be too crowded.
- Max: Could invite a different new Exec to each meeting.
- Sheldon: I can send out what Code requires for transition.

Adjournment

The meeting adjourned at 2:53 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of March 16, 2018

Attendance

Present: Alan Ehrenholz (President, arrived 2:12), Pooja Bhatti (VP Administration), Max Holmes (VP Academic), Sally Lin (VP External), Mariam Hamid (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Alim Lakhiyalov (VP Finance)

Guests: Cristina Ilnitchi (VP External-elect), Chris Hakim (VP Admin-elect)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:08 pm with Sally in the chair.

Agenda

- The agenda was approved (Max, Pooja).

Minutes

- There was discussion of whether to switch to using initials in the minutes, but the Executive thought it would be too confusing.
- The minutes of March 9, 2018 (amended to replace the initials with names) were approved (Max, Sally).

SLFS (Student Legal Fund Society)

- Pooja: We have found a new place for them.

Ombudsperson

- Keith asked if we should post for a new Ombudsperson to be appointed in May or September.
- The Executive said it should be as soon as possible.
- Keith: And should we make it a permanent rather than a student position?
- It was agreed to wait until Alim and Alan were present to discuss this further.

[Alan arrived.]

UBC Sexual Violence Advisory Committee

- Max:
 - The committee had a robust discussion about the issues.
 - UBC is realizing this is a high priority and is dedicating more resources to it.
 - Going to Senate.
 - Frank discussion about lack of awareness about Policy 131 on sexual violence.
 - It's a good policy on paper, but implementation and communication an issue.
 - They're going to bring it to the UBC Executive to discuss better implementation.
 - The committee is meeting again in April and has committed to a review in a year.
- Sally: The BC Green caucus has reached out to us on the sexual violence issue. What Max has drafted is a good basis for what we can say to them.
- Max:
 - We need to discuss the role of the AMS (especially SASC) in this.
 - Education, club training, etc.
 - Students speaking up on this issue is appreciated.
 - We need to review how to continue doing that.

ISA (International Students Association)

- Max:
 - They're seeking to raise the profile of international students on campus.
 - International students now make up 25% of the undergraduates.
 - They were talking about getting a voting seat on Council and being designated a Constituency of the AMS.
 - I told them we do our Constituencies by School and there were issues of double representation.
 - They were also asking about another governance review. I said we wouldn't be doing one any time soon.
 - And they wanted to use Simply Voting for their club election, or wanted to postpone their election.
- Alan:
 - We might do a governance review in five years, or even sooner.
- Sally: They can have a voice through our new caucuses.
- Max:
 - They want to be part of consultation; they're seeking a role.
 - Mostly they're interested in advocacy, perhaps through the caucus system. The international student in caucus could be the President of the ISA.
 - As to Simply Voting, the ISA isn't a Constituency.
- Alan: That doesn't mean they can't have Simply Voting for elections.
- Sally: What about the advocacy issue?
- Max: They're included on every consultation email on international issues.
- Marium: Are all the international students in the ISA?

- Max: That's one of my concerns about international students voting.
- Sheldon: Historically we had a non-voting seat for international students on Council, but it didn't last long.
- Max: Mainly they're interested in advocacy. There's also the elections issue: if we try to make an agreement with them on elections, it could take a while. Should I keep talking to them?
- Pooja: It's not a big deal to allow them to postpone their elections or use Simply Voting.
- Sally: Advocacy within the University is one thing, but if they want to speak to government, there's a problem with multiple groups speaking; it decentralizes things.
- Cristina: We could do more collaborative advocacy with them.
- Max: They want to move from being a cultural club to an advocacy group. They want a seat on Council to bring international issues forward.
- Alan: We need to integrate groups like this so they'll feel part of the process and see how our advocacy is working.
- Sally: We need to do a better job of communicating with them. We are already advocating for international students.
- Max:
 - It's good to help other groups, like the Sustainability Collective; it's good to collaborate with them.
 - Elections agreement and advocacy agreement.
- Marium:
 - The Sustainability Collective is made up of groups opting in.
 - But the international students are different: not all of them want to be in; not all want to be involved.
 - And how many groups do we want to be using Simply Voting?
- Max: Also need to look at the agreement with UBC to see if we're allowed to use the membership list for club elections.

Lobbying

- Sally:
 - The trip to Victoria went very well.
 - Met with MLA's, members of the Opposition and the BC Green caucus, and government representatives.
 - Conversation with government ministers, MLA's, the Opposition, and Green representatives were fruitful. Opposition and Green Caucus willing to work with student societies to ask questions and advance certain asks.
 - Government is happy that we are happy over their housing commitments; the funding for housing is an unprecedented investment.
 - On tenancy rights the meeting was brief, but they indicated willingness to continuing the conversation via consultation, which is good.

- On needs-based grants they're doing research and we will need to continue advocacy to ensure that it is an up-front allocation.
- Gave the 1400 signatures we got on the Rent with Rights petition to government.
- Overall really happy. Have set up good foundations for the upcoming year to allow for more conversations. They are willing to speak to student societies.
- One thing to work on: AMS communications. We need to strengthen our PR. Perhaps do more in-person meetings. Could meet with our own MLA and staffers.
- Made more connections with ministerial staffers on this trip as well.
- Next steps include responding to follow-ups for more information, communicating our appreciation for housing funding, documenting what was discussed in meeting for transitioning, and requesting follow-up meetings with our MLA's to discuss what was missing in more depth.

Updates

- Alan:
 - Communications stuff.
 - Interview with the Ubysey about the RBC office in the Nest, which has now opened.
 - Built a wall near Storm the Wall.
- Max:
 - UBC Housing Action Plan meeting: getting everything we asked for:
 - Following Rent with Rights percentage increases.
 - Agreed to putting University student housing in the policy.
 - Number of student beds will be tied to the Campus Plan and the Land Use Plan.
 - Building out capacity: a rolling number.
 - A huge win.
 - Committee on Policy 73 (disability accommodation) is going to start meeting.
- Marium:
 - Shortlisted candidates for Student Services Manager, Assistant Student Services Manager, and the Service Coordinator positions.
 - Good candidates for almost all the positions.
 - Interviews next week.
 - Canadian Mental Health Survey: on panel developing questions.
- Pooja:
 - New signage at Art Gallery.
 - New Nest animation project: vinyl on windows saying No Place Like Home.
 - Just Desserts on Tuesday.
 - All-Presidents Dinner March 29,

- Max: Academic Experience is done; draft report coming out; 3097 respondents.
- Sally:
 - Housing Fair Wednesday.
 - Follow-up/write-up from lobby trip.
 - Mental Health policy draft.
 - Sexual Violence external policy.
 - Affordability policy.
 - Advocacy Committee minutes.

Adjournment

The meeting adjourned at 3:02 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of March 23, 2018

Attendance

Present: Alan Ehrenholz (President), Pooja Bhatti (VP Administration), Max Holmes (VP Academic), Sally Lin (VP External), Alim Lakhialov (VP Finance), Marium Hamid (Student Services Manager, arrived 2:35), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:07 pm.

Agenda

- The agenda was approved (Alim, Sally).

Minutes

- The minutes of March 16, 2018 were approved (Max, Pooja).

Ombudsperson

- Alan:
 - Last year we didn't have one till September-October.
 - When Waged came in as Ombudsperson, she found lots of emails and cases waiting for her.
 - We had also reduced the hours.
 - Waged has suggested increasing them again.
 - Questions:
 - Should we hire for May 1?
 - Should we explore hours?
- Keith: There's also the issue of qualifications and pay. Are they underpaid at Tier 2?
- Alan:
 - Do we want to go to full-time?
 - If a student, we can't break from the Tiers, but if not, we can.
- Keith: If we do, then they'll need qualifications.
- Pooja:
 - Yes to May 1.
 - Helpful for the club issues that come up over the summer.

- Also would be helpful to be permanent: cases carry on.
- The Executive agreed to hire for May 1.
- Sally:
 - Lots of value in making it a permanent staff position.
 - Staff members have gone to the Ombudsperson.
 - We need someone with a legal/conflict resolution background.
 - Need strong recruitment.
- Alan: So we'll hire for May 1 for sure and let the next Executive decide on whether to make it a permanent position.
- Keith: What about the budget?
- Alan: We have till June 30 to prepare the final budget.
- Keith: But who hire on May 1?
- Alan: It will stay as is for May 1 and we'll leave it for the next Executive team.
- Max: Can we raise them to Tier 3?
- Alan: Tier 3 is for supervisory positions.
- Max: We want to make the job more attractive.
- Alan:
 - Let's do the review first.
 - We could try to do something for the April 25 Council meeting.
 - We could ask the HR Committee and the HR Department to look at this.
 - But I suggest status quo for May 1.
- Alim: We can budget for 20 hours a week in case we increase to that many.

GSS Referendum

- Alan:
 - Over the summer term I did research on services we provide to the Graduate Student Society.
 - It's hard to quantify.
 - Jeanie Malone asked about the GSS referendum at the last AMS Council meeting.
 - She shared some information from the Grad Students.
 - Max said, truthfully, that we'd set up meetings and the GSS didn't show up.
 - Max also said the President would handle it, meaning I (and later Marium) will coordinate discussions about services.
 - We've received good feedback from the GSS about our efforts this year on advocacy, on specific asks for grad needs. Our efforts should continue this way.
 - They're still mandated to hold a referendum.
 - I will discuss with Marium.

SASC (Sexual Assault Support Centre)

- Alim:
 - We've been funding SASC out of a reserve: \$176,000.

- The budget now is at \$282,000 to cover hospital accompaniments.
- The SASC fee increase didn't pass.
- We need to figure out what SASC looks like next year and in the years to come.
- It can operate out of the reserve, but then it will cease to be able to provide hospital accompaniments.
- Do we look at a separate referendum to raise the fee?
- Do we look to UBC's SVPRO (Sexual Violence Prevention and Response Office)?
- We've been building up the reserve for 15 years; do we want to use it up in three to pay for the hospital accompaniments?
- Alan: So maybe budget as before, but hold conversations with UBC:
 - **Max will explore this.**

[Marium arrives.]

Our Turn

- Sally:
 - Placeholder motion on Council agenda for us to be a signatory (to the national action plan against campus sexual violence).
 - We wrote a letter of support.
 - We used Our Turn as a policy checklist for our submissions.
 - Their advocacy is useful.
 - A lot of what is called for in the action plan is already done here by SASC. We've gone above and beyond.

Academic Experience Survey

- Max:
 - Good amount of respondents: 4700 started, 3,097 completed. (We don't look at results from the non-completed ones because we can't weigh the demographics.)
 - Significant amount of graduate students: 22% (almost doubled from last year and about equal to their percentage on campus).
 - Good amount of first years and international students.
 - Lots of sexual assault reported.
 - Final report by end of April. Could present to Council.
 - The number who are aware of us and trust us with finances is steady or better than before.
 - Around the same or better on advocacy etc.
 - 45% think we do well on mental health advocacy: that's great.
- Keith: Only 260 responses to Nest survey; going to offer better prizes.
- Keith: The people who don't finish: which questions stop them?
- Max: I think it's more the time than the nature of the questions.

Updates

- Alan:
 - 4 pm today is Robyn's farewell (Robyn Tung in the HR department)
 - Next week Storm the Wall (Alan is participating and is encouraging others to come out and cheer).
 - When Women Rise MoU to be signed; construction will begin.
 - Student Volunteer Emergency First Response Team.
- Marium:
 - Hiring. Full team done soon.
 - Wrapping up, transition.
 - Funding for Safewalk.
- Alim:
 - Met Resource Groups to talk about the fee restructure.
 - Their concern was the lack of consultation, which is fair: we didn't consult them.
 - I did explain my concerns.
 - Talked about them doing quarterly reports and improving their relationship with the AMS.
 - Budget: Working with Kuol (the incoming VP Finance) to make him familiar with things.
- Pooja:
 - Just Desserts: Alan did a great job.
 - Club Executive orientation.
 - Still working on I-7 (the expulsion policy). Not for this Council meeting, but for the last meeting: give me your feedback.
 - All Presidents Dinner next Thursday, including the Great Trekker award.
 - Two after parties: Drag and an Engineering party (Alan's band is playing).
 - Constituency elections: some concerns.
- Max:
 - Sexual violence consultation (the working group):
 - Working with SASC.
 - A Town Hall to hear what people think needs to change.
 - Also talking to staff.
 - UBC Housing Action Plan: got all our asks: big win.
 - Cancellation of recent Senate meeting prompted a letter from me and the co-chairs of the Student Senate Caucus (Kevin Doering and Marium) about the need for more resources for Senate.
 - Going to Sexual Violence committee meeting.
- Sally:
 - Policy Advisor interviews.
 - Follow-ups to government.

- Transitioning Cristina (the incoming VP External).
- Staff are wrapping up research reports.
- Supporting Millennium Line extension.
- AMS Housing Fair was successful.
 - MP Joyce Murray and MLA David Eby are coming to campus to talk about housing.
- Federally, an interview about the budget. There's going to be millions of dollars of investment in research and an attempt to ensure gender diversity and inclusivity; also a plan to support research by 8,000 students, including undergraduates.

Councillor of the Year

- Sheldon read out the Code rules on choosing a Councillor of the Year.

The meeting went in camera at 3:11 pm.



**THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

AMS EXECUTIVE COMMITTEE

Minutes of April 20, 2018

Attendance

Present: Alan Ehrenholz (President), Pooja Bhatti (VP Administration), Max Holmes (VP Academic), Sally Lin (VP External), Alim Lakhialov (VP Finance), Marium Hamid (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Guest: Piers Fleming (incoming Student Services Manager)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:05 pm.

Agenda

- The agenda was approved (Pooja, Alim).

Business budget

- Keith:
 - For 2018-19 we are forecasting a \$1.362 million contribution from the businesses, up from \$650,432 in 2017-18.
 - No renovations or rebranding this year, but some revisions to menu items etc.
 - Thin crust pizza at Pie R.
 - Bring your own cup to Blue Chip.
 - New coffee brand at Blue Chip.
 - Green tea ice cream at Honour Roll.
 - Pit: More programming and sporting events.
 - Porch: Successful so far; new items.
 - Ph Tea: Introducing Bubble Waffles.
 - Grand Noodle Emporium: New chef. Reintroducing beer.
 - I Wana Taco doing really well.
 - Conferences & Catering: Going to focus more on UBC departments offsite.
 - \$10.1 million revenue forecast. Up because:
 - Full year of Porch.
 - The cost of goods will be slightly down.

- Labour costs down: minimum wage rising, but we will offset by reducing hours and we've cut out some of our higher paid positions.
- Decrease in overhead: Dropped the Senior Manager of Operations.
- Net contribution is \$362,000, but we add \$1 million for depreciation.
- We had been predicting a falloff in revenue for Blue Chip because of Starbucks on campus and other outlets in UBC's new Central building, but they have had a minimal effect: less than we expected.
- Thinking of increasing seating in the Nest, which gives us an advantage over our competitors on University Boulevard (they have limited seating).
- Income from our tenants is up a bit.
 - We have a new tenant: RBC, replacing Qoola.
- We're predicting the Pit will make a contribution this year; made a small loss last year and the year before because of the Gallery.
 - Now the Gallery will be more our food and beverage outlet, and the Pit will be for sports and programming.
- The Gallery has been busy but not that profitable, because prices in it are low. But it attracts people into the building, animates the place.

[Alan left.]

- Conferences & Catering is making the most revenue: 22%.
 - Blue Chip second (16%).
 - The Gallery only 9%.
- Blue Chip makes the most per square foot.
 - Ph Tea is next (because it's so small).

Job Descriptions

- Max:
 - For the VP Academic and University Affairs Office.
 - There's still a budget decision to be made.
 - This is to approve the JD's themselves.
 - I'm preparing a presentation for Council.
 - Want to add 10 hours to my office, raising it to 90 hours of work by my team.
 - Adding a second AVP, so there will be two at 20 hours each.
 - This has been recommended by the Advocacy Committee and the Student Senate Caucus.
 - Current model not sustainable: one AVP managing the whole office.
 - The new model will fill gaps, offering support to Senate Caucus.
 - In the past Academic Affairs has been lacking (we were heavy on the University Affairs side).
 - The Campaigns and Outreach Commissioner has been a successful position.

[Alan back.]

