



REPORT TO AMS COUNCIL

SUBJECT	STEERING COMMITTEE MONTHLY REPORTS (MAY – OCTOBER)
MEETING DATE	NOVEMBER 6, 2019
	FOR INFORMATION SUBMISSION
PREPARED BY	Chris Hakim, Chair of Steering Committee
DOCUMENTS	<ol style="list-style-type: none"> 1. Steering Committee May 2019 Report 2. Steering Committee June 2019 Report 3. Steering Committee July 2019 Report 4. Steering Committee August 2019 Report 5. Steering Committee September 2019 Report 6. Steering Committee October 2019 Report
DESCRIPTION & RATIONALE	As requested by the AMS Council, this submission includes all the monthly reports of the Steering Committee dating back to May 2019 to October 2019.

EXECUTIVE COMMITTEE

May Monthly Report

The Steering Committee met one time during the month of May and discussed a range of topics. Below is a summary of some of the discussions and decisions that occurred at the Steering Committee.

AMS Council Timeline

The Steering Committee considered the topic of an AMS Council year-long timeline that outlines the different items that are required to come to AMS Council. The Steering Committee approved of this concept and requested the President to draft this timeline.

Standing Committee Goals

The Steering Committee received the goals from the Governance Committee, Student Life Committee, and Human Resources Committee. After a brief explanation from the respective Chairs, the Steering Committee approved the presented goals.

AMS Strategic Plan

The Steering Committee received a proposal from the President's Office to conduct research on strategic plans to inform the potential development of an AMS Strategic Plan. The Steering Committee approved of this idea and recommended that the scope be focused on understanding what are the core areas of the AMS.



EXECUTIVE COMMITTEE

June Monthly Report

The Steering Committee did not meet during the month of June.

EXECUTIVE COMMITTEE

July Monthly Report

The Steering Committee met one time during the month of July and discussed a range of topics. Below is a summary of some of the discussions and decisions that occurred at the Steering Committee.

Standing Committee Goals

The Steering Committee noted that the Operations Committee, Advocacy Committee, and Finance Committee have not submitted their committee goals for approval. The Chairs of the Operations Committee and Advocacy Committee have informed the Steering Committee that they have completed their committee goals, but not submitted it to the Chair in time.

Internal Policies Review

The Steering Committee received a referral from the Governance Committee to omnibus amend a list of internal policies to be reassigned to appropriate Standing Committees and complete a review of said internal policies by the end of the 2019/20 Fiscal Year. The Steering Committee voted in favour of recommendation the omnibus motion to AMS Council.

AMS Strategic Plan

The Steering Committee received a report from the President's Office on the AMS Strategic Plan and its structure. The report outlined that the AMS should develop a five-year strategic plan that will list out broad goals and the direction for the AMS. In addition, the report detailed the timeline that the President's Office will be working with and the methods of consultation. The Steering Committee approved the development of a five-year strategic plan.



STEERING COMMITTEE

August Monthly Report

The Steering Committee met a total of one time during the month of August and discussed one topic. Below is a summary of some of the discussions and decisions that occurred at the Steering Committee.

AMS Strategic Plan Vision Statement

The Steering Committee received a draft of the AMS Strategic Plan's vision statement from the President. The Steering Committee did not approve the draft vision statement and requested that the President bring back multiple drafts of the vision statement that touches upon various themes.

STEERING COMMITTEE

September Monthly Report

The Steering Committee met a total of one time during the month of September and discussed one topic. Below is a summary of some of the discussions and decisions that occurred at the Steering Committee.

AMS Strategic Plan Vision Statement

The Steering Committee received multiple drafts of the AMS Strategic Plan's vision statement from the President. These drafts are:

1. *"Enriching the student experience through growing support, advocacy, and engagement."*
2. *"Building a community where every student feels supported, represented, and engaged."*
3. *"Leading amongst student unions in advocacy, support, and engagement."*

The Steering Committee approved the second proposed draft of the vision statement and requested that the President begin the development of the 'values' section of the AMS Strategic Plan.

STEERING COMMITTEE

October Monthly Report

The Steering Committee did meet once during the month of October and discussed a range of topics. Below is a summary of some of the discussions and decisions that occurred at the Steering Committee.

AMS Strategic Plan

The Steering Committee received an update from the President on the development of the AMS Strategic Plan. The development thus far has been going well with all the materials ready for the values consultation process. The President's Office will bring back the data from the consultation to the Steering Committee after the consultation process ends.

Communications and Website Challenges

The Steering Committee discussed the potential communications and website challenges that Committee Chairs face when trying to report on their projects. Members of the Steering Committee noted that they do not know who to send their agendas to. The Steering Committee decided to assign the Archives Assistants as responsible for uploading the agenda on the website in a timely fashion.

Committee Goals

The Steering Committee received an update version of the Human Resources Committee's annual goals. The Steering Committee approved the edited goals.

Committee Chair Transition

The Steering Committee discussed Committee Chair transition and the onboarding process for Committee Chairs. Members of the Steering Committee noted that most did not receive a transition from their predecessors, but those who did found it very useful. In addition, the members of the Steering Committee noted that they did not receive any onboarding process and felt that that hindered them. The President updated that his office is currently designing an onboarding process for Committee Chairs and will be seeking their feedback in the soon future.