



**THE ALMA MATER SOCIETY
OF THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER**

AMS EXECUTIVE COMMITTEE

Minutes of January 24, 2020

Attendance

Present: Chris Hakim (President), Cole Evans (VP Administration), Cristina Ilnitshi (VP External), Keith Hester (Managing Director), Abdul Alnaar (Senior Manager of Student Services), Ian Stone (Student Services Manager), Sheldon Goldfarb (Archivist & Clerk of Council)

Regrets: Julia Burnham (VP Academic & University Affairs), Lucia Liang (VP Finance)

Recording Secretary: Sheldon Goldfarb

Call to Order

- The meeting was called to order at 2:33 pm.

Agenda

- The agenda was adopted (Chris, Cristina).

Minutes

- The minutes of January 16 were approved with corrections (Chris, Cole).

Subsidiary Management System

- Cole:

Background:

- The core features we need in a system:
 - Student Engagement
 - Data Analytics
 - Administration
 - Group and Membership Management.
- Need to know how many in each club, whether members are filling out waivers and registering.
- Forms and club election platform.
- Communications (club newsletter).
- Group discovery: clubs not just arranged alphabetically as they were in Clubhouse, but arranged in groups.
- Events – calendar.
- Data analytics.
- Attendance tracking.
- Ticketing system.

- Mobile functionality (can access on phone).
- Room management: we've talked a lot this year about bookings.
- Show pictures of rooms.
- Online payments: collecting club dues online, help tracking membership.
- Approval workflow: where grants are etc. (For both clubs and us to see.)
- Document upload (minutes) and storing.

Current situation:

- Looking at two groups.
 - My team has done comparisons with those two and with the defunct Clubhouse system.
 - The two new ones are comparable on most things.
 - One is much like Clubhouse: lots of lists; often things not filled in.
 - One is more extensive.
- Cristina: Can clubs use Simply Voting now for elections?
 - Cole: No, they use google.docs or paper ballots.
 - Chris: Or they vote in person.
 - Cole:
 - Ticketing.
 - Waivers.
 - Workflow.
 - Not cheap: perhaps twice as much as for Clubhouse.
 - May be able to negotiate.
 - Next steps:
 - Club consultation this month.
 - Finance Committee in February.
 - Then to Council, late February or March.
 - Chris:
 - A little rushed.
 - A lot of things we want to do.
 - Should talk to Events if we want to use the ticketing feature.
 - Should talk to Conferences & Catering about room bookings.
 - Would love more details.
 - The training aspect is an issue.
 - Last year my team had to spend 50% of its time explaining things.
 - Cole:
 - That's why we're trying to do this quickly.
 - If we do it now, it's club renewal and orientations time.
 - Or we wait a year and a half till next year's club renewal.
 - Rather go ahead sooner; don't know how we'll get through the year with just Qualtrics: messy downloading data.

- Chris:
 - The end of March is critical.
 - September is not the worst time to do this.
 - Last time in a similar timeline we had to do multiple trainings; it was rushed.
 - Let's not repeat that; let's use more time to get things right.
- Cole: Do we even want to go with a platform?

Capital Projects

- Cole:
 - Services Wall:
 - Removing the ceiling option for it.
 - Will just be the light features.
 - To Fincom and Council.
 - Lounge:
 - Lot of interest in it.
 - To Fincom and Council.
 - Sustainability Centre on hold: more consultation.
 - Red chairs:
 - Going to replace those with wooden tables and stools.
 - Soundproofing in Blank Vinyl Project's room (complaints from neighbours about the jam sessions).
- Chris: They said they were soundproofed.
- Cole: Maybe the walls, but not the ceiling.
- Keith: Another capital project: Air-conditioning.
- Ian: Various rooms are used for music; maybe more soundproofing will be needed.

Wet'suwet'en Statement

- Cristina:
 - Prepared.
 - Sent to Execs, Communications, Indigenous Committee, the Social Justice Centre.
 - Going to put it up asap.

Dayforce

- Keith:
 - Phase One complete: everyone got paid.
 - HR modules to be done by the end of February.

Lobby Trip

- Cristina:
 - Leave next Friday for lobby trip.

- 30 meetings planned.
- Way more than last trip at this point (usually we arrange more meetings once we're there).
- Will be speaking to all parties.
- Spoke to Indigenous Committee on how to collaborate: they're going to send someone with us; they're enthusiastic.

Adjournment

- The meeting was adjourned at 3:23 pm.