

**January Report of  
AMS Human Resources Committee**

**Chair: Riley Ty**

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**January 17, 2019**

Dear Council,

At the time of this report, the HR committee has met approximately six times since our September appointment. However, we are planning to meet later today to finalize our objectives for the month and we will have another session during the last week of January. As such, this report will focus mainly on our plans in January and will be brief overall. As always, if you have any questions, concerns or suggestions, you are more than welcome to contact myself or drop by at an HR Committee meeting.

**1. Works in Progress:**

Regarding Goal 6, Review AMS Health and Safety Policy, after confirming with the committee, the HR Committee chair will plan to meet with the HR department to review the policy and strike and update any irrelevant sections. The updated policy will then be brought to the next HR Committee meeting.

Regarding Goals 4 and 9, reviewing the transition process for student governance and service positions and review of election procedures and staff, the committee will discuss in the meeting today how to best accomplish these goals and establish actions steps to achieve said effect.

**2. Works Completed:**

Regarding Goal 5, working to fill the advisory board, as of now the President was able to follow up with the candidates based on discussions with the HR Committee and the advisory board is filled and operational. The term of current members has also been extended due to the fact they were not able to previously meet. Overall, the committee looks forward to board's work.

Overall this concludes the monthly report. On that note, I apologize for the shortness of this report however, given that we are just starting up again and the report is due in the middle of the month, the February report will offer a better overview of the committee's activities during both months of January and February.

Sincerely,

Riley Ty, Chair