<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>ITEM SUBJECT/TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEETING DATE</td>
<td>INSERT AMS COUNCIL MEETING DATE</td>
</tr>
<tr>
<td>MOTION</td>
<td>BE IT RESOLVED THAT the AMS Council or FOR INFORMATION SUBMISSION</td>
</tr>
<tr>
<td>PREPARED BY</td>
<td>name(s) and title(s) of people presenting or responsible for the motion</td>
</tr>
</tbody>
</table>
| DOCUMENTS | 1. Attachment #1  
2. Attachment #2  
3. Attachment #3 |

**DESCRIPTION & RATIONALE**
enter text

**BENEFITS**
- enter text or delete section
- Reputational, Financial, Sustainable, Social

**RISKS**
- enter text or delete section
- Financial, Operational, Reputational

**COSTS**
- enter text or delete section
- Financial, Resources, Lifecycle
**TIMELINE**
Implementation
Timeline

**CONSULTATION**
Internal & External
Groups