**Procedure to replace a vacant Arts Student Senator position**

1. In the event of a vacancy of the position of the Arts Student Senator that occurs after the 1st of May of a given calendar year and prior to September 1st of that same given calendar year, the vacancy will be filled via a by-election occurring during month of September of that same given year. The bye-election:
   a. Will be administered by the Arts Undergraduate Society while working the UBC Senate Office
   b. May occur in conjunction with another by-election occurring in September of that year
   c. Will be consistent with all rules for elections set-out under the University Act

2.1 In the case where the Arts Student Senator’s seat becomes vacant after the 1st of September of a given calendar year and prior to the 1st of May of the following calendar year, the Arts Undergraduate Society Council shall require the Arts Undergraduate Society President or designate and a representative from the of the UBC Vancouver Senate Student Senate Caucus to interview and present one or more appropriate nominations to AUS and AMS Council for written recommendation to the Senate.

The recommendation by the councils shall be a Resolution having the following form: *That Council recommend to Senate the appointment of ________ as a student representative from the Faculty of Arts, and direct the President of the Society to inform the Secretary of Senate in writing of Council’s decision.*

The nominated candidate will be approved by a majority vote of:
- The Arts Undergraduate Society Council; and
- The Alma Mater Society of the University of British Columbia Vancouver’s Board of Directors