



## THE ALMA MATER SOCIETY OF UBC VANCOUVER

### AMS STEERING COMMITTEE

Minutes of the July 4, 2019 Meeting

#### Members

Present: Christopher Hakim (Chair), Katherine Westerlund (Chair of Governance), Riley Ty (Chair of Human Resources), Cole Evans (Chair of Operations), Cristina Innitchi (Chair of Advocacy), Kevin Zhang (Chair of Student Life), Ian Stone (SSM), John Cookson (Member-at-large)

#### Call to Order

- The meeting was called to order at 5:06 pm

#### Approval of the Agenda

- The agenda was adopted (Cristina, Lucia).

#### Approval of the Minutes

- The May 29, 2019 meeting minutes were approved (Chris, Cristina).

#### Updates from the Chair

- Chris:
  - Strategic Plan research has been good so far.
  - I've also created a template for items going to AMS Council.
  - This will allow us to centralize all the documents that will be on the docket into one document as well as encourage that folks will add necessary information for their reports.
- Ian:
  - How will you ensure that people use this?
- Chris:
  - Change of culture plus Governance Committee could look into requiring this.

#### Discussion: Committee Goals

- Chris:
  - Operations Committee, Advocacy Committee, and Finance Committee have not sent in their goals yet.
- Cristina:
  - Completed Advocacy Committee's goals document but we have not officially approved it since we have not been able to reach quorum.
- Cole:
  - Completed Operations Committee's goals document as well and we will pass it soon.

### **Discussion: Internal Policies Review**

- Katherine:
  - Governance Committee made a list of all the internal policies and their review dates and respective review committees.
  - The issue is that many of the internal policies are the Governance Committee's responsibility to review despite some policies being more related to other committees.
  - Steering Committee should recommend to AMS Council to omnibus amend the policies to change the responsible committees appropriately.
  - These policies should also be reviewed by the end of the fiscal year.
- Chris:
  - This is a good idea and folks should work with the relevant staff on some of these policies.
- Steering Committee approved a recommendation to AMS Council to omnibus amend the listed internal policies and mandate that appropriate Standing Committees review them by the end of the 2019/20 Fiscal Year (Katherine, Chris).

### **Discussion: Strategic Plan**

- Chris:
  - Like I mentioned, my staff have done a lot of research on strategic plans across U15 Canadian student unions.
  - We have identified that most student unions that have strategic plans are short-term ones that span over 1-3 years.
  - However, these short-term plans list out specific projects and metrics that are to be completed or met.
  - This runs into the issue where a subsequent student executive team will not want to complete those projects, despite it being mandated by the plan.
  - Therefore, the recommendation is that the AMS develops a long-term 5-10 year strategic plan that will list out broad goals and a direction the AMS should be heading in.
  - We are working with internal folks to figure out the structure and framework of the strategic plan, so we can go to students and staff with an idea later in September.
- Cristina:
  - It would be tough to kick-off in September since there are a lot of campaigns that go on between my office and Julia's office.
  - I would recommend kicking off in October.
- Chris:
  - Will do.

### **Adjournment**

- The meeting was adjourned at 5:47PM.