

May Report of AMS Human Resources Committee

Chair: Riley Ty

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Dear Council,

At the time of this report, the HR committee has met once since our appointment and much of this report will focus on works in progress, as much of the first meeting centered on transition, goal setting and establishing a future working dynamic. Please feel more than free to reach out to me for any corresponding questions and or concerns.

1. Works in Progress:

As a result of last meeting the committee has set forth the following three goals to be accomplished. More goals are being decided upon and a final list, plus corresponding vote, will occur prior to the first Steering Committee meeting, which will occur on May 30th.

1. Updating elections staff job descriptions to better communicate the requirements of the role in time for Winter hiring. The committee will reach out shortly to the CEO to further discuss and execute this goal.
2. Establishment of triannual Ombudsperson review system, currently AMS code (Section V, Article 9, 3c) stipulates that the HR committee review the actions of the Ombudsperson three times a year. Despite this rule, there has been no prior review and the AMS has also expressed interest in possibly further expanding the Ombudsperson role, gathering incident data and other projects. To facilitate this, the committee will reach out to the Ombudsperson office for further dialogue and proceed from there.
3. In addition, the committee would like to reintroduce a motion regarding AMS Staff's ability to bring complaints to the ombudsperson. Due to the motion's previous defeat, the chair will discuss with the clerk of council if and how this motion can be reintroduced in one form or the other. However, the Human Resources manager and possibly Ombudsperson, will also be invited during the council vote, to give their relevant perspectives on the motion.

Other topics the committee has discussed and will keep council updated on are:

4. Whether the AMS employment qualifies as on or campus employment for International Students, to be determined by Service Canada and being currently discussed by the AMS HR Coordinator.
5. Filling the advisory board vacancy, which is being handled by AMS staff.
6. Election of a vice chair has been postponed until vacancies (i.e. 1x councilor and 1x member at large) on the committee are filled.

As mentioned previously, the committee's goals are currently being finalized and will be included in the next report.

2. Works Completed

The current chair has had a successful transition with the former HR chair and has established, with the rest of the committee, that meetings will be arranged on a monthly basis of majority of the members availability.