

University of British Columbia



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**ENGINEERING UNDERGRADUATE SOCIETY**

**Constitution**

Amended February 3th, 2015

## **Article 1. Definition of the Society**

### **Section 1.1 Name**

The name of the organization shall be “The Engineering Undergraduate Society of the University of British Columbia Vancouver”.

### **Section 1.2 Mission**

The mission of the organization is to support the academic, professional, and social needs of engineering students, encourage excellence in all aspects of student life, and celebrate the accomplishments of its members.

Without limiting the generality of the above mission statement, the objectives of the organizations shall be:

1. To maintain communication between student groups within the engineering community.
2. To support the initiatives of student groups within the engineering community.
3. To support the social needs of its members by organizing and promoting social events and services.
4. To support the academic needs of its members through representation to relevant groups and development and promotion of academic services and events.
5. To support the professional development of its members through representation to relevant groups and development and promotion of professional services and events.
6. To support the external community by organizing and promoting events in co-operation with external groups, including events in support of charities.

### **Section 1.3 Interpretation and Definitions**

Further definitions and guidelines are detailed in the EUS Policy Manual.

In this constitution, unless otherwise specified:

1. “UBC” shall hereafter refer to “the University of British Columbia Vancouver”.
2. “The Society” shall hereafter refer to “the Engineering Undergraduate Society of UBC”.
3. “EUS” shall be the equivalent of “the Society”
4. “Senate” shall hereafter refer to “the Senate of UBC Vancouver”
5. “Members” shall hereafter refer to “EUS members”
6. “Executive” shall be the equivalent of “Executive Officers of the Society”

7. "The Board" shall hereafter refer to "the EUS Board of Governors "
8. "AMS" shall hereafter refer to "the Alma Mater Society of UBC"
9. "Constitution" shall hereafter refer to "Constitution of the EUS"
10. "Policy Manual" shall hereafter refer to "Policy Manual of the EUS"
11. "Appointed Volunteers" shall hereafter refer to "Directors, Managers and Representatives of the EUS"
12. "Program Clubs" shall hereafter refer to all "Department or Program Clubs."

#### **Section 1.4 Membership**

Members shall include the following:

1. Active
  - 1.1. The only active members shall be Undergraduate Engineering students who have paid their EUS student fees.
2. Honorary
  - 2.1. Details surrounding the appointment, selection, duties, benefits, and other conditions or requisites of honorary members shall be set out in the Policy Manual.

#### **Section 1.5 Policy Manual**

The EUS Policy Manual shall:

1. Require a 2/3 (two-thirds) in favour vote by the Board of Governors for the adoption of any changes.
2. Support and provide clarification of the EUS Constitution. No part of the Policy Manual may be interpreted in a sense contrary to the EUS Constitution.

Further details surrounding changes to policies within the Policy Manual can be found in the Policy Manual.

## **Article 2. Organization of the Society**

### **Section 2.1 Levels of Structure**

The Society shall include the following structures:

1. EUS Board of Governors
2. EUS Council
3. EUS Executive Officers
4. EUS Directors
5. EUS Managers
6. EUS Representatives
7. EUS Members at Large
8. AMS Engineering Representatives

### **Section 2.2 The Board of Governors**

The EUS Board of Governors shall:

1. Be the highest governing body within the Society, second only to a referendum of all Active Members.
2. Establish and approve all policies within the Policy Manual.
3. Exercise no control over the activities, conduct or business of any of the Program Clubs, which, although they have representation on the Board, operate under a separate charter from the UBC Alma Mater Society.
4. Allow each member one vote on each motion brought before the Board.

The EUS Board of Governors shall consist of:

1. The Executive Officers
2. The President or representative of each of the Program Clubs, as described in the Policy Manual.

Further details surrounding the appointment, selection, duties, benefits, and other conditions or requisites of members of the Board shall be set out in the Policy Manual.

### **Section 2.3 The Council**

The EUS Council shall:

1. Advise the Executive and the Board on matters brought to discussion before them.

The EUS Council shall consist of:

1. Members of the EUS Board of Governors
2. AMS Engineering Representatives
3. Other members, as defined in the Policy Manual

Further details surrounding the appointment, selection, duties, benefits, and other conditions or requisites of members of the Council shall be set out in the Policy Manual.

## **Section 2.4 Executive Officers**

Each EUS Executive Officer shall:

1. Be elected through a secret-ballot vote open to all Active EUS members. Further details surrounding elections shall be outlined in the EUS Policy Manual.
2. Be an active member of the EUS during the term they are serving.
3. Oversee and coordinate the Appointed Volunteers for whom they are responsible and ensure that they are performing their duties in a satisfactory manner.
4. Regularly report their activities and the activities of the Appointed Volunteers for which they are responsible for to the EUS Council.
5. Promote the Society to both the EUS members and the external community.
6. Have such other duties as are outlined in the constitution or the Policy Manual or assigned by the Board from time to time.

The Executive Officers, their duties, and their powers of the Society shall be as follows:

### **1. President**

The President shall:

- 1.1 Preside over the affairs of the Society.
- 1.2 Oversee the other members of the Executive and ensure that they are performing their duties in a satisfactory manner and as per the Board's direction.
- 1.3 Regularly report the activities of the Executive Officers to the EUS Council.

### **2. Vice-President of Academic Affairs**

The Vice-President of Academic Affairs shall:

- 2.1 Oversee the academic services offered by the Society.
- 2.2 Be responsible for the proper representation of students at functions relevant to the engineering academic experience and curriculum.

### **3. Vice-President of Administration**

The Vice-President of Administration shall:

- 3.1 Oversee the administrative operations of the Society.
- 3.2 Assume the administrative duties of the President in the President's absence.