- Alim: Will two AVP's work?
- Max:
 - There are two very distinct sides of the office, the Academic side (dealing with policy) and the University side (what we traditionally have focused on).
 - The Academic side will help the Student Senators, liaising about curriculum consultation: something the AMS has not yet been involved in, the problems of Faculties and Undergraduate Societies getting together.
 - There's been a gaping hole till now.
 - Last year's changes helped, but we ignored Academic Affairs.
 - The system may change depending on a Senate governance review which could lead to more support for Student Senators from Senate, so they won't need so much from us.
 - There will be three new positions:
 - AVP Academic Affairs
 - AVP University Affairs
 - Academic Affairs Commissioner
- Sally: I also have JD's for the VP External Office. Some updates to the position descriptions.

MOVED MAX, SECONDED SALLY:

"That the Executive Committee recommend to Council that it suspend Code to allow these job descriptions to go to Council without first going to the HR Committee."

... Carried

Goals

- Sally: Let's also suspend Policy I-9 (on Executive goals). We don't have time to prepare a presentation on the year's goals for Council.
- The consensus of the Executive was to go ahead and prepare the presentation.

Constituency Handbook

- Pooja:
 - 67 pages long, it took a full year, but it's done. Submitted to Council.
 - Presidents Council can now look at it going forward and make changes if necessary.

Lighter Footprint Strategy

- Pooja:
 - Now will be called the Student-Driven Sustainability Strategy (SDSS).

- Covering all forms of sustainability, not just carbon.
- Going to Council for approval.

Policy I-7 (on Expulsion)

- Pooja: The revised policy is also coming to Council.

Adjournment

The meeting adjourned at 2:50 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of May 8, 2018

Attendance

Present: Marium Hamid (President), Chris Hakim (VP Administration, arrived 2:43), Max Holmes (VP Academic), Cristina Ilnitchi (VP External), Kuol Akuechbeny (VP Finance), Piers Fleming (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:38 pm.

Agenda

- The agenda was approved (Max, Cristina).

Minutes

- The minutes of March 23 and April 20 were approved (Max, Cristina).

POS (Point of Sale software)

- Keith:
 - We replaced our previous system in 2011, getting rid of our old cash registers and introducing a POS software system, thus bringing us into the 20th century.
 - But the old machines are breaking down and it's hard to get replacement parts.
 - We need speed of service, reliability, a local service provider, and the ability to integrate with our other software programs.
 - We considered various options, and are now focusing on Squirrel.

[Chris arrived.]

- They're Vancouver-based, and their program is easy to use and will integrate well with our other programs.
- It can work with loyalty cards and student meal programs.
- The cost will be \$156,808, but it will mean we can replace the UBC card with an AMS card and save \$85,000 annually.
- We would pay the capital cost from CPF: \$31,362 a year for five years.

- If we go ahead, it will take 6-8 weeks to install the new POS system and 12 weeks to set up the AMS card. So we could be ready for September.
- Piers: Can we do mobile phone payments instead of using a physical card? Students may be more willing to download an app.
- Keith:
 - It's possible. The system would allow that.
 - We want a card that students can shop with throughout the building.
- Kuol: We can promote the card to our members.
- Max: Include it in First Week kits.
- Marium: With \$5 already on it.
- **Action Item: Send to Finance Committee for approval.**

SVPREP

- Max:
 - We set up the working group for the Sexual Violence Prevention and Respectful Environment Policy in December, but I would like to amend the composition of it as follows
 - The Working Group will consist of the following permanent voting members:
 - Designated Executive by the Executive Committee (Chair – Appointed by the Executive)
 - Senior Human Resources Manager
 - AMS Vice President Administration
 - Two Staff Members from the Sexual Assault Support Centre (Appointed by SASC)
 - One Non-Executive Voting Member of AMS Council (Appointed by AMS Council)
 - One Constituency Executive (Appointed by the Chair)
 - Quorum for the Working Group will be the attendance of all four voting members.
 - The designated Executive may be changed by the Executive Committee.

MOVED MAX, SECONDED CHRIS:

“That the SVPREP Terms of Reference from last December be amended to alter the composition of the SVPREP Working Group as explained above.”

... Carried

Committee Appointments

- The Executive agreed to the following appointments:
 - Governance – Max
 - Finance – Marium

- Ombuds – Max
- Brewery – Cristina

Goals

- Marium:
 - Presenting to Council on May 30.
 - My assistant will send out a template.
 - I'll do slides etc.
 - We'll start with a google.doc: please fill it out by May 23 so we can send the goals to Council with the agenda on May 25.
 - Three minutes for each of us to talk (five Execs and the SSM), so a total of 20 minutes.
 - Follow the guidelines in Policy I-9.
 - We need to work with a Senior Manager.

Ombudsperson

- Keith:
 - Last Executive said to hire for May 1.
 - We haven't hired yet.
 - The last Exec also discussed the qualifications we're looking for.
- Chris:
 - We definitely want one now for the clubs.
 - And we'd like someone with qualifications, so not a student.
- Max: But for the hours and pay we're offering we won't get that. Can we increase the pay and hours?
- Marium: We need to populate the HR Committee, so it can look at this. We may need to change the hours and pay, and then hire.
- Chris: I don't want to delay.
- Max: We can post pending approval by the HR Committee and Council.
- Marium: I will ask the HR Department to post. When the HR Committee meets, it can propose a motion to change and that can go to Council for May 30.

Adjournment

The meeting adjourned at 3:24 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of May 15, 2018

Attendance

Present: Marium Hamid (President), Chris Hakim (VP Administration), Max Holmes (VP Academic, left at 12:50), Cristina Ilnitchi (VP External), Kuol Akuechbeny (VP Finance), Piers Fleming (Student Services Manager, left at 12:55), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb (with assistance from Chris Hakim)

Call to Order

The meeting was called to order at 12:07 pm.

Agenda

- The agenda was approved (Kuol, Chris).

Minutes

- The minutes of May 8 were approved (Max, Chris).

The Way Forward (Businesses, Services, Strategic Plan)

- Keith:
 - Business declined from 2008 through 2016, and in 2016 we suffered a huge loss.
 - In the last two years the businesses have been making contributions again.
 - Nest refinancing: We found a way under the lease to switch our loan to save us \$70 million: repaying over 19 years instead of 35.
 - We reviewed all our businesses and departments: closed some, revamped others.
 - Removed our Director-level positions.
 - Added flair:
 - Got rid of the Upper Case and Lower Case names, returning to Blue Chip.
 - Got rid of the Peko Peko name and returned to The Honour Roll.
 - Killed the Perch restaurant and restored the Gallery (which is doing really well).
 - Added I Wana Taco (Mexican food), getting rid of the declining burger business (Flipside).
 - Conferences & Catering will now concentrate on offsite catering, and the building will focus more on clubs and Constituencies.

- Where going?
 - Keeping expenses low, driving revenue.
 - Constant review of businesses.
 - Rebranding the Nest as an entity.
 - Need to do more social media outreach.
 - Want more animation to draw traffic to the Nest: make it seen as the centre of campus.
 - Student Services:
 - Working towards financial sustainability so they are effective and productive.
 - See what we are duplicating: Is the University or the Government already doing this?
 - Need to do more for international students.
 - Food Bank: More and more usage. Look at what we can do to help students.
 - Mental Health: Marium's idea last year: a triage system. Also need a toolkit so people can see the services related to mental health.
 - Minimum wage going up, which means an increase in salary and wages, which will reduce the financial contribution the businesses make.
 - Need to review efficiencies, look to cut costs; review duplication.
 - HR:
 - Need to review structure, create a training toolkit for frontline staff; also an orientation kit.
 - Need to do a better job at employee engagement: listen to the people working here.
 - Need a performance tracking system: identify issues and also good performers.
 - Staff retention needs work.
 - Financial sustainability:
 - Refinancing.
 - Endowment Fund:
 - Sale of Whistler Lodge and closure of dormant funds produced money that went into the Endowment Fund.
 - Excess from businesses will go in to it too.
 - Long-term the plan is to fund our services from it and be able to reduce student fees.
 - The idea is for the Nest to become a self-sustaining engine.
 - Need to try again to do a fee restructure.
 - New investment policy to be implemented.

- AMS Formula:
 - Education – sharing information and resources
 - Entertainment – make the student experience fun
 - Engagement – welcoming to our members
 - Empowerment – enable our members to participate in what we do
- I would suggest including some or all of this in Executive goals.
- I do think we need a strategic plan: because of our annual turnover it's easy to lose track of where we are going as a society.
- Chris: How should we animate and attract? Outside? Inside? We do have plans related to the Art Gallery.
- Keith: Inside. We have all these clubs; they can do demonstrations. Like the Karate Club.
- Sheldon: We used to have a Medieval Club that did a joust.
- Keith: We want people to think the Nest is a place where things are going on.
- Marium: Seattle airport does that.
- Cristina: Renting out ping pong tables, games, etc.
- Keith: Yes, foosball, table hockey. We originally had plans for those in our pocket lounges.
- Marium: The Speakeasy space is coming open. We can use that. We can rent out volleyballs and frisbees.
- Chris: On staff training, do you mean training to do their jobs and use equipment?
- Keith: No, that's done, but we don't tell them anything about the AMS.
- Chris: Would performance tracking/indicators apply to the Executives?
- Keith: No, you are directors of the society; this is for employees.
- Max: What is the ideal for a strategic plan? A three-year operational one or a 10-year vision?
- Keith: More operational. It could be a rolling three-year plan: each year you would reinvent.
- Marium: It should be value-based; we don't have unifying values. We need something beyond the warm and fuzzy HEART (Honesty, Effectiveness, etc.). Then we could have an operational plan based on those values.
- Max: Strategic plans don't go well at the AMS: Executive portfolios turn over. An operations plan can work for businesses and services.
- Keith: But a strategic plan is about vision, values, where we're going.
- Max:
 - We change significantly: we used to hate development; now we think it's a good thing for student housing.
 - It will be easier if we don't delve into areas that people are not going to follow.
- Marium:
 - A strategic plan doesn't say how to fulfill values.

- The value could be sustainability, but we can choose how to implement it, just we wouldn't be able to choose not to do it at all.
- Max: UBC just put values in its plan, and people didn't like that.
- Marium: This won't be an implementation plan.
- Max: Things are always changing.
- Cristina: But if nothing's written down, things fall by the wayside.
- Max: That's what policies are for.
- Marium:
 - I'd rather have one document that our members can look at.
 - I don't see why a strategic plan would hurt.
- Max: If reviewed every year, the new Executive will rip up parts of the plan.
- Marium:
 - But people still look at old plans. People still refer to Spencer Keys' plan.
 - Of course, things change, but there will be a certain continuity over three years, things like sustainability, indigeneity.
 - People have criticized us for not engaging in conversations about sustainability, indigeneity, social justice.
- Max: What would the process look like? Consultation? Timeline? Council?
- Kuol: There's too much flexibility now. We should go to Council to establish a plan.
- Marium: I'd like us to give it a try.
- Max: It's not the biggest ask from our membership.
- Marium: Just because they haven't asked for it doesn't mean we shouldn't do it.
- Keith: We do get feedback from our members: they don't know what we do.
- Chris: We need clear indicators to show us moving forward, but that may be hard to do for advocacy. There can be a problem finding key indicators. I don't want advocacy to be a weak part in the plan.
- Kuol: On the question of international students, what can we do?
- Keith: Don't know yet: we do some things, but could do more.
- Piers: Need to make them feel more valued.
- Chris: Clubs focused on international students.
- Kuol: About Nest animation. There's no Communications Manager now.
- Keith: I'm already working on a plan.

SUDS (Student Union Development Summit)

- Cristina:
 - Want to brainstorm.
 - We'll have student leaders from across the country here: it's an opportunity to idea share.
 - One thing to talk about would be indigeneity at universities, engaging Indigenous students, creating a more inclusive environment for them and for all.

- Past feedback has indicated we need to be more inclusive, to promote shared values, to have a healthier approach to drinking (not excluding some people based on what they do or do not do).
 - Drag Night is an idea.
- Chris: A session on mental health might be good. Ask what others are doing and share what we do.

[Max leaves.]

- Marium: Advocacy.
- Piers: Strategic Plan values.
- Cristina:
 - We had sessions on strategic plans and mental health last year.
 - The issue is making them better.
 - We also need better feedback; nobody fills out surveys.
 - We did hear that it was too AMS-centred and that we need a healthier drinking culture.
- Marium: We can get an outside consultant to help gather feedback.

[Piers left.]

SHAPE Appointment

- The Executive appointed Kuol to sit on SHAPE (the committee to sell art works).

New SUB Committee

- Chris:
 - The terms of reference say the committee is to end when the New SUB Project is done.
 - But after the construction is done, there will still be things to do: moving clubs into the other building, cleaning up loose ends.
 - Do we need to amend the terms of reference?
- Sheldon: The term “project” can be said to include those post-construction things.
- Marium: If anyone objects to the committee continuing, we can suspend Code.

HR Committee

- Marium: If you have any JD changes, send them to Hannah, the HR Committee chair.
- Cristina: I want to create a temporary position to assist the SUDS coordinator. Will send it to the HR Committee.

Finance Committee

- Marium: Need a meeting.
- Kuol: Still missing people for the at large positions.
- It was noted that the committee could still meet without them and that quorum would actually be lower because of the vacancies.
- Kuol: We will have the preliminary budget done for the May 30 Council meeting.
- Keith: We also would like the committee to approve an expenditure from the Capital Projects Fund for the new POS software system.
- Kuol: We can meet on May 28 or May 29.
- Keith: We can have a placeholder on the agenda when it goes out May 25.

Adjournment

The meeting adjourned at 1:06 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of May 22, 2018

Attendance

Present: Marium Hamid (President), Chris Hakim (VP Administration), Max Holmes (VP Academic), Cristina Initchi (VP External), Kuol Akuechbeny (VP Finance), Piers Fleming (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Keith Hester (Managing Director)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 12:06 pm.

Agenda

- The agenda was approved (Max, Kuol).

Minutes

- The minutes of May 15 were approved (Max, Cristina).

Goals

- Marium:
 - Received some but not all goals.
 - Great if can receive them all by tomorrow so we can look at them and send them to the senior manager, which will be Keith.
 - Finish by this Wednesday so they can go on the Council agenda.
 - Get presentation done on weekend.
- Kuol: Someone will have to present on my behalf, since I won't be at Council.
- Marium: Let's meet an hour before Council to go over the presentation and the agenda.

Budget

- Kuol: Expenses increasing, revenues the same, so our net is lower.
- Chris: Why? Wage increases?
- Kuol: Adding two senior managers. Or we could just hire one now and the other later.
- Max: Not sure it would be good to hire one halfway through the year if we need them now, and it would only be a temporary solution, putting off the problem till next year.

- Marium:
 - Looking at hiring in September, so it will be nine months, not a full year.
 - It may take that long anyway because we're going through a recruitment agency.
 - September is when Services pick up; can't hire a Services Manager later.
- Kuol: We need to have a discussion and look at the finances.

Credit cards

- Kuol:
 - Setting up training for the Executives for the new credit card.
 - Also for club treasurers, but first we want to get feedback from the Execs.
- Marium: Ready for September?
- Kuol: This summer.
- Chris:
 - We're creating club statuses:
 - Probationary (for clubs on probation for committing violations)
 - New (for clubs in their first six months)
 - Good standing.
 - Credit cards should only go to clubs in good standing.
- Piers: What are the criteria for clubs to be in good standing.
- Chris: We're building a system for things like missing deadlines.

Committees

- Steering:
 - Marium:
 - Waiting for committees to meet to choose their vice-chairs.
 - Asking committees to send their goals for Steering to review.
 - Many committees have not met yet.
- HR and Finance:
 - Motions from both on the Council agenda, pending approval by the committees.
- HR:
 - Marium:
 - Please send JD's to HR.
 - Appointment of Speaker.
 - Ombuds JD approval.
 - Other JD's from the Executive.
 - Wage changes.
- Finance:
 - CPF funding for the new Point of Sale software system.
 - Budget.
- Health and Dental:
 - Marium: Kuol and I will meet with the GSS.

