

SUBJECT	Indigenous Student Engagement Facilitator – JD Change
MEETING DATE	October 23, 2019
MOTION	<p>BE IT RESOLVED THAT the Indigenous Student Engagement Facilitator Job Description be accepted as presented, effective immediately.</p> <p>Note 1: Requires 2/3rds Note 2: We have consent from the employee</p>
PREPARED BY	Riley Ty – Human Resources Committee Chair Chris Hakim – AMS President
DOCUMENTS	1. Indigenous Student Engagement Facilitator - JD

**DESCRIPTION &
RATIONALE**

As per the request of the President and in accordance with AMS code, Section V, Article 9(3g), the HR committee has reviewed the proposed amendment to Executive Projects Assistant, Indigenous Affairs job description, which is to change the official job title to ‘Indigenous Student Engagement Facilitator’. It was noted by the AMS Indigenous Committee that the original title reflects the old government reference of “Indian Affairs” and a name change would be more appropriate. Both the incumbent and her predecessor, have provided their consent to the proposed JD and title change.

BENEFITS

Reputational,
Financial,
Sustainable, Social

The new title does not reflect the old government title of Indian Affairs and is a more accurate description of the role.

RISKS

Financial,
Operational,
Reputational

If not passed, a less than appropriate job title will continue to be used.

COSTS
Financial,
Resources, Lifecycle

None

TIMELINE
Implementation
Timeline

Effective immediately

CONSULTATION
Internal & External
Groups

Both the incumbent, her predecessor and the AMS Indigenous Committee were consulted regarding this matter and have provided their consent to change the title.

ATTACHMENT #1 – Indigenous Student Engagement Facilitator - JD

The new Job Description, which reflects the proposed title change, along with the existing duties and responsibilities of the role.



Position title: Indigenous Student Engagement Facilitator

Reports to: President

Supervises: None

Employee status: Term, Appointed

Length of term: May 1, 2019 – April 30th, 2020

Hours per week: 15

Compensation: Tier 2

Position Purpose

The role of the Indigenous Student Engagement Facilitator is to advocate for Indigenous student interests and to increase engagement with Indigenous students. The Engagement Facilitator will liaise with Indigenous student groups of the AMS and will collaborate with these student groups to engage in advocacy and initiatives.

This position is best suited to a candidate with significant self-motivation, an interest in university issues, academic affairs, and policy in relation to Indigeneity and a desire to learn more about how the university works. The candidate will work closely with the executives to consult students and advocate to the University on behalf of Indigenous Students.

Duties and Responsibilities

- Liaise with relevant groups on campus such as: AMS Indigenous Committee, UBC First Nations House of Learning, UBC Centre for Accessibility, the UBC Equity Office, and Indigenous students' groups
- Assist the AMS Indigenous Committee with their initiatives and projects including the upkeep of the Indigenous Students space inside the Nest.
- Keep active channels of communication with relevant student communities
- Support and help facilitate events run by relevant student groups
- Research and draft papers on policy, position, and briefings on pertinent issues
- Be familiar and advocate on related University policies, statements, and plans
- Work with the AMS mission statement and values to advocate successfully
- Other duties as required

Qualifications and Experience

- Must be a currently registered student at UBC Vancouver or one of its affiliated colleges
- Must not hold any other position at the AMS



- Interest in student issues and advocacy relating to Indigeneity
 - Knowledge of Indigenous student interests and perspectives
 - Experience working with Indigenous communities
 - Previous research experience is an asset, though not required
 - Approachable, organized, and respectful communication skills
 - Maintains Professional conduct
 - Able to manage their time efficiently to fulfill duties
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Preference will be given to Indigenous student applications.