THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER

AMS EXECUTIVE COMMITTEE
Minutes of January 24, 2020

Attendance
Present: Chris Hakim (President), Cole Evans (VP Administration), Cristina Ilnitchi (VP External), Keith Hester (Managing Director), Abdul Alnaar (Senior Manager of Student Services), Ian Stone (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Julia Burnham (VP Academic & University Affairs), Lucia Liang (VP Finance)

Recording Secretary: Sheldon Goldfarb

Call to Order
• The meeting was called to order at 2:33 pm.

Agenda
• The agenda was adopted (Chris, Cristina).

Minutes
• The minutes of January 16 were approved with corrections (Chris, Cole).

Subsidiary Management System
• Cole:

  Background:
  • The core features we need in a system:
    ▪ Student Engagement
    ▪ Data Analytics
    ▪ Administration
    ▪ Group and Membership Management.
  • Need to know how many in each club, whether members are filling out waivers and registering.
  • Forms and club election platform.
  • Communications (club newsletter).
  • Group discovery: clubs not just arranged alphabetically as they were in Clubhouse, but arranged in groups.
  • Events – calendar.
  • Data analytics.
  • Attendance tracking.
  • Ticketing system.
Mobile functionality (can access on phone).
Room management: we’ve talked a lot this year about bookings.
Show pictures of rooms.
Online payments: collecting club dues online, help tracking membership.
Approval workflow: where grants are etc. (For both clubs and us to see.)
Document upload (minutes) and storing.

Current situation:
Looking at two groups.
My team has done comparisons with those two and with the defunct Clubhouse system.
The two new ones are comparable on most things.
One is much like Clubhouse: lots of lists; often things not filled in.
One is more extensive.

- Cristina: Can clubs use Simply Voting now for elections?
- Cole: No, they use google.docs or paper ballots.
- Chris: Or they vote in person.
- Cole:
  - Ticketing.
  - Waivers.
  - Workflow.
  - Not cheap: perhaps twice as much as for Clubhouse.
  - May be able to negotiate.
- Next steps:
  - Club consultation this month.
  - Finance Committee in February.
  - Then to Council, late February or March.

- Chris:
  - A little rushed.
  - A lot of things we want to do.
  - Should talk to Events if we want to use the ticketing feature.
  - Should talk to Conferences & Catering about room bookings.
  - Would love more details.
  - The training aspect is an issue.
  - Last year my team had to spend 50% of its time explaining things.
- Cole:
  - That’s why we’re trying to do this quickly.
  - If we do it now, it’s club renewal and orientations time.
  - Or we wait a year and a half till next year’s club renewal.
  - Rather go ahead sooner; don’t know how we’ll get through the year with just Qualtrics: messy downloading data.
• Chris:
  o The end of March is critical.
  o September is not the worst time to do this.
  o Last time in a similar timeline we had to do multiple trainings; it was rushed.
  o Let’s not repeat that; let’s use more time to get things right.
• Cole: Do we even want to go with a platform?

Capital Projects
• Cole:
  o Services Wall:
    ▪ Removing the ceiling option for it.
    ▪ Will just be the light features.
    ▪ To Fincom and Council.
  o Lounge:
    ▪ Lot of interest in it.
    ▪ To Fincom and Council.
  o Sustainability Centre on hold: more consultation.
  o Red chairs:
    ▪ Going to replace those with wooden tables and stools.
  o Soundproofing in Blank Vinyl Project’s room (complaints from neighbours about the jam sessions).
• Chris: They said they were soundproofed.
• Cole: Maybe the walls, but not the ceiling.
• Keith: Another capital project: Air-conditioning.
• Ian: Various rooms are used for music; maybe more soundproofing will be needed.

Wet’suwet’en Statement
• Cristina:
  o Prepared.
  o Sent to Execs, Communications, Indigenous Committee, the Social Justice Centre.
  o Going to put it up asap.

Dayforce
• Keith:
  o Phase One complete: everyone got paid.
  o HR modules to be done by the end of February.

Lobby Trip
• Cristina:
  o Leave next Friday for lobby trip.
o 30 meetings planned.
o Way more than last trip at this point (usually we arrange more meetings once we’re there).
o Will be speaking to all parties.
o Spoke to Indigenous Committee on how to collaborate: they’re going to send someone with us; they’re enthusiastic.

Adjournment
- The meeting was adjourned at 3:23 pm.