Constituencies

- Chris:
 - Looking at the ad hoc committee report on AMS-Constituency relations.
 - Want to figure out what they will look like: governance issues.
 - We don't have much in the way of binding documents or policies.
 - Governance Committee was supposed to take it on last year.
 - Do we want to be more hands on or hands off?
 - Want to make sure the Constituencies feel the AMS is useful to them.
 - They're event-based; we're operational.
 - Do we want to change governance?
- Marium: Weren't the report's recommendations carried out?
- Chris:
 - Yes, the only one left is Constituency metrics.
 - And the Elections Administrator recommended we be more hands-on in Constituency elections.
- Marium:
 - Presidents Council will meet on this.
 - Some Constituencies are happy the way things are; some want more.
- Sheldon: There is Code on the Constituency metrics. I can send it.
- Chris: What do we feel are the important issues?
- Max:
 - Making sure they're involved in advocacy: campaigns reaching out to them.
 - Even last year I think we did a pretty good job.
 - On the governance side, I'd disagree with some things: for elections, I think we should let them do their own thing. Independence should be treasured.
 - As Marium said, every Constituency is different: some would say we're telling them what to do. Some want more.
 - The Constituency Handbook was good.
- Marium: Could send a survey to Constituencies: see if there are any patterns.
- Kuol: I want to meet the VP Finances of the Constituencies and the treasurers of the big clubs about credit cards, transition, policy.
- Piers: Good idea to meet the relevant VP's in the Constituencies.
- Chris: For some of us, it's better to meet the Constituency presidents.
- Marium: What is the function of the Constituency Handbook?
- Chris:
 - Just information, not rules. How elections run, how to do finances, an information directory.
 - Not saying this is how we govern you; it's how we support you.
 - Guidelines.
 - What are the bigger issues?

- Marium: Financial oversight is a big one; there's financial liability for the AMS.

Policies

- Max:
 - Musqueam Communication Policy: not sure who should be consulted when communicating with Musqueam.
 - Now it says just the Policy Advisor, but want to change it to say it can be either the Policy Advisor or the Executive Committee. (There's no Policy Advisor now.)
 - Lots of policies are up for review.
 - Do we want more policies? Less?
 - On Indigenous advocacy? Campus Plan?
 - Do we want to say more or leave flexibility for future Executives?
- Marium: Don't need one for every issue, but for certain things.
- **Action Item: Sheldon to send the Internal Policies to the Executive. Max to send the External Policies.**

Updates

- Piers:
 - All Services are moving well.
 - Budget going up \$40,000, so cutting costs.
 - Seeking new partnerships, e.g. Food Bank partnerships.
 - Producing a package for potential sponsors.
 - Concerned about social media presence: individual groups are promoting themselves (e.g., the Pit and other outlets), but we need an overall AMS presence: we need to get people to our page; we shouldn't be competing with our own outlets. We should be telling the outlets what they can do.
- Marium:
 - Cristina and Max are looking at the Policy Advisor applicants.
 - For Communications Manager, Keith and I have met a lot of agencies.
 - A lot of hiring is happening.
- Cristina:
 - Sent submission on the Millennium Line/Broadway extension.
 - Brief on review of the Copyright Act in relation to Open Access.
 - Prepping for municipal elections in October: get out the vote campaign.
 - SEEDS projects on transit and mental health.
- Piers:
 - T-shirts for Orientation:
 - New AMS logo?
 - Navy instead of blue?
 - Pocket?

- Marium: Need to see mock-ups.
- Cristina: “We Got Your Back”: I like that slogan.
- Marium: We should have one slogan, not several.
- Piers: Need to clarify what each of our Services does, and also clarify all mental health services on campus, ours and UBC’s.
- Kuol:
 - For club transactions, want clubs to be able to see more than just their balances; they should be able to see the transactions.
- Chris:
 - Met Campus Vibe, who host the Clubhouse website.
 - Making feature updates; one about club elections. By December.
 - Do we want to change the url to include “ams”? [The Executive said yes.]
 - Sustainability:
 - SEEDS projects about clubs being more sustainable in the new UBC Life building.
 - Mug Share in our outlets.
 - Reshaping the Lighter Footprint working group into a subcommittee.
 - Art Gallery/Nest animation: \$3,000 to play with.
 - UBC Life Building: completion date now will be July 17 (not July 15).
- Max:
 - Interview requests about UBC’s Policy 131 on sexual violence: article coming out soon in the Ubyyssey.
 - Sexual Violence Prevention and Respectful Environment Policy working group (SVPREP) is going to meet.
 - Getting my committees to meet.
 - Did cost of learning materials presentation to Senate.
 - UBC’s Sexual Violence Prevention and Response Office (SVPRO): communications for them: pins and wrist bands saying “I believe you.”
 - Met the new Board of Governors secretary, who’s amazing.
 - Involved in interviews for hiring new UBC VP’s.
- Marium: Media requests, but we haven’t done our media training yet.

Adjournment

The meeting adjourned at 1:04 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of May 29, 2018

Attendance

Present: Marium Hamid (President), Chris Hakim (VP Administration), Max Holmes (VP Academic), Cristina Ilnitchi (VP External), Piers Fleming (Student Services Manager), Keith Hester (Managing Director), Jason Tockman (Policy Advisor)

Regrets: Kuol Akuechbeny (VP Finance), Sheldon Goldfarb (Archivist & Clerk of Council)

Guests: Michael Kingsmill (Designer), Conor Doherty (President's Assistant)

Recording Secretary: Conor Doherty

Call to Order

The meeting was called to order at 12:07 pm.

Agenda

- The agenda was approved (Max, Cristina).

Minutes

- The minutes were postponed to the next meeting.

Welcome

- Jason Tockman, the new Policy Advisor, was welcomed.

Old SUB Construction

Michael Kingsmill:

- Phase 4 of 2009 Council Resolution to explore/build a new SUB:
 - Renovations to basement of Old SUB (Student Life Building)
 - Delayed for almost two years while UBC plans for Student Life Building were put together
- 35,000 sq ft of Old SUB are being retained for AMS areas (L shape around loading bay).
- Long hallway from North to South
- West Side:
 - UBC Sprouts space
 - Eating and kitchen areas

- Large storage for club activities
- Bookable Movement room
- Photo Society Photography Facility and Digital Media Space
- Film Society Space, beside Photo Studio
- Meeting Room – linked to Aqua Society for diving training
- Staff area, changing rooms, lockers, bike storage
- Blank Vinyl Project Club Space: acoustically isolated
- Food Bank Room: with fridge and freezer
- Bike Kitchen: Garage, central hub → Bike Coop club room next door
- Exchange Student Lounge: social space with club engagement and connectivity
- East Side:
 - Pottery Club
 - Graduate Students Society
 - Aqua Society Club Space
 - Large Bookable Room
 - East Hallway: AMS Laundry and Storage Space
- Due to be completed July 17th.
- Chris to analyze use of Storage Space
- Budgeted at around \$6.3 Million
- Back filling and restoration still necessary in certain spaces (Aquasoc, GSS)
- Space allocations done by Pooja; Chris to investigate

MacInnes Field and Parkade

Michael Kingsmill:

- MacInnes Field will be a recreational turf field behind the Nest on the East Side
- The original MacInnes Field was where the new Aquatic Centre is now
- It was relocated when the new bus terminal and the Aquatic Centre were built
- In December 2017, UBC began to build a parking lot underneath the planned new field (i.e., an underground parkade); this project was put on fast track
- Lighting at night
- More intramural programming from 4pm to 8pm
- Excavation nearly complete, parkade foundation being begun
- Parkade built in tandem with Focus Project
- Parkade complete approx. Winter 2019
- Field complete: Spring 2020
- One story parkade, 220 vehicles, billed as Guest Parking
- Safewalk cars to have space in parkade, charging stations installed
- Parking Entrance ramp to be on north side of Bus Loop
- Parking exit to be under the Great Hall of AMS Nest, onto bottom of Bus Loop

Subcommittees

1. **Sustainability** SubComm ToR being drafted by Chris
 - a) the Associate Vice-President Sustainability, who shall be the Chair;
 - b) the AMS VP Administration, who shall be the Vice-chair;
 - c) one (1) AMS Staff member designated by the Managing director, who shall be non-voting;
 - d) the SEEDS Manager, who shall be non-voting;
 - e) the C+CP, who shall be non-voting;
 - f) one (1) Student Environment Centre representative;
 - g) one (1) Sustainability Collective representative;
 - h) two (2) Council members appointed by Operations Committee, but if none are appointed, then through Council; and
 - i) one (1) Student-at-large appointed through Council.
- Councillors from Council or OpsComm?
 - o Max: 2 appointed by the committee?
 - o Marium: 1 from Ops, 1 from Council
- Addition of 1 designated AMS Staff member (non-voting), chosen by the Managing Director
- Purpose: oversight and ability to recommend targets for different AMS departments

2. **Indigenous Affairs: call for stand alone committee**
 - Under Advocacy?
 - Start in fall to give time for set up and consultation: goals, ToR's, etc.
 - Jason: speak to indigenous students about what kind of committee they would like
 - Max: Advocacy Committee's goal is to explore Indigenous committee/advisory group structure that works best and ensure it's implemented
 - Advisory Group would in theory be no longer needed
 - **Max and Cristina to take lead**

Updates

1. **Max**
 - a. VP Development and Alumni Engagement hiring in the process
 - b. VP Finance meeting.
 - c. Interview on Blue and Gold: needs based financial aid important, but need to ensure equity based financial aid also, ensure support for disenfranchised
 - d. Advocacy Meeting today to assess goals, and next week also
 - e. Sustainability Policy to include all sustainability policies under one external policy
2. **Chris**
 - a. Clubs and Constituency survey being drafted by AVP Admin for club wants
 - b. Clubs moving to Student Life Building must be sustainable in operations

- c. Promotions for Art Gallery in Nest being explored
- 3. Piers**
 - a. Meeting Rob McCloy (UBC Security) next week to secure Safewalk funding
 - b. New ideas to increase donations for Food Bank
 - i. Round Up campaign so difference in cents goes to Food Bank
- 4. Cristina**
 - a. TransLink meetings: extensions to new Broadway line explored
 - i. Community and Business consultations
 - b. Submissions for consultations on fee restructuring, 41 B Line, general accessibility/improvement of services
 - c. Submission for review of Copyright Act, done in June
 - d. Meeting with administrators to talk advocacy for Full Time Equivalent funding and Open Education
 - e. Transit Project: how can we ensure extension comes to campus in the best way
- 5. Marium**
 - a. Student Legal Protection program from Student Care
 - i. \$28
 - ii. RTA, Employment, Academic Conflicts
 - iii. Coming to BC soon
 - b. Mental Health Advocacy
 - i. Interventions, needs based solutions, societal based solutions, mental health literacy
 - c. HR Manager hiring in the process
 - d. Boyden to help hire Senior Manager for Student Services, then Senior Manager for Finances
 - e. Keith and Marium going to Burnaby to meet
 - f. Keith, Marium and Kuol finalizing preliminary budget
 - g. Preparing goals for Council
 - h. Reached out to Peter Guo of MNP (the consultants who helped our governance review) for Advisory Board

Action Items:

- 1. Max and Cristina help with drafting advocacy goals for Indigenous Affairs body**
- 2. Continue structuring of Subcommittee on Sustainability through Ops Committee**

Adjournment

The meeting adjourned at 1:10 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of June 5, 2018

Attendance

Present: Marium Hamid (President), Chris Hakim (VP Administration), Max Holmes (VP Academic & University Affairs), Cristina Initchi (VP External), Piers Fleming (Student Services Manager), Keith Hester (Managing Director), Jason Tockman (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kuol Akuechbeny (VP Finance),

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 12:05 pm.

Agenda

- The agenda was approved (Cristina, Chris).

Minutes

- The minutes of May 22 and May 29 were approved (Chris, Cristina).

Gallery Lounge

- Marium:
 - The 50% staff discount is cutting into revenue.
- Keith:
 - The manager has suggested reducing the discount to 25%.
 - Another option would be to restrict the times it can be used, so not at peak meal time when full paying customers are there. We did this at the Old Gallery.
- Chris asked to see the numbers.
- Keith said he would talk to the manager.

Budget

- Keith:
 - The Finance Committee can meet Thursday and next Tuesday.
 - Thursday to go over the Events budget; Tuesday for final touches.
 - Hoping to get through department by department approvals by June 16.

[Jason arrived]

- Cristina: I need to submit some updates.
- Chris asked about the \$50,000 increase in the Events budget.
- Keith: More costs: increase in minimum wage, cost of talent, production costs.
- Cristina: Do we recoup costs?
- Keith:
 - No, Events is considered a cost centre.
 - If Block Party and Welcome Back Barbecue break even or make a bit, we use that to offset other events.
 - Last year they both made money, for the first time ever:
 - Block Party \$4,000
 - Welcome Back \$27,000
- Piers: What do we pay external vendors?
- Keith: No, they pay us.
- Marium:
 - We should look at the smaller events and maybe cut some.
 - Asad (the Events Manager) is preparing the Events budget.
 - There will be no FarmAde this year.
- **Action Item: Budgets to Keith as soon as possible.**

[Max arrived]

Hiring Timeline

- Marium:
 - Receiving applications for Senior HR Manager.
 - Recruitment firm (Boyden) assisting in the search for our new Senior Student Services Manager.
 - Interviews second week of July.
 - Should confirm by July 15.
 - August start.
 - Once this is done, we'll start the search for a senior Finance manager in October; they will start in January.
 - Can't onboard multiple senior managers at the same time.
 - Ombudsperson:
 - Shortlisted four people, all law students.
 - Arranging interviews.
 - Going to HR Committee sometime next week.
 - Communications Manager:
 - Interviewing an internal candidate.

- Advisory Board:
 - This was the body that was originally meant to oversee the businesses.
 - We later broadened its scope to cover the whole Society.
 - Last year it was on sabbatical.
 - This year we want to convene it.
 - Good to have external people provide their perspective.
 - Peter Guo of MNP (the company that did our governance review consultation) has said yes to sitting on it.
 - So has Ron Gorodetsky, the Ubysey business manager and former AMS Student Services Manager.
 - Also looking at two professors and at Louis Retief as a student member.
 - Aiming at meeting in July.
- Max: A long time to wait for a Finance person.
- Marium: There are budgetary reasons.
- Keith: Also it's not reasonable to onboard two senior managers at the same time.

Website Timeline

- Marium:
 - Keith and I, along with Sarah and Priscilla from Communications, met with the Studiothink website design firm and were impressed.
 - Sarah will be the point person.
 - Completion of the website revamp is scheduled for August 27, in time for First Week.
 - The launch will be geared to First Week, Services, and the Nest. Also Clubs Days.
 - In three weeks they will give us first design concepts, options.
 - The objective: to have the best website of any student union.
 - We've looked at McGill's and like its simplicity.
 - Every page will be mobile compatible.
 - Aiming to be user friendly.
 - We'll be asking you and your teams for content.
- Piers: How fast can changes be made once the new site is put in place?
- Marium: Sarah will be able to make changes the same day.
- Cristina: Will we be getting rid of external websites?
- Marium:
 - Mostly consolidating, or there will be a seamless connection even if there is a separate website.
 - Also we will be looking at our social media

Nest Anniversary

- Sheldon: This is our third anniversary, though there are several dates you can choose from:

- June 1, when we opened the doors of the Nest to the public
- July, when we got almost complete occupancy
- Late September, when we got final complete occupancy
- September 9, when we had the ribbon-cutting ceremony
- Keith:
 - Maybe we can have a celebration coinciding with the opening of the basement of the Old SUB.
- Chris: Maybe at the end of August.

Subcommittees and Committees

- Chris: Working on Terms of Reference for the Sustainability Subcommittee (under the Operations Committee).
- Marium: Conor (the President's assistant) has reminded committees to submit their goals.

Executive Goals/Strategic Plan

- Marium:
 - Try to follow Cristina's models in drafting your goals.
 - We'll have to reference the current Strategic Plan until we get a new one.
 - Mention deliverables and KPI's.
 - It would be amazing if you could all finish by Friday.
- Keith: New strategic plan?
- Marium: We will get on it soon, next week.

UBC VP Students

- Marium: I've put my name forward to be on the search committee.
- Max:
 - I can talk to President Ono about perhaps having more students on the search committee. There may be some discretionary seats.
 - Maybe someone from the Student Senate Caucus.
- Marium:
 - Maybe a seat for a grad student.
 - We do also have another student on it, one of the student reps from the Board of Governors: Jakob Gattinger.
- Keith: That's for the new VP Students. What about an interim VP Students?
- Marium: They haven't announced an interim. Probably someone internal.

GSS Referendum

- Marium: The GSS President wants to engage in further discussion.
- Sheldon: This is the referendum about whether they remain part of the AMS.
- Max: The question will be just an exploratory one.

