

**CODE CHANGES 2020:
VP Admin's Duties**

TO: Council
FROM: Governance Committee
January 2020

Amendment to update the duties of the VP Administration.

Additions are indicated by ***bold italics***. Deletions are indicated by striking through (~~this~~).

SECTION VI: EXECUTIVE

Article 7. Vice-President Administration

1. In addition to those powers and duties set out in the Bylaws, the Vice-President Administration shall:
 - (a) keep the Operations Committee and Council informed as to the use, maintenance and condition of the AMS Student Nest;
 - (b) be the signing officer for the Operations Committee;
 - (c) liaise with the Constituencies and the Student Resource Groups on administrative matters and the use of the Society's facilities;
 - (d) represent the Society on the University Athletic Council, ~~the Aquatic Centre Management Committee~~, and the Walter Gage Memorial Fund Committee, or designate a representative to sit on those Committees;
 - (e) ~~make regular reports to Council about the operation of the Aquatic Centre;~~
 - (f) have the right to attend meetings of all Society Clubs and to speak and present motions at such meetings, or to send a delegate with these powers to such meetings;
 - (g) ensure the implementation of the Society's sustainability policies;
 - (h) ensure that sustainability presentations or submissions are made to Council as follows:
 - i in June a report on annual sustainability priorities for actions and projects, such priorities to be approved by Council;

ii in October an update on the fulfillment of the sustainability priorities;

iii in March an annual sustainability report;

(i) ***oversee the operation and condition of the Society's arts facilities; and***

(j) have such other powers and duties as are assigned by Council or the Executive Committee from time to time.