#### 4. Vice-President of Communications

The Vice-President of Communications shall:

- 4.1 Oversee the communications operations of the Society.
- 4.2 Assume the public speaking duties of the President in the President's absence.

#### 5. Vice-President of Finance

The Vice-President Finance shall:

- 5.1 Oversee the financial operations and businesses of the Society.

#### 6. The Vice-President of Student Life

The Vice-President of Student Life shall:

- 6.1 Oversee and promote the social and cultural activities of the Society.

#### 7. The Vice-President of Spirit

The Vice-President of Spirit shall:

- 7.1 Oversee the traditional engineering events of the Society.
- 7.2 Promote and develop engineering spirit and community on Campus.

### Section 2.5 Directors

Each EUS Director shall:

1. Upon recommendation by the Executive Officers, be appointed by the Board of Governors.
2. Be assigned to an Executive Officer from whom they shall receive direction.
3. Coordinate and administer the activities charged to them.
4. Oversee and coordinate the Managers and Representatives for whom they are responsible and ensure that they are performing their duties in a satisfactory manner.
5. Regularly report their activities and the activities of the Managers and Representatives for whom they are responsible to their assigned Executive Officer.
6. Promote the Society to both the EUS members and the external community.

Further details surrounding the appointment, selection, duties, benefits, and other conditions or requisites of Directors shall be set out in the Policy Manual.

### Section 2.6 Managers

Each EUS Manager shall:

1. Upon recommendation by the Executive Officers, be appointed by the Board of Governors.
2. Be assigned to an Executive Officer from whom they shall report to and receive direction from.

3. May be assigned to a Director who they will receive direction and report to in lieu of the Executive Officer.
4. Oversee and coordinate the Representatives for whom they are responsible and ensure that they are performing their duties in a satisfactory manner.
5. Regularly report their activities and the activities of the Representatives for whom they are responsible to their assigned Executive Officer.
6. Coordinate and administer the activities charged to them.
7. Promote the Society to both the EUS members and the external community.

Further details surrounding the appointment, selection, duties, benefits, and other conditions or requisites of Managers shall be set out in the Policy Manual.

### **Section 2.7 Representatives**

Each EUS Representative shall:

1. Be assigned to an Executive Officer from whom they shall receive direction and to whom they shall report.
2. Be appointed by the Executive Officer to whom that Representative is responsible in conjunction with the Executive Officer's associated Directors or Managers.
3. May be assigned to a Director or Manager from whom they shall receive direction and to whom they shall report. in lieu of the Executive Officer.
4. Coordinate and administer the activities charged to them.
5. Promote the Society to both the EUS members and the external community.

Further details surrounding the appointment, selection, duties, benefits, and other conditions or requisites of Representatives shall be set out in the Policy Manual.

### **Section 2.8 AMS Engineering Representatives**

The AMS Engineering Representatives shall:

1. Be one Executive Officer as outlined in the Policy Manual.
2. Be elected by a secret-ballot vote open to all Active EUS Members to fill the remaining AMS Engineering Representatives.

Further details surrounding the appointment, selection, duties, benefits, and other conditions or requisites of AMS Engineering Representatives shall be set out in the Policy Manual.

### **Section 2.9 EUS Members at Large**

EUS Members at Large shall be all Active EUS Members who do not hold any other EUS position described in this Constitution.

## **Section 2.10 Quorum**

Quorum shall be:

1. One-twentieth (1/20) of the active members of the Society at General and Extraordinary Meetings.
2. One-tenth of the active members of the Society in referenda.
3. Three-quarters of the members at Meetings of the Board
4. Two-thirds of the Executive at Meetings of the Executive.

Further details surrounding the various meetings shall be set out in the Policy Manual.

## **Section 2.11 Recall of Elected Representatives**

### **1. Executive Officers**

An Executive Officer may be removed from office for any of the following reasons:

- 1.1 Resignation
- 1.2 Absence from two consecutive Council Meetings, without justification deemed valid by the Board of Governors
- 1.3 Unsatisfactory performance according to a petition signed by three-quarters of the Board of Governors or one-tenth of the active membership.

The vacancy thus created shall be temporarily filled by a member appointed by the Board until it is permanently filled through a by-election in accordance with procedures outlined in the EUS policy manual.

### **2. Non-Executive Governor on the Board of Governors**

A member of the Board of Governors who is not an Executive Officer may be removed from office for any of the following reasons:

- 2.1 Resignation
- 2.2 Absence from two consecutive Council Meetings, without providing a proxy and without justification deemed valid by the Board of Governors.
- 2.3 Unsatisfactory performance according to a petition signed by three-quarters of the Board of Governors or one-quarter of the active membership that member of the Board represents.

The vacancy thus created will be filled by the Program Club whose members were formerly represented by the removed Governor.

### **3. AMS Engineering Representatives**

An AMS Engineering Representative may be removed from office for any of the following reasons:

- 3.1 Resignation
- 3.2 Absence from AMS Council Meetings as outlined by the AMS.



- 3.3 Absence from two consecutive EUS Council Meetings, without providing a proxy and without justification deemed valid by the EUS Board.
- 3.4 Unsatisfactory performance according to a petition signed by three-quarters of the Board of Governors or one-quarter of the active membership.

The vacancy thus created shall be temporarily filled by a member appointed by the EUS Board until it is permanently filled through a by-election in accordance with procedures outlined in the EUS Policy annual.

## **Article 3. Constitution of the Society**

### **Section 3.1 Amendments**

The Constitution of the Society may be amended by two-thirds approval at a General Meeting or through a referendum provided that written notification of such amendment is posted at least 10 business days prior to the referendum.

### **Section 3.2 Warning**

No part of this Constitution may be interpreted in a sense contrary to the AMS Constitution, Bylaws, and Code.