- Marium: We would have to run one too if they want to leave. It could be messy, long, and expensive.
- Chris: If they leave, do they lose their space in the Nest?
- The answer was Yes.

Adjournment

The meeting adjourned at 12:50 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of June 12, 2018

Attendance

Present: Marium Hamid (President), Chris Hakim (VP Administration), Max Holmes (VP Academic & University Affairs), Piers Fleming (Student Services Manager), Keith Hester (Managing Director), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kuol Akuechbeny (VP Finance), Cristina Ilnitich (VP External), Jason Tockman (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 12:11 pm.

Agenda

- The agenda was approved (Max, Chris).

Minutes

- The minutes of June 5 were approved (Chris, Max).

Budget

- Keith:
 - Second meeting of Finance Committee this evening.
 - Last week the committee reviewed the Events budget; spent two hours just on that.
 - This evening everything else.
 - Trying to finish so we can submit to Council on Friday the 15th.
 - Problem with scheduling: most committee members not available except in the evening, so we can't meet until 6 pm.
- Marium: It will be nice if Execs go to the meeting or make themselves available by phone.

SASC

- Marium:
 - Changing landscape of sexual violence services on campus.

- Under UBC's Policy 131 there is now a Sexual Violence Prevention and Response Office (SVPRO).
- This has made us start thinking of the effect on SASC (the AMS's Sexual Assault Support Centre).
- Policy 131 mandates SVPRO to be the only body applying for accommodation and concessions related to sexual assault.
- This means SASC's support work can't be as extensive as before.
- We had already wanted SASC to focus more on outreach, with support services being provided by SVPRO.
- But we'll come up with a strong referral program to ensure that survivors receive accommodation and long-term support, hospital accompaniments, help with appeals, etc.
- This is going to be a long conversation, but by September we'd like to restructure SASC to make it focus on advocacy, outreach, and education.
- We'll need to amend Code, which is already out of date concerning SASC.
- Max:
 - What options will there be for those uncomfortable seeking support from SVPRO?
 - There will have to be a transition period.
 - We need to communicate to survivors before going public with this.
- Mariam:
 - SVPRO doesn't have someone to help survivors navigate the system.
 - SASC will still have a role there.
 - SASC will work with clubs and Constituencies.

Hiring

- Keith:
 - Hired Jason as Policy Advisor.
 - Interviewing for HR Manager, who will then hire the HR Generalist.
 - Search on for Senior Manager of Student Services.
 - Interviews for Communications Manager on June 28.
 - Ombuds interviews are being scheduled.
- Piers:
 - Thinking of hiring a volunteers team.
 - Not for one particular service, but available for all the services to use.
- Mariam:
 - Good idea. They'll get to know all the services.
 - Can you use current volunteers now working for the services?
- Piers: Could do that.
- Piers also asked about getting a Facebook page for this group.
- Mariam: Wait till we declutter our social media.

Food Bank donations

- Piers:
 - Did a presentation to Food & Beverage.
 - We can't do point-of-sale roundups with the current POS system; maybe with the new POS.
 - Concern about frequent customers being asked every day to donate \$1 to the Food Bank; may annoy them.
 - Maybe just do it for one month.
 - Maybe have a special at the Gallery, with a portion going to Food Bank.
- Keith: The bottom line of everything goes via the Endowment Fund to the Services.
- Piers: But this would be more direct: a direct contribution to the Food Bank.

Ben Shapiro

- Max:
 - The UBC Free Speech Club has invited Ben Shapiro to speak on campus on October 31.
 - He has made statements that could be construed as racist.
 - There's a letter campaign saying he shouldn't come to campus.
 - Some say the AMS should not support him coming.
 - Should we be neutral?
 - The UBC President's office has a draft statement on hate speech, saying it is not permissible to create a toxic environment, but it's not clear that it's in effect.
- Marium:
 - He demonizes and dehumanizes people.
 - I take offence at making space for him.
- Max:
 - UBC is probably not going to do anything.
 - They will probably follow the old Senate policy that allows anything that's not unlawful.
- Marium: Violating human rights is a criminal offence.
- Max:
 - UBC said if you think it's criminal, speak to the RCMP.
 - The Senate policy probably allows him to come here unless he does anything unlawful.
 - Should we do anything?
- Marium:
 - If you come up with some constructive ideas, bring them here.
 - We could make a statement, go to the RCMP, somehow show our opposition.
- Max:
 - I'll bring something next week.
 - I want to see AMS executives on the picket line.

Executive Goals

- Marium:
 - Need to be done by tomorrow.
 - If not, I will exclude them and you won't have any goals.
 - Follow Cristina's model.
 - Need KPI's; not just "I'll think about policies."
 - No more than five goals each; only two or three need KPI's and deliverables.
 - Need to allude to our current strategic plan.
 - Write complete sentences.

Adjournment

The meeting adjourned at 12:55 pm.



**THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

AMS EXECUTIVE COMMITTEE

Minutes of June 19, 2018

Attendance

Present: Marium Hamid (President), Chris Hakim (VP Administration), Max Holmes (VP Academic & University Affairs), Kuol Akuechbeny (VP Finance), Cristina Initchi (VP External), Piers Fleming (Student Services Manager), Keith Hester (Managing Director), Jason Tockman (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 12:05 pm.

Agenda

- The agenda was approved (Max, Chris).

Minutes

- The minutes of June 12 were approved with a minor correction (Chris, Cristina).

Appointments

- Marium:
 - I will serve on UBC's search committee for a new VP Students.
 - For the search committee for UBC's new VP External, it will be Max.
 - That search committee will probably start work in July; the replacement is not needed till January.
- Kuol: Why not Cristina on the VP External committee?
- Marium: Max has sat on multiple search committees, and Cristina is happy with him taking this one. Lots of the UBC External portfolio has to do with things besides government.

MOVED KUOL, SECONDED CHRIS:

“That the Executive Committee recommend that Marium be the AMS representative on the UBC search committee for a new VP Students and that Max be the AMS representative on the UBC search committee for a new VP External.”

... Carried

Space in Nest

- Piers asked about the currently vacant space on the first floor.
- Keith: It's for the gift shop; they'll be returning in two years.
- Piers: Can we brainstorm about what to fill it with for two years?
- There was discussion about knocking down a wall, facing the area into the Nest instead of to the outside, and moving the Safewalk team out of a neighbouring space.
- Keith: The gift shop (Blooming) is coming back in two years and want a food prep area. I'm loath to spend money to knock down a wall.
- Piers: We could have short-term pop-ups.
- Keith: The problem is that the space is currently next to a construction site.
- Piers: We need to find a vendor willing to put up with being next to a construction site. We need to market it better: people don't know where it is.
- Cristina: We could use a clothing vendor.
- Keith: We did a lot of retail studies: students don't want to do their clothing shopping here; they want to go downtown.
- Max: I wouldn't sink resources into this.
- Kuol: Maybe we should check it out.
- Keith: There's also no access to the space; it's blocked by the construction.
- Piers: Could we put a liquor store in?
- Keith: We're not allowed to do that.
- Max: How about a marijuana dispensary? I'd resign my position to manage a dispensary.

Executive Goals Presentation to Council

- Marium:
 - The reports are done.
 - Chris finished first.
 - Piers' was the most concise.
 - Please keep them to two and a half minutes each.

Executive Goals Policy (I-9)

- Max:
 - The Governance Committee wanted feedback on I-9.
 - The biggest things are the timeline and the format.
 - Currently, the goals are to be submitted to Council in May and are to include Key Performance Indicators.
 - Then there's a November update and an end-of-year report.
 - How much do we want Council involved?
 - How can we ensure accountability?
 - The current process doesn't add much.

- Cristina and I have a committee that gives us oversight. A different sort of oversight.
- The Finance Committee does the same for Kuol.
- Is there a way to get Council more engaged in our goals?
- Marium:
 - Maybe do the rubric called for in the policy. The Governance Review Implementation Committee did do one, but last year's Executive didn't use it.
 - There's the issue of referring to a Strategic Plan that never got passed.
- Jason: The principles in the Strategic Plan don't seem like principles.
- Cristina: The problem is the Strategic Plan.

IT Committee

- Kuol: This committee, which is under the Finance Committee, is supposed to have one Executive member appointed by the Executive.
- Marium: That would put three Executives on it, which seems extreme. Finance Committee should revisit the membership of this subcommittee.

Updates

- Max:
 - Working with Chris on interim procedures for the Sexual Violence and Respectful Environment Policy working group.
 - UBC search committee for VP Alumni Affairs: work is done; for VP Finance almost done.
 - Policy 131 workshop.
- Chris:
 - Sustainability report to Council.
 - Art Gallery submissions/exhibitions.
 - Clubs: allocated all space.
 - Started the move into the UBC Life Building.
 - Looking into logistics of expelling and suspending club members.
- Cristina:
 - Transit consultation.
 - U-Pass.
 - SUDS: Indigenous students workshop and other workshops.
 - Brief on Copyright Act.
 - Report on transit advocacy.
 - Letter to federal government about Iranian students' visa delays.
- Marium:
 - Keith and I are interviewing candidates for HR Manager.
 - Second round of interviews for Communications Manager.
 - Ombuds interviews.

- Max and Keith: SASC and SVPRO issues.
- SHAPE: there's an auction house enthusiastic about selling our art.
- Budgeting.
- Completing goals for the presentation.
- Kuol:
 - Finance Committee approved the budget.
 - Funds and Grants meeting.
 - UBC Innovative Projects Committee meeting.
 - Looking into how much we should give out from our funds: Student Initiatives Fund, Clubs Benefit Fund.
 - Credit card working well.
- Piers:
 - Speakeasy meeting about wellness.
 - Tutoring making partnerships with undergraduate societies.
 - Jump Start promotional work.
 - EHub course on entrepreneurship.
 - Food Bank: looking at new space.

Adjournment

The meeting adjourned at 1:01 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of June 27, 2018

Attendance

Present: Marium Hamid (President), Chris Hakim (VP Administration), Cristina Illnitchi (VP External), Kuol Akuechbeny (VP Finance), Piers Fleming (Student Services Manager), Keith Hester (Managing Director), Jason Tockman (Policy Advisor)

Regrets: Max Holmes (VP Academic & University Affairs), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Chris Hakim

Call to Order

The meeting was called to order at 4:07 pm.

Agenda

- The agenda was approved (Cristina, Kuol).

Appointments

- Kuol nominates the following to the respective committees:
 - Global Fund Committee: Morgan Teske, Cody Haddow
 - Innovation Projects Fund Committee: Jonathan Tomalty, Conor Doherty
 - Walter Gage Fund Committee: Cody Haddow, Mariam Al-Rojuleh
- Marium:
 - We sit on some external committees, and we need to appoint them through Executive Committee.
- Cristina:
 - What's the reason for these appointments?
- Kuol:
 - The funds are done by UBC and ourselves.
 - The Fund and Grants Administrator is traditionally on these committees.
 - We also put someone from the President's office on the Innovation Projects Fund Committee because it would be good for the President to keep up to date on that one.

- Cristina:
 - How is the application process done?
- Kuol:
 - Apply through VP-S Office.
- The appointments were approved (Kuol, Cristina).

Adjournment

The meeting was adjourned at 4:15 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of July 10, 2018

Attendance

Present: Marium Hamid (President), Chris Hakim (VP Administration), Max Holmes (VP Academic & University Affairs), Kuol Akuechbeny (VP Finance), Cristina Initchi (VP External), Piers Fleming (Student Services Manager), Jason Tockman (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Keith Hester (Managing Director)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 1:06 pm.

Agenda

- The agenda was approved (Max, Kuol).

Minutes

- The minutes of June 19 and June 27 were approved with a minor correction to the June 19 minutes (Max, Chris).

Ben Shapiro

- Max:
 - We have an interview request from the Ubysey.
 - We can advocate that he shouldn't be allowed on campus because of UBC policy, but UBC's policy is conflicted:
 - Senate policy only forbids unlawful speech.
 - UBC's Policy 3 (on Discrimination and Harassment) doesn't apply to visitors.
 - The recent statement on freedom of expression from the President's Office is not a policy and is vague.
 - So we would probably get the same response from the UBC Provost that others have gotten: he'll be allowed on campus.
- Marium:
 - There's also UBC's Policy 14 (on At-Risk Behaviour), but the threshold for invoking that is high, and it would need the RCMP.

- Max:
 - We can still explore the situation.
 - We can take the interview and refer to our Constitution, which calls on us to promote unity and goodwill.
 - We think an event like this (a speech by Ben Shapiro) would not promote unity and goodwill; it would provoke hate.
 - We can say the AMS does not support the event
 - If individual Executives want to do so, they can join any potential protests: it would be an individual choice.
 - We can point out that the event promotes hate and divisiveness.
- Piers: We can mention Speakeasy and our other services.
- Marium:
 - On the argument about free speech, this event is not being done in the spirit of discussion: it's a non-academic giving a speech promoting his point of view.
 - We understand it will be in the Chan Centre at \$60 per ticket.
- Jason: If we can show a regular pattern of hate speech, there would be grounds for banning him from campus.
- Max:
 - He has shared at least one video that is disrespectful to Indigenous peoples.
 - He's talked about there being 800 million radicalized Muslims.
 - He refuses to use people's preferred pronouns.
 - He supported ideas that universities are supporting a gay agenda.
 - He's clearly divisive and has the potential to promote hate
 - I can research what he has said that could promote hate.
 - I don't think we want to get into a debate on freedom of expression; what we want to say is that he goes against the values of the AMS.
- Piers: We can say we support the free speech of those protesting the event.
- Max:
 - I don't know how much we want to bring free speech into the argument.
 - We want to focus on what we disagree with and of course support the right of people to protest his appearance here.
 - We don't support creating a climate of fear.
- Kuol: We don't know what he's going to say?
- Max: No, but based on what he's said at other universities, he could promote hate.
- Kuol: If students say they want to listen to this person, what is our response?
- Max:
 - This is someone who makes other community members uncomfortable and creates a climate of fear for many students.
 - We're not trying to tell students what to think, but we're not going to support an event at which hurtful things will be said about gender, race, and other historically marginalized groups.

- If students want to see what he says, there are lots of resources on the Internet.
- We can do the interview and then issue a statement before he comes (in October).

Resource Groups

- Chris:
 - Met yesterday with the Resource Groups about their concerns, demands.
 - They want us to go over their demands and let them know which we want to take on or, if we've done any of them, how we have done them.
 - They'd like a meeting next week.
- Kuol: They want to know who to connect with.
- Chris: The VP Admin.
- Marium:
 - Also the Senior Student Services Manager.
 - We need to look over the demands thoughtfully and then respond, but in the meantime we can continue meeting with them.
 - We'll produce a formal response and if they want a meeting, we can have one.

Trans-Mountain Pipeline

- Cristina:
 - The Advocacy Committee has been considering a statement of opposition to the pipeline and a call to action on climate change.
 - However, we're concerned about being reactive and also about timing: right now a statement would just go into the void.
 - We're looking for something actionable.
 - Want to discuss with the committee.
 - Want to get rest of the community involved.
 - Want to stand in solidarity with Indigenous people, supporting free and informed consent from Indigenous peoples on policies.
 - We also want to do something on the environmental aspect, since students and youth will be the ones bearing the burden.
 - But not sure now is the best time for a statement, though we should do one at some point. We need to tie it to a purpose.
- Marium: Reaching out to the Sustainability Collective to get their input would be important.
- Jason:
 - Twenty cases of First Nations are at the BC Supreme Court now.
 - That will be the decision focus, more than the protests.
 - Prime Minister Trudeau is also asking the Canada Pension Plan to invest in pipelines.

- But it is a good time to make a statement. If enough groups say something, it could have an impact. It would be timely now.
- Cristina: I can raise this at Advocom.

Food Bank

- Piers:
 - There's been crazy usage of the Food Bank.
 - Worrying how fast we're burning through our purchasing powers.
 - Have to be more strict on enforcing the rules for people using the Food Bank.
 - People are taking a lot.
 - Proposing to introduce wire frame baskets and allowing people to take only as much as fits.
 - This will also allow us to see what they're taking to make sure it's not inappropriate.
 - Also, we are going to hold back the more expensive items and only release them on request.
 - This will be easier in the new area in the New/Old SUB.
 - Adopting these procedures will make it easier to enforce the rules and be fairer to those who obey the rules.
- Max: Does the Food Bank lack space? Cash?
- Piers:
 - We're going to have more space once we move: there will be a storage room so not everything we get in will have to be on display.
 - We can release things gradually.
 - If there is less on display, people will likely take less.
- Marium:
 - The more you put out, the more will be taken.
 - You need inventory control.
- Piers: A mini-fridge would be useful.

