Clubs Resource Centre Renovation and Enhancement Project

Request for Capital Projects Funding

June 19th 2019
Project Team

Cole Evans
Vice President Administration

Simran Sidhu
Clubs Resource Centre Manager

Justin Zheng
Assistant Clubs Resource Centre Manager
Project Stakeholders

**PLAN OVERVIEW**

**DEVELOPMENT**
- Office of the VP Administration
- AMS Design Team

**TARGET AUDIENCES**
- Clubs
- Constituencies
- General Student Population
- AMS Councillors and Staff
Demand Assessment
Consultations have determined that a number of clubs are requesting a larger variety of mutually professional and casual spaces to hold events, as many existing spaces are frequently unavailable.

Expanding to the Population at Large
Concerns arose that labelling the space as the “CRC” would stifle traffic and inherently reduce engagement. With new naming, the space will naturally attract interest from the general student population using the Nest.
AMS STUDENT LOUNGE
AMS STUDENT LOUNGE
Branding Strategy

CURRENT:

Clubs
Resource Centre

PROPOSED:

AMS Student Lounge
HOME OF THE CLUBS RESOURCE CENTRE
Conference Room

Reduction in Glass Paneling
Reduction in amount of glass used along the side wall not only reduces the cost of the project, but also improves the general design aspect of the space while maintaining a feeling of openness.

Reorganized Millwork
Changes to cabinetry in the room not only allow for better design an usable space, but also creates surfaces that can be utilized for diverse forms of programming.
CONFERENCE ROOM
CONFERENCE ROOM
Equipment Rental Locker Pilot

Demand Assessment
Consultations have shown a high demand for after-hours locker access as many clubs hold events outside of CRC operating hours.

Locker System Change
Smart lockers are currently priced at over $20,000, not including maintenance, installations, and repairs.

Locker Trial Period
By using less expensive, manual locker systems to pilot the project, our team will be able to log data regarding weekly locker interactions to determine the viability of an investment into a smart locker system.
LOCKER PILOT LOCATION
Sustainability Considerations

Carpet Tiled Flooring
Carpet tiles have a notably longer lifespan than conventional flooring, in fact up to five times longer. Additionally, tiles can be easily replaced in case of damaged - and washed for reuse.

LED Lighting
New lighting fixtures will be outfitted with LED lights, significantly lowering emissions and enhancing bulb lifespan.

Reusable Dishware
The kitchen space will be stocked with reusable dishware to minimize foodware waste impact.
Stakeholder Consultation
PLAN OVERVIEW

Parties Consulted

CONSULTATION
- AMS Design Team
- Clubs
- Constituencies
- AMS Council
- Operations Committee

APPROVAL
- Finance Committee
Consultation

Method
Consultations were done through an online feedback form sent out in an email to all clubs and constituencies. The form was open between for two weeks, and included an incentive for students to participate.

Engagement
Our consultation process gathered 95 responses from club executives, totalling approximately 28% of all clubs and constituencies.
Q: Have you heard of the Clubs Resource Centre before?

If answered yes, what do you know:

“Beside the pit, offers button press, not too sure about other services”

“Location, limited knowledge of the service”

“I know the location and the general equipment that is offered. I only learned about it very recently.”
Q: Would your organization benefit from access to free equipment rentals during regular CRC hours?

What equipment options would benefit your organization the most?

Top Responses:
- A/V Equipment such as speakers and microphones.
- Trolleys and Hand Trucks
- Extension Cords
- Presentation Clickers
- Adapters and Cables
- Foodware and Food Machines
Q: Would your organization benefit from access to free equipment rentals outside of CRC hours?

If you agree, please give us a situation where having extended access to equipment rentals would be useful.

“An evening event (most accessible to our students as they have classes during the day)”

“Allows for the option to return equipment over the weekend, especially for clubs without room or locker space in the nest, so we don’t have to haul the items around”

“We typically have meetings from 6-8pm and if we hold events, they tend to be from 6pm onwards, sometimes ending around 9pm/10pm.”
Commonly Requested Equipment

- Audio & Visual equipment
- Microphones
- Speakers
- Projectors
- Power strip
- Extension cords
- Camera & Tripod
- Adapters and Cables
- Food coolers
- Kettles
- Items to ensure the safe handling of food and beverages
- Easily transportable folding tables
- “Anything to help with setting up for an interactive, technology oriented event.”
Q: Would you be interested in the development of a student-dedicated lounge space in the AMS Nest?

[Bar chart showing:
- 30 Strongly Agree
- 44 Agree
- 2 Strongly Disagree
- 4 Disagree
- 14 Neutral]
Q: Would you be interested in booking a lounge space for programming?
Q: Would you be interested in seeing the development of a bookable conference room in the Clubs Resource Centre?
Budget
FINAL PROJECT TOTAL

$57,828
Cost Comparison

**INITIAL ESTIMATE**
$64,900

**FINAL COST**
$57,828
11% Difference of $7,072
<table>
<thead>
<tr>
<th>ARCHITECTURAL</th>
<th>ELECTRICAL</th>
<th>EQUIPMENT EXPANSION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Demolition</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>Conference Room</td>
<td>$3,500</td>
<td></td>
</tr>
<tr>
<td>Conference Keypad</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>Flooring</td>
<td>$5,500</td>
<td></td>
</tr>
<tr>
<td>Painting</td>
<td>$2,500</td>
<td></td>
</tr>
<tr>
<td>Ceiling Rework</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>Signage and Graphics</td>
<td>$800</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MECHANICAL</th>
<th>SOFT COSTS</th>
<th>TOTALS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mechanical Work</td>
<td>Mech Consultant</td>
<td>SUBTOTAL: $47,400</td>
</tr>
<tr>
<td>Sprinkler Relocations</td>
<td>Keycard Reader</td>
<td>Taxes (12%): $5,688</td>
</tr>
<tr>
<td></td>
<td>Building Permit</td>
<td>Contingency (10%): $4,740</td>
</tr>
<tr>
<td></td>
<td>Printing</td>
<td>GRAND TOTAL: $57,828</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EQUIPMENT EXPANSION</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Lighting Revisions</td>
<td>$2,000</td>
<td></td>
</tr>
<tr>
<td>Comms &amp; IT</td>
<td>$1,000</td>
<td></td>
</tr>
<tr>
<td>Mech Consultant</td>
<td>$2,500</td>
<td></td>
</tr>
<tr>
<td>Keycard Reader</td>
<td>$5,000</td>
<td></td>
</tr>
<tr>
<td>Building Permit</td>
<td>$350</td>
<td></td>
</tr>
<tr>
<td>Printing</td>
<td>$50</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FURNISHINGS</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Furnishings</td>
<td>$8,500</td>
<td></td>
</tr>
<tr>
<td>Lockers</td>
<td>$2,000</td>
<td></td>
</tr>
</tbody>
</table>

**TOTALS**

**SUBTOTAL**: $47,400

**Taxes (12%)**: $5,688

**Contingency (10%)**: $4,740

**GRAND TOTAL**: $57,828
Thank you.

Our team can’t wait to get started.