[Max leaves.]

- Cristina: How do we differ from other food banks?
- Marium:
 - They're really large; they don't rely on donations.
 - We can look into adding a small barrier to deter people who are just shopping as opposed to those who need.

[Chris leaves.]

- Piers:

- But that could deter people who need.
- I think just enforcing the rules more will help: limitations on the number of visits per week and the number of items per food type.
- Also keeping some items behind the counter.
- We will have to do a campaign about our move and can also present our values.

Council/Town Hall

- Marium:
 - Sending a document on SASC finances and hiring to Council.
 - There will be a presentation.
 - There will be a package with other things later (on SASC).

Adjournment

The meeting adjourned at 2:04 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of July 20, 2018

Attendance

Present: Marium Hamid (President), Chris Hakim (VP Administration), Max Holmes (VP Academic & University Affairs), Kuol Akuechbeny (VP Finance), Cristina Initchi (VP External), Piers Fleming (Student Services Manager), Keith Hester (Managing Director), Jason Tockman (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 3:36 pm.

Agenda

- The agenda was approved (Chris, Max).

Minutes

- The minutes of July 10 were approved with corrections (Max, Chris).

Beer

- Piers:
 - Wondering about using the space Speakeasy is vacating for selling growlers of beer.
 - We could use the Pit's liquor licence and call the place the Pit Stop.
- Keith: We can only use the Pit's licence in the Pit.
- Kuol: How expensive would it be to get an additional licence?
- Keith: It's not so much the expense as the difficult procedure.
- Cristina: Would the beer be cheaper there?
- Piers: More convenient.
- Marium: Could we have vending machines for beer?
- Kuol: Maybe we should refer this to the Brewery Committee.
- Piers: Maybe we could partner with a local brewery, like 33 Acres, and call our spot 33 Acres of Debt, or Student Debt.
- Marium: Let's look into that.

I-9 (Executive Goals Policy)

- Max went through a proposed revision, which would include:

- Goals would be presented to Council in June, not May, to allow more time.
- There would be no rubric, but still Key Performance Indicators (KPI's).
- The process would be clarified.
- The policy would be formatted according to the standard format.
- We should amend the definition of designated staff members (in the proposed revision) to say permanent staff members.
- Marium:
 - Need more time to look at this.
 - There was a rubric made originally when this policy came in, but it was not attached to the policy, and it was just a checklist, not looking at levels of achievement.
 - If we could say what's needed in the goals, that would make it easier to understand.
- Chris: KPI's need to be defined.
- Marium: There's value in having managers say, Are these goals feasible?
- Max: We could say the managers will look specifically at the KPI's. That might be clearer.
- Marium: We should have a stronger emphasis on KPI's and the role of permanent staff in helping with them.
- It was agreed to look at this further offline.

New SUB Project

- Chris:
 - Occupancy of the basement of the UBC Life Building (the last phase of the New SUB Project) has been delayed.
 - It was going to be July 18; now it will be July 25.
 - There were problems with the glass.
 - We will have full occupancy and be operational on July 30, except for Sprouts.
 - Looking good overall: the moving company finished today; anything else to transfer over will be a self-move.

Campus Culture & Performance Fund

- Kuol:
 - The seven clubs entitled to receive money from this fund decided to add an eighth (the UBC Music Initiative).
 - But under the terms of the referendum, we cannot distribute money to an eighth club, not without a new referendum.
 - However, the seven clubs can donate money to the eighth club: the Finance Committee thought that was okay.

Resource Groups

- Kuol:

- Discussions about how funding works for them via their Resource Group Allocation Committee (RGAC).
- Recently the individual Resource Groups have just applied for funding for specific events.
- It's not efficient that way; it's not clear how much is available at the beginning of the year.
- Keith: Each Resource Group should do a budget at the beginning of the year and send it to the RGAC, and then the RGAC has to make sure there's enough money (from the dedicated fee that the AMS passes along to them).
- Kuol: That's what we recommended to them.
- Keith: That's what the Code says to do.

Hiring

Clubs & Constituencies Administrator

- Kuol: Have to replace the Clubs and Constituencies Financial Administrator (Tyler Yan), who is leaving to go to med school. Looking to hire in mid-August.

HR Manager, Communications Manager, Senior Manager of Student Services, SASC Manager

- Keith:
 - Offered someone the HR Manager position, but they declined it, so back to the drawing board.
 - Probably now hiring in late September. Perhaps earlier.
 - Same timeline for the Communications Manager.
 - Hoping to hire the new Senior Manager of Student Services for mid-August.
 - Interviewing on Monday.
- Max: Will it be the Student Services Manager or the new Senior Manager on Council? Who will make Council reports?
- Keith: The Senior Manager of Student Services (SSMS) will report to me, and I will report to Council.
- Kuol: Hiring the SASC Manager and the SSMS at the same time?
- Marium: Going to ask SASC what they think, but we shouldn't delay hiring the SASC Manager even if the SSMS is not here.

Commissioners for VP Academic & University Affairs

- Max: I'm hiring some commissioners in September.

Indigenous Affairs Assistant

- Marium:
 - I'm hiring an Executive Projects Assistant for Indigenous Affairs.
 - Should we draft a job description now?
- Jason: Wouldn't want to pre-empt what the Indigenous community will say.

- Max: Yes, good to engage with them on what they want to see first.
- Marium: The idea was to hear from them on what they wanted.
- Jason: There are some meetings this summer and a discussion circle in September with several different Indigenous groups.
- Max: We can do as much as possible internally.
- Marium: Not hiring till October.
- Cristina: We should do what the community wants: we'll get a better hiring pool that way.

WUSC appointee

- Kuol:
 - Discussing extension of current WUSC position and shifting of funding to the AMS.
 - To the Finance Committee? HR Committee?
- Max:
 - If the JD is not changing, why does it need to go to HR?
 - It looks like a budget amendment from Finance Committee and Council.

Ombudsperson

- Chris: Helping the HR Committee find an Ombudsperson (I'm filling in for Marium on the committee because she will be away).

Lease for Old SUB

- Keith:
 - When we surrendered the old building, we retained a lease for the bottom part, but only for a limited time.
 - That time would be up four years from now.
 - But that makes no sense: we've spent \$6 million renovating the area.
 - We've been negotiating about this with the University, and now there's going to be a new lease for the same term as the Nest: another 52 years.
 - Also, we found another \$1 million, so we don't need to use the Capital Projects Fund (CPF) for any part of the \$6 million.
- Marium: We were reluctant to invest anything from CPF because of the short-term lease; now it's longer, but it turns out we don't need CPF money anyway.
- Jason: Why \$6 million?
- Marium: It's more expensive to renovate than to start from scratch.
- Max: This is for clubs.

- Chris:

- There will be more club space there than here: Pottery Club, Bike Kitchen, Filmsoc.
- We're one of the few student unions to give this much space to clubs.
- At SUDS last year we showed our building to other student unions, and this year we're having a presentation on how to get your own building.
- Keith: The amended lease will go to the UBC Board in September and then to Council.

Food Bank/Staff Appreciation

- Keith: We've recovered some money owed and are able to make a donation of \$2,500 to Food Bank.
- Marium: We also have found \$3,500 worth of gift cards from outside vendors which we will distribute at staff appreciation events.

Council Agenda

- Marium:
 - Proposal from Heffel auction house about selling our art, specifically a painting called *Jeune Fille* by Jean-Paul Lemieux.
- Max:
 - Academic Experience Survey recommendations.
 - Plus a policy on mental health and one on climate change and environmental advocacy.
- Cristina:
 - Transit Advocacy presentation.
 - A statement on the Trans Mountain pipeline is going to the Advocacy Committee for discussion.
- Maybe I-9.
- Investment Policy amendment.
- Correction of the VP Admin's part of the Goals document.
- SASC document and discussion.

Adjournment

The meeting adjourned at 5:11 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of July 27, 2018

Attendance

Present: Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Cristina Initchi (VP External), Piers Fleming (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Marium Hamid (President), Kuol Akuechbeny (VP Finance), Keith Hester (Managing Director), Jason Tockman (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 2:05 pm with Max in the chair.

Agenda

- The agenda was approved (Cristina, Chris).

Minutes

- The minutes of July 20 were approved as amended (Chris, Cristina).

Musqueam Communication Policy

- Max: Changes have been made in the new version of the policy:
 - Clubs are included now.
 - An Executive (the President) will assist in implementation.
 - It now includes a Protocol, received from the Musqueam's protocol officer.
- The name has been changed; it will now be the Policy on Communication with the Musqueam Indian Band.
- Cristina: What about Indigenous student groups? Will they have to follow the procedures laid down for clubs?
- Chris:
 - All clubs have to be authorized, but it's a onetime authorization.
 - If there's turnover, then a new authorization will be needed.
- Cristina: It's odd that Indigenous clubs should have to go through this.
- Chris: Not all people in an Indigenous club are necessarily Indigenous.
- Max:

- The policy is aiming to ensure that all groups affiliated with the AMS (including Indigenous clubs) follow the protocol.
- Musqueam were consulted about the protocol they would like the AMS and all groups affiliated with AMS to follow and the policy reflects that.

MOVED MAX, SECONDED CRISTINA:

“That the Policy on Communication with the Musqueam Indian Band” be recommended to Council for approval.”

... Carried

Adjournment

The meeting adjourned at 2:15 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of July 31, 2018

Attendance

Present: Max Holmes (VP Academic & University Affairs, arrived 4:11), Chris Hakim (VP Administration), Cristina Initchi (VP External), Kuol Akuechbeny (VP Finance), Keith Hester (Managing Director), Piers Fleming (Student Services Manager), Jason Tockman (Policy Advisor, left at 4:30), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Marium Hamid (President)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 4:05 pm with Max in the chair.

Agenda

- The agenda was approved (Cristina, Kuol).

Minutes

- The minutes of July 27 were approved (Cristina, Kuol).

Trans Mountain Pipeline

- Cristina:
 - Thorough conversations at the Advocacy Committee.
 - Some conflicting opinions.
 - Where does the AMS come in?
 - Climate change is important for students to talk about, but right now may not be the best time for a statement.
 - Maybe the AMS should be hosting a forum for dialogue on pipelines and climate change.
 - There can be a lot that the AMS does: this forum, our policy, supporting the Climate Hub.
 - We should see where students are at before putting a statement out: create space for dialogue.
 - So the decision was to take a step back from putting out a statement.

New SUB Project

- Chris:
 - Expecting permit yesterday, but delayed because of fire alarm audibility issues.
 - Running audibility tests.
 - Hopefully those will be done by the end of the week, and then we can open.

[Max arrives.]

Hiring

- Keith:
 - Interviewed for a financial processing assistant.
 - With Chris, interviewing for HR Manager.
 - Two good candidates for Senior Manager of Student Services: interviews next week or the week after.

Audit

- Keith: The audit is going well; on track to be done by the end of August.

Quarterly Reports

- Kuol:
 - Issues from the fee referendum.
 - Concerns about how money is spent.
 - The thinking is that those who receive dedicated fees will make quarterly reports that everyone can see to increase accountability.
 - Have been meeting with the relevant groups to discuss logistics and am looking to add something to Code that will be sent to the Governance Committee.
 - The reports would come to the VP Finance to be posted.
- Cristina: Why quarterly rather than twice a year?
- Kuol:
 - To better keep track of financial operations.
 - Most organizations do this.
- Keith: Maybe create a template.
- Kuol:
 - Good idea.
 - Something based on what the Sustainable Projects Fund uses.
- Cristina: Has there been pushback from the groups?
- Kuol:
 - They've raised concerns about extra labour (but we can provide assistance).
 - Also fear of AMS control (but we're not controlling, just getting a report).
- Cristina: Did they have an alternative suggestion?

- Kuol: The best way to do this is a quarterly report.
- Cristina:
 - It may need context.
 - They could provide an executive summary of their activities and present it to Council, so they're more involved.

Referendum Consultation

- Kuol:
 - Same context: the fee referendum.
 - Some are fearing a referendum next time might eliminate their fee.
 - They want something added to Code to say such a proposal would have to be discussed first.
 - We have a draft Code amendment that would require consultation with a group if it will be affected by a referendum.
- Chris:
 - That seems too broad. Lots of things indirectly affect groups.
 - It needs to be fleshed out.
- Kuol: Going to send this to Governance to see how it can be made feasible.
- Cristina: What will the proposed consultation mean? Will it be meaningful consultation? That will be one of the first questions.
- Kuol:
 - The point is to initiate discussion.
 - Last time the affected groups didn't know until the last minute.
- Max:
 - The Bylaws are superior to the Code, and they lay down the requirements for referendums, so no Code change can stop a referendum from going forward even if the required consultation does not take place.
 - And who would be consulted? What does this actually mean?
 - The ultimate decision is still with the students.

Investment Policy

- Kuol:
 - Thanks for the input from everyone.
 - Met with the Investment Manager, and we've made changes in what will go to Council.
 - We're trying move away from fossil fuel companies to fossil fuel free companies.
 - It's not going to hurt our accounts.

[Jason left.]

Updates

- Max:
 - Hopefully an announcement soon about undergraduate research.
 - Teaching and Learning Enhancement.
 - SVPRO meeting: the first since the SASC decision.
 - Impact Grants.
 - Advocacy Committee has produced two policies for Council.
 - The final version of the Academic Experience Survey, with recommendations, is going to Council.
 - Sexual assault awareness campaign:
 - Two possible slogans for cup sleeves.
 - One about if you've suffered an assault, you're not alone.
 - The other: "Sexual violence has no place at UBC, but you do."
 - Concern that the first one might be triggering and it addresses just survivors.
 - The other option seems more inclusive and uplifting.
 - Everyone likes both, but the second one may be preferred.
 - Kuol: Can we use both?
 - Max:
 - It's more expensive to use two.
 - And better to have a single message.
- Kuol:
 - Looking into using money from SAIF (the Sexual Assault Initiatives Fund) for SASC.
 - Discussing with SASC.
- Cristina:
 - Meeting with MLA David Eby about student loans, Open Educational Resources, completion grants.
 - Rent with Rights group meeting: discussing where it's going.
 - Advocacy discussed the Trans Mountain Pipeline, including lots of nuance and discussion of the AMS's role.
 - SUDS: Just three or four weeks till the conference. Presenters arranged. Lots of cool speakers.
 - Speaking to MP Joyce Murray about federal asks.
 - Phone meeting with UCRU (the coalition of Canadian student societies) about federal advocacy.
 - Municipal elections: looking to have an all-candidates debate.
 - Referendum on electoral reform: creating educational materials.

- Piers:
 - My staff is busy hiring volunteers.
 - Food Bank moved into its new space:
 - Mixed reviews about its new distribution system.
 - Once we articulate the benefits, people will be fine with it.
 - Speakeasy waiting to move into its new space.
 - Dash com for Safewalk car to check on speeding.

- Chris:
 - Finished club deconstitution appeals.
 - Going to be planning Clubs Days and Club Executive orientations.
 - Making sure non-AMS departmental clubs get removed from Constituency councils.
 - Constituency Sustainability Strategy: talking to Constituencies about their own strategies.
 - SEEDS project for AUS, SUS, EUS
 - Art Gallery:
 - Heffel auction house
 - Volunteer program soon
 - Physical ad.

Adjournment

The meeting adjourned at 4:48 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of August 7, 2018

Attendance

Present: Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Cristina Ilnitchi (VP External), Kuol Akuechbeny (VP Finance), Keith Hester (Managing Director), Piers Fleming (Student Services Manager), Jason Tockman (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Marium Hamid (President)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 1:03 pm with Max in the chair.

Agenda

- The agenda was approved (Chris, Cristina).

Minutes

- The minutes of July 27 were approved (Kuol, Cristina).

Tuition Consultation Guidelines

- The Executive had a discussion about the upcoming tuition consultation and the University's proposal about the consultation guidelines.

Bangladesh/Saudi Arabia

- Cristina:
 - Student protests in Bangladesh over road conditions.
 - Some students have been asking us to post a statement.
 - The situation indirectly affects our students; we need to say something, but perhaps not a formal statement.
 - We may share posts on social media; we recognize the importance.
 - On Saudi Arabia:
 - 300 Saudi Arabian UBC students have been affected by the Saudi government's decision to cut off funding to Saudi students in Canada.
 - Canadian universities are saying they are going to support the students, but there is no clarity over what can be done.

- This issue does require a statement; it affects UBC students here on campus.
- Even students paying for themselves are being told they have to leave Canada.
- Max: We should say something to follow up on our previous statement.
- [The AMS in May issued a statement calling for the release of a Saudi woman who had been arrested. More recently Canada's foreign minister, Chrystia Freeland, tweeted about Canada's concern about the arrest of other Saudi human rights activists. This led to the actions of the Saudi government.]
- Cristina: Not clear what can be done.
- Max: There is emergency funding.
- Cristina: But they're being asked to leave.
- Max: We need to talk to the authorities, see what support the University can offer, what the government will do.
- Chris:
 - On Bangladesh, it does affect students here.
 - It's important we stand in solidarity.
 - There are people here with friends and family there.
- Cristina:
 - It's more a question of what we can do.
 - We can't do much about road safety in Bangladesh.
 - We should say the AMS stands in solidarity with these students.

Ministry Mental Health Initiative

- Cristina:
 - The Ministry of Advanced Education is interested in something 24/7 for students who need mental health support.
 - This comes out of discussions with us and other student societies.
 - They recognize the need for more of a mechanism and may propose a hotline with counsellors.
 - It could be like Empower Me.
- Chris:
 - The numbers hired will be important.
 - Is this for students only?
- Cristina:
 - It's a postsecondary initiative.
 - It's to address the lack of accessibility for after-hours care.
 - An addition to what the University is doing; it won't take anything away.
- Chris:
 - Will they be making referrals?
 - To a specific centre? Psychologists?

- Cristina: This is in the preliminary stages.

New SUB

- Chris:
 - Done mostly, except for Sprouts.
 - Permit is done; people can just walk in now.

Adjournment

The meeting adjourned at 1:52 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of August 22, 2018

Attendance

Present: Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Cristina Ilnitshi (VP External), Kuol Akuechbeny (VP Finance), Keith Hester (Managing Director), Piers Fleming (Student Services Manager), Jason Tockman (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Marium Hamid (President)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 12:05 pm with Max in the chair.

Agenda

- The agenda was approved (Kuol, Cristina).

Minutes

- The minutes were postponed.

Financial Report

- Kuol:
 - Telling Council how much money we got and spent in the May 1-July 31 period.
 - Costs were up because of an increase in the minimum wage and position changes.
 - Still showing a surplus of over \$100,000 (slightly lower than in previous years).
 - SASC shortfall being addressed by making cuts elsewhere.

Recreation Committees Terms of Reference

- The Executive discussed the terms of reference proposed for two committees by Athletics and Recreation.

Thunderbird Sculpture

- Jason:
 - The Grad Class Council in 2017 gifted money for a Thunderbird sculpture.
 - The AMS contracted with the Indigenous artist Connie Watts to do the sculpture.

- It's to go on a column next to CiTR.
- It's been designed, but not sculpted yet.
- We've had conversations with the Musqueam.
- The Thunderbird is not a Musqueam image; it's from another First Nation, one that Connie Watts belongs to.
- We wanted to speak to the Musqueam about another nation's art going on Musqueam territory.
- They had some suggestions about the artwork, not all of which Connie Watts is comfortable with.
- We don't know if it's possible to reconcile the two viewpoints.
- It would be good for the Executive to review this and give direction, perhaps name a point person.
- Chris: Connie did make some changes, but other suggestions she's not comfortable with.
- Max:
 - The Grad Class Council is overseen by the President and the VP Admin.
 - Perhaps the VP Admin should be the point person.
- Chris:
 - I would need direction. What angle are we taking?
 - The Thunderbird is a Kwakwaka'wakw icon.
 - We contracted with this artist.
 - She has made changes, but other suggested changes would affect her artistic intent.
 - I'd like to move forward through Musqueam consultation and honouring the artist's intent.
- Max:
 - We need Musqueam consent.
 - We're trying to honour both nations, the nation whose image it is and the Musqueam, whose land this is.
- Jason:
 - Connie expressed willingness to change the colour scheme in response to the Musqueam request; also to make changes on the plaque.
 - Her design has not been approved by the Kwakwaka'wakw nation; we're working with the Musqueam and this artist.
- **Action Item: Jason, Chris, and Michael Kingsmill to inform the Musqueam about the changes agreed to by Connie Watts and to work to get consent to go ahead.**
- Chris will be the Executive point person.

Imagine Day

- Cristina:
 - SASC and Services have a booth.
 - We also have a booth.

- We can give out AMS merchandise.
- Max: Budget?
- Cristina: From Communications.
- Also issue of Marium's speech if she is not back.
- Max: Hopefully, she will be back.

SVPREP

- Max is stepping down as chair and member of the Sexual Violence Prevention and Respectful Environment Policy Working Group.
- There will be a new Terms of Reference making the VP Admin the chair.
- Chris: This makes sense as it is more to do with the work I do (internal matters).
- Max: Timelines may need to change.

Governance Committee

- Max also stepping down from this committee.
- Chris is willing to replace him.
- The next Exec meeting will make the official appointment.

Hiring

- Communications Manager: Great candidates.
- Senior Manager of Student Services: Going back to the recruiters. This is a difficult position to fill.
- HR Manager: Interviewing.
- Ombudsperson: Hopefully, the HR Committee will approve in time for Council.
- Clubs & Constituencies Finance position: Interviewing.
- SASC Manager, support workers, etc.: Close to making offers.
- Tutors and volunteers being hired in Services.
- Two commissioners being hired for the VP Academic & University Affairs.
- Business office hirings.
- Payroll Manager: There's a good candidate.

Website

- Keith:
 - Nearly done. Ready for next week.
 - We'll release it, and if people want changes, we can go from there.
 - We'll do an internal launch party in September.
- Max: I'd like to see the old AMS minutes remain on the new website.

Adjournment

The meeting adjourned at 12:55 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of September 11, 2018

Attendance

Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration, arrived 10:45), Cristina Ilnitchi (VP External), Kuol Akuechbeny (VP Finance), Keith Hester (Managing Director), Piers Fleming (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Jason Tockman (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 10:09 am in Nest Room 3511.

Agenda

- The agenda was approved (Kuol, Cristina).

Minutes

- The minutes of August 7 and August 22 were approved as amended (Kuol, Max).

MEL and MHLP

- Kuol:
 - These are two Applied Science programs that run January-December.
 - The result is that the students in them are charged twice for their AMS fee.
- Sheldon: This came up a couple of years ago, and we amended Code to say they would pay only once.
- Kuol:
 - But their money was not refunded.
 - We've reached out to Enrolment Services about this.
- Marium: We need to tell Enrolment Services to implement this.
- Kuol: Can we refund retroactively?
- Marium: The money collected in past years has already been accounted for, but we should make sure they don't double-pay going forward.

Dr. Fidel Vila-Rodriguez

- Kuol:
 - He's a UBC professor doing research on intervention psychiatry and he's looking for AMS support for his work and participation on a committee.
 - He's looking to bring a service to campus.
- Marium:
 - If this project is not being sponsored by UBC Wellness, Student Health, or Counselling, then I'm not sure how comfortable I am with giving an AMS endorsement.
 - If it turns into a good service, then UBC will sponsor it.
 - None of us are experts on intervention therapy.
 - We do have programs like Empower Me, Speakeasy, and Vice, we provide input when UBC puts things forward, and we serve on UBC committees, but if it's something professional, let the professionals handle it.

ABS (the body formerly known as ABBA)

- Marium:
 - Trying to revive the Advisory Board (ABS).
 - We have some possible nominees (professional members and one student).
 - Still looking for one more student.
 - May want to make some changes, for instance adding a member. This would require a Code change.
 - Hopefully we can get a meeting arranged for October.

Financial Reports

- Kuol:
 - We are looking to receive reports from groups receiving dedicated student fees, both student groups and University units.
 - The idea is to see how they spend the money they receive from students.
 - Question about how to reach out to the various UBC units receiving AMS fees, e.g.:
 - Athletics & Recreation.
 - UBC Bursaries.
 - UBC Ombudsperson.
 - Go Global.
- Max:
 - Might be useful to split these groups into two: internal student groups and University units.
 - Easier to get these from the internal groups.
 - As to the University units, we should approach each of them informally first before sending them forms to fill out.

- Marium:
 - For Athletics and Recreation, there's a long history of us seeking information.
 - There are lots of connected A & R issues; best to have conversations.

[Chris arrived.]

- Piers: How have the internal groups reacted?
- Kuol: When I proposed quarterly reports, they said four reports was a lot of work, but we've reached agreement now on two reports a year.

SVPREP

- New Terms of Reference to come next time.

Audit

- Keith:
 - The audit is done, and we had a surplus last year.
 - Partly this was from renegotiating the building loan and saving on interest payments.
 - Also there was a higher enrolment than expected, and thus more in student fees.
 - Our long-term deficit is down to \$1 million.
- Marium: And because of the loan changes we are hoping to pay off the deficit this year.

Committee Appointments

- Chris will be the new Executive on the Governance Committee (replacing Max).
- Max is also stepping down from the Brewery Committee. That's a Councillor position that will be filled by Council. (Cristina continues as the Executive appointee on Brewery.)
- Max will serve on the UBC Wesbrook Scholarship Committee.

Hiring

- Keith:
 - Hired a SASC Manager.
 - New HR Manager starting on the 24th.
 - Have made a verbal offer to a new Communications Manager.
 - Doing second round of interviews for the Senior Manager of Student Services.

Adjournment

The meeting adjourned at 11:02 am.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of September 19, 2018

Attendance

Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Cristina Initchi (VP External), Kuol Akuechbeny (VP Finance), Keith Hester (Managing Director), Piers Fleming (Student Services Manager), Jason Tockman (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 11:06 am in Nest Room 3529.

Agenda

- The agenda was approved (Chris, Cristina).

Minutes

- The minutes of September 11 were approved as amended (Max, Chris).

Smart Lockers in Nest

- Chris:
 - MoU with a student start-up named Hwadong Holdings.
 - They will provide lockers that individual students can rent for \$3.50 a day.
 - These would be the first lockers in the Nest for individual students rather than for clubs.
 - They're like regular lockers, just they can be rented digitally.
 - They would be located on the main floor, though we've also considered putting them on the third floor.
 - They will cover all costs, including covering damage and theft: they will have insurance.
 - They will make revenue out of this.
 - We won't charge them rent to begin with.
 - This will be a pilot project until the end of April. After that we would renegotiate with them.
- Piers: Could be popular.
- Keith: We should be charging them rent from the start.

- Chris:
 - But they're covering all the costs that we would have to pay if we had done this.
 - And they're a start-up; I don't want to add to their costs.
 - Also the \$3.50 price to students is pretty cheap.
- Max:
 - Commuters will appreciate this.
 - We should advertise this as a joint project from the AMS and them.
 - We're providing the space.
- Chris: They also want a small booth with a banner, which could say AMS on it.
- Marium: We have to make clear to them that after the pilot period we will start charging rent.
- The Executive consensus was to go ahead.

SVPREP

- Max:
 - New terms of reference for the Sexual Violence and Respectful Environment Policy Working Group.
 - I won't chair or be in the group.
 - The VP Admin will be the chair.
 - Adding the SASC Manager and the Policy Advisor.
 - The deadline we originally agreed to will also have to change.
- Kuol:
 - Can we set the timeline?
- Max:
 - Let the Working Group meet and establish the timeline.
 - They will have a more realistic sense of how long things will take.
 - Do want it done by the end of our terms, but we need a lot of engagement with clubs, Constituencies, and staff.
 - The HR Manager will be heavily involved.

MOVED MAX, SECONDED CRISTINA:

“That the revised Terms of Reference for the SVPREP Working Group be approved as presented [see the Terms in the Appendix].”

... Carried

- Cristina was named as the new Executive representative in the Working Group.

University Sports and Recreation Council (USRC)

- Chris:
 - Kavie Toor from UBC Athletics has asked for representatives for this body.

- It's to start meeting next week.
- Max: We'd actually like to wait until the terms of reference are changed to increase student representation and give the body oversight powers.
- Marium: We are also meeting with the University about an MoU for the new Recreation Facility.
- Keith:
 - And we are also meeting concerning the \$21 AMS athletics and intramurals fee.
 - Maybe we should coordinate our discussions.
- The Executive decided to defer naming anyone to the USRC.

Aquatic Centre

- Chris:
 - Similarly, we're being asked to name someone to the Advisory Committee for the new Aquatic Centre.
 - For the old Aquatic Centre we had multiple seats on a Management Committee.
 - This is only one seat on an Advisory Committee.
- Keith: But we put money into the old Aquatic Centre; that's why we had seats.
- Chris was named to sit on the Advisory Committee.

Our Turn

- Cristina:
 - Last year we signed on to the countrywide Our Turn campaign to ensure that postsecondary institutions had good sexual violence policies.
 - This year Our Turn has split into two groups.
 - We were never formally a part of the organization.
 - Mostly we were already doing what they were calling for.

Strategic Planning

- Marium:
 - Need to start working on a new Strategic Plan.
 - Do we want values, pillars, focus areas?
 - We will need to do consultation with Resource Groups, the Steering Committee, and then the wider community.
 - Last time we wrote the plan before consulting.
 - This time I want more community input on what goes into the plan.
 - This stems from the Governance Review of 2015-16 or 2016-17, which recommended we draft a plan.
 - Work was done two years ago, and it was supposed to be completed last year, but a final plan was never approved by Council.
- Sheldon: Lots of drafts went to Council.
- Jason: Could we build on those drafts? Or do we need to start from scratch?

- Marium:
 - We can use some things from the old drafts.
 - But they contained nothing about Indigenous affairs and were vague on affordability and sustainability.
 - They are missing so much, they don't reflect who we are now.
 - I can circulate the latest draft from then and we can see how much we want to change.
 - We've done research on other student unions: what's worked and what hasn't in their strategic plans.
- Keith: There are good plans from student unions in the UK.

AGM

- Marium:
 - We need to set a date.
 - Do we want to pass anything?
- Cristina: Can we attach to another event?
- Marium:
 - We've been discussing that.
 - There are several things we could attach to:
 - Sheldon's book
 - The time capsule
 - Opening the New/Old SUB
 - Launching the website
 - The time capsule has been waiting since 2015. We could put various things in it, e.g.:
 - The history book
 - Something from the Musqueam/Longhouse
 - The Resource Groups' Resist the University guide
 - Ubysey's guide to UBC
- Cristina: We would partner with Events?
- Marium: Yes.
- Max: Do we even want a quorate AGM? Is there anything we want done?
- Marium:
 - Not sure we have business.
 - Still like to have a good event.
 - If we are seeking a quorate AGM combined with some other event, we'll need to work out the logistics to ensure that only AMS members vote in the AGM.
- It was decided to confer with Events before setting a date.

Adjournment

The meeting adjourned at 12 noon.

APPENDIX**Terms of Reference****Sexual Violence Prevention and Respectful Environment Policy Working Group**

(Revised September 2018)

1. Preamble

The Alma Mater Society created the Respectful Environment Policy in January of 2014. At the time of the policy's creation, there was no review date mandated nor was any committee assigned as the responsible body for the policy's enforcement or review. In addition, since the creation of the Respectful Environment Policy, the AMS advocated for the creation of a stand-alone Sexual Assault Policy for the university. The AMS was involved in the creation of this policy (UBC Policy 131) and it was adopted by the UBC Board of Governors in April of 2017. Alongside the AMS' advocacy for a University Sexual Assault Policy, work began on the creation of both an internal and external Sexual Assault Policy for the AMS. An external policy (E-6) was adopted by Council in December of 2015 and the creation of an internal policy fell by the wayside. Currently, the External Policy (E-6) is in the process of being reviewed by the responsible Executives and Committee. The AMS will show leadership in demonstrating the seriousness of sexual violence prevention and ensuring accountability to uphold a respectful environment for all associated with the AMS.

2. Duties and Purpose

The Sexual Violence Prevention and Respectful Environment Policy Working Group, hereby referred to as The Working Group, will be created:

- To review, in consultation with all affected groups, the current Respectful Environment Policy and propose any changes
- To review, in consultation with all affected groups, any relevant policies and procedures, including the current Respectful Environment Policy, to address sexual violence within the AMS and its subsidiaries and to propose any changes
- To create, in consultation with all affected groups, an internal policy to address Sexual Violence within the AMS and its subsidiaries that includes procedures for disclosure, reporting, investigation, response, and prevention

3. Membership and Quorum

The Working Group will consist of the following permanent voting members:

- AMS Vice President Administration (Chair)
- Human Resources Manager
- Manager Sexual Assault Support Center
- Designated Executive by the Executive Committee
- One Non-Executive Voting Member of AMS Council (Appointed by AMS Council)
- One Constituency Executive (Appointed by the Chair)
- AMS Policy Advisor

Quorum for The Working Group will be the attendance of four voting members.

The designated Executive may be changed by the Executive Committee.

4. Procedures and Consultation

The Working Group will have the flexibility to complete all work given to them however, they must follow these procedures especially for consultation:

- The Working Group shall keep a record of all drafts and comments made on all relevant policies and procedures reviewed and created by the group
- The Working Group shall meet at the call of the Chair and the Chair will give a brief report on the progress of the group to the Executive Committee at least once a month
- The Working Group shall meet more frequently if the Executive Committee determines progress is not being made in an efficient manner
- The Working Group shall consult on the drafts for all policies created and edited by them with affected groups including but not limited to: executives, staff of the society, councilors, subsidiaries (clubs and constituencies), volunteers, and active members of the AMS
 - Consultation on the creation of the first draft will include advice from invited guests (any guest can be invited by one member of the working group) and invitation for submissions of advice from all affected groups
 - Consultation on the completed first draft will include consultation with all affected groups including a public town hall for active members of the AMS
 - Consultation on the completed second draft will include consultation with all affected groups and, if determined necessary, another public town hall for active members of the AMS
 - All affected groups will be invited to send submissions of advice to the Chair and these submissions will be shared with members of the working group
- The Working Group shall make a final report after completing all its duties
- The Working Group shall pass any final report with the consent of all voting members of The Working Group

The Chair of The Working Group will have the following additional responsibilities:

- The Chair shall facilitate discussion and ensure The Working Group is completing their work in an efficient manner in accordance with the Terms of Reference
- The Chair shall be the spokesperson of The Working Group and shall only offer the opinion of the entire group when speaking outside of the group about any drafts and reports
- The Chair shall, if a decision cannot be made by consensus, require the Non-Executive Voting Members to come to a compromise, whenever possible, and if a compromise cannot be made break the tie
- The Chair shall have the ultimate responsibility of ensuring The Working Group completes the work given to it. If the Executive Committee determines the Chair is failing to do this in an efficient manner they may vote to remove and replace the Chair
- The Chair shall solicit the advice and assistance of the AMS Archivist and Clerk of Council to ensure all drafts and the final report follow AMS Policy I-1 Policy on Policies
- The Chair shall solicit the advice and assistance of the AMS Policy Advisor for research on all drafts and the final report, and to provide advice on how to align all drafts and the final report with external positions on sexual violence
- The Chair shall solicit legal advice on the creation and review of all policies by the working group
- The Chair shall make available a forum for anonymous submissions from members of all affected groups throughout the entire process. These submissions will be stripped of all identifying

information and shared with the entire working group for consideration during policy revision and development.

- The Chair shall be responsible for organizing public town halls for the active membership of the AMS to attend and offer their comments and advice
- The Chair shall assist in holding consultation events for other affected groups, if necessary, beyond active members of the AMS including: staff of the society, volunteers, councilors, and subsidiaries (clubs and constituencies)
 - The Chair shall assist the AMS VP Administration in all consultation events relating to subsidiaries (clubs and constituencies) and all other groups related to their portfolio
 - The Chair shall assist the President in all consultation events relating to Councilors and all other groups related to their portfolio
 - The Chair shall assist the Human Resources Department in all consultation events relating to staff of the society

The non-executive voting members of The Working Group shall have the following additional responsibilities:

- The Non-Executive Voting Members shall actively engage in discussing, reviewing, deliberating, and creating all the material that is reviewed and created by The Working Group
- The Non-Executive Voting Members shall offer their subject matter expertise and work as a group to come to a consensus whenever creating or reviewing material
- The Non-Executive Voting Members shall to the best of their ability make decisions by consensus, whenever possible
- The Non-Executive Voting Members shall be responsible for assisting the Chair in ensuring the working group finishes the work in an efficient manner

5. Confidentiality and Records

To allow for open debate, creation of the best policies and procedures, and in the interest of transparency, The Working Group shall keep all deliberations, discussions, and preliminary decisions of The Working Group in a summarized form that will be submitted as minutes of the Working Group to the Executive Committee. These summaries must be approved by the entire working group at a later meeting. Any discussions that arise that would reveal personal information shall not be included in the summaries. All drafts, reports, and summarized minutes shall be made public to allow for proper consultation and open debate and discussion by the public.

6. Final Report

The Working Group shall create a final report that includes all recommendations, including reviewed and newly created policies to be approved by the Executive Committee and then adopted by Council. The final report will be made publicly available and shall include a summary of all comments from submissions and town halls, all recommended reviewed policies, all newly recommended created policies, all other further recommendations from The Working Group, and any other information deemed necessary by The Working Group.

7. Repugnancy and Dissolution

The Working Group shall be dissolved upon the completion of its duties and purpose, and all records will be given to the Archivist and Clerk of Council upon dissolution. In case of conflicts, the AMS Code of Procedures, Bylaws, and Policies will supersede these terms of reference.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of September 26, 2018

Attendance

Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Cristina Initchi (VP External), Kuol Akuechbeny (VP Finance), Piers Fleming (Student Services Manager), Jason Tockman (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Keith Hester (Managing Director)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 11:30 am in Nest Room 3529.

Agenda

- The agenda was approved (Chris, Kuol).

Minutes

- The minutes of September 19 were approved (Cristina, Max).

Fee Subsidy

- Kuol:
 - We're looking into establishing criteria for providing subsidies for the AMS fee.
 - There are inconsistencies now.
- Marium: Sounds like something for the Finance Committee to look at.
- Sheldon: The referendum creating the subsidy may have laid out some criteria. I will check.

Capstone Agreement

- Chris:
 - Bringing a letter to Council in which we agree to take care of maintenance for the solar/windpower charging station.
 - The station will be located between the Nest and the Alumni building.
 - UBC is ready to go and needs this from us.

AGM Date

- The Executive agreed on Tuesday, October 23 or, if the Great Hall is not available then, Friday, October 26 as the date to hold the Annual General Meeting, probably around noon.

Adjournment

The meeting adjourned at 11:45 am.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of October 3, 2018

Attendance

Present: Marium Hamid (President), Cristina Initchi (VP External), Kuol Akuechbeny (VP Finance), Piers Fleming (Student Services Manager), Keith Hester (Managing Director), Jason Tockman (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 11:20 am in Nest Room 3529.

Agenda

- The agenda was approved (Cristina, Kuol).

Minutes

- The minutes of September 26 were approved (Kuol, Cristina).

I-9 (Policy on Executive Goal Setting)

- The timeline in the policy requires consultation this month with the designated staff members to discuss the Executives' goals.
- In November recommendations for goal changes are to be brought to Council.
- Also in November, each Executive is to present Council with a summary of progress on their goals to date.
- Marium:
 - The emphasis should be on the word summary: something short, one page or at most two, in Calibri 11 with reasonable margins.
 - Let's aim to present to Council at the November 21 meeting.
 - So each of the Execs should submit their summaries to me by November 12 (to get them on the agenda for November 16).
- Sheldon:
 - Governance Committee wants to look at revising Policy I-9.
 - Max and I drafted changes in the summer.
 - I will circulate those for feedback to pass along to the committee.

- Marium: Everyone should provide their feedback by this weekend.

Advisory Board

- Marium:
 - Piers and I have been working with the HR Committee to revise its structure and goals.
 - It will have three professional and two student members.
 - We will revert to the old rule saying the student members can be people who were students up to two years ago.
 - We want to start the new board up in January.
 - The idea is that they should be in place before the new Executive takes office in May, so they can give advice on what has gone before.
 - We're not going to require an application/interview process for the professional members: it's not respectful.
 - We will seek out nominations for professional members.
 - The plan would be to send nominees to Council in time for a January start.
 - We want to make sure not all of the members of the Board are from finance or past AMS Executives or male.
 - We want diversity.
- Kuol: What authority will the board have?
- Marium:
 - No authority.
 - They're an advisory board.
 - They should consist of people not in the AMS so there's no conflict and they can lend an eye from an outsider's perspective.
 - They will only meet five times a year.
 - Before, they were mostly dealing with finances.
 - Right now we're going to recruit from HR or non-profits, people who have expertise in relevant fields.
 - Before, the VP Finance chaired, but that does not fit our new conception of the board.
- Keith: Who will direct their work?
- Marium:
 - There will be a general description of what they do in the Code.
 - The Steering Committee will also play a role.
- Piers: I'd prefer recent alumni to recent students.
- Marium: We want students.
- Marium: The plan is to get this done this week, in time for next week's Council.

AGM

- The Executive discussed various things that can be done at the AGM (scheduled for October 23):
 - The required things:
 - Receiving the auditors' report.
 - Appointing the auditors.
 - Receiving reports from the Managing Director and the President.
 - A financial presentation in accordance with the recent Code change about quarterly reports.
 - Fun things:
 - Burying the time capsule, which we've been meaning to do since 2015.
 - In the Knoll.
 - Something about Sheldon's history book.
 - The new website.
 - Celebrating the opening of the AMS section of the UBC Life Building.
- Marium:
 - To encourage turnout, we will have food.
 - Also could have some sort of Constituency competition to see who can bring out the most people.
 - Location: Probably the Atrium of the Nest.
 - Time still to be determined.

USRC (University Sports & Recreation Council)

- Marium:
 - Discussing the MoU for the new recreation building, the \$25 AMS fee for the building, and space: negotiating with the University.
 - The University has agreed to two of our asks for the Management Committee for the new building:
 - Although they will have a majority on the Committee (4 seats out of 7), the quorum rule will require that students be present for any meeting.
 - Also, votes on financial matters, membership fees, etc. will require a 2/3rds majority.
 - Figuring out equity and loans for the new building.
 - On the old \$21 AMS Athletics & Intramurals Fee, we will be having a separate conversation.
 - They will probably present to Council.
 - One issue is what AMS money is being used for.
 - We will draw up what we want.
 - Meanwhile they want to move ahead with the USRC as is, but it's understood that if things change via an MoU, then the USRC will change.

Financial reports

- Kuol:
 - We are planning to ask the University for financial reports on how they use all the fees we transfer to them.
 - Is the discussion of the \$21 fee dealing with that?
- Marium:
 - The MoU on the \$21 fee will discuss financial reporting.
 - We want to know where the money is going.

Adjournment

The meeting adjourned at 12:10 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of October 10, 2018

Attendance

Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Cristina Initchi (VP External), Kuol Akuechbeny (VP Finance), Piers Fleming (Student Services Manager), Jason Tockman (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Keith Hester (Managing Director)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 11:11 am in Nest Room 3529.

Agenda

- The agenda was approved (Cristina, Kuol).

Minutes

- The minutes of October 3 were approved (Chris, Max).

All-Presidents Dinner/Great Trekker

- Chris:
 - Alumni Engagement has been asking if they should start searching for the next Great Trekker Award recipient for us.
 - Also, when will be doing the All-Presidents Dinner (APD)?
- Marium:
 - My team is working on this.
 - The APD includes awards for Best Club and Constituency of the Year.
 - It also includes the Great Trekker award, given to someone who exemplifies leadership.
 - The Alumni help us with finding someone for the Great Trekker.
 - Alumni UBC and Studentcare sponsor the event.
 - We used to do it in the Gallery, but it was too noisy.
 - Last year we held it in the area outside the Great Hall.
 - This time we're planning cocktails over at the Alumni Centre before moving to the Nest.
 - We've been working on the date.

- We want it not too late, because we want to celebrate the year that has ended, not the year that is to come.
- Probably March 1.
- Hoping for a little more diversity in the Great Trekker award, maybe a younger alumni.
- Louise Cowin (former VP Students) used to speak. This year we'll ask President Santa Ono.

Student Leadership Conference (SLC)

- Chris:
 - Last year Council directed us to draw up an agreement with them (for free booking for the annual January event in the Nest).
 - There is a draft agreement that they want to meet about.
- Max:
 - The event is not run by a club; it's a free booking, and they charge students to attend.
 - Would they waive the fee for students who can't afford it?
- Marium:
 - Most attendees are sponsored by departments.
 - An amazing amount of clubs get to present.
 - It's a celebration of UBC life, providing meals and speakers for just \$20.
- Max:
 - It's not open to all students.
 - The MoU should say something about access.
 - The event should be open to all students.
- Marium:
 - Many events in the conference will be open to all.
 - Only workshops will be restricted.
 - It's a good event.
- Kuol: If someone can't afford to attend, is there any provision for them?
- Marium:
 - Not sure if there's a bursary.
 - But it can't be free for all.
 - We can push for a bursary, maybe not for this year.
- **Action Item: Chris to report back on the meeting with the SLC.**

Indigenous Circle

- Marium:
 - Rodney Little Mustache is expecting a lot of people for the next meeting and wants a bigger room.

- This meeting is to draft a terms of reference for an Indigenous Committee which will be brought to Council.
- Max:
 - This meeting is for the Indigenous students, who want to discuss issues among themselves.
 - In case there are governance changes that they want, we should send an Executive, but just one.
- Marium: I will update Council about this in my update.
- Discussion of whether they can hold a smudging ceremony in the Nest. There may be a problem with the fire alarms reacting to the smoke from the smudging.

VP Students Search

- Marium:
 - All the AMS Executives and the Student Services Manager should have received invites to meet the four short-listed candidates.
 - The four are a solid group.
 - The AMS Executives, student Senators, and a Grad Student Society rep will meet each of the candidates individually.
 - Max will lead the discussions.
 - Feedback will be sent to the President's Office and go from there to the search committee.
- Max:
 - Each meeting will last about an hour.
 - There should be 8-10 students in the room.
 - We're looking for a candidate of high calibre who will be a good fit for the University, and we'll be looking at how well they will collaborate with the AMS.

Nest Animation

- Chris:
 - The Hatch Art Gallery has got new signage.
 - We have a new piece, Weavings Our Way, from the Vancouver Arts Colloquium Society, by the Musqueam weaver Deborah Sparrow.

Council

- Marium:
 - We're going to withdraw the motion about changes to the Election Administrator's position because of mistakes in the job description.
 - There are revisions to the Code amendments for the Advisory Board.
- Chris:
 - U-Plaza Capstone project: we've been calling it an MoU, but it's just a letter.
- Kuol: Are we looking for a new Speaker?

- Marium: Today we'll be announcing Abdul's new position in the AMS and we will put up a JD for Speaker.

AGM

- Marium: We won't be able to unveil the sign and bury the time capsule at this time, because we need a permit.

Adjournment

The meeting adjourned at 11:51 am.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of October 31, 2018

Attendance

Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Kuol Akuechbeny (VP Finance), Keith Hester (Managing Director), Piers Fleming (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Cristina Ilnitshi (VP External), Jason Tockman (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 11:13 am in Nest Room 3529.

Agenda

- The agenda was approved (Max, Kuol).

Minutes

- The minutes of October 24 were approved as amended (Chris, Kuol).

Showpass

- Kuol:
 - This is the second year using it (for ticket sales to events).
 - We're negotiating a new agreement because the 7% fee they charge on tickets ends up being expensive on high-priced tickets.
 - They've agreed to lower fees in return for a five-year contract.
- Marium: Would we be able to terminate such a five-year contract?
- Kuol: Of course.
- Marium:
 - Five years seems a long time.
 - How much will the event planning scene change in that time?
 - It's important to talk about this to Asad (the AMS Events Manager).
- Keith: I'd like to check other options.
- Piers: In five years the whole way you buy tickets may be radically different.
- Keith: We'll have to look at the termination clause.
- **Action Item: Agreement to be sent to Keith, who will consult Asad.**

Academic Experience Survey (AES)

- Max:
 - Looking at new areas of focus.
 - Will still include questions on food insecurity, affordability, etc., but would like to add new questions on such things as:
 - Mental Health issues.
 - Services questions.
 - Communications.
 - Representations of minorities/equity.
 - Disabilities.
 - Also want to change the demographic questions.
 - And change the athletics question to ask how many games people attend.
 - Going to move some questions to a two-year timeline, i.e., ask them every two years instead of every year, because there's too many questions asked every year:
 - This will be for questions that don't change much from year to year, like questions on discrimination. Also some sexual violence questions.
 - We'll still ask about affordability and about the AMS every year.
 - Grad students say some of the questions are not relevant to them, but if we ask them separate questions, it will add to the price we pay for the survey.
 - We don't do separate Constituency questions anymore.
- Marium:
 - May want to look at the questions on equity.
 - Equity has a wide range of meaning.
 - Maybe better to get at equity through questions on trust and through cross-tabulation.
- Keith: Instead of reducing the questions on sexual violence, isn't this a good opportunity to go in depth on the effects of UBC's Policy 131 (on sexual violence)?
- Max:
 - We want to reduce questions that are not useful, questions that ask people about things they can't have knowledge about, e.g., questions asking them to compare UBC to other institutions.
 - On Policy 131 most of the questions last year were useful.
 - We'll still have questions on that, just not ones that ask for knowledge people don't have.
 - We can still use previous year's data for questions we ask every two years.
- Chris: Are we asking how the AMS is doing? For example on Communications or Business.
- Keith: That goes more in the Nest survey.
- Max:
 - Yes, we're trending away from asking about AMS services.

- Mostly looking to advocacy questions.
- On the AMS we will ask about trusting the AMS and an overall question about the AMS.
- Won't include a lot of internal questions.
- Also want to do a review of the AES policy:
 - Tweaking the section on Constituencies: it's not realistic.
 - Need to find a way to support Constituencies.
 - Maybe the VP Administration's office should run a Constituencies survey.
 - The AES is more for students' academic and university experience.
- Piers: It might be useful to figure out students' knowledge of mental health services.
- Max:
 - There are UBC Resources questions by categories: one on health and wellness, another on academic performance.
 - The one on Health and Wellness asks about AMS services like Speakeasy and SASC as well as UBC services.
 - It asks how helpful students find the services.
 - That doesn't change much year to year.
 - We may ask it only every two years.
- Marium:
 - Grad students are doing a survey.
 - We should find out what they're asking so we don't have to.
- Max:
 - At one point we were thinking of doing a joint survey with the GSS for grad students.
 - I still think the AES should be for all students, but there's also merit in doing a grad student survey.
 - It's important to do it with a market research firm.
 - Timeline for AES:
 - From February 1 till the end of elections, with a link to the survey on the ballot.
 - UBC's undergraduate experience survey is happening January-February.
 - There will be some overlap, which is useful, especially if they send a completion email saying check out the AES too.

Media Policy

- Marium:
 - A reminder that if you get media requests you should forward them to both me and to AMS Communications.
 - The Communications Department and I will be meeting with the Ubysey so they will know about the need to copy me and Communications on their interview requests.

- I need to know talking points for your interviews.
- The Ubysey should be sending all its interview requests to me.

Athletics and Recreation

- Marium is talking to UBC about the MoU on the new Recreation Facility.
- There is a separate quorum discussion for the management committee on the University Sports and Recreation Committee: we're waiting for them to get back to us on that.
- Max is working on discussions on club bookings and the fee review:
 - We give the University free space outside for Storm the Wall and free space inside for their bookings.
 - We'd like something in return, e.g., free space in the Student Recreation Centre.
- UBC's Kavie Toor is going to present to the Executive on the budget.

Adjournment

The meeting adjourned at 12:01 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of November 7, 2018

Attendance

Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Kuol Akuechbeny (VP Finance), Cristina Initchi (VP External), Keith Hester (Managing Director), Abdul Alnaar (Senior Manager of Student Services), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Piers Fleming (Student Services Manager), Jason Tockman (Policy Advisor)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 11:22 am in Nest Room 3529.

Agenda

- The agenda was approved (Max, Chris).

Minutes

- The minutes of October 31 were approved as amended (Max, Chris).

Climate Hub

- Chris:
 - The Climate Hub group is focused on sustainability and climate change.
 - It has funding and a commitment from UBC.
 - It is professionally structured, with paid staff, but is primarily a student organization.
 - They would like an MoU with us in which, like clubs, they would get free bookings, office space, and equipment rentals.
 - There's a concern about how we would exercise oversight over them.
 - We can exercise oversight with our clubs, but they're not a club.
 - They have offered us a seat on their advisory board to give us some oversight.
- Kuol:
 - They could be funded from the Sustainability Projects Fund (SPF), but they would prefer a more efficient model providing them \$10,000 to \$15,000 a year.
- Keith:
 - The Sustainability Projects Fund was running out of money just a couple of years ago, and we stopped giving out money from it.

- Before committing to anything else, we should determine how much we have.
- Chris: We usually fund projects, not groups.
- Max: How much are they getting from UBC? Why should students pay if UBC is making a commitment?
- Chris: They're getting \$50,000 to \$60,000.
- Cristina: But that covers only half their costs.
- Marium: We run our services for much less. They're paying UBC wages, not student wages.
- Max:
 - If our money is going to pay staff members, is that what the SPF is for?
 - Isn't it supposed to be for projects?
 - Can't they apply for specific projects as others do?
 - Why should one group be guaranteed funding?
- Marium:
 - They're trying to consolidate various efforts.
 - This would decrease the amount of paperwork and processing.
 - I'm not against it. It would make our job easier.
 - We can add reporting mechanisms.
- Kuol:
 - We need a report on past spending from the fund.
 - We need to know how much money we have.
- Marium: We want caveats on who is getting the money.

Club Expulsions Policy

- Chris:
 - Circulated a draft for consultation.
 - The Operations Committee will look at the feedback.

Tuition Consultation

- Max:
 - Tuition is increasing:
 - 2% for continuing and new domestic students (the provincial cap).
 - 3% for continuing international students.
 - 4% for new international students.
 - The 4% is significantly less than new international students paid before (it was 13%, 13%, and 10% in the last three years), but it is still more than the other groups, and it compounds.
 - Meeting with the VP Students and the Provost.
 - Raised issues of financial insecurity, inflation, financial support, all part of the larger issue of affordability.

- Some students, e.g., grad students, have grants that are not increasing even though their costs are.
- We're finalizing our submission to the University:
 - Looking for their long-term enrolment plan (it's hard to understand their revenues without that).
 - Highlighting affordability in general.
 - Speaking about how the consultation process can be improved.
- For the first time they're going to respond.
- We've told them that in the past students have submitted feedback, and the University didn't respond.
- Marium:
 - We're looking for UBC to explain how the tuition increase is impacting each department.
 - The general student body does not get to know what their money is going for.
- Max:
 - They do highlight some things, but we want to see details on individual faculties and also on the central budget.
 - We'd like to set up meetings between our Constituencies and UBC Finance to see how the increases will affect their faculties.
 - We want to be part of these conversations.
 - There's a lot of pressure on the central budget costwise; that's a different conversation than about the faculty budgets. Want to separate those two.
- Marium:
 - Students don't know how the University is run.
 - Faculties don't know how the University is run.
 - Students should get to see how their money is used.
 - We are working with the UBCO SUO and the GSS.

Adjournment

The meeting adjourned at 12:08 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of November 14, 2018

Attendance

Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration, left at 12), Kuol Akuechbeny (VP Finance, left at 12:05), Cristina Ilnitchi (VP External, arrived 12:08), Piers Fleming (Student Services Manager), Keith Hester (Managing Director), Abdul Alnaar (Senior Manager of Student Services), Jason Tockman (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 11:12 am in Nest Room 3529.

Agenda

- The agenda was approved (Kuol, Max).

Minutes

- The minutes of November 7 were approved as amended (Chris, Max).

Assistant to the VP Finance

- Kuol said he was considering adding a new position to handle the increased number of credit cards being used by Clubs and Constituencies:
 - This position would be an Assistant to the VP Finance.
 - There would be no budgetary implications: the five hours needed for the position would be produced by reducing the number of hours worked by the Financial Systems Coordinator, who is fine with the reduction (and in fact suggested it).
 - The number of credit cards has increased from 20-30 to 70-80.
- Chris suggested making the position an assistant to the Financial Systems Coordinator.
- Kuol: But an assistant to the VP could also help with scheduling and other duties related to the VP Finance.
- Marium: When the VP Administration wanted to add an assistant two years ago, there was a lot of opposition.
- Kuol agreed with the suggestion that the new position be an assistant to the Financial Systems Coordinator.
- Chris: Best to avoid adding new positions altogether.

- Kuol: Can't. Need someone to do this work.
- Marium: Something to discuss with the HR Committee.

New SUB Project

- Chris:
 - Got the health permit for Sprouts.
 - All their equipment has been installed.
 - Just waiting for the occupancy permit from UBC.
 - Hoping everything will be ready by November 23.

Council

- Marium:
 - We have the make-up meeting tonight, dealing with the five motions left over from last time.
 - Would also like to add a Discussion Period topic on SASC bargaining.
 - Could bring this up next time, but would like some direction now.
 - May bring it back in January: no definitive action will take place till the end of January.

[Chris left.]

- Max:
 - It will be good to have a presentation and discussion at Executive about the upcoming SASC fee referendum this month or in December.
 - Can we determine what the fee proposals might be?
 - Then we can bring a proposal to Council in January.

[Kuol left.]

- There was a general discussion about referendums.

[Cristina arrived.]

- Marium:
 - I want us to run a serious campaign to get the SASC fee increase passed.

Adjournment

The meeting adjourned at 12:15 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of November 21, 2018

Attendance

Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Kuol Akuechbeny (VP Finance), Cristina Initchi (VP External), Piers Fleming (Student Services Manager), Keith Hester (Managing Director), Abdul Alnaar (Senior Manager of Student Services), Jason Tockman (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 11:13 am in Nest Room 3529.

Agenda

- The agenda was approved (Max, Kuol).

Minutes

- The minutes of November 14 were approved as amended (Cristina, Kuol).

IPF

- Kuol said the IPF (Innovative Projects Fund) is being revived:
 - The fund draws on money the University receives from the AMS and is supposed to be used for unique projects.
 - UBC will provide \$35,000 a year.
 - There will be an adjudicating committee including three students named by the AMS.
 - Hoping to restart it as soon as possible, with applications accepted from now until January.
 - Need someone to do the administration.
 - May require new staff or additional staff time.
 - It doesn't seem that the IPF has been used since 2008.
- Marium: Could UBC do the administrative work?
- Kuol: They would be okay with the AMS doing it.
- Marium:
 - I'm all for these funds, but this would be a lot of work for us.
 - UBC has a lot more resources.
 - It's important that we be involved in the adjudicating, not the administration.

- Keith: The awards used to go to faculty and staff as well as students.
- Kuol:
 - Now they're only going to be for students, unless a student wants to work with a faculty member.
 - There won't be any awards for faculty members alone.
- Marium:
 - Let's ask UBC to do the administrative work.
 - If that doesn't happen, we can look at our options.
- Max: UBC is very good at doing this sort of administrative work and leaving the adjudication work to the adjudication committees.
- Kuol:
 - There's also the question of naming three students to the adjudication committee.
 - One can be the VP Finance.
 - Who should the others be? Councillors or student staff?
- Marium: It depends on the time commitment.
- Piers: Maybe we should wait till we see if UBC is taking on the administrative work.

Thunderbird Sculpture

- Jason:
 - Grad Class Council in 2017 made a gift of a Thunderbird sculpture to the University.
 - The idea was to install it on a pillar in the Nest.
 - We contracted with Connie Watts, an artist of Nuu-chah-nulth, Gitksan and Kwakwaka'wakw ancestry .
 - Since the sculpture would go on Musqueam land, we consulted with the Musqueam in early 2018.
 - They had several suggestions for changes to the design of the sculpture, many of which Connie did not agree to.
 - I am meeting with the Musqueam tomorrow to update them on the project, provide photos and a technical description, and transmit a letter from Connie explaining her design of the sculpture, as well as her artist's statement.
 - Because we're on Musqueam territory, and want to respect the Musqueam, it's hard to see how we can move forward with the sculpture without their consent.
 - We will have to wait and see the results of tomorrow's meeting, and subsequent responses from Musqueam.
- The consensus of the Executive was that it would not be comfortable moving forward with the sculpture without the consent of the Musqueam.

SVPREP (Sexual Violence Prevention and Responsible Environment Policy)

- Chris:
 - We are working on two separate policies: one on sexual violence and one on respectful environment.
 - Expecting first drafts in December.
 - Consultation in January.
 - Second drafts in February.
 - More consultation in March.
 - Council approval in late March or April.

Indigenous Committee

- Max:
 - Terms of Reference finalized and approved by Advocacy Committee.
 - Working with Sheldon to make sure the final version follows Code language.
 - Mostly wanted to make sure we followed what Indigenous students wanted.
 - This is a great step in the right direction.
 - Hope the new committee will be able to meet in the New Year as an AMS Extraordinary Committee, like the Advisory Board and the Elections Committee.
- Keith: What about space?
- Max: They have space now.
- Keith: In perpetuity?
- Marium: I'm fine with that. There is now a greater commitment from the AMS to Indigenous people.

Equity Caucus

- Cristina:
 - We're in the second round of consultation.
 - Moving from the former structure of two caucuses (one for Equity and one for Student Issues) to a single Equity Caucus.
 - There is enthusiasm and support for this. It's something the AMS needs.
 - We are working on accountability mechanisms.

I-9 (Executive Goals)

- Marium:
 - Goals will be sent to Council Friday.
 - Working on the presentation.
 - There will be a separate one for Services, taking 15 minutes.
 - Each Executive will have five minutes.
 - Focus on outcomes and impact, not on process.

Adjournment

The meeting adjourned at 12:03 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of November 28, 2018

Attendance

Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Kuol Akuechbeny (VP Finance), Cristina Initchi (VP External, arrived 11:50), Piers Fleming (Student Services Manager), Keith Hester (Managing Director), Abdul Alnaar (Senior Manager of Student Services), Jason Tockman (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 11:07 am in Nest Room 3529.

Agenda

- The agenda was approved (Max, Chris).

Minutes

- The minutes of November 21 were approved as amended (Max, Kuol).

Executive Goals Presentation

- Marium:
 - At Council tonight, stick to the bigger points and impacts instead of going through every goal.
 - Council already has the full document, so we should just be presenting our talking points.
 - The focus should be less on process and the future than on what has been achieved to date.

Thunderbird Sculpture

- Jason:
 - Had a good meeting with Leona Sparrow of the Musqueam.
 - She said she'd review the latest proposal from Connie Watts and get back to us.

VP Students Meeting

- Max:
 - We need agenda items for the meeting.

- I'm happy to send them, but if others have items, let me know.
- The focus should be on broad topics.
- Marium:
 - Meetings with the VP Students are ones all Executives should attend.
 - It's the one time the University gets to see all our Executives.

The meeting went in camera at 11:30.

Cristina arrived at 11:50.

Adjournment

The meeting adjourned at 12:33 pm.



THE ALMA MATER SOCIETY OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE

Minutes of December 12, 2018

Attendance

Present: Marium Hamid (President), Max Holmes (VP Academic & University Affairs), Chris Hakim (VP Administration), Keith Hester (Managing Director), Jason Tockman (Policy Advisor), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Kuol Akuechbeny (VP Finance), Cristina Initchi (VP External), Piers Fleming (Student Services Manager), Abdul Alnaar (Senior Manager of Student Services)

Recording Secretary: Sheldon Goldfarb

Call to Order

The meeting was called to order at 11:27 am in Nest Room 3529.

Agenda

- The agenda was approved (Max, Chris).

Minutes

- The minutes of November 28 were approved (Max, Chris).

SVPREP (Sexual Violence Protection and Respectful Environment Policies)

- Chris:
 - We are on track with the timeline for the sexual violence policy.
 - The policy is in rough draft form and is being reviewed.
 - After the review, we will go to public consultation.
 - The respectful environment policy is also on track.

Athletics & Recreation

- Max:
 - UBC Athletics & Recreation will make a budget presentation to AMS Executives tomorrow.
 - Working on agreements with UBC: a space MoU and an MoU on the \$21 fee.
 - May also need a separate MoU on Storm the Wall: UBC wants space guarantees for Storm the Wall and we want things in return.
 - It might make sense to have one MoU for Storm the Wall and another MoU for space and the \$21 fee.
 - Hopefully we can have an agreement on the \$21 fee by February or March.

- Would like a conversation on space and their budget.

SCF's (Status Change Forms)

- Keith:
 - For term appointments, remember to let HR know (by an SCF) when an appointment is up so we don't keep paying appointees after they've gone.

Adjournment

The meeting adjourned at 12:06 pm.